

Housing Assistance Board

Minutes

March 01, 2018

Board members present were, Jim Harris, Karen Wuthrich and, Sara Edmiston and Mike Jacimore, Tara Muck and Mark Bliss.

Staff members present were David Smith and Janey Buckner.

The board took a moment to review the minutes from January 4th, 2018. Following a discussion by the board, Mike Jacimore asked for a motion to approve the minutes. Karen Wuthrich motioned and Mark Bliss seconded, the vote was 6 in favor 0 opposed.

David Smith then informed the board of the following Housing Assistance Projects:

A. Project # 17-035: for electric rewire, bathroom rehab and flooring repair with two bids received, the lowest bid was submitted by Ross Renovations for \$17,931.00, staff is asking for the full grant amount, and the difference of the overage of the grant amount of \$2,931.00 will be paid through a loan or the scope of work will have to be reduced.

B. Project # 17-038: for ramp and door repairs. Of three bids received the low bid was presented by Ross Renovations for \$6,070.00,

C. Project # 18-001: for replacement of all potable and sanitary plumbing under the house, electric rewire, main bathroom rehabilitation, flooring repair, attic ladder & foundation scuttle with two bids received, the lowest bid was submitted by Ross Renovations for \$31,750.00, staff is asking for both the full grant (\$15,000) and loan (\$10,000) amounts, the overage of \$6,750.00 will either be paid by the owner or the scope of work will have to be reduced.

Chairman Mike Jacimore asked for a motion to approve the Housing Assistance Grants. Sara Edmiston motioned and Karen Wuthrich seconded and the vote was 6 in favor and 0 opposed.

Meeting Adjourned.

Approved: _____

Date: _____