

MINUTES OF AIRPORT COMMISSION REGULAR MEETING
TUESDAY – JUNE 25, 2019
FORT SMITH REGIONAL AIRPORT CONFERENCE ROOM

The regular meeting of the Fort Smith Airport Commission was called to order at 5:30 p.m. by Chairman Hawkins, presiding. Commissioners Haver, Nordin, Ridgley, Kelly, and Voris were present. Commissioner McGhee was absent. Also present were Michael Griffin, airport director, Kathey Boze, administration director and Richard Rushing, operations director.

ADOPTION OF MINUTES

On a motion by Commissioner Nordin and second by Commissioner Voris, the Commission approved the Minutes of the Regular Meeting of May 28, 2019. Voting aye: Hawkins, Haver, Nordin, Ridgley, Kelly, and Voris. Voting nay: none. Motion carried.

TREASURERS' REPORT

Staff presented an overview and answered questions regarding the financials for the period ending May 31, 2019.

ITEMS OF BUSINESS

1. Professional Service Contract for Runway 7/25 Overlay-Design Only – Morrison Shipley Engineers has submitted professional service contract for the design of this project. This project is eligible for 90% reimbursement from the FAA. Staff request that the commission authorize the airport director to execute MSE's professional services contract pending the results of the IFE.

A motion to authorize the airport director to approve the professional service contract with Morrison Shipley Engineers upon receipt of the IFE provided the contract does not exceed \$489,600 was made by Commissioner Nordin and second by Commissioner Haver. Voting aye: Haver, Hawkins, Nordin, Ridgley, Kelly, and Voris. Voting nay: none. Motion carried.

2. FAA Grant Offer AIP 48 for Runway 7/25 Overlay-Design Only – Staff has received notification an FAA grant offer has been approved for \$441,000 which is 90% of a project amount of \$490,000. The executed grant must be returned to the FAA within 30 days of being received.

A motion to accept the FAA Grant Offer for Runway 7/25 Overlay-Design Only was made by Commissioner Ridgley and second by Commissioner Haver. Voting aye: Haver, Hawkins, Nordin, Ridgley, Kelly, and Voris. Voting nay: none. Motion carried.

3. FAA Grant Offer AIP 49 for Taxiway A East Lighting Improvements – Staff received notification an FAA grant offer has been approved for \$720,000 which is 90% of a project amount of \$800,000.

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A motion to accept the FAA Grant Offer for Taxiway A East Lighting Improvements was made by Commissioner Haver and second by Commissioner Voris. Voting aye: Haver, Hawkins, Nordin, Ridgley, Kelly, and Voris. Voting nay: none. Motion carried.

4. Election of Officers – Chairman Hawkins opened the floor to nominations for a slate of officers. Nominations were Commissioner Ridgley for Chairman, Commissioner Nordin for Vice-Chairman and Commissioner Voris for Commission Treasurer.

A motion to close nominations and elect the slate of officers was made by Commissioner Kelly and second by Commissioner Haver. Voting aye: Haver, Hawkins, Nordin, Ridgley, Kelly, and Voris. Voting nay: none. Motion carried.

Officer terms will begin on July 1, 2019.

5. Director's Report:

- A. Insurance Committee: Commissioner Haver's term will be expiring on June 30 which leaves a vacancy on the insurance broker selection committee. Chairman Hawkins volunteered to be on the committee.
- B. Checkpoint Modification: State grant was received to pay for 50% of the checkpoint modification project.
- C. Commissioner Haver: Commission Haver's term ends on June 30. Michael Griffin thanked Commissioner Haver for all his years of service to the airport and presented a framed picture of the terminal. Chairman Hawkins thanked the commission and airport staff for all their hard work.

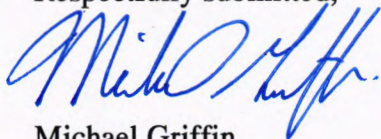
NEXT COMMISSION MEETING

The next regularly scheduled meeting of the Fort Smith Airport Commission will be Tuesday, July 23, 2019 at 5:30 p.m. in the Fort Smith Regional Airport Conference Room.

ADJOURNMENT

On motion by Commissioner Nordin and second by Commissioner Kelly, the meeting adjourned at 5:46 p.m. Voting aye: Hawkins, Haver, Nordin, Ridgley, Kelly, and Voris. Voting nay: none. Motion carried.

Respectfully submitted,



Michael Griffin
Airport Director