

Housing Assistance Board

Minutes

September 7, 2017

Board members present were, Jim Harris, Karen Wuthrich and Jim Rose, Sara Edmiston and Mike Jacimore.

Staff members present were David Smith and Janey Buckner.

The board took a moment to review the minutes from November 3, 2016. Following a discussion by the board, Mike Jacimore asked for a motion to approve the minutes. Jim Harris motioned and Jim Rose seconded, the vote was 5 in favor 0 opposed.

David Smith then informed the board of the following Housing Assistance Projects:

A. Project # 17-016: on July 9th an emergency project was undertaken to replace the “in slab” sanitary system, four quotes for the project were received and the project was awarded to Affordable Construction Group for \$5,600.00. After work had commenced it was determined to have irregular sized tile flooring requiring a replacement of the entire kitchen area, and also a substandard sewer service line causing a Change Order be made for an additional \$1,100.00.

During the inspection for the emergency sewer project it was noted that the house has need for a complete electric rewire, and HVAC system. With three bids received, the lowest bid was submitted by Ross Renovations for \$15,000.00. Staff is asking for the full grant amount, and the difference exceeding the grant amount for both projects of \$6,700.00 will have to be paid by the owner through a loan.

B. Project # 17-019: on August 2nd an emergency project was undertaken to replace the package HVAC unit, four quotes were received, the lowest was submitted by Cameron Construction for \$3,275.00.

It must be reported that ----- received a previous \$3,867.50 project in October of 2015 for replacing an unsafe deck on her house.

During the inspection for the emergency HVAC, and due to knee replacement surgeries it was requested that a more accessible bathroom rehabilitation be done for the owner. Of four bids received the low bid was presented by Connelly Brothers Construction for \$7,200.00.

The total for all projects is \$14,342.50 which is below the grant amount.

Chairman Mike Jacimore asked for a motion to approve the Housing Assistance Grants. Jim Rose motioned and Jim Harris seconded and the vote was 5 in favor and 0 opposed. #A

Karen Wuthrich abstained from #B and the vote was 4 in favor and 0 opposed.

Meeting Adjourned.

Approved: _____

Date: _____