Mayor – Sandy Sanders

City Administrator – Ray Gosack

City Clerk – Sherri Gard

Board of Directors

Ward 1 – Keith Lau
Ward 2 – Andre' Good
Ward 3 – Mike Lorenz
Ward 4 – George Catsavis
At Large Position 5 – Pam Weber
At Large Position 6 – Kevin Settle
At Large Position 7 – Philip H. Merry Jr.

AGENDA ~ Summary

Fort Smith Board of Directors
REGULAR MEETING
November 4, 2014 ~ 6:00 p.m.
Fort Smith Public Schools Service Center
3205 Jenny Lind Road

THIS MEETING IS BEING TELECAST LIVE ON THE GOVERNMENT ACCESS CHANNEL 214 AND ONLINE AT http://www.ustream.tv/channel/city-of-fort-smith-board-of-directors-meetings

INVOCATION & PLEDGE OF ALLEGIANCE
Reverend Odell Curtis, God's House of Prayer

ROLL CALL
- All present
- Mayor Sandy Sanders presiding

PRESENTATION BY MEMBERS OF THE BOARD OF DIRECTORS OF ANY ITEMS OF BUSINESS NOT ALREADY ON THE AGENDA FOR THIS MEETING
(Section 2-37 of Ordinance No. 24-10)
Information available by viewing rebroadcast of the meeting on the City Access Channel 214, the City website or http://www.ustream.tv/channel/city-of-fort-smith-board-of-directors-meetings

APPROVE MINUTES OF THE OCTOBER 21, 2014 REGULAR MEETING
Approved as written

ITEMS OF BUSINESS:

1. Presentation: Knowlton Award to Mr. J.W. Taylor

2. Presentation of proposed 2015 Budget
   Presentation only

3. Ordinance rezoning identified property and amending the zoning map *(from Residential Multi-Family Medium/High Density (RM-3) to Residential Single Family Medium/High Density (RS-3) by extension located at 2000-2100 South "R" Street; 2105-2115 South "R" Street; 2119-2222 South "R" Street; 2000-2209 South "S" Street; 2212-2219 South "S" Street; 2221-2223 South "S" Street; 2230 South "S" Street; 2000-2423 South "T" Street; 2000-2225 South "U" Street; 1822-2201 South 21st Street; 1800-2017 South 22nd Street; 1822-2208 South 23rd Street and 1913-1915 Jenny Lind Road)*

   Approved 7 in favor, 0 opposed as amended to remove properties located at 2208 & 2210 South "R" Street / Ordinance No. 60-14

4. Ordinance amending the Master Land Use Plan map and rezoning identified property and amending the zoning map *(Master Land Use Plan: from Residential Detached to Residential Attached / Rezoning: from Transitional (T) to Residential Multi-Family Medium/High Density (RM-3) by extension located at 3507 & 3515 South 66th Street)*

   Approved 7 in favor, 0 opposed / Ordinance No. 61-14

5. Consent Agenda

   A. Resolution to accept the bid and authorize a contract for the construction of South 7th Street and Parker Avenue Overlay/Reconstruction and Trolley Extension, Project No. 14-90-A *($713,760.00 / Engineering Department / Budgeted – Sales Tax Program Fund)*

      Approved 7 in favor, 0 opposed / Resolution No. R-152-14

   B. Resolution authorizing engineering services agreements for the design of projects in the 2015 Sales Tax Program *($164,800.00 / Engineering Department / Budgeted – Sales Tax Program Fund)*

      Approved 7 in favor, 0 opposed / Resolution No. R-153-14

   C. Resolution authorizing the Mayor to execute a correction for the electric utility easement with OG&E for the aquatic facility at Ben Geren Regional Park

      Approved 7 in favor, 0 opposed / Resolution No. R-154-14

   D. Resolution accepting the bid and authorizing the Mayor to execute a contract with Turn Key Construction, Inc. for asbestos abatement and renovations to the administrative wing of Fire Station No. 1 *($237,477.00 / Fire Department / Budgeted – 2012 Sales and Use Tax Bonds & 4803 Capital Funds)*

      Approved 7 in favor, 0 opposed / Resolution No. R-155-14

OFFICIALS FORUM ~ presentation of information requiring no official action

(Section 2-36 of Ordinance No. 24-10)

- Mayor
- Directors
- City Administrator

Information available by viewing rebroadcast of the meeting on the City Access Channel 214, the City website or http://www.ustream.tv/channel/city-of-fort-smith-board-of-directors-meetings

ADJOURN

6:46 p.m.

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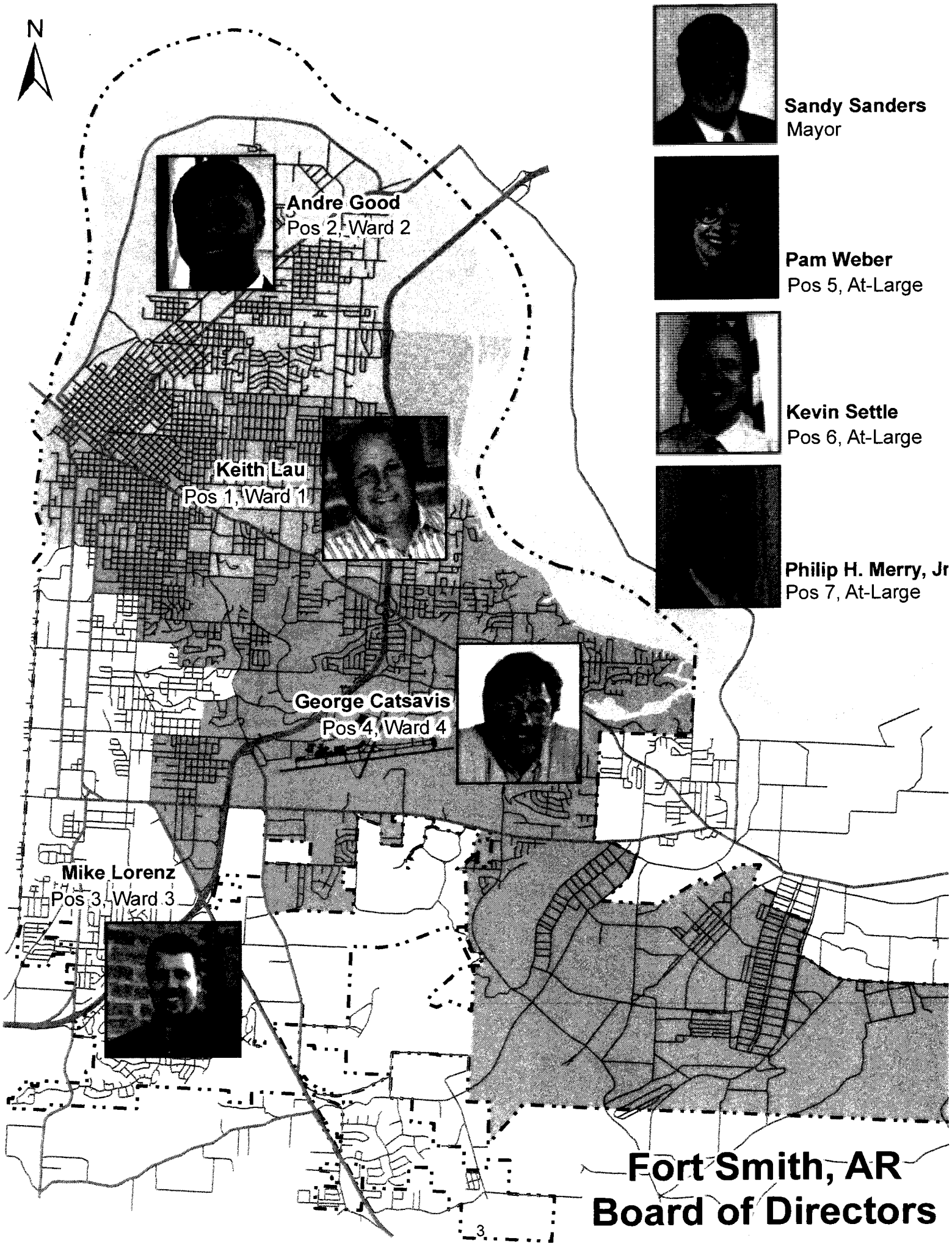

N
Sandy Sanders
Mayor
Pam Weber
Pos 5, At-Large
Kevin Settle
Pos 6, At-Large
Philip H. Merry, Jr
Pos 7, At-Large
Andre Good
Pos 2, Ward 2
Keith Lau
Pos 1, Ward 1
George Catsavis
Pos 4, Ward 4
Mike Lorenz
Pos 3, Ward 3
Fort Smith, AR
Board of Directors

MANAGEMENT TEAM

Ray Gosack	City Administrator
Jeff Dingman	Deputy City Administrator
Mike Alsup	Director of Parks and Recreation
Wally Bailey	Director of Development
Ben Beland	District Court Judge
Claire Borengasser	District Court Judge
Kara Bushkuhl	Director of Finance
Sherri Gard	City Clerk
Russell Gibson	Director of Information and Technology Services
Richard Jones	Director of Human Resources
Vacant	Internal Auditor
Claude Legris	Executive Director-Convention & Visitors Bureau
Kevin Lindsey	Police Chief
Baridi Nkokheli	Director of Sanitation
Steve Parke	Director of Utilities
Mike Richards	Fire Chief
Greg Riley	Director of Streets and Traffic Control
Ken Savage	Director of Transit
David Saxon	District Court Judge
Stan Snodgrass	Director of Engineering

BUDGET REPORT PRODUCTION, ANALYSIS AND GRAPHICS

Department of Finance
Kara Bushkuhl, Director of Finance
Jennifer Walker, Deputy Director of Finance
Jackie Joyce, Controller
Jacinta Winstead, Accounting/Financial Reporting Manager
Alie Bahsoon, Purchasing Manager
Christy Deuster, Budget & Office Coordinator
Angie Chance, Payroll Accountant

City of Fort Smith on the Internet at:
www.fortsmithar.gov/departments/finance/documents

CITY OF FORT SMITH
Mission, Vision and Values Statements

MISSION STATEMENT

We are a unified team committed to consistently providing citizen-focused services for the advancement of a thriving community.

VISION STATEMENT

Our vision is providing WORLD CLASS SERVICES by VALUING the contributions of <u>every</u> citizen and employee

--being AGILE

--being VALUES-BASED

--being CONTINUOUS LEARNERS

VALUES STATEMENT

Our shared values are...

INTEGRITY Always !
Absolute PROFESSIONALISM !!!
ACCESSIBILITY for ALL !!!

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award for Distinguished Budget Presentation to the City of Fort Smith for its annual budget for the fiscal year beginning January 1, 2014. In order to receive this award, a government unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications medium. The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

BUDGET FORMAT

The City of Fort Smith Budget serves four primary roles: policy document, financial plan, operations guide and communications tool. In order to meet these roles, the Budget is organized into the following eight sections:

Preface

This section of the document includes the title page, management team listing, the City's Distinguished Budget Presentation Award, the table of contents and budget format description.

Introduction

The Introduction section begins with the City Administrator's Budget Message which outlines the budgetary plan for the current fiscal year. City-wide goals are presented as well as the correlation of the city-wide goals to departmental goals. This section also includes an organization chart, graphic presentation of full-time personnel and a comparative list of authorized personnel. The amounts compared in the Budget Message are Adopted Budget 2015 and Estimated 2014.

Budget Highlights

The Budget Highlights section of the document is intended to serve as a summary of the current fiscal year budget plan. The budget process, and the fiscal performance policies are included in this section. In addition, highlights of the current year budget including narratives, graphs and tables, are presented.

Budget Summaries - All Funds

This section of the document includes financial statements for all funds of the City. A comparative summary of all funds for FY13 Actual, FY14 Budget, FY14 Estimated and FY15 Budget is included. A comparative summary for all funds with major revenue detail is presented for FY12 Actual, FY13 Actual, FY14 Budget, FY14 Estimated, and FY15 Budget. A combined summary of all funds for the FY14 Budget as well as individual fund statements by fund type for FY15 Budget is included. Major revenue analyses are included in this section to provide trend analyses for the City's major sources of revenue. The City of Fort Smith financial structure and explanations for each fund are also included in this section.

Operating Funds Budget Summaries

The Operating Funds Budget Summaries section includes the basic financial statements for the four major funds of the City for which an annual budget is required. Comparative summaries and statements of revenue comparisons are provided for the operating funds combined and for each individual operating fund. The distribution of appropriations to the operating funds for FY15 is also incorporated in this section. An early projection for FY16 is also presented for the departments. Combined summaries by division and expenditure/ expense classification are provided at the end of this section in statement and graphic form.

Division Summaries

This section of the document describes the operating programs of the City's basic organizational units which provide the essential services to the citizens of Fort Smith. City programs are organized into seven divisions:

- Policy and Administration Services
- Management Services
- Development Services
- Police Services
- Fire Services
- Operation Services (Streets and Traffic Control, Water and Sewer, Parks and Recreation, Convention Center, Sanitation and Transit)
- Non-Departmental

Each division includes a purpose, organization chart, overview for the current budget year, current service objectives, prior year service objectives, goals and results, key performance indicators and workload/demand statistics, as applicable.

Capital Improvement Program

The Capital Improvement Program section provides highlights of the major capital projects in the various funds. A list of the capital outlay items authorized in the current budget and capital sinking fund transfers are included in this section. The effects of capital improvements on the operating budget are also included.

Related Financial Information

This section provides various data to aid the reader in understanding the budget document. The City's budget organizational structure, budgetary and accounting system control, classification of revenue sources for the operating funds, debt service schedules, glossary of key terms, Fort Smith notes, personnel count comparison and miscellaneous statistical data of the City are included in this section. An index is included to cross-reference pertinent information in the document.

INTRODUCTION

This document, the City of Fort Smith, Arkansas, Annual Budget, serves as the primary budget document of the City of Fort Smith. The Annual Budget serves as the appropriations document and provides detailed information about City government, its budget, and the services it provides.

CITY ADMINISTRATOR'S BUDGET MESSAGE

I'm pleased to present the City of Fort Smith's 2015 operating and capital improvement budgets as required by Arkansas law. The balanced budgets reflect the staff's professional commitment to provide services and programs in alignment with the board of directors' goals and the community's needs.

The 2015 budget demonstrates another positive step forward in the city's continued financial success, despite economic challenges. All parts of the budget are balanced without any local tax or fee increases. A sewer service rate adjustment will likely be necessary to begin compliance with the federal consent decree for sanitary sewer wet weather improvements.

No cuts to community services are needed to balance the budget. The leadership of the mayor and board of directors, and the city's excellent employees have enabled this success.

The 2015 budget includes nearly $89 million in capital investment. Most of this spending is the result of the March 2012 sales tax renewal election approved overwhelmingly by Fort Smith voters. Voters will be asked to renew a 1% sales tax for streets and drainage in spring 2015 that's been in place since 1985. The capital projects further advance Fort Smith toward accomplishing strategic goals in the areas of neighborhood vitality, riverfront development, sanitary sewer system upgrades, water delivery system improvements, sidewalk improvements, and recreational offerings.

The important foundations outlined below are all critical to the City of Fort Smith achieving its strategic and budgeting goals.

STRONG CITY LEADERSHIP

The mayor and board of directors have established clear strategic goals, and the voters have supported those goals. The combination of clear goals and strong community support poise Fort Smith to be in a stronger position as the economy improves.

EXCELLENT CITY EMPLOYEES

Employees have gone 4 of the last 6 years without seeing a market adjustment to the pay plan. And, most employees didn't receive merit or step pay increases during that time. Despite the absence of pay adjustments, employees performed admirably in their service to the citizens of Fort Smith.

CITIZEN SERVICE

Our budget theme this year is *Citizens First!*, which reflects our commitment to provide top notch service to the citizens and businesses of Fort Smith. Many of our processes are being re-designed with an emphasis on the customer's needs. All employees are focused on meeting citizens' expectations.

TRANSPARENCY AND COMMUNITY ENGAGEMENT

The mayor, board of directors and staff have undertaken numerous efforts to engage the community, and to provide and improve accessibility to information and services. We've implemented an app for requesting services, expanded the use of social media, began live streaming of board meetings on the Internet, published an electronic newsletter, conducted focus group meetings, expanded citizens' access to electronic alerts and messages, held neighborhood board meetings throughout

the city, made a vast amount of documents available on the city's web site, and conducted citizens academies.

STRONG FINANCIAL MANAGEMENT

The city maintains strong bond ratings of AA on its sales tax bonds and A- on its water and sewer revenue bonds. The fund balances/contingencies in our major operating funds are healthy, and meet the board's goal in three of the four funds.

NO INCREASE IN TAXES

The 2015 budget doesn't rely on any increases in local taxes or fees. A sewer rate adjustment is expected so that the city will have the resources necessary to begin compliance with the federal consent decree for wet weather sanitary sewer system improvements.

ECONOMIC RECOVERY

The 2015 budget is based on a mixed recovery from the Great Recession that began 7 years ago. Regional unemployment is at 6.1%, which is the same as the national unemployment rate. The number of new commercial construction permits is slightly less than last year's and new residential construction permits are nearly identical to 2013. Inflation is 1.7%. Local retail sales are1.4% above last year's.

Sales tax operating revenues are forecasted to be only 0.5% higher during 2015. Although other areas of the economy, such as employment rates and construction activity, are more robust, the recovery of retail sales is lagging. Water and sewer revenues are budgeted to be 1.6% more in 2015 than 2014 due to normal growth. Sanitation revenues are budgeted to be 0.5% more in 2015 than 2014 due to normal growth.

ECONOMIC DEVELOPMENT

The city, working with the chamber of commerce and other economic development partners, supports the attraction and retention of new jobs to the community. In 2015, the city will forego approximately $550,000 in property tax revenue to attain these economic development successes. These investments have led to the creation of approximately 600 new jobs in Fort Smith.

OVERVIEW OF THE 2015 BUDGET

The proposed budget focuses expenditures on core services and other critical areas identified by the board of directors. The 2015 budget totals $196.1 million for operations and capital projects. The operating budget is $107.1 million and the capital projects budget is $89 million. Operating fund budgets are:

FUND	2015 BUDGET	% CHANGE FROM 2014
General	$48million	-4.0%
Street Maint.	$7.7million	-3.0%
Water & Sewer	$38.9million	-0.7%
Sanitation	$12.5million	-8.6%

The departmental service objectives and performance measures are in close alignment with the board's citywide budget goals. The performance measures are focused on outcomes and results rather than inputs and workload measures.

Funding is included for 9 priorities established by the board: opening of the aquatics center at Ben Geren Park, construction of tournament ballfields at

Chaffee Crossing, development of two neighborhood parks, construction of a soccer complex on Riverfront Dr., planning and construction of trails, neighborhood sidewalk construction, and replacement of __ vehicles with CNG or hybrid powered vehicles.

Costs for employee health benefits are rising 4.5% or $359,000 across all operating funds in 2015.

General Fund – General Fund revenues for 2015 are 1.7% higher than 2014 (excluding the fire SAFER grant and the police CPOS grant).

Street Maintenance Fund – The street dept. will continue its in-house sidewalk construction program.

Water & Sewer Fund – The utilities dept. budget includes funding of $450,000 for neighborhood water line upgrades.

Sanitation Fund – The sanitation dept. maintains its sinking fund reserve requirements for future facility and equipment needs.

CONCLUSION

The 2015 balanced budget is another example of the strides the city has taken to weather the Great Recession. Our actions will make our financial condition more sustainable for the future. I thank the mayor and board of directors for their steadfast leadership in guiding the city through these tumultuous times. I also thank city employees for continuing to apply new innovations and efficiencies in city operations, and for their dedication to providing exceptional citizen service.

Ray Bozack

City Administrator

2015 CITY-WIDE BUDGET GOALS

- Prepare for Fort Smith's future by implementing the comprehensive plan update and vision statement.

- Provide additional recreation opportunities by completing construction and opening an aquatics center at Ben Geren Park and a softball tournament complex at Chaffee Crossing; designing and beginning construction of a riverfront soccer complex; constructing two new neighborhood parks; and planning for future trail construction.

- Continue economic growth strategies to increase the job market with higher paying jobs as well as support the construction of Interstate 49, the regional intermodal freight facilities, and improvements/maintenance of the Arkansas River navigation system.

- Support riverfront development by completing construction of the 1.6 mile River West trail.

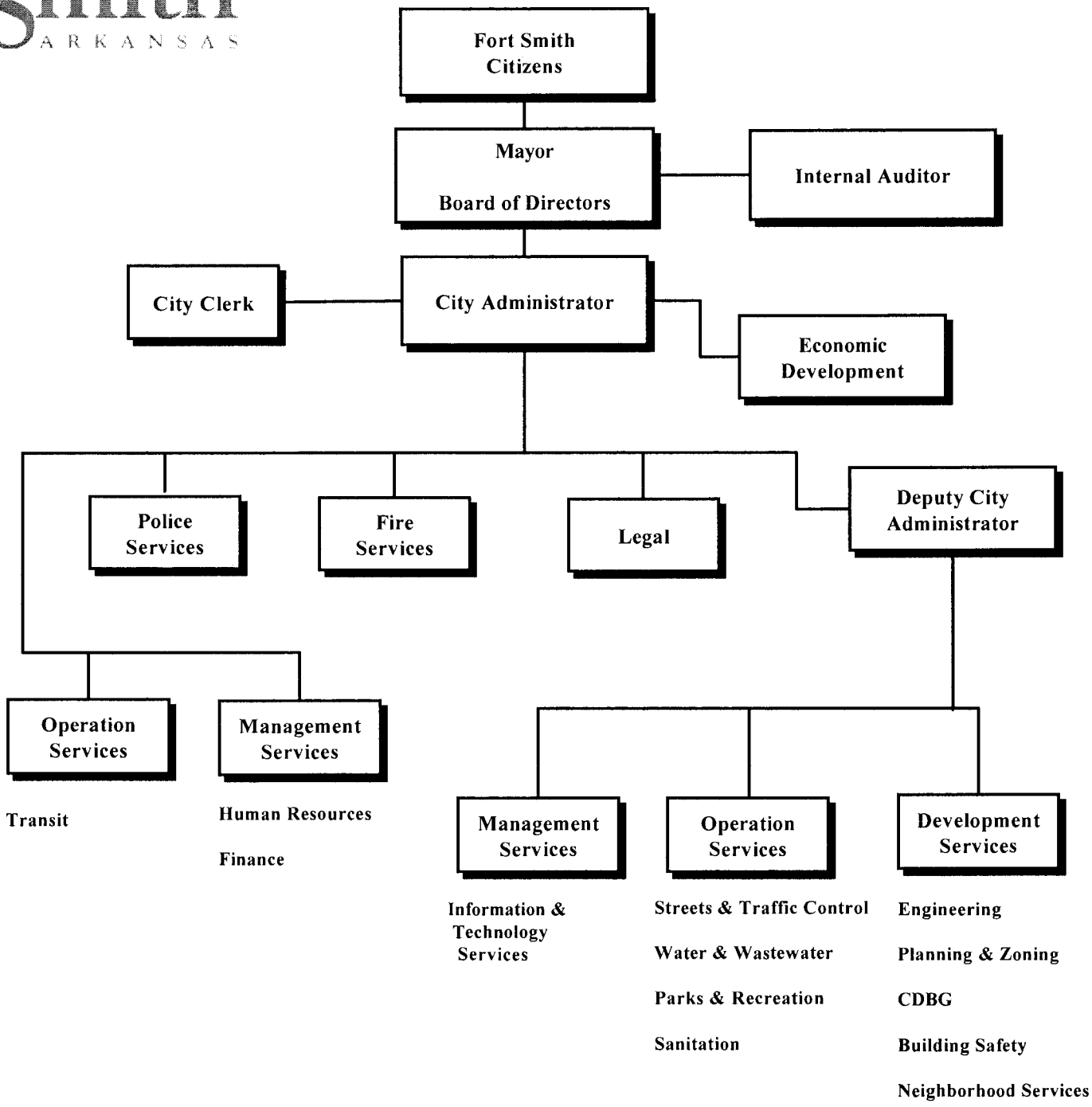
- Enhance neighborhood vitality with continued proactive code enforcement, creating gateway entrances to neighborhoods, improving public sidewalks, and planting parkway trees.

- Begin compliance with the consent decree for wet weather sanitary sewer system improvements to alleviate the occurrences of backups and overflows.

- Educate the community, legislators, and other stakeholders on the impending funding needs for police and fire pension obligations.
- Continue converting portions of the city's fleet to alternatively-fueled vehicles.

The City of Fort Smith ARKANSAS

Plan of Organization



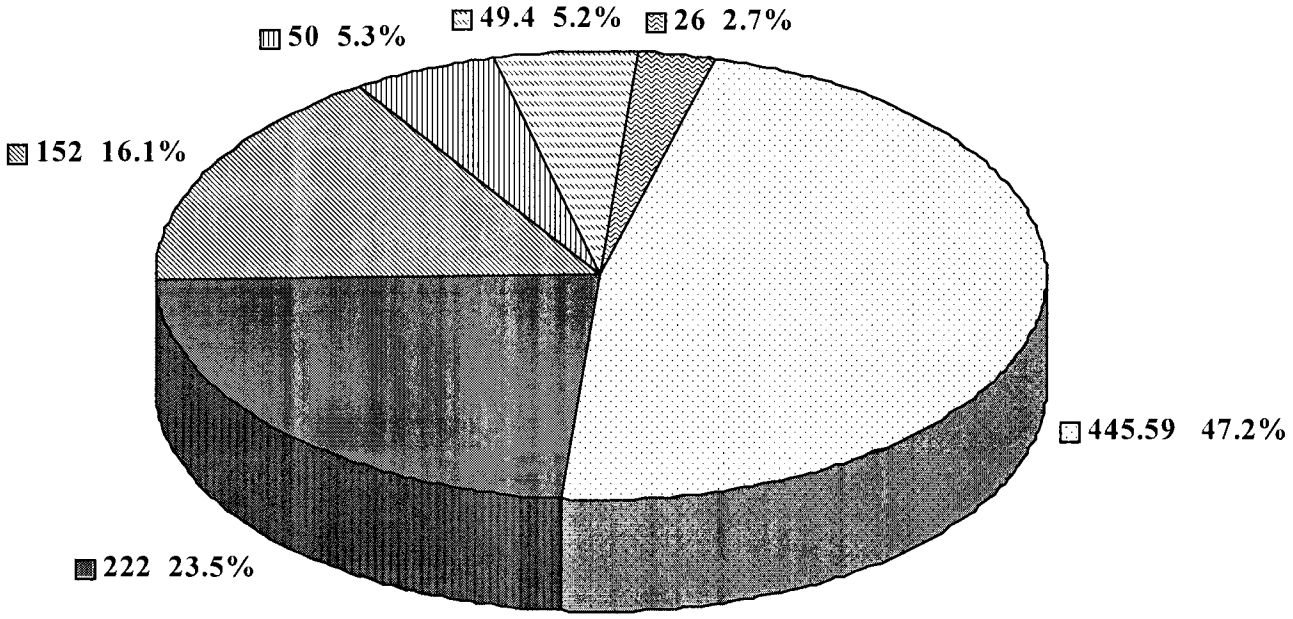
CITY OF FORT SMITH
AUTHORIZED LEVEL OF FULL-TIME EQUIVALENT (FTE) PERSONNEL
BY EXPENDITURE CLASSIFICATION

	FY13 Actual	FY14 Estimated	FY15 Budget
Policy and Administration Services (Note 1)			
Mayor's Office	1.00	0.00	0.00
City Administrator	4.00	4.00	4.00
Downtown Development	1.00	1.00	1.00
District Court	19.00	19.00	19.00
City Prosecutor	2.00	2.00	2.00
Internal Audit	1.00	0.00	0.00
Total	28.00	26.00	26.00
Management Services			
Human Resources	4.00	4.00	4.00
City Clerk/Citizen Action Center	3.00	3.00	3.00
Finance	33.00	34.00	34.00
Information & Technology Services	9.00	9.00	9.00
Total	49.00	50.00	50.00
Development Services			
Engineering	19.00	18.40	18.40
Planning and Zoning	7.75	7.75	7.75
Building Safety	11.00	11.00	11.00
Community Development	3.25	3.25	3.25
Neighborhood Services	8.00	9.00	9.00
Total	49.00	49.40	49.40
Police Services	222.00	222.00	222.00
Fire Services	152.00	152.00	152.00
Operation Services			
Streets and Traffic Control	72.52	71.64	72.80
Water and Sewer	192.19	196.19	196.19
Parks and Community Services	44.60	45.10	45.60
Convention Center	13.50	13.50	13.50
Sanitation	78.00	78.50	78.50
Transit	36.00	34.00	34.00
Total	436.81	438.93	440.59
Non-Departmental			
Convention & Visitors Bureau	5.00	5.00	5.00
Total Authorized Level of Full-Time Equivalent Personnel	941.81	943.33	944.99

Note 1: Positions of Mayor (1) and Board of Directors (7) are excluded from this schedule.

Note 2: Of the 944.99FTE personnel authorized for 2014, 900 positions are full time and 44.99 positions are part-time or seasonal.

944.99 FTE PERSONNEL FOR 2015



Operation Srvs/Non-Dept.	*Police Srvs*
Fire Srvs	*Management Srvs*
Development Srvs	*Policy & Admin Srvs*

BY EXPENDITURE/EXPENSE CLASSIFICATION

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BUDGET HIGHLIGHTS

This Section provides a narrative and graphical summary of the major components of the FY15 Budget.

INTRODUCTION

This section contains a narrative summary of the budget process used by the City of Fort Smith, as well as the major funding and service level decisions reflected in this budget.

BUDGET PROCESS

The following procedures are adhered to in establishing the annual operating budget:

1. By December 1 of each year, the City Administrator is required to submit to the Mayor and the Board of Directors a proposed budget for the fiscal year beginning on the following January 1. The budget includes proposed expenditures/expenses and means of financing them.

2. Prior to adoption of the annual budget, a public hearing is conducted to obtain citizen comments.

3. State statutes require adoption of the Budget by February 1 of each year. For practical purposes, the Board of Directors usually adopt the Budget prior to January 1 of each year to coincide with the fiscal year.

4. Annual budgets are legally adopted for the operating funds which include the General Fund, Street Maintenance Fund, Water and Sewer Operating Fund and the Sanitation Operating Fund.

5. Generally accepted accounting principles (GAAP) state that the General Fund and the Street Maintenance Fund budgets are to be prepared using the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when they become both measurable and available for use during the year and expenditures are recognized when the related liability is incurred, except for interest and principal on general long-term debt, which are recorded when due or otherwise payable. The City follows GAAP for the General Fund and Street Maintenance Fund in preparing its budget.

   In the comprehensive annual financial report (CAFR), the fund balance for governmental funds, that includes the General Fund and the Street Maintenance Fund, the fund balance is classified as nonspendable, restricted, committed, assigned and unassigned. For budget purposes, the General Fund balance presented is unassigned and for the Street Maintenance Fund is assigned for the specific purposes of the fund.

   GAAP requires the Water and Sewer Operating Fund budgets to be prepared using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. The City complies with GAAP for the Water and Sewer Operating Fund and the Sanitation Operating Fund with the exception that depreciation expense is not reflected in the budgets for these two funds as required under GAAP. Adjustments are made for this difference in the comprehensive annual financial report (CAFR). The basis of accounting for all other special revenue funds and the capital project fund is the modified accrual basis. The basis of accounting for all the other enterprise funds and all internal service funds is the accrual basis.

6. Working Capital is reflected for the Water and Sewer Operating Fund and the Sanitation Operating Fund budgets rather than net assets for comparative purposes. This provides a clearer picture of funds available for appropriation as Working Capital is current assets less current liabilities.

7. Amendments to the operating budgets during the year must be enacted by the Board of Directors. Ordinances are presented periodically during the fiscal year for amendments to the adopted budget. Transfers within appropriated amounts may be approved by the City Administrator.

8. The following budget preparation schedule was established for the 2015 Budget:

July 10 2014	Departments submit 2014 service objectives for Board review.
July 22, 2014	Board reviews 2014 Budget status & provides unput for city wide goals for 2015 at Study Session.
July 17, 2014	Distribution of 2015 Budget package to all departments.
July 18, 2014 through August 15 or 22, 2014	Departments prepare budget worksheets and summaries for 2015 requests and 2016 projections. Finance refines 2015 revenue estimates and prepares 2015 revenue projections.
August 9, 2013	Departments submit service objectives and outcome/performance measures for 2014 to the Finance Department.
August 15, 2014	Local service agency application notification for OAF from 2015 Budget.
August 15, 2014	The following departments submit completed budget packages to Finance: Administration; Downtown Development; District Court; City Prosecutor; Finance; City Clerk; Human Resources; Internal Audit; Engineering; Planning, CDBG, Building Safety and Neighborhood Services; Information & Technology Services; Convention Center; Health; Streets and Traffic Control and Transit.
August 22, 2014	The following departments submit completed budget packages to Finance: Police; Fire; Parks; Water and Sewer; Sanitation, and Convention and Visitor's Bureau (A&P).
August 26, 2014	Review departmental service objectives for 2015 and their correlation with city-wide goals for 2015 during the Board study session.
August 17, 2014 through September 12, 2014	Finance verifies the accuracy of amounts submitted by the departments and prepares a preliminary budget supplement.
September 15, 2014	Deadline for submittal of application packets by local service agencies for OAF.
September 14, 2014 through October 3, 2014	City Administrator, Deputy City Administrator and Director of Finance review budget requests and meet with department directors to discuss the 2015 requests.
September 23, 2014	Proposed five year streets and drainage CIP presented at Board study session. Also, 2015 Budget progress report.
October 6, 2014 through October 31, 2014	Preparation of draft budget by Finance.
November 4, 2014	Present proposed budget to Mayor and Board of Directors.
November 10, 2014	Review outside agency funding at Board study session.
November 13 and November 17, 2014	Review proposed budget with Mayor and Board of Directors, discussion with department directors.
December 2, 2014	Conduct 2015 Budget hearing and present 2015 Budget to the Board of Directors for adoption.

FISCAL PERFORMANCE POLICIES

The Fiscal Performance Policies represent an effort to establish written policies to guide the City's financial management and decision-making practices. They are designed to help contain the costs of city government, as well as to strengthen the financial capacity of the City to provide and maintain effective services and programs.

While some of the policy statements are specific and may limit certain types of financial practices, the policy statements are not intended to restrict the ability and responsibility of the Board of Directors to manage emergency or unusual service delivery needs above or beyond the limitation established by the Fiscal Performance Policies.

REVENUE POLICIES

1. The City will strive to maintain a diversified and stable revenue base that will equitably distribute the burden of supporting City services and will protect the City from short-term fluctuations in any one revenue source.

2. The City will estimate revenues on an objective and reasonable basis. Revenues will be projected on a five year basis with an annual update. This projection will be used for operating budget preparation.

3. The City will use one-time or special purpose revenues for capital expenditures or for expenditures required by the revenue, and not to subsidize recurring personnel, or operation and maintenance costs.

4. The City will establish and periodically review all user charges, licenses and fees at a level related to the cost of providing the services. Such charges, licenses and fees will be reviewed and established where possible so that those who directly benefit from a service principally pay for it.

5. The City will set and maintain water, sewer and sanitation rates at levels which support the total direct and indirect costs of the enterprise, including debt service and capital maintenance.

6. The City will annually review, and revise where necessary, its indirect cost allocation formula on an objective and reasonable basis.

7. The City will maintain timely collection systems and implement necessary enforcement strategies to collect revenues from available sources.

8. The City will give priority to those revenue alternatives which involve the least collection and administrative cost, per dollar raised, to the City government.

9. The City will seek a balanced revenue base through active support of area economic development, diversification, and retention efforts.

OPERATING EXPENDITURE/EXPENSE POLICIES

1. The City Administrator will propose, and the Board of Directors will adopt, a balanced operating budget in which expenditures/expenses will not be allowed to exceed reasonably estimated resources and revenues. Basic and essential services provided by the City will receive first priority for funding.

2. The City will estimate expenditures/expenses on an objective and reasonable basis. Operating expenditures/expenses will be projected on a five year basis with an annual update.

3. The City will establish service measurements for all program areas, when feasible. The service measures will reflect the demand, workload capability and projected outcomes for the program to accomplish its goals and objectives.

4. Annual budgets shall be legally adopted for the four operating funds- General Fund, Street Maintenance Fund, Water and Sewer Operating Fund and the Sanitation Operating Fund. Project budgets shall be approved for major capital projects.

5. The City will provide access to appropriate retirement plans for its employees. The City will make contributions for eligible employees at the level defined for the respective retirement plans.

6. The City will encourage delivery of services by other public and private organizations whenever and wherever greater efficiency, effectiveness and service can be expected, as well as to develop and internally use technology and productivity advancements that will help reduce or avoid increasing personnel costs. The intent is to control personnel costs as a proportion of the total budget, to more productively and creatively use available resources, and to avoid duplication of effort and resources.

7. The City will maintain a budgetary control system to help it adhere to the adopted budget, and will prepare and maintain a system of regular fiscal reports comparing actual revenues and expenditures/expenses to budgeted amounts.

8. All budgets shall be adopted on a basis consistent with generally accepted accounting principles (GAAP) except for depreciation expense in the applicable funds.

9. All appropriations lapse at yearend. Any encumbrance appropriated at yearend may be re-appropriated by the Board of Directors in the subsequent year.

10. The legal level of budgetary control is the departmental program level. All departments will be given the opportunity to participate in the budget process.

CAPITAL IMPROVEMENT POLICIES

1. The City will prepare annually and update a five year capital improvements program (CIP) which will provide for the orderly maintenance, replacement, and expansion of capital assets.

2. The CIP will identify long-range capital projects and capital improvements of all types which will be coordinated with the annual operating budget to maintain full utilization of available revenue sources.

3. The CIP will reflect for each project the likely source of funding, the priority ranking of each project and attempt to quantify the project's impact to future operating expenditures/expenses.

4. The City will determine and follow the most cost-effective financing method for all capital projects. The City will pursue federal, state and other funding to assist in financing capital projects and improvements.

5. All equipment, projects and improvements, other than infrastructure, with a value equal to or greater than $5,000 per unit and an estimated life greater than or equal to 3 years will be capitalized for financial reporting purposes. Infrastructure assets are those that are provided by the street Sales Tax Fund and include streets, bridges and drainage projects. All land and rights-of-way are capitalized for infrastructure projects. The project cost is capitalized for projects greater than or equal to $250,000 and are grouped by project year. Individual infrastructure projects are capitalized separately if the project totals greater than or equal to $5.9 million.

6. Capital projects and improvements will be constructed to:
   a. Protect or improve the City's quality of life.
   b. Protect or enhance the community's economic vitality.
   c. Support and service new development.

DEBT POLICIES

1. The City will issue debt to finance or refinance capital improvements and long-term fixed assets or other costs directly associated with financing a project which have been determined to be beneficial to a significant proportion of citizens in Fort Smith and for which repayment sources have been identified. Debt issuance shall be used only after considering alternative funding sources such as project revenues, federal and state grants and special assessments.

2. The scheduled maturity of bond issues should not exceed the expected useful life of the capital projects or improvements financed.

3. The City will consider refunding outstanding bonds if one or more of the following conditions exist:
   a. Present value savings are at least 3% with certain exceptions, of the par amount of the refunding bonds.
   b. The bonds to be refunded have restrictive or outdated covenants.
   c. Restructuring debt is deemed to be desirable.

4. The City will seek credit enhancements, such as bond insurance or letters of credit, when necessary for cost-effectiveness.

5. The City will monitor compliance with bond covenants, adhere to Federal arbitrage regulations, and abide by the provisions of Securities and Exchange Commission (SEC) Rule 15c 2-12 concerning primary and secondary market disclosure. The City will also monitor bond issues by adhering to its Post-Issuance Compliance Manual required by the IRS. This manual includes the requirements for monitoring bond offering transactions by the underwriter.

6. The City will encourage and maintain communications with financial bond rating agencies and continue to strive for improvements in the City's bond rating.

7. The City will require that the total annual payments for debt service not exceed 25% of total operating revenues of the applicable fund.

8. The City will evaluate the benefits of conducting financings on a competitive or negotiated basis. Negotiated financings may be used where market volatility or the use of an unusual or complex financing or security structure is a concern with regard to marketability.

9. The City will coordinate its debt issuances with other local government agencies in an effort to review overlapping debt in the community.

RESERVE POLICIES

1. The City will maintain an operating contingency reserve to:

   a) provide for temporary funding of unforeseen needs of an emergency or nonrecurring nature,

   b) permit orderly budgetary adjustments when revenues are lost through the action of other governmental bodies,

   c) serve as local match for public or private grants,

   d) meet unexpected small increases in service delivery costs, and

   e) maintain an adequate cash-flow.

2. The contingency reserve will be maintained at not less than fifteen percent (15%) of estimated operating expenditures/expenses. Prior approval of the Board of Directors shall be required before spending contingency funds.

3. If the contingency reserve balance falls below the fifteen percent (15%) level for a current year budget, then the following steps will be taken by the appropriate departments:
   a. If the contingency reserve is between 10% and 14.99%, then operating and capital reductions will be required.
   b. If the contingency reserve is between 5% and 10%, then personnel reductions, including service will be implemented.
   c. If the contingency reserve is less than 5%, then personnel, operating and capital reductions will take place. Service levels may be significantly reduced if this scenario occurs.

4. The City will develop an equipment reserve fund, and will appropriate funds to it annually to provide for the timely replacement of equipment. The reserve will be maintained in an amount adequate to finance the replacement of equipment. The replacement of equipment will be based upon the adopted equipment replacement schedule. The schedule will be updated annually.

INVESTMENT AND CASH MANAGEMENT POLICIES

1. The City's cash management system will be designed to accurately monitor and forecast revenues and expenditures/expenses in order to invest funds to the fullest extent possible. All cash and investments, other than accounts required by bond covenants, will be maintained in a single cash and investment pool. Interest revenue will be allocated to each investing fund consistent with fund ownership.

2. The objectives of the City's investment and cash management program will be to:

   a) safely invest City funds to the fullest extent possible,

   b) maintain sufficient liquidity to meet cash-flow needs, and

   c) attain the maximum yield possible consistent with the other two objectives.

3. The City will limit its investments to the safest type of securities permitted by Arkansas statutes. These shall include those which:

   a) have insurance on the principal guaranteed by the Federal Deposit Insurance Corporation, or

   b) have security on the principal in the form of bonds or other interest bearing securities of the U.S. Government or its agencies, or

   c) have security on the principal in the form of bonds or other interest bearing securities of the State of Arkansas, or its agencies or political subdivisions as defined in Arkansas statutes.

4. The City's investments will be diversified by type of investment, institution and maturity date to protect against changes in the market at a given time regarding any particular type of investment. Direct obligations of the U.S. Government shall be purchased from the Federal Reserve Bank.

5. Purchase and sale of securities will be made on the basis of competitive offers and bids in order to obtain the highest available rates. In order to keep administrative costs as low as possible, investments of less than $100,000 may be made through a current depository bank. For investments exceeding $100,000, institutions shall be contacted by telephone and given the opportunity to provide an interest quote on the identical investment and term. The bid of each institution shall be recorded and kept on file for one (1) year.

6. In the event of identical interest yield bids, the City may break the tie by use of an objective method to be determined by the City.

7. In the event no quotes are received from a banking institution in the City of Fort Smith insured by the FDIC, the City may invest its funds in any banking institution insured by the FDIC in the state meeting the City's security requirements.

8. Clear title to the principal of and collateral backing for any investment will be maintained by the City or by a third-party safekeeping agent under agreement to the City.

9. The City may specify monthly interest payment in order to enhance cash-flow and investment return.

10. The City Administrator, or his designated representative, will provide the Mayor and Board of Directors with monthly information concerning cash position and investment performance. The information shall include, as a minimum, type of investment, maturity date, face value, rate of interest, amount of interest received during the accounting period, and institution where the funds are invested.

11. A request for banking services will be issued every five (5) years to all qualified banks located within the City limits. Banking services may continue with a selected bank for more than five (5) years if the services provided are maintained at an acceptable level.

12. The standard of prudence to be applied by the investment officials shall be the "prudent person rule" and shall be applied in the context of managing an overall portfolio. Under the prudent person rule, investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, but for investment, considering the probable safety of their capital as well as the probable revenue to be derived.

FINANCIAL REPORTING POLICIES

1. The City will adhere to a policy of full and open public disclosure of all financial activity. The budget will be prepared in a manner to maximize its understanding by citizens and elected officials. Copies of financial documents will be made available to all interested parties. Opportunities will be provided for full citizen input prior to final decisions on the budget.

2. The City's accounting system will maintain records on a basis consistent with the accepted accounting standards of the Governmental Accounting Standards Board (GASB), Government Accounting Office (GAO), Financial Accounting Standards Board (FASB), and the State of Arkansas.

3. The City Administrator or his designee, will prepare regular quarterly and annual financial reports presenting a summary of financial activity by major types of funds and programs.
4. The City will employ an independent public accounting firm to perform an annual audit, and will make the annual audit available to the general public, bond and financial consultants, and other interested citizens and organizations. The audit shall be completed and submitted to the City within 180 days of the close of the fiscal year.
5. The City will prepare an annual budget document that provides a basic understanding of the City's planned financial operations for the coming fiscal year. Copies of the proposed and final budget will be made available to all interested parties and opportunities will be provided for citizen input prior to final adoption of the budget.
6. The City will seek annual renewal of the GFOA Certificate of Achievement for Excellence in Financial Reporting and the Distinguished Budget Presentation Award.
7. The City will provide all financial documents to the internal and external auditors and City representatives will not improperly influence the conduct of audits.

THE FY15 BUDGET

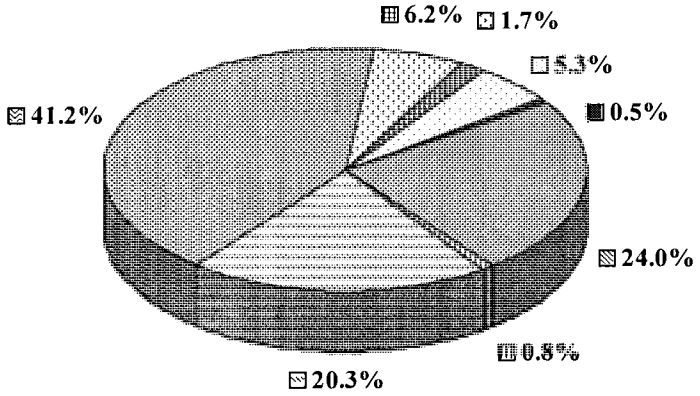
Total funding sources from all funds is estimated at $312.8 million with expenditures/expenses totaling $247.8 million for FY15. All funds for which revenues are received and expenditures/ expenses are incurred are included in the Budget Summaries - All Funds section of this document.

The major sources of funding for FY15 are the prior year fund balance/working capital, taxes and assessments and service charges and fees. The prior year fund balance/working capital represents 41.2% of total resources. This is due to the inclusion of capital project budget balances which will be expended in future years. Taxes and assessments account for 24% of total resources. The City assesses a 3% local sales tax (2.0% city-wide plus 1.0% county-wide), a 4% utility franchise fee, a 3% hotel/motel tax and imposes a millage rate of $.70 per $100 of assessed property value. Service charges and fees account for 20.3% of total funding sources. Service charges and fees are primarily rates charged for municipal sevices of water sewer and solid waste collection and disposal.

The major uses of funds for FY15 are operating expenditures/expenses, capital improvements and debt service. Operating expenditures/expenses comprise 43.2% of total uses and are primarily for personnel, day-to-day operating expenditures/expenses and equipment purchases. Capital improvements account for 35.9% of total uses. Capital improvements include the sales tax street program, the water and sewer projects and sanitary landfill projects. Debt service accounts for 11.6% of total uses and is comprised of the five water and sewer revenue bond issues, the parking facilities revenue bond issue, and the two sales and use tax bond issues. More information concerning bonded indebtedness may be found at the conclusion of this section and in the Related Financial Information section of this document.

The two graphs which follow depict the allocation of total resources and total uses for 2015.

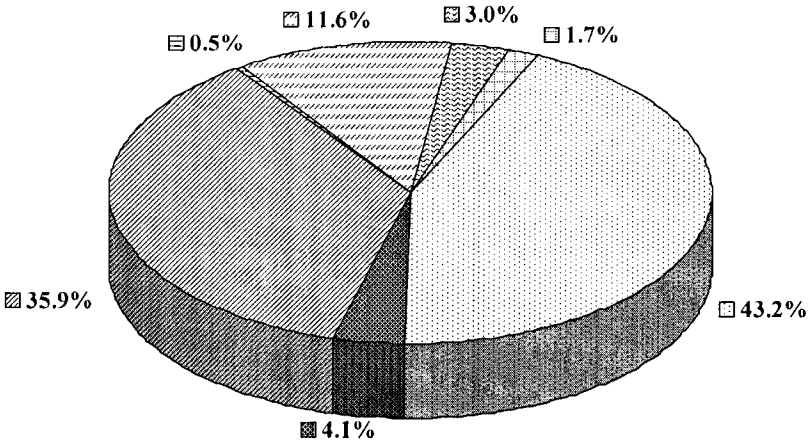
SUMMARY OF TOTAL RESOURCES
FY 2015



- Intergovernmental
- Licenses & Permits
- Taxes & Assessments
- Court Fines & Forfeitures
- Service Charges & Fees
- Prior Year Fund Balance
- Transfers In
- Miscellaneous/Contributions/Interest

Total Resources $ 311,848,649

SUMMARY OF TOTAL USES
FY 2015



- Operating
- Capital Improvements
- Debt Service
- Others
- Health/Workers Comp
- Community Assistance
- Pension/Retirement

Total Uses $ 247,767,324

The following information provides highlights for various classifications of funds, capital improvements and debt service.

Operating Funds

The Board of Directors is legally required to adopt an annual budget for the four operating funds of the City which include the General Fund, the Street Maintenance Fund, the Water and Sewer Operating Fund and the Sanitation Operating Fund. A significant portion of the budget document is devoted to the operating funds budget.

The FY15 Operating Funds Budget totals $107.1 million in appropriations which is $3.8 million or 3.4% less than the FY14 Operating Funds Budget. Operation services account for 55% of operating appropriations. Operation services include: streets, traffic control, water and sewer services, parks and recreation, sanitation and transit services. The police and fire services combine to account for 27% of total appropriations.

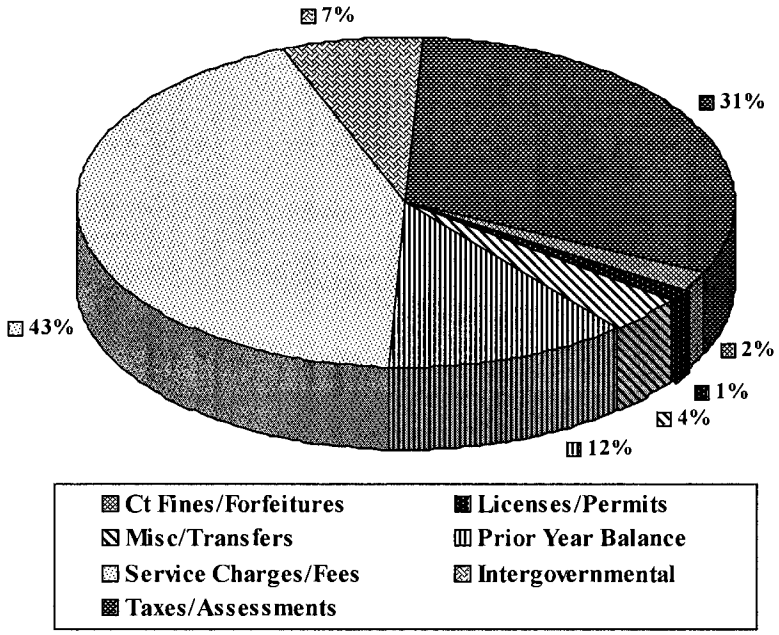
FY15 Operating Funds Sources total $118.8 million, which is a $8.6 million or 6.8% less than FY14 Operating Funds Sources due to lower acutal prior year balances. Service charges and fees account for 43% of total resources. Service charges and fees include utility rate charges for water. Sewer and sanitation services. Taxes and assessments compromise 31% of total sources. Taxes and assessments include utility franchise fees, the property tax, the City's share of the county-wide sales tax and a 1/4% of a 1% local sales tax.

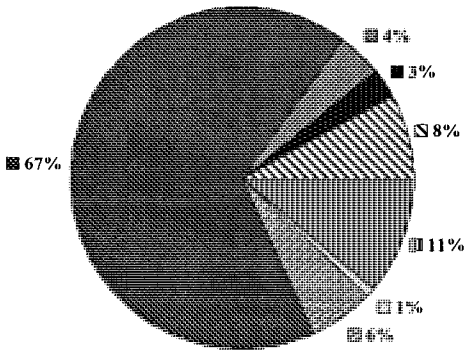
The graphs on the following two pages depict the funding sources and appropriations for the four operating funds. The graphs on page 28 illustrate funding sources combined and individually for the four operating funds. The graphs on page 29 illustrate appropriations in combined and individual format for the four operating funds.

COMBINED OPERATING FUNDS

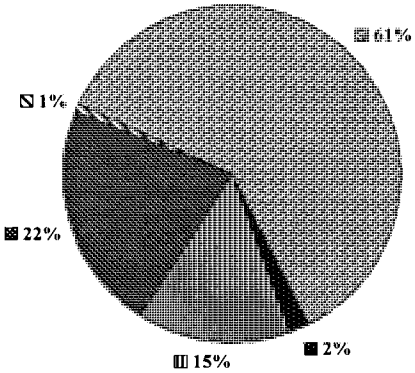
FISCAL YEAR January 1 - December 31, 2015

TOTAL FUNDING SOURCES $118,759,856

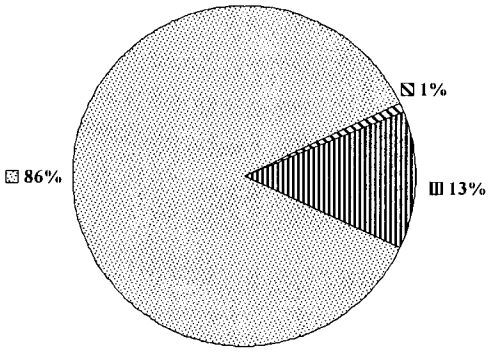




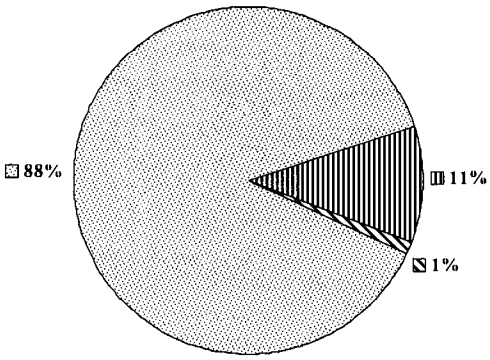
GENERAL FUND
$51,460,192



STREET MAINTENANCE FUND
$9,261,172



W/S OPERATING FUND
$43,169,049

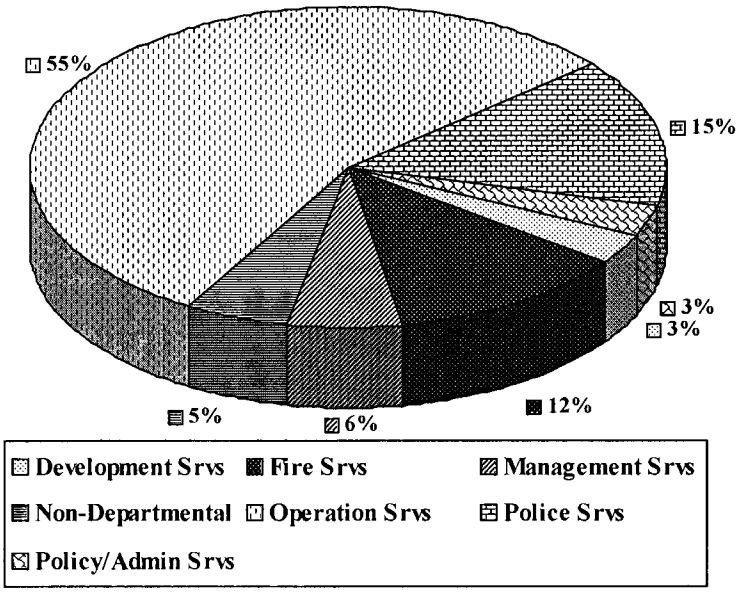


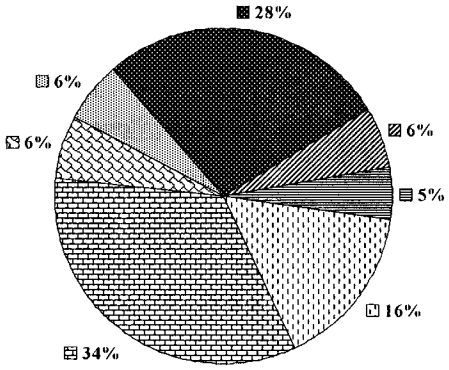
SANITATION OPERATION FUND
$14,869,443

COMBINED OPERATING FUNDS

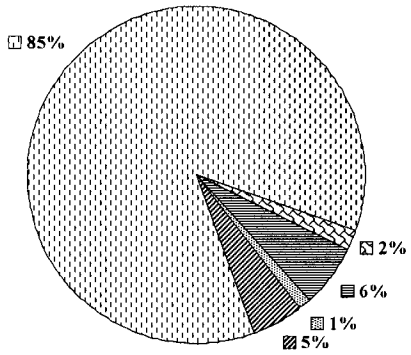
FISCAL YEAR January 1 - December 31, 2015

TOTAL APPROPRIATIONS $107,072,961

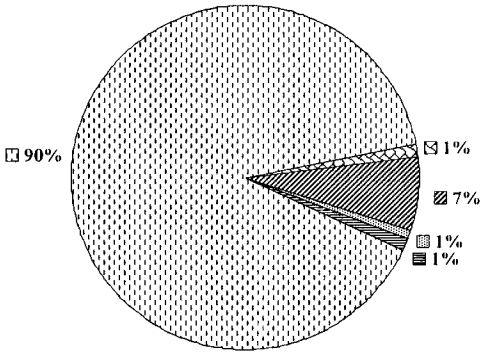




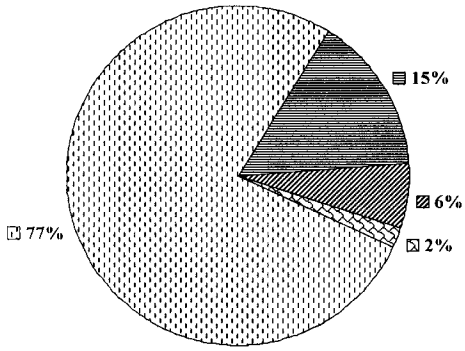
GENERAL FUND
$47,998,691



STREET MAINTENANCE FUND
$7,726,098



W/S OPERATING FUND
$38,866,879



SANITATION OPERATION FUND
$12,481,293

GENERAL FUND

Total funding sources for the General Fund in FY15 amount to $51.5 million this is comparable with FY14 Budget funding sources. Funding sources include current year revenue plus the prior year balance brought forward.

The major funding source for the General Fund is Taxes and Assessments which comprise 67% of total resources. Ad valorem taxes, franchise taxes, the county-wide sales tax and 1/4% of a 1% local sales tax comprise this revenue classification. The General Fund receives 5.0 mills applied to assessed property values within the city limits. Estimated revenues from ad valorem tax for FY15 total $7 million, which is an increase of 2% over the FY14 estimated amount of $6.86 million. The tax rate for FY14 and FY15 remains constant at the maximum allowed by the state. The increase is a result of higher property values. Assessed property values are established by the Sebastian County Assessor. Graphic displays of the assessed property values for the past five years and the allocation of property tax rates for FY15 are shown on page 187.

Franchise fees for FY15 are estimated at $6.9 million, which is a 2% increase over the FY14 estimated revenue of $6.6 million. A comparison of the franchise fee revenues between years is as follows:

	FY14 ESTIMATED (Thousands)	FY15 BUDGET (Thousands)
Electric	$ 3,895	$ 3,973
Gas	1,730	1,773
Cable	690	700
Telecommunications	299	301
	$ 6,614	$ 6,747

The increase between FY15 Budget and FY14 Estimated represents an expected increase in natural gas consumption during FY15.

In June 1994, the citizens of Fort Smith and Sebastian County approved a 1% county-wide sales and use tax. The tax was reauthorized during 2003 for another 10 years and again in 2013 for another 10 years Collection of the tax began August 1, 1994. The City receives approximately 78% of the total tax collection as the distribution is based on population within the County. The General Fund direct share of the county sales tax is estimated at $15.6 million for FY15. This tax accounts for 34% of the General Fund revenue.

