

AGENDA

PROPERTY OWNERS APPEAL BOARD

MONDAY, JULY 12, 2021 ~ 11:00 A.M.

BLUE LION

101 NORTH 2ND STREET

CALL TO ORDER

ROLL CALL

- Megan Raynor (Chair)
- Dennis Shaeffer
- Bobbie Woodard-Andrews
- Jack Swink
- Justin Sparrow

STATEMENT OF QUALIFICATIONS AND INTRODUCTION OF CITY STAFF

APPROVE MINUTES OF THE MAY 10, 2021 MEETING

ITEMS OF BUSINESS

1. Select chairperson for July 2021 – July 2022
2. Schedule appeal hearings for two (2) evenings in September
3. Review delinquent liens/properties included in 2021 appeal process
4. Inspections report from Neighborhood Services regarding cleanup (yards) and property maintenance code (structures)

OTHER BUSINESS

ADJOURN

MEMORANDUM

To: Property Owners Appeal Board

From: Sherri Gard, City Clerk

Date: July 8, 2021

Re: Selection of Chairperson

As you know, a chairperson must be selected annually. The chairperson serves a one (1) year term, i.e. July 15 to July 14.

Megan Raynor was appointed as chairperson on September 14, 2020 to fill the unexpired term of Karen Lewis, who the Board did not reappoint to the POAB on July 21, 2020.

Below is a historical list of those serving as chair of the Property Owners Appeal Board:

Sept. 2020 – July 2021	Megan Raynor	July 2007 - July 2008	Karen Lewis
July 2020 - July 2020	Karen Lewis	July 2006 - July 2007	Karen Lewis
July 2019 - July 2020	Karen Lewis	July 2005 - July 2006	Randy Hall
July 2018 - July 2019	Karen Lewis	July 2004 - July 2005	Dolores Chitwood
July 2017 - July 2018	Karen Lewis	July 2003 - July 2004	Dolores Chitwood
July 2016 - July 2017	Karen Lewis	July 2002 - July 2003	Dolores Chitwood
July 2015 - July 2016	Karen Lewis	July 2001 - July 2002	Dolores Chitwood
July 2014 - July 2015	Karen Lewis	July 2000 - July 2001	Dolores Chitwood
July 2013 - July 2014	Karen Lewis	July 1999 - July 2000	Chuck Bettis
July 2012 - July 2015	Karen Lewis	July 1998 - July 1999	Ken Pevehouse
July 2011 - July 2012	Karen Lewis	July 1997 - July 1998	Ken Pevehouse
July 2010 - July 2011	Karen Lewis		
July 2009 - July 2010	Karen Lewis		
July 2008 - July 2009	Karen Lewis		

BLUE LION

Staff and/or Venue Availability as of 7/9/2021

~ September 2021 ~						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6 CITY OFFICES CLOSED "LABOR DAY"	7 City of Fort Smith Board of Directors Regular Meeting	8	9	10	11
12	13	14 City of Fort Smith Planning Comm. Meeting	15	16	17	18
19	20 REQUIRED STAFF NOT AVAILABLE	21 City of Fort Smith Board of Directors Regular Meeting	22 VENUE NOT AVAILABLE	23 VENUE NOT AVAILABLE	24 REQUIRED STAFF NOT AVAILABLE	25
26	27	28 City of Fort Smith Board of Directors Study Session	29	30		

MEMORANDUM

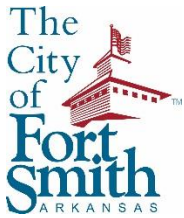
To: Property Owners Appeal Board

From: Sherri Gard, City Clerk

Date: July 8, 2021

Re: Delinquent Liens / Properties for 2021 Appeal Process

The list of delinquent liens as of June 30, 2021 is currently being reviewed by City Clerk staff. The preliminary list of liens to be included in the 2021 appeal process will be distributed at the annual planning meeting on Monday, July 12, 2021.



MEMORANDUM

Neighborhood Services Division June 2021 Report

To: Carl Geffken, City Administrator
 From: Jimmie Deer, Director of Building Services
 Date: July 2, 2021
 Subject: Neighborhood Services Division

