

**MINUTES OF AIRPORT COMMISSION REGULAR MEETING
TUESDAY – MARCH 27, 2018
FORT SMITH REGIONAL AIRPORT CONFERENCE ROOM**

The regular meeting of the Fort Smith Airport Commission was called to order at 5:30 p.m. by Chairman Voris, presiding. Commissioners Haver, Hawkins, Kelly, and Nordin were present. Commissioners McGhee and Ridgley were absent. Also present were Michael Griffin, airport director; Kathey Boze, administration director; Richard Rushing, operations director.

ADOPTION OF MINUTES

On a motion by Commissioner Nordin and second by Commissioner Kelly, the Commission approved the Minutes of the Regular Meeting of February 27, 2018. Voting aye: Haver, Hawkins, Kelly, Nordin and Voris. Voting nay: none. Motion carried.

TREASURERS' REPORT

Staff presented an overview and answered questions regarding the financials for the period ending February 28, 2018.

ITEMS OF BUSINESS

1. Master Plan Consultant Selection: The selection committee interviewed and ranked three firms: No 1. Coffman & Associates, No 2. Garver and No. 3 Mead & Hunt. The interviews, master plan process and FAA requirements were discussed.

A motion was made by Commission Haver to accept the Master Plan Committee's ranking and authorize the airport director to begin negotiations with the No.1 ranked firm, Coffman & Associates. Second was made by Commissioner Hawkins. Voting aye: Haver, Hawkins, Kelly, Nordin and Voris. Voting nay: none. Motion carried.

2. Activities Report
 - A. ARFF Station Construction: The project is three weeks behind due to weather. Steel has been started and the outer walls are being framed.
 - B. Wildlife Habitat-Spivey Creek: Fence work is nearing completion.
 - C. Lease Changes: Air Evac is leasing Building 10. Northwest Arkansas Avionics chose not to renew their lease for hangar 22. ABS Avionics will move into hangar 22 and a current tenant will rent hangar 19. Hangar 20 is the only vacant hangar.
 - D. Landscaping: Some trees at the front of the terminal were cut down in error. Staff will be working with a landscaping company to resolve this and address drainage issues in the same area.
 - E. Civil Air Patrol: Commissioners were invited to a Change of Command Ceremony on April 10 at 7pm.

Minutes of F.S.A.C. Regular Meeting
February 27, 2018
Page 2

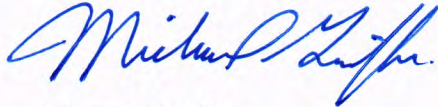
NEXT COMMISSION MEETING

The next regularly scheduled meeting of the Fort Smith Airport Commission will be Tuesday, April 24, 2018 at 5:30 p.m. in the Fort Smith Regional Airport Conference Room.

ADJOURNMENT

On motion by Commissioner Nordin and second by Commissioner Hawkins, the meeting adjourned at 6:00 p.m. Voting aye: Haver, Hawkins, Kelly, Nordin and Voris. Voting nay: none. Motion carried.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Michael Griffin".

Michael Griffin
Airport Director