Beginning October 1, 2012, the city began collecting 1/4% of a 1% city sales tax to provide funds for the Fire and Parks Departments operations. For FY15, this tax will generate $5 million and it will be split equally between the two departments.

The General Fund appropriations for FY15 total $48 million which is $2 million or 4% less than the FY14 Budget. Due to financial constraints, all departments were asked to maintain their revised FY14 spending levels for FY15. Operating costs were trimmed to only basic levels of appropriations and capital was severely limited with the exception of the Fire and Parks programs funded by the 1/4% sales tax. The Police department will keep 5 patrol positions vacant for the year.

Personnel changes include: net addition of 0.5FTE in the parks department. Three full-time positions have were added and 2.5 part-time positions were eliminated.

The General Fund uses for the County Sales Tax in FY15 are as follows:

Public Safety	$ 11,841,151
Public Library	934,828
Park Capital Maintenance	389,512
Senior Citizen Programs	233,707
Downtown Development & Maint.	467,414
Public Transit	467,414
Privilege License Replacement	1,246,437
	$ 15,580,463

The projected fund balance of the General Fund at December 31, 2015 is $3,461,501 which represents 7.5% of operating expenditures for 2015. The Fiscal Performance Policies require a 15% contingency. Expenditure increases have outpaced the revenue increases such as the cost of labor, fuel, materials, and utilities. In the adopted FY14 Budget document the estimated ending balance was 7.5% compared to the FY14 estimated ending balance of 11.7% as indicated below.

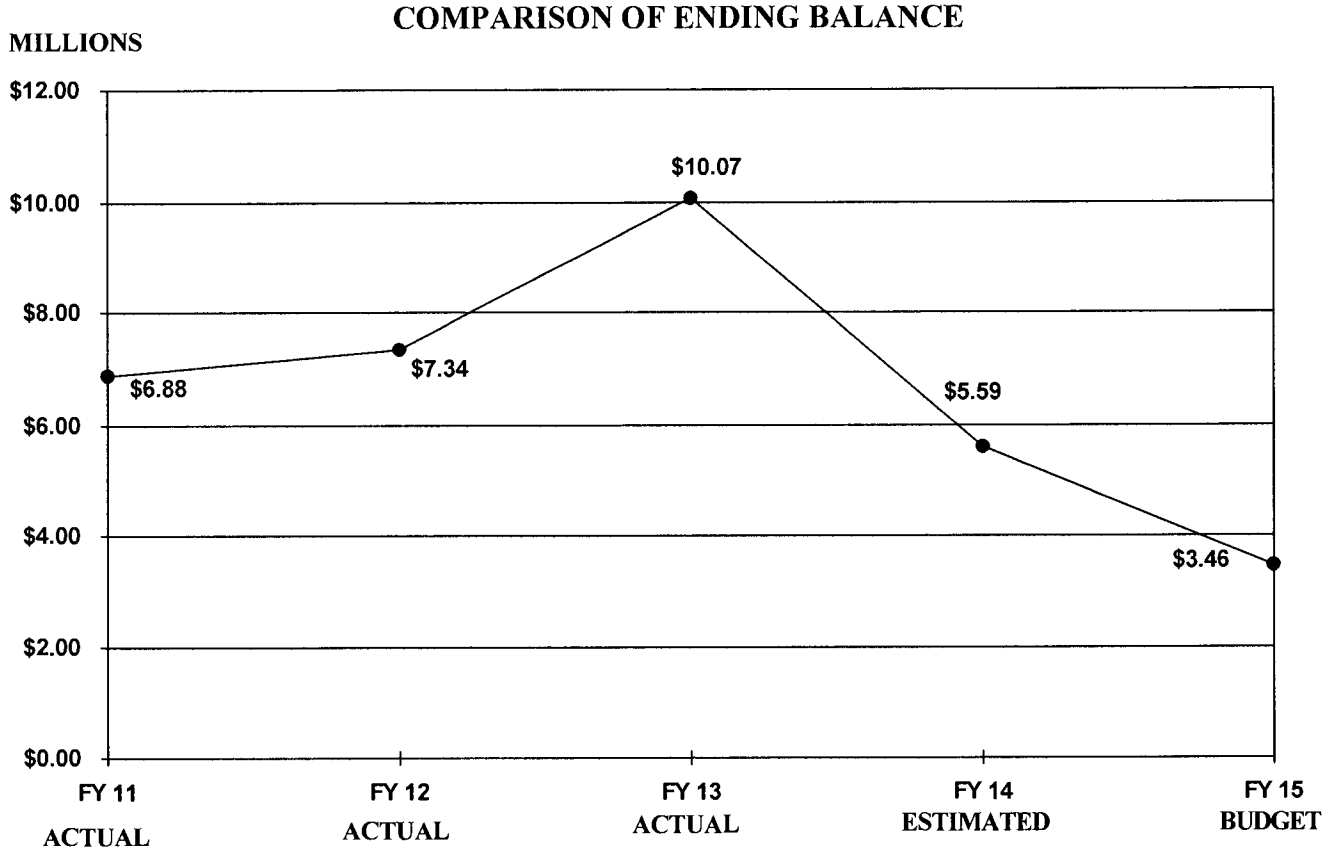
The level of ending fund balances for the past four years, and projected for FY15 is:

FY11	17.8%
FY12	19.7%
FY13	12.2%
FY14 Estimated	11.7%
FY15 Budget	7.5%

The graph below depicts the past four years and current year projected ending balance for the General Fund.

GENERAL FUND

COMPARISON OF ENDING BALANCE



STREET MAINTENANCE FUND

Total funding sources of the Street Maintenance Fund for FY15 amount to $9.3 million and is $119,000 more than the FY14 Budget. The decrease is due to the lower fund balance at the beginning of the year.

The major funding source for the Street Maintenance Fund is provided by state turnback of the gasoline tax allocated on the basis of population. The estimate for FY15 is $46.55 which is slightly more than the FY14 estimated amount of $46.48. The actual turnback revenue was $45.01 for FY13, and $46.55 estimated for FY15. The actual turnback revenue was $45.01 for FY13, and $46.55 estimated for FY15.

Beginning July 1, 2013, the Street Maintenance Fund began to receive a share of the 1/2% state sales tax allocated for highway improvements. This tax was approved by Arkansas voters on Novembert 6, 2012. The revenue is to be received for a period of 10 years. This tax is also a state turnback revenue. The tax is allocated based upon the city's population. The per capita amount is estimated at $18.52 for FY14. The estimate for FY15 and FY16 is $18.55

This Fund also receives one-half of the 3.0 road millage levied by Sebastian County. Total estimate from this revenue for FY14 is $2 million which reflects a 2% increase over FY14 estimated revenue.

Beginning in FY13, the permit assessments for sidewalk construction and repair generated by building permits have been deposited in the Street Maintenance Fund. This revenue is expected to be $165,000 for FY15.

FY15 appropriations for the Street Maintenance Fund total $7.7 million and are approximately $244,000 less than FY14. The personnel count for the fund in FY15 is 1.16FTE more due to the addition of some seasonal positions.
The increased contribution to the health plan as well as static revenues have restricted the level of appropriations. The personnel count actually declined by 0.88FTE for FY14. This was a result of adding 2FTE positions for the Sidewalk program and eliminating 2.88FTE in other programs.

The major appropriation classification of the Street Maintenance Fund is Operation Services involving the streets and traffic control programs. This classification represents 85% of total appropriations.

The estimated year end fund balance of the Street Maintenance Fund is $1,535,074 which represents 21.1% of FY15 operating expenditures. This exceeds the 15% reserve requirement.

WATER AND SEWER OPERATING FUND

Total funding sources for the Water and Sewer Operating Fund amount to $43.2 million for FY15. This is $3.1 million less than FY14 due to the significant drop in beginning working capital between years.

Service charges and fees provide 86% of total resources for this fund.

Total Water and Sewer Operating Fund appropriations for FY15 total $38.9 million compared to FY14 appropriations of $39.1 million. There were no personnel changes included for FY15.

The projected working capital at December 31, 2015, is $4,302,170, which represents 17.3% of FY15 operating expenses. This exceeds the fiscal policy of a 15% reserve requirement.

SANITATION OPERATING FUND

Total funding sources of the Sanitation Operating Fund amount to $14.9 million for FY15 and is $1.25 million less than FY14. The decrease us due to the lower working capital balance at the beginning of the year.

Service charges and fees are the major funding sources for the Sanitation Operating Fund reflecting 88% of this total.

Appropriations for the Sanitation Operating Fund in FY15 total $12.5 million. This is a decrease of from FY14. The most significant decreases include overtime pay, contract lable and repair of equipment costs.

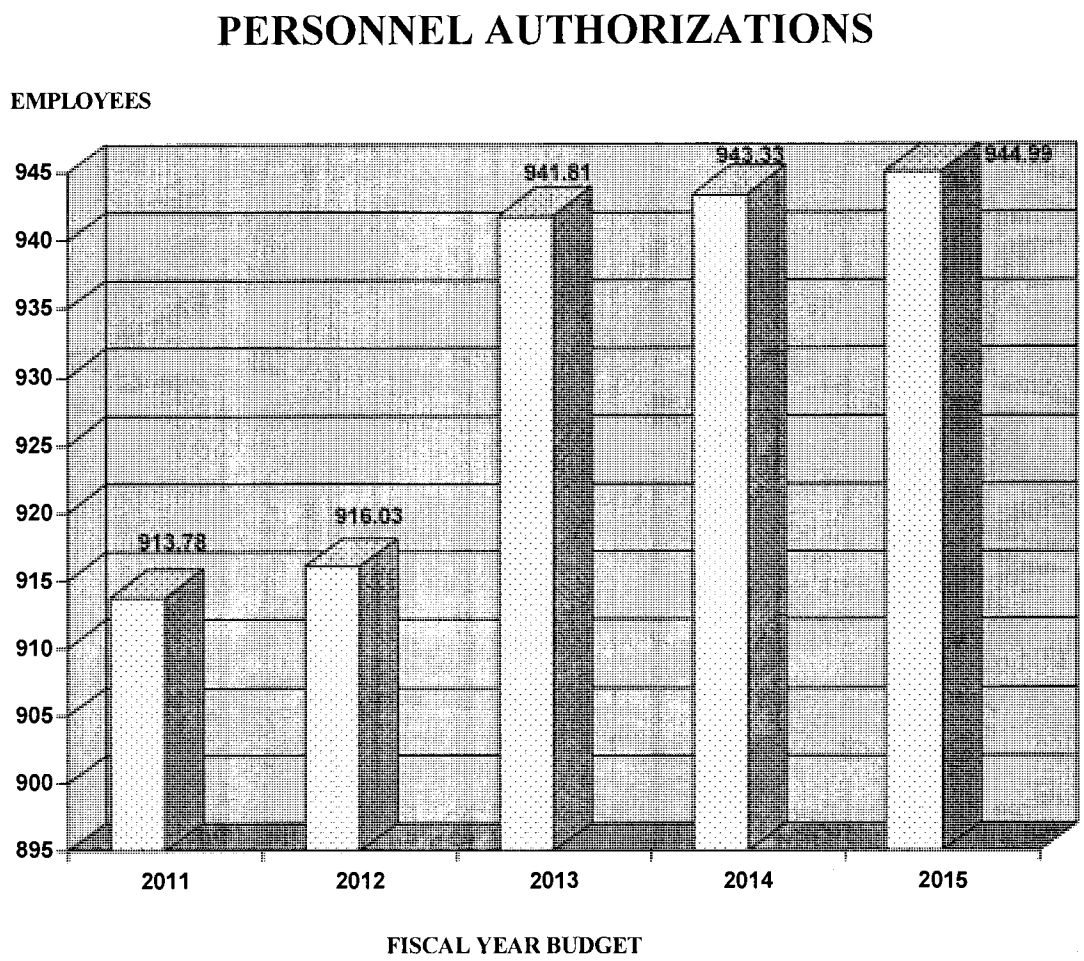
The major appropriation of the Fund is operation services which comprise 77% of the total appropriations.

The projected year end working capital of the Sanitation Operating Fund is $2,388,150 and reflects 22.4% of FY15 operating expenses. This meets the policy goal of 15%.

PERSONNEL AUTHORIZATIONS

Personnel costs for the City in FY15 represent 52% of total operating funds appropriations compared to 48.6% for FY14.

The level of personnel for the past five years is represented in the graph below.



The net change in personnel between 2014 estimated and 2015 is an increase of 1.66 FTE. The following chart reconciles the 2014 estimated positions to the total positions for 2015.

	Full Time	Part-Time/ Seasonal	Total FTE
2014 Estimated	897	46.33	943.33
Street & Traffic Control	-	1.16	1.16
Parks & Recreation	3	-2.50	0.50
2015 Budget	900	44.99	944.99

CAPITAL IMPROVEMENT PROGRAM

Total capital improvements other than capital outlay for the operating programs for FY15 total $89 million. Capital Improvements for the current fiscal year are provided by the following funds as indicated:

		Amount (Thousands)
Sales Tax Fund	$	38,129
Water and Sewer Capital Improvement Projects Fund		5,411
Sales & Use Tax Bond Construction Fund		41,346
Sanitary Landfill Construction & Sinking Fund		4,045
Convention Center/CVB		41
CDBG		29
Parking Authority		50
Total	$	89,051

More detailed information may be found in the Capital Improvement Section of this document.

RETIREMENT PLANS

All uniformed police and fire personnel are members of the Arkansas Local Police and Fire Retirement System (LOPFI). The System is administered by the state. Contributions to the system are actuarially determined each year. The rates as a percentage of salary for active members in FY15 are 32.36% and 39.5% for police and fire personnel, respectively, as compared with FY14 rates of 31.36% and 38.94% for police and fire personnel, respectively. The contributions are high due to the amortization of the old police and fire pension funds. At the end of 2014, the remaining amortization period is 22 years. Approximately 49 to 56% of the contribution rates for police and fire personnel is allocated for the amortization of the old plans. A special revenue fund entitled Arkansas LOPFI Contribution Fund accounts for these members participation.

The City makes the actuarially required contribution (ARC) to LOPFI on a monthly basis. In addition, the employee contributions are remitted to LOPFI on a monthly basis.

Benefit payments and retirement contributions for LOPFI for FY15 are estimated at $x.x million as compared to $x.x million for FY14. These costs are currently paid for by state turnback, ad valorem taxes at one mill each for police and fire, and employee contributions. Beginning October 1, 2012, the city began making direct contributions to the Arkansas LOPFI fund for the personnel hired with the SAFER grant and the 1/8% sales tax revenue. For FY15, this totals $521,160. If the General Fund had to make direct contributions for LOPFI members, the employer amounts would be:

FY15	Police	Fire	Total
Employer Cost	$2,875,450	$3,207,730	$6,083,180
Actual Direct Contribution	0	521,160	521,160
Amount of Employer Contributions Paid by Special Revenues	$2,875,450	$3,728,890	$6,604,340

The District Court Judges and the District Court Clerk are members of the Arkansas Judges Retirement System and the Arkansas Public Employees Retirement System, respectively. These plans are administered by the state. During 2007, the City entered into an agreement with the state whereby the judges became state employees and the City contributes one-half of the judges' salaries to the state. Therefore, all fringe benefits for the judges are paid by the state including retirement contributions. All three (3) judges are state employees for FY15. The current employer contribution rate for the court clerk is 14.76%. The FY15 contribution for the court clerk will be made from reserved funds remaining from the closed Municipal Judge and Court Clerk's Retirement System which was maintained as a pension trust fund in the past. There is currently one retiree receiving benefits.

All other full-time employees are members of a 401(a) contribution plan administered by the International City Management Association Retirement Corporation (ICMARC). The City contributes 10% of pay to each employee's account. The employer contribution is accounted for in each program.

BONDED INDEBTEDNESS

The City has seven bond issues outstanding in 2015. A brief explanation of how each issue relates to the budget is as follows:

1 **Water and Sewer Revenue Construction Bonds- Series 2005B-**
These bonds are secured by the rates of the water and sewer system which are reflected in the Water and Sewer Operating Fund. The Water and Sewer Operating Fund provides for transfers to meet the debt service requirements of the bonds. The bonds were issued to provide financing for purchase of a portion of the South Sebastian Users Association transmission lines and extending services to the area, construction of an elevated storage tank in the Howard Hill area, installation of a 12" water line along Highway 45 West, and repainting the Wildcat Mountain storage tank. The original issue was $7.23 million. The FY15 appropriation of $835,300 will cover the requred principal and interest payments due during the fiscal period. The Water and Sewer Operating Fund is expected to have sufficient revenues to meet this required debt service in FY15.

2 **Water and Sewer Revenue Construction Bonds- Series 2007-**
These bonds are secured by the water and sewer operating revenues as described in the bond covenants. These revenues are reflected in the Water and Sewer Operating Fund. The Water and Sewer Operating Fund provides for transfers to meet the annual debt service requirements. The original issue was $24.47 million. The purposes of the bonds are to fund the new sewer pump stations, sewer extensions in the southern growth area of the City, the Mountainburg water treatment plant rehabilitation and expansion, Midland Boulevard water transmission line replacement, neighborhood water line replacements, new water transmission line from Mountainburg to the City, water storage tank painting, Lee Creek water treatment plant instrumentation, and water transmission system metering. The FY15 appropriation of $1,889,100 will provide the required debt service during FY15. The Water and Sewer Operating Fund should have sufficient revenues to meet this requirement in FY15.

3 **Water and Sewer Revenue Refunding and Construction Bonds- Series 2008-**
These bonds are secured by the rates of the water and sewer system which are reflected in the Water and Sewer Operating Fund. The Water and Sewer Operating Fund provides the transfers to meet the debt service requirements of the bonds. These bonds were issued to provide financing for the advance refunding of the series 2002A Bonds, for sewer extensions in the growth areas of the city, the Mountainburg water treatment plant rehabilitation and expansion, neighborhood water line replacement, and the Howard Hill elevated water storage tank. The original principal issued was $117.42 million. The FY15 appropriation of $6,919,300 will cover the required debt service payments during 2015. The Water and Sewer Operating Fund is expected to have sufficient revenues to meet this required debt service for FY15.

5 **Water and Sewer Revenue Refunding Bonds-Series 2012**
These bonds are secured by the rates of the water and sewer system that are reported in the Water and Sewer Operating Fund. The Water and Sewer Operating Fund provides the transfers to meet the debt service requirements of the bonds. These bonds were issued to refund the Series 2005A water and sewer refunding revenue bonds. The original principal issued was $13.25 million. The FY15 appropriation of $2,148,950 will cover the required debt service payments during 2015. The Water and Sewer Operating Fund is expected to generate sufficient revenues to meet the required debt service for FY15.

6 **Sales and Use Tax Refunding and Construction Bonds-Series 2012**
These bonds are secured by a special 3/4% local sales and use tax. The 2012 Bonds were issued in the amount of $110.66 million in May 2012. The bonds were issued to redeem the outstanding Sales and Use Tax Bonds, Series 2006, 2008 and 2009, to provide fire facilities and apparatus, to provide the city's share of funding a city/county water park, wastewater improvements, and water improvements. Sales tax revenue is estimated to be $15 million for this purpose in FY14. Current year revenues and prior year carry over will be sufficient to pay the required debt service of $11.6 million as well as call an additional $2.5 million in bonds during FY14.

7 **Sales and Use Tax Refunding and Construction Bonds-Series 2014**
These bonds are also secured by the special 3/4% local sales and use tax that also supports the Series 2012 Sales and Use Tax Bonds. The 2014 Bonds were issued in the amount of $34.25 million in February 2014. The bonds were issued to provide wastewater and water improvements. Sales tax revenue is estimated to' be $15 million for this purpose and the 2012 Bonds in FY15. Current year revenue and prior year carry over will be sifficient to pay the required debt service of $2.2 million as well as call an additional $0.9 million in bonds during FY15.

Please refer to pages 173-178 in the Related Financial Information section of this document for more information regarding the City's debt.

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BUDGET SUMMARIES - ALL FUNDS

This section provides a summary of each of the City's funds which receive revenue and incur expenditures/ expenses.

A comparative summary for FY13 Actual, FY14 Budget, FY14 Estimated and FY15 Budget is provided on a consolidated basis with interfund transfers included. A combined summary with more detailed revenue sources for FY12 Actual, FY13 Actual, FY14 Budget, FY14 Estimated and FY15 is included. A schedule of beginning and ending balances/working capital for all fund types for FY15 Budget is provided. Major revenue analyses are included in this section. Also included are individual fund statements for FY15 Budget.

City of Fort Smith
FY15
Comparative Summary - All Funds

	Actual FY13	Budget FY14	Estimated FY14	Budget FY15
Revenues				
Intergovernmental	$ 12,634,785	$ 15,300,849	$ 13,127,995	$ 16,668,355
Taxes and Assessments	72,898,290	74,174,440	73,833,006	74,826,581
Licenses and Permits	1,612,104	1,496,000	1,505,568	1,538,400
Court Fines and Forfeitures	2,570,173	2,362,000	2,322,000	2,362,000
Service Charges and Fees	64,000,999	63,038,989	62,422,736	63,234,283
Interest	460,701	357,250	257,186	270,599
Contributions	1,850,431	2,040,855	2,041,655	2,092,600
Bond Proceeds (Note 3)	0	0	33,208,929	0
Miscellaneous	2,443,292	1,587,962	1,524,855	3,124,740
Transfers In	25,048,657	19,373,879	19,214,552	19,228,696
Total	$ 183,519,432	$ 179,732,224	$ 209,458,482	$ 183,346,254
Expenditures/Expenses				
Operating	$ 107,695,092	$ 110,085,999	$ 110,826,920	$ 107,072,961
Capital Improvements	59,938,679	90,937,740	41,228,813	89,050,588
Community Assistance (Note 1)	1,421,876	1,357,200	2,271,000	1,198,514
Debt Service	30,237,071	27,994,156	27,695,646	28,596,931
Pension Benefits/Retirement Contributions	7,354,382	7,327,600	7,327,600	7,510,790
Health Insurance and Workers' Compensation Claims	10,643,129	10,200,000	9,902,264	10,067,080
Other (Note 2)	4,104,030	4,186,320	4,018,687	4,270,460
Total	$ 221,394,259	$ 252,089,015	$ 203,270,930	$ 247,767,324
Excess (Deficiency) Revenues Over (Under) Expenditures/Expens	$ (37,874,827)	$ (72,356,791)	$ 6,187,552	$ (64,421,070)
Fund Balance/Working Capital Beginning of Year	160,189,670	134,750,005	122,314,843	128,502,395
Fund Balance/Working Capital End of Year	$ 122,314,843	$ 62,393,214	$ 128,502,395	$ 64,081,325

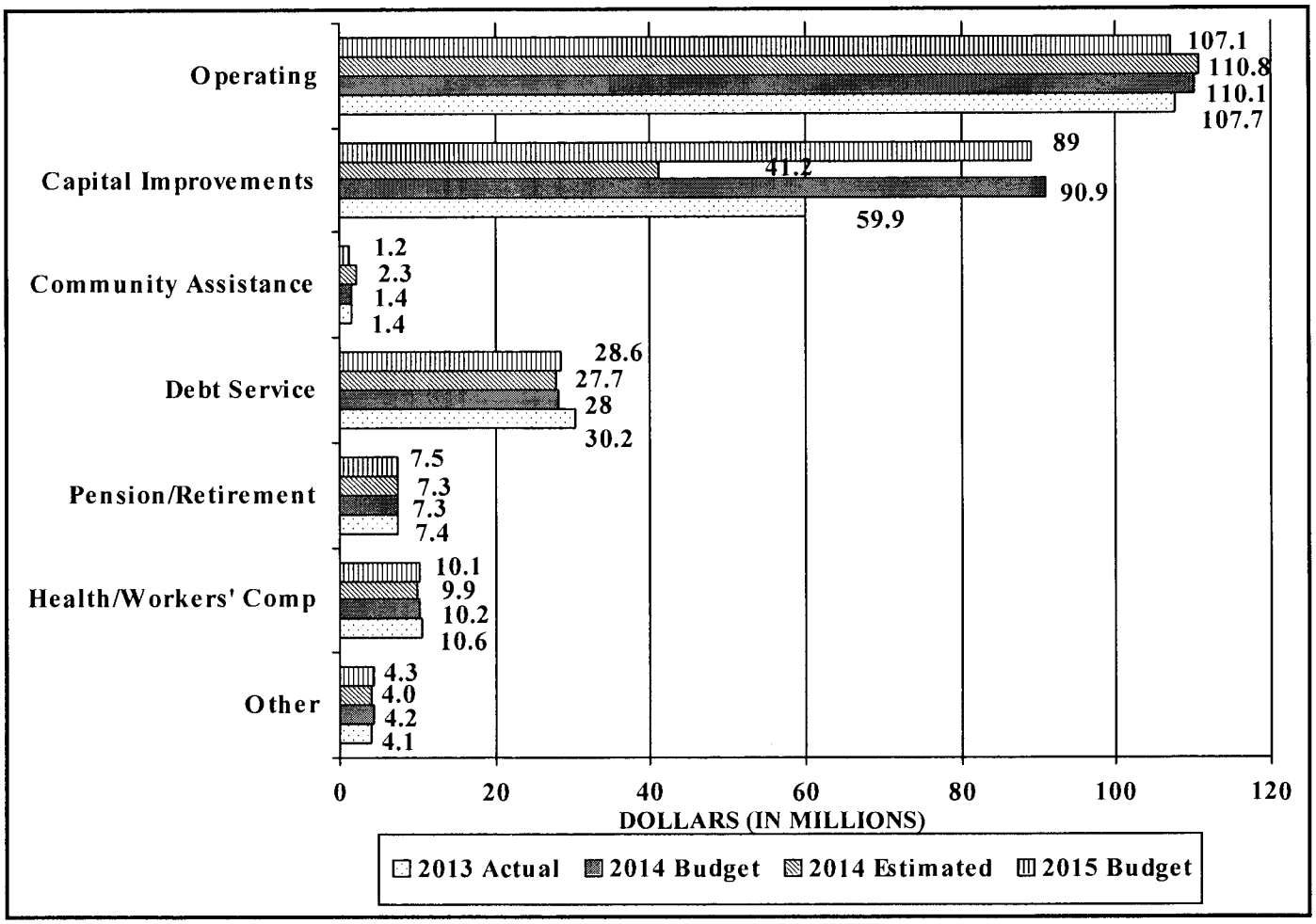
Note 1: Community Assistance includes the CDBG and HOME program as well as the historic preservation, federal transportation, and drug enforcement grant activity of the Special Grants Fund. Amounts for 2015 are: CDBG and HOME $1,087,494; Special Grants $111,020.

Note 2: Other expenditures/expenses include the costs for activities of the Advertising & Promotion - CVB Fund, the Parking Authority Fund, the Working Capital Fund, the Cleanup Demolition Fund, and the Convention Center Fund.

Note 3: The bond proceeds for FY14 estimatedl were 2014 Sales & Use Tax Refunding and Construction Bonds issued February 2014.

Comparative Summary - All Funds

Expenditure/Expense



City of Fort Smith
FY15
Fund List Summary

	Beginning Fund Balance/ Working Capital	Revenues	Expenditures/ Expenses	Ending Fund Balance/ Working Capital
General	$ 5,588,267	$ 45,871,925	$ 47,998,691	$ 3,461,501
Special Revenue Funds:				
Street Maintenance	1,410,146	7,851,026	7,726,098	1,535,074
Sales Tax	24,939,731	25,211,363	38,129,248	12,021,846
Community Development Block Grant	4,031	801,700	801,700	4,031
HOME Investment Partnership Act	-	315,294	315,294	-
Special Grants	109,294	111,020	111,020	109,294
Tilles Park	11,116	450	-	11,566
Advertising and Promotion	173,253	852,350	840,580	185,023
Arkansas LOPFI Contribution	6,514,270	6,349,919	7,510,790	5,353,399
Convention Center	253,541	1,423,150	1,538,580	138,111
Sub-Total	33,415,382	42,916,272	56,973,310	19,358,344
Debt Service Fund:				
Sales & Use Tax Bonds	15,712,247	15,000,411	14,976,081	15,736,577
Capital Projects Funds:				
Sales & Use Tax Construction	49,812,949	20,000	41,345,889	8,487,060
Enterprise Funds:				
Water and Sewer	16,565,248	52,929,670	57,898,544	11,596,374
Sanitation	6,655,679	15,084,836	17,241,249	4,499,266
Parking Authority	288,424	151,000	258,480	180,944
Sub-Total	23,509,351	68,165,506	75,398,273	16,276,584
Internal Service Funds:				
Working Capital	63,284	1,015,000	1,008,000	70,284
Employee Health & Wellness	148,882	9,746,000	9,569,200	325,682
Workers' Compensation	252,033	611,140	497,880	365,293
Sub-Total	464,199	11,372,140	11,075,080	761,259
Total	128,502,395	183,346,254	247,767,324	64,081,325
Interfund Transfers	-	(19,228,696)	(19,228,696)	-
Adjusted Total	$ 128,502,395	$ 164,117,558	$ 228,538,628	$ 64,081,325

City of Fort Smith
FY15
Comparative Summary with Detail Revenue Categories - All Funds

	Actual FY12	Actual FY13	Budget FY14	Estimated FY14	Budget FY15
Revenues					
Intergovernmental					
Federal	$ 4,377,201	$ 4,590,470	$ 7,203,506	$ 4,413,062	$ 6,252,635
State	6,402,609	8,031,364	8,095,343	8,684,617	10,400,720
Local	3,500	12,951	2,000	30,316	15,000
Taxes and Assessments					
Ad Valorem	11,292,108	11,383,501	11,796,266	11,523,268	11,753,739
Franchise	6,071,893	6,478,637	6,300,000	6,614,378	6,746,600
Sales Tax - City	39,210,246	38,937,950	39,886,974	39,488,104	39,884,980
Sales Tax - County	15,279,008	15,353,991	15,426,200	15,426,200	15,580,462
Hotel/Motel Tax	745,279	732,855	750,000	769,056	848,800
Other	15,474	11,356	15,000	12,000	12,000
Licenses and Permits	1,553,688	1,612,104	1,496,000	1,505,568	1,538,400
Court Fines and Forfeitures	2,408,231	2,570,173	2,362,000	2,322,000	2,362,000
Service Charges and Fees					
Water & Sewer	41,049,517	37,785,650	37,523,000	36,766,429	37,366,120
Sanitation	12,640,422	15,068,421	12,725,000	12,982,378	13,071,000
General Fund	691,059	680,158	641,900	639,851	638,623
Internal Service	8,453,330	9,615,397	11,371,089	11,236,137	11,363,540
Convention Center	600,359	663,669	580,000	623,000	645,000
Parking Operations	185,703	187,704	198,000	174,941	150,000
Interest	211,311	460,701	357,250	257,186	270,599
Contributions	1,399,228	1,850,431	2,040,855	2,041,655	2,092,600
Bond Proceeds	72,934,621	0	0	33,208,929	0
Miscellaneous	2,792,571	2,443,292	1,587,962	1,524,855	3,124,740
Transfers In	21,408,745	25,048,657	19,373,879	19,214,552	19,228,696
Total	$ 249,726,103	$ 183,519,432	$ 179,732,224	$ 209,458,482	$ 183,346,254
Expenditures/Expenses					
Operating	$ 96,651,858	$ 107,695,092	$ 110,085,999	$ 110,826,920	$ 107,072,961
Capital Improvements	42,246,579	59,938,679	90,937,740	41,228,813	89,050,588
Community Assistance	1,865,563	1,421,876	1,357,200	2,271,000	1,198,514
Debt Service	25,389,506	30,237,071	27,994,156	27,695,646	28,596,931
Pension Benefits/Retirement Contributions	6,577,042	7,354,382	7,327,600	7,327,600	7,510,790
Health Insurance and Workers' Compensation Claims	10,188,718	10,643,129	10,200,000	9,902,264	10,067,080
Other	4,110,559	4,104,030	4,186,320	4,018,687	4,270,460
Total	$ 187,029,825	$ 221,394,259	$ 252,089,015	$ 203,270,930	$ 247,767,324
Excess (Deficiency) Revenues Over (Under) Expenditures/Expenses	$ 62,696,278	$ (37,874,827)	$ (72,356,791)	$ 6,187,552	$ (64,421,070)
Fund Balance/Working Capital Beginning of Year	97,493,392	160,189,670	134,750,005	122,314,843	128,502,395
Fund Balance/Working Capital End of Year	$ 160,189,670	$ 122,314,843	$ 62,393,214	$ 128,502,395	$ 64,081,325

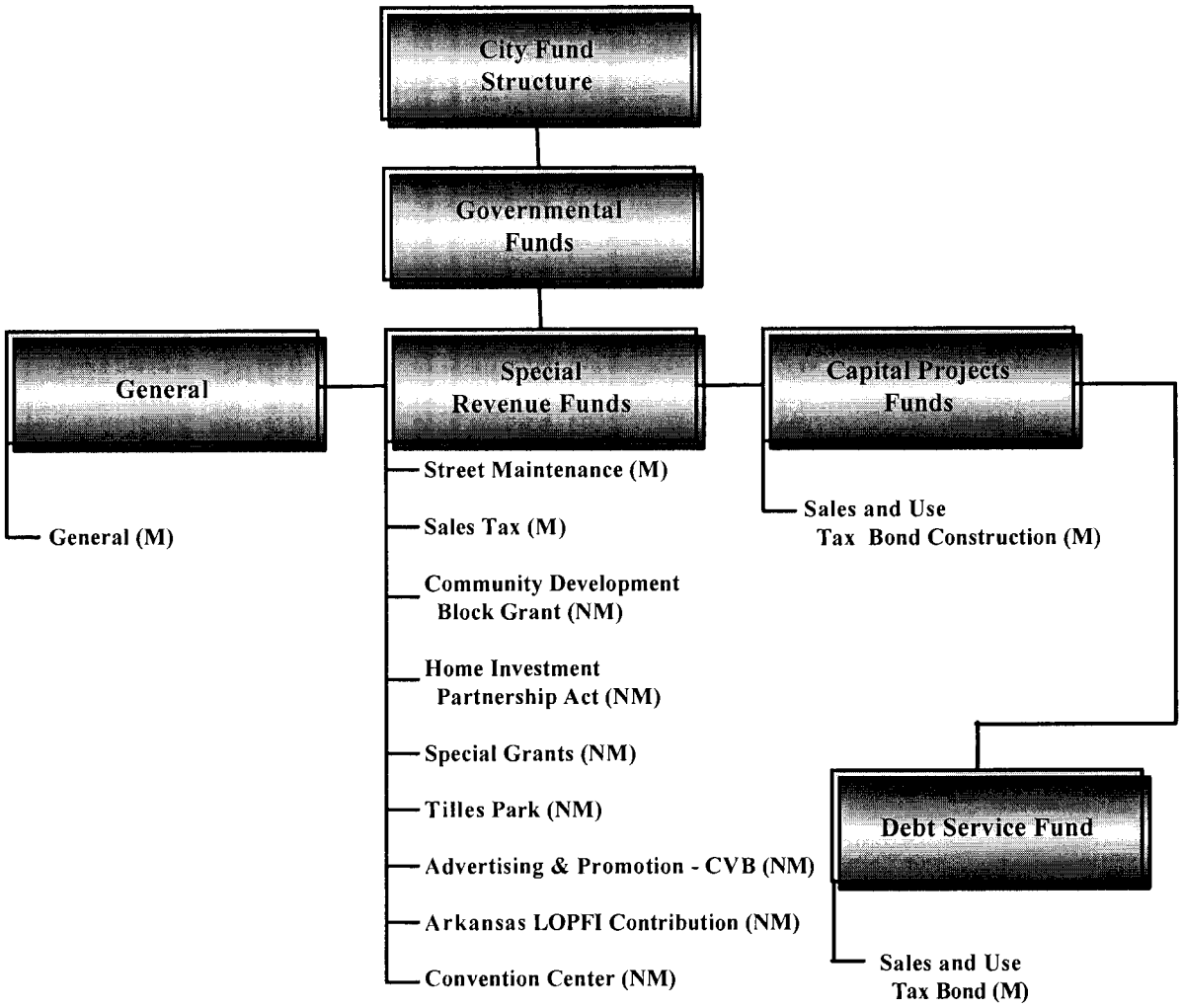
City of Fort Smith Financial Structure

The City provides the full range of municipal services as provided by the City Charter. These include public safety, water, sewer, sanitation, public transportation, parking, public improvements, recreational and general administrative services.

To account for these services, individual funds are maintained for various purposes. In governmental accounting, a fund is a fiscal and accounting entity with a self-balancing set of accounts established and maintained for a specific purpose or to attain a certain objective in accordance with legal and administrative restrictions.

The charts, on pages 44 and 45, illustrate the City's active fund structure. Following the charts, the fund types and individual funds are defined. After this, the 2015 Budget for each individual fund by fund type is presented.

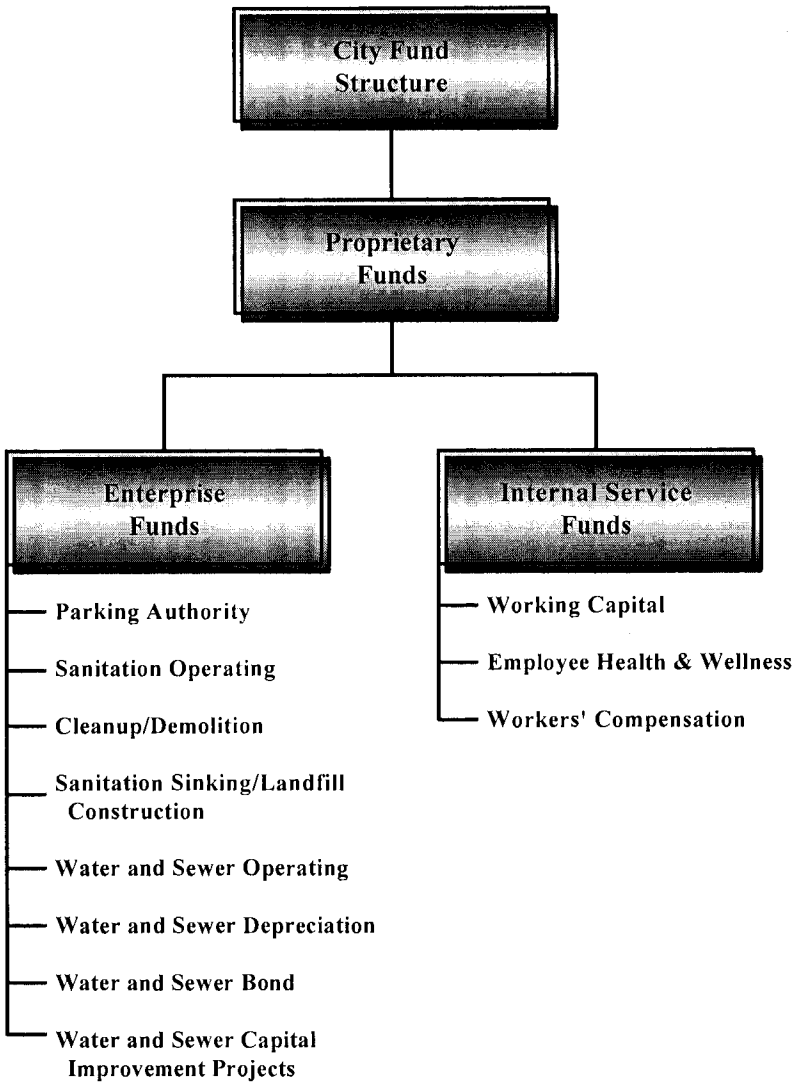
City of Fort Smith, Arkansas Chart of Fund Types



(M) - Major Fund

(NM) - Non-major Fund

City of Fort Smith, Arkansas Chart of Fund Types



Definition of Fund Types and Individual Funds

General Fund - The principal fund of the City. All general tax revenue and other receipts that are not allocated by law or contractual agreement to some other fund are accounted for in this fund. From the fund are paid the operating expenditures, the fixed charges and the capital improvement costs that are not paid through other funds.

Special Revenue Funds - Funds to account for the proceeds of specific revenue (other than for major capital projects) that are legally restricted to expenditures for specified purposes.

Street Maintenance Fund - A special revenue fund accounted for as an operating fund to account for operations related to the repair, maintenance and improvement of the City s streets and right-of- ways. Revenues collected in this fund are restricted for these uses by state statutes and are derived from state turnback for gasoline tax and one-half of the three mill county road tax.

Sales Tax Fund - A special revenue fund to account for projects utilizing the City's operating sales tax revenues. Such revenues are restricted for repair, maintenance and improvement of City streets, bridges and associated drainage.

Community Development Block Grant (CDBG) Fund - A special revenue fund to account for the operations of projects utilizing CDBG funds. Such revenues are restricted to expenditures for specified projects by the Department of Housing and Urban Development (HUD).

Home Investment Partnership Act Fund - A special revenue fund to account for Federal funds administered by HUD to provide loans for affordable housing.

Special Grants Fund - A special revenue fund to account for Federal, state and local grants received by the City. Current grants include law enforcement, historic restoration, economic development, and police drug enforcement.

Tilles Park Fund - A special revenue fund to account for donations received from the Tilles family estate. The money received is restricted for upgrading and maintaining Tilles Park.

Advertising and Promotion Fund- CVB- A special revenue fund to account for the proceeds of a three percent hotel/motel tax. Revenue derived from the tax is to be used for tourism development and promotion of Fort Smith. The Advertising and Promotion Commissi governs this fund and the operation of the convention and visitors buread (CVB).

Arkansas LOPFI Contribution Fund - A special revenue fund to account for costs associated with the City's participation in the Local Police and Fire Retirement System (LOPF which is administered by a state agency. Revenues are restricted in this fund for retirement contributions. All uniformed police and fire personnel are covered by this Fund.

Convention Center Fund- A special revenue fund to account for the operations of the Convention Center. Revenue is provided by rental revenues from operations and a subsidy from the city's general fund. The City and the Advertising and Promotion Commission entere into an agreement whereby the A&P Commission manages the convention center.

Debt Service Fund-Funds used to account for the repayment of debt issued for general government purposes.

Sales and Use Tax Bond Fund- A debt service fund to account for the City's special assessment of a three quarters percent (3/4%) sales and use tax for the repayment of the 2012 bonds, The 2012 bonds were issued to refund outstanding sales and use tax bonds 2006, 2008 and 2009 an dprovide construction funds for fire facilities and apparatus, a water park, wastewater improvements and water improvements.

Capital Projects Funds - Funds used to account for the acquisition of capital facilities being financed from bond proceeds, intergovernmental revenues, contributed capital, or transfers from other funds, other than those recorded in the Enterprise Funds, Internal Service Funds and Trust Funds.

Sales and Use Tax Bond Construction Fund- A capital projects fund to account for the 2012 bond proceeds. Projects funded by the bonds include the construction of Fire Station #11, purchase of fire apparatus, and improvements to existing fire stations; an aquatic park at Ben Geren in a joing venture with Sebastian County; wastewater improvements including wet weather improvements in accordance with the EPA administrative order as well as pump station improvements, collection and interceptor improvements and neighborhood improvemen including the Lake Fort Smith 48" water transmission line and improvements in Chaffee Crossir

Enterprise Funds - Funds used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the cost (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

Parking Authority Fund - An enterprise fund to account for the provision of parking facilities within the City. All services necessary to provide such services are accounted for in this fund, including, but not limited to, administration, operations, maintenance, financing and related debt service.

Sanitation Operating Fund- An enterprise fund accounted for as an operating fund for the City to account for the provision of sanitation services to residential, commercial and industrial customers of the City. Sanitary landfill services are also accounted for in this fund. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, administration, operations, maintenance, financing and related debt service.

Cleanup/Demolition Program Fund - An enterprise fund to account for cleanup of land costs and demolition of sub-standard structures. Funding is provided by the General Fund and the Sanitation Operating Fund.

Sanitation Sinking/Landfill Construction Fund - An enterprise fund to account for monies set aside for acquisition and construction of the City's landfill.

Water and Sewer Operating Fund - An enterprise fund accounted for as an operating fund for the City to account for the provision of water and sewer services to residential, commercial and industrial customers of the City. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, administration, operations, maintenance financing and related debt service.

Water and Sewer Depreciation Fund - An enterprise fund to account for monies required by the revenue bond ordinances for repair and maintenance of the water and sewer system.

Water and Sewer Bond Fund - An enterprise fund to account for the repayment of bonds for the Water and Sewer Revenue Refunding Bonds, Series 2005A, Water and Sewer Revenue Construction Bonds, Series 2005B, Water and Sewer Revenue Construction Bonds, Series 2007, Water and Sewer Refunding and Construction Bonds, Series 2008, and Water and Sewer Revenue Refunding Bonds, Series 2011.

Water and Sewer Capital Improvement Projects Fund - An enterprise fund to account for large capital improvements for the water and sewer system. Funding is provided by the Water and Sewer Operating Fund and bond proceeds.

Internal Service Funds - Funds used to account for the financing of materials and services provided by one department of the City to other departments of the City on a cost-reimbursement basis and the City's self-insurance programs (employee insurance and workers' compensation).

Working Capital Fund - An internal service fund to account for vehicle maintenance, office supplies and copy center services.

Employee Health and Wellness Fund - An internal service fund to account for monthly premiums contributed by the City and its employees for health and life insurance coverage and dental coverage. The medical plan is self-insured with a third party administrator acting as paying agent for claims.

Workers' Compensation Fund - An internal service fund to account for amounts contributed for workers' compensation claims. The fund is self-insured and claims are administered by a third party paying agent.

2015 Individual Fund Budgets-
General Fund

Revenues		
Intergovernmental	$	3,278,514
Taxes and Assessments		34,295,838
Court Fines and Forfeitures		1,373,400
Licenses and Permits		2,225,000
Service Charges and Fees		638,623
Miscellaneous		1,044,240
Interest		25,000
Transfers In		2,991,310
Total	$	45,871,925
Expenditures		
Operating:		
Policy and Administration Services	$	2,694,559
Management Services		2,743,429
Development Services		2,821,453
Police Services		16,347,980
Fire Services		13,318,640
Operation Services		7,666,070
Non-Departmental		2,406,560
Total	$	47,998,691
Excess (Deficiency) Revenues Over Expenditures	$	(2,126,766)
Fund Balance, Beginning of Year		5,588,267
Fund Balance, End of Year	$	3,461,501

Special Revenue Fund

	Street	Sales Tax	Community Development Block Grant	Home Investment Partnership Act
Revenues				
Intergovernmental -				
State Turnback	$ 5,612,206	$ 0	$ 0	$ 0
Federal Grant	0	3,390,641	801,700	315,294
State Grant	0	0	0	0
Local Grant	0	0	0	0
Taxes and Assessments -				
Ad Valorem Tax	2,005,320	0	0	0
Sales Tax	0	19,941,493	0	0
Hotel/Motel Tax	0	0	0	0
Licenses and Permits	165,000	0	0	0
Court Fines and Forfeitures	0	0	0	0
Service Charges & Fees	0	0	0	0
Interest	3,500	79,229	0	0
Contributions	0	0	0	0
Miscellaneous	5,000	1,800,000	0	0
Transfers In	60,000	0	0	0
Total	$ 7,851,026	$ 25,211,363	$ 801,700	$ 315,294
Expenditures				
Operating	$ 7,726,098	$ 0	$ 0	$ 0
Capital Improvements	0	38,129,248	29,500	0
Community Assistance -				
Development Services	0	0	301,900	0
Police Services	0	0	0	0
Public Works and Community Service Projects	0	0	220,300	0
Housing Assistance	0	0	250,000	315,294
Pension Benefits/Retirement Cont.	0	0	0	0
Other (Note 1)	0	0	0	0
Total	$ 7,726,098	$ 38,129,248	$ 801,700	$ 315,294
Excess (Deficiency) Revenues Over (Under) Expenditures	$ 124,928	$ (12,917,885)	$ 0	$ 0
Fund Balance, Beginning of Year	1,410,146	24,939,731	4,031	0
Fund Balance, End of Year	$ 1,535,074	$ 12,021,846	$ 4,031	$ 0

Note 1: Other includes the costs to provide the Advertising and Promotion activities and Convention Center operations.

Special Grants	Tilles Park	A&P CVB	Arkansas LOPFI Contribution	Convention Center	Total
$ 0	$ 0	$ 0	$ 1,360,000	$ 0	$ 6,972,206
75,000	0	0	0	0	4,582,635
20,000	0	0	0	0	20,000
15,000	0	0	0	0	15,000
0	0	0	2,756,719	0	4,762,039
0	0	0	0	0	19,941,493
0	0	848,800	0	0	848,800
0	0	0	0	0	165,000
0	0	0	137,000	0	137,000
0	0	0	0	645,000	645,000
1,020	50	350	6,000	1,150	91,299
0	400	3,200	2,089,000	0	2,092,600
0	0	0	1,200	0	1,806,200
0	0	0	0	777,000	837,000
$ 111,020	$ 450	$ 852,350	$ 6,349,919	$ 1,423,150	$ 42,916,272
$ 0	$ 0	$ 0	$ 0	$ 0	$ 7,726,098
0	0	7,000	0	33,600	38,199,348
0	0	0	0	0	301,900
80,000	0	0	0	0	80,000
31,020	0	0	0	0	251,320
0	0	0	0	0	565,294
0	0	0	7,510,790	0	7,510,790
0	0	833,580	0	1,504,980	2,338,560
$ 111,020	$ 0	$ 840,580	$ 7,510,790	$ 1,538,580	$ 56,973,310
$ 0	$ 450	$ 11,770	$ (1,160,871)	$ (115,430)	$ (14,057,038)
109,294	11,116	173,253	6,514,270	253,541	33,415,382
$ 109,294	$ 11,566	$ 185,023	$ 5,353,399	$ 138,111	$ 19,358,344

Debt Service Fund

Sales and Use Tax Bond Fund

Revenues

Taxes and Assessments-		
Sales Tax	$	14,978,411
Interest		22,000
Total	$	15,000,411

Expenditures

Debt Service-		
Current		14,976,081
Excess Revenues Over Expenditures	$	24,330
Fund Balance, Beginning of Year		15,712,247
Fund Balance, End of Year	$	15,736,577

Capital Projects Fund

	Sales & Use Tax Bond Construction
Revenues	
Interest	$ 20,000
Total	$ 20,000
Expenditures	
Capital Improvements	41,345,889
Excess (Deficiency) Revenues Over (Under) Expenditures	$ (41,325,889)
Fund Balance, Beginning of Year	49,812,949
Fund Balance, End of Year	$ 8,487,060

Enterprise Funds-
Water and Sewer Funds

	Water and Sewer Operating	Water and Sewer Depreci-ation	Water and Sewer Bond	Water and Sewer Capital Improvement Projects	Total
Revenues					
Intergovernmental	$ 0	$ 0	$ 0	$ 1,800,000	$ 1,800,000
Service Charges and Fees	37,366,120	0	0	0	37,366,120
Interest	15,000	0	700	45,000	60,700
Miscellaneous	102,000	0	0	0	102,000
Transfers In	0	0	13,600,850	0	13,600,850
Total	$ 37,483,120	$ 0	$ 13,601,550	$ 1,845,000	$ 52,929,670
Expenses					
Operating	$ 38,866,879	$ 0	$ 0	$ 0	$ 38,866,879
Capital Improvements	0	0	0	5,410,815	5,410,815
Debt Service:					
Current	0	0	13,620,850	0	13,620,850
Total	$ 38,866,879	$ 0	$ 13,620,850	$ 5,410,815	$ 57,898,544
Excess (Deficiency) Revenues Over (Under) Expenses	$ (1,383,759)	$ 0	$ (19,300)	$ (3,565,815)	$ (4,968,874)
Working Capital, Beginning of Year	5,685,930	1,400,000	564,188	8,915,130	16,565,248
Working Capital, End of Year	4,302,171	1,400,000	544,888	5,349,315	11,596,374
Adjustment for CIP Projects Transfers	(450,000)	450,000	0	0	0
Adjusted Working Capital, End of Year	$ 3,852,171	$ 1,850,000	$ 544,888	$ 5,349,315	$ 11,596,374

Sanitation Funds

	Sanitation Operating	Cleanup/ Demolition	Sanitation Sinking/ Landfill Construction	Total
Revenues				
Service Charges and Fees	$ 13,071,000	$ 0	$ 0	$ 13,071,000
Interest	10,000	0	32,000	42,000
Miscellaneous	22,300	150,000	0	172,300
Transfers In	0	560,000	1,239,536	1,799,536
Total	$ 13,103,300	$ 710,000	$ 1,271,536	$ 15,084,836
Expenses				
Operating	$ 12,481,293	$ 0	$ 0	$ 12,481,293
Capital Improvements	0	0	4,044,536	4,044,536
Other	0	715,420	0	715,420
Total	$ 12,481,293	$ 715,420	$ 4,044,536	$ 17,241,249
Excess (Deficiency) Revenues Over (Under) Expenses	$ 622,007	$ (5,420)	$ (2,773,000)	$ (2,156,413)
Working Capital Beginning of Year	1,766,143	123,650	4,765,886	6,655,679
Working Capital, End of Year	2,388,150	118,230	1,992,886	4,499,266
Adjustment for CIP Transfers	(700,000)	0	700,000	0
Adjusted Working Capital, End of Year	$ 1,688,150	$ 118,230	$ 2,692,886	$ 4,499,266

Parking Authority Fund

	Enforcement	Facilities	Total
Revenues			
Service Charges and Fees	$ 30,000	$ 120,000	$ 150,000
Interest	0	1,000	1,000
Total	$ 30,000	$ 121,000	$ 151,000
Expenses			
Capital Improvements	$ 0	$ 50,000	$ 50,000
Other:			
Police Services	152,090	0	152,090
Finance	0	56,390	56,390
Total	$ 152,090	106,390	258,480
Excess (Deficiency) Revenues Over (Under) Expenses	$ (122,090)	$ 14,610	(107,480)
Working Capital, Beginning of Year	0	288,424	288,424
Working Capital, End of Year	$ (122,090)	$ 303,034	$ 180,944

Internal Service Funds

	Working Capital	Employee Health Wellness	Workers' Compensation	Total
Revenues				
Service Charges and Fees	$ 1,015,000	$ 9,741,000	$ 607,540	$ 11,363,540
Interest	0	5,000	3,600	8,600
Total	$ 1,015,000	$ 9,746,000	$ 611,140	$ 11,372,140
Expenses				
Health Insurance and Workers' Compensation Claims	$ 0	$ 9,569,200	$ 497,880	$ 10,067,080
Other - Materials and Supplies	1,008,000	0	0	1,008,000
Total	$ 1,008,000	$ 9,569,200	$ 497,880	$ 11,075,080
Excess (Deficiency) Revenues Over (Under) Expenses	$ 7,000	$ 176,800	$ 113,260	$ 297,060
Working Capital, Beginning of Year	63,284	148,882	252,033	464,199
Working Capital, End of Year	$ 70,284	$ 325,682	$ 365,293	$ 761,259

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OPERATING FUNDS BUDGET SUMMARIES

This section provides summaries of the four operating fund budgets which are legally required to be adopted by the Board of Directors.

The Budget Comparison Summary for the Operating Funds and individually for each fund compare FY14 Estimated to FY15 Budget.

The Statement of Revenue Comparisons for the Operating Funds and individually for each fund compares revenues based on Actual FY13, Budget and Estimated FY14, and Budget FY15. Projections for FY16 are presented for preliminary review purposes.

The Distribution of Appropriations for the Operating Funds is a schedule which reflects the allocation of each division's programs appropriation to each of the four Operating Funds as per the City's cost allocation formula. Distributions are presented for FY15 and FY16.

