

**MINUTES OF AIRPORT COMMISSION REGULAR MEETING  
TUESDAY – APRIL 23, 2019  
FORT SMITH REGIONAL AIRPORT CONFERENCE ROOM**

The regular meeting of the Fort Smith Airport Commission was called to order at 5:30 p.m. by Chairman Hawkins, presiding. Commissioners Haver, McGhee, Nordin, Ridgley, Kelly, and Voris were present. Also present were Michael Griffin, airport director, and Kathey Boze, administration director.

**ADOPTION OF MINUTES**

On a motion by Commissioner Nordin and second by Commissioner Voris, the Commission approved the Minutes of the Regular Meeting of March 26, 2019. Voting aye: Hawkins, Haver, McGhee, Nordin, Ridgley, Kelly, and Voris. Voting nay: none. Motion carried.

**TREASURERS' REPORT**

Commissioner Treasurer McGhee stated nothing extraordinary to report. Staff presented an overview and answered questions regarding the financials for the period ending March 31, 2019.

**ITEMS OF BUSINESS**

1. Airport Capital Improvement Plan Updated – Staff gave a presentation on the 2019 capital improvement plan which includes replacing Taxiway Alpha East lights and designing Runway 7/25 overlay, with construction at a later date; both are FAA funded. Staff applied for supplemental AIP funds for 2020. If the application is approved, construction would be completed sooner.

The checkpoint project for the body scanner was delayed due to the government shutdown. The planning will be completed soon and then construction bids will go out.

2. Director's Report:
  - A. Marketing Update: An airport advertisement was placed in the Arkansas Business magazine. The airport's Facebook page is updated weekly and receives high traffic, and an internet advertising campaign will begin soon.
  - B. Passenger Traffic: Enplanements through March are up over last year.
  - C. Leadership Fort Smith: Airport director has been participating with Leadership Fort Smith this year and recently was part of a panel that spoke to this group about the airport's role in economic development.
  - D. Annual Washington DC Fly-In: As a member of the Fort Smith Regional Chamber of Commerce, the airport director attended the annual Washington DC Fly-In. This was a great opportunity to network with the legislative delegation.

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E. Fire Station Open House: The open house on April 16<sup>th</sup> was well attended.

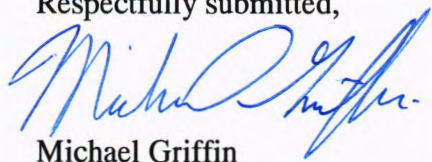
**NEXT COMMISSION MEETING**

The next regularly scheduled meeting of the Fort Smith Airport Commission will be Tuesday, May 28, 2019 at 5:30 p.m. in the Fort Smith Regional Airport Conference Room.

**ADJOURNMENT**

On motion by Commissioner Nordin and second by Commissioner Voris, the meeting adjourned at 5:54 p.m. Voting aye: Hawkins, Haver, McGhee, Nordin, Ridgley, Kelly and Voris. Voting nay: none. Motion carried.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Michael Griffin", is written over a light blue rectangular background.

Michael Griffin  
Airport Director