

Housing Assistance Board

Minutes

January 7, 2016

Board members present were Pat Ross, Jim Harris, Jim Rose, Mike Jacimore and Karen Wuthrich.

Staff members present were David Smith and Janey Buckner.

The board took a moment to review the minutes from December 03, 2015. Following a discussion by the board, Mike Jacimore asked for a motion to approve the minutes. Jim Rose motioned and Karen Wuthrich seconded, the vote was 5 in favor 0 opposed.

David Smith then informed the board of the following Housing Assistance Grant Projects:

A. Project # 15-031: (Re-bid) for a complete electric re-wire, new HVAC system and utility room repairs. Staff received four bids with Cameron Construction submitting the lowest bid of \$16,849.00 however he immediately asked to rescind his bid. The next lowest bid was from Adams & Son Roofing & Construction for 25,275.00 the owner is willing to take a loan for \$10,000.00 over the grant amount and will also have to pay the additional \$275.00 before work can commence.

B. Project # 15-035: for a new roof, complete electric re-wire, new HVAC system and water heater. The low bid of four received, was by Cameron Construction for \$14,999.00.

C. Project # 15-037: for installation of two ramps at the front and the back of the house and a bathroom vent with light and heater. With three bids received, the lowest bid was submitted by Jergins Contracting for \$4,080.00.

D. Project # 15-056: this project is deemed as an imminent safety issue and is being taken out of numeric order and therefore did not bid during this cycle. The owner is currently in rehab after having a second knee replacement surgery, she is requiring more assessable bathroom accommodations, and is due to be discharged in a couple of weeks. Staff is asking the HAB's permission to move forward with acquiring the necessary written quotes for the bathroom repairs as well as replacing the damaged floor coverings that present a real trip hazard for the owner.

Following a discussion by the board Mike Jacimore asked for a motion to approve the Housing Assistance Grants. Jim Harris motioned and Pat Ross second, 5 were in favor and 0 opposed.

Meeting Adjourned.

Approved: _____

Date: _____