

Housing Assistance Board

Minutes

March 9th, 2017

Board members present were, Jim Harris, Karen Wuthrich and Jim Rose, Tara Muck and Mike Jacimore.

Staff members present were David Smith and Janey Buckner.

The board took a moment to review the minutes from January 12, 2017. Following a discussion by the board, Chairman Mike Jacimore asked for a motion to approve the minutes. Jim Rose motioned and Karen Wuthrich seconded, the vote was 5 in favor 0 opposed.

David Smith then informed the board of the following Housing Assistance Projects:

A. Project # 17-001: originally applied requesting foundation repairs, however upon inspection there are more pressing health and safety issues that should be addressed before the slab on grade foundation work be done. This project entails the installation of an attic ladder for access to that space for a complete electric rewire, and HVAC system. Also 2 entry door replacements, with three bids received, the lowest bid once again was submitted by Ross Renovations for \$18,617.00, staff is asking for the full grant amount, and the difference of the overage of the grant amount of \$3,617.00 will have to either be paid out of pocket by the owner or through a loan.

The foundation repairs will have to be done through acquiring quotes from specific professional companies such as Ramjack or Power Lift and will be discussed at a future HAB meeting.

B. Project # 17-004: for ceiling repairs, bathroom repairs and complete HVAC system, of four bids received, the lowest bid was submitted by Ross Renovations for \$13,878.00.

C. Project # 17-006: for foundation repairs, complete electric rewire, and HVAC system, the low bid of three received was by Jergins Contracting for \$17,500.00, staff is asking for the full grant amount, and the difference exceeding the grant amount of \$2,500.00 will have to either be paid out of pocket by the owner or through a loan.

D. Project # 17-007: for ceiling and electric repairs, of four bids received, the lowest bid was submitted by Jergins Contracting for \$4,650.00.

E. Project # 17-008: for bathroom repairs, electric rewire, HVAC system, limited ceiling and flooring repairs the low bid of three received was turned in by Ross Renovations for \$22,215.00,

staff is asking for the full grant amount, and the difference over the grant amount of \$7,215.00 will have to either be paid out of pocket by the owner or through a loan.

Chairman Mike Jacimore asked for a motion to approve the Housing Assistance Grants. Karen Wuthrich motioned and Jim Harris seconded.

Meeting Adjourned.

Approved: _____

Date: _____