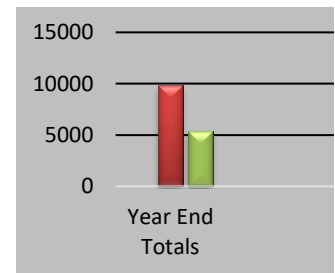
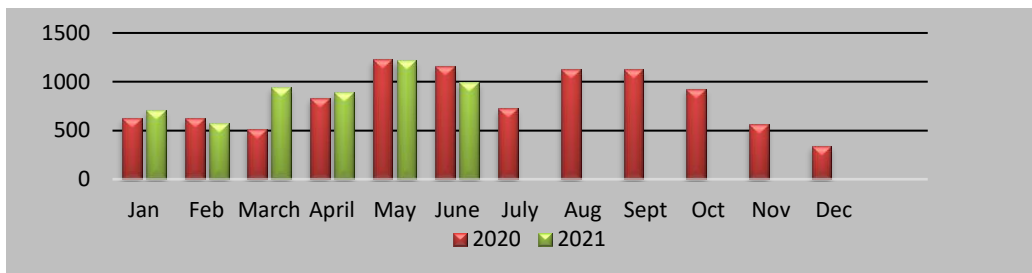
The charts below represent the progress of Neighborhood Services Division for the previous year 2020 and year to date for comparison purposes.

Environmental Code Violations

	2020			2021		
	Inspections	Warnings	Assigned to Contractor	Inspections	Warnings	Assigned to Contractor
January	629	610	6	705	681	2
February	626	617	10	571	544	10
March	510	481	5	942	909	13
April	836	810	41	890	858	61
May	1224	1190	89	1215	1188	67
June	1163	1115	112	993	944	109
July	723	675	71			
August	1128	1090	76			
September	1127	1060	90			
October	928	900	38			
November	562	547	9			
December	344	337	3			
Year End Total	9800	9432	550	5316	5124	262

The chart above is representative of the following violations: inoperable vehicles, graffiti, overgrowth, trash/debris, blind corners, indoor furniture, appliances, and dead limbs.

Environmental Comparison Charts



Parking Ordinances

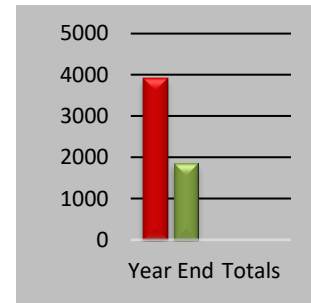
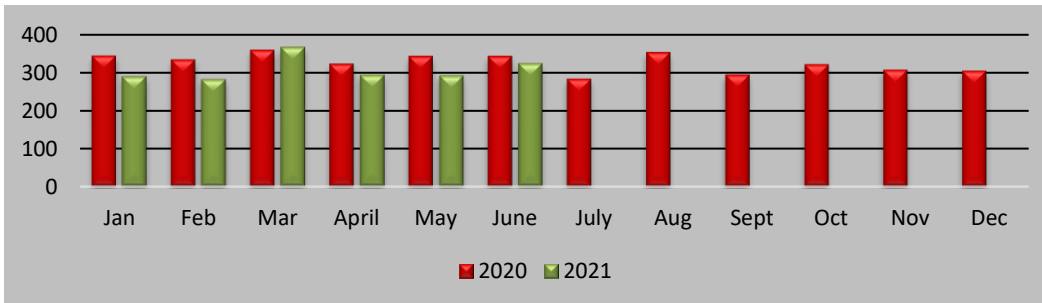
Year	Commercial Vehicles		Recreation and Utility Vehicles		General Parking	
	2020	2021	2020	2021	2020	2021
June	4	1	16	13	21	16
Year To Date	18	9	76	80	57	80

Property Maintenance Code Enforcement

	2020				2021			
	New Cases	Active Cases	Inspections	Court	New Cases	Active Cases	Inspections	Court
January	8	364	344	6	6	300	290	8
February	28	320	334	7	6	296	282	8
March	9	316	359	8	37	323	367	15
April	4	309	323	0	12	317	294	9
May	13	307	343	0	18	330	292	12
June	10	302	343	13	13	330	324	16
July	18	309	283	10				
August	16	306	353	15				
September	9	306	294	9				
October	19	310	321	14				
November	9	304	307	1				
December	7	304	304	10				
Year To Date	127	304	3908	93	92	330	1849	68

The chart above is representative of the following violations but not limited to: Exterior: Roof damage, siding, windows, painting, accessory structures, fences, doors, porches, and unsecured structures. Interior: Mold, sanitary conditions, plumbing, electrical, mechanical and infestation of insects and rodents.

Property Maintenance Comparison Charts



Environmental Court

Month	2020			2021		
	Court Cases	Court Fines	Compliance	Court Cases	Court Fines	Compliance
January	15	730.00	3	16	1,430.00	2
February	15	400.00	0	8	750.00	1
March	17	1060.00	3	23	3,000.00	0
April	0	0	0	30	5,111.18	6
May	3	0	0	16	805.00	1
June	23	400.00	4	23	380.00	3
July	18	1995.00	1			
August	30	2920.00	9			
September	17	830.00	2			
October	19	2510.00	4			
November	November	Court	Postponed			
December	17	1195.00	3			
Year Total	143	12,040.00	25	86	11,476.18	13