City of Fort Smith
FY15
Budget Comparison Summary-Operating Funds

	Estimated FY14	Budget FY15	Increase (Decrease)	Projected FY16
Revenues				
Intergovernmental	$ 9,349,487	$ 8,890,720	$ (458,767)	$ 8,865,720
Taxes and Assessments	35,789,096	36,301,158	512,062	36,915,297
Court Fines and Forfeitures	2,185,000	2,225,000	40,000	2,225,000
Licenses and Permits	1,505,568	1,538,400	32,832	1,545,000
Service Charges and Fees	50,388,658	51,075,742	687,084	51,780,907
Miscellaneous	1,065,270	1,227,040	161,770	1,321,890
Transfers	2,978,633	3,051,310	72,677	3,064,600
Total	$ 103,261,712	$ 104,309,370	$ 1,047,658	$ 105,718,414
Expenditures/Expenses				
Policy and Administration Services	$ 3,447,608	$ 3,464,630	$ 17,022	$ 3,516,300
Management Services	6,564,292	6,681,450	117,158	6,802,160
Development Services	3,237,335	3,165,590	(71,745)	3,212,350
Police Services	15,495,608	16,347,980	852,372	16,516,700
Fire Services	14,759,022	13,318,640	(1,440,382)	13,811,870
Operation Services	61,554,587	59,022,170	(2,532,417)	58,594,250
Non-Departmental	5,768,468	5,072,501	(695,967)	5,277,725
Total	$ 110,826,920	$ 107,072,961	$ (3,753,959)	$ 107,731,355
Excess (Deficiency) Revenues Over Expenditures/Expenses	$ (7,565,208)	$ (2,763,591)	$ 4,801,617	$ (2,012,941)
Fund Balance/Working Capital, Beginning of Year	24,145,694	14,450,486	(9,695,208)	10,536,895
Fund Balance/Working Capital, End of Year	$ 16,580,486	$ 11,686,895	$ (4,893,591)	$ 8,523,954
Adjustment for CIP Transfers	(2,130,000)	(1,150,000)	980,000	(1,550,000)
Adjusted Fund Balance/ Working Capital, End of Year	$ 14,450,486	$ 10,536,895	$ (3,913,591)	$ 6,973,954

City of Fort Smith
FY15
Budget Comparison Summary-General Fund

	Estimated FY14	Budget FY15	Increase (Decrease)	Projected FY16
Revenues				
Intergovernmental	$ 3,745,902	$ 3,278,514	$ (467,388)	$ 3,253,514
Taxes and Assessments	33,823,096	34,295,838	472,742	34,869,897
Court Fines and Forfeitures	2,185,000	2,225,000	40,000	2,225,000
Licenses and Permits	1,335,120	1,373,400	38,280	1,380,000
Service Charges and Fees	639,851	638,623	(1,228)	640,623
Miscellaneous	922,467	1,069,240	146,773	1,104,090
Transfers	2,918,633	2,991,310	72,677	3,064,600
Total	$ 45,570,069	$ 45,871,925	$ 301,856	$ 46,537,724
Expenditures				
Policy and Administration Services	$ 2,704,637	$ 2,694,559	$ (10,078)	$ 2,737,674
Management Services	2,585,295	2,743,429	158,134	2,785,791
Development Services	2,879,953	2,821,453	(58,500)	2,863,161
Police Services	15,495,608	16,347,980	852,372	16,516,700
Fire Services	14,759,022	13,318,640	(1,440,382)	13,811,870
Operation Services	8,747,312	7,666,070	(1,081,242)	8,189,524
Non-Departmental	2,875,907	2,406,560	(469,347)	2,510,525
Total	$ 50,047,734	$ 47,998,691	$ (2,049,043)	$ 49,415,245
Excess (Deficiency) Revenues Over Expenditures	$ (4,477,665)	$ (2,126,766)	$ 2,350,899	$ (2,877,521)
Fund Balance, Beginning of Year	10,065,932	5,588,267	(4,477,665)	3,461,501
Fund Balance, End of Year	$ 5,588,267	$ 3,461,501	$ (2,126,766)	$ 583,980

City of Fort Smith
FY15
Budget Comparison Summary-Street Maintenance Fund

	Estimated FY14	Budget FY15	Increase (Decrease)	Projected FY16
Revenues				
Intergovernmental	$ 5,603,585	$ 5,612,206	$ 8,621	$ 5,612,206
Taxes and Assessments	1,966,000	2,005,320	39,320	2,045,400
Licenses and Permits	170,448	165,000	(5,448)	165,000
Miscellaneous	8,355	8,500	145	8,500
Transfers	60,000	60,000	0	60,000
Total	$ 7,808,388	$ 7,851,026	$ 42,638	$ 7,891,106
Expenditures				
Policy and Administration Services	$ 155,228	$ 162,388	$ 7,160	$ 165,214
Management Services	410,351	421,145	10,794	428,502
Development Services	75,164	76,760	1,596	77,877
Operation Services	6,589,748	6,573,620	(16,128)	6,641,806
Non-Departmental	739,982	492,185	(247,797)	577,400
Total	$ 7,970,473	$ 7,726,098	$ (244,375)	$ 7,890,799
Excess (Deficiency) Revenues Over Expenditures	$ (162,085)	$ 124,928	$ 287,013	$ 307
Fund Balance, Beginning of Year	1,572,231	1,410,146	(162,085)	1,535,074
Fund Balance, End of Year	$ 1,410,146	$ 1,535,074	$ 124,928	$ 1,535,381

City of Fort Smith
FY15
Budget Comparison Summary-Water and Sewer Operating Fund

	Estimated FY13	Budget FY14	Increase (Decrease)	Projected FY16
Revenues				
Services Charges and Fees	$ 36,766,429	$ 37,366,119	$ 599,690	$ 38,023,284
Miscellaneous	114,317	117,000	2,683	117,000
Total	$ 36,880,746	$ 37,483,119	$ 602,373	$ 38,140,284
Expenses				
Policy and Administration Services	$ 390,318	$ 401,853	$ 11,535	$ 404,473
Management Services	2,776,997	2,720,459	(56,538)	2,776,445
Development Services	282,218	267,377	(14,841)	271,312
Operation Services	35,363,124	35,113,580	(249,544)	34,464,920
Non-Departmental	337,100	363,610	26,510	367,400
Total	$ 39,149,757	$ 38,866,879	$ (282,878)	$ 38,284,550
Excess (Deficiency) Revenues Over Expenditures	$ (2,269,011)	$ (1,383,760)	$ 885,251	$ (144,268)
Working Capital, Beginning of Year	9,384,941	5,685,930	(3,699,011)	3,852,170
Working Capital, End of Year	$ 7,115,930	$ 4,302,170	$ (2,813,760)	$ 3,707,902
Adjustment for CIP Transfers	(1,430,000)	(450,000)	980,000	(850,000)
Adjusted Working Capital, End of Year	$ 5,685,930	$ 3,852,170	$ 1,833,760	$ 2,857,902

City of Fort Smith
FY15
Budget Comparison Summary-Sanitation Operating Fund

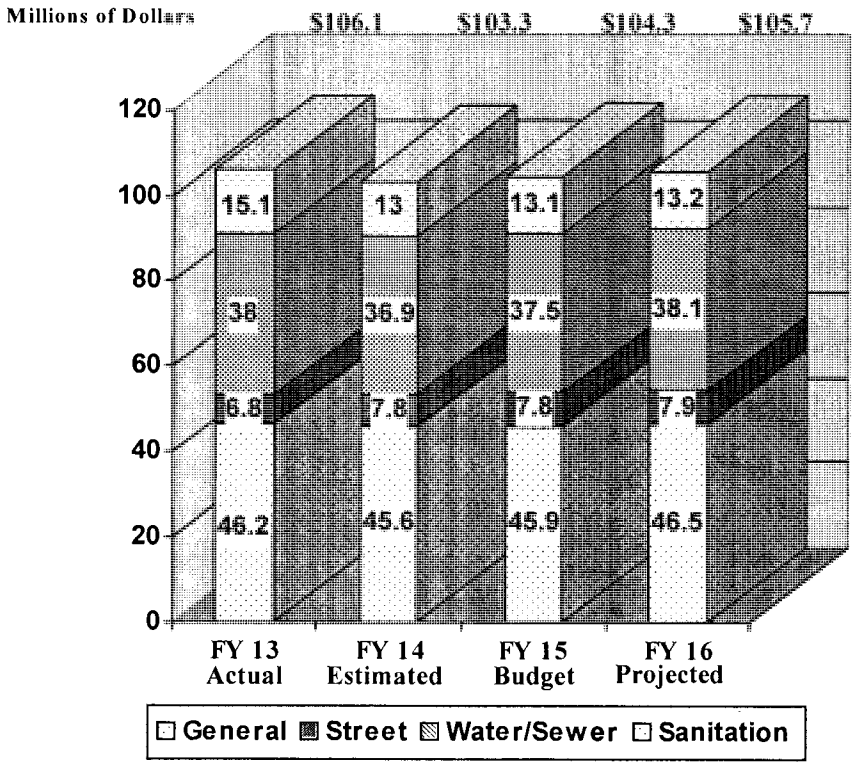
	Estimated FY14	Budget FY15	Increase (Decrease)	Projected FY16
Revenues				
Service Charges and Fees	$ 12,982,378	$ 13,071,000	$ 88,622	$ 13,117,000
Miscellaneous	20,131	32,300	12,169	32,300
Total	$ 13,002,509	$ 13,103,300	$ 100,791	$ 13,149,300
Expenses				
Policy and Administration Services	$ 197,425	$ 205,830	$ 8,405	$ 208,940
Management Services	791,649	796,417	4,768	811,420
Operation Services	10,854,403	9,668,900	(1,185,503)	9,298,000
Non-Departmental	1,815,479	1,810,146	(5,333)	1,822,400
Total	$ 13,658,956	$ 12,481,293	$ (1,177,663)	$ 12,140,760
Excess (Deficiency) Revenues Over Expenditures	$ (656,447)	$ 622,007	$ 1,278,454	$ 1,008,540
Working Capital, Beginning of Year	3,122,590	1,766,143	(1,356,447)	1,688,150
Working Capital, End of Year	$ 2,466,143	$ 2,388,150	$ (77,993)	$ 2,696,690
Adjustment for CIP Transfers	(700,000)	(700,000)	0	(700,000)
Adjusted Working Capital, End of Year	$ 1,766,143	$ 1,688,150	$ (77,993)	$ 1,996,690

Combined Operating Funds
Statement of Revenue Comparisons

	Actual FY13	Budget FY14	Estimated FY14	Budget FY15	Projected FY16
Intergovernmental	$ 8,906,616	$ 9,093,849	$ 9,349,487	$ 8,890,720	$ 8,865,720
Taxes and Assessments	35,506,885	35,820,672	35,789,096	36,301,158	36,915,298
Court Fines and Forfeitures	2,440,645	2,225,000	2,185,000	2,225,000	2,225,000
Licenses and Permits	1,612,104	1,496,000	1,505,568	1,538,400	1,545,000
Service Charges and Fees	53,534,229	50,889,900	50,388,658	51,075,743	51,780,907
Miscellaneous	1,238,168	1,196,662	1,065,270	1,227,040	1,261,890
Transfers	2,855,186	2,922,000	2,918,633	3,051,310	3,124,600
Total	$ 106,093,833	$ 103,644,083	$ 103,201,712	$ 104,309,371	$ 105,718,415

Combined Operating Funds

Comparison of Total Revenue

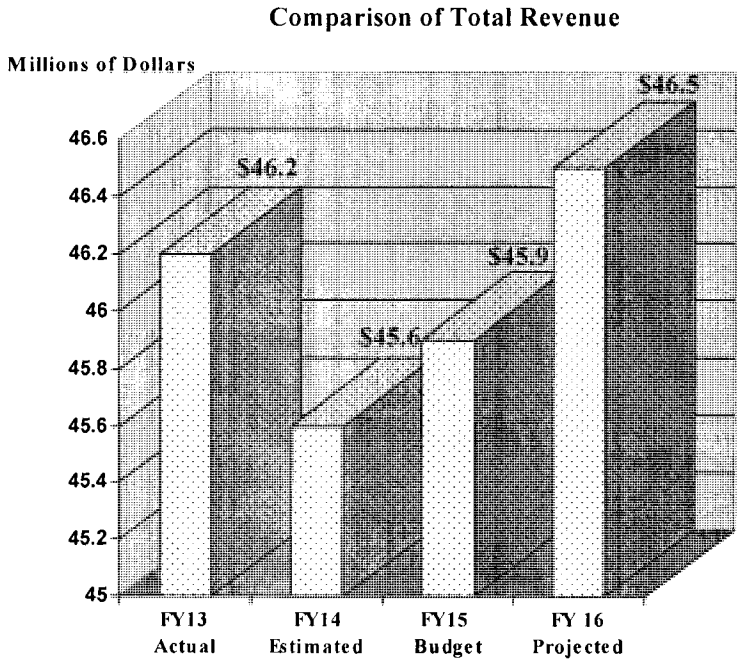


General Fund
Statement of Revenue Comparisons

	Actual FY13	Budget FY14	Estimated FY14	Budget FY15	Projected FY16
Intergovernmental					
State Turnback - General	$ 1,224,953	$ 1,310,377	$ 1,379,344	$ 1,284,514	$ 1,284,514
Transit Reimbursement	1,935,421	1,744,510	1,665,434	1,775,000	1,750,000
Airport Security Reimbursement	105,850	120,000	120,000	120,000	120,000
State Act 833 Fire Funds	459,842	80,000	98,000	99,000	99,000
SAFER Grant	488,776	412,606	401,734	-	-
COPS Grant	105,006	81,390	81,390	-	-
FEMA Fire Grant	10,000	-	-	-	-
Taxes and Assessments					
Franchise	6,478,637	6,300,000	6,614,378	6,746,600	6,975,370
Ad Valorem	6,786,741	7,066,600	6,854,602	6,991,700	7,131,534
County Sales Tax	15,353,991	15,426,200	15,426,200	15,580,462	15,736,267
1/4% City Sales Tax-Fire & Park	4,867,244	4,985,872	4,915,916	4,965,076	5,014,727
Gasoline Tax Refund-Transit	11,356	15,000	12,000	12,000	12,000
Court Fines and Forfeitures	2,440,645	2,225,000	2,185,000	2,225,000	2,225,000
Licenses and Permits					
Privilege	17,551	16,000	18,503	18,000	18,000
Construction	763,091	680,000	665,065	690,000	695,000
Alcohol	575,684	550,000	564,533	579,050	580,000
Other	86,073	90,000	87,019	86,350	87,000
Service Charges and Fees					
Community Center	36,217	38,000	32,352	32,500	32,500
Fire Protection Contracts	60,462	72,400	60,843	60,843	60,843
Port Authority	10,600	12,000	25,320	25,000	25,000
Parks & Aquatics	204,279	180,000	184,924	185,000	185,000
Oak Cemetery	82,112	65,000	57,621	58,000	60,000
Animal Control	610	500	675	500	500
False Alarm Fees	28,078	25,000	20,311	20,000	20,000
Mobile Data Support Fees	44,480	44,000	49,280	49,280	49,280
Transit System	213,320	205,000	208,525	207,500	207,500
Miscellaneous					
Reimbursement from Airport	3,163	3,163	3,163	3,163	3,163
Interest Earned	13,959	12,000	23,501	25,000	25,000
Sebastian County Participation	502,302	573,999	501,192	577,877	608,927
Reimbursement from Enhanced 9-1-1 Fund	255,000	255,000	255,000	255,000	255,000
Reimbursement from FSPS for SRO Positions	44,662	45,000	44,491	116,000	117,000
Other	166,555	160,000	95,120	92,200	95,000
Transfers					
Sales Tax Fund	2,568,000	2,632,200	2,632,200	2,698,000	2,765,400
A&P Fund	21,986	22,800	19,433	21,480	22,000
Street Maintenance Fund	88,400	89,000	89,000	90,610	92,400
Water and Sewer Operating Fund	88,400	89,000	89,000	90,610	92,400
Sanitation Operating Fund	88,400	89,000	89,000	90,610	92,400
Total	$ 46,231,846	$ 45,716,617	$ 45,570,069	$ 45,871,925	$ 46,537,725

See pages 167-169 for an explanation of each revenue source.

General Fund



Revenue Comment

Total revenue of the General Fund FY15 Budget is estimated to increase by approximately $302,000 or 0.7% over FY14 Estimated. This is primarily due to the expected increases for sales taxes and franchise fees in FY14.

The general turnback from the state was $14.21 per capita for FY13.
The estimate for FY14 is $16.00, and is anticipated to be $14.90 per capita for FY15 and FY16.

The transit reimbursement for FY15 is $110,000 more than FY14 Estimated due to more capital projects.

The franchise tax rate is 4% assessed upon gross sales of franchised utilities within the corporate city limits. Franchise fee revenue is expected to increase by 2% in FY15 over FY14 fees. The increase is expected from higher natural gas usage for FY15.

The property tax assessment for General Fund use remains at 5.0 mills for all four years presented. This is the maximum rate allowed by state statutes. The ad valorem tax revenue is a product of the millage rate assessed upon the real estate and personal property values within the city limits. Projections for FY15 reflect a 2% increase over FY14 Estimated.

The city's share of the county sales tax is allocated to the General Fund. The estimated revenue for FY15 is 1% above the estimated FY14 revenue. The FY16 projection also reflects a 1% increase in sales tax revenue.

The city's 1/4% sales tax allocated for fire and parks programs is anticipated to increase by 1% for FY15 and by 1.25% in FY16.

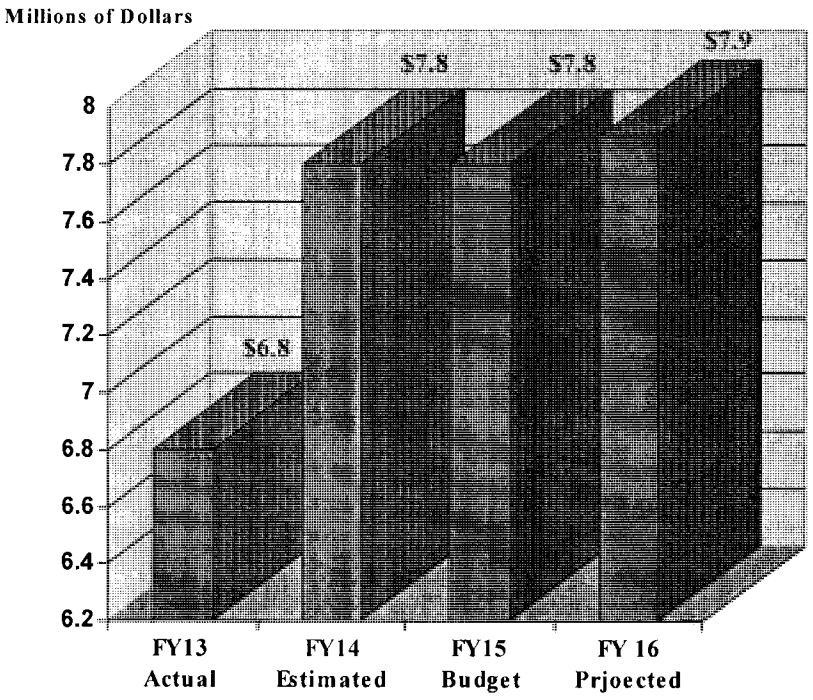
Street Maintenance Fund
Statement of Revenue Comparisons

	Actual FY13	Budget FY14	Estimated FY14	Budget FY15	Projected FY16
Intergovernmental					
State Turnback -					
Gasoline Tax	$ 3,879,963	$ 3,809,404	$ 4,006,994	$ 4,013,029	$ 4,013,029
Highway Sales Tax	706,805	1,535,562	1,596,591	1,599,177	1,599,177
Taxes and Assessments					
Ad Valorem	2,008,916	2,027,000	1,966,000	2,005,320	2,045,400
Licenses and Permits					
Sidewalk Permit Assessment	169,705	160,000	170,448	165,000	165,000
Miscellaneous					
Interest Earned	3,143	5,000	3,355	3,500	3,500
Other	13,812	5,000	5,000	5,000	5,000
Transfers					
Water & Sewer Operating Fu	-	60,000	60,000	60,000	60,000
Total	$ 6,782,344	$ 7,601,966	$ 7,808,388	$ 7,851,026	$ 7,891,106

See page 170 for an explanation of each revenue source.

Street Maintenance Fund

Comparison of Total Revenue



Revenue Comment

The major revenue source of the Street Maintenance Fund is the gasoline tax turnback from the state. This accounts for an average of 53% of total revenue for the four years presented. The state returns a portion of its levy of motor vehicle fees and gasoline tax to municipalities based upon population. The Arkansas Municipal League (AML) provides annual estimates for the per capita allocation to cities. The per capita turnback for the four years presented in the graph is $45.01 for FY13, and $46.48 for FY14 Estimated. The per capital for FY15 and FY16 is $46.55.

Beginning July 1, 2013, the city began receiving a share of the 1/2% state sales tax dedicated to highway improvements. The FY15 revenue is estimated at $1.6 million. This shared revenue is allocated on the basis of population that is currently 86,209 per the 2010 census. The per capita turnback for the highway sales tax is $18.52 for FY14 Estimated and $18.55 for FY15 and FY16. The AML provides estimates each year. This tax is in place until June 30, 2023.

Ad valorem tax revenue for the Street Maintenance Fund is anticipated to increase approximately 2% in FY15. Sebastian County levies a 3.0 mill county road tax and remits one-half of the tax to the city per state statutes. The increase is a result of increased property values.

The permit assessment fees applied to building permits are accounted for in the Street Maintenance Fund. This revenue is expected to generate $165,000 in FY15 and FY16.

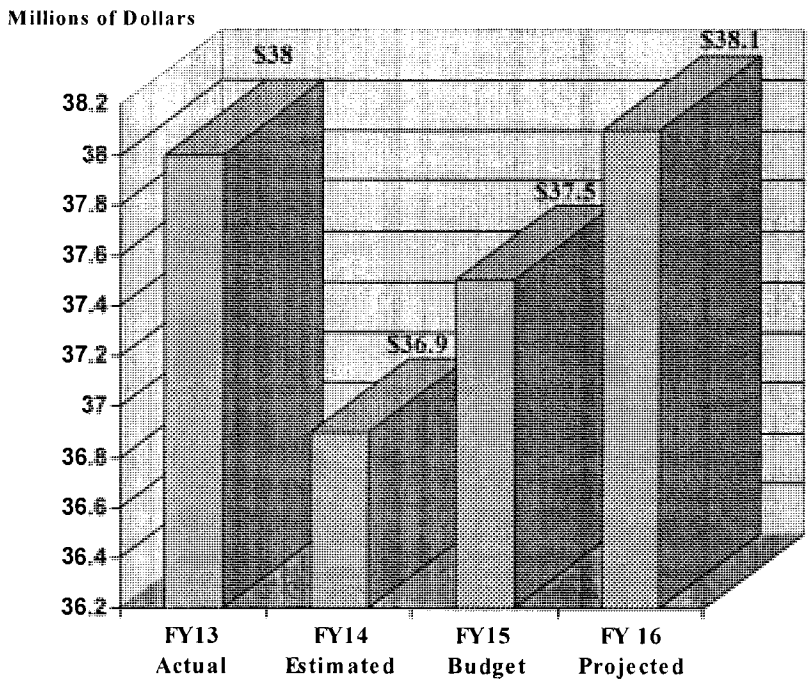
Water and Sewer Operating Fund
Statement of Revenue Comparisons

	Actual FY13	Budget FY14	Estimated FY14	Budget FY15	Projected FY16
Service Charges and Fees					
Water Sales	$ 18,654,736	$ 18,125,000	$ 17,826,088	$ 18,146,958	$ 18,473,603
Monthly Customer Charges	459,081	440,000	477,564	460,000	460,000
Contract Water Sales	6,620,622	6,725,000	6,593,210	6,711,888	6,832,702
Fire Protection	34,847	34,000	34,910	35,000	35,000
Installations - Water Service	239,707	180,000	231,119	200,000	200,000
Sewer Service Charges	11,622,766	11,874,000	11,444,277	11,650,274	11,859,979
Sewer Connection Charges	68,715	60,000	56,505	60,000	60,000
Industrial Waste Monitoring Fees	85,176	85,000	102,756	102,000	102,000
Miscellaneous					
Interest Earned	13,030	12,000	13,671	15,000	15,000
Other	157,735	70,000	100,646	102,000	102,000
Total	$ 37,956,415	$ 37,605,000	$ 36,880,746	$ 37,483,120	$ 38,140,284

See pages 171 for an explanation of each revenue source.

Water and Sewer Operating Fund

Comparison of Total Revenue



Revenue Comment

Service charges and fees account for more than 99% of total revenue for this fund. Total revenue of the fund in FY15 is anticipated to be $600,000, or 1.6% more than FY14. The increase is due to normal growth in the system. Consumption is expected to be level between FY14 and FY15.

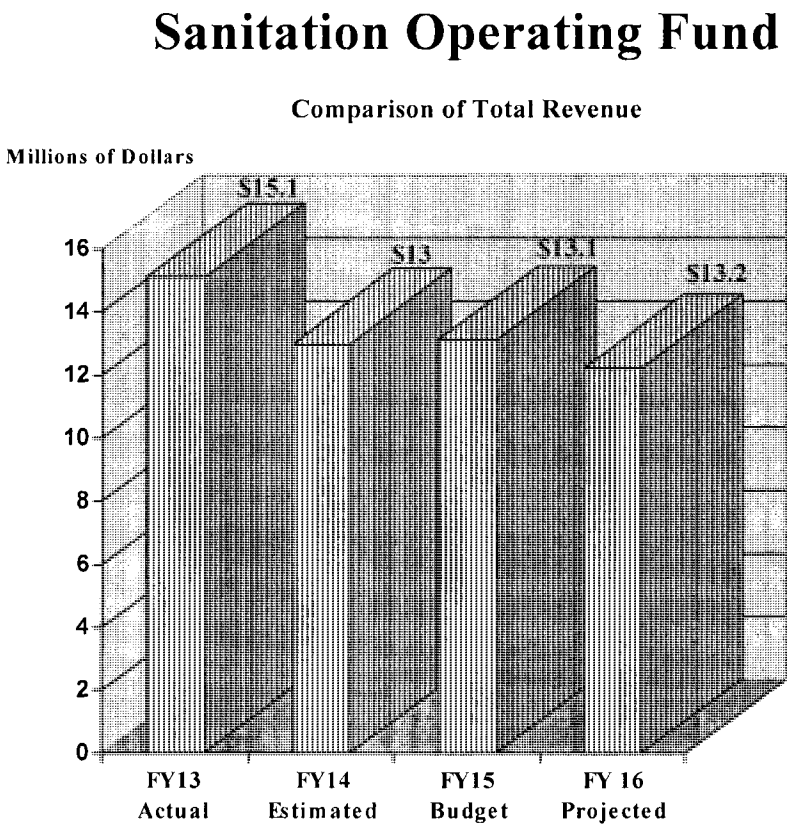
Water sales from residential, commercial, and industrial users is expected to increase by 2% between FY14 and FY15. Water sales to Van Buren and the other contract users is also anticipated to increase by 2% between years. Sewer service charges for FY15 are expected to increase by 2%.

There are no water and sewer rate adjustments included in the FY15 budget.

Sanitation Operating Fund
Statement of Revenue Comparisons

	Actual FY13	Budget FY14	Estimated FY14	Budget FY15	Projected FY16
Service Charges and Fees					
Residential Collections	$ 4,649,451	$ 4,460,000	$ 4,616,316	$ 4,646,000	$ 4,692,000
Commercial Collections	2,182,700	2,220,000	2,104,583	2,150,000	2,150,000
Sanitary Landfill Operations	5,988,541	3,850,000	3,669,444	3,680,000	3,680,000
Roll-Off Collections	1,923,313	1,900,000	2,274,115	2,275,000	2,275,000
Sale of Methane Gas	244,935	215,000	244,992	245,000	245,000
Recycling Operations	79,481	80,000	72,928	75,000	75,000
Miscellaneous					
Interest Earned	6,201	5,500	7,767	10,000	10,000
Other	58,606	50,000	12,364	22,300	22,300
Total	$ 15,133,228	$ 12,780,500	$ 13,002,509	$ 13,103,300	$ 13,149,300

See page 172 for an explanation of each revenue source.



Revenue Comment

The revenue of the Sanitation Operating Fund is generated from refuse collection and solid waste disposal. The city owns the landfill that accepts waste from the region.

Revenues generated by residential, commercial, industrial and roll-off services are anticipated to remain stable between years.

Landfill operations are expected to remain stable between FY14 and FY15.

Distribution of Appropriations to the Operating Funds
FY15 Budget

	Total Funds	General Fund	Street Maintenance Fund	Water and Sewer Operating Fund	Sanitation Operating Fund
Policy and Administration Services Division					
4100 Mayor	$ 168,500	$ 72,455	$ 13,480	$ 62,345	$ 20,220
4101 Board of Directors	148,360	63,795	11,869	54,893	17,803
4102 City Administrator	604,870	260,094	48,390	223,802	72,584
4111 Economic Development	213,180	213,180	0	0	0
4201 District Court	1,542,740	1,542,740	0	0	0
4202 Prosecutor	177,280	177,280	0	0	0
4203 Public Defender	91,500	91,500	0	0	0
4204 City Attorney	302,000	151,000	75,500	0	75,500
4206 District Court-Seb. Co.	51,840	51,840	0	0	0
4405 Internal Audit	164,360	70,675	13,149	60,813	19,723
Total Policy and Administration Services Division	$ 3,464,630	$ 2,694,559	$ 162,388	$ 401,853	$ 205,830
Management Services Division					
4104 Human Resources	$ 548,420	$ 345,505	$ 38,389	$ 115,168	$ 49,358
4105 City Clerk	338,800	145,684	27,104	125,356	40,656
4301 Finance	1,282,310	551,393	102,585	474,455	153,877
4303 Collections	386,180	166,057	30,894	142,887	46,342
4304 Utility Billing/Cust Service	1,716,230	85,811	85,811	1,287,173	257,435
4306 Purchasing	599,380	257,733	47,950	221,771	71,926
4401 Info. & Tech. Services	1,768,240	1,149,356	88,412	353,648	176,824
6912 Parking Deck-Personnel	41,890	41,890	0	0	0
Total Management Services Division	$ 6,681,450	$ 2,743,429	$ 421,145	$ 2,720,459	$ 796,417
Development Services Division					
4103 Engineering	$ 1,535,190	$ 1,304,911	$ 76,760	$ 153,519	$ 0
4106 Planning and Zoning	759,050	645,192	0	113,858	0
4108 Building Safety	871,350	871,350	0	0	0
Total Development Services Division	$ 3,165,590	$ 2,821,453	$ 76,760	$ 267,377	$ 0
Police Services Division					
4701 Administration	$ 887,740	$ 887,740	$ 0	$ 0	$ 0
4702 Support Services	4,360,190	4,360,190	0	0	0
4703 Criminal Investigations	2,932,300	2,932,300	0	0	0
4704 Patrol Operations	7,558,120	7,558,120	0	0	0
4705 Radio Communications	405,530	405,530	0	0	0
4706 Airport Security	204,100	204,100	0	0	0
Total Police Services Division	$ 16,347,980	$ 16,347,980	$ 0	$ 0	$ 0

Distribution of Appropriations to the Operating Funds
FY15 Budget (Continued)

	Total Funds	General Fund	Street Maintenance Fund	Water and Sewer Operating Fund	Sanitation Operating Fund
Fire Services Division					
4801 Administration	$ 794,340	$ 794,340	$ 0	$ 0	$ 0
4802 Suppression and Rescue	9,794,910	9,794,910	0	0	0
4803 1/8% SUT Operations	2,482,560	2,482,560			
4804 Training	246,830	246,830	0	0	0
Total Fire Services Division	$ 13,318,640	$ 13,318,640	$ 0	$ 0	$ 0
Operation Services Division - Streets and Traffic Control					
5101 Administration	$ 505,360	$ 0	$ 505,360	$ 0	$ 0
5302 Street Construction	677,120	0	677,120	0	0
5303 Street Drainage	1,178,250	0	1,178,250	0	0
5304 Street Maintenance	980,890	0	980,890	0	0
5305 Sidewalk Construction	916,010	0	916,010	0	0
5401 Traffic Control Operations	1,073,600	0	1,073,600	0	0
5402 Signals	0	0	0	0	0
5403 Street Lighting	1,000,000	0	1,000,000	0	0
5404 Sign Shop	0	0	0	0	0
Total Streets and Traffic Control	$ 6,331,230	$ 0	$ 6,331,230	$ 0	$ 0
Operation Services Division - Water and Sewer					
5501 Utility Administration	$ 1,740,620	$ 0	$ 0	$ 1,740,620	$ 0
5601 Water and Wastewater Treatment Administration	234,180	0	0	234,180	0
5603 Sewer Treatment	3,458,440	0	0	3,458,440	0
5604 Water Treatment	4,480,900	0	0	4,480,900	0
5605 Laboratory Services	923,880	0	0	923,880	0
5606 Wastewater Equipment Maintenance	1,712,520	0	0	1,595,610	0
5609 Industrial Waste Monitoring	395,850	0	0	438,950	0
5610 Water Line Maintenance	2,468,880	0	0	2,486,230	0
5611 Sewer Line Maintenance	2,364,300	0	0	1,847,900	0
5613 Metering/Transmission Line Maintenance	1,780,950	0	0	1,780,950	0
5615 Water and Wastewater Line Maintenance Administration	1,159,680	0	0	1,159,680	0
5616 Water Stationary Equipment Maintenance	1,365,390	0	0	1,365,390	0
6700 Debt Service	13,600,850	0	0	13,600,850	0
Total Water and Sewer	$ 35,113,580	$ 0	$ 0	$ 35,113,580	$ 0

Distribution of Appropriations to the Operating Funds
FY15 Budget (Continued)

	TOTAL FUNDS	GENERAL FUND	STREET MAINTENANCE FUND	WATER AND SEWER OPERATING FUND	SANITATION OPERATING FUND
Operation Services Division - Parks and Community Services					
6101 Health	$ 126,430	$ 126,430	$ 0	$ 0	$ 0
6201 Parks Maintenance	1,705,930	1,463,540	242,390	0	0
6202 Oak Cemetery	211,170	211,170	0	0	0
6204 Community Centers	190,090	190,090	0	0	0
6205 Aquatics	192,480	192,480	0	0	0
6206 Riverfront	335,070	335,070	0	0	0
6207 The Park at West End	34,100	34,100	0	0	0
6208 1/8% SUT Operations	2,482,540	2,482,540	0	0	0
Total Parks and Community Services	$ 5,277,810	$ 5,035,420	$ 242,390	$ 0	$ 0
Operation Services Division - Sanitation					
6301 Administration	$ 562,860	$ 0	$ 0	$ 0	$ 562,860
6302 Residential Collection	2,385,340	0	0	0	2,385,340
6303 Commercial Collection	1,433,560	0	0	0	1,433,560
6304 Fleet & Grounds Maint.	886,370	0	0	0	886,370
6305 Sanitary Landfill	3,327,300	0	0	0	3,327,300
6307 Roll-Off Collection	1,073,470	0	0	0	1,073,470
Total Sanitation	$ 9,668,900	$ 0	$ 0	$ 0	$ 9,668,900
Operation Services Division - Transit					
6550 Public Transit	$ 2,630,650	$ 2,630,650	$ 0	$ 0	$ 0
Total Operation Services Division	$ 59,022,170	$ 7,666,070	$ 6,573,620	$ 35,113,580	$ 9,668,900
Non-Departmental					
6600 Non-Departmental	$ 5,072,501	$ 2,406,560	$ 492,185	$ 363,610	$ 1,810,146
Total Appropriations	$ 107,072,961	$ 47,998,691	$ 7,726,098	$ 38,866,879	$ 12,481,293

Distribution of Appropriations to the Operating Funds
FY16 Projected Budget

	Total Funds	General Fund	Street Maintenance Fund	Water and Sewer Operating Fund	Sanitation Operating Fund
Policy and Administration Services Division					
4100 Mayor	$ 169,260	$ 72,782	$ 13,541	$ 62,626	$ 20,311
4101 Board of Directors	148,360	63,795	11,869	54,893	17,803
4102 City Administrator	609,590	262,124	48,767	225,548	73,151
4111 Economic Development	215,250	215,250	0	0	0
4201 District Court	1,571,150	1,571,150	0	0	0
4202 Prosecutor	179,740	179,740	0	0	0
4203 Public Defender	93,330	93,330	0	0	0
4204 City Attorney	311,040	155,520	77,760	0	77,760
4206 District Court-Seb. Co.	52,620	52,620	0	0	0
4405 Internal Audit	165,960	71,363	13,277	61,405	19,915
Total Policy and Administration Services Division	$ 3,516,300	$ 2,737,673	$ 165,214	$ 404,473	$ 208,940
Management Services Division					
4104 Human Resources	$ 556,650	$ 350,689	$ 38,966	$ 116,896	$ 50,099
4105 City Clerk	343,890	147,873	27,511	127,239	41,267
4301 Finance	1,301,640	559,705	104,131	481,607	156,197
4303 Collections	392,340	168,706	31,387	145,167	47,080
4304 Utility Billing/Cust Service	1,761,980	88,099	88,099	1,321,485	264,297
4306 Purchasing	608,370	261,599	48,670	225,097	73,004
4401 Info. & Tech. Services	1,794,770	1,166,600	89,739	358,954	179,477
6912 Parking Deck-Personnel	42,520	42,520	0	0	0
Total Management Services Division	$ 6,802,160	$ 2,785,791	$ 428,503	$ 2,776,445	$ 811,421
Development Services Division					
4103 Engineering	$ 1,557,510	$ 1,323,884	$ 77,877	$ 155,749	$ 0
4106 Planning and Zoning	770,420	654,857	0	115,563	0
4108 Building Safety	884,420	884,420	0	0	0
Total Development Services Division	$ 3,212,350	$ 2,863,161	$ 77,877	$ 271,312	$ 0
Police Services Division					
4701 Administration	$ 901,060	$ 901,060	$ 0	$ 0	$ 0
4702 Support Services	4,425,600	4,425,600	0	0	0
4703 Criminal Investigations	2,976,290	2,976,290	0	0	0
4704 Patrol Operations	7,696,470	7,696,470	0	0	0
4705 Radio Communications	310,120	310,120	0	0	0
4706 Airport Security	207,160	207,160	0	0	0
Total Police Services Division	$ 16,516,700	$ 16,516,700	$ 0	$ 0	$ 0

Distribution of Appropriations to the Operating Funds
FY16 Projected Budget (Continued)

	Total Funds	General Fund	Street Maintenance Fund	Water and Sewer Operating Fund	Sanitation Operating Fund
Fire Services Division					
4801 Administration	$ 800,740	$ 800,740	$ 0	$ 0	$ 0
4802 Suppression and Rescue	9,932,730	9,932,730			
4803 1/8% SUT Operations		2,792,960			
4804 Training	285,440	285,440	0	0	0
Total Fire Services Division	$ 13,811,870	$ 13,811,870	$ 0	$ 0	$ 0
Operation Services Division - Streets and Traffic Control					
5101 Administration	$ 512,940	$ 0	$ 512,940	$ 0	$ 0
5302 Street Construction	687,280	0	687,280	0	0
5303 Street Drainage	1,195,930	0	1,195,930	0	0
5304 Street Maintenance	995,610	0	995,610	0	0
5305 Sidewalk Construction	929,760	0	929,760	0	0
5401 Traffic Control Operations	1,059,260	0	1,059,260	0	0
5402 Signals	0	0	0	0	0
5403 Street Lighting	1,015,000	0	1,015,000	0	0
5404 Sign Shop	0	0	0	0	0
Total Streets and Traffic Control	$ 6,395,780	$ 0	$ 6,395,780	$ 0	$ 0
Operation Services Division - Water and Sewer					
5501 Utility Administration	$ 1,766,740	$ 0	$ 0	$ 1,766,740	$ 0
5601 Water and Wastewater Treatment Administration	237,700	0	0	237,700	0
5603 Sewer Treatment	3,411,660	0	0	3,411,660	0
5604 Water Treatment	4,331,930	0	0	4,331,930	0
5605 Laboratory Services	818,960	0	0	818,960	0
5606 Wastewater Equipment Maintenance	1,434,980	0	0	1,434,980	0
5609 Industrial Waste Monitoring	387,830	0	0	387,830	0
5610 Water Line Maintenance	2,335,420	0	0	2,335,420	0
5611 Sewer Line Maintenance	1,827,260	0	0	1,827,260	0
5613 Metering/Transmission Line Maintenance	1,828,670	0	0	1,828,670	0
5615 Water and Wastewater Line Maintenance Administration	1,144,150	0	0	1,144,150	0
5616 Water Stationary Equipment Maintenance	1,335,130	0	0	1,335,130	0
5618 Debt Service	13,604,490	0	0	13,604,490	0
Total Water and Sewer	$ 34,464,920	$ 0	$ 0	$ 34,464,920	$ 0

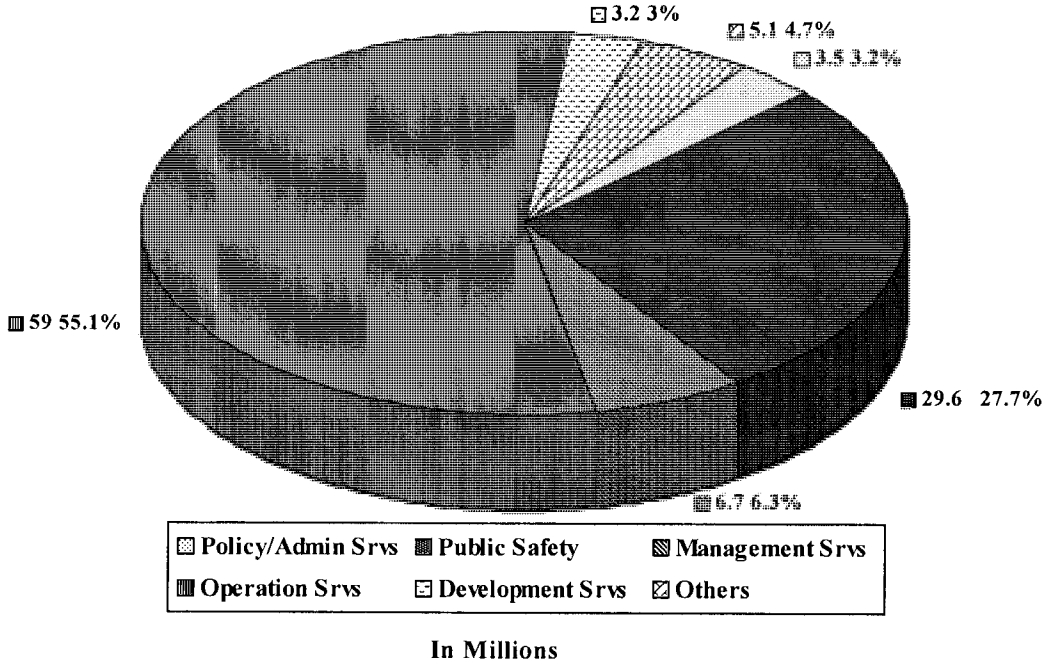
Distribution of Appropriations to the Operating Funds
FY16 Projected Budget (Continued)

	Total Funds	General Fund	Street Maintenance Fund	Water and Sewer Operating Fund	Sanitation Operating Fund
Operation Services Division - Parks and Community Services					
6101 Health	$ 128,330	$ 128,330	$ 0	$ 0	$ 0
6201 Parks Maintenance	1,790,170	1,544,144	246,026	0	0
6202 Oak Cemetery	283,890	283,890	0	0	0
6204 Community Centers	192,940	192,940	0	0	0
6205 Aquatics	195,370	195,370	0	0	0
6206 Riverfront	400,510	400,510	0	0	0
6207 The Park at West End	34,610	34,610	0	0	0
6208 1/8% SUT Operations	2,701,740	2,701,740	0	0	0
Total Parks and Community Services	$ 5,727,560	$ 5,481,534	$ 246,026	$ 0	$ 0
Operation Services Division - Sanitation					
6301 Administration	$ 571,310	$ 0	$ 0	$ 0	$ 571,310
6302 Residential Collection	2,563,580	0	0	0	2,563,580
6303 Commercial Collection	972,940	0	0	0	972,940
6304 Fleet & Grounds Maintenance	863,940	0	0	0	863,940
6305 Sanitary Landfill	3,377,210	0	0	0	3,377,210
6307 Roll-Off Collection	949,020	0	0	0	949,020
Total Sanitation	$ 9,298,000	$ 0	$ 0	$ 0	$ 9,298,000
Operation Services Division - Transit					
6550 Public Transit	$ 2,707,990	$ 2,707,990	$ 0	$ 0	$ 0
Total Operation Services Division	$ 58,594,250	$ 8,189,524	$ 6,641,806	$ 34,464,920	$ 9,298,000
Non-Departmental					
6600 Non-Departmental	$ 5,277,725	$ 2,510,525	$ 577,400	$ 367,400	$ 1,822,400
Total Appropriations	$ 107,731,355	$ 49,415,244	$ 7,890,800	$ 38,284,550	$ 12,140,761

Combined Division Summary
Operating Funds

By Division Classification	Actual FY13	Amended Budget FY14	Estimated FY14	Budget FY15	Projected FY16
Policy and Administration Services	$ 3,316,852	$ 3,778,466	$ 3,447,608	$ 3,464,630	$ 3,516,300
Management Services	6,088,234	6,877,162	6,564,292	6,681,450	6,802,160
Development Services	2,998,549	3,341,701	3,237,335	3,165,590	3,212,350
Police Services	15,412,445	16,281,578	15,495,608	16,347,980	16,516,700
Fire Services	12,221,279	16,006,075	14,759,022	13,318,640	13,811,870
Operation Services	55,207,568	65,303,962	61,554,587	59,022,170	58,594,250
Non-Departmental	10,730,497	5,862,969	5,768,468	5,072,501	5,277,725
Budget Appropriations	**$ 105,975,424**	**$ 117,451,913**	**$ 110,826,920**	**$ 107,072,961**	**$ 107,731,355**

2015 OPERATING BUDGET
APPROPRIATIONS BY DIVISION CLASSIFICATION
$107,072,961

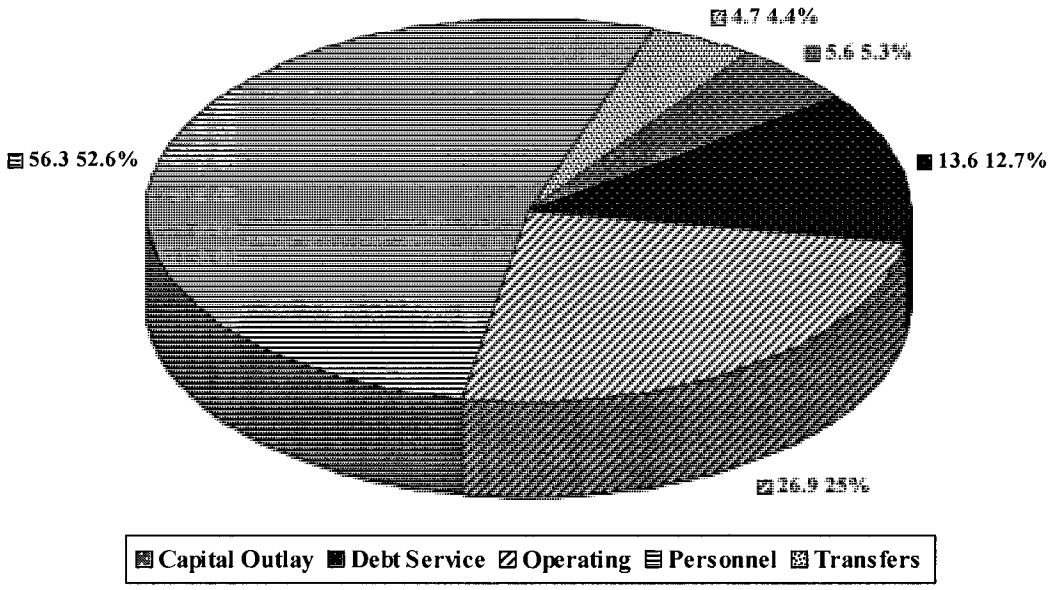


In Millions

Combined Division Summary
Operating Funds

By Expenditure/Expense Classification	Actual FY13	Amended Budget FY14	Estimated FY14	Budget FY15	Projected FY16
Personnel	$ 52,157,001	$ 56,733,380	$ 54,859,493	$ 56,316,050	$ 57,174,620
Operating	24,222,061	28,283,139	25,730,903	26,862,055	27,163,245
Operating Budget	$ 76,379,062	$ 85,016,519	$ 80,590,396	$ 83,178,105	$ 84,337,865
Capital Outlay	6,049,603	14,086,893	11,744,922	5,602,530	4,892,300
Debt Service	13,600,260	13,598,400	13,598,400	13,600,850	13,604,490
Transfers	9,946,499	4,750,101	4,893,202	4,691,476	4,896,700
Budget Appropriations	**$ 105,975,424**	**$ 117,451,913**	**$ 110,826,920**	**$ 107,072,961**	**$ 107,731,355**

2015 OPERATING BUDGET
APPROPRIATIONS BY EXPENDITURE/EXPENSE CLASS
$107,072,961



In Millions

DIVISION SUMMARIES

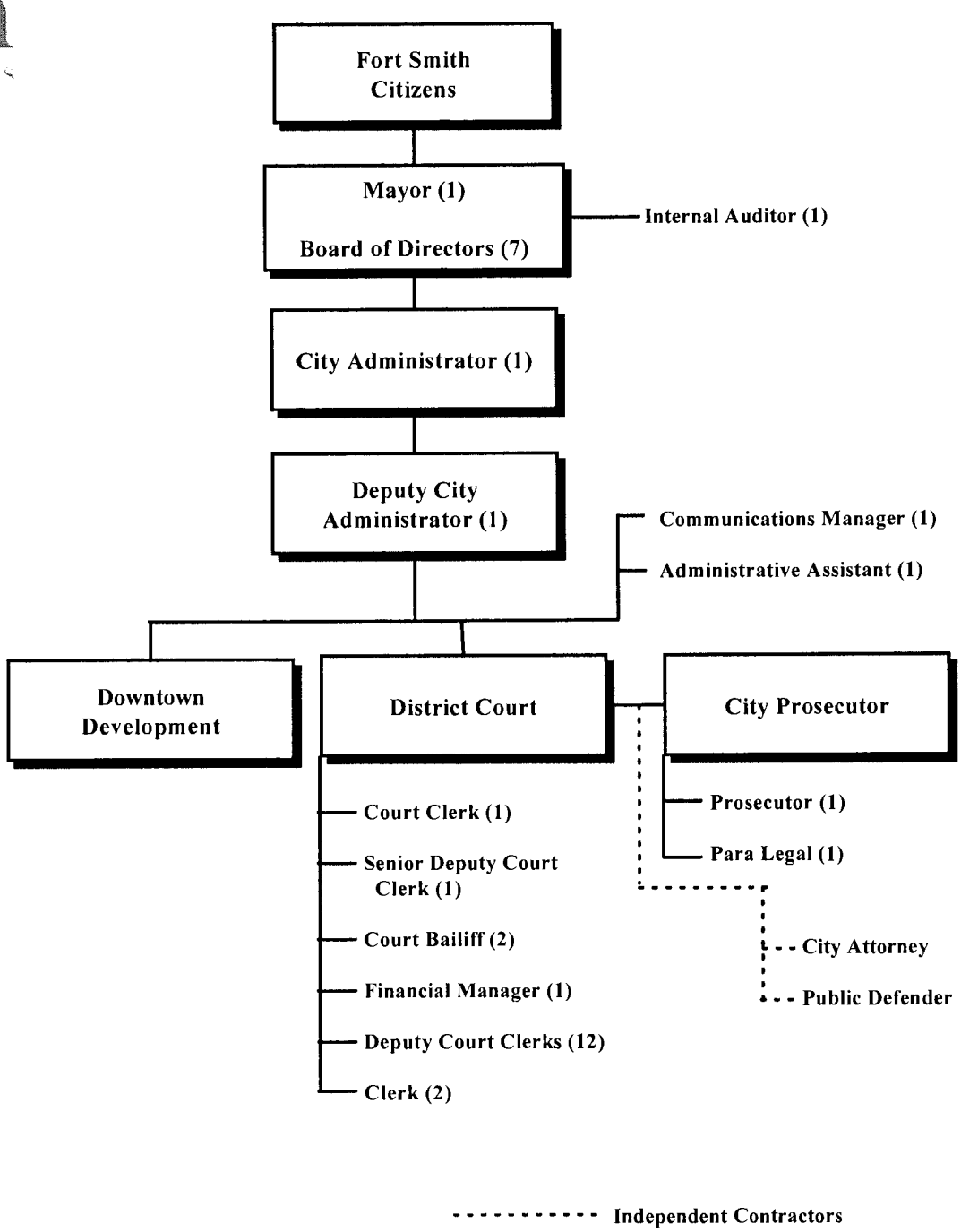
This section provides position and budget summaries for all divisions of the City. The position summaries are based on January 1 authorizations with the exception of Estimated FY14 which is based on September 30, 2014 authorizations. The dollar summaries reflect Actual FY13, Budget FY14, Estimated FY14, Budget FY15 and projected for Budget FY16.

Also, provided is a narrative of each division which reflects the purpose, overview, 2015 service objectives, 2014 service objectives and outcomes, service measures/key performance indicators, and workload/demand statistics.

A line-item budget detail for each program within each division is provided in the FY15 Budget Supplement.

The City of Fort Smith ARKANSAS

Policy and Administration Services



Purpose: To provide and exercise the City's policy-making leadership and to provide administrative, legal, and internal audit expertise to effectively manage the City government.

POLICY/ADMINISTRATION OVERVIEW:

Policy and Administration is comprised of four programs: 4100 Mayor, 4101 Board of Directors , 4102 City Administrator, and 4111 Downtown Development. The Mayor serves the City in a leadership and public relations role. The Board of Directors sets policy for the City. The City Administrator manages the operations of the City. Downtown Development is involved with promoting downtown development and the CBID.

The FY15 Budget is $278,116 or 19.7% less than the FY14 Budget level due to the reduction of 2FTE during FY14 and a decrease in capital outlay. Major priorities planned for 2015 are those that follow the Budget Message and highlighted as: implement the comprehensive plan update; provide additional recreational opportunities; continue economic growth strategies; develop and improve citizen engagement and outreach initiatives; support riverfront development; enhance neighborhood vitality; support economic development; compliance with the federal consent decree; educate stakeholders regarding funding for police and fire pensions, continue converting some fleet to alternatively fueled vehicles; and conduct a strategic planning retreat.

Total personnel for these programs is 12FTE for FY15 which is the same as estimated FY14. The Mayor's sectretary and the Downtown Coordinator position were eliminated during FY14.

POLICY & ADMINISTRATION	ACTUAL FY 13	BUDGET FY 14	ESTIMATED FY 14	BUDGET FY 15	BUDGET FY 16
Personnel Expenditures	$ 660,024	$ 683,820	$ 644,648	$ 549,990	$ 557,970
Operating Expenditures	477,892	629,206	465,554	509,920	509,490
Operating Budget	$ 1,137,916	$ 1,313,026	$ 1,110,202	$ 1,059,910	$ 1,067,460
Capital Outlay	0	100,000	100,000	75,000	75,000
Budget Appropriation	$ 1,137,916	$ 1,413,026	$ 1,210,202	$ 1,134,910	$ 1,142,460
Authorized Positions	14.00	14.00	14.00	14.00	12.00

In addition to the major priorities highlighted previously the following service objectives have been identified:

POLICY/ADMINISTRATION 2015 SERVICE OBJECTIVES

Mayor:

1. Continue economic development efforts. Work with Fort Smith Regional Chamber of Commerce and the Arkansas Economic Development Commission to work with existing businesses and industries to retain existing jobs, and support efforts to attract new jobs.
2. Continue to encourage expansion of regional development by working with area city and county governments, and organizations such as Western Arkansas Planning & Development District (WAPDD), Frontier Metropolitan Planning Organization and Sebastian County Regional Solid Waste Management District.
3. Fully support tourism efforts through leadership of the Advertising and Promotion Commission.
4. Maintain close working relationships with local, state and federal elected officials and staff members.
5. Promote Fort Smith to residents, businesses and visitors, and professionally represent the City at appropriate events and activities.
6. Maintain effective working relationships with agencies impacting Fort Smith, including the U.S. Army Corps of Engineers, Federal Highway Administration, Federal Aviation Administration, the Arkansas Highway and Transportation Department and the Arkansas Waterways Commission.
7. Continue emphasis on City-wide cleanup and beautification.
8. Provide support for the initial Fort Smith Marathon and for the committee of citizens planning for the celebration of the 200th anniversary of the founding of Fort Smith.

Board of Directors:

1. Prepare for Fort Smith's future by implementing the comprehensive plan update and vision statement.
2. Provide additional recreation opportunities by planning and constructing an aquatics center at Ben Geren; a softball tournament complex at Chaffee Crossing; designing and beginning construction of a riverfront soccer complex; and constructing two new neighborhood parks.
3. Continue economic growth strategies to increase the job market with higher paying jobs as well as support the construction of Interstate 49, the regional intermodel freight facilities, and deepening of the Arkansas River channel to 12'.

4. Continue to develop and improve citizen engagement and outreach initiatives.
5. Support riverfront development by completing construction of the 1.6 mile River West Trail.
6. Enhance neighborhood vitality with more proactive code enforcement, creating gateway entrances to neighborhoods, improving public sidewalks, and planting parkway trees.
7. Support economic development with incentives and public infrastructure projects.
8. Begin compliance with the consent decree for wet weather sanitary sewer system improvements to alleviate the occurrences of backups and overflows.
9. Educate the community, legislators, and other stakeholders on the impending funding needs for police and fire pension obligations.
10. Continue converting portions of the city's fleet to alternatively fueled vehicles.
11. Conduct a strategic planning retreat.

Administration:

1. Continue to improve transparent communication with the public.
2. Develop a system to effectively plan, monitor and report on implementation of projects and initiatives derived from the update to the city's Comprehensive Plan.
3. Continue delivery and reporting of "Progress as Promised" projects.
4. Continue to identify and implement "green" initiatives.
5. Continue to refine performance measurement budgeting.
6. Communications: Utilize both non-traditional and traditional media outlets to engage citizens. Utilize targeted ads to increase social media numbers; promote departmental pages and the Citizen Action Center page. Strategic utilization of digital billboards to promote other city initiatives and SM efforts.
7. Implement social media training with other departments geared toward department heads. Three or four mini workshops and establish an internal group to facilitate self-assessment of various city initiatives and brainstorming.
8. Communications: Continue to direct the Citizens Academy program, provide staff support to the Citizens Academy Alumni Association, and act as a resource for all City departments in reaching out directly to citizens through traditional and social media.

BOARD OF DIRECTORS
2014 SERVICE OBJECTIVES AND OUTCOMES

1. ***Service Objective:*** *Enhance communication with citizens through social media and other forms.*

   Outcome: The city continues to embrace social media in all forms of community outreach. Several departments engage the public effectively with various social media applications, and the city launched the "myFortSmith" branded app for mobile devices that allows for service requests, and will be able to grow to allow residents to interact with the city on all types of city business. Since the launch in May, citizens have generated 158 total requests. Top service requests have been overgrown grass/weeds, potholes, trash/debris, downed trees/limbs and illegal parking. Through July 31, the City of Fort Smith-City Hall Facebook account has seen a 60% increase in total page likes, from 2,191 to 3,624. The City of Fort Smith-City Hall Twitter account has 2,655 followers, up from 1,592 a year ago, an increase of 60%. Using tracking methods provided by these social media outlets for the time period measured, these accounts combined for 24,100 interactions among 16,000 users for 7.3 million impressions.

2. ***Service Objective:*** *Improve citizen service by providing customer service training for all employees.*

   Outcome: A third party was contracted to provide on going customer service training for all city employees. The training centered on controlling emotional responses, acknowledging citizen concerns, refocusing negative attention, and on facilitating solutions to problems or concerns.

3. ***Service Objective:*** *Enhance services for the homeless by supporting construction and operation of a homeless campus in Fort Smith.*

   Outcome: A Homeless Services Coordinator position has been filled by the Fort Smith Housing Authority with funding from both the housing authority and the city. The Housing Authority continues to pursue grants that are necessary to supplement the city's designation of CDBG funding for this project.

4. ***Service Objective:*** *Provide additonal recreation opportunities by planning and constructing two softball fields and an aquatics park center at Ben Geren Park; a softball tournament complex at Chaffee Crossing; and a riverfront soccer complex.*

   Outcome: Construction of the two softball fields at Ben Geren Park is nearing completion and should be in use fall of 2014. The aquatics park construction is well underway and reportedly on schedule for a May 2015 opening. The Army Reserve is working to perform site work on the softball tournament complex at Chaffee Crossing and will be working throughout August. The riverfront soccer complex is included in the 2015 projects listed on the Parks Department's 5 year CIP.

5. ***Service Objective:*** *Imrove the accountability and performance measurement of our budget by including key performance indicators for all departments.*

   Outcome: All city departments now use key performance indicators and associated data in formulating their budget requests. This practice provides ongoing data accumulation that helps validate appropriate operating budgets for all departments.

6. ***Service Objective:*** *Continue advocacy of the Interstate 49 project by lobbying AHTD, federal and state legislators, and the Federal Highway Administration to develop time frames for its completion.*

   Outcome: The section of I-49 between Highways 22 and 71 will be complete and open for traffic by the end of 2014. Contact with AHTD officials to discuss engineering work for the next phase of I-49 between Highways 22 and I-40 continues with support from the region's highway commisioner, the Fort Smith Regional Council, and the Frontier Metropolitan Planning Organization. The section of I-49 is vital to the continued economic growth of Fort Smith and the surrounding region and must remain an objective of the Board of Directors.

7. ***Service Objective:*** *Plan for Fort Smith's future by updating or preparing a new comprehensive plan-Vision 2025.*

   Outcome: The city's planning staff, along with the planning consultant, conducted many public input meetings, forums, and meetings of the Comprehensive Plan Steering Committee in order to gather input for the update to the city's comprehensive plan. The process should be near completion by the end of 2014, we we will deliver a new set of visions and goals for the city to use as a guide in future budget discussions.

8. ***Service Objective:*** *Initiate and develop economic growth strategies to improve the job market with higher paying jobs as well as support the construction of the regional intermodel freight facilities and Interestate 49.*

   Outcome: The city works diligently with the Fort Smith Regional Chamber of Commerce, the Arkansas Economic Development Commission, and existing or potential businesses to ensure that every opportunity is made available for businesses to expand operations or locate to Fort Smith. Over 2,500 new jobs have been announced in the Fort Smith region in the past 18 months by virtue of the expansion of existing businesses or new businesses locating to Fort Smith. The city continues to support the Regional Intermodel Transportation Authority's initiatives on the Arkansas River.

9. ***Service Objective:*** *Enhance Fort Smith's appearance and curb appeal through beautification and other efforts to stimulate quality of place and community pride.*

   Outcome: The city supported beautification efforts of local volunteers, specifically at the I-540 interchanges at Rogers Avenue and Old Greenwood Road. The city again supported successful city-wide cleanup events and continued efforts to ensure sign regulations are in keeping with beautification objectives.

CITY ADMINISTRATOR
2014 SERVICE OBJECTIVES AND OUTCOMES

1. ***Service Objective:*** *Continue to improve transparent communication with public.*

   Outcome: Quarterly neighborhood meetings continued in 2014 through each of the city's four wards. Staff participates in periodic radio appearances to discuss city issues and/or projects. Staff continued to maintain an online report card, "Progress as Promised" in order to clearly report progress on the various projects approved by voters in March 2012.

2. ***Service Objective:*** *Identify and promote funding sources for ongoing operations and capital improvements both to the Board and to the public.*

   Outcome: The March 2012 election and voter approval of the 1/4% sales and use tax for Fire and Parks & Recreation programs provides additional funding for operations in these two General Fund supported departments. Funds will be used for staffing, operations, and capital improvements and will emphasize the success of this funding periodically via the "Progress as Promised" updates and the Fast Focus newsletter. The dedicated funding sources for Parks and Fire Services allow for investment without taking away from other General Fund operations.

3. ***Service Objective:*** *Continue "green initiatives".*

   Outcome: The Fire Department installed energy efficient lighting, air filters, new window glazing, insulation, and used Energy Efficiency Community Block Grant funding to replace the HVAC systems in ten stations. The 2014 budget process included consideration of alternative fuel vehicles (CNG or electric hybrid) in all instances where vehicle replacements were requested, and that will continue through 2015. The cost of CNG conversions is coming down, perhaps making it more feasible to do conversions without grant assistance. The Transit Department will convert two more busses to CNG fueling systems, and we will continue to evaluate the possibility of a CNG fueling station at a city facility.

4. ***Service Objective:*** *Continue to refine performance measurements budgeting.*

   Outcome: Performance measurements initiatives were included in the FY2013 and FY2014 budgets for all departments. The data sets developed will assist in service delivery focus and budgeting in future years. All departments will reevaluate their key performance indicators for the FY2015 Budget and will continue to refine indicators for useful data to assist in sound decision making.

5. ***Service Objective:*** *Communications: Utilize both non-traditional and traditional media outlets, and utilize targeted ads to increase social media numbers, promote department pages and the Citizen Action Center page, and digital billboards to promote other city initiatives and SM efforts.*

   Outcome: The Fast Focus e-newsletter is published monthly. Billboards have been used to promote litter awareness, the comprehensive plan's website and the city's branded app "myFortSmith". Social media outlets, Facebook and Twitter are utilized and traffic data is tracked and is showing an increase in use by the citizens.

6. ***Service Objective:*** *Communications: Continue to direct the Citizen's Academy program, provide staff support to the Citizens Academy Alumni Association and act as a resource for all City departments in reaching out directly to citizens through traditional and social media.*

   Outcome: Citizens Academy continued through 2014 with spring and fall sessions, bringing the total number of classes to 16. As the number of classes grows, the Alumni Association also grows, and this group continues to be active in support of Citizen Academy programming. Even though the Alumni Association is independent from the City organization, it is important for staff to maintain its relationship as a way to reinforce the lessons learned at the Citzens Academy and continue the experience for those involved. Communications is encouraging all departments to examine ways in which to communicate with the public, especially two-way communication (and the use of social media) related to service delivery and citizen satisfaction. Heavy emphasis will be placed on expanding the capabilities of the "myFortSmith" branded mobile application.

