

**MINUTES OF AIRPORT COMMISSION REGULAR MEETING
TUESDAY – JANUARY 24, 2012
FORT SMITH REGIONAL AIRPORT CONFERENCE ROOM**

The regular meeting of the Fort Smith Airport Commission was called to order at 5:30 p.m. by Chairman Deramus, presiding. Commissioners Archer, Deramus, Devero, McGhee, Nordin and Schiffner were present. Commissioner Haver was absent. Also present were John Parker, Airport Director and Kathey Boze, Director of Administration.

ADOPTION OF MINUTES

On a motion by Commissioner McGhee and second by Devero, the Commission approved the Minutes of the Regular Meeting of December 20, 2011. Voting aye: Archer, Deramus, Devero, McGhee, Nordin and Schiffner. Voting nay: none.

On a motion by Commissioner Archer and second by Nordin, the Commission approved the Minutes of the Study Session of January 17, 2012. Voting aye: Archer, Deramus, Devero, McGhee, Nordin and Schiffner. Voting nay: none.

FINANCIAL STATEMENT

Staff presented an overview and answered questions regarding the financials for the period ending December 31, 2011.

ITEMS OF BUSINESS

1. Bids for the West Corporate Area Drainage Improvements: Construction bids were taken for drainage work in the area south of Hangar 14. This project will tie into the current FAA AIP 40 Project which places a 30 inch drain pipe under Taxiway A West. This area has been designated for future hangar construction once it is drained.

Seven firms provided bids with two rejected as incomplete bids. Steve Beam Construction submitted the low bid of \$107,292.85. The bid tabs were discussed by the Commission with Greg Shipley of Morrison Shipley.

A grant application will be submitted to the Arkansas Department of Aeronautics for \$123,383.56, which is 90% of the total project and it will go before the Aeronautics Commission for approval in February. Total project cost is \$137,092.85 which leaves the airport's share at \$13,709.29.

As recommended by staff, a motion was made by Commissioner Nordin and second by Schiffner to accept the Steve Beam Construction bid for \$107,292.85, contingent on receiving the grant from the Arkansas Aeronautics Commission. Voting aye: Archer, Deramus, Devero, McGhee, Nordin and Schiffner. Voting nay: none.

2. Wildlife Hazard Assessment Presentation: FAA requires all Part 139 airports to have a Wildlife Hazard Assessment. Cody Baciуска and John Watterson, Loomacres representatives, presented their findings and recommendations. Mr. Baciуска acknowledged the staff of the Fort Smith Airport and the 188th Fighter Wing for being cooperative and very proactive toward wildlife management. Mr. Watterson gave a slide presentation with explanation of the data gathered for consideration in a wildlife

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management program. The draft report will be reviewed by Loomacres and then sent to the FAA for their review and acceptance. After FAA approval, the grant for this project will be closed. The final report will be good for a five year period.

3. Airport Activities/Projects

- A. AIP 40, Construction of Taxiway A West Phase 1 is progressing well. Taxiway G concrete is complete and three pours still remain to fill the first island. Sodding, installing lights, joint sealing, and replacing the taxiway markings will make Taxiway A into a straight taxiway that intersects with Taxiway B.
- B. West Corporate Taxiway project, a state 80/20 grant is complete. Final payment was made today and close out documents will be filed with the Arkansas Department of Aeronautics to receive payment of 80% of our costs. Original project cost was budgeted at \$421,838 with the state portion at \$388,842. The project completed below budget at \$337,471 with the state portion at \$311,038, which reduced the state grant by \$26,433.
- C. Security fence project is near completion with most of the security fence/wall installed. Barbed wire elements and clean up remain to be done. This project is funded by the Commission with reimbursement through our current PFC program.
- D. BKD staff members are onsite for the annual audit. They have been observing, discussing and reviewing accounting procedures with Kathey and Janet.
- E. Arkansas Aero Summit will be held at the Fort Smith Convention Center January 25-26. Staff and some of the commission members will be attending and the Commission is a bronze sponsor at the event.
- F. The airport infrastructure has benefited significantly from the sale of the 2001 Chevrolet SUV to TAC Air. The TAC staff members bring the fuel truck to the airport in the morning and return in the evening to pick it up. TAC uses the SUV purchased from the airport to make multiple trips during the day. This action alone saves repairs to the surface of the perimeter roads caused by repeated trips in a large vehicle.
- G. Risk assessment inspection of the airport was conducted by the property insurance carrier and in the report the staff was complimented on how well the airport facilities are maintained and the accident prevention is utilized.

NEXT COMMISSION MEETING

The next regularly scheduled meeting of the Fort Smith Airport Commission will be Tuesday, February 28, 2012 at 5:30 p.m. in the Fort Smith Regional Airport Conference Room.

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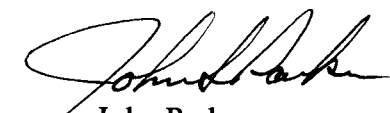
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ADJOURNMENT

On a motion by Commissioner McGhee and second by Devero the meeting adjourned at 6:35 p.m.

Respectfully submitted,



John Parker
Airport Director