

Housing Assistance Board

Minutes

January 12, 2017

Board members present were, Jim Harris, Karen Wuthrich and Jim Rose, Sara Edmiston and Pat Ross.

Staff members present were David Smith and Janey Buckner.

The board took a moment to review the minutes from November 3, 2016. Following a discussion by the board, Vice Chairman Sara Edmiston asked for a motion to approve the minutes. Karen Wuthrich motioned and Jim Harris seconded, the vote was 5 in favor 0 opposed.

David Smith then informed the board of the following Housing Assistance Projects:

- A.** Project # 15-039: previously received a partial (incomplete) project that was reported as complete to the HAB on 11/3/16 for a furnace and windows by Adams & Son Roofing & Construction for \$8,550.00 but an important portion was not included in the work description and therefore was not included in the original bid causing the following project to “re-bid” at this time: This project entails the replacement of the roof, with three bids received, the lowest bid once again was submitted by Adams & Son Roofing & Construction for \$7,750.00, the combined cost of the two projects is \$16,300.00 staff is asking for the full grant amount, and the difference of the overage of the grant amount of \$1,300.00 will have to either be paid out of pocket by the owner or through a loan.
- B.** Project # 16-017: for furnace(s) kitchen & utility room floor & ceiling repairs and bathroom repairs, partial siding and entry door replacement, of four bids received, the lowest bid was submitted by Connelly Brothers Construction for \$14,500.00.
- C.** Project # 16-018: for a roof and bedroom ceiling repair the low bid of three received was by Connelly Brothers Construction for \$7,700.00.
- D.** Project # 16-022: for a complete electric rewire and HVAC change out, with three bids received, the lowest bid was submitted by Jergins Contracting for \$13,000.00.
- E.** Project # 16-028: for foundation, kitchen floor and bathroom repairs the low bid of four received was turned in by Connelly Brothers Construction for \$8,300.00.
- F.** Project # 16-034: for bathroom repairs and HVAC change out, with four bids received,

the lowest bid was submitted by Ross Renovations for \$8,450.00.

- G.** Project # 16-035: for sewer service line replacement the low bid of three received was by May Avenue Plumbing for \$3,000.00. There have been other emergency charges incurred while the project was in the preliminary stages there was an emergency water heater replacement (*for \$850.00 by APC Plumbing*) that flooded the house and a subsequent drying of the carpet (*for \$1,975.00 by Premier Carpet*) and finally a sewer line locate and camera (*for \$150.00 by Robert Cravens; Perma Liner*).

- H.** Project # 16-036: for Electric rewire, complete HVAC system and 3 entry door replacements of three bids received, the lowest bid was submitted by Ross Renovations for \$16,411.00 staff is asking for the full grant amount, and the difference of the overage of the grant amount of \$1,411.00 will have to either be paid out of pocket by the owner or through a loan.

Vice Chairman Sara Edmiston asked for a motion to approve the Housing Assistance Grants. Karen Wuthrich motioned and Pat Ross seconded.

Meeting Adjourned.

Approved: _____

Date: _____