

**MINUTES OF AIRPORT COMMISSION REGULAR MEETING
TUESDAY – SEPTEMBER 25, 2012
FORT SMITH REGIONAL AIRPORT CONFERENCE ROOM**

The regular meeting of the Fort Smith Airport Commission was called to order at 5:30 p.m. by Chairman Haver, presiding. Commissioners Archer, Devero, Haver, Kelly, McGhee, Nordin and Schiffner were present. Also present were John Parker, Airport Director and Kathey Boze, Director of Administration.

ADOPTION OF MINUTES

On a motion by Commissioner Archer and second by Commissioner Nordin, the Commission approved the Minutes of the Regular Meeting of August 28, 2012. Voting aye: Archer, Devero, Haver, Kelly, McGhee, Nordin and Schiffner. Voting nay: none.

TREASURER REPORT

Commissioner McGhee stated all reports reviewed and no issues.

FINANCIAL STATEMENT

Staff presented an overview and answered questions regarding the financials for the period ending August 30, 2012.

ITEMS OF BUSINESS

1. 2012 Budget Amendment Resolution: The amendment focus is on changes in Department 400 capital expenditures and revenues as projected for 2012. Department of Aeronautics changed the rules for airports concerning grants in their July 2012 meeting. Funding grants now only allow airports to have one FAA grant with AIP match and one state grant. In order to bring the airport budget into alignment with the new rules, two capital improvement projects will be removed until the next fiscal year and other accounts were adjusted. Departments 100 and 300 accounts are unchanged.

Motion to accept Resolution 2012-4 to amend the 2012 Budget for the Fort Smith Regional Airport was made by Commissioner Nordin and second by Commissioner Devero. Voting aye: Archer, Devero, Haver, Kelly, McGhee, Nordin and Schiffner. Voting nay: none.

2. Budget Committee Appointment: Staff has begun the budget process for 2013. Staff requests the Chairman to appoint two commissioners to participate on the budget committee. The budget committee will present final budget for acceptance at the November commission meeting.

Commissioner Haver appointed Commission Treasurer McGhee and Commissioner Devero to serve on the budget committee.

3. Airport Activities/Projects

- A. GA Drainage Project: Preparing to begin after having a work stoppage. A change order has been completed to remobilize to the construction site.

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- B. Taxiway A West Phase 2: Requires engineering contract for construction management, observation, materials testing, bidding, etc. Engineer estimates and scope of work details along with safety plans will have to be completed. Contract may be presented at the October commission meeting.
- C. Airport Joint Use Agreement (AJUA): One year extension has been executed by the Commission and is with the National Guard Bureau awaiting signature. Expiration date will be September 30, 2013.
- D. Rental Car Leases: Commissioner Chairman has executed three lease agreements that will be active October 1, 2012. Operating within terminal building will be: Avis Budget Group, Hertz, and Enterprise & National. Alamo brand has been eliminated.
- E. PFC Application: Draft was submitted to FAA for review. Official application will be delivered to FAA for approval on Thursday, September 27, 2012.
- F. Airlines: Delta Airlines has begun three flights per day to Atlanta with no issues. American Airlines flight cancellations and delays have been in news articles and reports. Fort Smith airport flights and passengers have not been impacted; however passengers connecting flights may experience cancellations and/or delays.
- G. C130 Operations: Six C130Js were parked on the airport's CDP ramp for a 5 day period when Little Rock AFB conducted an airshow in September.
- H. AAOA Conference: Staff attended the conference on September 23-25 in North Little Rock. Michael Griffin is a board member of the AAOA and takes part in organizing the conference.
- I. Staff Evaluations: Have been completed.

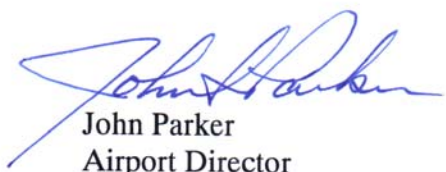
NEXT COMMISSION MEETING

The next regularly scheduled meeting of the Fort Smith Airport Commission will be Tuesday, October 23, 2012 at 5:30 p.m. in the Fort Smith Regional Airport Conference Room.

ADJOURNMENT

On a motion by Commissioner Schiffner and second by Commissioner McGhee, the meeting adjourned at 6:12 p.m.

Respectfully submitted,



John Parker
Airport Director