



Mayor – Sandy Sanders

City Administrator – Carl Geffken

City Clerk – Sherri Gard

Board of Directors

Ward 1 – Keith Lau

Ward 2 – Andre’ Good

Ward 3 – Mike Lorenz

Ward 4 – George Catsavis

At Large Position 5 – Tracy Pennartz

At Large Position 6 – Kevin Settle

At Large Position 7 – Don Hutchings

AGENDA ~ Summary

Fort Smith Board of Directors

STUDY SESSION

November 8, 2016 ~ 12:00 Noon

Fort Smith Public Library Community Room

3201 Rogers Avenue

CALL TO ORDER

- All present, except Director George Catsavis
- Mayor Sandy Sanders presiding

1. Discuss regularly scheduled meetings of the Board of Directors for 2017
Lau/Hutchings placed an ordinance on the November 15, 2016 regular meeting to retain the existing dates, time and location of regular meetings in 2017, i.e. 6:00 p.m.; the first and third Tuesday of each month; Fort Smith Public Schools Service Center, with the exception of the weeks of spring break, Independence Day and Thanksgiving. The aforementioned regular meetings were scheduled as follows:

FROM

Tuesday, March 21, 2017

Tuesday, July 4, 2017

Tuesday, November 21, 2017

TO

*Tuesday, March 14, 2017

*Tuesday, July 11, 2017

*Tuesday, November 14, 2017

** Typical study session dates; therefore, the Board opted to cancel study sessions on these dates.*

Although no ordinance is required, the Board also opted to forego study sessions on any fifth Tuesday in 2017, i.e. January 31, May 30, August 29 and October 31, and identify such as TENTATIVE, as well as Tuesday, November 28, 2017.

2. Presentation of proposed Enterprise Resource Planning System (ERP)
Presentation only by Director of Information Technology Russell Gibson and Director of Finance Jennifer Walker. Ms. Walker advised amounts included in Option 3 were incorporated into the proposed 2017 Budget; however, the Board may opt for the remaining options if they so desire. The Board conveyed no objection to neither the ERP System nor Option 3 being included in the 2017 Budget.
3. Items associated with the Fort Smith Finance Department:
 - A. Review proposed reorganization of the Finance Department
The Board conveyed no formal objection to the proposed; however, such may be further discussed at the upcoming budget hearings on November 14 & 17, 2016.
 - B. Review feasibility of employing a contract manager *~Settle/Lorenz placed on agenda at the March 8, 2016 study session ~*
The above noted position has been incorporated in the proposed reorganization of the Finance Department (Item 3A); however, such is defined as “contract specialist” rather than “contract manager.”
4. Review preliminary agenda for the November 15, 2016 regular meeting

ADJOURN

1:03 p.m.