DOWNTOWN DEVELOPMENT
2014 SERVICE OBJECTIVES AND OUTCOMES

1. ***Service Objective:*** *Continue to work with property owners to increase occupancy of Downtown properties whether through renovation, sale or lease.*

   Outcome: *Currently there are 12 properties under renovation and construction. At the end of June, approximately $8 million dollars was invested in Downtown.*

2. ***Service Objective:*** *Continue the relocation of the Pioneer Maintnance Yard. A new splash pad is planned for Compass Park.*

   Outcome: Railroad officials have elected that the move is not in their best interest at this time. It is possible the topic will be revisited in the future. The splash pad project is ongoing and will hopefully be complete by the end of 2014.

3. ***Service Objective:*** *Introduce a new marketing package for the Downtown Riverfront, which will be available to the AEDC, site selectors and organizations throughout the United States. The package will also be made available online for easy referral to interested parties.*

   Outcome: The new marketing package is in place. It is a priority to have a strong marketing effort for Downtown Fort Smith and the Riverfront. The plan includes outdoor advertising, engaging AEDC and our local Chamber. Through site selectors, local and national corporate headquarters will be sought out for location opportunities in the downtown area.

4. ***Service Objective:*** *Continue to use the historic infrastructure predominately located in Downtown as part of our marketing efforts.*

   Outcome: Incentives in Historic Tax Credits allowed marketing efforts to continue to promote our Historic District. The Garrison Avenue Historic District remains one of the largest districts in the United States. As of June, 7 properties are being renovated and repurposed utilizing Historic Tax Credits. Several of these projects total $2 million, with investors seeing a potential $400,000 back in tax incentives. This incentive makes Downtown an attractive option for investors and marketing efforts will continue promoting this incentive program.

5. ***Service Objective:*** *Assist citizens and tourists by installing "location signage". These signs will help pedestrians locate places of interest to visit, increasing tourism dollars spent in our downtown area.*

   Outcome: The costs associated with installing locator signs is currently being evaulated. In the interim, increased use of the Downtown brochures with hotels and restaurants is being utilized. The GoDowntownFS web site is being updated to provide maps and points of interest.

6. ***Service Objective:*** *Encourage both public and private investments in Downtown with a goal to increase residential numbers in downtown by 15%-20% and employment numbers 3%-5%.*

   Outcome: Fourteen new residential units will be available by mid 2015, resulting in an 18% increase as of the end of June. Employement numbers in the Downtown area have seen a 3% increase bringing approximately 170 new employees to the district.

7. ***Service Objective:*** *Create a charting project to allow comparisons of the increase in dollars invested in Downtown from year to year.*

   Outcome: Charting began in late 2013, allowing for a growth in dollars invested for 2014 and forward. Property values from the assessors office are used to ensure solid numbers to present to possible investors.

8. ***Service Objective:*** *Research the possibility of creating a large event to present to the Board for consideration.*

   Outcome: We are working with our orginal City named event, the Fort Smith Riverfront Blues Festival to bring in a bigger artist for 2015.

LEGAL DEPARTMENT OVERVIEW:

The Legal Department contains five programs: 4201 District Court, 4202 Prosecutor, 4203 Public Defender, 4204 City Attorney and 4206 District Court-State Division. The District Court is responsible for the adjudication of all traffic, criminal and civil cases filed in the City. Additionally, a clerk provides services for state division cases for Sebastian County. The City staffs its own prosecutor's office with a Prosecutor and a paralegal.

City Attorney services are provided by a local firm selected through the professional services review. The Public Defender is accounted for by Sebastian County and the funding provided in the 2015 Budget represents the City's share of costs for the year.

The FY15 Budget is $51,160 or 2.3% less than the FY14 Budget for these programs. The decrease is due to lower fringe benefit costs in FY15.

Total Legal Department personnel is 21FTE which is the same as last year.

LEGAL DEPARTMENT	ACTUAL FY 13	BUDGET FY 14	ESTIMATED FY 14	BUDGET FY 15	BUDGET FY 16
Personnel Expenditures	$ 1,764,192	$ 1,889,410	$ 1,856,436	$ 1,867,750	$ 1,900,630
Operating Expenditures	249,767	327,110	263,479	297,610	307,250
Operating Budget	$ 2,013,959	$ 2,216,520	$ 2,119,915	$ 2,165,360	$ 2,207,880
Capital Outlay	0	0	0	0	0
Budget Appropriation	$ 2,013,959	$ 2,216,520	$ 2,119,915	$ 2,165,360	$ 2,207,880
Authorized Positions	21.00	21.00	21.00	21.00	21.00

LEGAL DEPARTMENT 2015 SERVICE OBJECTIVES

District Court:

1. Cross training of court's support personnel to ensure efficient and high quality service to patrons of the court. The court will continue to emphasize education and the development of the Court's personnel in areas of procedure, professional skills and statutory basis for the Court's operations. The Court will also work toward certification through state training and the Arkansas City and District Court Clerk's Association and the National Center for State Courts.
2. Increase court revenues by utilizing resources available to the Court to reduce expenditures and through aggressive collection procedures/programs.
3. Review and update the Court's Procedural Manual to implement legislative changes.
4. Increase technology and automation by implementing a new case management software program.
5. Continue to identify further measures to improve court services and performance by 1.) establishing data collection methods for reporting the court's administrative functions. 2.) case processing clearance rate-% set for trial; 3.) contempt warrant clearance rate-% of warrant for failing to pay fines; 4.) accounts receivable clearance rate-assess how much is owed to the court and what % is past due. 5). Conduct a Customer Service Satisfaction Survey.

City Prosecutor:

1. Establish a process by which pro se defendants (those not represented by counsel) are able to contact this office and discuss their case prior to trial.
2. Pro-actively review cases appealed to the Circuit Court from District Court.
3. Continue accessibility to other city agencies for consultation and advice.
4, Continue to provide legal training, advice, and assistance for law enforcement officers.

DISTRICT COURT
2014 SERVICE OBJECTIVE AND OUTCOMES

1. ***Service Objective:*** *Continue cross training of the Courts support personnel.*

   Outcome: Cross Training: 5 employees were required to learn a new position. All employees are cross trained in each position within the department. Employees are required to rotate into a new position annually. Key positions within the department are Financial Administrator, Senior Deputy Clerk and the Court Clerk. The three employees holding these positions have been cross-trained in all 3 positions. Other employees were trained on various tasks that are assigned to these key positions. 3 newly hired employees have been trained. Rotations have been kept at a minimum to allow employees to be seasoned in their positions for testing of the new software program. Certification: 80% (12 of 15) of the Court's personnel have earned certification throught the Arkansas District Court Clerks Assiociation. Ten clerks received udpates to their certifications during 2014. The Court Clerk is working on national certification from the National Center for State Courts, graduation expected in 2016.

2. ***Service Objective:*** *Increase revenue.*

   Outcome: Utilization of the Court's on-line payment payment program continues to increase. In 2012 the Court received $468,150; in 2013, the court received $800,810 and January-June 2014 $430,540. Auditing continues on the jail billing on both a daily and monthly basis. The Court also began holding a session of prisoner arrangements on Friday to assist with jail population prior to the weekend, but also helping to reduce the number of days an inmate stays in jail. Savings from these efforts are recognized in the Police Department's Suport Services department.
   20% of the Court's collections were derived from methods such as the State Tax Intercept Program, commissary account withholdings, credit card payments, bond forfeitures, card payments and the use of a collection agency. 54% of the warrants issued were administratively handled by the District Court Business Office without law enforcement involvement or use of the detention center. Court collections have declined in prior years, however, 2014 is expected to show a 4% increase over 2013/ Procedures have been introduced to reduce the number of prisoners and the number of days a prisoner serves in the detention center, i.e. reducing jail sentences, court ordered community service in lieu of jail time electronic monitoring, consideration of signature bonds, meritorious good time jail credits, etc. The City's share of revenue derived from collections the previous year exceeds expenditures by $1,152,776. The County's share of revenues exceeds expenditures by $733,402.

3. ***Service Objective:*** *Work toward the completion of Procedural Manual.*

   Outcome: The court is implementing a new case management software program creating the need to rewrite procedures and processes for the court. Go live implementation is expected in early 2015.

4. ***Service Objective:*** *Increase court technology and automation.*

   Outcome: Implementation of Case Management System is expected in early 2015. Once online, the Court will create a business rule and configure the program to best increase technology and automation.

5. ***Service Objective:*** Identify further measures to improve court services.

   Outcome: Objective will begin when the new case management software has been implemented. Ongoing through 2014. Citizen Service Satisfaction Surveys were implemented in 2014 with a 95% satisfaction in areas of courtesy, knowledge, timeliness, communication and professionalism.

CITY PROSECUTOR
2014 SERVICE OBJECTIVE AND OUTCOMES

1. ***Service Objective:*** *Establish a pre-trial system for defendants and defense counsel in District Court.*

   Outcome: On-going

2. ***Service Objective:*** *Continue to streamline the process of review for cases appealed from District Court to Circuit Court.*

   Outcome: On-going and being met.

3. ***Service Objective:*** *Continue accessibility to City agencies by being available for consultation and advice.*

   Outcome: On-going and being met.

4. ***Service Objective:*** Continue to expand teaching and legal assistance to law enforcement.

   Outcome: Goal is on-going and being met.

DISTRICT COURT

Caseload Efficiency: The court strives to provide quality service to the patrons of the court, through prompt resolution of court related matters.

	ACTUAL FY12	ACTUAL FY13	ESTIMATED FY14	PROJECTED 2015
Traffic Cases				
Workload	25,592	21,101	17,500	19,500
Completed	19,603	19,391	16,350	17,900
Completion Rate	77%	92%	94%	92%
Criminal Cases				
Workload	14,376	12,944	14,250	13,600
Completed	11,557	11,739	11,060	11,400
Completion Rate	81%	91%	78%	84%
Civil Cases				
Workload	1,537	1,362	1,480	1,400
Completed	1,543	1,200	1,350	1,275
Completion Rate	101%	89%	82%	91%
Caseload Total	79%	92%	87%	89%

Fines Assessed/Collected Efficiency: The court, through its aggressive collection procedures, strives to maximize its collections and enforcement of court ordered fines.

Assessed	$5,691,348	$6,118,310	$5,768,300	$5,859,300
Collected	$5,712,752	$5,691,348	$5,004,400	$5,469,500

Note: Collections include monetary payments as well as jail/community service credits on fines assessed in previous years, therefore, collections can at times appear to exceed assessments.

Both assessents and collections reflect a decrease. The decrease in assessments can be attributed to the number of traffic violations filed. Less assessments also result in less collections. Economic hardships have also influenced collections.

Warrant Efficiency: The court wishes to reduce the number of outstanding warrants by administratively resolving warrants in the District Court Business Office to assist law enforcement and to reduce incarceration costs.

	ACTUAL FY13	ESTIMATED FY14	PROJECTED FY15
Warrants Issued by the Court	10,475	10,630	10,560
Warrants Resolved by the Court	4,158	3,950	4,250
% Warrants Outstanding	15%	28%	20%
Warrants Served by Law Enforcement	4,674	3,604	4,200
% Warrants Resolved by Court	40%	38%	40%
% Warrants Served by Law Enforcement	45%	34%	40%

INTERNAL AUDIT OVERVIEW:

The purpose of this program, 4405, is to review internal control procedures, assist with the annual external audit examination and provide performance audits of various procedures and departments.

The FY15 Budget is $15,440 or 10.4% more than the FY14 Budget. The increase is related to increased consultant assistance for the one person office.

INTERNAL AUDIT	ACTUAL FY 13	BUDGET FY 14	ESTIMATED FY 14	BUDGET FY 15	BUDGET FY 16
Personnel Expenditures	$ 106,785	$ 111,580	$ 58,429	$ 106,200	$ 107,800
Operating Expenditures	58,192	37,340	59,061	58,160	58,160
Operating Budget	$ 164,977	$ 148,920	$ 117,490	$ 164,360	$ 165,960
Capital Outlay	0	0	0	0	0
Budget Appropriation	$ 164,977	$ 148,920	$ 117,490	$ 164,360	$ 165,960
Authorized Positions	1.00	1.00	1.00	1.00	1.00

INTERNAL AUDIT 2015 SERVICE OBJECTIVES

1. Assist departments with required audit procedures for outside regulating entities.
2. Perform performance audits determined based on risk assessment and audit plan approval.
3. Continue to aid departments in establishing key performance indicators so that administration and the Board of Directors as well as the public can see the continuous improvement that all city departments strive for.
4. Perform detailed risk assessment with adminstration and department heads.
5. Continue key performance measures in the internal audit department.

INTERNAL AUDIT
2014 SERVICE OBJECTIVES AND OUTCOMES

1. ***Service Objective:*** Assist departments with required audit procedures for outside regulating *entities.*

   Outcome: Goal achieved, this is an on-going process.

2. ***Service Objective:*** *Perform performance audits as considered necessary.*

   Outcome: Goal achieved, this is an on-going process. Audits not complete by year end will be included in the 2015 plan.

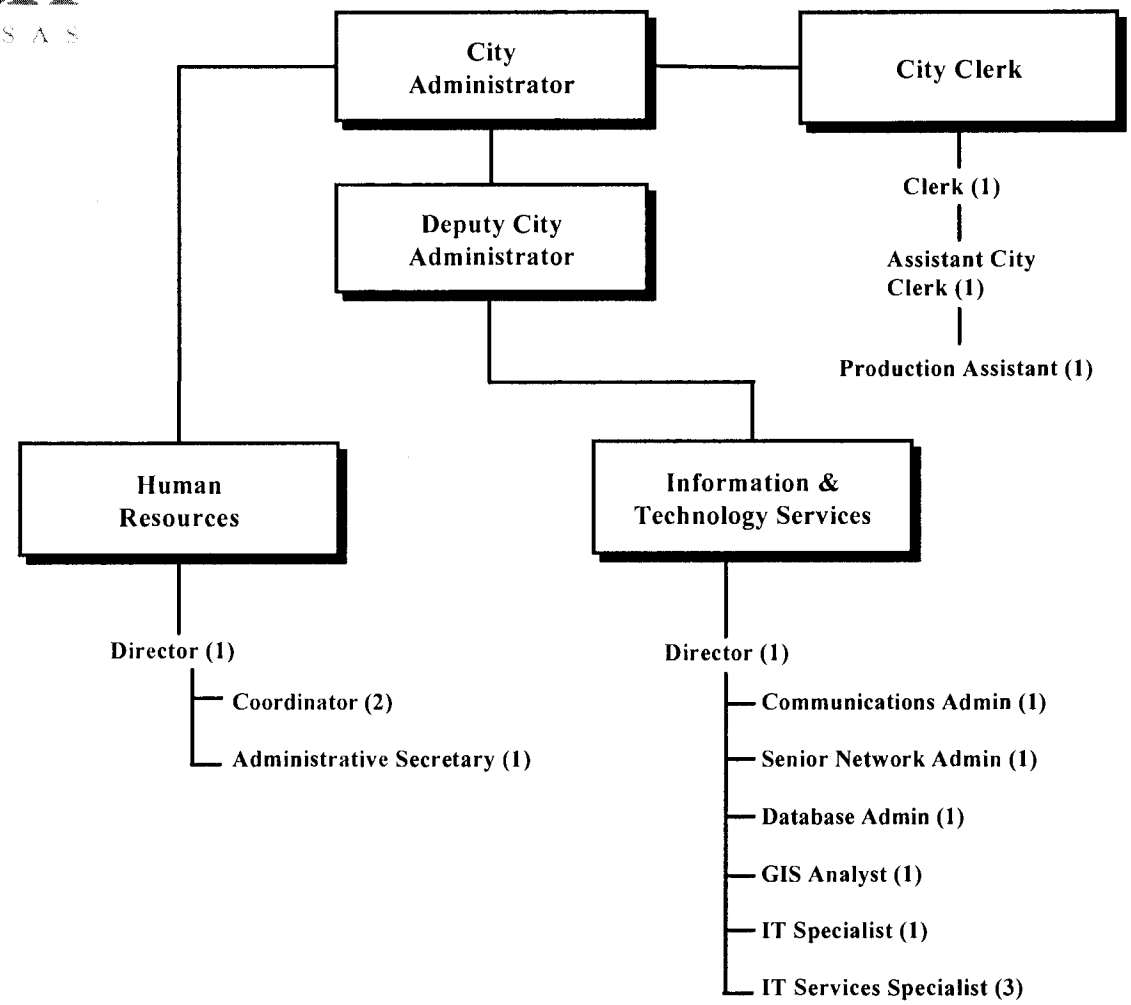
3. ***Service Objective:*** *Assist departments in establishing key performance indicators to enable Administration, Board and citizens to be able to see the continous improvement in all departments.*

   Outcome: Goal achieved, this is an on-going process.

4. ***Service Objective:*** *Implement key performance measures as outlined above. controls focusing on reducing the risk of highest fraud risk areas in the city.*

   Outcome: Success of implementation is outlined in the chart above.

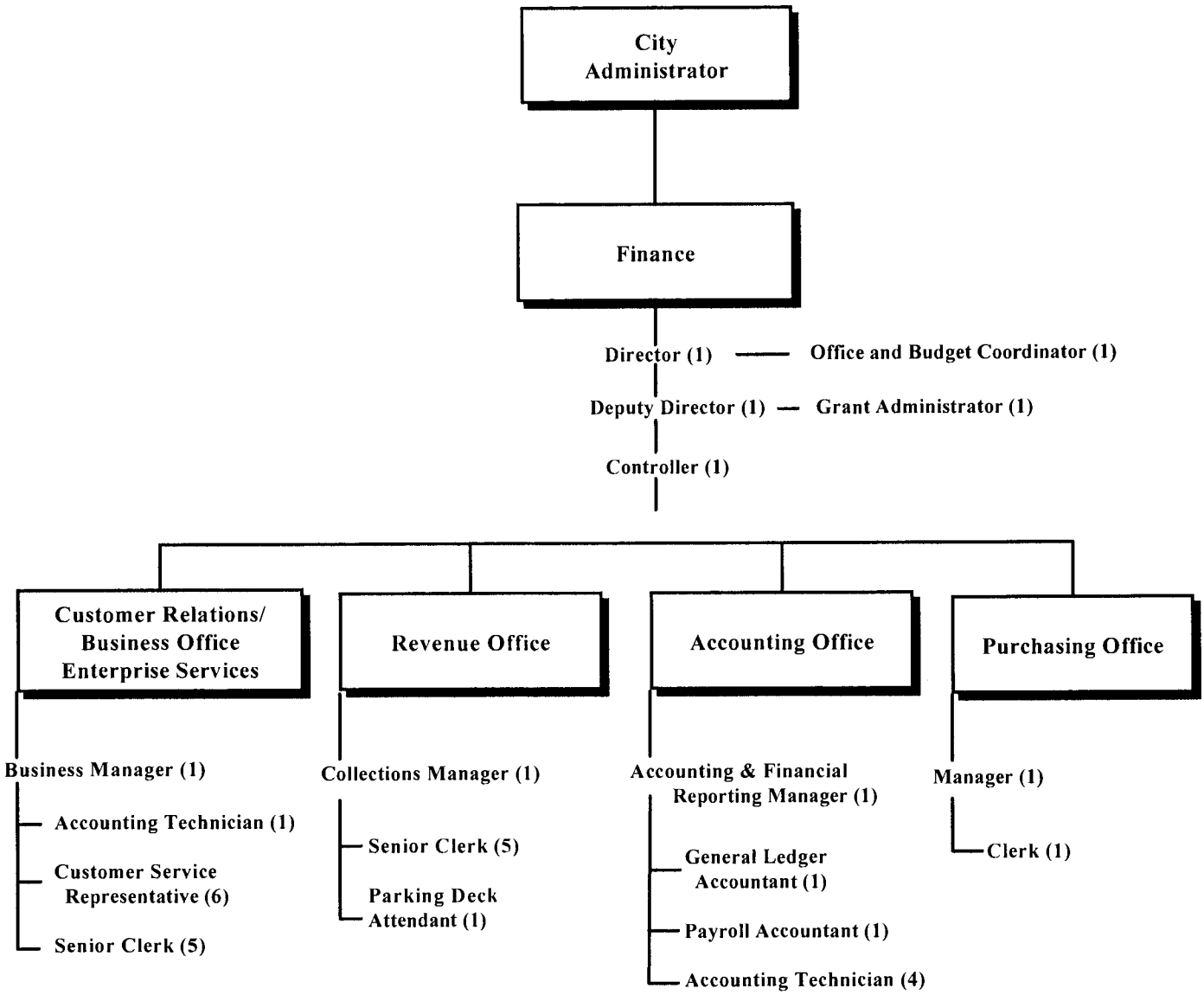
Management Services



Purpose: To provide and exercise the administrative expertise necessary to support the service delivery and decision making activities for City operations.

The City of Fort Smith ARKANSAS

Management Services



Purpose: To provide and exercise the administrative expertise necessary to support the service delivery and decision making activities for City operations.

HUMAN RESOURCES OVERVIEW:

The Human Resources department, Program 4104, processes personnel applications; manages the employee insurance and workers' compensation benefit plans and risk management programs; manages and provides training and safety programs; and coordinates civil service policy and administration.

The FY15 Budget is $5,057 or 0.9 more than the 2014 Budget due to anticipated unemployment costs.

Total Human Resource Department personnel is 4.0FTE. There is no change in the level of positions for 2015.

HUMAN RESOURCES	ACTUAL FY 13	BUDGET FY 14	ESTIMATED FY 14	BUDGET FY 15	BUDGET FY 16
Personnel Expenditures	$ 382,689	$ 422,010	$ 432,208	$ 434,720	$ 441,240
Operating Expenditures	101,759	121,353	97,468	113,700	115,410
Operating Budget	$ 484,448	$ 543,363	$ 529,676	$ 548,420	$ 556,650
Capital Outlay	0	0	0	0	0
Budget Appropriation	$ 484,448	$ 543,363	$ 529,676	$ 548,420	$ 556,650
Authorized Positions	4.00	4.00	4.00	4.00	4.00

HUMAN RESOURCES DEPARTMENT 2015 SERVICE OBJECTIVES

1. Maintain and administer a fair and competitive wage and compensation system.
2. Manage the medical insurance benefit program to provide quality health care at an affordable cost to City employees and their families.
3. Continue to manage a cost effective workers' compensation program.
4. Continue customer service training for targeted positions.
5. Review possible alternatives for implementing electronic performance appraisal system.
6. Work with ITS to set up an intranet for the City's employees.
7. Go paperless with all personnel status changes.

HUMAN RESOURCES
2014 SERVICE OBJECTIVES AND OUTCOMES

1. ***Service Objective:*** *Maintain and administer a fair and competitive wage and compensation system.*

   Outcome: This is an on-going process. Based on our annual salary survey, the City is maintaining good internal equality but is not maintaining external equity.

2. ***Service Objective:*** *Work with ITS to set up an intranet for city employees.*

   Outcome: Plan to be included in the overall technology plan being completed by ITS.

3. ***Service Objective:*** *Manage the medical insurance benefit program to provide quality healthcare at an affordable fair cost to the City's employees and families.*

   Outcome: This is an on-going process. Based on current trend we are on budget for 2014.

4. ***Service Objective:*** *Manage a cost-effective workers' compensation program.*

   Outcome: This is an on-going process. Current trend shows we are on target for 2014.

5. ***Service Objective:*** *Set up customer service training for targeted positions.*

   Outcome: Continuous process covered with new employees in orientation. In addition, targeted trainings will be conducted in the fall for employees who generally have the first contact with citizens.

6. ***Service Objective:*** Review the possible alternatives for implementing an electronic *performance appraisal system*

   Outcome: In review stage.

7. ***Service Objective:*** *Go paperless with all personnel status changes.*

   Outcome: Process complete.

HUMAN RESOURCES
WORKLOAD/DEMAND STATISTICS

	ACTUAL FY12	BUDGET FY13	ESTIMATED FY14	BUDGET FY15
Employees governed by personnel policies and procedures (FTE)	916.03	941.31	944.83	944.83
Civil Service Commission Meetings	5	4	3	3
Civil Service applicant tests administered	5	5	1	1
Employment Applications Received	2,500	2,500	1,500	1,500

CITY CLERK DEPARTMENT OVERVIEW:

The City Clerk, Program 4105, office maintains all official records of the city; responds to citizen requests; receives candidate and initiative petitions and coordinates city elections; coordinates the agenda process for the Board of Directors meetings and records the proceedings of said meetings; provides assistance to departments in researching state laws; provides guidance to departments in drafting of resolutions and ordinances; codifies and publishes city ordinances; oversees operation of the city's cable access channel to keep citizens informed on local government services and community events; and performs other duties/responsibilities as directed by the City Administrator, Mayor and Board of Directors. The primary purpose of this department is to 1) deliver quality essential services in a cost effective, timely manner and 2) help make City government more accessible by keeping citizens better informed of the effectiveness of City services.

The FY15 Budget is $55,600 or 14.1% more than the FY14 Budget for this program. The decrease is due to less city elections projected for FY15.

The department has 3FTE which is the same as FY14.

CITY CLERK	ACTUAL FY 13	BUDGET FY 14	ESTIMATED FY 14	BUDGET FY 15	BUDGET FY 16
Personnel Expenditures	$ 197,414	$ 215,830	$ 211,522	$ 217,600	$ 220,870
Operating Expenditures	107,801	163,570	83,523	121,200	123,020
Operating Budget	$ 305,215	$ 379,400	$ 295,045	$ 338,800	$ 343,890
Capital Outlay	0	15,000	13,732	0	0
Budget Appropriation	$ 305,215	$ 394,400	$ 308,777	$ 338,800	$ 343,891
Authorized Positions	3.00	3.00	3.00	3.00	3.00

CITY CLERK 2015 SERVICE OBJECTIVES

1. Provide various administrative services to the public, Mayor, Board of Directors, Administration and staff.
2. Prompt payment processing of official documents, legal publications, codification of ordinances.
3. Provide up to date information on the department's web page.
4. Provide training opportunities for staff to continually increase knowledge and skills for benefit of staff and citizen customers.
5. Provide quality programming on Government Access Channel 214.
6. Conduct municipal elections in compliance with city and state codes for continuation of the sales tax for streets, bridges and assciated drainage.

CITY CLERK
2014 SERVICE OBJECTIVES AND OUTCOMES

1. ***Service Objective:*** *Render expeditious processing of official documents, legal publications, and codification of ordinances.*

   Outcome: As required by law, all resolutions and ordinances are presented to the mayor for signature within 48 hours of the meeting at which they were adopted. Any agreements or contracts for the mayor's signature are presented on a daily basis as such are received from prospective departments. Ordinances requiring publication are submitted to the local newspaper within the same week they are adopted. If codification is required, ordinances are specifically identified for inclusion in the next code supplement.

2. ***Service Objective:*** *Provide various administrative services to the public, Mayor, Board of Directors, Administration and staff.*

   Outcome: City Clerk staff is accessible at all times.

3. ***Service Objective:*** *Provide educational opportunities to staff to ensure knowledge and skills are increased to better benefit staff and citizens.*

   Outcome: Staff attended multiple certification programs conducted by professional organizations and other educational/training opportunities.

4. ***Service Objective:*** *Furnish up to date information on departments' web page.*

   Outcome: Packet information for the Board of Directors meetings, including agendas, staff briefings, minutes, meeting summary, audio and video recordings of Board of Directors regular meetings are made available on the website. A link to the board packet is now posted on the calendar of the City's main page. Information and services regarding the City Clerk's office and staff bios are also available. Ordinances adopted but not yet codified in the Fort Smith Municipal Code are also being posted to the web page to ensure the public maintains access to all code amendments.

5. ***Service Objective:*** Provide quality programming on Government Access Channel 214 including televised regular *meetings of the Board of Directors, and upgrade equipment/software to enhance existing channel capabilities.*

   Outcome: An average of 300 announcements aired continually providing information on city services and events, and promoting activities of community organzations. The following videos aired through June 2014:

   The Call/CASA PSA Video
   The Moment Brought to You by Your Hometown (AR Municipal League factory/winter)
   The Moment Brought to You by Your Hometown (AR Municipal League baseball/spring)
   Meet the Locals (A&P Commission)

   Regular meetings of the Board of Directors are televised live on the access channel and rebroadcast three (3) times daily, except Tuesday and Wednesday, until the next regular meeting. Board meeting agendas are also aired on the access channel each Friday preceeding the meeting, and displayed five (5) times daily until the next meeting occurs.

6. ***Service Objective:*** Conduct municipal elections in compliance with city and state codes for the positions of *mayor and director's at large.*

   Outcome: A special election was held in August regarding a proposed millage increase for the Fort Smith Public Library. No primary election is required due to no more than two (2) candidates filing for mayor or at large director positions; however, a municipal general election will be held November 4 for Director at Large Position 7.

CITY CLERK
2014 PERFORMANCE MEASURE STATISTICS

Ordinances published within two weeks of adoption by the Board of Directors.	100%
Draft minutes of Board of Directors meetings prepared within five (5) days.	98%
Meeting Agenda packets available to City officials within 4 days of meeting	100%
Meeting agenda packets and audio recordings posted on website	100%
Response to FOIA requests within 3 days	100%
Response to citizen requests within 7 days	100%
Government Access Channel 6 announcements received/airing	100%
Municipal Code of Ordinances semiannual updates	50%
Document imaging of records (a daily process)	100%
Issuance of Oak Cemetery Deeds (33 at 8/8/12)	100%

CITY CLERK
SERVICE MEASURES/PERFORMANCE INDICATORS

	ACTUAL FY13	BUDGET FY14	BUDGET FY15	TARGET FY16
Sets of Board Minutes approved as written	27	30	30	30
Code of Ordinances Updates	1	2	2	2
Government Channel Announcements (average per week)	270	300	300	300

CITY CLERK
WORKLOAD/DEMAND STATISTICS

	ACTUAL FY13	BUDGET FY14	BUDGET FY15	TARGET FY16
Board Meetings attended (voting sessions)	27	28	28	28
Agendas prepared	58	50	50	50
Ordinances and Resolutions Adopted	274	425	425	425
Minutes Prepared	27	30	30	30
Oak Cemetery Interments	71	65	65	65
Coordinate Elections	0	2	1	2
1. Government Channel Ads	708	300	300	300
Staff Hours for Government Channel Productions	2,088	2,088	2,088	2,088
2. Government Channel Total Cablecast Hours	8,760	8,760	8,760	8,760

1- Advertisments increased in 2013 due to posting Board meeting agendas which was initiated in mid 2012.
2- Channel provided free of service as part of the franchise agreement with Cox Communications, Inc. The hours indicate 24 hours per day/365 days a year.

FINANCE DEPARTMENT OVERVIEW:

The Finance Department contains six programs: 4301 Finance Administration, 4303 Collections, 4304 Utility Billing/ Customer Service, 4306 Purchasing, 6912 Parking Deck Personnel, and 6921 Parking Facilities (operations only). The Finance Department provides support services to the entire organization, including: budget compilation, development, and monitoring; grant and intergovernmental revenue administration; business registration administration; alcoholic beverage tax and fee billing, collection and monitoring; hospitality tax billing, collection and monitoring; property and equipment risk management and loss control; banking relations; investments of funds on hand; debt service analysis and bond payments; utility billing and related customer service; purchasing management; parking facilities operations; and financial reporting.

The FY15 Budget is $238,869 or 5.5% less than FY14 Budget. The decrease is due to the call of the parking facility bonds during FY14. The bonds were called three years early. There is no debt service payment due in FY15.

Total FY15 Finance Department personnel is 34FTE. This is the same level as FY14.

FINANCE	ACTUAL FY 13	BUDGET FY 14	ESTIMATED FY 14	BUDGET FY 15	BUDGET FY 16
Personnel Expenditures	$ 2,089,887	$ 2,229,450	$ 2,228,239	$ 2,263,080	$ 2,297,490
Operating Expenditures	1,714,698	2,090,999	2,156,242	1,819,300	1,846,600
Operating Budget	$ 3,804,585	$ 4,320,449	$ 4,384,481	$ 4,082,380	$ 4,144,090
Capital Outlay	85,511	50,800	49,246	50,000	70,000
Budget Appropriation	$ 3,890,096	$ 4,371,249	$ 4,433,727	$ 4,132,380	$ 4,214,090
Authorized Positions	33.00	33.00	33.00	34.00	34.00

FINANCE DEPARTMENT 2015 SERVICE OBJECTIVES

1. Begin the process of implementing a web based general ledger system. Participate in the city's technology plan during FY15.
2. Develop a strategic plan and continue transition the Finance Department for succession planning.
3. Analyze and monitor budget management for all departments.
4. Enhance financial data accessability for all city management.
5. Enhance customer service for billing services by streamlining license application procedures.

FINANCE DEPARTMENT 2014 SERVICE OBJECTIVES AND OUTCOMES

1. ***Service Objective:*** *Implement succession planning by hiring a Deputy Director of Finance in July 2014* for eventual promotion to director position over a three to four year time table.

   Outcome: The position of Deputy Director of Finance was filled in August 2014.

2. ***Service Objective:*** *Refine the web based system for the general ledger by preparing a strategic plan during 2014 and implementing in 2015.*

   Outcome: The plan is currently being reviewed and will be prepared during 2015.

3. ***Service Objective:*** *Enhance online city payment options with more user friendly capabilities.*

   Outcome: Phone payments are now securly accepted for utility bill payments.

4. ***Service Objective:*** *Provide budget monitoring for all city departments.*

   Outcome: The payroll and vendor dashboards are updated monthly and are avialable for most departments for analytical reviews.

5. ***Service Objective:*** *Continue to develop and monitor Finance's key performance indicators (KPI)*

Outcome: KPI Updated though June 30, 2014 is as follows:

Finance Department-Key Performance Indicators

Name	Frequency	Purpose	Measurement
Number of days to close the year/month	Yearly/Monthly	Each month and yearly period requires that the acounting records be closed to complete the cycle of transactions. The duration of the close shows the efficiency of the entire process including the journal entries, reconciliations, and other required steps.	Manual measurement at the beginning of the closing period until the ending of the closing period. Target: for month & quarter end-10th day of the following month; for year-end-by February 5 of the following year. Monthly closings met 98% in FY13 and 95% in FY14 to date. Year-end for FY13 was closed 2/12/14.
Bond rating	Yearly	The Bond rating determines the interest rate the City is able to receive on long-term debt issuances. This rating is determined by a series of measurements including financial condition, internal controls, and other similar items. It relates to the financial health of the City.	Report from the appropriate bond rating agency. Target: S&P rating of A for senior bonds. Maintained ratings for 2014 SUT Bonds.
Average days outstanding - A/P	Yearly/Monthly	The average days outstanding for accounts payable transactions provides a good measurement for the efficiency and effectiveness of the process. If invoices are not smoothly moving from receipt to payment, the average days outstanding will likely increase.	Calculation on the average invoice date versus check date. Target: 30 days or less. Currently, 94% of all invoices are paid within 30 days.
Net collection ratio - A/R	Yearly/Monthly	The net collection ratio of accounts receivable measures the percentage average of collections against total accounts receivable. It is a good barometer of the effectiveness of the A/R collection process.	Calculation based on the total received versus outstanding receivables for the period. Target for Water-95% or higher Target-for others-80% or higher. For fiscal year 2013, W/S was 97%; cleanup of properties was 25%; and for all other funds was 97%.
Quick ratio	Quarterly	The quick ratio shows the basic liquidity of the City by taking the cash and short-term investments (nearly cash) and dividing it by the current liabilities. This ratio provides a good performance measurement of short-term cash availability for operations.	Calculation on a quarterly basis compared to prior quarter. Target: 85% liquidity. For fiscal year 2013, the average for all four operatings funds was 376%. General Fund 460%; Street Maintenance Fund 431%; W/S Fund 134%; Sanitation Fund 480%.
Efficiency hours recognized	Yearly	Each employee will examine their day to day duties to determine any steps that may be eliminated or could be automated in order to take less time to perform. More efficient equals less expensive in the long-term.	Calculation performed on a yearly basis. Target: 5%-7% hours saved per department. For FY13, average of 7% hours saved or $49,000 savings reported.

FINANCE DEPARTMENT
WORKLOAD/DEMAND STATISTICS

	ACTUAL FY13	BUDGET FY14	ACTUAL FY14 THRU JUNE 30	BUDGET FY15
CAFR Prepared	1	1	1	1
Budgets Prepared	1	1	1	1
City's Bond Rating-				
Revenue	A	A	A	A
Sales Tax	AA	AA	AA	AA
Bond Issues	7	7	7	7
Debt Management	$352M	$359M	$359M	$359M
Interim Reports	160	164	164	164
Investments Managed	$110M	$120M	$120M	$120M
Funds Maintained	34	34	34	34
Bank Accounts Managed	12	15	15	15
Revenue/Exp Accounts	5,700	6,000	6,000	6,000
A/P Checks Issued	15,500	15,500	7,075	7,075
1099 Forms Issued	200	205	787	787
Purchase Orders*	291	400	400	400
Formal Bids Awarded	40	12	12	12
Payroll Checks Issued	1,788	640	1,640	1,640
Payroll Direct Deposits	23,123	23,623	23,623	23,623
W-2 Forms Issued	1,066	1,064	1,094	1,094
401(a) Loans Processed	276	279	279	279
Utility Accounts Billed/Month	33,700	33,500	33,500	33,500
Utility Deposits	4,900	4,900	4,900	4,900
Utility Payments	367,000	367,500	367,500	367,500
License Registration	4,724	3,700	3,700	3,700
Alcohol Licenses	174	180	180	180
Value of Fixed Assets	$1.1M	$1.2M	$1.2M	$1.2M

* LPO limit was increased to $1,000 and departments began processing one PO per month to a vendor instead of issuing multiple purchase orders throughout the month.

INFORMATION AND TECHNOLOGY SERVICES (ITS) DEPARTMENT OVERVIEW:

The ITS Department, Program 4401, provides network computer services and support to the City departments. ITS also maintains the City's GIS system.

The FY15 Budget is $9,250 or 0.5% more than the FY14 Budget. The increase is due to small adjustments in operating costs.

The ITS Department continues with 9.0FTE.

INFORMATION & TECHNOLOGY/GIS	ACTUAL FY 13	BUDGET FY 14	ESTIMATED FY 14	BUDGET FY 15	BUDGET FY 16
Personnel Expenditures	$ 747,976	$ 773,990	$ 773,382	$ 767,240	$ 778,750
Operating Expenditures	916,347	985,000	861,361	1,001,000	1,016,020
Operating Budget	$ 1,664,323	$ 1,758,990	$ 1,634,743	$ 1,768,240	$ 1,794,770
Capital Outlay	0	0	0	0	0
Budget Appropriation	$ 1,664,323	$ 1,758,990	$ 1,634,743	$ 1,768,240	$ 1,794,770
Authorized Positions	9	9	9	9	9

INFORMATION & TECHNOLOGY DEPARTMENT 2015 SERVICE OBJECTIVES

1. Begin implementation of the Strategic Development Plan developed in 2014 to implement IT Governance and meet Board of Directors technology-related priorities including: enhancing transparency, customer service, driving business process innovation and identifying cost saving opportunities.
2. Continue to provide timely and effective support of personal computers, related peripherals and communication technology to the Administration and staff of the City. New tools implemented in 2013 and 2014 have enhanced the efficiency of support requests submission and subsequent tracking. This implementation has led to better customer service with regards to time-to-completion and earlier recognition of problematic technical issues.
3. Provide technical assistance, leadership and project management services to departments wishing to implement new technologies to enhance their business practices.
4. In an effort to maximize ROI for the City's technology infrastructure, ITS will implement Session Initiated Protocol (SIP) Trunking technology to converge voice and data on a single network. This will eliminate the existing costs for up to five Primary Rate Interfaces (PRI) and result in lower, overall telephony cost. SIP Trunking provides the benefit of converged communications and will save substantial expense by eliminating the need to maintain existing PRI technologies. On going process from 2014.
5. Contine to provide GIS support to the Fort Chaffee Redevelopment Authority (FCRA) and the Fort Smith Regional Chamber of Commerce. This support will enhance the FCRA's and Chamber's ability to pursue their economic development and management goals using GIS and mapping technology. This goal includes the continued maintenance and support of the online Chaffee Crossing GIS Portal and preparation of maps and information for site selectors representing potential business development within the region.
6. Enhance the City's GIS to bring to City staff and the public a more diverse set of geospatial data, applications, and analysis tools for the purpose of enhancing transparency and decision-making which affects Fort Smith and its residents.
7. Continue to expand the existing private network to allow a greater number of users to access internal services for more locations.
8. Continue to expand the wireless network coverage to include more public sites. This will provide users conducting business with the City seamless acess to business services in a variety of locations from a variety of devices.
9. Continue to convert numerous site links to wireless backhaul technology that will be managed internally. This will allow the City to move away from expensive monthly fees currently being assessed by third party providers. The goal is to continue to realize direct cost savings, as the city moves away from third-party providers.

10. Implement key performance indicators to measure the effectiveness of the Information and Technology Services (ITS) department as presented below:

NAME	FREQUENCY	PURPOSE	MEASUREMENT
Average number of days to resolve a help desk request and average number of outstanding requests.	Weekly/ Monthly	Tracking the average number of days required to resolve a help desk request will help determine response efficiency. The measurement will also help aid in determining the longevity of certain equipment.	We will measure the average number of active support requests in the help desk log on a weekly and monthly basis. The nature of call (e.g. equipment, user difficulty, etc.) will also be observed. This will help determine if a particular piece of equipment is troublesome and/or if there is a need for City-wide training for a particular software application or task.

INFORMATION & TECHNOLOGY DEPARTMENT
2014 SERVICE OBJECTIVES AND OUTCOMES

1. ***Service Objective:*** *Provide timely and effective support of personal computers, related peripherals and communication technology to the Administration and staff of the City.*

   Outcome: Staff continues to provide support to city departments and external users. Use of chat, remote assistance and video/web conferencing has enhanced time-to-resolution of support issues.

2. ***Service Objective:*** *Provide technical assistance, leadership and when requested, project management services to those departments wishing to implement new technologies to enhance their business practices.*

   Outcome: Staff is working with various departments to assist with implementing new technology related projects through the first half of 2014, including, Sanitation, Development Services, Finance, Engineering, Utilities and Operations.

3. ***Service Objective:*** *Develop a mobile friendly version of the City website. The new site will bring frequently accessed information from the main City website to a lightweight version designed to be accessed from smart devices.*

   Outcome: In May 2014, ITS publicly announced the availability of a branded app version of the main website providing users with the ability to submit community issues and requests for service from a mobile device and/or City website.

4. ***Service Objective:*** *In an effort to maximize ROI for the City's technology infrastructure, ITS will implement Session Initiated Protocol (SIP) Trunking Technology to converge voice and data on a single network. This will eliminate the existing costs for up to five Primary Rate Interfaces (PRI) and result in lower, overall telephony cost. SIP Trunking provides the benefit of converged communications and will save substantial expense by eliminating the need to maintain existing PRI technologies.*

   Outcome: ITS has given notice to AT&T to begin the contract process of implementing SIP Trunking technology throughout the City. Project completion is anticipated by the end of 2014.

5. ***Service Objective:*** *Develop a Citywide Technology Plan with the goal of identifying and implementing policies, infrastructure, applications, and technologies which facilitate departmental efforts to provide efficient and effective services to our community. The plan will outline an overall approach for the selection, use and support of technology that aligns City resources, business needs and processes.*

   Outcome: In-progress.

6. ***Service Objective:*** *Continue to provide GIS support to the Fort Chaffee Redevelopment Authority. This support will enhance the FCRA's ability to pursue their economic development goals using GIS and mapping technology. This goal includes continued maintenance and support of the online Chaffee Crossing GIS portal.*

   Outcome: GIS staff is working regularly with FCRA to provide graphics, maps and data in support of economic development efforts.

7. ***Service Objective:*** *Continue to refine the City's online GIS presence to accommodate the ever-growing use of mobile or smart devices by the public. In 2013 a substantial effort was undertaken and accomplished which saw most online mapping/GIS services re-written to ensure compatibility to mobile/smart devices. In 2014, efforts will continue with the development of technology to enhance transparency via e-Governance and promote a synergistic, bi-directional transfer of information between citizens and the City.*

   Outcome: By the end of the first quarter of 2014, staff completed re-writing all web and mobile GIS applications to ensure mobile and smart device compatibility/ Existing applications were converted from Flash/Flex API to Javascript/HTML5.

8. ***Service Objective:*** *Continue to expand the existing private wireless network to allow a greater number of users to access internal services from more locations.*

   Outcome: By the end of the second quarter successfully implemented a publicly available WiFi presence for the Farmers Market held bi-weekly on Garrison Avenue in Downtown Fort Smith.

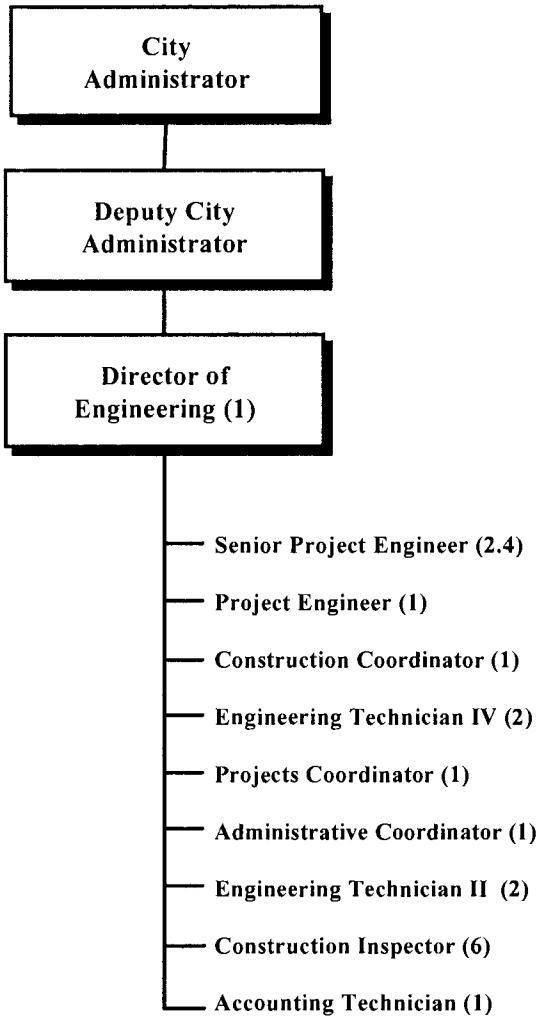
9. ***Service Objective:*** *Expand the wireless network coverage to include more public sites. This will provide users conducting business in the City with seamless access to business services in a variety of locations from a variety of devices.*

   Outcome: In progress. Various locations have been enabled with WiFi and by the end of the third quarter of 2014, there will be WiFi available at the Farmer's Market downtown.

10. ***Service Objective*** *Convert numerous site links to wireless backhaul technology that will be managed internally. This will allow the City to move away from expensive monthly fees currently being assessed by third party providers. The goal is to realize direct cost savings within a 4-6 month period after deployment.*

    Outcome: In progress. Staff from ITS are working with staff from Street and Traffic Control to bring wireless data transmission between traffic signals.

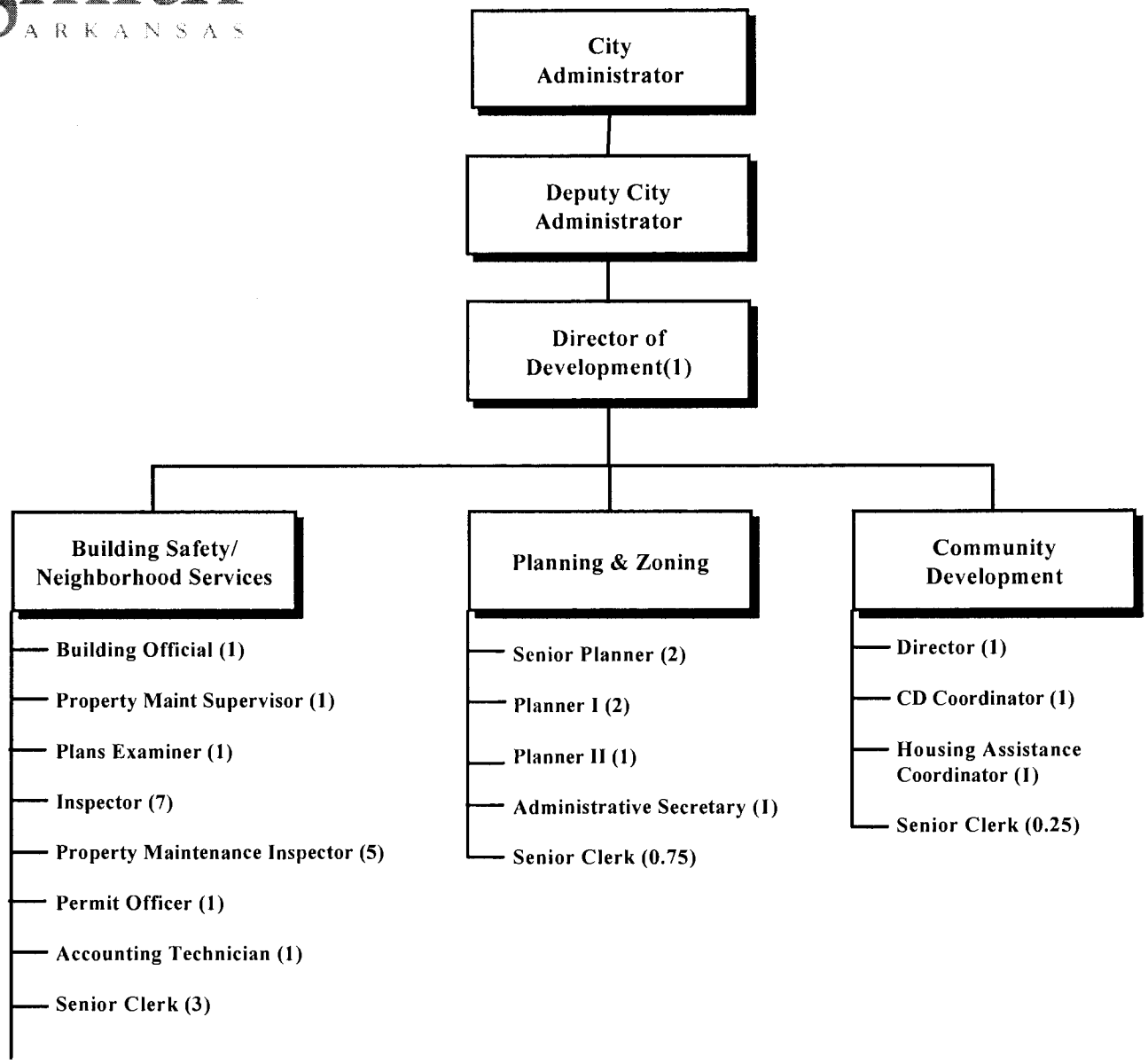
Development Services



Purpose: To guide and provide for the planned and orderly growth and development of Fort Smith including the City's infrastructure. This division is also responsible for code enforcement and cleanup of unsightly property.

The City of Fort Smith ARKANSAS

Development Services



Purpose: To guide and provide for the planned and orderly growth and development of Fort Smith including the City's infrastructure. This division is also responsible for code enforcement and cleanup of unsightly property.

ENGINEERING DEPARTMENT OVERVIEW:

The Engineering Department, Program 4103, is responsible for the design and inspection of the City's sales tax CIP for streets and drainage. This Department also reviews plans for other City infrastructure projects.

The major priority for this Department is to prepare current year projects for design and construction within a reasonable time frame and manage construction of all street and drainage projects in process.

The FY15 Budget is $25,431 or 1.6% less than the FY14 Budget authorization. The decrease is due to the lower medical costs in FY15.

The Engineering Department has 18.4FTE positions for FY15 which is the same as FY14.

ENGINEERING	ACTUAL FY 13	BUDGET FY 14	ESTIMATED FY 14	BUDGET FY 15	BUDGET FY 16
Personnel Expenditures	$ 1,360,904	$ 1,409,020	$ 1,376,896	$ 1,391,500	$ 1,412,370
Operating Expenditures	57,127	82,000	56,785	96,840	98,290
Operating Budget	$ 1,418,031	$ 1,491,020	$ 1,433,681	$ 1,488,340	$ 1,510,660
Capital Outlay	0	69,601	69,601	46,850	46,850
Budget Appropriation	$ 1,418,031	$ 1,560,621	$ 1,503,282	$ 1,535,190	$ 1,557,510
Authorized Positions	19.00	18.40	18.40	18.40	18.40

ENGINEERING DEPARTMENT 2015 SERVICE OBJECTIVES

1. Support the livability of neighborhoods by constructing street overlays/reconstruction projects, street improvement projects and by alleviating drainage problems, all as identified in the 2015 Capital Improvement Program.
2. Implement special projects which evolve during the year.
3. Implement key performance measures as outlined below:

KEY PERFORMANCE INDICATORS	
Activity	FY 2015 Target
Prepare annual Street and Drainage Capital Improvement Program and present to the Board of Directors for approval by October 31.	10/31/2015
Prepare annual Municipal Separate Storm Sewer System Report and submit to the Arkansas Department of Environmental Quality by June 1.	6/1/2015
Manage construction contracts to maintain change orders to within 10 percent of the original contract amount.	100%
Complete development permit reviews (building permit site plans, subdivision plats, construction plans, grading permits and floodplain development permits) within scheduled alloted time.	100%

ENGINEERING DEPARTMENT
2014 SERVICE OBJECTIVES AND OUTCOMES

1. ***Service Objective:*** *Support the livability of neighborhoods by constructing street overlays/ reconstruction projects, and by alleviating drainage problems as identified in the 2013 Capital Improvement Program.*

   Outcome: The 2014 projects include four overlay/reconstruction projects, one traffic signal project, one street overlay/trolley project, one traffic project, and two Board priority evaulation projects. Construction contracts for two overlay/reconstruction projects are underway. The remaining construction projects are under design with construction scheduled to begin by the end of 2014 or first part of 2015. The two Board evaulation projects are currently scheduled for completion in late fall 2014.

2. ***Service Objective:*** *Implement special projects which evolve during the year.*

   Outcome: Several projects have been added which include: Two new street projects for the ArcBest office site in the Chaffee Crossing area, and evaulation of street surface crossings at railroads.

3. ***Service Objective:*** *Implement key performance indicators as outlined below:*

KEY PERFORMANCE INDICATORS			
Activity	FY 2013 Actual	FY 2014 Target	FY 2014 Actual
Prepare annual Street and Drainage Capital Improvement Program and present to the Board of Directors for approval by October 31.	10/8/13	10/31/14	On Schedule for 10/8/14
Prepare annual Municipal Separate Storm Sewer System Report and submit to the Arkansas Department of Environmental Quality by June 1.	5/28/13	6/1/14	5/20/14
Manage construction contracts to maintain change orders to within 10 percent of the original contract amount.	100%	100%	100%
Complete development permit reviews (building permit site plans, subdivision plats, construction plans, grading permits and floodplain development permits) within scheduled alloted time.	100%	100%	100%

DEVELOPMENT DEPARTMENT OVERVIEW:

The Development Department includes four programs: 4106 Planning and Zoning, 4107 Community Development Block Grant, 4108 Building Safety, and 6900 Neighborhood Services. Each program is described as follows:

4106-

This program manages City land-use ordinances, policies and procedures governing all development within the City and its growth area; provides professional services and advice to the Board of Directors, Planning Commission, committees, and other City divisions involved in development review; manages the Historic District Commission, responds to public inquiries and reviews building permits each year to ensure compliance of federal and state laws as well as local ordinances; processes all property activity and complaints; performs field analysis; makes recommendations; and issues violation notices when necessary.

4107-

This program is responsible for administering the costs and charges related to the planning and implementation of community development projects funded in whole or in part by the Community Development Block Grant (CDBG) and HOME Grant Programs. Administration activities include providing general project management, annual planning ensuring compliance with Fair Housing Standards and Environmental Review as well as other statutory requirements. Program activities include responsibility for the rehabilitation of privately owned residential properties for low and moderate income households and other programs to help provide affordable housing. The program also seeks and administers grants for economic development, state, and federal grant programs.

4108-

The purpose of this program is to protect the public's life, health, and welfare in the building environment. The department issues permits for buildings and structures and inspects buildings, structures and property for safety and health and code compliance. Permits are issued and inspections are made to the construction, enlargement, alteration, repairs on, the moving of, demolition, occupancy or change of occupancy of a building or structure and for the installment, enlargement, alteration, repair, removal, conversion of electrical, gas, mechanical, and plumbing systems as well as the erection or replacement of signs, driveways and swimming pools. Drawings with construction details and specifications are submitted for review to obtain permits for construction. Properties and buildings are inspected and codes are enforced to ensure safe and healthy conditions.

6900-

The purpose of this division is to protect the public's life, health, and welfare by enforcing the requirements of Ordinance No. 3105 on all developed properties in the City. The division inspects properties for overgrown and unkempt, vegetation, trash and abandoned vehicles to ensure safe and healthy conditions. The work includes having the properties cleared by supervising contractors that mow and clean the properties.

This Department has 31FTE positions for FY15 that is the same as FY14.

The FY15 Budget is $171,140 or 6% less than the FY14 Budget. The decrease is due to the completion of the city's comprehensive plan during 2014.

DEVELOPMENT DEPARTMENT	ACTUAL FY 13	BUDGET FY 14	ESTIMATED FY 14	BUDGET FY 15	BUDGET FY 16
Personnel Expenditures	$ 1,968,668	$ 2,144,190	$ 2,114,688	$ 2,184,410	$ 2,217,180
Operating Expenditures	528,337	603,170	550,066	463,310	470,250
Operating Budget	$ 2,497,005	$ 2,747,360	$ 2,664,754	$ 2,647,720	$ 2,687,430
Capital Outlay	0	101,000	99,593	29,500	0
Budget Appropriation	$ 2,497,005	$ 2,848,360	$ 2,764,347	$ 2,677,220	$ 2,687,430
Authorized Positions	30.00	31.00	31.00	31.00	31.00

DEVELOPMENT DEPARTMENT 2015 SERVICE OBJECTIVES

1. Improve the quality of place and life by strengthening customer services and communication with citizens. Continue to monitor department performance evaluations via electronic customer service surveys.
2. Begin implementation of the goals identified for the development services department through the Comprehensive Plan.
3. Protect and improve existing neighborhoods by continuing the implementation of the CDBG, HOME, and other housing programs and creating a more proactive program in the neighborhood services division. The staff will continue to implement the described objectives contained within the Five Year Consolidated Program, staff anticipates level funding for both programs in FY2015.
4. Continue to review, revise and edit portions of the development codes and maps such as zoning map, Unified Development Ordinance, ETJ, planning area, riverfront overlay district, annexation plans and other development maps.
5. Continue to work with the Old Fort Homeless Coalition to implement the recommendations of the Homelessness Task Force and the Board of Directors.

DEVELOPMENT DEPARTMENT 2014 SERVICE OBJECTIVES AND OUTCOMES

1. ***Service Objective:*** *Protect and improve existing neighborhoods by continuing the implementation of the CDBG, HOME, and other housing programs and creating a more proactive program in the neighborhood services division. The staff will continue to implement the described objectives contained within the Five Year Consolidated Program. Staff anticipates level funding for both programs in PY2014.*

   Outcome: The 5 Year Consolidated Plan for Program Years 2011-2015 was approved by the Board of Directors by Resolution R-201-10 on November 16, 2010. Implementation of projects and activities recommended by CDAC and subsequently approved by the Board of Directors by Resolution R-24-14 for Program Year 2014 will begin once the US Department of Housing and Urban Development has transmitted the grant agreement to the City Administrator for execution. The CDBG program was awarded $801,700 (a 3% decrease) and the HOME program award was $315,294 which represents a 4% decrease. A detailed report which contains performance measures, objectives and outcomes is available online and titled as the Consolidated Annual Performance Evaulation Report (CAPER). The Community Development staff will begin the process of planning for and completing a new 5 Year Consolidated Plan for Program Years 2016-2020 beginning summer of 2015.

2. ***Service Objective:*** *Work towards the completion of the Comprehensive Plan update. Begin implementation of the goals identified for the development services department.*

   Outcome: The Comprehensive Plan Steering Committee has been working with Wallace Roberts and Todd (WRT) and city staff on the completion of the Comprehensive Plan update. In 2014, the Steering Committee has hosted an open house, community forum, meetings in a box, and numerous committee meetings. This has resulted in the update plan being close to completion as well as excellent citizen participation.

