

**MINUTES OF AIRPORT COMMISSION REGULAR MEETING**  
**TUESDAY – JULY 24, 2018**  
**FORT SMITH REGIONAL AIRPORT CONFERENCE ROOM**

The regular meeting of the Fort Smith Airport Commission was called to order at 5:30 p.m. by Chairman Hawkins, presiding. Commissioners Haver, McGhee, Nordin and Ridgley were present. Commissioners Voris and Kelly were absent. Also present were Michael Griffin, airport director; Kathey Boze, administration director; and Richard Rushing, operations director.

**ADOPTION OF MINUTES**

On a motion by Commissioner Nordin and second by Commissioner Ridgley, the Commission approved the Minutes of the Regular Meeting of June 26, 2018. Voting aye: Haver, Hawkins, McGhee, Nordin, and Ridgley. Voting nay: none. Motion carried.

**TREASURERS' REPORT**

Commissioner Treasurer McGhee stated nothing unusual to report with the finances. Staff stated nothing noteworthy to report regarding the financials for the period ending June 30, 2018.

**ITEMS OF BUSINESS**

1. FAA Grant Offer AIP 47 – Airport Master Plan Update: The FAA grant offer has been received for \$701,036 which is 90% of the total project cost as anticipated. An application for 10% of the project will be submitted to the Arkansas Aeronautics Commission.

On a motion by Commissioner McGhee and second by Commissioner Nordin, the Commission approved the FAA grant offer for the master plan update. Voting aye: Haver, Hawkins, McGhee, Nordin, and Ridgley. Voting nay: none. Motion carried.

2. Director's Report:

- A. ARFF Station: Project is going well and completion date has been pushed back to the last week of November. Staff invited commissioners for a walk through at their convenience.
- B. Runway Sweeper: The runway sweeper has been received. It works great and is easy to operate.
- C. Temporary Control Tower: The air traffic controllers are operating from a temporary facility during repairs in the control tower. Tracon is still operating in the tower during this time.
- D. Terminal Advertising: Request for proposals will be received for managing the advertising concession in the terminal building.

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- E. Audit Services: Two local firms responded to the request for qualifications and staff will bring recommendations to the commission in August.
- F. FAA Meeting: Glenn Boles, manager for FAA SW Region and Kathy Franklin, FAA Program Manager, will be here on Thursday to tour the airport and discuss plans and funding.
- G. Landscaping: Project has had some delays and still pending the completion of a French drain and mulch.

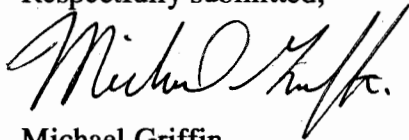
**NEXT COMMISSION MEETING**

The next regularly scheduled meeting of the Fort Smith Airport Commission will be Tuesday, August 28, 2018 at 5:30 p.m. in the Fort Smith Regional Airport Conference Room.

**ADJOURNMENT**

On motion by Commissioner Nordin and second by Commissioner Haver, the meeting adjourned at 5:53 p.m. Voting aye: Haver, Hawkins, McGhee, Nordin, and Ridgley. Voting nay: none. Motion carried.

Respectfully submitted,



Michael Griffin  
Airport Director