

## Housing Assistance Board

### Minutes

June 02, 2016

Board members present were, Jim Harris, Jim Rose, Mike Jacimore, Karen Wuthrich, Tara Muck and Sara Edmiston.

Staff members present were David Smith and Janey Buckner.

The board took a moment to review the minutes from March 03.2016. Following a discussion by the board, Mike Jacimore asked for a motion to approve the minutes. Karen Wuthrich motioned and Sara Edmiston seconded, the vote was 6 in favor 0 opposed.

#### **David Smith then informed the board of the following Housing Assistance Grant Projects:**

- A. Project # 15-039: for heater and window repairs. Staff received three bids with Adams & Son Roofing & Construction submitting the lowest bid of \$8,550.00.
- B. Project # 15-043: for a roof, plumbing repairs, electric rewire, kitchen door & floor repairs the low bid of three received, was by Jergins Contracting for \$16,015.00, staff is asking for the full grant amount with the difference of \$1,015.00 to be paid by the owner through a loan.
- C. Project # 15-048: for electric rewire, HVAC, bathroom and plumbing repairs. With three bids received, the lowest bid was submitted by Jergins Contracting for \$16,625.00, staff is asking for the full grant amount with the difference of \$1,625.00 to be paid by the owner through a loan.
- D. Project # 15-050: for foundation, venting, ramp and door repairs. Staff received three bids with Jergins Contracting submitting the lowest bid of \$6,885.00.
- E. Project # 15-052: for roof and ceiling repairs. With two bids received, the lowest bid was submitted by Jergins Contracting for \$8,420.00. David Smith also informed the Board that Mr. Butler has reported that his Air Conditioner stopped working and that we would be taking bids for replacing the HVAC unit(s) and would report again at the next meeting.
- F. Project # 15-053: for plumbing repairs, the low bid of four received was by May Avenue Plumbing for \$1,020.00.

- G. Project # for a total electric rewire the low bid of two received, was by Adams & Son Roofing & Construction for \$9,500.00. It was discussed that Mr. Adams asked to have his bid rescinded and would not be permitted to rebid the project in the next bid cycle.

Chairman Mike Jacimore made a motion for approval of additional quotes for project E. and project G. Jim Rose motioned and Jim Harris seconded, the vote was 6 in favor and 0 opposed.

Following a discussion by the board Mike Jacimore asked for a motion to approve the Housing Assistance Grants. Jim Harris motioned and Karen Wuthrich second, the vote was 6 in favor and 0 opposed.

Meeting Adjourned.

Approved: \_\_\_\_\_

Date: \_\_\_\_\_