3. ***Service Objective:*** *Continue to work with the Old Fort Homeless Coalition to implement the recommendations of the Homelessness Task Force and the Board of Directors.*

   Outcome: Planning staff continues to participate in meetings with the Homeless Campus Development Study Ad Hoc Committee and the Old Fort Homeless Coalition. Work is continuing to obtain funds and purchase property at 301 South E as the site for the new homeless campus. The homeless coordinator has been hired. The city is paying one half the salary and benefits for this position.

4. ***Service Objective:*** *Continue to review and edit portions of the development codes and maps such as the Unified Development Ordinance, zoning map, coordinated planning area, ETJ and other development maps.*

   Outcome: We continue to review and edit portions of the Unified Development Ordinance. To date, the staff has worked with the Fort Smith Board of Realtors to discuss possible amendments to the regulations regarding signage within rights-of-ways. In late 2014, staff will be working with property owners along the I-49 corridor regarding annexation of their property.

5. ***Service Objective:*** *Improve the quality of place and life by strengthening customer services and communitcation with citizens. Continue to monitor department performance via electronic customer service surveys.*

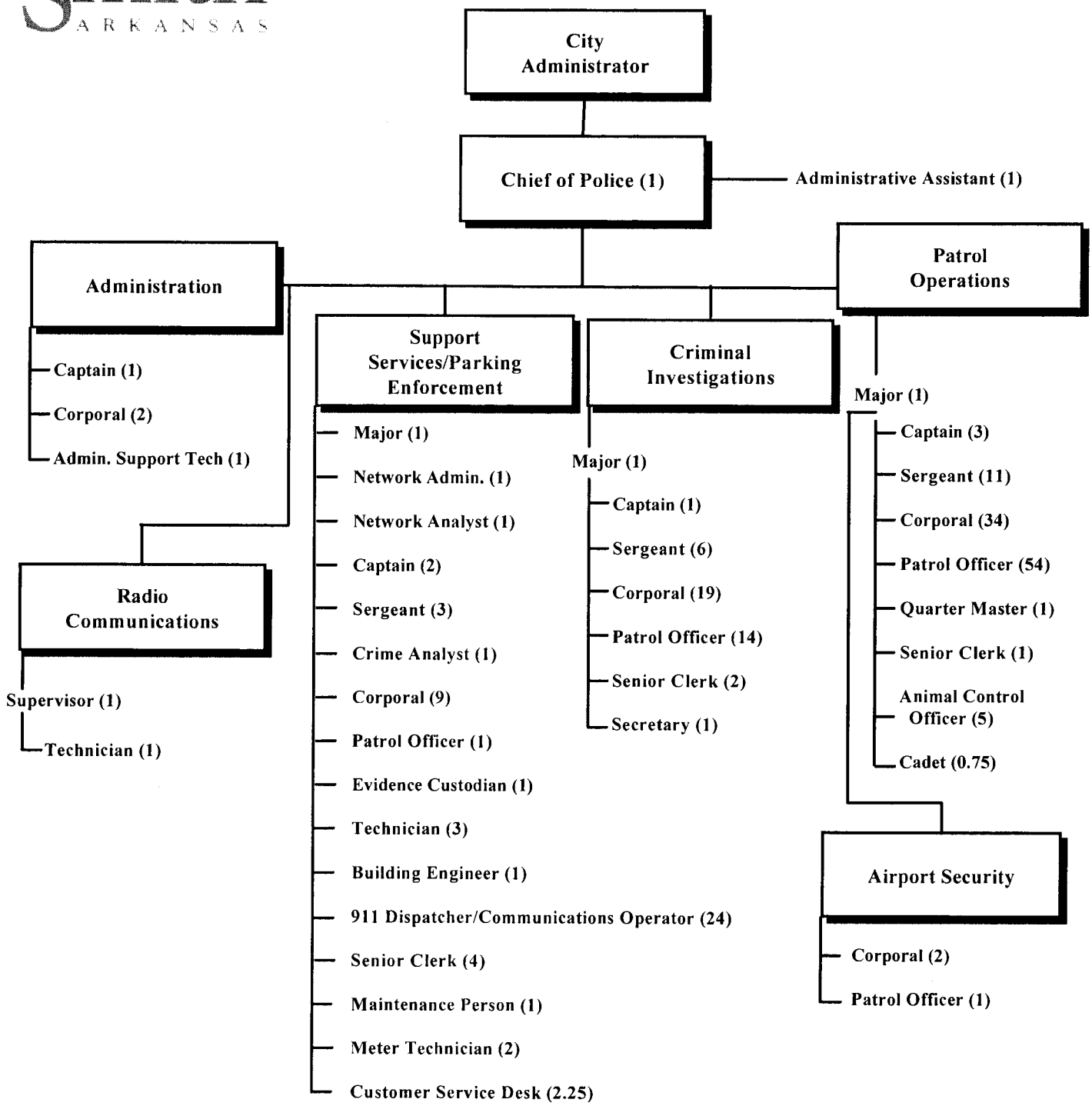
   Outcome: Staff regularly participates in community activities such as the Fort Smith Home Show, morning radio talk shows, and the Small Business Expo to strengthen communication with citizens. Customer Service surveys, both in print and online, are utilized for each division in the Development Services Department. As of June 30, Planning has sent 53 surveys, Building Safety has sent 325 followup surveys, and Neighborhood Services has sent approximately 1,200 surveys. Additionally, staff held a meeting with the architects and engineers to solicit feedback on our development processes.

Key Performance Indicator	Actual FY 13	Estimated FY 14	Projected FY 15
To process all Building, Plumbing, Mechanical, and Electrical inspections within 24 hours.			
Workload	9,705	4,966	10,500
Completed	9,705	4,966	10,500
Completion Rate	100%	100%	100%
To enforce nuisance codes through property inspections.			
Workload	13,070	6,910	13,000
Completed	13,070	6,910	13,000
Completion Rate	100%	100%	100%
To begin implementation of the Comprehensive Plan update			
Recommended Tasks Completed	Not Applicable	New Indicator	New Indicator
Goal		N/A	2 tasks comp.
Completion Rate		New Indicator	New Indicator
To send a customer service survey to every applicant after a Planning Commission meeting and/or permit.			
Number of Applicants	86	53	90
Number of Surveys Sent	86	53	90
Completion Rate	100%	100%	100%
Support construction and operation of a homeless campus.			
Meetings Attended	18	26*	12
CDBG Funds Committed	$241,003	$128,097	$115,000
Percentage of CDBG Funds Available	23.9%	16%	15%

* Meetings are held approximately once a month with more than one staff person attending.

The City of Fort Smith ARKANSAS

Police Services



Purpose: To provide competent, professional and responsible law enforcement services in a rapid and efficient manner.

POLICE DEPARTMENT OVERVIEW:

The Police Department includes eight programs: 4701 Administration, 4702 Support Services, 4703 Criminal Investigations, 4704 Patrol, 4705 Radio Communication, 4706 Airport Security, 6911 Police Grant and 6920 Public Parking Enforcement. These programs provide intelligence unit services, public affairs, internal affairs, information desk, central records training, 911 communications, facilities management, evidence, vice/narcotics, juvenile services, investigation, identification, troop services, traffic enforcement, crime prevention, animal control, City radio communications, airport security, downtown parking meter collection and enforcement, and public parking deck and lot enforcement.

The FY15 Budget is $52,412 or 0.3% more than the FY14 Budget. The increase is due to the replacement of patrol vehicles in FY15.

The Police Department has 222FTE positions for FY15 that is continued from FY14.

POLICE DEPARTMENT	ACTUAL FY 13	BUDGET FY 14	ESTIMATED FY 14	BUDGET FY 15	BUDGET FY 16
Personnel Expenditures	$ 12,095,333	$ 12,670,800	$ 12,302,754	$ 12,682,340	$ 12,872,010
Operating Expenditures	3,217,293	3,732,558	3,289,160	3,459,220	3,511,760
Operating Budget	$ 15,312,626	$ 16,403,358	$ 15,591,914	$ 16,141,560	$ 16,383,770
Capital Outlay	289,133	83,000	88,645	397,210	326,000
Budget Appropriation	$ 15,601,759	$ 16,486,358	$ 15,680,559	$ 16,538,770	$ 16,709,770
Authorized Positions	229.75	222.00	222.00	222.00	219.44

POLICE DEPARTMENT 2015 SERVICE OBJECTIVES

ADMINISTRATION DIVISION
Continue the implementation of performance measures.

SUPPORT SERVICES
Support Services personnel will continue to work toward the completion of the backup communications center located at EOC.

The Network Team will continue to obtain and install necessary equipment to complete the Fort Smith Police Department Business Continuity/Disaster Recovery Plan.

Support Services will work to improve customer service through achieving greater staffing levels in the 911 Communications Center and making efforts to improve staff coverage at the Information Desk.

CRIMINAL INVESTIGATIONS
The Criminal Investigation Division continues to seek training and certification opportunities to obtain certification for a fingerprint examiner and to try to secure a selection to the Forensic Anthropology Center.

PATROL DIVISION
The Patrol Division seeks to replace 5 fleet units, improving the reliability of the necessary response units with new vehicles and equipment. The replacements will improve the reliability of the response units and save additional costs in repairs to aging equipment. The Patrol Division seeks to add to the School Resource (SRO) Program, establishing two additional SRO's to provide service to four Fort Smith Junior High Schools.

POLICE DEPARTMENT
2014 SERVICE OBJECTIVES AND OUTCOMES

Administration Division

Service Objective: *Continue implementation of performance measures.*

Outcome: The department continues to track performance measures. In February, as part of a city-wide effort to improve customer service, the department initiated an online customer service feedback survey to capture voluntary responses from citizens regarding the departments service levels.

Support Services

Service Objective: *The Network Team will continue to obtain and install necessary equipment to complete the Fort Smith Police Department Business Continuity/Disaster Recovery Plan.*

Outcome: Infrastructure and hardware portion of the project has been completed. The team is beginning the process of configuring and testing the system to roll server and application data to the EOC.

Service Objective: *Support Services will continue to work toward completion of the backup communications center located at the EOC.*

Outcome: In coordination with Sebastian County EOM, a floor plan/layout has been designed, and the selection of consoles, furniture, and other essentials has also been completed. Once funding approval by the Sebastian County 911 Board is achieved, the department will proceed.

Service Objective: *The Training Unit will contine to research and implement a more detailed volunteer program in order to aid the department in achieving operational goals while reducing personnel costs.*

Outcome: Due to budget constraints, funding was not available for this program. The department will seek funding to reinstate the program for 2015.

Service Objective: *The Training Unit will work toward gaining initial CALEA Training Accreditation for the unit during 2014.*

Outcome: Due to budget constraints and current staffing levels, it has been determined it best to postpone CALEA Accreditation until 2017.

Criminal Investigations Division

Service Objective: *In order to maintain and improve the quality of service in the Identification Unit, an additional person needs to be trained in fingerprint analysis, as well as crime scene investigation. Currently the department has one certified fingerprint examiner, which endangers our ability to maintain the use of AFIS. Training an additional person in the unit ensure that the department remains among the leaders in the state in investigative abilities. Training will continue throughout 2014, and we will pursue getting an investigator into the National Forensic Academy, scheduled in the third quarter of 2014.*

Outcome: The Division continues to pursue training for a certified fingerprint examiner. The Division attempted to secure a spot in the Forensic Anthropology Center but were unsuccessful. We will continue to make every effort to complete the necessary training so that both positions can be secured and certified, but this will be an ongoing process.

Patrol Division

Service Objective: *During 2014, the Division will undertake a Fleet Recondition Program. The purpose of the program is to increase fleet reliability, extend the older units life cycles and reduce major mechanical repair costs. Older fleet designated for reconditioning will receive preventative services to extend the useful life of the units. The program will begin in the first quarter of 2014 and is expected to be complete by the end of the third quarter.*

Outcome: During 2014, the Division sought to conduct maintenance/refitting project for older patrol units. These units are used when primary fleet units are unavailable for patrol duty. Currently, this project is on hold due to the absence of the quartermaster who oversees the program due to medical issues. At the end of the second quarter, the division had successfully completed maintenance/refitting of three patrol units. Overall cost per unit is $1,320. Headlights, seat cushions/covers and wheel painting repairs are performed in house to further reduce costs.

SERVICE MEASURES/PERFORMANCE INDICATORS

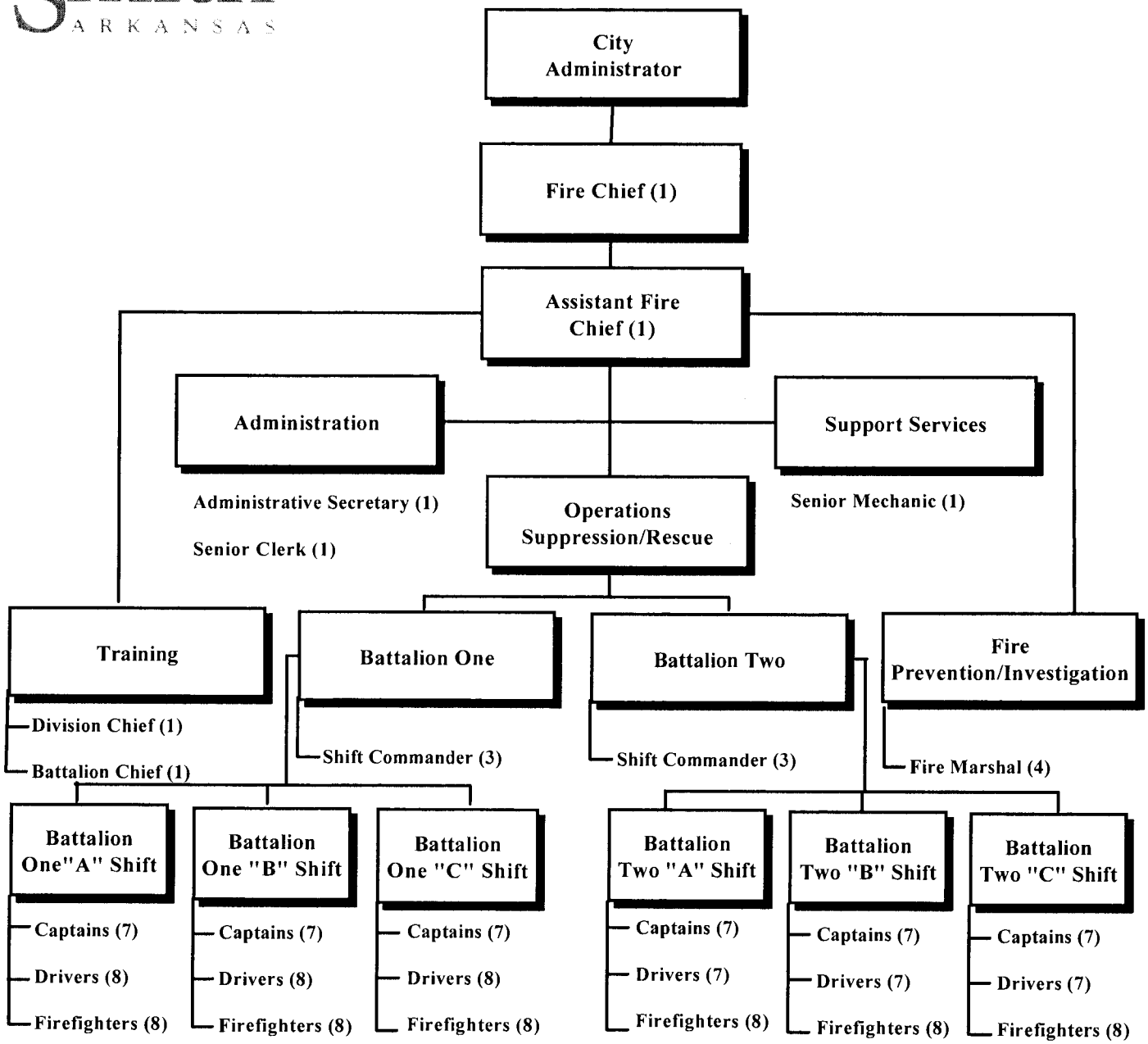
	ACTUAL FY11	ACTUAL FY12	ACTUAL FY13	ACTUAL FY14 thru 6/30
Community Relations-				
PCR Programs Performed	222	81	101	49
PCR Program Attendance	9,674	4,687	6,122	2,078
Crime Stopper Calls	307	340	302	105
Training-				
In Service/Officers	2,010	2,458	1,490	405
In Service/Hours	12,935	18,270	8,740	4,497
Schools and Seminars/Officers	127	188	1,177	721
Schools and Seminars/Hours	2,292	3,013	4,031	2,158

WORKLOAD/DEMAND STATISTICS

	ACTUAL FY11	ACTUAL FY12	ACTUAL FY13	ACTUAL FY14 thru 6/30
Murder-Manslaughter-				
Reported	7	6	4	2
Cleared	5	6	4	2
Rape-				
Reported	133	141	80	39
Cleared	117	115	66	26
Robbery-				
Reported	144	126	97	54
Cleared	101	96	82	34
Battery-				
Reported	2,514	2,535	1,213	607
Cleared	1,878	2,113	925	408
Burglary-				
Reported	1,129	1,083	993	420
Cleared	183	226	194	86
Larceny-				
Reported	3,977	3,618	3,594	1,693
Cleared	986	1,113	994	453
Vehicle Theft-				
Reported	209	223	212	73
Cleared	111	180	87	29
Arrests-				
Adults	9,010	8,998	8,533	3,674
Juvenile	766	1,075	738	345
Calls for Assistance-				
Total Calls	92,426	75,747	66,250	31,141
Burglar Alarms	6,123	5,951	2,897	1,453
Actual Alarm Responses	3,963	3,359	273	70
Animal Control-				
Complaints Received	9,083	8,499	7,695	3,519
Animals Captured	3,072	3,180	2,629	1,205
Animal Bites Investigated	102	87	94	46
Parking Meter Collections	$ 83,060	$ 84,768	$ 78,218	$ 38,559
Overtime Parking Tickets Issued	5,702	7,622	5,312	2,260
Overtime Ticket Collections	$ 30,091	$ 42,209	$ 34,128	$ 13,987

The City of Fort Smith ARKANSAS

Fire Services



Purpose: To provide timely, effective, and efficient rescue, emergency & medical fire protection, suppression, prevention, and investigative services to the citizens of Fort Smith.

FIRE DEPARTMENT OVERVIEW:

The Mission of the Fort Smith Fire Department is to serve the community by protecting lives, property, and the environment in a safe, efficient and professional manner.

The Purpose of the Fort Smith Fire Department is to provide timely, effective and efficient fire protection, suppression prevention, education and investigation services to the citizens of Fort Smith.

The Fire Department consists of four programs: 4801 Administration, Prevention and Training, 4802 Suppression, and 4803 1/8% Sales Tax Operations and 4804 Training. The 4801 program includes management of all fire services for the city code enforcement, investigations, construction reviews, fire prevention education and inspections. Program 4802 responds to all emergencies that may occure within the City of Fort Smith. These emergencies may include fire suppression, emergency medical, rescue operations and hazardous materials releases. This program also assists citizens with fire protection and prevention problems and fire pre-plans of commercial businesses for familiarization in the event of an emergency. They are also responsible for routine maintenance and testing fire hydrants in conjunction with regular daily schedule of building, grounds, and equipment maintenance. Program 4803 includes the operating and capital costs supported by the 1/8% local sales and use tax. Personnel in this program will staff the new fire station built at Chaffee Crossing. A fire tranining facility will be funded through this program as well as the purchase of replacement apparatus for the department. Program 4804 includes the training operations that is certified through the Arkansas State Fire Academy.

The FY15 Budget is $2.7 million or 16.8% less than that FY14 Budget. The decrease is in capital purchases and construction projects that occurred in FY14. The major capital cost for FY15 is the sinking fund transfer for future fire apparatus.

The total personnel of the Fire Department is 152FTE for FY15 that is consistent with the FY14 Budget.

FIRE DEPARTMENT	ACTUAL FY 13	BUDGET FY 14	ESTIMATED FY 14	BUDGET FY 15	BUDGET FY 16
Personnel Expenditures	$ 10,185,800	$ 11,650,330	$ 11,008,336	$ 11,675,610	$ 11,850,670
Operating Expenditures	1,324,675	1,175,889	1,108,289	1,277,030	1,296,200
Operating Budget	$ 11,510,475	$ 12,826,219	$ 12,116,625	$ 12,952,640	$ 13,146,870
Capital Outlay	710,804	3,179,856	2,642,397	366,000	665,000
Budget Appropriation	$ 12,221,279	$ 16,006,075	$ 14,759,022	$ 13,318,640	$ 13,811,870
Authorized Positions	152.00	152.00	152.00	152.00	152.00

FIRE DEPARTMENT 2015 SERVICE OBJECTIVES

Administration

1. Improve public and firefighter safety, increase operational efficiency, reduce liability, and performance standards by rewriting and moderizing the Fort Smith Fire Department Operations Manual.
2. Improving our Insurance Service Office's (ISO) Fire Public Protection Classification score by implementing the Fire Department Improvement Plan released in June 2011.
3. Continue with the implementation of emergency response protocols to align with the standards of the National Fire Protection Association (NFPA) and ISO.
4. Complete the construction and begin operations of a NFPA compliant training facility with a burn building.
5. Continue to develop and implement a succesion plan for the fire department.
6. Assist the Finance Department with analysis of police and fire pension funding, and help develop overall solutions.

Name	Purpose	Target	Measurement Through June 30, 2014
Property Loss/Property Saved Report	To strive to keep property loss from fires or other incidents to a minimum	To keep property loss to less than 10%	Value of property responded to: **$171.6 Million** Total Percent Lost: **1.30%** Total Percent Saved: **98.7%**
Response Time Report	To meet NFPA and ISO Response Time Standards	To be on scene in 4 minutes or less after receipt of alarm	3 minutes 22 seconds
ISO Rating	To keep property fire insurance rates as low as possible	Public Protection Class 2 or better	Class 2 with a score of 80.28 out of 100
Fire Prevention and Education	To keep casualties and property loss from fire as low as possible through education and inspections	Children, Senior Citizens, low income, and higher risk occupancies	The Fire Prevention and Investigation Division received a grant from FEMA to purchase 600 smoke detectors for citizens in Fort Smith that fall within the target group. 428 smoke detectors have been installed as of August 1, 2014. The program will continue into 2015.
Training	To increase safety and efficiency through training	30,066 total training hours for individual and company training per year	26,557 individual & company training hours completed as of June 30

FIRE DEPARTMENT
2014 SERVICE OBJECTIVES AND OUTCOMES

Administration:

1. ***Service Objective:*** *Improve public safety and assist in holding down consumers property insurance costs by beginning construction of a new fire station at Chaffee Crossing.*

   Outcome: Fire Station 11 offically opened February 24, 2014.

2. ***Service Objective:*** *Improving our Insurance Service Office's (ISO) Fire Public Protection Classification score by implementing the Fire Department Improvement Plan released June 1, 2011.*

   Outcome: All phases of the Fire Department Improvement Plan were completed in March 2014.

3. ***Service Objective:*** *Continue with the implementation of emergency response protocols to align with the standards of the National Fire Protection Association (NFPA) and ISO.*

   Outcome: Emergency Response Protocols are constantly being reviewed and revised as necessary.

4. ***Service Objective:*** *Begin construction of a NFPA compliant training facility with a burn building.*

   Outcome: The contract for construction of the training facilitry was awarded on June 17, and construction will begin this summer.

5. ***Service Objective:*** *Begin developing and implementation of a succession plan for the department.*

   Outcome: Key personnel are being developed to provide for a smooth transition.

6. ***Service Objective:*** *Assist the Finance Department with an analysis of Police and Fire Pension Funding.*

   Outcome: An actuary has been ordered and received by the City outlining cost projections for the next 23 years. That data is being used to format a plan for future funding.

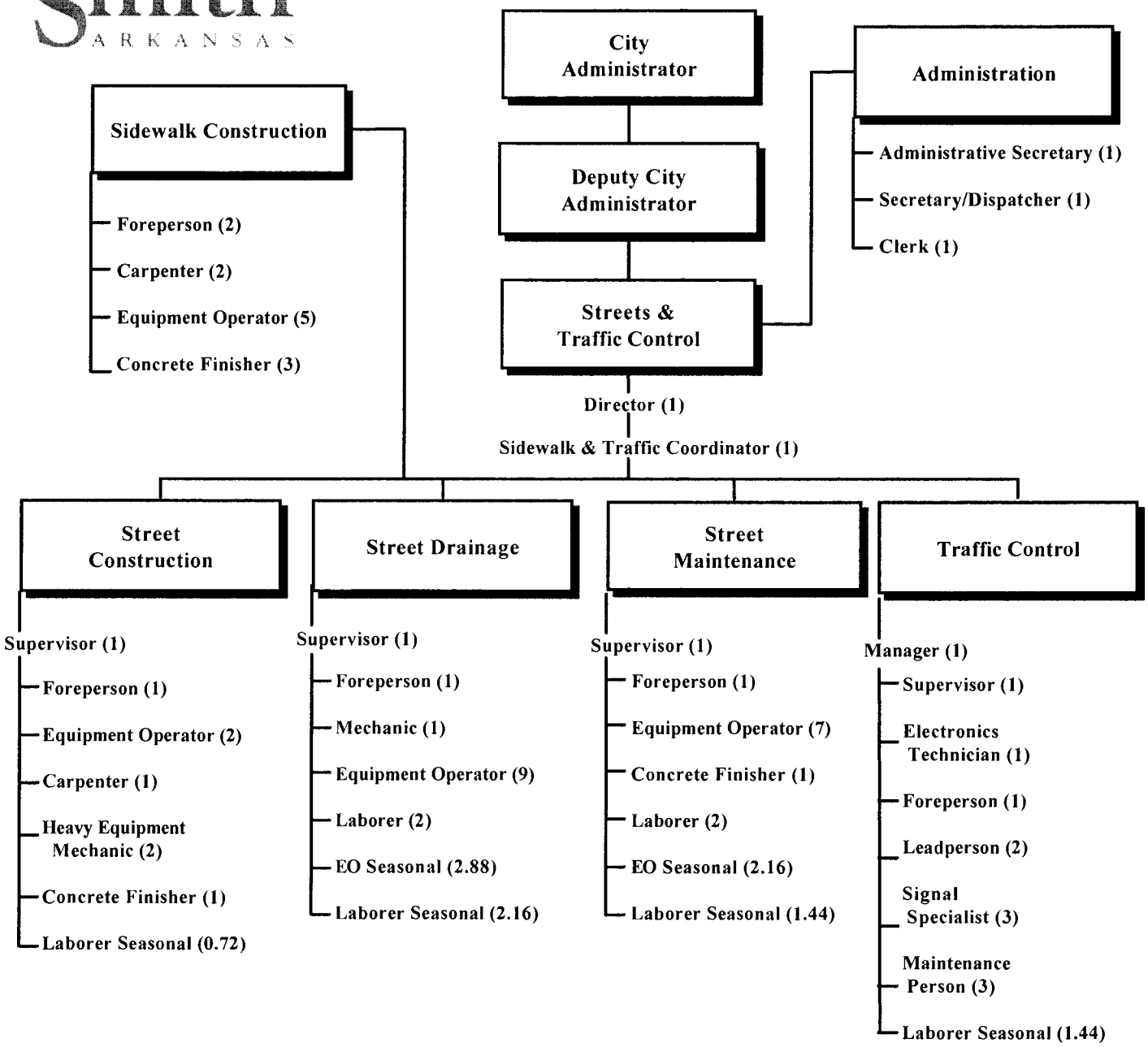
FIRE DEPARTMENT
SERVICE MEASURES/PERFORMANCE INDICATORS

	ACTUAL FY13	BUDGET FY14	ACTUAL FY14 Thru 6/30	BUDGET FY15
Alarm Responses	8,688	8,500	4,900	9,500
Number of Fires or incidents involving property loss	239	250	158	250
Value of Property Responded To	$ 73,473,624	$ 150,000,000	$ 171,582,741	$ 175,000
Total Property Loss	$ 5,920,325	$ 15,000,000	$ 2,224,121	$ 17,500,000
Total Property Saved	$ 67,553,299	$ 135,000,000	$ 169,358,620	$ 15,750,000
Total Percent Lost	8.06%	10%	1.30%	10%
Total Percent Saved	91.94%	90%	98.70%	90%

FIRE DEPARTMENT
WORKLOAD/DEMAND STATISTICS

	ACTUAL FY11	ACTUAL FY12	ACTUAL FY13	ACTUAL FY14 Thru 6/30
Alarm Statistics:				
Fire-				
Structure	188	155	130	93
Vehicle Fires	85	70	60	31
Brush, Grass, Leaves	121	128	58	77
Trash, Rubbish	60	64	38	25
Explosions, No After Fire	3	4	1	0
Outside Spill with Fire	0	0	0	0
Other Fires	18	21	17	8
Rescue and Emergency-				
Overpressure Rupture	4	4	8	1
Emergency Medical Call	5,047	5605	5,367	3,292
Locked In, Trapped	4	1	1	6
Search	2	1	1	0
Extrication	19	14	15	5
Rescue, Not Classified	309	369	13	19
Spill, Leak- No Fire	87	109	76	43
Electrical/Hazardous Response-				
Power Line Down	108	106	76	32
Arching Electric Equipment	98	91	76	44
Chemical Spill	6	3	0	1
Hazardous Condition	8	9	8	5
Smoke Removal	16	12	9	8
Other Responses:				
Animal/Rescue	0	3	9	12
Assist Police	32	27	24	30
Unauthorized Burning	148	174	112	90
Other Service Calls	172	185	192	126
Smoke Scare	162	126	93	55
Steam, Gas Mistaken for Smoke	54	41	40	42
Malicious False Alarm	9	5	4	5
Bomb Scare	8	6	8	13
Alarm Malfunction	166	134	102	52
Unintentional False	331	306	244	177
Other	816	905	991	619
Controlled Burn	10	10	7	5
Bomb Removal	20	20	19	9
Haz-Mat Investigation	20	16	15	3
Water Rescue	24	8	4	1
Construction Plan Reviews	217	183	262	190
Citizens Reached in Education Programs	14,212	16107	12,935	4,508
New Business Occupation Fire and Life Safety Inspections	673	479	469	413
Fire Safety Surveys Performed	4,644	6,303	4,753	2,391
Fire Hydrants Maintained	7,950	7,950	7,950	3,975

Operation Services Streets and Traffic Control



Purpose: To respond with efficient maintenance as emergency situations demand, and to routinely maintain streets, alleys, traffic control devices, storm drains, dedicated drainage easements and related facilities, plus order new street lights and coordinate with electric utility companies concerning street light maintenance.

STREETS AND TRAFFIC CONTROL DEPARTMENT OVERVIEW:

The Streets and Traffic Control Department is made up of seven programs: 5101 Administration, 5302 Street Construction, 5303 Street Drainage, 5304 Street Maintenance, 5305 Sidewalk Construction, 5401 Traffic Control Operations and 5403 Street Lighting. The Department is responsible for performing minor street construction projects, constructing curbs and gutters, maintaining the City's drainage system including road ditches, retention ponds, creeks and inlet streams, maintaining and upgrading all traffic control devices, constructing and repairing sidewalks, and providing and installing high visibility street signage.

The Department's major priority for 2015 is to provide the highest level of safety for the City's street, drainage and traffic control systems. The Department immediately responds to hazardous situations so that dangerous consequences are eliminated.

Total personnel for the Department in FY15 is 72.82FTE which is 1.16FTE more than FY14. The increase in positions is for additional seasonal employees.

The FY15 Budget is $292,820 or 4.4% less than the FY14 Budget. The de is in capital additions and the lower medical costs for FY15.

STREETS AND TRAFFIC CONTROL	ACTUAL FY 13	BUDGET FY 14	ESTIMATED FY 14	BUDGET FY 15	BUDGET FY 16
Personnel Expenditures	$ 3,452,377	$ 3,659,890	$ 3,551,987	$ 3,601,920	$ 3,655,960
Operating Expenditures	2,898,656	2,765,556	2,485,766	2,699,310	2,739,820
Operating Budget	$ 6,351,033	$ 6,425,446	$ 6,037,753	$ 6,301,230	$ 6,395,780
Capital Outlay	19,087	198,604	314,690	30,000	0
Budget Appropriation	$ 6,370,120	$ 6,624,050	$ 6,352,443	$ 6,331,230	$ 6,395,780
Authorized Positions	71.64	71.64	72.80	72.80	73.52

STREETS AND TRAFFIC CONTROL DEPARTMENT 2015 SERVICE OBJECTIVES

1. Continue to respond to citizens request for service in a timely, effective and efficient manner.
2. Continue to lessen the potential for property damage from flooding by regularly cleaning and clearing debris from ditches and channels, and drainage structures.
3. Continue to preserve the appearance of public property by mowing detention ponds, levees and City owned right of way and drainage easements.
4. Continue to improve the safety of the traveling public by repairing and upgrading traffic control devices (signals, signs, striping, pedestrian crosswalks, etc.).
5. Further develop a sidewalk repair plan to better plan the location of sidewalk repairs and replacements and continue to implement the year to year plan.
6. Implement a computertized work order system within the department to better sync with the utilities department and create a paperless notification system to supervisors.

STREETS AND TRAFFIC CONTROL DEPARTMENT
2014 SERVICE OBJECTIVES AND OUTCOMES

1. ***Service Objective:*** *Continue to respond to citizen's request for service in a timely, effective and efficient manner.*

   Outcome: We continue to take calls and give responses within the same day when at all possible.

2. ***Service Objective:*** *Lessen the potential for property damage from flooding by regularly cleaning and clearing debris from ditches and channels.*

   Outcome: Regular maintenance and cleaning of the storm drains and channels continues.

3. ***Service Objective:*** *Preserve the appearance of public property by mowing detention ponds, levees and City owned right of way.*

   Outcome: Mowing has proceeded as scheduled with regular crews on the street and channels daily.

4. ***Service Objective:*** *Continue to improve the safety of the traveling public by repairing and upgrading traffic control devices (signals, signs, striping, pedestrian crosswalks, etc.).*

   Outcome: Striping has proceeded and upgrades have been made to signals. All downtown controllers have been switched to a more integrated system.

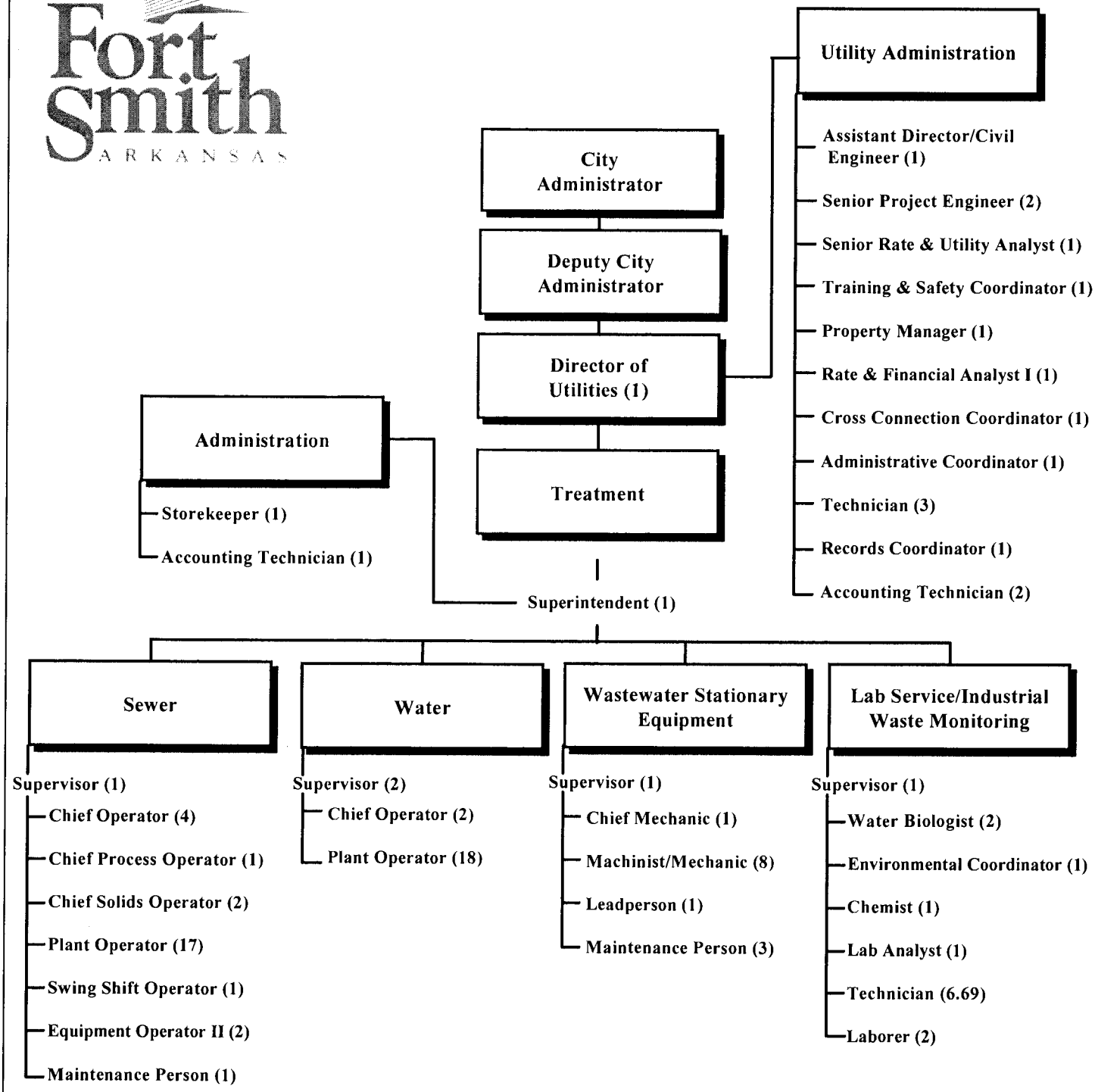
5. ***Service Objective:*** *Develop a sidewalk repair plan to better plan the location of sidewalk repairs and replacements, and obtain and utilize a second concrete truck to fully utilize sidewalk crew capabilities.*

   Outcome: Existing sidewalks have been document and rated. We are currenlt working to moce this *data into a geographical and GIS format.*

6. ***Service Objective:*** *Improve the efficiency of the snow removal program by setting up a satellite sand storage location and equipping trucks with snow plows.*

   Outcome: Two new completely integrated plow/spreader trucks have been delivered with a third *advertised for bid. This will give us four plows on the streets during an event with a backup plow.*

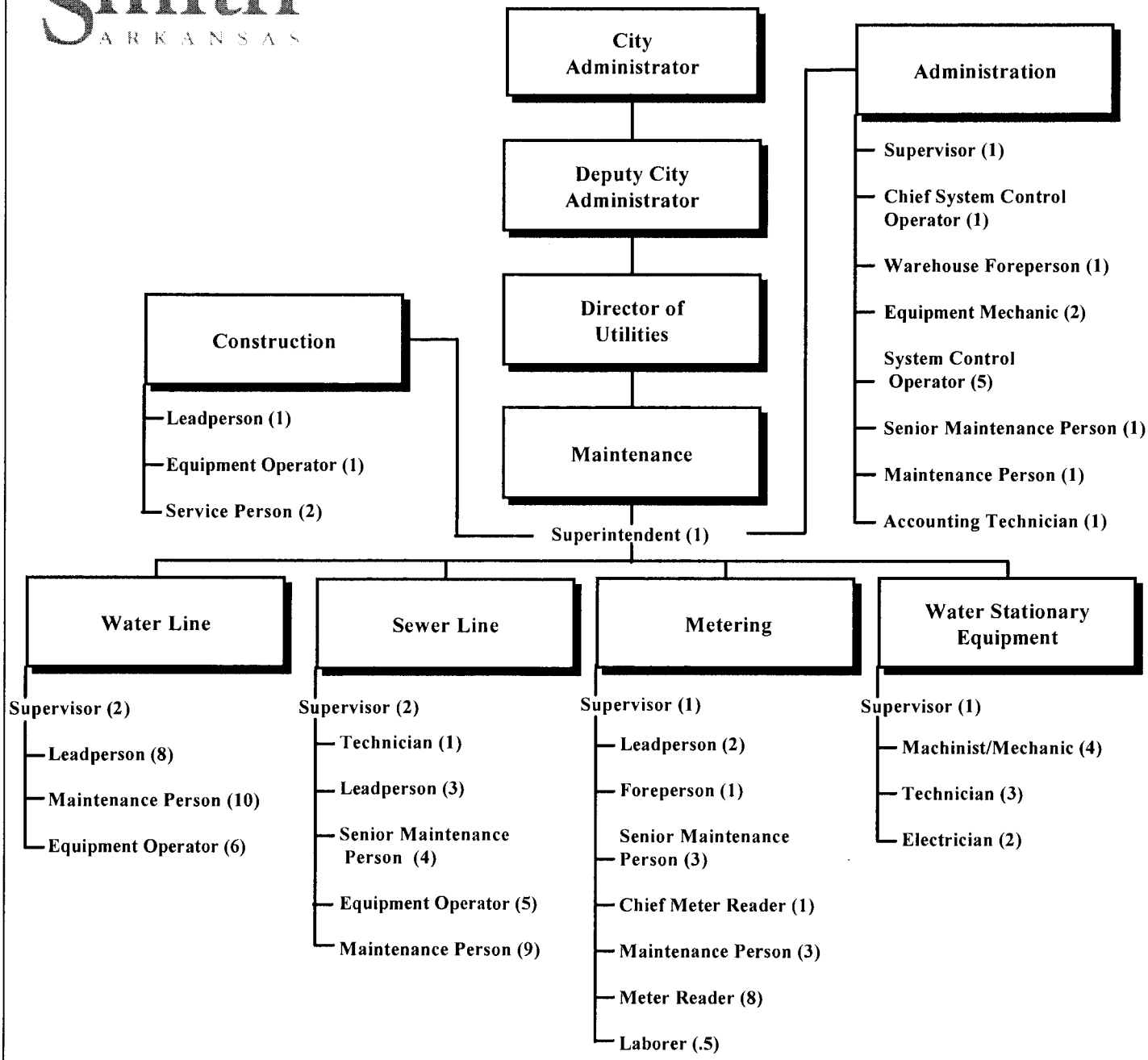
Operation Services
Water and Sewer



Purpose: To provide complete water and sewer utility services in an efficient manner, at a competitive cost while constantly improving the level of service for Fort Smith citizens, businesses, industry and the surrounding region.

The City of Fort Smith ARKANSAS

Operation Services
Water and Sewer



Purpose: To provide complete water and sewer utility services in an efficient manner, at a competitive cost while constantly improving the level of service for Fort Smith citizens, businesses, industry and the surrounding region.

WATER AND SEWER DEPARTMENT OVERVIEW:

The Water and Sewer Department is comprised of 15 programs which provide operational administration, construction management, water treatment, sewer treatment, transmission line maintenance, metering, equipment and plant maintenance, laboratory and monitoring services, transmission line construction, and debt service for revenue bonds.

The FY15 Budget is $2.2 million or 5.9% less than the FY14 Budget. The decrease is due to less capital outlay including the elimination of the $1.5 million capital transfer for neighborhood improvements. The transfer is not included for FY15 due to lower revenue in the water and sewer fund.

Total positions for the Department are 196.19 for FY15 that is the same as FY14.

WATER AND SEWER OPERATING FUND	ACTUAL FY 13	BUDGET FY 14	ESTIMATED FY 14	BUDGET FY 15	BUDGET FY 16
Personnel Expenses	$ 10,374,843	$ 11,547,900	$ 10,966,707	$ 11,435,080	$ 11,615,370
Operating Expenses	21,592,997	22,921,013	21,825,161	22,627,430	22,694,520
Operating Budget	$ 31,967,840	$ 34,468,913	$ 32,791,868	$ 34,062,510	$ 34,309,890
Capital Outlay	1,931,453	3,211,658	2,969,243	1,405,620	484,450
Budget Appropriation	$ 33,899,293	$ 37,680,571	$ 35,761,111	$ 35,468,130	$ 34,794,340
Authorized Positions	192.19	196.19	196.19	196.19	196.19

WATER AND SEWER DEPARTMENT 2015 SERVICE OBJECTIVES

1. Use innovation and improved uses of technology to better utilize resources for serving the community.
   - Continue planning, design and construction practices that assure reliability and lower operations costs.
   - Continue the development and integration of strategic management planning and benchmark assessments.
2. Cost effective execution of the Wastewater Management Plan to meet EPA required implementation schedule for wet weather wastewater treatment and collection system improvements.
   - Integrate recommendations of the Wastewater Management Plan into wastewater wet weather projects and management strategies.
   - Continue construction of wet weather improvements in Mill Creek basin for pump station capacity, equalization storage, interceptor sewers and collection system rehabilitation.
   - Complete construction and place in service the Zero Street for pump station and equalization storage wet weather improvements.
   - Complete installation of standby emergency power improvements for wastewater pump stations (except Mill Creek pump station currently under construction) and second electric circuit for the Massard wastewater treatment plant.
3. Plan for water and wastewater services to support growth and better serve neighborhoods.
   - Initiate construction for Phase 2 of the 48 inch water transmission line for the Lake Fort Smith water treatment plant.
   - Initiate construction of water and wastewater improvements to serve a riverfront soccer conplex.
   - Initiate construction of water and wastewater improvements to serve the Arkansas Osteopathic Medical College.
   - Improve water service and upgraded fire protection through line replacement projects within older residential areas.

WATER AND SEWER DEPARTMENT
2014 SERVICE OBJECTIVES AND OUTCOMES

1. ***Service Objective:*** *Use innovation and improved uses of technology to better utilize resources for serving the community. Continue planning, design and construction practices that assure reliability and lower operating costs. Continue the development and integration of strategic management planning and benchmark assessments.*

   Outcome: Ongoing process with each construction project. The strategic plan development is underway.

2. ***Service Objective:*** *Cost effective execution of the Wastewater Management Plan to meet EPA required implementation schedule for wet weather treatment and collection system improvements.*

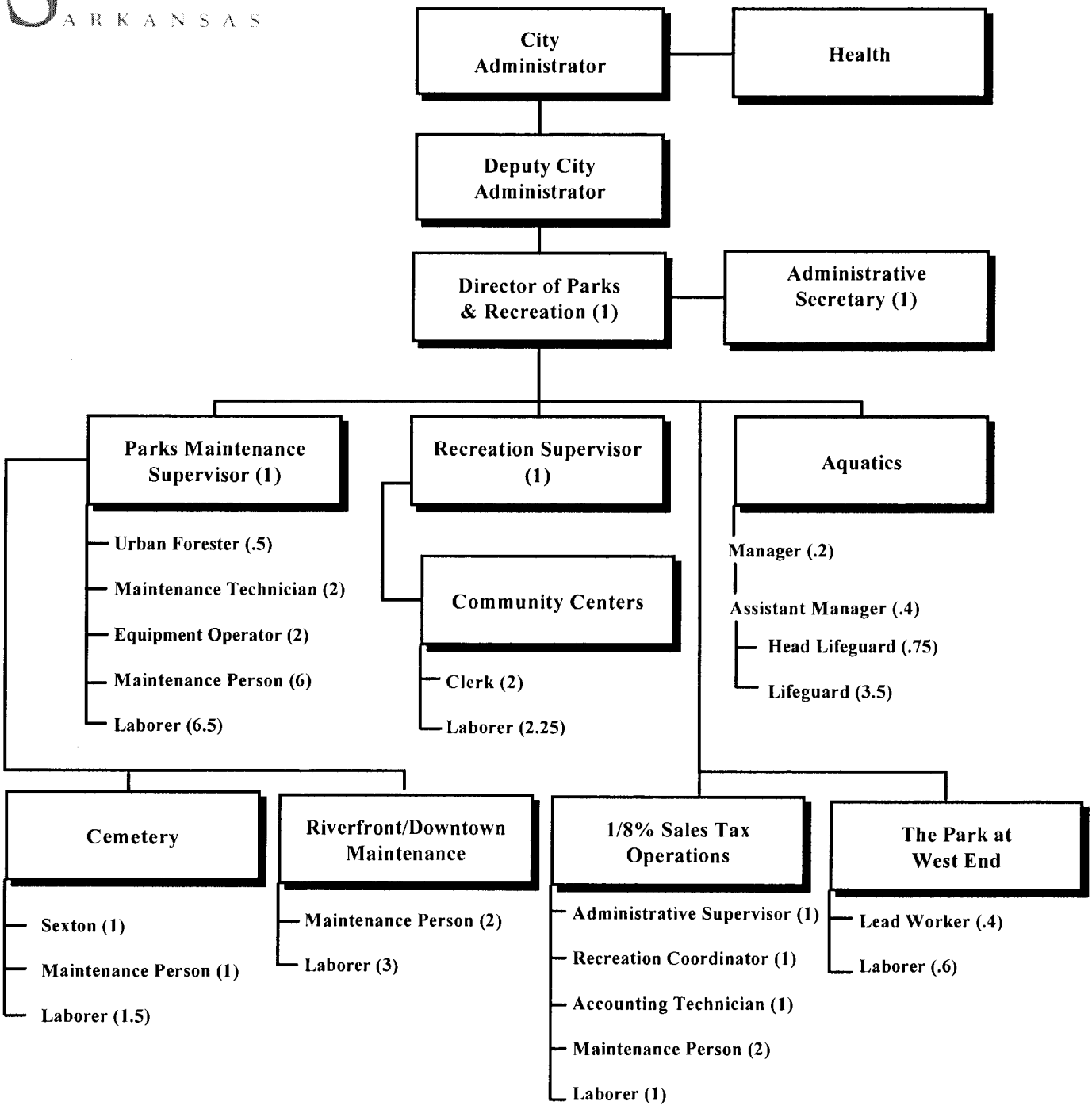
   Outcome: Update of Wastewater Management Plan in progress, Mill Creek basin for pump station and initial phases of interceptor sewers are under construction. Completed installation of of twelve to fifteen standby emergency power improvements for the wastewater pump stations and Massard treatment plant will be complete by the end of 2014. Proposed staffing levels to meet previous drafts of Consent Decree have been identified and are awaiting next counter-proposal for anticipated revisions.

3. ***Service Objective:*** *Plan for water and sewer extensions to support growth and better serve neighborhoods.*

   Outcome: Construction of the first section of the 48 inch water transmission line for Lake Fort Smith water treatment plant project bidding and award of contract will be complete by the end the third quarter. Funding sources for the design and construction of water and wastewater improvements to serve the riverfront soccer complex are being sought. Design for the next water system improvements project is in progress to improve water service and upgraded fire protection through line replacements projects in older residential neighborhoods.

The City of Fort Smith ARKANSAS

Operation Services
Parks and Recreation



Purpose: To provide quality parks, recreation, and leisure services for the diverse regional community.

PARKS AND RECREATION OVERVIEW:

The Parks and Recreation Department includes eight programs: 6101 Health, 6201 Parks Maintenance, 6202 Oak Cemetery, 6204 Community Centers, 6205 Aquatics; 6206 River Park/Downtown Maintenance, 6207 The Park at West End and6208 1/8% Sales Tax Operations. The functions of the Department include maintenance and beautification of City parks with a total park acreage of 273.21, operation of the Creekmore community center and Elm Grove community center and management of 30.27 acre Oak Cemetery which is on the register of national historic places. Also, the department manages and operates a swimming pool, a splash pad and three wading pools, manages the River Park facilities, Garrison Avenue streetscape and downtown parking areas, operates the Creekmore Train, operates The Park at West End and the Water Park.

The FY15 Budget is $2.3 million or 31% less than the FY14 Budget. The decrease is primarily due to the multi-year capital projects completed in FY14. Projects began in FY13 were completed during FY14, therefore, the amount of capital in FY14 was actually for two years.

The Department has 45.6FTE positions allocated for FY15 that includes the net addition of 0.5FTE. Three full-time positions were added to the 1/8% sales tax operations program. Elimination of 2.5FTE part-time positions occurred in that same program.

PARKS & RECREATION	ACTUAL FY 13	BUDGET FY 14	ESTIMATED FY 14	BUDGET FY 15	BUDGET FY 16
Personnel Expenditures	$ 1,441,627	$ 1,838,890	$ 1,683,352	$ 1,868,010	$ 1,896,040
Operating Expenditures	859,241	1,124,152	933,770	1,302,700	1,306,520
Operating Budget	$ 2,300,868	$ 2,963,042	$ 2,617,122	$ 3,170,710	$ 3,202,560
Capital Outlay	805,620	4,680,949	3,900,520	2,107,100	2,525,000
Budget Appropriation	$ 3,106,488	$ 7,643,991	$ 6,517,642	$ 5,277,810	$ 5,727,560
Authorized Positions	38.10	45.10	45.10	45.60	47.10

PARKS AND RECREATION DEPARTMENT GOALS

To position the City of Fort Smith to attract and retain young professionals through the utilization and enhancement of its parks, trails, and recreation programming.

PARKS AND RECREATION DEPARTMENT 2015 SERVICE OBJECTIVES

1. Provide additional recreation opportunities by completing construction and opening an aquatics center at Ben Geren Park.
2. Provide additional recreation opportunities by completing a softball tournament complex at Chaffee Crossing.
3. Provide additional recreation opportunities by designing and beginning construction of a riverfront soccer complex.
4. Provide additional recreation opportunities by constructing two new neighborhood parks.
5. Study the need for more extreme sports in parks and report findings with costs.

PARKS AND RECREATION DEPARTMENT
2014 SERVICE OBJECTIVES AND OUTCOMES

1. ***Service Objective:*** *Study the need for Kelley Stage to be expanded and determine if a permanent stage addition is needed.*

   Outcome: A report was provided to the Commission on the Riverpark addressing this subject. The Commission recommended not to pursue expansion at this time due to the amount of use and that no groups have refused to perform due to the size.

2. ***Service Objective:*** *Contract with a consultant to identify the need for extreme sports and identify funding options for planning, building, and operating these facilities.*

   Outcome: This objective will be budgeted and addressed during 2015.

3. ***Service Objective:*** *Contract a consultant with the Engineering Department to study the incorporation of bike lanes into transportation planning.*

   Outcome: Parks and Engineering staff have met with a consultant to discuss this objective.

4. ***Service Objective:*** Improve the accountability and performance of our budget by including key performance indicators for the parks department as outlined below:

KEY PERFORMANCE INDICATORS						
Parks and Recreation Department Divisions	Performance Measure	FY 2013 Actual	FY 2014 Target	FY 2014 Actual	FY 2015 Target	FY 2015 Actual
Park Maintenance 6201	Mow each park weekly during the mowing season (approx. 24)	20 (lack of rain)	24		24	
Oak Cemetery 6202	Mow the cemetery weekly during the mowing season (approx. 24)	20 (lack of rain)	24		24	
Community Centers 6204	Maintain the same number of hours reserved	5,084 Hours	5,200 Hours		5,084 Hours	
Aquatics 6205	Maintain the same revenue to expense ratio	49%	45%		45%	
Riverfront, Downtown 6206	Maintain the same level of hours reserved	3,859 Hours	3,775 Hours		3,859 Hours	
The Park at West End 6207	Maintain the same level of revenue	28,157	20,524		21,500	

5. ***Service Objective:*** *Study and make a recommendation on the re-prioritization of projects to allow for more funding for the development of trails sooner in the Capital Improvements Plan.*

   Outcome: Achieved. Funding is dedicated in the 2014 Budget and is planned in the CIP for the next five years for trail development. The West River Trail is in the 2014 and 2015 budget and the Mill Creek South Trail is planned in the CIP for 2016.

6. ***Service Objective:*** *Study and make a recommendation along with the A&P to provide seed money for a new signature event.*

   Outcome: Potential organizers of an event have been contacted.

7. ***Service Objective:*** *Study and recommend the resources needed for the department to acquire the role of Sports Council.*

   Outcome: The department would require a staff position, office set up and supplies to accomplish this objective.

8. ***Service Objective:*** *Continue to meet the goals of the Capital Improvements Plan through the dedicated funding of the sales and use tax.*

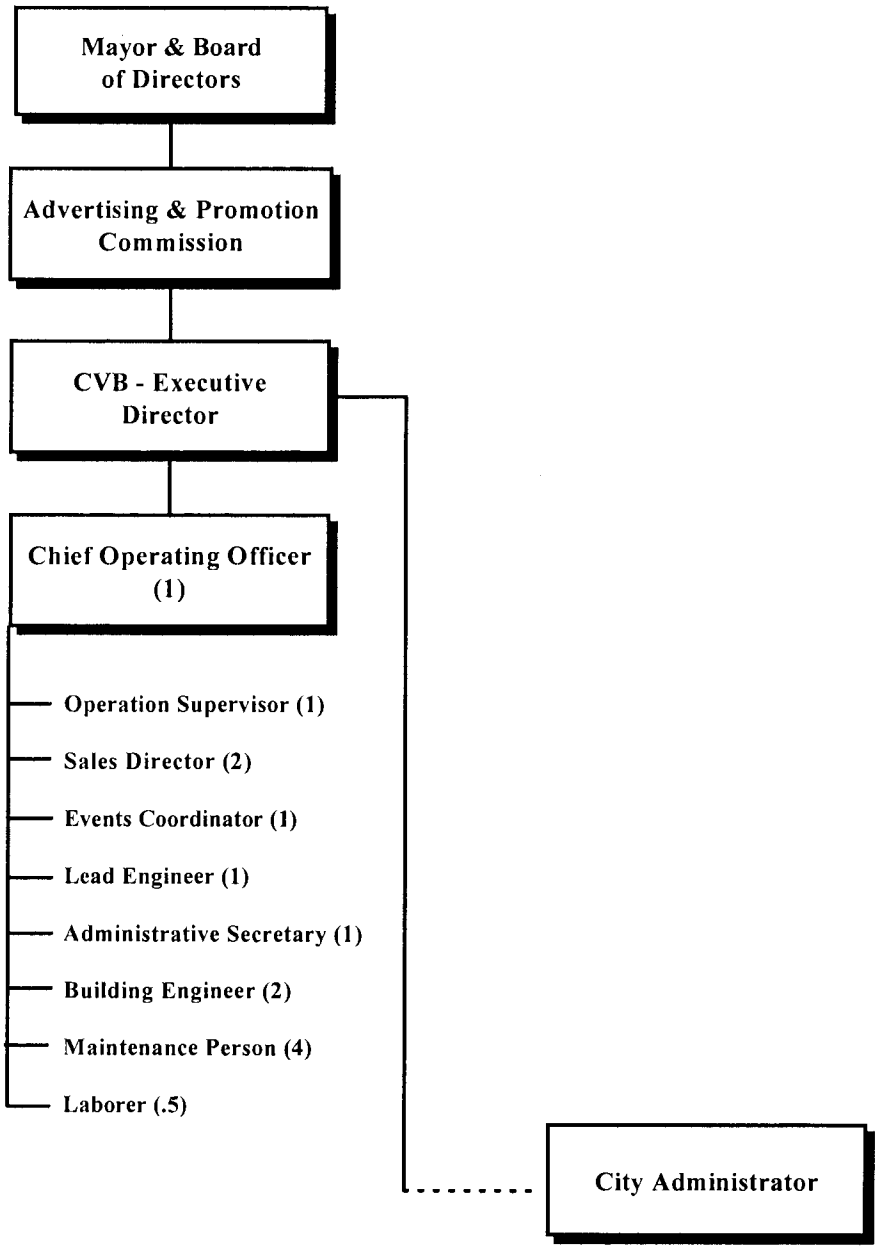
   Outcome: This objective is being accomplished and is planned in the CIP.

PARKS AND RECREATION DEPARTMENT
WORKLOAD/DEMAND STATISTICS

	ACTUAL FY13	BUDGET FY14	ACTUAL THRU 6/30	BUDGET FY15
Flowerbed Square Footage	90,242	90,242	90,242	90,242
Median Flowerbeds Maintained	165	165	165	165
Median Square Footage	330,200	330,000	330,200	330,200
Medians Maintained	60	60	60	60
Street Easements Maintained-Miles	8	8	8	8
Trees Planted	40	25	37	25
Park Acres Maintained	273.21	273.21	273.21	273.21
Park Flowerbeds Maintained	90	90	90	90
Parks	25	25	25	25
Trails	2	2	2	2
Miles	3.90	3.90	3.90	3.90
Train Revenue	$12,865	$11,500	$4,705	$11,500
Train Riders	51,460	46,000	18,820	46,000

Cemetery Spaced/Niches Sold	130	40	41	50
Cemetery Interments/Interments/ Scatterings	71	50	29	50
Cemetery Revenue	$80,712	$50,000	$31,690	$50,000
Community Center Bookings	1,189	900	488	900
Community Center Patrons	48,000	45,000	24,400	45,000
Community Center Revenue	$21,378	$35,000	$18,437	$35,000
Number of Community Centers	2	2	2	2
Aquatic Admissions	32,736	35,000	13,351	35,000
Aquatic days of Operations	84	90	28	90
Aquatic Revenue	$70,991	$70,000	$30,158	$70,000
Red Cross Class Provider Revenue	$6,459	-	-	-
Number of Swimming Pools	1	1	1	1
Number of Wading Pools	3	3	3	3
Splashpad	1	1	1	1
Riverpark Bookings	524	500	266	500
Riverpark Patrons	32,000	40,000	21,280	40,000
RiverPark Revenue	$39,220	$50,000	$21,672	$50,000
Number of Facilities	3	3	3	3
Total Events	35	70	32	70
Total Events Patrons	15,000	60,000	7,200	60,000
Private Events	22	40	26	40
Private Event Patrons	14,500	40,000	6,000	40,000
Parks and Recreation Events	13	30	6	30
Parks and Recreation Events Patron	14,000	20,000	1,200	20,000
Park at West End Revenue	$28,157	$23,000	$13,487	$23,000

Operation Services
Convention Center



Purpose: To operate the Convention Center facility in an effort to promote tourism and produce an economic impact for the City.

