

Housing Assistance Board

Minutes

January 04, 2018

Board members present were, Jim Harris, Karen Wuthrich and Jim Rose, Mike Jacimore.

Staff members present were David Smith and Janey Buckner.

The board took a moment to review the minutes from November 02, 2017. Following a discussion by the board, Chairman Mike Jacimore asked for a motion to approve the minutes as corrected (corrected date for the minutes). Jim Harris motioned and Karen Wuthrich seconded, the vote was 4 in favor 0 opposed.

David Smith then informed the board of the following Housing Assistance Projects:

A. Project # 17-020: for roof, bathroom and door repair with five bids received, the lowest bid was submitted by Jergins Contracting for \$11,781.00.

B. Project # 17-024: for roof, HVAC, water heater replacement also; kitchen, bathroom, porch and other misc. repairs. Of five bids received the low bid was presented by Jergins Contracting for \$24,298.00, staff is asking for the full grant amount, and the difference of the overage of the grant amount of \$9,298.00 will be paid through a loan.

C. Project # 17-029: for foundation and plumbing repair with five bids received, the lowest bid was submitted by Connelly Brothers Construction for \$4,000.00.

D. Project # 17-030: for bathroom rehabilitation and kitchen floor repairs with five bids received, the lowest bid was submitted by Jergins Contracting for \$7,450.00.

- **Correction on Project D from 17-020 to 17-030.**

E. (Imminent threat) Project # 17-033: for bathroom rehabilitation, complete re-water from meter to all appliances, HVAC and electric repairs with five bids received, the lowest bid was submitted by Jergins Contracting for \$17,040.00., staff is once again asking for the full grant amount, and the difference of the overage of the grant amount of \$2,040.00 may be paid by the owner through a loan, however the most likely solution will be to lessen the overall scope of the project thereby reducing the cost below the grant amount.

Chairman Mike Jacimore asked for a motion to approve the Housing Assistance Grants. Karen Wuthrich motioned and Jim Rose seconded.

Meeting Adjourned.

Approved: _____

Date: _____