

AGENDA

PROPERTY OWNERS APPEAL BOARD

MONDAY, JULY 9, 2018 ~ 11:00 A.M.

CITY OF FORT SMITH OFFICES

PLANNING DEPARTMENT CONFERENCE ROOM (ROOM 326)

623 GARRISON AVENUE

CALL TO ORDER

ROLL CALL

- Karen Lewis (Chair) Megan Raynor Scott Monroe
 Joel Culberson Dennis Shaeffer

STATEMENT OF QUALIFICATIONS AND INTRODUCTION OF CITY STAFF

APPROVE MINUTES OF THE MAY 14, 2018 MEETING

ITEMS OF BUSINESS

1. Select chairperson for July 2018 – July 2019
2. Schedule appeal hearings for two (2) evenings in September
3. Review delinquent liens/properties included in 2018 appeal process
4. Inspections report from Neighborhood Services regarding cleanup (yards) and property maintenance code (structures)

OTHER BUSINESS

ADJOURN

MEMORANDUM

To: Property Owners Appeal Board

From: Sherri Gard, City Clerk

Date: July 3, 2018

Re: Selection of Chairperson

As you know, a chairperson must be selected each July and serves a one (1) year term, which begins from the date of appointment.

Karen Lewis was appointed as chairperson on July 10, 2017; therefore, her term expires on July 9, 2018.

Below is a historical list of those serving as chair of the Property Owners Appeal Board:

July 2017 - July 2018	Karen Lewis	July 2005 - July 2006	Randy Hall
July 2016 - July 2017	Karen Lewis	July 2004 - July 2005	Dolores Chitwood
July 2015 - July 2016	Karen Lewis	July 2003 - July 2004	Dolores Chitwood
July 2014 - July 2015	Karen Lewis	July 2002 - July 2003	Dolores Chitwood
July 2013 - July 2014	Karen Lewis	July 2001 - July 2002	Dolores Chitwood
July 2012 - July 2015	Karen Lewis	July 2000 - July 2001	Dolores Chitwood
July 2011 - July 2012	Karen Lewis	July 1999 - July 2000	Chuck Bettis
July 2010 - July 2011	Karen Lewis	July 1998 - July 1999	Ken Pevehouse
July 2009 - July 2010	Karen Lewis	July 1997 - July 1998	Ken Pevehouse
July 2008 - July 2009	Karen Lewis		
July 2007 - July 2008	Karen Lewis		
July 2006 - July 2007	Karen Lewis		

MEMORANDUM

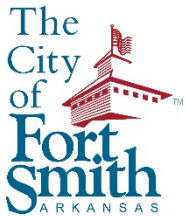
To: Property Owners Appeal Board

From: Sherri Gard, City Clerk

Date: July 3, 2017

Re: Delinquent Liens / Properties for 2018 Appeal Process

The list of delinquent liens to be included in the 2018 appeal process will be distributed at the annual planning meeting on Monday, July 9, 2018.



MEMORANDUM

Neighborhood Services Division

To: Property Owners Appeal Board
 Date: July 5, 2018
 Subject: Neighborhood Services Division

The charts below represent the progress the Neighborhood Services Division has made in recent months. The left columns contain the 2017 Year End totals and the right columns contain the 2018 Year to Date totals:

Environmental Code Violations

	2017			2018		
	Inspections	Inspections	Inspections	Inspections	Inspections	Inspections
January	641	632	2	761	745	14
February	740	729	14	615	589	21
March	961	943	13	810	794	21
April	921	893	33	699	675	27
May	899	854	87	910	832	89
June	767	690	94	918	868	101
July	837	744	93			
August	1004	930	130			
September	839	788	88			
October	761	735	66			
November	512	495	27			
December	290	279	11			
YTD Totals:	9172	8712	658	4713	4503	273

The chart above includes but is not limited to the following violations: inoperable vehicles, graffiti, overgrowth, trash/debris, blind corners, indoor furniture, appliances, and dead limbs.

Parking Ordinances

Year	Commercial Vehicles		Recreation and Utility Vehicles		General Parking	
	2017	2018	2017	2018	2017	2018
December	1	3	5	8	6	19
Year To Date	19	19	127	59	345	151

Property Maintenance Code Enforcement

	2017				2018			
	New Cases	Active Cases	Inspections	Court	New Cases	Active Cases	Inspections	Court
January	29	376	406	24	17	374	395	12
February	18	381	398	17	29	384	400	11
March	15	378	384	21	19	387	380	9
April	22	390	352	30	15	381	415	10
May	26	394	472	21	21	380	437	23
June	17	395	406	1	9	364	385	18
July	16	390	400	20				
August	22	386	424	12				
September	17	391	402	14				
October	14	383	419	9				
November	7	376	385	15				
December	13	374	387	20				
Year To Date	216	374	4835	204	110	364	2412	83

The chart above includes but is not limited to the following violations: Exterior: Roof damage, siding, windows, painting, accessory structures, fences, doors, porches, and unsecured structures. Interior: Mold, sanitary conditions, plumbing, electrical, mechanical and infestation of insects and rodents.

	2017		2018	
	Court Fines	Overcrowding Complaints	Court Fines	Overcrowding Complaints
January	900.00	0	200.00	0
February	250.00	0	150.00	0
March	200.00	0	0	0
April	450.00	0	350.00	1
May	400.00	0	185.00	0
June	500.00	0	500.00*	0
July	600.00	0		
August	600.00	0		
September	1400.00	0		
October	250.00	0		
November	700.00	0		
December	200.00	0		
Year To Date	6450.00	0	1385.00	1

***NOTE: The \$500 fine for June 2018 increases by \$50 per day until the court ordered corrections are completed.**