CONVENTION CENTER OVERVIEW:

The Convention Center, Program 6203, is responsible for operating the facility. This program is now managed by the Advertising and Promotion Commission. The personnel are charged with booking conventions, trade shows, theater performances and other events in an effort to maximize the use of the facility. The facility has a 1,331 seat theater and 40,000 square feet of exhibition space plus meeting rooms. The entire facility encompasses 145,000 square feet of space on an 18 acre campus.

The FY15 Budget is $25,644 or 1.7% more than the FY14 Budget. The increase is in the capital outlay. The City General Fund will provide $777,000 to the Convention Center Fund in FY15 as it did in FY14.

The Convention Center has 13.50FTE positions for FY15 that is the same as FY14.

CONVENTION CENTER	ACTUAL FY 13	BUDGET FY 14	ESTIMATED FY 14	BUDGET FY 15	BUDGET FY 16
Personnel Expenditures	$ 814,990	$ 818,390	$ 820,043	$ 810,420	$ 822,580
Operating Expenditures	614,276	677,546	606,121	694,560	708,630
Operating Budget	$ 1,429,266	$ 1,495,936	$ 1,426,164	$ 1,504,980	$ 1,531,210
Capital Outlay	97,809	17,000	83,789	33,600	50,000
Budget Appropriation	$ 1,527,075	$ 1,512,936	$ 1,509,953	$ 1,538,580	$ 1,581,210
Authorized Positions	13.50	13.50	13.50	13.50	13.50

CONVENTION CENTER 2015 SERVICE OBJECTIVES

1. Attract new clients and retain the curent client base by emphasizing excellent customer service. The Center team will continually seek opportunities to ensure that our customers receive the best value and service for their money
2. Next to customer service, operational efficiencies will be a top priority for every member of the staff. Each team member will establish on-going programs in their areas of responsibility to ensure maximum operational efficiencies throughout the Center.
3. Continue to capitalize on the new working relationship with the Convention and Visitors Bureau with regard to integrated marketing. The partnership allows the Center to be better poised to achieve brand recognition, credibility and greater market share. We will emphasize this new partnership in our marketing strategies to maximize our customers understanding of the benefits and opportunities this partnership creates.
4. The Center will create a positive economic impact on the community by providing quality public assembly, exhibit, theatrical performance and meeting facilities. A thriving Convention Center increases business for the local hospitality, service and restaurant sectors capturing revenue that would not be there otherwise.
5. The Convention Center will maximize revenue to allow for future growth by controlling costs, adding additional services, increasing utilization and creating a price schedule that properly reflects market and economic realities to maximize bookings and regain customers who might have chosen an alternative venue based on affordability.
6. Continue administering the client survey "report card" program designed to gather feedback about service levels and quality of facilities from our clients. Achieve minimally a 25% client response rate, garnering a completed report card from approximately 25% of our events. Maintain an overall score showing that the center meets or exceeds expectations 95% of the time in all areas of sales and planning process and operations areas.
7. In conjunction with the CVB staff, center staff will populate the Event Impact Calculator with appropriate event details within three months following the event's conclusion. This objective will ensure the CVB goal of producing/publishing measureable local/regional economic impact data in a timely fashion.

REVENUE GOALS FOR 2014

We will establish a diverse customer base that will optimize the versatility of the facility concentrating on revenue and utilization in the following categories:

		Revenue Goal	Revenue Update
25	Large Center Programs/Concerts	$ 140,000	$ 120,000
20	Exhibits and/or Tradeshows	132,000	100,000
10	State Conventions/Meetings/Events	36,500	50,000
10	Regional/National/Conventions/Meetings/Events	36,500	39,000
75	Local Events	100,000	124,000
60	Theater Events	130,000	115,000
200	Events		
	Catering/Concessions/Vending	40,000	75,000
	Total	$ 615,000	$ 623,000

REVENUE GOALS FOR 2015

We will establish a diverse customer base that will optimize the versatility of the facility concentrating on revenue and utilization in the following categories:

			Revenue Goal
36	Large Center Programs/Concerts		$129,000
14	Exhibits and/or Tradeshows		$97,000
9	State Conventions/Meetings/Events		$53,000
9	Regional/National/Conventions/ Meetings/Events		$39,000
75	Local Events		$130,000
57	Theater Events		112,000
	Catering/Concessions/Vending/Beverages		$85,000
200	Events	Total Revenue	$645,000

2015 STRATEGIES

1. Achieve goal of prospecting and qualifying at least 15 new potential clients weekly.
2. Maintain memberships with several industry related organizations such as Arkansas Society of Advertising Executives (ASAE), Religious Conference Management Association (RCMA), Collinson Media's Connect Marketplace and Rejuvenate Marketplace, and the National Guard of Arkansas Association.
3. Drive short-term booking revenue and increase awareness of the Fort Smith Convention Center by developing new client lists through referrals, social networking, internet, magazines and newspapers. Generate repeat bookings and new short-term business by maintaining communication with active client leads.
4. Provide timely and precise followup on all sales and event related inquiries. Every inquiry is a potential client. Files and communication records will be created for all inquiries regardless of the booking outcome.
5. Provide our clients with quality sales collateral to include facility portfolio, meeting space diagrams, hotel and local business and attraction information in conjunction with the Fort Smith Convention and Visitor's Bureau.
6. Market in conjunction with the Fort Smith Convention and Visitor's Bureau to have a broader reach not only locally, but regionally and nationally.
7. Work with the Fort Smith Convention and Visitors Bureau to provide walk-through tours, brochures, and facility collateral to all potential client and site selection committees.
8. Work with the Fort Smith Convention and Visitors Bureau/A&P Commission to extend incentives for conventions through the co-operative program currently in place. Groups must meet specific criteria (i.e. minimum attendance numbers, event days, meeting room rentals) to be considered for funding assistance from sleeping rooms that can help cover the Fort Smith Convention Center rental costs.
9. Participate in industry trade shows to develop a high level of awareness of the Fort Smith Convention Center as a meeting and convention destination through participation in industry trade shows with colleagues from the Fort Smith Convention and Visitor's Bureau as well as networking at local events.

10. Maintain memberships in organizations that promote local development and growth, such as Chamber of Commerce, Western Arkansas Mountain Frontier (WAMF), International Association of Venue Managers and Arkansas Hospitality Association (AHA).
11. Remain abreast of industry information to discover new event/booking trends that could be successful in the Fort Smith/River Valley area.
12. Maintain continuous assessment of the facilities, schedule regular servicing of equipment, provide ongoing preventive maintenance and seek out energy efficiency opportunities.
13. Establish relationships with convention center sales/operations staff at facilities in Hot Springs, Little Rock and other regional cities to expose show routing opportunities previously not explored.
14. Regularly attend the Chamber sponsored networking events, First Friday Breakfast meetings and business after hours activities; all provide oportunity for sales staff to make meaningful business connections and create business for the Convention Center.

CONVENTION CENTER
2014 SERVICE OBJECTIVES AND OUTCOMES

1. ***Service Objective:*** *Attract new clients and retain current client base with excellent customer service. Seek new opportunities to ensure clients receive the best value and service for their money.*

   Outcome: Achieved and ongoing.

2. ***Service Objective:*** *Next to customer service, operational efficiencies will be a top priority for staff. Each team member will establish ongoing programs in their areas of responsibility to ensure maximum operational efficiencies throughout the Center.*

   Outcome: Achieved and ongoing.

3. ***Service Objective:*** *Capitalize on the new working relationship with the Convention and Visitors Bureau with regard to integrated marketing. Partnership allows the Convention Center to be better poised to achieve brand recognition, credibility and greater market share. Emphasis will be placed on the new partnership in marketing strategies to maximize customers understanding of the benefits and opportunities the partnership creates.*

   Outcome: Achieved and ongoing.

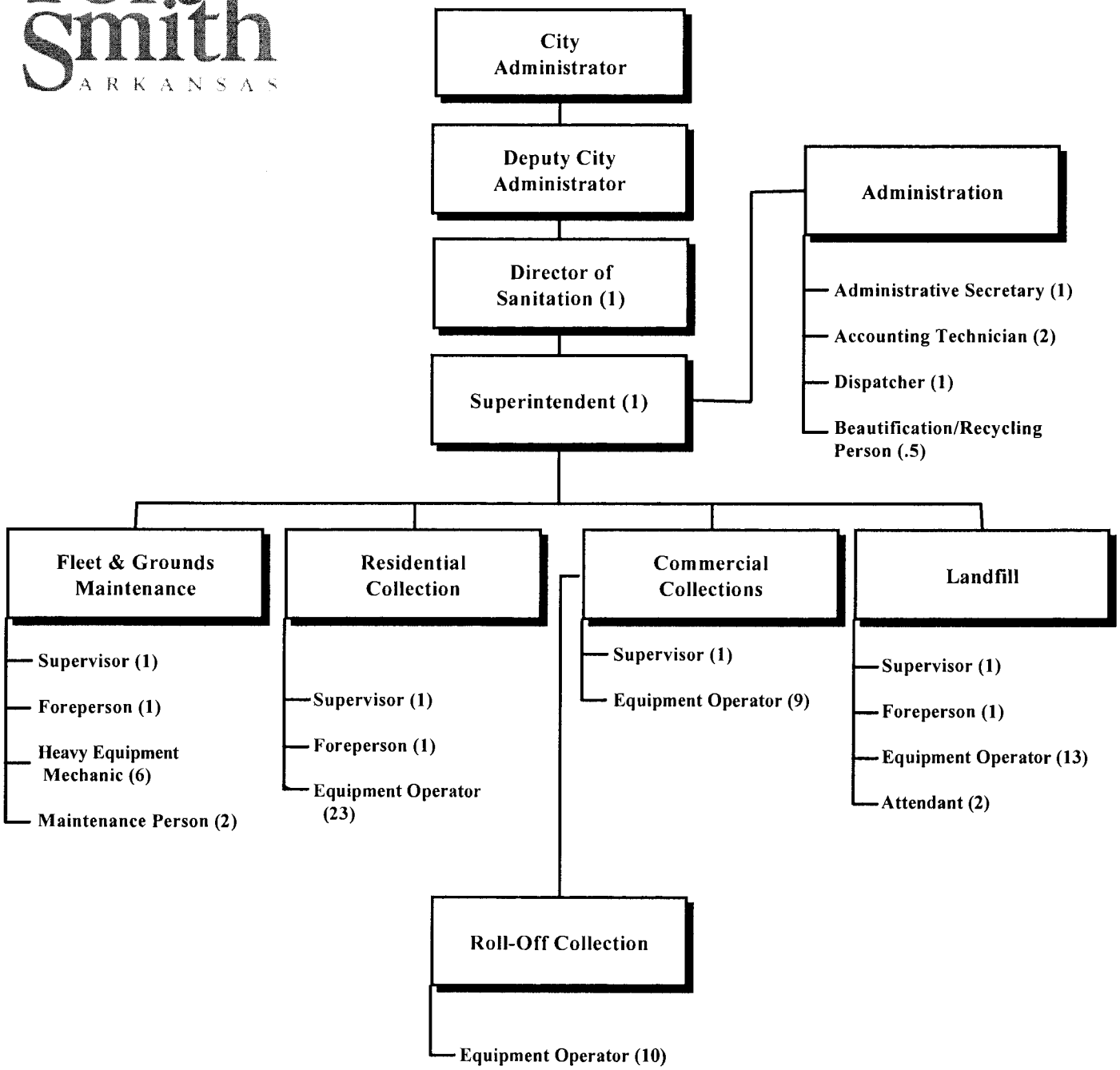
4. ***Service Objective:*** *Create a positive economic impact on the community by providing quality public assembly, exhibit, theatrical performance and meeting facilities. Future capital needs for replacements have been identifed to ensure the facility is up to date.*

   Outcome: Achieved and ongoing.

5. ***Service Objective:*** *Maximize revenue to allow for future growth by controlling costs, additional services, increasing utilization and creating a price schedule that properly reflects the market and economic realities to maximize bookings and regain customers who may have chosen alternative venues based on affordability.*

   Outcome: Achieved and ongoing.

Operation Services
Sanitation



Purpose: To collect and dispose the City and region's solid waste in a safe, efficient, environmentally sound and legal manner.

SANITATION DEPARTMENT OVERVIEW:

The Sanitation Department is comprised of six programs: 6301 Administration, 6302 Residential Collection, 6303 Commercial Collection, 6304 Fleet Maintenance, 6305 Sanitary Landfill and 6307 Roll-Off Collection. The Department manages and coordinates the solid waste collection and disposal system within the Solid Waste Management District. The Department manages the recycling program, coordinates construction of landfill expansions, provides pick-up service for residential, commercial, and industrial accounts for solid waste and recyclables and provides for disposal of solid waste.

The FY15 Budget is $1.5 million or 13.4% less than the FY14 Budget. The decrease is due to anticipated lower overtime and contract lablr costs in FY15, expected decrease in equipment repair costs, and less capital outlay.

The Sanitation Department has 78.50FTE positions for FY15 that is consistent with FY14.

SANITATION DEPARTMENT	ACTUAL FY 13	BUDGET FY 14	ESTIMATED FY 14	BUDGET FY 15	BUDGET FY 16
Personnel Expenses	$ 4,697,649	$ 4,770,230	$ 4,912,114	$ 4,530,410	$ 4,598,400
Operating Expenses	3,398,229	4,439,273	4,650,191	4,191,990	4,249,600
Operating Budget	$ 8,095,878	$ 9,209,503	$ 9,562,305	$ 8,722,400	$ 8,848,000
Capital Outlay	1,385,179	1,955,530	1,292,098	946,500	450,000
Budget Appropriation	$ 9,481,057	$ 11,165,033	$ 10,854,403	$ 9,668,900	$ 9,298,000
Authorized Positions	78.00	78.50	78.50	78.50	78.50

SANITATION DEPARTMENT 2015 SERVICE OBJECTIVES

1. Continued expansion and increase participation of the Residential Automated Refuse Collection Program.
2. Increase participation of local businesses in the Operation GO (Green Office) commercial recycling program.
3. Begin planning for a Citizens Convenience Center to improve customer safety and wait times, as well as allow for segregation of the solid waste stream to assist in the migration from primary solid waste disposal towards a materials management diversion and benficial reuse program.
4. Continue to promote residential, commercial, industrial and regional sanitary landfill services through various media outlets, including television and radio advertisements.
5. Continue updating and implementing upgrades suggested in the 2014 comprehensive regional sanitary landfill environmental audit.

SANITATION DEPARTMENT
2014 SERVICE OBJECTIVES AND OUTCOMES

1. ***Service Objective:*** *Continue expansion of and increase participation in the Residential Automated* Recyclables Collection Program.

   Outcome: The program was expanded by 963 households in January. The department was awarded a recycling grant in March, and as a result, 1,500 additional carts will be disributed in the last quarter of 2014.

2. ***Service Objective:*** *Increase participation of local businesses in the Operation GO (Green Office) commercial* recyclables collection program.

   Outcome: Recyclables collection tonnage for Operation GO has increased by 7.9%.

3. ***Service Objective:*** *Complete construction of the regional sanitary landfill scale facility.*

   Outcome: Construction should be complete by the end of the 3rd quarter of 2014.

4. ***Service Objective:*** *Improve safety and security of and access to the regional sanitary landfill, as required by state permit, by redesigning the gate and entrance to the facility to include an access control system traffic calming devices, and continued expansion of video survellience systems.*

   Outcome: Bids for this project will be solicited in August and the project should be complete in November.

5. ***Service Objective:*** *Create a marketing plan to promote commercial and industrial collections and regional* sanitary landfill services.

   Outcome: Marketing efforts such as new signage, sales packets and education videos were completed. This overall marketing plan will be completed in 2015.

6. ***Service Objective:*** *Conduct a comprehensive regional sanitary landfill environmental audit.*

   Outcome: The audit has been completed, updating and detailed plans to address issues with original conceptual drawings from the 1990's, as well as creation of a closure and fill plans for better future cell planing.

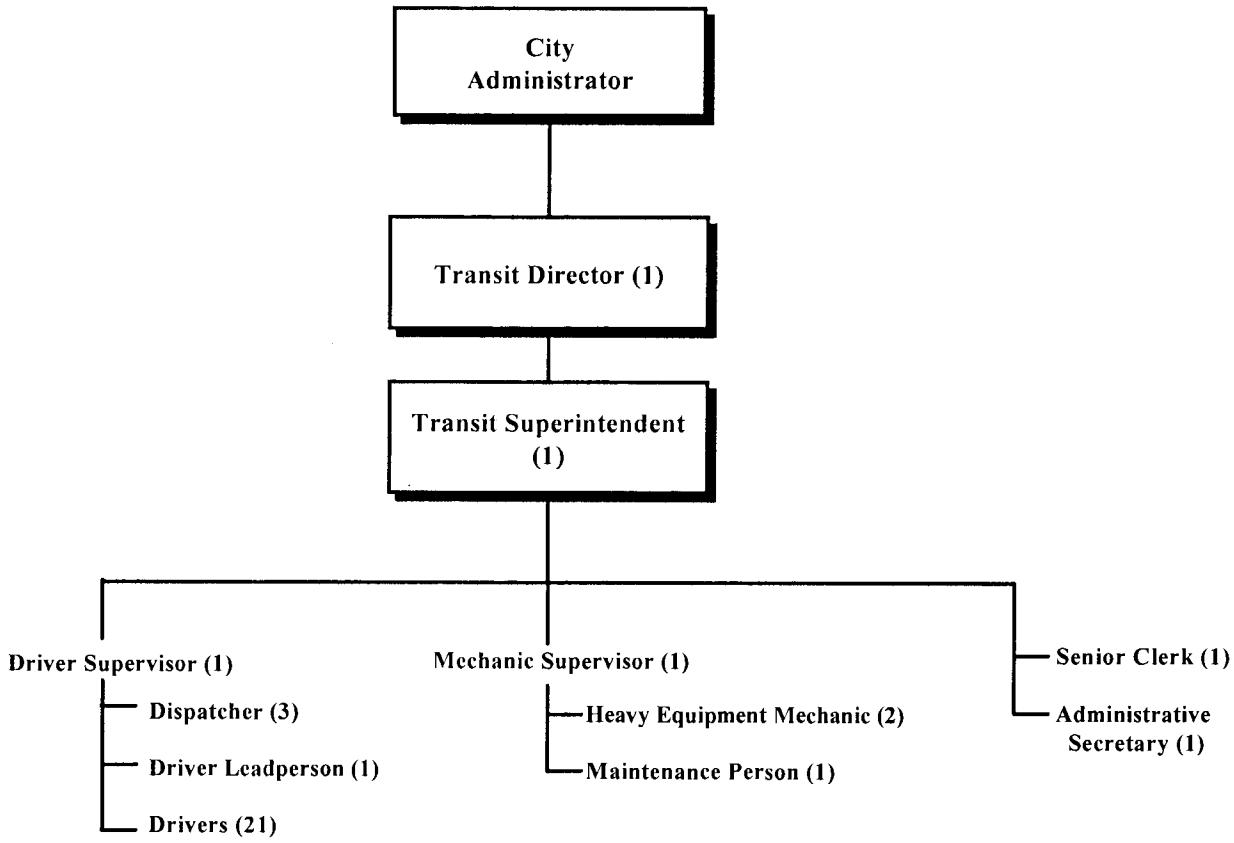
Department of Sanitation
Key Performance Indicators

	Actual FY13	Estimated 2014	Target 2015
Cubic Yards of Residential Recyclables Diverted from the Landfill	15,867	13,393	13,750
Cubic Yards of Residential Yard Waste Diverted from the Landfill	24,933	25,100	25,250
Residential Collections Serviced by the Trouble Shooter per Day	291	275	225
Cubic Yards of Commercial Recyclables Diverted from the Landfill	6,329	6,450	6,550
Gallons of Diesel Fuel Consumed per 1,000 Customers (Residential, Commercial, Industrial Collections)	502	549	500

Other Performance Indicators / Service Measures

	Actual FY13	Estimated 2014	Target 2015
Residential Accounts			
Residential Accounts	26,808	26,955	27,150
Requests for Dial-A-Truck	3,622	3,200	3,100
Tons of Residential Refuse Collected Per Year	21,899	26,996	26,000
Commercial Container Accounts:			
Tons Collected Per Week	377	368	375
Tons Collected Per Year	19,624	19,158	19,500
Industrial Roll-Off Accounts:			
Tons Collected Per Week	772	848	860.58
Tons Collected Per Year	40,164	44,072	44,750
Landfill Operations			
Tons of Refuse Disposed at Landfill Per Year	228,701	239,256	240,000
Tons of Yard Waste Diverted from Landfill	7,868	8,994	9,250

Operation Services
Public Transit



Purpose: To provide for the operations of the City's transit system to meet citizen transportation needs.

TRANSIT DEPARTMENT OVERVIEW:

The Transit Department, Program 6550, is responsible for the operation of the City's bus system to provide transportation for its citizens. The Department currently operates 19 buses on fixed routes and by demand response.

The FY15 Budget is $29,127 or 1% less than the the FY14 Budget. The decrease is attributable to lower operating costs.

The total personnel in the Department is allocated at 34FTE for FY15 that is consistent with FY14.

TRANSIT DEPARTMENT	ACTUAL FY 13	BUDGET FY 14	ESTIMATED FY 14	BUDGET FY 15	BUDGET FY 16
Personnel Expenditures	$ 1,654,795	$ 1,793,650	$ 1,764,676	$ 1,818,400	$ 1,845,680
Operating Expenditures	521,384	648,427	581,344	554,000	562,310
Operating Budget	$ 2,176,179	$ 2,442,077	$ 2,346,020	$ 2,372,400	$ 2,407,990
Capital Outlay	551,026	217,700	120,955	258,250	300,000
Budget Appropriation	$ 2,727,205	$ 2,659,777	$ 2,466,975	$ 2,630,650	$ 2,707,990
Authorized Positions	36.00	34.00	34.00	34.00	34.00

TRANSIT DEPARTMENT 2015 SERVICE OBJECTIVES

1. Restructure existing routes to accommodate a new bus route that serves the aquatics center and area businesses on Zero Street and Phoenix Avenue.
2. Research and implement new scheduling software with additional technology features to better serve the riding public.
3. Implement key performance indicators for 2015 as outlined below:

Key Performance Indicators 2015

NAME	PURPOSE	PERFORMANCE	TARGET
Safety and Security	Maximize the ability to provide a more safe and secure transit service.	Certify staff to become a nationally accredited Safety and Security Officer.	Improve safety and security by performing an assessment of existing operations, identifying strengths and areas of improvement, and improving our current safety, security and emergency preparedness programs.
Marketing and Communications	Enhance community outreach.	Create a transit outreach campaign to connect with individuals and local businesses through various media outlets.	Improve the management of public information and marketing techniques and improve the Title VI and Disadvantaged Business Enterprise (DBE) community outreach processes.

TRANSIT DEPARTMENT
2014 SERVICE OBJECTIVES AND OUTCOMES

1. ***Service Objective:*** *Research new scheduling software applciations that provide tools and options for real time public access electronically.*

   Outcome: Staff is consulting with its current software provider to determine what enhancements may be available. The department is arranging demonstrations from other software providers to research new scheduling software products.

2. ***Service Objective:*** *Convert more buses to compressed natural gas.*

   Outcome: In May, staff ordered new buses from the Arkansas Highway and Transportation Department. Upon delivery in early 2015, the buses will be converted to CNG.

3. ***Service Objective:*** *Plan and design a seasonal bus route in anticipation of the opening of the aquatics center.*

   Outcome: Staff is currently developing route options and cost estimates to discuss with the Transit Advisory Commission at their 3rd quarter meeting in September.

4. ***Service Objective:*** Implement key performance indicators for 2014 as outlined below:

NON-DEPARTMENTAL

NON-DEPARTMENTAL	ACTUAL FY 13	BUDGET FY 14	ESTIMATED FY 14	BUDGET FY 15	BUDGET FY 16
Personnel Expenditures	$ 0	$ 0	$ 0	$ 0	$ 0
Operating Expenditures	4,481,857	3,935,365	3,860,936	3,716,390	3,827,725
Operating Budget	$ 4,481,857	$ 3,935,365	$ 3,860,936	$ 3,716,390	$ 3,827,725
Capital Outlay	6,524,464	1,439,304	1,907,532	1,356,111	2,150,000
Budget Appropriation	$ 11,006,321	$ 5,374,669	$ 5,768,468	$ 5,072,501	$ 5,977,725
Authorized Positions	0.00	0.00	0.00	0.00	0.00

The Non-Departmental budget contains funds for a variety of activities and programs which are not related to any one of the traditional departmental programs. Funds are provided for outside agencies which provide services to the community.

Funds are also budgeted for transfers for capital improvements, the parking programs and the cleanup of unsightly property. The County Sales Tax commitments for the public library and senior citizen services are budgeted in this program.

The Non-Departmental budget is allocated among the four operating funds as listed on the following page.

GENERAL FUND

Allocation to Outside Agencies	162,000		
Port Authority Insurance & Advertising	8,500		
Fort Smith Museum of History - Utilities	20,000		
SRCA, Inc. Social Services	176,207		
Transfer to Cleanup/Demolition	90,000		
Transfer to Convention Center Fund	777,000		
Property Insurance Deductible	5,000		
Fort Chaffee Redevelopment Authority	88,500		
Western Arkansas Regional Intermodel Authority (RITA)	37,025		
Fort Smith Public Library-6% County Sales Tax Allocation	934,828		
US Marshals Museum	50,000		
Area Agency on Aging	50,000		
Project Compassion	7,500		
Sub-Total		2,406,560	

STREET MAINTENANCE FUND

50/50 Sidewalk Repair Program	$ 20,000		
DRIPP	10,000		
Sinking Account	366,575		
Property Insurance Deductible	5,000		
Transfer to General Fund	90,610		
Sub-Total		492,185	

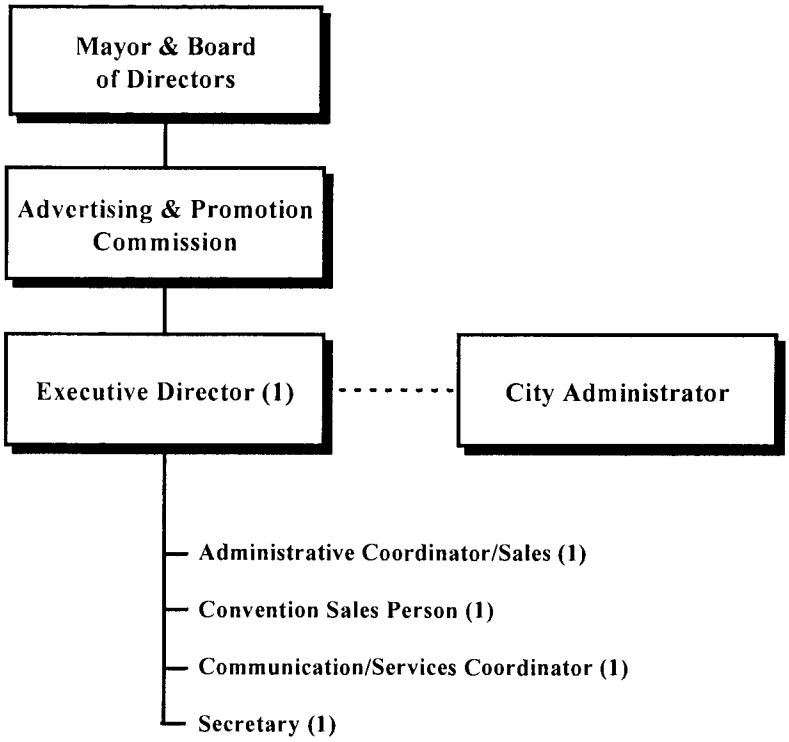
WATER AND SEWER OPERATING FUND

James Fork Association-Annual Payment Per Agreement	258,000		
Property Insurance Deductible	15,000		
Transfer to General Fund	90,610		
		363,610	

SANITATION OPERATING FUND

Transfer to Sanitation Sinking Fund for Equipment Replacement	989,536		
Transfer to Sanitation Sinking Fund for Closure/Postclosure Care Costs	250,000		
Transfer to Cleanup/Demolition Fund	470,000		
Transfer to General Fund	90,610		
Property Insurance Deductible	10,000		
Sub-Total		1,810,146	
GRAND TOTAL			$ 5,072,501

Non-Departmental Convention and Visitors Bureau



Purpose: To improve the economy of the community and the local hospitality industry by attracting visitors, meetings, conventions and events to the City.

CONVENTION AND VISITORS BUREAU OVERVIEW:

The Convention and Visitors Bureau serves under the direction of the City's Advertising & Promotion Commission. The Commission includes two members of the governing body of the City and five citizens associated with the tourism industry such as hotel managers and restaurant operators. The City assesses a 3% occupancy tax on hotels and motels within the City. The rate was 2% until September 15, 2001. The Bureau is charged with the promotion of tourism activities in the City.

The FY15 Budget is $72,310 or 9.4% more than the FY14 Budget. The increase is in the operating costs for the program.

The authorized positions for FY15 total 5.0FTE which is the same as FY14.

CONVENTION & VISITORS BUREAU	ACTUAL FY 13	AMENDED BUDGET FY 14	ESTIMATED FY 14	BUDGET FY 15	BUDGET FY 16
Personnel Expenditures	$ 351,700	$ 360,800	$ 360,902	$ 357,930	$ 363,300
Operating Expenditures	399,530	407,470	388,830	475,650	482,790
Operating Budget	$ 751,230	$ 768,270	$ 749,732	$ 833,580	$ 846,090
Capital Outlay	0	0	0	7,000	0
Budget Appropriation	$ 751,230	$ 768,270	$ 749,732	$ 840,580	$ 846,090
Authorized Positions	5.00	5.00	5.00	5.00	5.00

CONVENTION AND VISITORS BUREAU 2015 SERVICE OBJECTIVES

1. Continue to maximize transient guest tax receipts through aggressively marketing the Fort Smith area's hospitality facilities and attractions to convention/event, corporate and leisure travel markets.
2. Continue to develop and maintain a database of planners in the convention and corporate markets whose business will positively impact the Fort Smith area economy and enhance the quality of life for area citizens.
3. Continue to build on cooperative relationships with all Fort Smith area businesses, especially those business partners critical to the area's hospitality industry.
4. Ensure a positive guest experience by connecting the guest with quality products or services provided by our Fort Smith area business partners.
5. Take a leading role in the Fort Smith economic development efforts through interface with those involved in development efforts, particularly on a regional level in surrounding counties in both Arkansas and Oklahoma.
6. Educate local and area business leaders and state/regional event planners as to the Fort Smith Bureau's role in assisting with attracting and servicing events in Fort Smith.
7. Take an active role in "destination development" efforts to add tourist attractions to the Fort Smith area. Continue to take a leading role in development of the United States Marshals Service National Museum in Fort Smith and the Historic Fort Chaffee Barber Shop. Continue planning to adjust our marketing efforts to feature the museums as primary attractions in the region as they develop.
8. Ongoing refinement of the communications program to maximize Fort Smith's exposure to all target audiences through standard marketing practices both in print and on the worldwide web.
9. Grow our presence in all versions of internet social media vehicles.
10. Place top priority on responding to the economic conditions in the local market by adjusting marketing plans based on funding. Grow the reserve A&P fund account as much as possible.
11. Continue to take an active role as much as possible in guaranteeing the continued availability of quality meeting and exhibit space and service at the Fort Smith Convention Center and the Kay Rodgers Park Expo Facility.
12. Place increased emphasis on rebooking successful events, particularly those that comprise a two state region of attendees of Arkansas and Oklahoma memberships, taking advantage of our geographic location as a "border destination".
13. Capture on a regular basis, past event statistics for use in the Event Impact Calculator to maximize our knowledge of the economic value of hosted events.

CONVENTION AND VISITORS BUREAU
2015 SERVICE MEASURES/PERFORMANCE INDICATORS

1. Maximize the exposure of Fort Smith through advertisements and articles about the City of Fort Smith and its hospitality offerings.
2. Increase the number of leads provided to the Fort Smith Convention Center and hospitality community by 10% to 146.
3. Contribute to the increase in Fort Smith area hotel occupancy through and increase in convention/event guests. Influence achievement in 3% occupany tax to a minimum of $770,000.
4. Increase the numbert of citywide convention/event proposals by 20% to 46.
5. Increase the number of motor coach tour groups into the Fort Smith area by 10% to 81.
6. Increase the number of guests to the Fort Smith Visitor Information Center, "Miss Laura's" and Chaffee Barber Shop by 3% to 14,214.
7. Influence a consistent monthly increase in web site and Facebook activity.

CONVENTION AND VISITORS BUREAU
2014 SERVICE OBJECTIVES AND OUTCOMES

SERVICE OBJECTIVE	OUTCOME			
	Actual FY13	**Budget FY14**	**Estimated FY14**	**Budget FY15**
1. Maximize exposure of the Fort Smith area through advertisements & articles about the City of Fort Smith hospitality offerings.	2,269 column inches of editorial	2,000 column inches of editorial	Through June 2,432 inches editorial	3,000 column inches of editorial
2. Increase number of leads provided to the Fort Smith Convention Center and the Fort Smith Hospitality Community by 10%.	150 leads (2012-2013)	165 leads (2013-2014)	133 leads (2013-2014)	146 leads (2014-2015)
3. Contribute to an increase in Fort Smith area hotel occupancy through an increase in convention/event guests.	Room Tax $731,057	Room Tax $768,000	Room Tax $307,122 Jan-May	Room Tax $770,000
4. Increase the number of city-wide convention/event proposals by 20%.	36 (2012-2013)	43 (2013-2014)	39 (2013-2014)	46 (2014-2015)
5. Increase the number of tour groups into the Fort Smith area by 10%.	62	74	26 Thru June	46 (2014-2015)
6. Increase the number of guests to the Fort Smith Visitor Information Center, "Miss Laura's" and Chaffee Barber Shop attraction by 3%.	12,860	13,800	6,364 Thru June	14,214
7. Influence a consistent monthly increase in web site and Facebook activity				
Web site hits	54,254	TBD	38,751	50,000
Facebook Fans	5,692		5,929	6,200
Pageviews	125,532		67,057	135,000

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CAPITAL IMPROVEMENT PROGRAM

This section includes highlights of the City's FY15 Capital Improvement Program for the Sales Tax Fund, the Water and Sewer Capital Improvement Projects Fund, the Sales and Use Tax Bond Construction Funds, Sanitation Sinking/Landfill Construction Fund, the Tilles Park Fund, and the Parking Authority Fund. Also included is a schedule of capital outlay included in the operating programs for FY15. The Parks CIP Schedule, the sinking fund activity for the Street Maintenance Fund and the Sanitation Operating Fund, and the impact of capital spending on the operating budget are also included in this section.

Capital Improvement Program

Introduction

The City's major capital improvements are provided by the Sales Tax Fund, the Water and Sewer Capital Improvement Projects Fund, the Sales and Use Tax Bond Construction Fund, the Sanitation Sinking/Landfill Construction Fund, the Tilles Park Fund and the Parking Authority Fund. The current year projects for each fund are highlighted within this section. Additionally, the capital outlay included in the operating budget as well as sinking fund depreciation and planned purchases for the Street Maintenance Fund and the Sanitation Operating Fund are presented in this section.

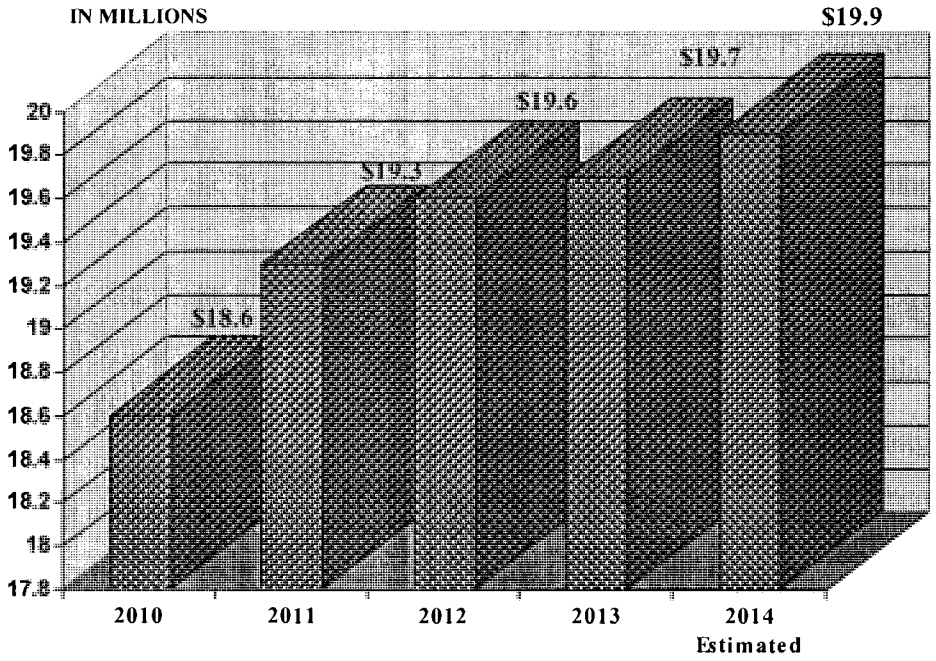
Sales Tax Fund

The Board of Directors approved the five year Capital Improvement Program (CIP) for the Sales Tax Fund in October 2014. The FY15 CIP for the sales tax street program was included in the approval document Resolution No. R-136-14.

Funding for the program is provided by a one cent local sales tax which was approved by voters in September 1985 and became effective November 1, 1985. The tax was reaffirmed on October 10, 1995 and May 10, 2005 for an additional ten years. The city plans to ask citizens to extend the tax for an additional ten (10) years in May 2015. The purpose of the program is to repair, maintain and improve the City's streets, bridges, and associated drainage. The tax is restricted for these uses.

The revenue generated by the Sales Tax for the past five years is indicated in the graph below.

Sales Tax Revenues



The estimated sales tax revenue for 2015 is $19.9 million which represents a 1% increase over the estimated 2014 tax revenue of $19.7 million. Interest earnings and other revenue for 2015 are estimated at $5.3 million and the beginning fund balance is estimated to be $24.9 million. Therefore, total resources available for 2015 are $50.1 million. Of this amount, $12 million is estimated as the ending fund balance at December 31, 2015 which represents funds available for contingency and for future years' projects. Total project funds available are $38.1 million and will be used for the 2015 program allocated as follows:

FY15 Program:	
Neighborhood Overlays and Reconstruction	$ 11.3 million
Neighborhood Drainage Improvements	7.1
Intersection Signal Improvements	0.9
Multi-Year and/or Major Projects	15.5
Special Projects	0.4
Administrative Costs	2.7
Overlays by Street Department	0.2
	$ 38.1 million

The 2015 neighborhood overlays and reconstruction projects are as follows:

Street	From	To	Length (linear feet)	Cost
74th Street	Rogers Ave.	Euper Lane	3,668	$ 556,082
Leigh Ave.	Phoenix Ave.	Airport Blvd.	1,235	161,922
Birnie Ave.	End of Road	End of Road	849	100,182
47th Street	Birnie Ave.	Wirsing Ave.	311	36,698
48th Street	Birnie Ave.	Wirsing Ave.	310	36,580
South X Street	54th Street	58th Street	1,324	156,232
Carthage Street	21st Street	Boston Street	1,245	220,365
Carthage Circle	Carthage Street	Carthage Street	401	55,205
Dodson Ave.	Towson Ave.	Greenwood Ave.	5,277	1,053,596
South L Street	10th Street	Towson Ave.	681	96,150
South M Street	10th Street	Towson Ave.	607	91,522
11th Street	South O Street	South J Street	1,893	269,289
Ft. Chaffee Blvd.	Taylor Ave.	City Limits	2,025	438,075
Albert Pike Ave.	Virginia Ave.	Midland Blvd.	1,542	242,608
Spradling Ave.	27th Street	Mussett Rd.	2,669	349,936
Russell Street	29th Street	Mussett Rd.	1,927	227,386
52nd Street	Grand Ave.	North O Street	2,663	471,351
Division Street	10th Street	Midland Blvd.	358	79,794
Houston Street	16th Street	Jenny Lind Rd.	1,295	178,278
Independence St.	16th Street	Jenny Lind Rd.	1,292	177,865
South M Street	34th Street	Parks Dept. Dr.	785	102,922
Jackson Street	Old Jenny Lind Rd.	33rd Street	4,063	582,946
Fairview Dr.	Old Jenny Lind Rd.	Jackson Street	924	139,319
23rd Street	Cliff Drive	Fairview Dr.	378	39,648
Houston Street	28th Street	31st Street	1,118	146,582
54th Street	Kelley Hwy.	Johnson Street	1,318	155,524
		Total 2015 Street Overlay/Reconstruction Program		6,166,057
		Balance of 2014 Projects Currently Under Construction		5,099,477
		Total 2015 Street Overlay/Reconstruction Program		$ 11,265,534

The 2015 neighborhood drainage improvements total $1.3 million. In addition, there is $5.8 million of prior year projects to be completed during FY15. The FY15 projects are identified as follows:

Wycklow Addition Drainage Channel Improvements-$800,000
This project will replace an existing earthen ditch loacted between Yorktown Road and Williamsburg Road with a new concrete channel. This project also includes replacement of undersized culverts under Massard Road and the construction of upstream storm drain improvements between Yorktown Road and Valley Forge Road. Two houses are experiencing flooding in this area, one retaining wall has failed, and the existing earthen ditch is a maintenance issue due to severe erosion and the lack of access.

Country Club Terrace Drainage Channel Improvements-$500,000
This project will repolace an existing under-sized concrete lined ditch located east of South 21st Street between Boston Street and Carthage Street with a new concrete channel. One house is experiencing flooding in this area, and severe street and yard flooding are also occurring.

Multi-year and major projects are allocated at $15.5 million for FY15. The projects are described as follows:

Jenny Lind Road-Zero to Cavanaugh-
This phase of the Jenny Lind project consists of the widening and reconstruction of Jenny Lind between Zero and Cavanaugh Road. Federal funding has been obtained in the amount of $7.2 million for the section between Cavanaugh Road and Zero. This phase will also include improvements to and the extension of Ingersoll Road from The right of way has been secured and final plans have been submitted to AHTD. The demolition contract to remove the structures that were acquired is complete and work for relocation of the franchise utilities is underwa) The roadway construction is scheduled to advertise in late FY14 or early FY15. Prior year allocations totaled $3.5 million with future allocations totaling $17.025 million in FY16 and FY17.

May Branch Drainage Project-
This project is for the purpose of reducing flooding along May Branch from the Arkansas River to Park Avenue. It consists of the construction of a drainage channel to replace the existing deteriorated and hydraulically inadequate concrete pipe. The project is being designed by the Corps of Engineers. The City continues to lobby for federal funding to assist with the project as the total cost exceeds $30 million. Due to the magnitude of the project, it will be funded over a period of several years. The Corps of Engineers have approved that the most downstream section of this project- from approximately North 7th Street to the Arkansas river-will be constructed entirely with city funds with the agreement that the City's cost will be credited towards the future cost of sharing on the project when federal funds become available. The city anticipates that the design by the Corps of Engineers will be completed during FY15 and right of way construction will follow beginning in late FY15. The anticipated construction will follow preparation for the final plans, right of way acquisition and utility relocations. Construction of the lower section would reduce flooding for both the lower May Branch area and the Town Branch sub-basin. Prior year allocations have totaled $740,000. The FY15 allocation is $300,000 with future allocations totalling $12.8 million for FY16-FY19.

FCRA Development-
This item includes the construction of two streets to serve the new ArcBest corporate headquarters. One street is the extension of McClure Drive to Wells Lake Road. The other street is further north of McClure Drive and extends from Wells Lake Road. These streets are being cost shared equally with the FCRA. The project also includes work on Veterans Avenue in association with the Arkansas College of Osteopathic Medicine (ACOM). The work includes reconstruction of approximately 750 feet of Veterans Avenue at the northern end of the ACOM and the overlay/cul-de-sac installation on Veterans Avenue south of the ACOM extending to Roberts Boulevard. Prior year allocations for various projects totaled $2.61 million. The FY15 allocation is $4.325 million with future allocations of $1 million per year for FY16 through FY19.

Town Branch-Carnall Drainage-
This project is associated with the flooding that occurs in the downtown area and areas just north of downtown. The Town Branch area is a sub-basin to the May Branch watershed. The FY15 allocation of $2.3 million is for improving the upstream outfall beginning at the South G Street/Towson intersection and extending to the west. This outfall is currently restricted which is contributing to the flooding in the downtown areas. Construction plans are complete and an AHTD permit has been obtained and right of way acquistions is ongoing. Future additional improvements for this area are contingent upon the lower reach of the May Branch Drainage project. The prior years funding totaled $405,000.

North B Street Truck Route-
This project is the modification of North B Street from 5th Street west to Riverfront Drive to accommodate two way truck traffic. This is in lieu of the current one way split that exists along this section of North A and B Streets. This project is based on the concept of closing a section of North A Street abd Belle Point Place to add more green space.The project includes radius improvements at North 5th and B Streets, upgrading of the crossings on North B Street and reconstruction/resurfacing of the remaining sections of North A Street which are being removed from the truck route. This project is currently on hold pending a study in FY15 of the riverfront area to ensure that adequate access for various modes of transportation area accomodated. Funding in prior years totaled $102,000. The FY15 allocation is $760,000 with $1 million allocated for FY16.

Spradling Avenue Extension at Riverfront Drive-
This project includes the new construction of Spradling Avenue eastward from Riverfront Drive approximately 1,700 feet. This street will serve the proposed athletic fields of the city's 51 acre tract. Plans are complete and the street construction is being scheduled to coincide with the construction of the sports fields in late FY15. Prior year funding has totaled $69,000. The FY15 allocation is $1.7 million.

FSHA-Street and Drainage
This item includes assistance for the street and drainage constrction associated with two Fort Smith Housing Authority residential developments. One project is loacted on the old Bailey Hill Reservoir and the other is southwest of the current Northpoint development. The FY15 allocation is $1.1 million.

Kelley Highway Extension
This project is for the reconstruction and widening of Kelley Highway from Midland Boulevard to Riverfront Drive. In FY14, and impact study was completed which analyzed the extension of Spradling Avenue to serve the riverfront area versus other alternate routes. The impact study determined that Kelley Highway provides a more direct east-west corridor from I-540 to the riverfront that utilizing Spradling Avenue. The Kelley Highway extension has less neighborhood property and traffic impacts and requires less street improvements than extending Spradling Avenue. The FY15 allocation is $490,000. Future funding allocations include $500,000 each in FY16 and FY17, $4 million for FY18 and $3 million in FY19.

Geren Road Reconstruction
This project is for the reconstruction and widening of Geren Road between Highway 45 and 58th Street. This section of Geren Road was included as a street resurfacing project in the FY14 capital improvement program. However, during development of the resurfacing plabs and considering numerous factors (major utility impacts/ relocation; storm drainage installation; access and increased vehicular, pedestrian ad bike traffic to Ben Geren Park/new water park; inconvenience to the adjoining neighborhoods; etc) we determined that it would be best to proceed with the widening and reconstruction of Geren Road at this time. The FY15 allocation is $1 million with $5 million allocated for FY16.

Intersection Signal Improvements total $945,000 for FY15. These improvements include the replacement following three intersections along Midland Boulevard: Spradling Avenue, North S Street, and Division Stre

Special projects are various street related improvements and studies and include the following for FY14:

Traffic Studies	$	25,000
Priorities from Board Retreat		25,000
Railroad Crossing Panels		180,000
Contingency		200,000
	$	430,000

Administrative- costs for in-house engineering services and administration services total $2,698,000.

Overlays provided by the Street Maintenance department will total $200,000 for 2015.

The following table reflects revenue for the past four years by month as an indication of the cash flow from the tax.

Month of Year	2011	2012	2013	2014	
January	$ 1,886,548	$ 2,049,307	$ 1,928,749	$ 1,885,800	
February	1,428,001	1,585,141	1,497,408	1,456,416	
March	1,465,798	1,482,308	1,614,568	1,634,580	
April	1,685,471	1,676,106	1,646,650	1,702,331	
May	1,608,339	1,591,629	1,583,826	1,502,359	
June	1,562,373	1,628,384	1,608,546	1,845,608	
July	1,664,129	1,672,905	1,614,459	1,634,754	
August	1,658,822	1,607,956	1,641,118	1,653,311	
September	1,580,194	1,644,055	1,622,236	1,727,997	
October	1,582,136	1,594,435	1,605,482	1,601,898	*
November	1,574,468	1,512,472	1,510,304	1,506,933	*
December	1,645,481	1,560,423	1,595,627	1,592,065	*
Totals	$ 19,341,760	$ 19,605,121	$ 19,468,973	$ 19,744,052	
Y-T-D % Change	3.9%	1.4%	-0.7%	1.4%	

* Estimated Revenue

The following schedule reflects the proposed current year projects for the sales tax program for the years 2015 through 2019 (in millions):

Improvements	2015	2016	2017	2018	2019
Neighborhood Overlays and Reconstruction	$ 11.3	$ 6.0	$ 6.0	$ 6.0	$ 5.8
Neighborhood Drainage Improvements	7.1	3.3	1.0	1.0	1.0
Intersection and Signal Improvements	0.9	0.3	0.3	0.3	0.3
May Branch Drainage	0.3	0.8	1.0	6.0	5.0
Jenny Lind- Zero to Cavanaugh	3.5	8.0	9.0	-	-
Town Branch/Carnall Street Drainage	2.3	-	-	-	0.2
FCRA Development	4.3	1.0	1.0	1.0	1.0
North B Truck Route	0.8	1.0	-	-	-
Spradling Extension at Riverfront Drive	1.7	-	-	-	-
FSHA-Street and Drainage	1.1	-	-	-	-
Kelley Highway Extension to Riverfront Drive	0.5	0.5	0.5	4.0	3.0
Geren Road Construction	1.0	5.0	-	-	-
Zero Street (Highway 255)	-	-	0.8	-	4.0
Highway 245 Widening South of Zero	-	-	-	-	0.2
Special Projects	0.4	0.4	0.4	0.4	0.4
Administrative	2.7	2.8	2.8	2.9	3.0
Overlays by Street Department	0.2	0.2	0.2	0.2	0.2
Total	$ 38.1	$ 29.3	$ 23.0	$ 21.8	$ 24.1

Impact on 2015 Operating Budget:
The street sales tax program projects have no significant impact upon the current year budget. The program does reimburse the General Fund for engineering and administrative services totaling $2.7 million in FY15. The program also reimburses the Street Maintenance Fund approximately $200,000 for its assistance for various project.

Water and Sewer Capital Improvement Projects Funds

In August 2008, the City issued $117.42 million in water and sewer refunding and construction revenue bonds to provide funding for the advance refund of the 2002A series bonds, for sewer extensions in the growth areas of the City, the Mountainburg water treatment plant rehabilitation and expansion, replacement of neighborhood water lines, and the Howard Hill elevated water storage tank. The remaining proceeds from the 2008 Bonds at December 31, 2014 are estimated at $0.5 million. These funds will be spent during 2015. Funding for additional projects listed for years 2015 through 2019 will be provided by prior year funding, increased water and sewer rates and future bond issues.

The following is the CIP for the water and sewer utilities:

	2015	2016	2017	2018	2019
Water Projects					
Distribution System Improvements and Fire Protection Improvements	$ 1,990,954	$ 2,065,362	$ 3,690,102	$ 5,894,001	$ 9,409,060
Flourdation Feed Systems	990,000	834,300	-	-	-
Arkansas College of Osteopathic Medicine (ACOM)	430,000	-	-	-	-
Riverfront Soccer Complex Water Extension	410,000	-	-	-	-
Water Emergency Action Master Plan Update	210,000	351,917	221,021	-	-
Water Projects Totals	4,030,954	3,251,579	3,911,123	5,894,001	9,409,060
Wastewater Projects					
Program 5612 Const. Equipment Replacement	30,000	30,000	50,000	50,000	50,000
Program 5612 Construction	324,550	422,118	415,682	429,653	444,042
Chaffee Crossing Pump Station & Force Main Improvements	50,000	-	-	-	-
Professional Services Associated with Consent Decree	-	8,737,360	6,746,500	4,556,566	4,206,999
ACOM-Sewer Improvements	350,000	-	-	-	-
"P" Street WWTP Screenings, Scum and Grease	315,311	-	-	-	-
Riverfront Soccer Complex-Sewer	310,000	-	-	-	-
Wastewater Projects Totals	1,379,861	9,189,478	7,212,182	5,036,219	4,701,041
Total Water and Wastewater CIP	$5,410,815	$12,441,057	$11,123,305	$10,930,220	$14,110,101

In addition to these projects, a $450,000 transfer to the W/S Depreciation Fund will be made to add funding for a sinking fund. The Depreciation Fund is expected to have a balance of $1.95 million at December 31, 2015.

Impact on 2015 Operating Budget:
There is no direct impact on the current year budget from the projects listed for 2015.

Sales and Use Tax Bond Construction Funds

In May 2012, the City issued $110.66 million in Sales and Use Tax Bonds, Series 2012. The bonds are supported by a 3/4% local sales tax approved by voters on March 13, 2012. The bonds refunded the outstanding sales and use tax bonds, series 2006, 2008 and 2009 of $51.645 million and provided proceeds of $39.6 million for wastewater improvements; $20.7 million for water improvements; $8.6 million for fire improvements; and $4.02 million for the aquatics parks. In February 2014, the City issued $34.295 million in Sales and Use Tax Bonds, Series 2014. These bonds are supported by the same 3/4% local sales tax. The 2014 bond were issued to provide additional water and wastewater improvements.

Wastewater projects include storage improvements, relief sewer construction and upgrades, sub-basins construction and improvements, collection system rehabilitation, and pump station upgrades. Water projects include the 48" Lake Fort Smith water transmission line design and construction phase I, 24" water transmission line from Highway 45 to Massard Road, Chaffee Crossing 14" water line, Chaffee Crossing booster pump station, and Chaffee Crossing 30" water transmission line. Fire Department projects include construction of station #11, fire apparatus, and repair/renovation of the existing fire stations. Park improvements include a joint venture with Sebastian County for a water park.

The following is the five year CIP for the Sales and Use Tax Bond Construction Fund for 2015 through 2019:

Wastewater Projects	2015	2016	2017	2018	2019
Wastewater Collection System I & I and Condition Remediation	$ 7,332,728	$ 6,405,226	$ 3,571,553	$ 7,357,399	$ 11,367,182
Mill Creek Equalization Basin and Pump Station	8,539,305	1,650,642	-	-	-
May Branch Interceptor Impr. Phase 1	1,751,680	2,019,020	1,039,795	-	-
Pump Station Rehabilitation and Replacement	1,093,289	2,132,100	5,307,152	6,408,844	6,601,109
Wastewater Collection System Capacity Improvements	4,747,071	5,203,131	3,498,884	4,553,576	5,049,389
Massard WWTP and Interceptor Improvements	2,518,600	-	1,989,188	2,902,556	2,989,633
Facility Construction & Rehabilitation	1,552,500	8,032,713	1,059,574	-	-
Sub-total-Wastewater	27,535,173	25,442,832	16,466,146	21,222,375	26,007,313
Water Projects:					
Chaffee Crossing Geren Road 24 inch Transmission Line	300,000	-	-	-	-
Chaffee Crossing 2.5 MG Reservoir	715,833	-	-	-	-
Lake Fort Smith 48 inch Transmission Line	10,548,457	6,517,341	-	-	-
North N Street-24" Transmission Line Replacement	484,753	2,829,340	-	-	-
Lake Fort Smith 48" Transmission Line Phase 2	-	2,549,250	7,439,561	7,662,748	-
Fianna Hills Elevated Storage & HWY 253 Annexation Water System Improvements	-	1,065,050	4,148,119	2,136,281	-
Watershed Stream Bank Stabilization Projects	-	231,750	556,973	327,818	56,275
AMR/AMI Implementation	-	-	10,949,489	11,277,974	11,616,313
North M Street to Towson & South I Street -24" transmission line extension	-	-	1,028,548	4,002,196	2,061,131
Tennessee Road 12" Water Line	-	-	-	1,822,122	1,387,190
HWY45 East Standpipe	-	-	-	277,279	502,258
Howard Hill Ground Storage Reservoir & Transmission Line Extension	-	-	-	-	886,338
Chaffee Crossing 18" Transmission Line Relocation	-	-	-	-	564,630
Sub-total-Water	12,049,043	13,192,731	24,122,690	27,506,418	17,074,135

Fire Department Projects:					
Repair/renovations for existing stations	180,000	-	-	-	-
Sub-total Fire Department	180,000	-	-	-	-
Parks Projects:					
Water Park at Ben Geren Park Project with Sebastian County	1,581,673	-	-	-	-
Total	$ 41,345,889	$ 38,635,563	$ 40,588,836	$ 48,728,793	$ 43,081,448

Impact on 2015 Operating Budget:
There may be some operating efficiencies fron the wastewater projects. However, an estimate has not been made. The Chaffee Crossing projects shoould have a sizeable, favorable economic impact for development in that area. However, it is too soon to develop an estimate for such. The water park will not impact the FY15 budget even though it will be the first year of operation. The city and county have contracted with a private management company to manage the operations. The return on the investment in FY15 is expected to be at least $350,000 that will be placed in a capital projects fund for future construction and maintenance.

Sanitation Sinking/Landfill Construction Fund

The Sanitation Sinking/Landfill Construction Fund includes construction of a new road into the landfill area at a cost of $1,355,000 during 2015. Equipment purchases planned for 2015 total $1 million. Total capital transfers into the sinking fund total $1,689,536. Therefore, the capital improvements for 2015 total $4.05 million.

Impact on 2015 Operating Budget: The FY14 capital projects will not impact the FY15 budget.

Tilles Park Fund

The resources of the Tilles Park Fund are provided by an annual contribution of $400 from the Rosalie Tilles Trust. The funds are restricted for improvements within Tilles Park. Contributions and investment earnings are accumulated from year to year until there are sufficient funds to make necessary improvements. The amount of funds available in 2015 for improvements or equipment total $11,566. These funds will be used for future years' capital needs.

Parking Authority Fund

Minor repairs of $50,000 are anticipated for the parking facilities in FY15.

Parks and Recreation CIP

Annually, the Parks Department presents recommendations to the Parks and Recreation Commission for approval of a five year capital improvement program. The following is a five year plan for 2015-2019. Funding will be provided by the Parks 1/8% local sales tax.

	2015	2016	2017	2018	2019
Neighborhood Parks	$ 300,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000
Trails & Greenways	165,600	500,000	1,250,000	750,000	750,000
Creekmore Tennis Court Improvements	275,000	-	-	-	-
Strategic Plan	-	100,000	-	-	-
FSP Playground	-	100,000	-	-	-
FSP Parking & Fishing Pavilion	-	200,000	-	-	-
Wilson Park-Playground & Pavilion	-	-	-	100,000	-
Creekmore Park Land Acquisition and Parking	-	200,000	-	-	-
Shade Structures at Creekmore Pool & MLK Splash Pad and Playground	-	-	75,000	-	-
Ben Geren Aquatic Park	507,500	-	-	-	-
Kelley Stage & River Park Amphitheater	-	-	75,000	-	-
Riverfront Drive Sports Fields	700,000	700,000	600,000	-	-
Belle Grove Center	-	-	-	750,000	750,000
Total	$ 1,948,100	$ 1,950,000	$ 2,150,000	$ 1,750,000	$ 1,650,000

Impact on the 2015 Operating Budget:
Many of the current year projects are expected to have a favorable impact on the economy and enhance the quality of life for citizens. The Riverfront Drive sport fields will provide more recreation opportunities for youth leagues and an increase in tournaments.

