

Housing Assistance Board

Minutes

November 3, 2016

Board members present were, Jim Harris, Mike Jacimore, Karen Wuthrich and Jim Rose

Staff members present were David Smith and Janey Buckner.

The board took a moment to review the minutes from August 11, 2016. Following a discussion by the board, Mike Jacimore asked for a motion to approve the minutes. Karen Wuthrich motioned and Jim Rose seconded, the vote was 4 in favor 0 opposed.

David Smith then informed the board of the following Housing Assistance Projects:

A. Project # 16-014: previously received an emergency HVAC change out on 8/13/16 by Circle R Air for \$3,200.00. This project entails an electric rewire, bathroom repair and other minor repairs. With three bids received, the lowest bid was submitted by Jergins Contracting for \$12,265.00, the combined cost of the two projects is \$15,465.00 with the difference of the overage of the grant amount is \$465.00 that will have to either be paid out of pocket by the owner or through a loan.

B. Project # 16-015: for foundation and bathroom floor repairs, of four bids received, the lowest bid was submitted by Connelly Brothers Construction for \$3,900.00.

C. Project # 16-025: for a roof and electric rewire the low bid of three received was by Adams & Son Roofing & Construction for \$16,100.00 staff is asking for the full grant amount, and the remaining overage of the grant in the amount of \$1,100.00 is to be paid by the owner through a loan.

D. Project # 16-027: previously received an emergency ramp completed on 9/29/16 by Ross Renovations for \$4,226.00. This project is for a back porch ramp as a means for emergency egress from the home. With three bids received, the lowest bid was submitted by Jergins Contracting for \$1,800.00.

Chairman Mike Jacimore asked for a motion for approval of projects. Jim Rose motioned and Jim Harris seconded, the vote was 4 in favor and 0 opposed.

Chairman Mike Jacimore asked for a motion to approve the Housing Assistance Grants. Karen Wuthrich motioned and Sara Edmiston seconded, the vote was 4 in favor 0 opposed.

Meeting Adjourned.

Approved: _____

Date: _____