



Mayor – Sandy Sanders

Acting City Administrator – Jeff Dingman

City Clerk – Sherri Gard

**Board of Directors**

Ward 1 – Keith Lau

Ward 2 – Andre’ Good

Ward 3 – Mike Lorenz

Ward 4 – George Catsavis

At Large Position 5 – Tracy Pennartz

At Large Position 6 – Kevin Settle

At Large Position 7 – Don Hutchings

## **AGENDA ~ Summary**

**Fort Smith Board of Directors**

### **SPECIAL MEETING**

**February 18, 2016 ~ 6:30 p.m.**

**River Park Events Building, West Room**

**121 Riverfront Drive**

#### **ROLL CALL**

- All present, except Director Kevin Settle (Director Settle arrived at approximately 7:15 p.m.)
- Mayor Sandy Sanders presiding

#### **PRESENTATION BY MEMBERS OF THE BOARD OF DIRECTORS OF ANY ITEMS OF BUSINESS NOT ALREADY ON THE AGENDA FOR THIS MEETING**

*(Section 2-37 of Ordinance No. 24-10)*

None presented

#### **ITEMS OF BUSINESS:**

1. Briefing by Colin Baenziger, consultant, regarding city administrator search  
Provided a brief description of the search process advising such resulted in fifty (50) applicants submitting resumes’ for the position. After resume’ review, background and reference checks, and internet search of each applicant, Mr. Baenziger noted presentation of the following nine (9) candidates:
  - Mr. Daniel Biles - Birmingham, Alabama
  - Mr. Chris Browning - Prosper, Texas
  - Mr. Joe Cox – Alliance, Nebraska
  - Mr. Jeffrey Dingman – Fort Smith, Arkansas
  - Mr. Carl Geffken – Reading, Pennsylvania
  - Mr. Anthony O’Rourke – Yakima, Washington
  - Mr. Christopher Philbrick – Dumfries, Virginia
  - Mr. Patrick Salerno – Coral Cables, Florida
  - Mr. Mark Stenger – Fort Smith, Arkansas

2. **Executive Session: Review applicant resumes for position of City Administrator**  
(Approximately 6:39 p.m.)

The Board concurred and selected the following candidates to interview for the city administrator position:

- Mr. Daniel Biles
- Mr. Jeffrey Dingman
- Mr. Carl Geffken

The Mayor reminded all that the Board previously selected tentative interview dates, dependent upon the candidate schedules, for Monday, February 29; Thursday, March 3; and, Monday, March 7. Said dates will be confirmed upon confirmation with the candidates.

3. **Discuss itinerary for city administrator candidate interviews**

The Mayor presented a draft itinerary for candidate interviews, which consisted of a city tour provided by the Mayor, lunch with department heads, a tour of city facilities, reception with the Chamber of Commerce and then an evening meal and interview with the Board of Directors for the out-of-state candidates. Since Mr. Dingman is an in-house candidate, there's no necessity for the tours or reception with the Chamber of Commerce. The Board conveyed no opposition to covering an extra night of hotel stay for the out-of-state candidates to allow them to survey the city on their own.

**ADJOURN**

7:56 p.m.