Capital Outlay

In addition to the capital improvement projects included previously in this section, the City appropriates funds for capital outlay in the operating programs other than for fleet purchases for the Street and Traffic Control and Sanitation departments that are funded by a sinking fund. A detail line item description of each piece of equipment or project which is directly related to a particular program is included in the Budget Supplement. The following is a schedule of capital outlay for the operating programs for FY15:

Building/Infrastructure Improvemments-		
Downtown Improvements	$ 75,000	
Replace Roof at Lee Creek Treatment Plant	75,000	
Columbarium Addition	30,000	
Darby Community Center Siding	39,000	
Creekmore Park Tennis Court Improvements	275,000	
Riverfront Drive Sports Fields	700,000	
Ben Geren Aquatic Park	507,500	
Neighborhood Park Imp-Texas Road & Fianna Way	300,000	
Trails & Greenways-West River Trail	165,600	
Resurface Parking Area at Landfill	30,000	
Central Heat Pump Units for CVB	7,000	
HVAC Variable Frequency Drive Replacement- Convention Center	15,100	
Parking Deck Repairs	50,000	
		2,269,200
Heavy Equipment -(Replacement unless noted otherwise)		
Apparatus Replacement Sinking Fund-Fire	$ 322,000	
Tractor w/Brushhog (Addition)-Water & Wastewater	59,300	
Trailer Mounted Vacuum System (Addition)-	77,000	
Water & Wastewater	80,000	
2 Ton Dump Truck-Water & Wastewater	77,500	
Backhoe (Addition)-Water & Wastewater		
Trackhoe (Addition)-Parks & Recreation	65,000	
Rearloader-Residential Sanitation	221,000	
2 Buses-Transit	110,000	
Total Heavy Equipment		1,011,800
Water & Wastewater Plant & Systems		
2 SCBA Units	11,000	
Chlorination for P Street	6,200	
Upgrade Existing PLC Equipment WWTP Filter Building	80,000	
Auto Chlorine Valve Closure System	58,000	
Trashrake Safety Improvements	80,000	
Analytical Balance	8,750	
Glassware Washer	41,800	
Autoclosure	27,060	
Cyanide Distillation System	16,120	
Metals Digestion System	6,000	
Inverted Microscope System	32,900	
3 Trench Boxes (Addition)	40,000	
Manhole Inspection Camera	20,820	
Upgrade Existing Water SCADAR	50,000	
		478,650

City Fleet-

Replacement Vehicles:		
3-1/2Ton Pickups	54,660	
3/4 Ton Pickup	25,000	
1 Ton Pickup	35,000	
Utility Vehicle (w/CNG)	29,500	
Fullsize SUV	25,850	
5 Police Package SUV	297,210	
1 Ton Cab & Chassis	33,510	
Additions:		
3/4 Ton Pickup-Traffic Control	30,000	
Total City Fleet		530,730
Miscellaneous Capital Outlay-		
Water Meters	450,000	
Automatic Refuse Carts & Containers-Sanitation	82,000	
Solid Waste Commercial Containers	475,000	
Solid Waste Roll-Off Compactors & Containers	138,500	
Radio System-Transit (Lease Purchase)	91,250	
Scheduling Software-Transit (Lease Purchase)	57,000	
Tower Light Upgrade-Police	25,000	
10 Radios-Police	50,000	
Tornado Siren-Police	25,000	
Fire Hose Repair Machine	9,000	
Equipment Trailer (Addition) Water & Wastewater	11,000	
Forklift (Addition)-Water & Wastewater	30,000	
Theater Leg & Border Drape Replacement-Convention Center	4,500	
Forklift-Convention Center	10,000	
Tables-Convention Center	4,000	
Total Miscellaneous		1,462,250
		$ 5,752,630

Reconciliation of Total Capital Outlay:

Capital Outlay -	
Operating Funds (see page 80)	5,602,530
Convention Center (see page 51)	33,600
Program 5612 Sewer Construction (see page 155)	30,000
CDBG Fund (see page 50)	29,500
Advertising & Promotion-CVB (see page 51)	7,000
Parking Deck Repairs (see page 158)	50,000
	$ 5,752,630

In addition to the capital outlay purchased directly for the operating programs, the Streets and Traffic Control Department and the Sanitation Department provide annual depreciation for fleet replacements and additions. The depreciation allocation is transferred to a sinking account for each department and purchases are made from the sinking accounts. The annual depreciation funded by each department and the planned fleet purchases for 2015 are as follows:

Streets and Traffic Control:		
2015 Depreciation	$	366,575
Planned Fleet Purchases in 2015:		
3/4 Ton Pickup	$	30,000
Batwing Mower		20,000
2 Ton Dump Truck w/Plow		130,000
1 Ton Flatbed Dump Truck		40,000
Salt Spreader		20,000
Sign Truck		50,000
Total	$	290,000
Sanitation:		
2015 Depreciation	$	989,536
Planned Fleet Purchases in 2015:		
Rear Loader	$	221,000
Wheel Loader		294,490
Roll Off Truck		174,500
		309,567
Total	$	999,557

RELATED FINANCIAL INFORMATION

This section has been prepared to assist in the understanding of the financial data used in the budget document.

Budget Organizational Structure

A separate budget is presented for each fund listed in the fund structure on pages 44-45. Each fund's budget is presented on pages 49-57 in the Budget Summaries - All Funds section of this document. It is important to note that the City is legally required, by state law, to adopt a budget for the General Fund and Street Maintenance Fund. An annual budget is approved for the Water and Sewer Operating Fund and Sanitation Operating Fund as well. These four funds are referred to as the operating funds and a major portion of this document is devoted to the operating funds.

The City's major functions are classified as divisions. Within each division, operating units identified as programs represent a specific type of activity within its division aimed at providing a service for which the City is responsible. The following is a list of each program and its funding source:

Division Program Number and Title	Funding Source
Policy and Administration Services	
4100 Mayor	43% General Fund; 8% Street Maintenance Fund; 37% Water and Sewer Operating Fund; 12% Sanitation Operating Fund
4101 Board of Directors	28% General Fund; 15% Street Sales Tax Fund; 8% Street Maintenance Fund; 37% Water and Sewer Operating Fund; 12% Sanitation Operating Fund
4102 City Administrator	23% General Fund; 20% Street Sales Tax Fund; 8% Street Maintenance Fund; 37% Water and Sewer Operating Fund; 12% Sanitation Operating Fund
4111 Economic Development	100% General Fund
4201 District Court	100% General Fund
4202 City Prosecutor	100% General Fund
4203 Public Defender	100% General Fund
4204 City Attorney	50% General Fund; 25% Street Maintenance Fund; 25% Sanitation Operating Fund.
4206 District Court-Sebastian County	100% General Fund
4405 Internal Audit	Same as Program 4101
Management Services	
4104 Human Resources	53% General Fund; 10% Street Sales Tax Fund; 7% Street Maintenance Fund; 21% Water and Sewer Operating Fund; 9% Sanitation Operating Fund
4105 City Clerk	33% General Fund; 10% Street Sales Tax Fund; 8% Street Maintenance Fund; 37% Water and Sewer Operating Fund; 12% Sanitation Operating Fund
4301 Finance	23% General Fund; 20% Street Sales Tax Fund; 8% Street Maintenance Fund; 37% Water and Sewer Operating Fund; 12% Sanitation Operating Fund.

4303 Collections	33% General Fund; 10% Street Sales Tax Fund; 8% Street Maintenance Fund; 37% Water and Sewer Operating Fund; 12% Sanitation Operating Fund
4304 Utility Billing/ Customer Service	3% General Fund; 2% Street Sales Tax Fund; 5% Street Maintenance Fund; 75% Water and Sewer Operating Fund; 15% Sanitation Operating Fund
4306 Purchasing	Same as Program 4303
4401 Info. & Tech. Services	40% General Fund; 25% Street Sales Tax Fund; 5% Street Maintenance Fund; 20% Water & Sewer Operating Fund; 10% Sanitation Operating Fund
6912 Public Parking Personnel	100% General Fund
6921 Public Parking Deck	100% Parking Authority Fund

Development Services

4103 Engineering	80% Street Sales Tax; 5% General Fund; 5% Street Maintenance Fund; 10% Water and Sewer Operating Fund
4106 Planning and Zoning	65% General; 20% Street Maintenance Fund; 15% Water & Sewer Operating Fund
4107 Community Development	100% Community Development Block Grant Fund
4108 Building Safety	100% General Fund
6900 Cleanup/Demolition	100% Cleanup/Demolition Program Fund

Police Services

4701 Administration	100% General Fund
4702 Support Services	100% General Fund
4703 Criminal Investigations	100% General Fund
4704 Patrol Operations	100% General Fund
4705 Radio Communications	100% General Fund
4706 Airport Security	100% General Fund
6911 Police Grant	100% Special Grants Fund
6920 Public Parking/Enforcement	100% Parking Authority Fund

Fire Services

4801 Administration	100% General Fund
4802 Suppression and Rescue	100% General Fund
4803 1/8% Sales Tax Operations	100% General Fund
404 Training	100% General Fund

Operation Services -
Streets and Traffic Control

5101	Administration	100% Street Maintenance Fund
5302	Street Construction	100% Street Maintenance Fund
5303	Street Drainage	100% Street Maintenance Fund
5304	Street Maintenance	100% Street Maintenance Fund
5305	Sidewalk Conjstruction	100% Street Maintenance Fund
5401	Traffic Control Operations	100% Street Maintenance Fund
5402	Signals	100% Street Maintenance Fund
5403	Street Lighting	100% Street Maintenance Fund
5405	Sign Shop	100% Street Maintenance Fund

Operation Services -
Water and Sewer

5501	Utility Administration	100% Water and Sewer Operating Fund
5601	W/WW Treatment Administration	100% Water and Sewer Operating Fund
5603	Sewer Treatment	100% Water and Sewer Operating Fund
5604	Water Treatment	100% Water and Sewer Operating Fund
5605	Laboratory Services	100% Water and Sewer Operating Fund
5606	Wastewater Equip. Maint.	100% Water and Sewer Operating Fund
5608	Sludge Disposal	100% Water and Sewer Operating Fund
5609	Industrial Waste Monitoring	100% Water and Sewer Operating Fund
5610	Water Line Maintenance	100% Water and Sewer Operating Fund
5611	Sewer Line Maintenance	100% Water and Sewer Operating Fund
5612	Sewer Line Construction	100% Water and Sewer Capital Improvement Projects Fund
5613	Metering/Trans. Line Maint.	100% Water and Sewer Operating Fund
5615	W/WW Line Maint. Admin.	100% Water and Sewer Operating Fund
5616	Water Stationary Equip. Maint.	100% Water and Sewer Operating Fund
5618	Debt Service	100% Water and Sewer Operating Fund

Operation Services -
Parks and Recreation Services

6101	Health	100% General Fund
6201	Parks (Personnel & Operating Accounts)	85% General Fund; 15% Street Maintenance Fund
6201	Parks (Capital Outlay)	100% General Fund
6202	Oak Cemetery	100% General Fund
6204	Community Centers	100% General Fund
6205	Aquatics	100% General Fund
6206	Riverfront/Downtown	100% General Fund
6207	The Park at West End	100% General Fund
6208	1/8% Sales Tax Operations	100% General Fund

Operation Services -
Convention Center

6203	Convention Center	100% Convention Center Fund

Operation Services -
Sanitation

6301	Administration	100% Sanitation Operating Fund
6302	Residential Collection	100% Sanitation Operating Fund
6303	Commercial Collection	100% Sanitation Operating Fund
6304	Fleet & Grounds Maintenance	100% Sanitation Operating Fund
6305	Sanitary Landfill	100% Sanitation Operating Fund
6307	Roll-0ff Collection	100% Sanitation Operating Fund

Operation Services -
Transit

6550	Public Transit	100% General Fund

Non-Departmental

6870	Convention and Visitors Bureau	100% Advertising and Promotion Fund-CVB

Budget and Budgetary Control

The City of Fort Smith follows these procedures in preparing the budget documents:

Prior to December 1, the City Administrator submits to the Mayor and Board of Directors a proposed budget for the fiscal year beginning January 1. Both the Budget Summary and the Budget Supplement are provided to the Board for review sessions prior to adoption of the budget in the same format as the eventual adopted document.

The budget includes proposed expenditures/expenses and the means to finance them.

A public hearing is conducted at a meeting of the Board of Directors to obtain taxpayer comments prior to approval of the budget.

The budget document is adopted by ordinance prior to January 1. State statutes require adoption prior to February 1.

The budget process allows for amendments during the year. Appropriations of funds from the unobligated fund balance/working capital must be enacted by the Board of Directors by Ordinance. Transfers within appropriated funds may be approved by the City Administrator.

The budgets for the Operating Funds - General Fund, Street Maintenance Fund, Water and Sewer Operating Fund and the Sanitation Operating Fund are legally enacted by ordinance. State statutes require the adoption of annual General Fund and Street Maintenance Fund budgets. Appropriations for these funds lapse at year end with the exception of encumbered funds which are reappropriated in the following fiscal year's budget ordinance.

Budgets for all other funds are presented in the document as project budgets. Appropriations in these funds remain open and carry over to succeeding years until planned expenditures/ expenses are made, or until they are amended or canceled. Because these funds involve multi-year projects, comparison on an annual basis does not provide meaningful information and, accordingly, is not presented.

Accounting System Control

The City of Fort Smith's accounting records for the General Fund, Special Revenue Funds, Capital Projects Funds, and Debt Service Funds are maintained on the modified accrual basis, with revenues recorded when measurable and available and expenditures recorded when the services or goods are received and the liabilities incurred. Accounting records for the Enterprise Funds and Internal Service Funds are maintained on the accrual basis, with revenues recorded when earned and expenses recorded when the liabilities are incurred.

In developing and modifying the City's accounting system, consideration is given to the adequacy of internal accounting controls. Internal accounting controls are designed to provide reasonable, but not absolute, assurance that assets are safeguarded and financial records reliable.

The City accounting records are examined annually by an independent accounting firm.

Classification of Revenue Sources-Operating Funds

GENERAL FUND

Intergovernmental

State Turnback-General

Apportionment to municipalities of monies collected by the State, e.g. sales tax, which are deposited in the State's Municipal Aid Fund. The revenue is distributed to municipalities on the basis of population per the most recent Federal or special census.

Transit Reimbursement

A portion of the operating and capital costs of the transit program is reimbursed by federal and state grants and/or agreements. Grant Funding is from FTA and administered by the AHTD.

Airport Security Reimbursement

Funds allocated from the federal Homeland Security Agency for airport security provided by the City's police department.

COPS Grant

Funds provided by the Department of Justice for hiring sworn police personnel. The grant expired at the end of 2014.

State Act 833 Fire Funds

Revenue derived from the state for fire safety equipment and facilities. These monies have been accumulated for several years for the purpose of funding a training facility.

SAFER Grant

Grant monies for the purpose of hiring 9 additional fire positions over a two year period beginning October 1, 2012. The grant expired at the end of 2014.

Taxes and Assessments

Franchise Taxes

An annual charge to utilities within the City limits for the privilege of using the City's infrastructure assets, e.g. streets, alleys, right-of-ways, for the purpose of conducting the utility's business. The present franchise tax charged to utility companies is four percent (4%) of gross annual revenue derived from operations within the City limits.

Ad Valorem Taxes

Tax levied by the City of five (5) mills on the assessed value of real and personal property within the City. Assessed valuation of property is established by the Sebastian County Assessor.

County Sales Tax

The City receives a portion, based on population, of the county-wide one-cent local sales tax. 100% of the City's share of the tax is allocated to the General Fund. The funds are used for Public Safety, Parks Capital Projects and Maintenance, Senior Citizen Centers, Public Library, Public Transportation and Downtown Redevelopment/Riverfront Projects.

1/4% Sales Tax-Fire and Parks

One-quarter percent (1/4%) of a one percent (1%) sales tax is being allocated for fire department and parks department operations and capital projects. The tax will be split evenly between the two departments as approved by a voter referendum in March 2012.

Court Fines and Forfeitures

Revenues derived from the imposition of fines, forfeitures and penalties for violation of City ordinances, e.g. traffic citations, district court offenses.

Licenses and Permits

Privilege
In 1994, the occupation license fees and employer excise taxes were repealed due to the passage of the county sales tax. In an effort to control the location of businesses, an annual registration is required by any person engaging in, carrying on or following any trade business, vocation, profession or calling within the City. If a registration is not filed by April 1 of each year, a $50 penalty is imposed. Furthermore, the City collects temporary license fees from transient vendors.

Construction
Revenue derived from building permit fees, planning and zoning fees, electricians' license fees, electrical permit fees, plumbers' license fees and plumbing permit fees. Building permit fees include charges for inspection of heating and air conditioning systems.

Alcohol
Revenue derived from liquor, beer and mixed drink licenses and the 5% mixed drink tax. The permit fee is established by state law. The mixed drink tax is 5% of the gross proceeds or gross receipts derived from private clubs from charges to members for preparation, serving, or cooling mixed drinks, beer, and wine.

Other
This category includes revenue received from miscellaneous licenses, taxi cab licenses and oil and gas royalties.

Service Charges and Fees

Community Center
Rental fees charged for the use of the Creekmore Community Center, the Darby Community Center, and the Elm Grove Community Center.

Fire Protection Contracts
Compensation received per agreements between the City and concerns outside the City limits for fire protection services.

Port Authority
Annual rental fee, plus excess tonnage received from the Port Authority as per the agreement between the City and the Port Authority.

Parks/Aquatics
Revenue derived from the operation of recreational activities, e.g. riverfront facilities, miniature golf course, train and swim pools/aquatic facilities, as well as recreation programs.

The Park at West End
Revenue derived from the operation of the leased facilities at this park at the end of Garrison Avenue. A ferris wheel and merry-go-round are operated by park personnel.

Cemetery
Sale of cemetery plots at Oak Cemetery and the fees for grave opening and closing.

Animal Pound
Revenue derived from the impoundment of animals. Impoundment fee is $10.00, and maintenance fee is $15.00 per day. Animal control service is provided by the Sebastian County Humane Society.

False Alarm Fees
Fees generated from excess false alarm responses by the Police Department.

Mobile Data Support Fees
This is revenue generated by the Police Department for sharing its mobile system with regional enforcement agencies.

Transit System
Fares, charter fees and other program income derived from the public transit system. The bus advertising revenue is included within this category.

Miscellaneous

Reimbursement from Airport Commission
Revenue received for processing Airport payroll.

Interest Earned
Revenue derived from the investment of idle monies of the General Fund.

Other
Miscellaneous revenues received from such items as photo copy charges, chemical analysis fees and sale of capital assets.

Sebastian County
Reimbursement by the County for its participation in the expenditures of the District Court (30%), the Health Center (50%) and District Court-Sebastian County (100%).

Reimbursement from FSPS for SRO's
Revenue from the Fort Smith Public Schools (FSPS) for its share of funding the four high school resource officers (SRO).

Reimbursement from Enhanced 9-1-1 Fund
Revenue received in support of the dispatch program from the Sebastian County 911 Fund.

Transfers

Transfer From Sales Tax Fund
Reimbursement from the Sales Tax Fund for administrative, engineering, and financial services borne by the General Fund in support of the sales tax program.

Transfer from A&P Fund
Collection fee charged to the Advertising and Promotion (A&P) Fund for services provided by the Finance Department.

Transfer from the Street Maintenance Fund
Reimbursement to the General Fund for the maintenance of communication systems by Police Department personnel.

Transfer from the Water and Sewer Operating Fund
Reimbursement to the General Fund for the maintenance of communication systems by Police Department personnel.

Transfer from the Sanitation Operating Fund
Reimbursement to the General Fund for the maintenance of communication systems by Police Department personnel.

Street Maintenance Fund

Intergovernmental

State Turnback-Gasoline Tax
Monies collected by the state from fees for registration and licensing of vehicles and gasoline tax which is returned to a municipality based on that municipality's population. The revenue is to be utilized for the maintenance, construction and reconstruction of streets which are not a continuation of state highways.

State Turnback-Highway Sales Tax
The city's share of a 1/2% state sales tax dedicated for highways and local street maintenance. The city revenue will be based on population. The collection of the tax will begin July 1, 2013. The tax is to be in place for ten (10) years.

Taxes and Assessments

Ad Valorem
One-half of the annual three (3) mill road tax levied by Sebastian County. The revenue is to be used for the purpose of making and repairing streets and bridges within City limits.

Licenses and Permits

Sidewalk Assessment Fees
Revenue derived from permit assessments on building permits for repair and construction of sidewalks.

Miscellaneous

Interest Earned
Revenue received from the investment of idle monies of the Street Maintenance Fund.

Other
Revenue derived from miscellaneous sources such as sale of capital assets, charges for street cut permits and oil and gas lease royalties.

Water and Sewer Operating Fund

Service Charges and Fees

Water Sales
Revenue derived from charges to residential, commercial and industrial customers for water services. Rates are established by the Board of Directors.

Contract Water Sales
Revenue derived from the sale of water to customers who are private, public or municipal entities that have contracts with the City for such services. Rates are established by the Board of Directors.

Monthly Customer Charges
Fees charged to utility customers for turning service on/off, tampering, and testing.

Fire Protection
Revenue derived from charges for water usage for commercial and industrial concerns which have sprinkler systems for fire protection.

Installations - Water Service
Revenue received from charges for installation and tapping of service lines within City controlled right-of-ways and easements.

Sewer Service Charges
Revenue received from charges to residential, commercial and industrial customers for sanitary sewer services. Rates are established by the Board of Directors.

Sewer Connection Charges
Revenue received from charges for connecting and tapping sewer service lines within City controlled right-of-ways and easements.

Industrial Waste Monitoring Fee
Revenue derived from industries for monitoring and testing as required in the Pretreatment Program.

Miscellaneous

Interest Earned
Revenue derived from the investment of idle monies of the Water and Sewer Operating Fund.

Other
Revenue derived from items such as rentals, oil and gas leases, and sale of capital assets.

Sanitation Operating Fund

Service Charges and Fees

Residential Collections
Revenue derived from the monthly billing to residential customers (single family dwelling units) for trash collection. Rates are established by the Board of Directors.

Commercial Collections
Revenue derived from the billing of commercial customers for sanitation services Rates are established by the Board of Directors.

Sanitary Landfill Operations
Revenue derived from charges for use of the sanitary landfill. Rates are established by the Board of Directors.

Roll-Off Collections
Revenue derived from charges for roll-off container services to industrial customers electing to sign a contract for such services. Rates are established by the Board of Directors.

Sale of Methane Gas
Revenue derived from the operation of a third party vendor that captures methane gas from the landfill and sells it. The City receives a percentage of the revenue generated by the operation.

Recycling Operations
Revenue derived from charges for recycling material. The City receives a portion of revenue earned from a contractual source.

Miscellaneous

Interest Earned
Revenue derived from the investment of idle monies of the Sanitation Operating Fund.

Other
Revenue derived from miscellaneous items such as the sale of capital assets.

Debt Service
Summary of Debt Service Requirements By Purpose

Purpose	FY15 Principal and Interest	Principal/Interest Outstanding	Year of Retirement	Original Issue
Water and Sewer Revenue Bonds- Series 2005B	$ 836,723	$ 6,886,120	2025	$ 7,330,000
Water and Sewer Revenue Bonds- Series 2007	1,888,169	22,667,606	2027	24,470,000
Water and Sewer Refunding and Construction Revenue Bonds- Series 2008	6,918,779	178,662,959	2032	117,420,000
Water and Sewer Revenue Refunding Bonds-Series 2011	1,805,323	14,487,343	2023	18,920,000
Water and Sewer Revenue Refunding Bonds-Series 2012	2,148,750	8,593,250	2019	13,250,000
Sales & Use Tax Bonds Series 2012	11,900,000	99,343,858	2027	110,660,000
Sales & Use Tax Bonds Series 2014	3,100,000	42,651,625		34,295,000
Total	**$ 28,597,744**	**$ 373,292,761**		**$ 326,345,000**

The Water and Sewer Revenue Bonds Series 2005B, the Water and Sewer Revenue Bonds, Series 2007 and the Water and Sewer Refunding and Construction Revenue Bonds, Series 2008, are collateralized by the operating revenue of the water and sewer utility system. The Series 2005B Water and Sewer Revenue Construction Bonds were issued to provide financing for water improvements in the southern areas of the City, extension of water service lines, construction of an elevated water tank, and painting for an elevated water water tank.

The Series 2007 Bonds were issued to provide financing for new sewer pump stations, sewer extensions in the southern growth area of the city, Mountainburg water treatment plant rehabilitation and expansion, Midland Boulevard water transmission line replacement, neighborhood water line replacements, new water transmission line from Mountainburg to the City, water storage tank painting, Lee Creek water treatment plant instrumentation, and water transmission system metering. The Series 2008 Bonds were issued to advance refund the Series 2002A Bonds, to provide financing for sewer extensions in the growth areas of the City, Mountainburg water treatment plant rehabilitation and expansion, neighborhood water line replacements, and the Howard Hill elevated storage tank. The Water and Sewer Operating Fund provides for the current year's debt service. If revenue in a particular year were not estimated to be sufficient to provide for the operation of the system and current debt service, the rates of the system would be increased. Water and sewer operating revenue is anticipated to be sufficient to cover required debt service payments for 2014.

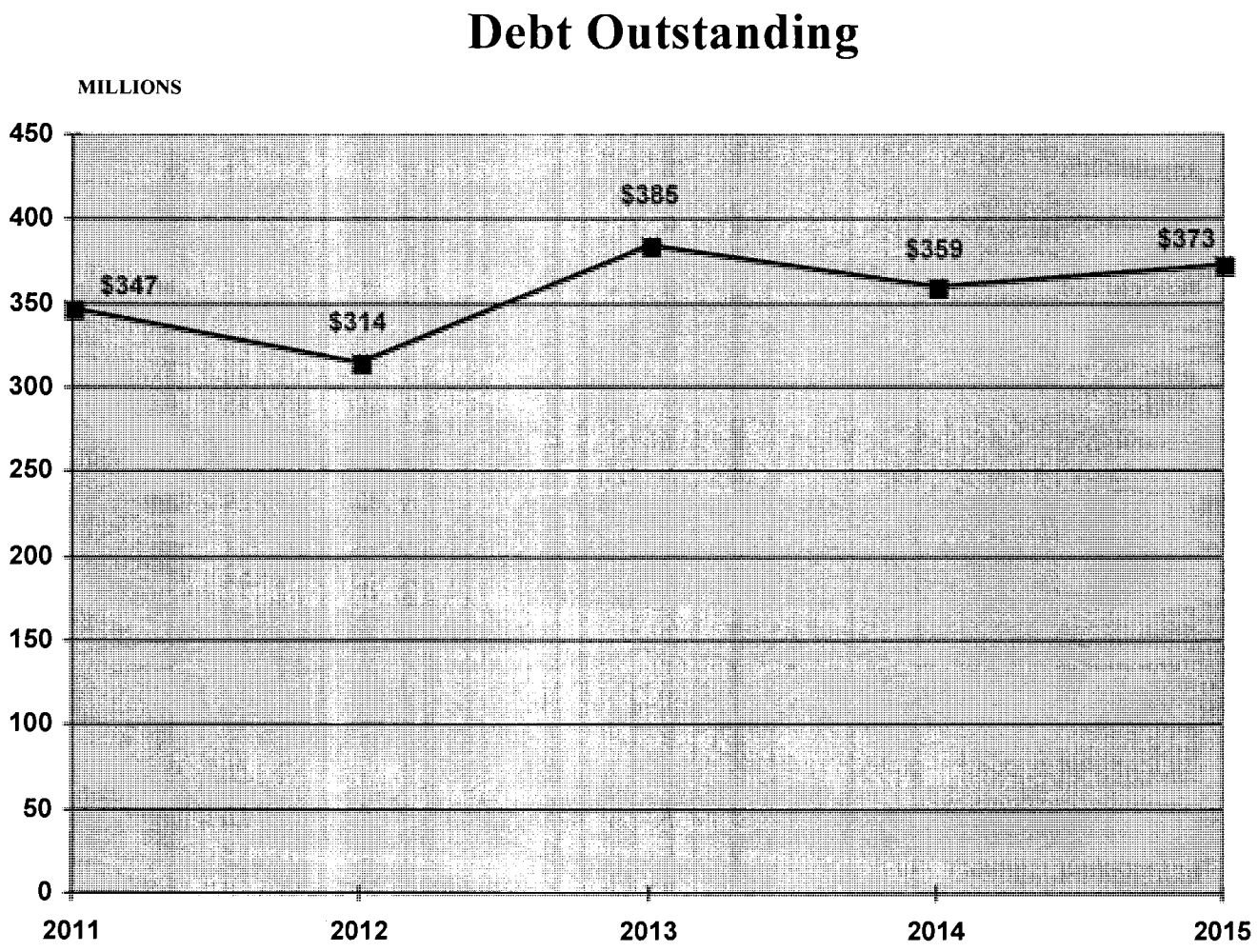
In November 2011, the City issued $18.92 million in water and sewer revenue refunding bonds to refund the outstanding 2002B and 2002C water and sewer revenue refunding bonds. The Water and Sewer Operating Fund provides for the current year's debt service. The pledge of the water and sewer system revenues for the 2011 Series Bonds is subordinate to Series 2005B, 2007 and 2008 water and sewer revenue bonds. Rates generated by the water and sewer system are expected to cover the required debt service payments in 2014.

In January 2012, the City issued $13.25 million in water and sewer revenue refunding bonds to refund the outstanding 2005A water and sewer revenue refunding bonds. The Water and Sewer Operating Fund provides for the current year's debt service. The pledge of the water and sewer system revenues for the 2012 Series Bonds is subordinate to the Series 2005B, 2007, 2008 and 2011 water and sewer bonds. Rates generated by the water and sewer system are expected to cover the debt service payments in 2014.

The Parking Facilities Revenue Bonds, Seris 1998 were issued to refund the 1991 parking bonds and provide additional parking sites in downtown Fort Smith. Revenues generated by the parking desk rental spaces and parking meters are expected to cover the required debt service for 2014.

The Sales and Use Tax Bonds, Series 2012 and 2014 are collateralized by a three-quarter (3/4%) local sales tax that was approved by voters on March 13, 2012. This sales tax authorization is an extension of the one percent (1%) sales tax that supported the 2006, 2008, 2009 and 2010 sales and use tax bonds. The remaining one quarter percent (1/4%) of the tax is allocated for fire and parks operations. The purposes of the 2012 bonds include construction of a new fire station in Chaffee Crossing, purchase of fire apparatus, repairs/improvements to existing fire stations; the construction of an aquatics park at Ben Geren Park in a shared venture with Sebastian County; wastewater improvements; water improvements; and to refund the remaining 2006, 2008 and 2009 sales and use tax bonds. The 2014 bonds were issued to provide additional wastewater and water improvements.

The following graph reflects the debt outstanding at December 31, 2011 through 2015.



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5 Year Debt Maturity Disclosure
For the Fiscal Year Ended 12/31/14

Primary Government
Water and Sewer Revenue Bonds

	2005B Series			2007 Series			2008 Series		
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total
2015	570,000	266,723	836,723	1,055,000	833,169	1,888,169	1,265,000	5,653,779	6,918,779
2016	590,000	242,497	832,497	1,100,000	790,969	1,890,969	1,330,000	5,590,529	6,920,529
2017	615,000	218,012	833,012	1,140,000	746,969	1,886,969	1,385,000	5,537,329	6,922,329
2018	645,000	192,183	837,183	1,190,000	701,369	1,891,369	1,435,000	5,481,929	6,916,929
2019	3,640,000	530,303	4,170,303	1,235,000	653,768	1,888,768	1,495,000	5,422,735	6,917,735
2020-2024	200,000	13,125	213,125	7,145,000	2,300,718	9,445,718	23,035,000	24,861,750	47,896,750
2025-2029	0	0	0	5,180,000	483,813	5,663,813	45,445,000	16,822,937	62,267,937
2030-2032	0	0	0	0	0	0	37,055,000	3,765,750	40,820,750
Total	6,260,000	1,462,843	7,722,843	18,045,000	6,510,775	24,555,775	112,445,000	73,136,738	185,581,738

Water and Sewer Revenue Bonds (Continued)

	2011 Series			2012			Total Water & Sewer Revenue Bonds		
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total
2015	1,380,000	425,323	1,805,323	1,815,000	333,750	2,148,750	6,085,000	7,512,744	13,597,744
2016	1,430,000	383,923	1,813,923	1,870,000	279,300	2,149,300	6,320,000	7,287,218	13,607,218
2017	1,455,000	355,323	1,810,323	1,930,000	216,350	2,146,350	6,525,000	7,073,983	13,598,983
2018	1,485,000	326,223	1,811,223	2,000,000	148,800	2,148,800	6,755,000	6,850,504	13,605,504
2019	1,520,000	289,310	1,809,310	2,070,000	78,800	2,148,800	9,960,000	6,974,916	16,934,916
2020-2024	6,600,000	642,563	7,242,563	0	0	0	36,980,000	27,818,156	64,798,156
2025-2029	0	0	0	0	0	0	50,625,000	17,306,750	67,931,750
2030-2032	0	0	0	0	0	0	37,055,000	3,765,750	40,820,750
Total	13,870,000	2,422,665	16,292,665	9,685,000	1,057,000	10,742,000	160,305,000	84,590,021	244,895,021

5 Year Debt Maturity Disclosure

For the Fiscal Year Ended 12/31/14

Primary Government:
Sales & Use Tax Bonds

	2012 Series			2014 Series			Total		
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total
2015	5,665,000	3,233,780	8,898,780	1,105,000	1,102,300	2,207,300	6,770,000	4,336,080	11,106,080
2016	5,835,000	3,061,280	8,896,280	1,130,000	1,080,200	2,210,200	6,965,000	4,141,480	11,106,480
2017	6,010,000	2,868,580	8,878,580	1,160,000	1,046,300	2,206,300	7,170,000	3,914,880	11,084,880
2018	6,220,000	2,654,555	8,874,555	1,195,000	1,011,500	2,206,500	7,415,000	3,666,055	11,081,055
2019	6,435,000	2,420,755	8,855,755	1,235,000	975,650	2,210,650	7,670,000	3,396,405	11,066,405
2020-2024	34,780,000	7,901,425	42,681,425	6,910,000	4,148,500	11,058,500	41,690,000	12,049,925	53,739,925
2025-2029	29,690,000	903,482	30,593,482	21,560,000	2,092,175	23,652,175	51,250,000	2,995,657	54,245,657
Total	94,635,000	23,043,857	117,678,857	34,295,000	11,456,625	45,751,625	128,930,000	34,500,482	163,430,482

Glossary of Key Budget Terms

A&P-Advertising and promotion

AHTD - Arkansas Highway and Transportation Department.

ADEQ - Arkansas Department of Environmental Quality formerly the Arkansas Economic Development Commission (ADEC).

Accrual Basis- The recording of the financial effects on a government of transactions and other events and circumstances that have cash consequences for the government in the periods in which those transactions, events and circumstances occur, rather than only in the periods in which cash is received or paid by the government.

Appropriation-An authorization made by the City Board of Directors which permits the City to incur obligations and to make expenditures/expenses of resources.

Assessed Property Values-20% of the actual value assigned to real and personal property by the Sebastian County Assessor as a basis for levying taxes.

Assigned Fund Balance- a fund balance classification for governmental funds where the amounts are to be used by the government for specific purposes but do not meet the criteria to be classified as restricted or committed fund balance. In governmental funds, other than the General Fund, assigned fund balance represents the remaining amount that is not restricted or committed.

Basis of Accounting- Timing of recognition for financial reporting purposes, i.e. when the effects of transactions or events should be recognized in financial statements.

Basis of Budgeting- The method used to determine when revenues and expenditures are recognized for budgetary purposes.

Bond - A certificate of debt issued by an entity guaranteeing payment of the original investment plus interest by a specified future date.

Budget - A financial plan for a specified period of time, e.g. fiscal year, that presents all planned revenues and expenditures/expenses for various municipal services.

Budget Amendment - A legal procedure utilized by the board of Directors and the City Administrator to revise a budget appropriation.

Budget Calendar - A schedule of key dates which City officials follow in the preparation, adoption and administration of the budget.

Budget Message - The opening section of the budget which provides the Mayor, Board of Directors and the public with a general summary of the most important aspects of the annual operating budget, changes from the current and previous fiscal years, and the views and recommendations of the City Administrator.

Capital Assets- Land, improvements to land, easements, buildings, building improvements, vehicles, machinery, equipment, works of art and historical treasures, infrastructure, and all other tangible or intangible assets that are used in operations and that have initial useful lives extending beyond a three year reporting period. The City's capitalization threshold is $5,000 for a single item with an estimated life of three years or more for all assets other than infrastructure which has a threshold of $250,000.

Capital Improvement Program(CIP) - A financial plan for construction of physical assets such as streets, bridges, buildings, recreational facilities, water systems and sewer systems.

CBID- Central business improvement district. An area in the downtown area whereby economic development is managed by a Board appointed commission.

Citizens Academy (CA)-A forum that allows citizens to learn more about the city, its functions and priorities. The program is offered twice per year and lasts several weeks.

COLA- Cost of living adjustment.

Committed Fund Balance-a fund balance classification for governmental funds where the amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision making authority.

COSO- Committee of Sponsoring Organizations-Developed by the Treadway Commission, COSO is a voluntary private-sector organization dedicated to guiding executive management and governance entities toward the establishment of more effective, efficient, and ethical business operations on a global basis.

Component Unit- A legally separate organization for which the City, as primary government, is financially accountable. The Parking Authority and the Advertising and Promotion Commission are component units of the City of Fort Smith.

Comprehensive Annual Financial Report (CAFR) - The official annual report of the City. A financial report that contains, at a minimum, introductory, financial and statitical sections, and whose financial section provides information on each individual fund and component unit.

Consumer Price Index (CPI) - A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of cost of living and economic inflation.

Contingency/Reserve Balance- The amount of funds required to be reserved in each fund to meet unexpected claims and emergency type purchases.

CVB- Convention and visitors bureau

Debt Service - The payment of principal and interest on borrowed funds such as bonds.

Depreciation - The decrease in value of physical assets due to use and passage of time.

Division - The major organizational functions of the City which currently include Policy and Administration Services, Management Services, Development Services, Police Services, Fire Services, Operation Services and Non-Departmental. Operation Services is further sub-divided as Streets and Traffic Control, Water and Sewer System, Parks and Community Services, Sanitation and Transit.

EDA - Economic Development Agency.

Encumbrance - An amount of money committed for the payment of goods and services not yet received or paid for.

Expenditure - Decrease in net financial resources. Expenditures include current operating expenses which require the current or future use of net current assets, debt service and capital outlay.

Expense - Decrease in net total assets. Expenses represent the total cost of operation during a period regardless of the timing of related expenditures.

ETJ- Extraterritorial Jurisdiction- An area just outside the City limits which allows the City to legislate land use.

Fiscal Year - Any period of 12 consecutive months designated as the budget year. The City's fiscal year corresponds to the calendar year, i.e. January 1 through December 31.

FSHA- Fort Smith Housing Authority.

FSPS- Fort Smith Public Schools

FTA- Federal Transit Administration

FTE- Full time equivalent which represents the positions authorized.

Fund - A fiscal and accounting entity with a self-balancing set of accounts established and maintained for a specific purpose or to attain a certain objective in accordance with legal or administrative restrictions.

Fund Balance - The fund equity of governmental and similar trust funds. The amount reflected for budget purposes is the total amount available for appropriation which includes the contingencies for such funds.

Funding Source - Revenue plus the prior year's unencumbered fund balance/working capital.

General Obligation Bonds - Bonds which are secured by the full faith and credit of a government and for which repayment is provided by a general tax.

Hotel/Motel Tax - A tax assessed upon hotel/motel establishments within the City based upon occupancy. The tax is presently three percent of room rates. Also known as the hospitality tax.

ICMA-RC- International City Management Association Retirement Corporation.

IEC-Innovations and Entrepreneurship Center- an initiative among UAFS, the Fort Smith Chamber of Commerce, and the City of Fort Smith to assist with starting new businesses and support of existing concerns.

Intergovernmental Revenues - Revenues received from other governments including the Federal, state, and county governments.

IPMC- International Property Maintenance Code.

KPI- Key performance indicators

Line-Item Budget - A budget that lists each expenditure/expense account code classifications for each program separately, along with the dollar amounts budgeted for each specific classification.

LMI- Low to Moderate Income- As defined by HUD to be a location of economic disadvantage.

Mission Statement- The basic purpose for the City's existence.

Modified Accrual- A governmental fund-type measurement focus whereby revenues and other financial resources are recognized when they become susceptible to accrual, i.e. when they become both measurable and available to finance expenditures of the current period. Available means collectible in the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recognized when the fund liability is incurred.

Net Assets- Assets less liabilities of a fund.

Non-Departmental - Expenditure/expense items of a particular fund which do not relate directly to an operating program.

Nonspendable Fund Balance-a fund balance classification for governmental funds where the amounts are not available for use, e.g. inventories.

OPEB- Other Post Employment Benefits- The City provides health care benefits to retired persons until they attain the age eligible for Medicare

Operating Budget - The financial plan for the fiscal year for funds which have legally adopted budgets. The funds are General Fund, Street Maintenance Fund, Water and Sewer Operating Fund and Sanitation Operating Fund.

Operating Funds - Refers to the four funds for which an appropriated budget is adopted. The four funds are the General Fund, Street Maintenance Fund, the Water and Sewer Operating Fund and the Sanitation Operating Fund.

Operating Expenditures/Expenses - Expenditures/Expenses of the four operating funds which are used as a basis for determining contingency reserve. Expenditures/Expenses which are excluded from this category are interfund transfers.

Primary Government- A term used in connection with defining the financial reporting entity. The City of Fort Smith is a general purpose local government and it is a primary government.

Program - An operating unit within a division of the City organizational structure. Each program represents a specific type of activity within its division aimed at providing a service for which the City is responsible.

RITA-Regional intermodel transportation authority.

Restricted Fund Balance-a fund balance classification for governmental funds where amounts can be spent only for the specific purposes stipulated by constitution, external resource providers are through enabling legislation.

Revenue - Increases in net assets of a fund.

Revenue Bonds - Bonds which are secured by a pledge of revenues generated by the operation of the system for which the bonds were issued. The bonds do not constitute a charge against the general credit or taxing power of the government.

SAFER Grant-staffing for adequate fire emergency response (SAFER), a FEMA grant that provides funding for sworn personnel in the Fire Department.

Service Objective- A performance effort by departments to accomplish the goals established by the Board of Directors.

Sinking Account- An account established to reserve funds for purchase and replacement of fleet for City programs. An annual fleet depreciation amount is allocated to the account each year. Currently, the Street Maintenance and Sanitation Operating funds follow this process.

SRO- School Resource Officer.

TEC- A traffic engineering consulting firm employed to prepare an updated master street plan as well as other engineering department documents.

Unassigned Fund Balance-a fund balance classification for governmental funds that accounts for the residual balance of a government's General Fund and includes all spendable amounts not contained in other classifications. In other governmental funds, unassigned fund balance should only be used for deficit balance resulting from overspending for specific purposes for which amounts had been restricted, committed or assigned.

UAFS- University of Arkansas at Fort Smith.

Unencumbered Balance - The amount of an appropriation which is neither expended nor encumbered and is available for future use.

Values Statement- The City's basic values for providing services.

Vision Statement- The City's views for what level services are provided and how those services are provided by its personnel.

Working Capital - A term used to describe current assets less current liabilities for the enterprise and internal service funds. The amount reflected for budget purposes includes all monies available for appropriation including contingencies of such funds.

Fort Smith Notes

Fort Smith is located in western Arkansas and the Arkansas river divides Fort Smith from the border of Oklahoma. On December 25, 1817, an army post under the command of Major William Bradford was established entitled "Camp Smith" after Thomas A.Smith who ordered its establishment .The site was at La Belle Point on the Arkansas River in what is now Fort Smith. Captain John Rogers, known as the founder of Fort Smith, arrived in 1822. In 1840, the town of Arkansas was organized. The first municipal election was conducted January 14, 1841 with Charles A. Birnie elected as mayor. On December 24, 1842, Fort Smith was incorporated as a town. Fort Smith is the county seat of Sebastian County.

Fort Smith is located in westerm Arkansas on the border of Oklahoma and along the Arkansas River. It is the second largest city in Arkansas with a population of 86,000. The Fort Smith Metropolitan Statistical Area (MSA) is compromised of three counties in Arkansas (Sebastian, Crawford, and Franklin) and two counties in Oklahoma (Sequoyah and Leflore). The estimated population of the Fort Smith MSA is nearly 298,000.

Forbes magazine recently named Fort Smith as the number one city in America for its low cost of living. The publication also highlighted Fort Smith for its highest-paying tech jobs in the nation.

The regions economy has been hurt by the Great Recession, and the unemployment rate for the Fort Smith Metropolitan area is 7.2%. The State of Arkansas unemployment is reported at 7% and the national rate is 7.3%.

A Fortune Top 400 transportation and logistics company, ABF Freight Systems, is headquartered in Fort Smith. Planters, a division of Kraft Foods, Gerber, and a number of other major publicly help companies have longstanding and growing interests in the region.

In the past five years the region has successfully recruited a number of major industrial projects, bringing substantial capital investments and jobs. Mars Petcare recently completed an $80 million facility, which produces its Cesar brand for small dogs. Mars Petcare recently announced a $50 million expansion that will add 42 new jobs. In additon, longstanding industrial businesses have made additional investments in their Fort Smith facilities, including Gerber, Graphic Packaging, and Owens Corning.

In a $4.2 billion transaction, Swedish-Swiss engineering giant ABB acquired Fort Smith based Baldor Electric. Terms of the transaction require Fort Smith to remain as headquarters for the motor and drive producer's North American division.

In January 2007, following an exhaustive 4 year search, the U.S. Marshals Service named Fort Smith as home to the National U.S. Marshals Service Museum, a facility dedicated to honoring the men and women who served the nation's oldest law enforcement agency, which was founded in 1789.

City of Fort Smith Arkansas

Miscellaneous Statistical Data

General Information:

Form of Government	City Administrator
Area	92.4 square miles
County	Sebastian
Time Zone	Central
Area Code	479
City Population	86,209 (2010 Census)
Date of Incorporation	December 24, 1842
Date Form of Government Adopted	March 28, 1967
Miles of Street	505 miles
Number of Street Lights	6,053
Number of Traffic Signals	149
Water Supply	Lake Fort Smith and Lee Creek Reservoir
Annual Precipitation	45.92 inches (average)
Temperature Averages	Winter: 49 degrees
	Summer: 72 degrees

Fire Protection:

Number of Stations	11
Number of Firefighters and Officers	149

Police Protection:

Number of Stations	1
Number of Sub Stations	2
Number of Police Members and Officers	168

Municipal Water Department:

Number of Consumers	33,747
Number of Contract Communities	12
Production Capacity	63,400,000 gallons
Average Daily Production	27,543,000 gallons
Maximum Daily Consumption	38,419,000 gallons
Miles of Water Main	691 miles

Municipal Wastewater Department:

Number of Customers	30,732
Number of Contract Communities	1
Sanitary Sewers	500
Average Daily Sewer Flow	15.88 MGD

Municipal Solid Waste System:

Number of Accounts	27,495
Average Annual Refuse Collections	100,731.4 tons
Average Annual Refuse Disposal	242,256 cubic yards

Recreation and Culture:

Number of City Parks	25
Park Acreage	273.21
Trails and Greenways	2
Miles	3.9
Number of Swim Pools	1
Number of Wading Pools	3
Number of Community Centers	5
Splashpad	1
Number of Libraries	4 (67,000 square foot main and three neighborhood branches)
Number of Volumes	297,967
Convention Center	
Theater	
Area	1,331 seats with 4,200 square feet of stage
Number of Event Days	65
Exhibition Hall	
Area	40,000 square feet of space
Number of Event Days	143

Population		Change
1980	71,626	-
1990	72,798	1.6%
2000	80,268	10.3%
2010	86,209	7.4%

Ethnicity in 2010:

Race	% of Population
White	70%
Black or African American	9%
American Indian and Alaska Native	2%
Asian	5%
Some Other Race	10%
Two or More Races	4%

Note: The Hispanic or Latino of any race was projected at 16% of the total 2010 population.

Median age in Fort Smith:	35
Estimated median income of a family:	$41,012
Average price for an 1,800 square foot home:	$223,885
National average price for an 1,800 square-foot home:	$313,000

Cost of living in Fort Smith is 14.8% below the national average.

City of Fort Smith
Schedule of Building Permits Issued for New Construction
For the Fiscal Year Ended December 31, 2005 through
September 30, 2014

	Commercial Construction		Residential Construction	
Fiscal Year	Number of Units	Value	Number of Units	Value
2005	96	$64,341,825	428	$46,397,342
2006	84	$58,517,215	342	$31,729,635
2007	57	$80,762,587	402	$34,661,039
2008	67	$107,390,575	350	$37,681,093
2009	45	$44,192,081	514	$40,173,803
2010	41	$23,582,143	359	$49,402,500
2011	43	$64,716,229	339	$45,224,255
2012	32	$25,389,267	303	$46,405,142
2013	46	$89,440,083	316	$46,604,682
2014	39	$46,944,352	262	$33,944,332

Source: City of Fort Smith Building Safety Department

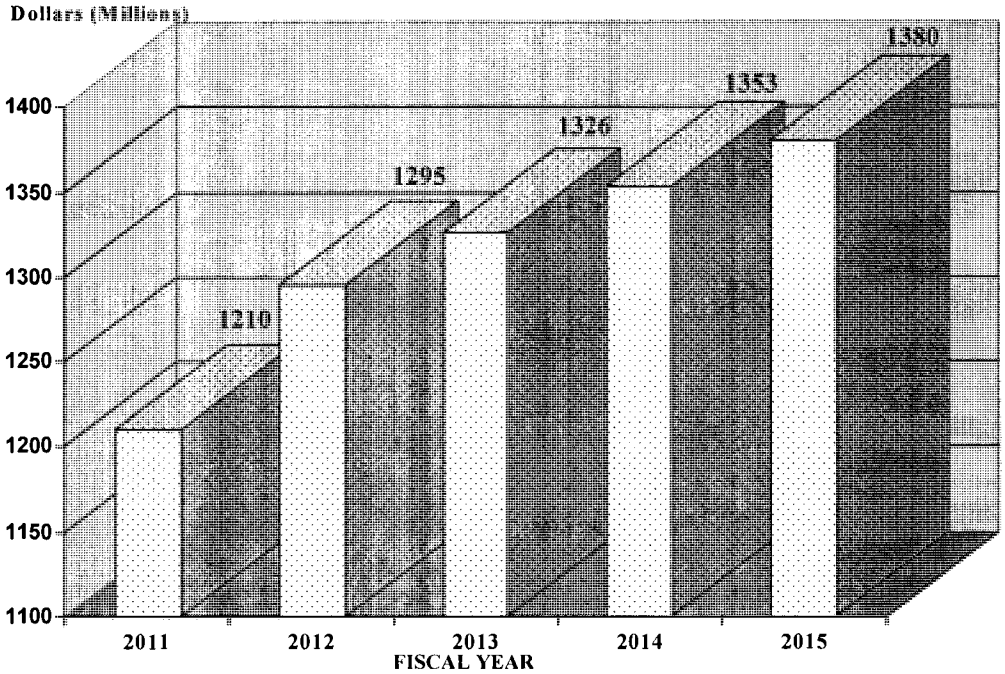
City of Fort Smith
Schedule of the Largest Employers By Number of Employees

Company	**Product**
Sparks Health System	Medical/Surgical Services
Mercy Fort Smith	Electric Motors & Grinders
O K Foods	Poultry Processor
Baldor Electric	Electric Motors & Grinders
Fort Smith Public Schools	School
ArcBest Corporation	Trucking and Logistics
Univeristy of Arkansas FS	Higher Education
Bost Human Development	School
Golden Living	Corporate Office
City of Fort Smith	Municipality

Source: Fort Smith Chamber of Commerce

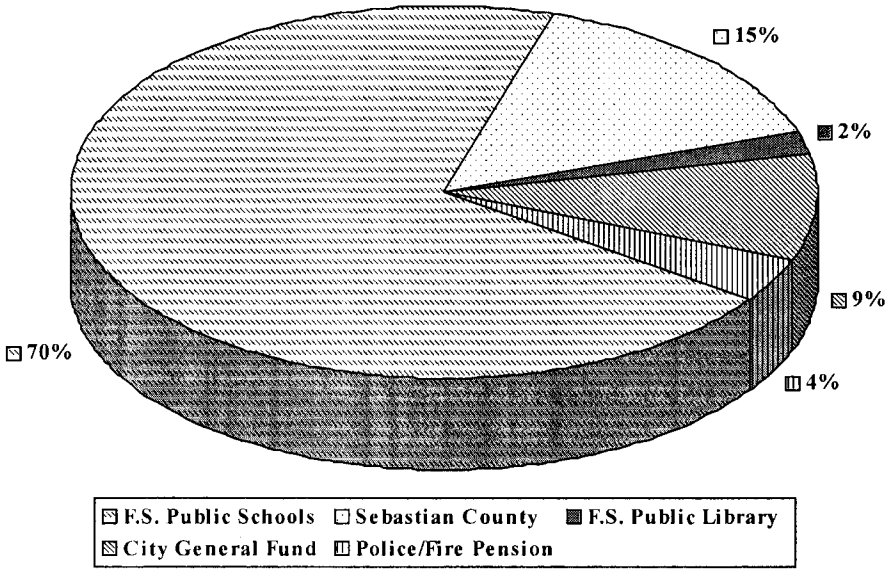
The following graphs indicate the assessed property values within the City limits for the past five years and the allocation of property taxes among the overlapping governments. The City's General Fund receives only 9% of the total real and personal property tax within the City limits.

Assessed Property Valuation



Source: Sebastian County Assessor's Annual Abstract, as amended.

Allocation of Real Property Tax Rates For Taxes Payable FY15 for Overlapping Governments Within The City Limits



Source: Sebastian County Clerk's Office

Personnel Count Comparison

	2013 Actual	2014 Budget	2014 Estimated	2015 Budget
Policy & Administration Services Division				
4100 Mayor	2.00	2.00	1.00	1.00
4101 Board of Directors	7.00	7.00	7.00	7.00
4102 City Administrator	4.00	4.00	4.00	4.00
4111 Economic Development	1.00	1.00	0.00	0.00
4201 District Court	18.00	18.00	18.00	18.00
4202 City Prosecutor	2.00	2.00	2.00	2.00
4203 Public Defender	0.00	0.00	0.00	0.00
4204 City Attorney	0.00	0.00	0.00	0.00
4206 District Court-State Division	1.00	1.00	1.00	1.00
4405 Internal Audit	1.00	1.00	1.00	1.00
Total Policy & Administration Services Division	36.00	36.00	34.00	34.00
Management Services Division:				
4104 Human Resources	4.00	4.00	4.00	4.00
4105 City Clerk	3.00	3.00	3.00	3.00
4301 Finance	11.00	12.00	12.00	12.00
4303 Collections	6.00	6.00	6.00	6.00
4304 Utility Billing/Cust. Svc.	13.00	13.00	13.00	13.00
4306 Purchasing	2.00	2.00	2.00	2.00
4401 Information and Technology	9.00	9.00	9.00	9.00
6912 Public Parking Personnel	1.00	1.00	1.00	1.00
Total Management Services Division	49.00	50.00	50.00	50.00
Development Services Division				
4103 Engineering	19.00	18.40	18.40	18.40
4106 Planning	7.75	7.75	7.75	7.75
4107 CDBG	3.25	3.25	3.25	3.25
4108 Building Safety	11.00	11.00	11.00	11.00
6900 Neighborhood Services	8.00	9.00	9.00	9.00
Total Development Services Division	49.00	49.40	49.40	49.40

	2013 Actual	2014 Budget	2014 Estimated	2015 Budget
Police Services Division				
4701 Administration	5.00	6.00	5.00	5.00
4702 Support Services	48.00	54.25	54.25	54.25
4703 Criminal Investigations	42.43	42.44	43.44	43.44
4704 Patrol Operations	118.00	110.75	110.75	110.75
4705 Radio Communications	2.00	2.00	2.00	2.00
4706 Airport Security	3.00	3.00	3.00	3.00
6911 Police Grant	0.57	0.56	0.56	0.56
6920 Public Parking/Enforcement	3.00	3.00	3.00	3.00
Total Police Services Division	222.00	222.00	222.00	222.00
Fire Services Division				
4801 Administration	9.00	7.00	7.00	7.00
4802 Suppression & Rescue	123.00	123.00	123.00	123.00
4803 1/8% Sales Tax Operations	20.00	20.00	20.00	20.00
4804 Training	0.00	2.00	2.00	2.00
Total Fire Services Division	152.00	152.00	152.00	152.00
Operation Services Division-				
Streets & Traffic Control				
5101 Administration	5.00	5.00	5.00	5.00
5302 Street Construction	9.44	8.72	8.72	8.72
5303 Street Drainage	19.04	16.88	16.88	18.04
5304 Street Maintenance	15.60	15.60	15.60	15.60
5305 Sidewalk Construction	10.00	12.00	12.00	12.00
5401 Traffic Control Operations	13.44	13.44	13.44	13.44
5402 Signals	0.00	0.00	0.00	0.00
5403 Street Lighting	0.00	0.00	0.00	0.00
5405 Sign Shop	0.00	0.00	0.00	0.00
Total Streets & Traffic Control	72.52	71.64	71.64	72.80

	2013 Actual	2014 Budget	2014 Estimated	2015 Budget
Water & Sewer				
5501 Utilities Administration	16.00	16.00	16.00	16.00
5601 Water & Wastewater Treatment Administration	3.00	3.00	3.00	3.00
5603 Sewer Treatment	29.00	29.00	29.00	29.00
5604 Water Treatment	22.00	22.00	22.00	22.00
5605 Laboratory Services	9.00	9.00	9.00	9.00
5606 Wastewater Equipment Maintenance	14.00	14.00	14.00	14.00
5609 Industrial Waste Monitoring	5.69	5.69	5.69	5.69
5610 Water Line Maintenance	22.00	26.00	26.00	26.00
5611 Sewer Line Maintenance	24.00	24.00	24.00	24.00
5612 Construction Management	4.00	4.00	4.00	4.00
5613 Metering/Transmission Line Maintenance	21.50	19.50	19.50	19.50
5615 Water & Wastewater Line Maintenance Administration	13.00	14.00	14.00	14.00
5616 Water Stationary Equipment Maintenance	9.00	10.00	10.00	10.00
6700 Debt Service	0.00	0.00	0.00	0.00
Total Water & Sewer	192.19	196.19	196.19	196.19
Parks & Community Services				
6101 Health	0.00	0.00	0.00	0.00
6201 Parks Maintenance	20.50	21.00	21.00	21.00
6202 Oak Cemetery	3.50	3.50	3.50	3.50
6204 Community Centers	4.25	4.25	4.25	4.25
6205 Aquatics	4.85	4.85	4.85	4.85
6206 Riverfront/Civic Center/Downto\	5.00	5.00	5.00	5.00
6207 The Park at West End	1.00	1.00	1.00	1.00
6208 1/8% Sales Tax Operations	5.50	6.50	5.50	6.00
Total Parks & Community Services	44.60	46.10	45.10	45.60
Convention Center				
6203 Convention Center	13.50	13.50	13.50	13.50

	2013 Actual	2014 Budget	2014 Estimated	2015 Budget
Sanitation				
6301 Administration	6.00	6.50	6.50	6.50
6302 Residential Collections	25.00	25.00	25.00	25.00
6303 Commercial Collections	10.00	10.00	10.00	10.00
6304 Fleet & Grounds Maintenance	10.00	10.00	10.00	10.00
6305 Sanitary Landfill	18.00	18.00	18.00	17.00
6307 Roll-Off Collection	9.00	9.00	9.00	10.00
Total Sanitation	78.00	78.50	78.50	78.50
Transit				
6550 Public Transit	36.00	34.00	34.00	34.00
Total Operation Services Division	436.81	439.93	438.93	440.59
Non-Departmental				
6870 Convention & Visitors Bureau	5.00	5.00	5.00	5.00
Total FTE Personnel	949.81	954.33	951.33	952.99

Please note: This schedule includes position of Mayor and the seven Director positions. The reconciliation to the schedule on page 18 is as follows:

	2013 Actual	2014 Estimated	2015 Budget
Total FTE Personnel, this schedule	949.81	951.33	952.99
Program 4100 Mayor & 4101 Board of Directors	(8.00)	(8.00)	(8.00)
Total FTE Personnel, Schedule on page XX	941.81	943.33	944.99

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FY15 PROPOSED BUDGET SUPPLEMENT

INTRODUCTION

The Proposed FY15 Budget Supplement contains detail budgets for each of the operating programs. The Proposed Budget Supplement reflects comparative numbers for Actual FY13, Budget FY14, Estimated FY14 and Budget FY15. The detail of expenditure/ expense classifications - personnel, operating, capital outlay, debt service and transfers - is reflected as account codes. This detail provides management with the appropriation for each account code as a means to control and review the spending patterns of each program. Detail budgets are used in day-to-day operations of each program. A classification of account codes follows the detail budgets and provides an explanation of each account code.

