

Housing Assistance Board

Minutes

April 12, 2018

Board members present were, Jim Harris, Jim Rose, Sara Edmiston and Mike Jacimore, Tara Muck.

Staff members present were David Smith and Janey Buckner.

The board took a moment to review the minutes from March 01, 2018. Following a discussion by the board, Mike Jacimore asked for a motion to approve the minutes. Sarah Edmiston motioned and Tara Muck seconded, the vote was 5 in favor 0 opposed.

David Smith then informed the board of the Housing Assistance Projects:

A. Project # 17-037: for finish trim installation, electric repairs and porch repairs with five bids received, the lowest bid was submitted by Connelly Bros. Construction for \$5,000.00.

B. Project # 17-040: for electric rewire, of three bids received (the bid from Cameron Const. was pulled just before the bid opening) the low bid was presented by Ross Renovations for \$15,500.00.

C. Project # 17-041: for electric rewire and porch deck flooring repair with five bids received, the lowest bid was submitted by five for \$13,500.00.

D. Project # 18-001: for replacement of all potable and accessible sanitary plumbing under the house, electric repair and “clean up”, main bathroom rehabilitation, living room & hall flooring repair, exterior attic scuttle with five bids received, the lowest bid was submitted was by Connelly Bros. Construction for \$13,200.00. As per CD policy of awarding only 4 project to a single contractor the staff recommends approval for the next lowest bid from Jergins Contracting for \$13,600.00 considering the already one month delay and the necessity to assist this family.

E. Project # 18-013: for replacement of water service line from meter box to under the house, tree removal, door installation and ramp, of the five bids received, the lowest bid was submitted by Connelly Bros. Construction for \$9,800.00.

F. Project # 18-014: for roof replacement and foundation repair, during the initial site visit it was determined that the owners had insurance but had not submitted a claim at that point in time, they subsequently have made a claim and the insurance company cut them a check for \$5,156.62 which is to be first money into the project and paid directly to the contractor, with five bids received, the lowest bid was submitted by Connelly Bros. Construction for \$14,000.00 and the difference in cost is \$8,843.38.

G. Completed emergency project (No vote required) Project #18-009: for water service line replacement by May Avenue Plumbing for \$1,650.00.

Chairman Mike Jacimore asked for a motion to approve the Housing Assistance Grants. Sara Edmiston motioned and Jim Harris seconded.

Meeting Adjourned.

Approved: _____

Date: _____