

FORT SMITH HISTORIC DISTRICT COMMISSION  
REGULAR MEETING  
February 6, 2020; 5:30 P.M.  
DARBY COMMUNITY CENTER, 220 NORTH 7<sup>th</sup> STREET

MINUTES

I. CALL TO ORDER

A regular meeting of the Fort Smith Historic District Commission convened at 5:30 p.m., Thursday, February 6, 2020, at the Darby Community Center. The meeting was called to order by Chairman Graham Sharum.

II. ROLL CALL

The roll was called and the following members were present, including: Graham Sharum, David Kerr, Justin Skinner and Mila Masur. Robert Clock was absent. Chairman Sharum established that a quorum was present. Megan Bailey with the Fort Smith Planning Department was also present.

III. STATEMENT OF QUALIFICATIONS

Chairman Sharum read aloud the Commission's Statement of Qualifications. (See Attachment A.)

IV. APPROVAL OF MINUTES

The minutes for the November 22, 2019, special meeting—prepared by the planning staff—were presented for approval. Chairman Sharum called for a motion. Commissioner Masur moved, seconded by Commissioner Kerr, to approve the minutes as written. The motion carried 4-0.

V. CITIZENS FORUM

None indicated

VI. PUBLIC HEARING

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| A. Historic Name: Sophia Sebler Rent House<br>Construction Date: d. 1885<br><br>Address: 318 North 8 <sup>th</sup> Street | Owner: Dennis West<br>Style Influence: Primary: Folk Victorian<br>Secondary:<br>Significance: (2) Moderately Significant |
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- Construct a carport

Chairman Sharum introduced item A. The Commission review the application. Ms. Bailey read Section 2.6.3 which recommended new accessory buildings to be located to match similar conditions on other sites within the neighborhood/district and Section 2.6.5 of the BGHD Design Guidelines which did not recommend constructing garages or accessory buildings that require removal of any portion of the historic building.

Dennis West, owner, was present to represent this application.

Friday, January 31, 2020 at 4:00 p.m., staff met with Dennis West to view the property and discuss details. At this

meeting, staff person Megan Bailey, Chairman Sharum, and Commissioners Kerr, Skinner and Clock were present. This meeting was noted during the regular session.

Chairman Sharum called for a motion. Commissioner Masur motioned, seconded by Commissioner Kerr, to approve the construction of a carport. The vote carried 4-0.

<b>B.</b> Historic Name: Belle Grove School Construction Date: d. 1886  Address: 600 North 6 <sup>th</sup> Street	Owner: Rampart Enterprises, Inc. Style Influence: Primary: Italianate Secondary: Romanesque Revival Significance: (1) Very Significant
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- Reshingle roof in Architectural Style

Chairman Sharum introduced item B. The Commission reviewed the application. Ms. Bailey read Section 3.5.6 of the BGHD Design Guidelines which recommended replacing in kind an entire feature of the roof that is too deteriorated to repair.

Rocky Walker, owner, was present to represent this application.

Mr. Walker stated that he would be reshingling the roof in sections, making any need repairs to the roof at that time.

Chairman Sharum called for a motion. Commissioner Kerr motioned, seconded by Commissioner Masur, to approve the reshingling of the roof in Architectural Style. The vote carried 4-0.

VII. REPORTS – Neighborhood Services Report

VIII. NEXT MEETING DATES  
Study Session – March 26, 5:30 p.m.  
Regular Meeting – April 2, 5:30 p.m.

IX. ADJOURN

The meeting adjourned at 5:50 p.m.

APPROVED: \_\_\_\_\_  
GRAHAM SHARUM, CHAIRPERSON

## ATTACHMENT A

### FORT SMITH HISTORIC DISTRICT COMMISSION STATEMENT OF QUALIFICATIONS AND PROCEDURES

If anyone this evening wishes to address an agenda item or present any matter of business that is not on the agenda during the Citizens Forum, you may do so by completing one of the appropriate forms that are placed on the table next to you and giving it to our staff person, Megan Bailey. Those wishing to address agenda items or bring up any matter during the Citizens Forum will be allotted two (2) minutes. Those persons addressing controversial agenda items will be allotted five (5) minutes per side with three (3) minutes for rebuttal per side.

This evening the Commission will be reviewing requests for exterior changes to properties in the Belle Grove Historic District. The qualifications of the members of the Commission, the staff to the Commission and any consultants used are on file with the city and are hereby made a part of each and every application heard this evening. The guidelines and procedures adopted by the Commission are also made a part of each and every application. Each application heard this evening is considered on its own merits and is not to be considered as establishing a precedent for any other application.

Any person aggrieved by the decision of the Commission may within ten (10) days of the date of decision file a written request with the Commission that the Commission forward to the Fort Smith Board of Directors a written report summarizing the actions taken by the Commission with reference to the application in question.