

**MINUTES OF AIRPORT COMMISSION REGULAR MEETING
TUESDAY – JULY 24, 2012
FORT SMITH REGIONAL AIRPORT CONFERENCE ROOM**

The regular meeting of the Fort Smith Airport Commission was called to order at 5:30 p.m. by Chairman Haver, presiding. Commissioners Devero, Haver, Kelly, McGhee, Nordin and Schiffner were present. Commissioner Archer was absent. Also present were John Parker, Airport Director; Kathey Boze, Director of Administration; and Michael Griffin, Director of Operations.

Commissioner Haver welcomed the new Commissioner, Dr. James Kelly, and requested Dr. Kelly to share a few words with the Board. Commissioner Kelly stated he has lived in the Fort Smith area since 1996, is a plastic surgeon, and is a licensed pilot.

ADOPTION OF MINUTES

On a motion by Commissioner Nordin and second by Commissioner McGhee, the Commission approved the Minutes of the Regular Meeting of June 26, 2012. Voting aye: Devero, Haver, Kelly, McGhee, Nordin and Schiffner. Voting nay: none.

FINANCIAL STATEMENT

Staff presented an overview and answered questions regarding the financials for the period ending June 30, 2012.

John Parker, Director, noted August revenues will reflect increased landing fees due to the current cargo operations. Commercial operations at the airport have a landing fee associated with those operations. These fees are collected by TAC Air and remitted to the airport.

ITEMS OF BUSINESS

1. Airport Joint Use Agreement (AJUA): Fort Smith Regional Airport AJUA will expire at the end of September 2012. NGB has requested to extend the terms of the current agreement by one year. At the end of the extended one year, an additional 5 year AJUA will be renegotiated. Staff is requesting the Commission for approval to execute the one year extension.

Motion to extend Airport Joint Use Agreement one year was made by Commissioner Nordin and second by Commissioner Devero. Voting aye: Devero, Haver, Kelly, McGhee, Nordin and Schiffner. Voting nay: none.

2. Request to Operate and Lease Hangar Space – Franklin County Aviation LLC: Flint Pulis, owner/operator of Franklin County Aviation, LLC, submitted an application to operate an aircraft maintenance business on the airport and for a 2 year lease of the north end of hangar 17, section A. Mr. Pulis applied under the Airport Commission Minimum Standards 2006. He has met all the minimum standards for aeronautical activities and for specific aeronautical activities. Mr. Pulis was present at the Commission meeting.

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Motion for Commission to enter into lease and airport use agreement with Mr. Pulis and Franklin County Aviation LLC for the purpose of conducting aviation maintenance in hangar 17 was made by Commissioner Nordin and second by Commissioner McGhee. Voting aye: Devero, Haver, Kelly, McGhee, Nordin and Schiffner. Voting nay: none.

3. Resolutions for Bank Signature Cards: New cards are due annually for commission chairman, vice chairman, treasurer, airport director, and director of administration who sign airport checks. A resolution must be established, execute the signature cards and send executed cards to BancorpSouth.

Motion for Commission to adopt Resolution 2012-2 as presented was made by Commissioner Schiffner and second by Commissioner Nordin. Voting aye: Devero, Haver, Kelly, McGhee, Nordin and Schiffner. Voting nay: none.

4. Airport Activities/Projects

- A. Rental Car Proposals: Proposals were received at 3:00 p.m. on July 23, 2012. Currently, space in our terminal is occupied by Avis, Hertz, National/Alamo, and Budget. In the proposals, rental car companies have combined; i.e., Avis and Budget combined, Hertz is stand-alone, Enterprise and National combined eliminating Alamo. Avis/Budget will be dual brand; Enterprise/National will be dual brand; Hertz will be single brand. Rental car operators will be able to occupy and operate October 1, 2012. The agreement between the rental car operators and the airport will be for a 5 year period. Proposals and agreements will be presented to the Commission at the August 28, 2012 meeting.
- B. PFC Application: An air carrier consultation meeting was held at 11:00 a.m. on July 23, 2012. No airlines were represented at the meeting; therefore, no objection to the airport plans. There will be a comment period for responses. A resolution for the new PFC application will be brought to the Commission August 28, 2012.
- C. TAC Air Cargo Operations: Over 100 cargo aircraft serviced to date.
- D. Military Troops: Movement of troops at the airport has involved MD-11, Boeing 767, Boeing 737, aircraft. All A-10 (188th) have deployed to Afghanistan or Maryland. Army NG AH-64 Apache attack helicopters are housed at the 188th and are at Fort Chaffee for training rotation.
- E. Airport Emergency Radio (AWINS): Provided to Fort Smith Airport through an ADOA grant to the Arkansas Airport Operators Association. For the first time, a communications test on the airport emergency network was performed during the week of July 16 and it was successful.
- F. Colonel Mark Berry: Maintenance Group Commander at the 188th FW was promoted to Brigadier General. His duty station is no longer in Fort Smith; he will be in Little Rock as part of the headquarter staff.

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- G. Congressman Forbes: "Defending Our Defenders" listening session will be hosted by Congressman J. Randy Forbes, Virginia, at the Arkansas Best Corporation Performing Arts Center, Fort Smith, Arkansas, on August 21, 2012. The session will be open to the public and will hear public concerns of the possible removal of the 188th based on the 2013 budget. More information will be forthcoming and provided to the Commission. All commissioners are encouraged to attend the listening session.
- H. Fort Smith City Board of Directors: Approved a resolution in support of a continued flying mission in Fort Smith.

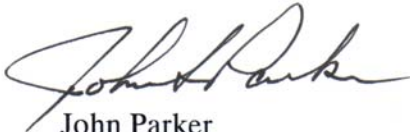
NEXT COMMISSION MEETING

The next regularly scheduled meeting of the Fort Smith Airport Commission will be Tuesday, August 28, 2012 at 5:30 p.m. in the Fort Smith Regional Airport Conference Room.

ADJOURNMENT

On a motion by Commissioner Nordin and second by Commissioner Schiffner, the meeting adjourned at 6:16 p.m.

Respectfully submitted,



John Parker
Airport Director