This document is intended for use by management and is considered a supporting document of the FY15 Proposed Budget. Distribution of the document is limited; however, the Budget Supplement will be provided to those who request a copy or can be viewed on the City's web site once approved.

POLICY & ADMINISTRATIVE SERVICES

MAYOR

PROGRAM 4100

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	52,267	51,620	32,863	10,000
102 Overtime	7	300	0	0
103 Retirement (Note 2)	11,576	12,250	10,070	7,500
104 Social Security	4,346	4,220	3,184	1,180
105 Insurance	5,290	6,370	6,370	0
106 Longevity	120	190	68	0
108 Other-Vehicle Allowance	5,400	5,400	8,969	7,320
111 Workers' Compensation	700	700	700	0
Total	79,706	81,050	62,224	26,000
OPERATING				
201 Office Supplies	2,207	2,500	154	2,000
202 Small Equipment	0	1,000	285	1,000
205 Custodial Equipment & Supplies	0	200	0	0
207 Repair of Equipment	0	100	0	100
210 Communications	1,370	1,400	1,300	1,400
212 Bonds, Insurance, License	0	500	500	500
213 Postage	449	1,000	498	1,000
214 Advertising, Printing, Photo	1,989	5,000	5,000	5,000
215 Travel	1,169	4,000	1,224	4,000
216 Education, Memberships, Subscriptions	515	2,500	167	2,500
217 Lease, Rent, Taxes	12,627	25,000	6,489	25,000
219 Other-Public Relations, Tales of the Crypt, Holiday Light Displays, 4th of July Event	55,664	90,000	71,387	90,000
233 Contractual Services-Beautification with Fort Smith Pride	3,015	14,866	15,500	10,000
Total	79,005	148,066	102,504	142,500
MAYOR TOTAL	158,711	229,116	164,728	168,500

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Mayor	(Note 1)	1	1	1	1
Administrative Secretary	7	1	1	0	0
EMPLOYEE POSITIONS		2	2	1	1

Funding Allocation:
- 43% General Fund
- 8% Street Maintenance Fund
- 37% Water and Sewer Operating Fund
- 12% Sanitation Operating Fund

Note 1: The Mayor's position is elected and is paid an annual salary of $10,000.
Note 2: The retirement account includes $7,500 pension costs for two former Mayors.

POLICY & ADMINISTRATIVE SERVICES

BOARD OF DIRECTORS — PROGRAM 4101

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	6,833	7,000	7,330	7,000
104 Social Security	3,093	3,110	3,604	3,110
108 Other-Vehicle Allowance	33,600	33,600	36,296	33,600
Total	43,526	43,710	47,230	43,710
OPERATING				
205 Custodial Equipment and Supplies	156	1,000	361	250
210 Communications	0	0	103	100
214 Advertising, Printing, Photo	1,438	1,500	500	1,500
215 Travel	4,349	14,000	4,293	14,000
216 Education, Memberships, Subscriptions (Note 2)	44,376	49,500	51,073	51,500
219 Other-Public Relations, Televised Meetings	32,118	30,000	25,696	37,300
Total	82,437	96,000	82,026	104,650
BOARD OF DIRECTORS TOTAL	125,963	139,710	129,256	148,360

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Directors	(Note 1)	7	7	7	7
EMPLOYEE POSITIONS		7	7	7	7

Funding Allocation:
28% General Fund; 15% Street Sales Tax Fund
8% Street Maintenance Fund
37% Water and Sewer Operating Fund
12% Sanitation Operating Fund

Note 1: The directors are elected positions and are paid an annual salary of $1,000.
Note 2: The WAPDD annual dues allocation of $20,860 for all years presented has been reclassified from Non-Departmental to 4101-216. The 216 account now includes WAPDD, NLC and AML dues.

POLICY & ADMINISTRATIVE SERVICES

CITY ADMINISTRATOR

PROGRAM 4102

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	355,544	362,270	367,178	362,050
103 Retirement	37,698	38,590	37,857	38,570
104 Social Security	25,134	29,070	31,050	29,010
105 Insurance	26,800	34,360	34,360	36,100
106 Longevity	686	790	830	790
108 Other- Vehicle Allowance	10,800	10,800	11,539	12,720
111 Workers' Compensation	1,390	1,390	1,390	1,040
Total	458,052	477,270	484,204	480,280
OPERATING				
201 Office Supplies	1,158	4,000	2,056	3,000
202 Small Equipment	1,080	2,500	3,430	2,500
205 Custodial Equipment & Supplies	745	1,500	1,061	1,500
207 Repair of Equipment	0	1,000	0	1,000
210 Communications	5,275	8,000	7,926	7,500
212 Bonds, Insurance, Licenses	315	740	740	740
213 Postage	168	500	100	350
214 Advertising, Printing, Photo	45,051	36,000	24,000	35,000
215 Travel	5,207	13,500	10,459	13,500
216 Education, Memberships, Subscriptions	14,592	9,400	9,294	9,500
217 Lease, Rent, Taxes	0	9,000	2,000	2,500
219 Other-Public Relation Items, Contractual Services, Citizen Survey	96,792	130,000	98,170	47,500
Total	170,383	216,140	159,236	124,590
CITY ADMINISTRATOR TOTAL	628,435	693,410	643,440	604,870

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
City Administrator	(Note 1)	1	1	1	1
Deputy City Administrator	24	1	1	1	1
Communications Manager	12	1	1	1	1
Administrative Assistant	8	1	1	1	1
EMPLOYEE POSITIONS		4	4	4	4

Funding Allocation:
23% General Fund; 20% Street Sales Tax Fund
8% Street Maintenance Fund
37% Water and Sewer Operating Fund
12% Sanitation Operating Fund

Note 1: The City Administrators salary is established by the Board of Directors and is currently $153,238.

POLICY & ADMINISTRATIVE SERVICES

DOWNTOWN DEVELOPMENT

PROGRAM 4111

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	58,643	61,000	37,836	0
103 Retirement	5,651	6,120	3,558	0
104 Social Security	4,236	4,780	2,742	0
105 Insurance	9,390	9,000	6,085	0
106 Longevity	120	190	69	0
111 Workers' Compensation	700	700	700	0
Total	78,740	81,790	50,990	0
OPERATING				
201 Office Supplies	1,078	2,000	2,248	0
202 Small Equipment	264	1,000	0	0
210 Communications	1,588	2,000	2,031	0
213 Postage	1	1,000	0	0
214 Advertising, Printing, Photo	61,175	64,000	59,587	10,000
215 Travel	0	2,000	0	0
216 Education, Memberships, Subscriptions	0	2,000	93	0
217 Lease, Rent, Taxes	0	0	70	100
219 Other- Consultant Services, Public Relations	33,363	40,000	25,548	30,000
230 Downtown Events	48,598	55,000	32,211	25,000
231 Downtown Management (Note 1)	0	0	0	22,080
232 Streetscape Maintenance	0	0	0	51,000
Total	146,067	169,000	121,788	138,180
CAPITAL OUTLAY	0	100,000	100,000	
301 Compass Park Splash Pad Water Feature				35,000
302 Trolley Project-7th Street				40,000
Total Capital Outlay				75,000
DOWNTOWN DEVELOPMENT TOTAL	224,807	350,790	272,778	213,180

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Downtown Development Coordinator	12	1	1	1	0
EMPLOYEE POSITIONS		1	1	1	0

Note 1: A portion of the Recreation Coordinator in Program 6208-1/8% will provide downtown program management of approximately 15 hours per week. This account will reimburse 6208 for this time.

Funding Allocation:
100% General Fund

POLICY & ADMINISTRATIVE SERVICES

DISTRICT COURT OF SEBASTIAN COUNTY, ARKANSAS, FORT SMITH DIVISION

PROGRAM 4201

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	756,505	775,150	755,120	757,160
102 Overtime	10,517	14,000	14,000	14,000
103 Retirement	66,527	71,200	63,912	69,950
104 Social Security	57,293	60,700	61,770	59,640
105 Insurance	132,050	136,960	136,960	143,880
106 Longevity	2,321	2,650	2,544	2,470
108 Other-City Share Judges Salaries, Court Interpreters, Substitute Judges	196,516	215,000	233,431	215,000
111 Workers' Compensation	6,220	6,220	6,220	4,640
Total	1,227,949	1,281,880	1,273,957	1,266,740
OPERATING				
201 Office Supplies	10,752	14,000	11,144	14,000
202 Small Equipment	7,441	12,700	8,000	7,500
204 Clothing	(2,613)	1,000	0	1,000
205 Custodial Equipment & Supplies	1,806	2,500	1,969	2,500
207 Repair of Equipment	2,373	4,800	3,485	4,800
210 Communications	3,133	3,600	4,513	5,300
213 Postage	6,106	10,000	12,043	13,000
214 Advertising, Printing, Photo	8,610	10,000	9,826	10,000
215 Travel	6,215	14,000	11,967	14,000
216 Education, Memberships, Subscriptions	6,040	7,500	6,709	7,500
217 Lease, Rent, Taxes	148,725	157,400	150,198	157,400
219 Other-Computer Maintenance	30,857	58,000	27,452	39,000
Total	229,445	295,500	247,306	276,000
DISTRICT COURT OF SEBASTIAN COUNTY TOTAL	1,457,394	1,577,380	1,521,263	1,542,740

DISTRICT COURT OF SEBASTIAN COUNTY, ARKANSAS, FORT SMITH DIVISION
(continued)

PROGRAM 4201

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
District Judge	(Note 1)	0	0	0	0
District Court Clerk	17	1	1	1	1
Senior Deputy Court Clerk	12	1	1	1	1
Financial Administrator	9	1	1	1	1
Deputy Court Clerk II	8	7	7	7	7
Court Bailiff	7	2	2	2	2
Deputy Court Clerk I	6	4	4	4	4
Records Clerk	3	1	1	1	2
File Clerk	2	1	1	1	0
EMPLOYEE POSITIONS		18	18	18	18

Funding Allocation:
100% General Fund

Note 1: Per the 2007 agreement between the City and the state, the judges are now state employees. The City's share of gross salary for each judge is $58,650 or a total of $175,950 and is included in account 108. The current salary, as of July 1, 2015, for the three District Court Judge positions is $117,300.

POLICY & ADMINISTRATIVE SERVICES

CITY PROSECUTOR — PROGRAM 4202

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	117,686	120,050	119,907	119,910
102 Overtime	0	540	0	540
103 Retirement	11,342	12,090	11,181	12,090
104 Social Security	9,092	9,470	9,998	9,520
105 Insurance	12,570	15,360	15,360	16,140
106 Longevity	213	310	320	370
108 Other- Substitute Prosecutor	2,502	4,000	4,000	4,000
111 Workers' Compensation	1,470	1,470	1,470	1,100
Total	154,875	163,290	162,236	163,670
OPERATING				
201 Office Supplies	662	700	569	700
202 Small Equipment	142	500	69	500
210 Communications	659	600	839	600
212 Bonds, Insurance, Licenses	0	6,500	6,500	6,500
213 Postage	158	200	100	200
215 Travel	132	130	0	130
216 Education, Memberships, Subscriptions	979	1,280	1,337	1,280
217 Lease, Rent, Taxes	4,055	3,700	3,415	3,700
Total	6,787	13,610	12,829	13,610
CITY PROSECUTOR TOTAL	161,662	176,900	175,065	177,280

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Prosecutor	17	1	1	1	1
Legal Secretary	8	1	1	1	1
EMPLOYEE POSITIONS		2	2	2	2

Funding Allocation:
100% General Fund

POLICY & ADMINISTRATIVE SERVICES

PROGRAM 4203/4204

	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
Public Defender Program 4203				
108 Other- Legal Services	86,335	88,910	88,910	91,500
City Attorney Program 4204				
108 Other- Legal Services	243,328	304,260	280,000	294,000
219 Other- Expenses	13,535	18,000	3,344	8,000
City Attorney Total	256,863	322,260	283,344	302,000

Funding Allocations:
Program 4203- 100% General Fund
Program 4204- 50% General Fund
25% Street Maintenance Fund
25% Sanitation Operating Fund

The general legal services for the Water and Sewer Operating Fund are accounted for in Program 5501 Utilities Administration.

POLICY & ADMINISTRATIVE SERVICES

DISTRICT COURT- STATE DIVISION PROGRAM 4206

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	34,421	34,960	35,526	34,960
102 Overtime	1,410	3,000	3,000	3,500
103 Retirement	3,452	3,810	3,419	3,860
104 Social Security	2,727	2,930	3,020	2,970
105 Insurance	9,200	5,750	5,750	6,050
106 Longevity	5	130	128	130
111 Workers' Compensation	490	490	490	370
Total	51,705	51,070	51,333	51,840
DISTRICT COURT-STATE DIVISION TOTAL	51,705	51,070	51,333	51,840

SCHEDULE OF PERSONNEL	PAY GRADE	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
Deputy Clerk I	6	1	1	1	1
EMPLOYEE POSITIONS		1	1	1	1

Note: This position is 100% funded by Sebastian County. In previous years, this program was not reflected in the City's budget, however, the position is under the supervision of the District Court. An offsetting revenue is included in the General Fund revenue sources.

POLICY & ADMINISTRATIVE SERVICES

INTERNAL AUDIT — PROGRAM 4405

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	78,616	79,240	36,476	74,600
103 Retirement	9,333	9,680	4,213	9,200
104 Social Security	6,267	6,620	3,400	6,250
105 Insurance	5,690	9,520	9,520	10,010
106 Longevity	120	130	69	0
108 Other	5,400	5,400	3,078	5,400
109 Employee Allowances	369	0	683	0
111 Workers' Compensation	990	990	990	740
Total	106,785	111,580	58,429	106,200
OPERATING				
201 Office Supplies	231	160	6	200
202 Small Equipment	75	0	0	0
210 Communications	618	600	669	600
212 Bonds, Insurance, Licenses	0	910	910	960
213 Postage	0	0	67	0
214 Advertising, Printing, Photo	0	210	1,807	500
215 Travel	2,310	3,000	0	3,000
216 Education, Memberships, Subscriptions	1,798	2,200	0	2,500
219 Other-Audit Consulting Fee	53,160	30,260	55,602	50,400
Total	58,192	37,340	59,061	58,160
INTERNAL AUDIT TOTAL	164,977	148,920	117,490	164,360

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Internal Auditor	17	1	1	1	1
EMPLOYEE POSITIONS		1	1	1	1

Funding Allocation:
- 28% General Fund
- 15% Street Sales Tax Fund
- 8% Street Maintenance Fund
- 37% Water and Sewer Operating Fund
- 12% Sanitation Operating Fund

MANAGEMENT SERVICES

HUMAN RESOURCES — PROGRAM 4104

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	260,516	255,640	261,198	256,640
102 Overtime	336	690	48	690
103 Retirement	26,934	27,600	26,220	27,700
104 Social Security	19,879	20,430	21,356	20,440
105 Insurance	26,520	35,230	35,230	37,020
106 Longevity	1,020	1,030	1,091	1,090
108 Other-Vehicle Allowance	5,861	5,400	5,769	5,400
110 Unemployment Compensation	40,633	75,000	80,306	85,000
111 Workers' Compensation	990	990	990	740
Total	382,689	422,010	432,208	434,720
OPERATING				
201 Office Supplies	1,670	1,500	1,026	1,500
202 Small Equipment	745	1,000	46	1,000
205 Custodial Equipment & Supplies	1,066	750	1,028	750
207 Repair of Equipment	0	750	0	750
210 Communications	1,627	2,000	2,583	2,600
212 Bonds, Insurance, Licenses	0	250	250	250
213 Postage	460	1,250	557	1,250
214 Advertising, Printing, Photo	200	3,500	726	3,000
215 Travel	5,420	4,000	556	3,500
216 Education, Memberships, Subscriptions	2,746	14,753	6,063	7,500
217 Lease, Rent, Taxes- (Time & Attendance System Lease)	78,197	83,600	79,153	83,600
219 Other-Salary Survey	3,150	4,000		4,000
220 Examinations	6,478	4,000	5,480	4,000
Total	101,759	121,353	97,468	113,700
HUMAN RESOURCES TOTAL	484,448	543,363	529,676	548,420

HUMAN RESOURCES
(continued)

PROGRAM 4104

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Director	21	1	1	1	1
Coordinator	10	2	2	2	2
Administrative Secretary	7	1	1	1	1
EMPLOYEE POSITIONS		4	4	4	4

Funding Allocation:
53% General Fund; 10% Street Sales Tax Fund
7% Street Maintenance Fund
21% Water and Sewer Operating Fund
9% Sanitation Operating Fund

MANAGEMENT SERVICES

CITY CLERK/CITIZEN ACTION CENTER

PROGRAM 4105

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	145,859	150,910	147,892	151,240
103 Retirement	15,772	16,870	15,570	16,920
104 Social Security	11,254	12,130	11,756	12,170
105 Insurance	17,830	29,160	29,160	30,640
106 Longevity	309	370	385	490
108 Other-Vehicle Allowance	5,400	5,400	5,769	5,400
111 Workers' Compensation	990	990	990	740
Total	197,414	215,830	211,522	217,600
OPERATING				
201 Office Supplies	902	1,400	922	1,500
202 Small Equipment	0	2,000	4,500	2,500
205 Custodial Equipment & Supplies	271	350	259	400
207 Repair of Equipment	66	500	0	500
210 Communications	383	500	283	500
212 Bonds, Insurance, Licenses	5,269	5,820	5,820	5,800
213 Postage	2,126	2,500	535	2,500
214 Advertising, Printing, Photo	52,106	42,000	25,687	30,000
215 Travel	4,352	7,000	5,270	7,000
216 Education, Memberships, Subscriptions	390	500	400	500
217 Lease, Rent, Taxes	3,906	5,000	3,965	5,000
218 Claims	50	1,000	417	1,000
219 Other-Codification of Ordinances, Election Costs	37,980	95,000	35,465	64,000
Total	107,801	163,570	83,523	121,200
CAPITAL OUTLAY	0	15,000	13,732	0
CITY CLERK/CITIZEN ACTION CENTER TOTAL	305,215	394,400	308,777	338,800

CITY CLERK/CITIZEN ACTION CENTER
(continued)

PROGRAM 4105

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
City Clerk	17	1	1	1	1
Assistant City Clerk	9	1	1	1	1
Production Assistant	6	1	1	1	1
EMPLOYEE POSITIONS		3	3	3	3

Funding Allocation:
33% General Fund; 10% Street Sales Tax Fund
8% Street Maintenance Fund
37% Water and Sewer Operating Fund
12% Sanitation Operating Fund

MANAGEMENT SERVICES

FINANCE

PROGRAM 4301

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	659,917	710,320	685,449	725,950
102 Overtime	214	0	13	0
103 Retirement	65,370	73,070	66,057	74,640
104 Social Security	49,366	55,710	55,184	56,800
105 Insurance	74,580	106,880	113,711	112,280
106 Longevity	2,861	2,950	3,143	3,010
107 Medical Expenses	0	500	0	500
108 Other-Vehicle Allowance	5,400	5,400	5,769	5,400
111 Workers' Compensation	1,390	1,520	1,670	1,130
Total	859,098	956,350	930,996	979,710
OPERATING				
201 Office Supplies	4,820	8,685	5,928	8,000
202 Small Equipment	4,776	13,300	6,659	13,300
205 Custodial Equipment and Supplies	1,763	2,000	2,256	2,000
207 Repair of Equipment	784	1,000	944	1,000
210 Communications	3,164	2,100	4,974	3,800
212 Bonds, Insurance, Licenses	0	500	500	500
213 Postage	10,920	13,000	13,122	13,000
214 Advertising, Printing, Photo	11,799	22,364	20,122	18,000
215 Travel	12,859	16,200	7,020	17,000
216 Education, Memberships, Subscriptions	9,260	11,000	8,859	10,000
217 Lease, Rent, Taxes	9,787	16,000	13,581	16,000
219 Other - External Audit, Consulting Fees	133,411	200,000	186,464	200,000
Total	203,343	306,149	270,429	302,600
FINANCE TOTAL	1,062,441	1,262,499	1,201,425	1,282,310

FINANCE
(continued)

PROGRAM 4301

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Director of Finance	23	1	1	1	1
Deputy Director of Finance	20	0	1	1	1
Controller	19	1	1	1	1
Accounting/Financial Reporting Manager	15	1	1	1	1
Payroll Accountant	10	1	1	1	1
Office & Budget Coordinator	10	0	0	0	1
Grant Administrator	9	1	1	1	1
General Ledger Accountant	9	1	1	1	1
Administrative Coordinator	9	1	1	1	0
Accounting Technician	6	4	4	4	4
EMPLOYEE POSITIONS		11	12	12	12

Funding Allocation:
23% General Fund; 20% Street Sales Tax Fund
8% Street Maintenance Fund
37% Water and Sewer Operating Fund
12% Sanitation Operating Fund

MANAGEMENT SERVICES

COLLECTIONS

PROGRAM 4303

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	237,320	246,800	254,011	247,380
102 Overtime	3,716	3,770	3,954	3,800
103 Retirement	24,382	25,230	24,167	25,230
104 Social Security	19,438	19,610	21,444	19,860
105 Insurance	38,280	40,990	40,990	43,060
106 Longevity	1,050	1,270	1,141	1,090
108 Medical Expenses	0	200	256	200
111 Workers' Compensation	2,170	2,170	2,170	1,620
Total	326,356	340,040	348,133	342,240
OPERATING				
201 Office Supplies	6,068	6,440	5,102	6,440
202 Small Equipment	1,654	8,000	180	2,500
203 Fuel, Oil, Lube	117	500	91	500
205 Custodial Equipment & Supplies	918	1,000	1,054	1,000
207 Repair of Equipment	819	2,000	2,943	3,500
210 Communications	960	1,200	1,187	2,500
212 Bonds, Insurance, Licenses	840	1,000	1,000	1,000
213 Postage	5,301	7,000	6,463	7,500
214 Advertising, Printing, Photo	3,098	4,000	2,000	4,000
215 Travel	535	2,500	3,000	2,500
216 Education, Memberships, Subscriptions	710	4,700	1,000	4,500
217 Lease, Rent, Taxes	6,077	8,000	6,824	8,000
Total	27,097	46,340	30,844	43,940
COLLECTIONS TOTAL	353,453	386,380	378,977	386,180

COLLECTIONS
(continued)

PROGRAM 4303

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Collection Manager	12	1	1	1	1
Senior Clerk II	5	5	5	5	5
EMPLOYEE POSITIONS		6	6	6	6

Funding Allocation:
33% General Fund; 10% Street Sales Tax Fund
8% Street Maintenance Fund
37% Water and Sewer Operating Fund
12% Sanitation Operating Fund

MANAGEMENT SERVICES

UTILITY BILLING/CUSTOMER SERVICE

PROGRAM 4304

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	534,012	533,840	548,543	535,310
102 Overtime	2,489	2,960	2,746	2,960
103 Retirement	51,755	54,030	51,689	54,180
104 Social Security	39,744	41,730	43,838	41,800
105 Insurance	86,830	109,710	109,710	115,260
106 Longevity	2,180	2,470	2,369	2,530
107 Medical Expenses	0	400	0	400
109 Employee Allowance	1,461	1,010	1,069	1,010
111 Workers' Compensation	11,870	11,870	11,870	8,840
Total	730,341	758,020	771,834	762,290
OPERATING				
201 Office Supplies	2,195	4,000	1,804	2,000
202 Small Equipment	2,387	3,500	3,103	3,500
203 Fuel, Oil, Lube	21,457	24,000	25,472	26,000
204 Clothing	1,964	2,500	3,272	2,500
205 Custodial Equipment and Supplies	3,489	2,500	2,852	2,500
207 Repair of Equipment	7,039	7,500	7,115	7,500
210 Communications	1,295	1,800	1,276	1,800
212 Bonds, Insurance, Licenses	6,013	5,470	5,470	5,740
213 Postage	152,497	155,000	164,148	160,000
214 Advertising, Printing, Photo	82,224	85,000	89,091	85,000
215 Travel	864	1,000	259	1,000
216 Education, Memberships, Subscriptions	4,462	5,200	3,696	1,300
217 Lease, Rent, Taxes	3,948	4,600	3,446	4,600
218 Claims	0	500	0	500
219 Other - Data Processing Charges	628,060	820,000	777,254	650,000
Total	917,894	1,122,570	1,088,258	953,940
CAPITAL OUTLAY	2,040	50,800	49,246	0
UTILITY BILLING/CUSTOMER SERVICE TOTAL	1,650,275	1,931,390	1,909,338	1,716,230

UTILITY BILLING/CUSTOMER SERVICE
(continued)

PROGRAM 4304

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Business Manager	12	1	1	1	1
Accounting Technician	6	1	1	1	1
Customer Service Representative	5	6	6	6	6
Senior Clerk II	5	5	5	5	5
EMPLOYEE POSITIONS		13	13	13	13

Funding Allocation:
75% Water and Sewer Operating Fund
15% Sanitation Operating Fund
3% General Fund; 2% Street Sales Tax Fund
5% Street Maintenance Fund

MANAGEMENT SERVICES

PURCHASING

PROGRAM 4306

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	102,052	101,740	103,987	102,240
102 Overtime	0	0	0	790
103 Retirement	9,903	10,320	9,841	10,490
104 Social Security	7,845	7,930	8,760	8,060
105 Insurance	12,290	12,200	12,200	12,820
106 Longevity	480	610	530	610
109 Employee Allowances	415	0	1,281	1,200
111 Workers' Compensation	990	990	990	740
Total	133,975	133,790	137,589	136,950
OPERATING				
201 Office Supplies	751	1,500	1,411	1,700
202 Small Equipment	1,036	1,100	168	1,300
203 Fuel,Oil, Lube	775	760	207	800
205 Custodial Equipment & Supplies	4,868	9,030	5,944	9,500
206 Materials	2,210	2,700	2,448	2,840
207 Repair of Equipment	186	1,500	122	1,600
208 Repair of Buildings	47,432	55,000	61,694	59,300
210 Communications	73,191	73,500	80,500	77,910
212 Bonds, Insurance, Licenses	2,463	3,710	3,710	3,710
213 Postage	332	1,000	265	1,000
214 Advertising, Printing, Photo	1,812	5,300	4,769	5,570
215 Travel	1,422	3,500	415	3,500
216 Education, Memberships, Subscriptions	3,040	3,500	3,770	3,700
217 Lease, Rent, Taxes	254,469	263,000	258,657	290,000
Total	393,987	425,100	424,080	462,430
PURCHASING TOTAL	527,962	558,890	561,669	599,380

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Manager	12	1	1	1	1
Purchasing Technician	6	1	1	1	1
EMPLOYEE POSITIONS		2	2	2	2

Funding Allocation:
33% General Fund; 10% Street Sales Tax Fund
8% Street Maintenance Fund
37% Water and Sewer Operating Fund
12% Sanitation Operating Fund

MANAGEMENT SERVICES

INFORMATION & TECHNOLOGY SERVICES PROGRAM 4401

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	588,535	597,530	598,483	589,500
102 Overtime	70	630	26	600
103 Retirement	58,516	61,680	57,511	60,870
104 Social Security	45,366	46,560	49,330	45,960
105 Insurance	47,740	59,760	59,760	62,780
106 Longevity	1,064	1,210	1,283	1,210
107 Medical Expenses	65	0	0	0
108 Other-Vehicle Allowance	5,400	5,400	5,769	5,400
111 Workers' Compensation	1,220	1,220	1,220	920
Total	747,976	773,990	773,382	767,240
OPERATING				
201 Office Supplies	2,314	3,000	2,294	3,000
202 Small Equipment	104,456	70,000	27,944	90,000
203 Fuel, Oil & Lube	2,411	3,500	1,954	3,500
204 Clothing	1,523	1,000	937	1,000
205 Custodial Equipment & Supplies	2,934	3,000	3,507	3,000
206 Materials	2,259	1,500	711	1,500
207 Repair of Equipment	19,916	25,000	13,330	20,000
208 Repair of Buildings	61,705	75,000	87,024	85,000
210 Communications	421,570	455,000	412,739	440,000
211 Utilities	48,499	65,000	69,681	65,000
212 Bonds, Insurance, Licenses	6,439	12,000	12,000	10,000
213 Postage	1,139	1,000	46	1,000
214 Advertising, Printing, Photo	3,053	500	0	500
215 Travel	40,998	30,000	34,104	30,000
216 Education, Memberships, Subscriptions	1,205	5,000	1,167	5,000
217 Lease, Rent, Taxes	2,737	3,500	2,917	3,500
219 Other-GIS Maintenance	392	0	0	0
240 Software Procurement	91,204	92,000	92,000	115,000
241 PC Replacements	34,556	35,000	13,506	35,000
242 Peripheral Replacements	1,495	20,000	1,500	5,000
243 Service Maintenance and Upgrades	65,542	84,000	84,000	84,000
Total	916,347	985,000	861,361	1,001,000
INFORMATION & TECHNOLOGY SERVICES TOTAL	1,664,323	1,758,990	1,634,743	1,768,240

INFORMATION & TECHNOLOGY SERVICES (continued) PROGRAM 4401

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Director of Information & Technology Systems	22	1	1	1	1
Communications Administrator	17	1	1	1	1
Sr. Network Administrator	17	1	1	1	1
Database Administrator	17	1	1	1	1
Network Administrator	15	1	1	1	1
Senior GIS Analyst	13	1	1	1	1
IT Specialist	9	2	2	2	2
IT Services Specialist	7	1	1	1	1
EMPLOYEE POSITIONS		9	9	9	9

Funding Allocation:
40% General Fund; 25% Street Sales Tax Fund
5% Street Maintenance Fund
20% Water and Sewer Operating Fund
10% Sanitation Operating Fund

PARKING AUTHORITY FUND
PUBLIC PARKING/DECK-
OPERATIONS & MAINTENANCE

PROGRAM 6921

	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
OPERATING				
201 Office Supplies	13	100	0	100
202 Small Equipment	0	1,400	0	1,400
203 Fuel, Oil, Lube	0	20	0	20
204 Clothing	0	920	0	920
205 Custodial Equipment & Supplies	827	1,000	802	1,100
208 Repair of Buildings	10,037	18,000	11,280	20,000
209 Merchandise/Program Participation	0	1,500	0	1,500
210 Communications	1,621	2,800	1,741	2,800
211 Utilities	13,348	20,000	12,257	20,000
212 Bonds, Insurance, Licenses	6,030	6,150	6,150	6,150
214 Advertising, Printing, Photo	0	0	0	600
217 Lease, Rent, Taxes	0	0	0	0
219 Other- External Audit Fees and Paying Agent Fees	2,201	1,000	1,667	1,800
Total	34,077	52,890	33,897	56,390
Debt Service	138,300	137,950	308,734	0
CAPITAL OUTLAY	83,471	0		50,000
PUBLIC PARKING/DECK TOTAL	255,848	190,840	342,631	106,390

Funding Allocation:
100% Parking Authority Fund

PUBLIC PARKING/DECK-PERSONNEL PROGRAM 6912

PERSONNEL		Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries		28,906	28,720	27,665	29,050
102 Overtime		0	620	0	630
103 Retirement		2,793	2,960	2,903	2,990
104 Social Security		2,178	2,270	2,536	2,300
105 Insurance		5,570	6,100	6,100	6,410
106 Longevity		120	190	193	190
107 Medical Expenses		0	100	0	100
111 Workers' Compensation		550	290	290	220
Total Public Parking/Deck-Personnel		40,117	41,250	39,687	41,890
SCHEDULE OF PERSONNEL	PAY GRADE	FY 13	FY 14	FY 14	FY 15
Parking Deck Attendant	2	1	1	1	1
EMPLOYEE POSITIONS		1	1	1	1

Funding Allocation:
100% General Fund

DEVELOPMENT SERVICES

ENGINEERING

PROGRAM 4103

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	1,017,057	1,021,760	1,007,865	1,002,370
102 Overtime	10,136	20,480	8,250	17,000
103 Retirement	99,035	102,720	94,515	104,470
104 Social Security	78,071	81,480	82,258	80,370
105 Insurance	130,000	155,610	155,610	163,480
106 Longevity	4,170	4,450	4,728	4,330
107 Medical Expenses	0	500	0	500
108 Other-Vehicle Allowance	5,400	5,400	5,769	5,400
109 Employee Allowances	415	0	1,281	1,200
111 Workers' Compensation	16,620	16,620	16,620	12,380
Total	1,360,904	1,409,020	1,376,896	1,391,500
OPERATING				
201 Office Supplies	4,181	5,000	2,009	5,000
202 Small Equipment	924	3,000	2,800	3,000
203 Fuel, Oil, Lube	14,871	15,000	13,061	15,000
204 Clothing	1,717	2,000	1,093	2,000
205 Custodial Equipment and Supplies	2,025	2,000	1,565	2,000
207 Repair of Equipment	3,894	7,500	4,346	7,500
208 Repair of Buildings	3,167	4,000	2,926	4,000
210 Communications	2,819	8,000	3,133	4,000
212 Bonds, Insurance, Licenses	14,006	15,000	15,000	14,890
213 Postage	668	2,000	822	2,000
214 Advertising, Printing, Photo	6,309	3,500	678	1,800
215 Travel	868	2,500	0	2,500
216 Education, Memberships, Subscriptions	1,623	4,500	1,591	4,500
217 Lease, Rent, Taxes	0	7,000	7,650	7,650
219 Other- Filing Fees	55	1,000	111	21,000
Total	57,127	82,000	56,785	96,840
CAPITAL OUTLAY	0	69,601	69,601	
301 1/2 Ton Pickup (1) (Replacement 2000 Model)				21,000
302 Full Size SUV 4WD (1) (Replacement 2003 Model)				25,850
Total Capital Outlay				46,850
ENGINEERING TOTAL	1,418,031	1,560,621	1,503,282	1,535,190

ENGINEERING
(continued)

PROGRAM 4103

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Director	22	1	1	1	1
Senior Project Engineer	13-16	4	2.4	2.4	2.4
Project Engineer	12	1	1	1	1
Construction Coordinator	11	1	1	1	1
Engineering Technician IV	10	1	2	2	2
Projects Coordinator	9	1	1	1	1
Administrative Coordinator	9	1	1	1	1
Engineering Technician II	8	2	2	2	2
Construction Inspector	8	6	6	6	6
Accounting Technician	6	1	1	1	1
EMPLOYEE POSITIONS		19	18.4	18.4	18.4

Funding Allocation:
80% Street Sales Tax Fund; 5% General Fund
10% Water and Sewer Operating Fund
5% Street Maintenance Fund

DEVELOPMENT SERVICES

PLANNING AND ZONING

PROGRAM 4106

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	440,595	446,480	455,546	453,550
102 Overtime	1,035	1,340	1,298	2,350
103 Retirement	44,373	46,700	44,609	47,520
104 Social Security	33,383	35,110	37,186	35,770
105 Insurance	41,487	65,750	65,750	69,080
106 Longevity	1,592	1,690	1,811	1,870
108 Other-Vehicle Allowance, Homeless Coordinator	23,682	35,400	38,700	38,400
109 Employee Allowances	415	0	1,281	0
111 Workers' Compensation	1,260	1,260	1,260	940
Total	587,822	633,730	647,441	649,480
OPERATING				
201 Office Supplies	2,032	6,500	820	3,500
202 Small Equipment	1,081	3,000	4,619	3,000
203 Fuel, Oil, Lube	1,171	2,250	1,889	2,250
205 Custodial Equipment and Supplies	977	1,250	1,596	1,250
207 Repair of Equipment	973	3,000	946	3,000
208 Repair of Buildings	0	1,000	0	1,000
210 Communications	1,968	3,000	1,602	3,000
212 Bonds, Insurance, Licenses	2,521	2,730	2,730	2,870
213 Postage	2,419	6,500	3,667	6,500
214 Advertising, Printing, Photo	12,026	19,500	10,298	15,500
215 Travel	3,233	7,000	3,719	8,400
216 Education, Memberships, Subscriptions	6,697	9,500	8,785	10,300
217 Lease, Rent, Taxes	11,705	8,000	13,980	14,000
219 Other - Planning Commission, Special Plans	183,303	175,000	177,165	35,000
Total	230,106	248,230	231,816	109,570
PLANNING TOTAL	817,928	881,960	879,257	759,050

PLANNING AND ZONING
(continued)

PROGRAM 4106

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Director of Development	22	1	1	1	1
Senior Planner	13	2	2	2	2
Planner I	10	2	2	2	2
Planner II	8	1	1	1	1
Administrative Secretary	7	1	1	1	1
Accounting Technician	6	0.75	0.75	0.75	0.75
EMPLOYEE POSITIONS		7.75	7.75	7.75	7.75

Funding Allocation:
65% General Fund; 20% Street Sales Tax Fund
15% Water and Sewer Operating Fund

Note: The City's share of the Homeless Coordinator is $33,000 for 2015 and is included in account 108. The position is a part of the Housing Authority.

DEVELOPMENT SERVICES

COMMUNITY DEVELOPMENT PROGRAM 4107

PERSONNEL	Budget FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	188,660	186,610	186,610	186,510
103 Retirement	20,240	19,950	19,950	19,930
104 Social Security	14,820	14,620	14,620	14,710
105 Insurance	18,740	27,780	27,780	29,010
106 Longevity	1,150	850	850	730
111 Workers' Compensation	760	760	760	570
Total	244,370	250,570	250,570	251,460
OPERATING				
201 Office Supplies	2,500	2,500	2,500	2,500
202 Small Equipment	0	5,000	5,000	5,000
203 Fuel, Oil, Lube	3,500	3,500	3,500	3,500
205 Custodial Equipment and Supplies	1,000	1,000	1,000	1,000
207 Repair of Equipment	2,500	4,000	4,000	2,500
210 Communications	2,000	2,000	2,000	2,000
212 Bonds, Insurance, Licenses	1,710	1,890	1,890	1,990
213 Postage	1,000	1,000	1,000	1,000
214 Advertising, Printing, Photo	3,000	3,100	3,100	3,100
215 Travel	9,000	10,000	10,000	10,000
216 Education, Memberships, Subscriptions	4,850	4,850	4,850	4,850
217 Lease, Rent, Taxes	4,000	4,000	4,000	4,000
219 Other-Audit Services	16,000	12,000	12,000	9,000
Total	51,060	54,840	54,840	50,440
CAPITAL OUTLAY	0	28,900	28,900	
301 2WD Utility Vehicle (1) (CNG) (Replacement 2004 Model)				29,500
Total Capital Outlay				29,500
COMMUNITY DEVELOPMENT TOTAL	295,430	334,310	334,310	331,400

COMMUNITY DEVELOPMENT
(continued)

PROGRAM 4107

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Director of Community Development	17	1	1	1	1
Community Development Coordinator	11	1	1	1	1
Housing Assistance Coordinator	11	1	1	1	1
Accounting Technician	6	0.25	0.25	0.25	0.25
EMPLOYEE POSITIONS		3.25	3.25	3.25	3.25

Note: This program budget is funded by the Community Development Block Grant Fund.

Funding Allocation:
100% Community Development Block Grant Fund

DEVELOPMENT SERVICES

BUILDING SAFETY — PROGRAM 4108

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	554,379	587,170	567,898	584,470
102 Overtime	425	5,770	420	3,000
103 Retirement	53,833	59,500	53,022	59,230
104 Social Security	42,343	46,460	46,880	46,370
105 Insurance	53,960	88,530	88,530	93,010
106 Longevity	1,701	2,050	1,974	2,050
111 Workers' Compensation	3,240	3,240	3,240	2,420
Total	709,881	792,720	761,964	790,550
OPERATING				
201 Office Supplies	3,332	4,000	1,765	4,000
202 Small Equipment	596	4,500	500	4,500
203 Fuel, Oil, Lube	15,876	16,500	16,648	18,000
204 Clothing	750	1,100	194	1,200
205 Custodial Equipment and Supplies	293	500	606	500
207 Repair of Equipment	4,082	10,000	8,548	12,000
209 Merchandise/Program Participation	1,966	2,000	4,656	2,000
210 Communications	6,166	7,500	6,941	8,000
212 Bonds, Insurance, Licenses	7,098	8,100	8,100	8,100
213 Postage	447	2,000	531	1,500
214 Advertising, Printing, Photo	1,256	1,200	154	1,500
215 Travel	4,891	12,000	9,748	12,000
216 Education, Memberships, Subscriptions	1,822	4,000	1,417	3,000
217 Lease, Rent, Taxes	4,134	4,500	4,524	4,500
Total	52,709	77,900	64,332	80,800
CAPITAL OUTLAY	0	28,500	28,500	0
BUILDING SAFETY TOTAL	762,590	899,120	854,796	871,350

BUILDING SAFETY
(continued)

PROGRAM 4108

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Building Official	18	1	1	1	1
Plans Examiner	10	1	1	1	1
Electrical Inspector	9	2	2	2	2
Plumbing Inspector	9	1	1	1	1
Building Inspector	9	2	2	2	2
HVAC Inspector	9	1	1	1	1
HVAC Plumbing Inspector	9	1	1	1	1
Permit Officer	8	1	1	1	1
Accounting Technician	6	1	1	1	1
EMPLOYEE POSITIONS		11	11	11	11

Funding Allocation:
100% General Fund

DEVELOPMENT SERVICES

CLEANUP/DEMOLITION PROGRAM FUND

NEIGHBORHOOD SERVICES — PROGRAM 6900

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	307,970	337,340	329,343	355,690
102 Overtime	716	1,250	224	2,500
103 Retirement	30,801	33,930	30,805	36,200
104 Social Security	23,617	26,460	26,190	28,060
105 Insurance	58,243	62,720	62,720	65,900
106 Longevity	1,298	1,450	1,411	1,570
111 Workers' Compensation	3,950	4,020	4,020	3,000
Total	426,595	467,170	454,713	492,920
OPERATING				
201 Office Supplies	1,770	4,200	1,896	3,000
202 Small Equipment	1,108	7,000	4,956	4,500
203 Fuel, Oil, Lube	12,991	15,500	13,057	15,500
204 Clothing	334	1,150	1,511	1,100
205 Custodial Equipment and Supplies	478	500	263	500
207 Repair of Equipment	4,997	8,000	1,678	8,000
210 Communications	5,054	6,500	4,478	6,000
212 Bonds, Insurance, Licenses	4,252	5,550	5,550	4,900
213 Postage	20,986	30,000	23,885	30,000
214 Advertising, Printing, Photo	1,938	3,000	2,196	3,000
215 Travel	3,210	5,500	4,467	6,000
216 Education,Memberships,Subscriptions	875	1,500	0	1,000
217 Lease, Rent, Taxes	4,168	3,800	4,067	4,000
219 Other-Cleanup/Demolition Costs	132,301	130,000	131,074	135,000
Total	194,462	222,200	199,078	222,500
CAPITAL OUTLAY	0	43,600	42,193	0
NEIGHBORHOOD SERVICES TOTAL	621,057	732,970	695,984	715,420

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Property Maintenance Supervisor	11	1	1	1	1
Property Maintenance Inspector	7	4	5	5	5
Environmental Coordinator	5	1	0	0	0
Senior Clerk II	5	2	3	3	3
EMPLOYEE POSITIONS		8	9	9	9

Note: This program is not included in the operating funds appropriations as funds are allocated from the Cleanup/Demolition Program Fund. Annual funding is provided by transfers from the General Fund and the Sanitation Operating Fund. Employees of the program are under the direction of the Development Services 4108 Building Safety Program.

Funding Allocation:
100% Cleanup/Demolition Fund

POLICE SERVICES

ADMINISTRATION — PROGRAM 4701

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	359,711	361,550	361,848	312,210
102 Overtime	4,684	3,540	1,298	3,540
103 Retirement	6,831	5,550	5,278	5,530
104 Social Security	8,358	8,000	7,622	7,100
105 Insurance	29,330	51,660	51,660	54,270
106 Longevity	1,168	1,330	1,065	1,200
107 Medical Expenses	12,716	15,000	11,493	15,000
109 Allowances-Clothing, Language & Field Training	6,000	6,000	4,907	4,800
111 Workers' Compensation	1,180	1,180	1,180	880
Total	429,978	453,810	446,351	404,530
OPERATING				
201 Office Supplies	686	1,000	500	500
202 Small Equipment	966	1,300	2,422	1,000
203 Fuel, Oil, Lube	2,158	4,000	2,563	4,000
204 Clothing	4,614	4,500	4,211	5,000
205 Custodial Equipment and Supplies	1,550	2,500	2,139	2,000
206 Materials	1,561	2,360	2,904	2,360
207 Repair of Equipment	1,578	10,500	885	10,500
208 Repair of Buildings	77,717	75,000	70,506	77,500
210 Communications	264,691	255,000	247,241	222,000
211 Utilities	72,099	79,000	100,172	114,000
212 Bonds, Insurance, Licenses	14,977	14,810	14,810	15,550
214 Advertising, Printing, Photo	185	1,500	0	1,000
215 Travel	5,436	24,000	20,000	9,000
216 Education, Memberships, Subscriptions	18,962	12,000	16,107	13,000
217 Lease, Rent, Taxes	4,803	4,500	5,300	4,500
218 Claims	315	800	0	800
219 Other-Public Relations, Police Academy	0	500	0	500
220 Examinations	764	15,000	15,000	0
Total	473,062	508,270	504,760	483,210
CAPITAL OUTLAY	0	65,000	69,306	0
ADMINISTRATION TOTAL	903,040	1,027,080	1,020,417	887,740

ADMINISTRATION
(continued)

PROGRAM 4701

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Police Chief	23	1	1	1	1
Captain	15	0	1	1	1
Sergeant	13	1	0	0	0
Corporal	8	1	1	1	1
Accreditation Technician (Corporal)	8	1	1	1	1
Administrative Assistant	8	1	1	1	1
Patrol Officer (KEEP Coordinator)	7	0	1	0	0
EMPLOYEE POSITIONS		5	6	5	5

Funding Allocation:
100% General Fund

Note 1: The retirement costs for sworn personnel in this program are $90,380 for 2015. The retirement contribution is made from the LOPFI Contribution Fund and is not paid from this program. For details, please refer to pages XX and XX in the 2015 Budget Document.

POLICE SERVICES

SUPPORT SERVICES

PROGRAM 4702

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	1,845,754	2,108,420	2,022,119	2,095,460
102 Overtime	145,759	145,000	141,533	145,000
103 Retirement	114,500	150,320	113,519	135,920
104 Social Security	100,246	118,550	113,830	117,040
105 Insurance	268,070	344,800	344,800	362,210
106 Longevity	4,751	5,470	5,315	5,650
109 Allowances-Clothing, Language, Field, CTO Training	23,860	15,600	22,693	26,000
111 Workers' Compensation	16,870	16,870	16,870	12,560
Total	2,519,810	2,905,030	2,780,679	2,899,840
OPERATING				
201 Office Supplies	30,831	32,000	22,819	26,000
202 Small Equipment	85,041	178,372	175,372	114,990
203 Fuel, Oil, Lube	10,062	15,000	14,989	15,000
204 Clothing	9,257	7,000	8,604	9,000
205 Custodial Equipment and Supplies	17,218	13,500	17,054	14,000
206 Materials	789	1,500	894	1,500
207 Repair of Equipment	11,030	17,000	5,867	10,100
208 Repair of Buildings	8,511	39,150	49,135	32,000
212 Bonds, Insurance, Licenses	11,782	15,310	15,310	15,950
213 Postage	4,732	6,000	3,474	5,000
214 Advertising, Printing, Photo	7,143	9,500	6,100	7,500
215 Travel	22,303	44,000	17,613	18,000
216 Education, Memberships, Subscriptions	27,366	48,180	14,681	32,350
217 Lease, Rent, Taxes	14,794	16,000	14,519	16,000
218 Claims	400	1,000	111	1,000
219 Other - Prisoner Care	623,188	845,000	509,400	650,000
230 Computer Equipment & Software	53,823	42,500	78,738	49,000
231 Computer Equipment & Software Maintenance	286,304	277,220	272,000	280,000
232 Computer System & Network Fees-Lease Pur.	140,464	109,960	109,952	109,960
233 Computer System Support & Consulting	11,402	17,000	2,983	9,000
236 EOC Communications	0	48,100	34,204	35,000
237 EOC Technology Maintenance	0	9,000	6,000	9,000
Total	1,376,440	1,792,292	1,379,819	1,460,350
SUPPORT SERVICES TOTAL	3,896,250	4,697,322	4,160,498	4,360,190

SUPPORT SERVICES
(continued)

PROGRAM 4702

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Major	18	1	1	1	1
Network Administrator	17	1	1	1	1
Network Analyst	15	1	1	1	1
Captain	15	1	2	2	2
Sergeant	13	3	3	3	3
Crime Analyst	10	0	1	1	1
Building Engineer	9	1	1	1	1
Corporal	8	5	9	9	9
Patrol Officer	7	2	1	1	1
Evidence Custodian	7	1	1	1	1
CALEA Communications (Admin. Support Tech)	6	1	1	1	1
Records Technician	6	1	1	1	1
Accounting Technician	6	1	1	1	1
911 Dispatch/Comm.Operator	5-7	24	24	24	24
Senior Clerk II	5	2	0	0	0
Senior Clerk I	4	2	3	3	3
Maintenance Person	3	1	1	1	1
Customer Service Desk (Part-time)	2	0	2.25	2.25	2.25
EMPLOYEE POSITIONS		48	54.25	54.25	54.25

Note 1: The retirement costs for sworn personnel in this program are $322,570 for 2015. The retirement contribution is made from the LOPFI Contribution Fund and is not paid from this program. For details, please refer to pages XX and XX in the 2015 Budget Document.

Funding Allocation:
100% General Fund

POLICE SERVICES

CRIMINAL INVESTIGATIONS — PROGRAM 4703

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	2,064,631	2,062,440	2,033,067	2,125,410
102 Overtime	42,893	55,000	50,691	55,000
103 Retirement	15,406	19,620	11,002	13,030
104 Social Security	34,670	40,710	38,898	40,570
105 Insurance	311,512	352,290	352,790	370,080
106 Longevity	8,616	9,190	9,320	8,830
107 Medical Expenses	0	6,000	0	6,000
109 Allowances-Clothing, Language, Field, CTO Training	54,025	48,000	48,013	53,000
111 Workers' Compensation	16,800	16,510	16,510	12,660
Total	2,548,553	2,609,760	2,560,291	2,684,580
OPERATING				
201 Office Supplies	1,024	3,000	2,206	3,000
202 Small Equipment	2,132	7,000	4,513	7,000
203 Fuel, Oil, Lube	66,235	65,000	69,159	70,000
204 Clothing	15,261	17,500	15,187	17,000
205 Custodial Equipment and Supplies	728	2,750	181	2,000
206 Materials	4,134	5,250	4,676	5,000
207 Repair of Equipment	33,658	44,500	47,730	47,500
212 Bonds, Insurance, Licenses	40,410	40,110	40,110	42,120
214 Advertising, Printing, Photo	1,788	15,000	2,906	3,000
215 Travel	10,549	7,500	20,000	15,000
216 Education, Memberships, Subscriptions	12,380	6,300	32,496	17,700
217 Lease, Rent, Taxes	5,281	3,500	8,733	5,900
218 Claims	0	1,000	0	0
219 Other- Confidential Buy Money	12,315	12,450	12,450	12,500
Total	205,895	230,860	260,347	247,720
CRIMINAL INVESTIGATIONS TOTAL	2,754,448	2,840,620	2,820,638	2,932,300

CRIMINAL INVESTIGATIONS
(continued)

PROGRAM 4703

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Major	18	1	1	1	1
Captain	15	2	1	1	1
Sergeant	13	5	6	6	6
Corporal (Note 3)	8	19	19	19	19
Patrol Officer	7	13	13	14	14
Senior Clerk II	5	2	2	2	2
Secretary (Note 1)	5	0.43	0.44	0.44	0.44
EMPLOYEE POSITIONS		42	42.44	43.44	43.44

Note 1: The Secretary position in Program 6911 will be split 44/56 between Programs 4703 and 6911 respectively in 2015.

Note 2: The retirement costs for sworn personnel in this program are $745,610 for 2015. The retirement contribution is made from the LOPFI Contribution Fund and is not paid from this program. For details, please refer to pages XX and XX in the 2015 Budget Document.

Note 3: One Corporal is partially reimbursed by the 12th Judicial Drug Task Force.

Funding Allocation:
100% General Fund

POLICE SERVICES

PATROL OPERATIONS — PROGRAM 4704

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	4,993,683	4,823,380	4,732,226	4,854,200
102 Overtime	172,812	207,740	183,963	188,650
103 Retirement	33,339	38,690	29,550	37,370
104 Social Security	83,297	94,580	82,904	92,590
105 Insurance	709,360	894,600	894,600	929,780
106 Longevity	14,381	15,970	15,131	14,650
107 Medical Expenses	95	0	65	0
109 Allowances-Clothing, Language, Field Training	27,029	27,400	27,476	28,000
111 Workers' Compensation	63,590	63,590	63,590	47,340
Total	6,097,586	6,165,950	6,029,505	6,192,580
OPERATING				
202 Small Equipment	61,119	62,630	19,159	62,630
203 Fuel, Oil, Lube	312,598	315,000	325,548	320,750
204 Clothing	53,205	65,000	53,150	65,000
205 Custodial Equipment and Supplies	4,970	9,000	13,370	10,000
206 Materials	1,027	3,300	0	3,300
207 Repair of Equipment	148,154	177,256	157,089	186,000
212 Bonds, Insurance, Licenses	59,465	65,080	65,080	67,250
214 Advertising, Printing, Photo	128	5,000	781	3,000
215 Travel	2,500	4,000	5,070	4,500
216 Education, Memberships, Subscriptions	23,793	25,000	26,641	41,400
217 Lease, Rent, Taxes	3,546	4,500	4,059	4,500
218 Claims	10	2,000	0	2,000
219 Other - Agreements with Sebastian County Humane Society	262,081	250,000	298,000	298,000
Total	932,596	987,766	967,947	1,068,330
CAPITAL OUTLAY	250,930	0		
301 SUV (5) (Replacements 2005-2009 Models)				297,210
Total Capital Outlay				297,210
PATROL OPERATIONS TOTAL	7,281,112	7,153,716	6,997,452	7,558,120

PATROL OPERATIONS
(continued)

PROGRAM 4704

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Major	18	1	1	1	1
Captain	15	4	3	3	3
Sergeant	13	11	11	11	11
Corporal	8	28	34	27	34
Patrol Officer	7	64	53	60	53
Patrol Officer (KEEP) Coordinator	7	0	0	1	1
Quartermaster	7	0	1	1	1
Animal Control Officer	5	5	5	5	5
Senior Clerk II	5	1	2	1	1
Customer Service Desk (PT)	4	2.25	0	0	0
Senior Clerk I	3	1	0	0	0
Cadet	2	0.75	0.75	0.75	0.75
EMPLOYEE POSITIONS		118.00	110.75	110.75	110.75

Note 1: The retirement costs for sworn personnel in this program are $1,662,700 for 2015. The retirement contribution is made from the LOPFI Contribution Fund and is not paid from this program. For details, please refer to pages XX and XX in the 2015 Budget Document.

Funding Allocation:
100% General Fund

POLICE SERVICES

RADIO COMMUNICATIONS — PROGRAM 4705

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	118,202	121,240	90,948	95,090
102 Overtime	0	3,000	326	1,000
103 Retirement	11,434	12,490	8,463	12,200
104 Social Security	8,875	10,110	18,055	9,510
105 Insurance	13,700	23,800	23,800	25,000
106 Longevity	568	610	419	370
111 Workers' Compensation	550	550	550	410
Total	153,329	171,800	142,561	143,580
OPERATING				
201 Office Supplies	438	800	972	800
202 Small Equipment	100,427	6,800	4,452	9,300
203 Fuel, Oil, Lube	2,040	5,000	1,752	3,000
204 Clothing	291	800	315	500
205 Custodial Equipment and Supplies	355	750	287	650
207 Repair of Equipment	70,023	86,000	69,752	70,000
208 Repair of Buildings	6,082	9,000	5,020	8,600
210 Communications	0	0	10	0
211 Utilities	13,823	15,000	14,098	15,000
212 Bonds, Insurance, Licenses	16,050	17,500	17,500	18,500
213 Postage	554	500	489	500
214 Advertising, Printing, Photo	133	200	607	200
215 Travel	0	2,000	3,065	2,500
216 Education, Memberships, Subscriptions	15	5,800	156	5,800
217 Lease, Rent, Taxes-Lease Purchase	2	25,000	26,584	26,600
Total	210,233	175,150	145,059	161,950
CAPITAL OUTLAY	38,203	18,000	19,339	
301 Tower Light Upgrade-Crowe Hill and Massard				25,000
302 Portable Radios (5) (Replacements)				25,000
303 Mobile Radios (5) (Replacements)				25,000
304 Tornado Siren (1)				25,000
Total Capital Outlay				100,000
RADIO COMMUNICATIONS TOTAL	401,765	364,950	306,959	405,530

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Radio Communications Supervisor	11	1	1	1	1
Radio Technician	9	1	1	1	1
EMPLOYEE POSITIONS		2	2	2	2

Funding Allocation:
100% General Fund

POLICE SERVICES

AIRPORT SECURITY

PROGRAM 4706

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	138,348	153,790	150,042	157,120
102 Overtime	7,896	9,670	3,398	9,670
104 Social Security	1,806	2,450	1,882	2,440
105 Insurance	25,360	28,030	28,030	29,450
106 Longevity	563	610	602	670
109 Employee Allowances	317	0	0	0
111 Workers' Compensation	1,540	1,540	1,540	1,150
Total	175,830	196,090	185,494	200,500
OPERATING				
216 Education, Memberships, Subscriptions	0	1,800	4,150	3,600
AIRPORT SECURITY TOTAL	175,830	197,890	189,644	204,100

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Corporal	8	2	2	2	2
Patrol Officer	7	1	1	1	1
EMPLOYEE POSITIONS		3	3	3	3

Note 1: This program is partially funded by a federal grant. The estimate for 2015 is $120,000.

Note 2: The retirement costs for sworn personnel in this program are $54,190 for 2015. The retirement contribution is made from the LOPFI Contribution Fund and is not paid from this program. For details, please refer to pages XX and XX in the 2015 Budget Document.

Funding Allocation:
100% General Fund

POLICE GRANT PROGRAM FUND

POLICE GRANT

PROGRAM 6911

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	37,278	38,330	38,330	38,330
106 Longevity	0	370	370	370
Total	37,278	38,700	38,700	38,700
POLICE GRANT TOTAL	37,278	38,700	38,700	38,700

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Secretary	5	0.57	0.56	0.56	0.56
EMPLOYEE POSITIONS		0.57	0.56	0.56	0.56

Note: This program is not included in the Operating Funds appropriations as funds are allocated from the Police Grant Fund by the DEA Fayetteville Task Force. The employee in the program is under the direction of the Police Services Division. Funding for the personnel codes above will be made on a 56% reimbursement basis from the District beginning in 2012. The remaining 44% will be funded from program 4703, a General Fund program.

Funding Allocation:
100% Special Grants Fund

PARKING AUTHORITY FUND

PARKING ENFORCEMENT

PROGRAM 6920

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	91,765	88,600	81,119	80,020
102 Overtime	0	1,000	96	500
103 Retirement	8,837	9,010	7,564	8,310
104 Social Security	6,886	6,950	6,656	6,370
105 Insurance	18,076	16,510	16,510	17,350
106 Longevity	305	490	128	190
111 Workers' Compensation	7,100	7,100	7,100	5,290
Total	132,969	129,660	119,173	118,030
OPERATING				
201 Office Supplies	109	250	0	250
202 Small Equipment	9,462	20,000	20,000	20,000
203 Fuel, Oil, Lube	1,368	2,400	585	1,200
204 Clothing	918	4,250	0	2,500
207 Repair of Equipment	5,047	5,000	1,541	5,000
212 Bonds, Insurance, License	1,681	1,820	1,820	1,910
214 Advertising, Printing, Photo	482	1,200	1,330	1,200
216 Education,Memberships, Subscriptions	0	1,500	1,802	2,000
Total	19,067	36,420	27,078	34,060
PUBLIC PARKING TOTAL	152,036	166,080	146,251	152,090

PARKING ENFORCEMENT
(continued)

PROGRAM 6920

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Senior Clerk I	4	1	1	1	1
Meter Technician	3	2	2	2	2
EMPLOYEE POSITIONS		3	3	3	3

Note: The employees of this program are under the direction of the Police Services Division. Funds for this Program are maintained in the Parking Authority Fund and, therefore, this program is not included in the operating funds appropriations. This program reflects the total operating costs of the enforcement for the downtown parking system.

Funding Allocation:
100% Parking Authority Fund

FIRE SERVICES

ADMINISTRATION — PROGRAM 4801

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	635,403	513,550	497,104	501,970
102 Overtime	3,033	4,940	2,330	4,820
103 Retirement (Note 1)	18,425	21,890	15,498	14,360
104 Social Security	12,418	14,360	13,004	11,820
105 Insurance	64,290	61,500	61,500	64,610
106 Longevity	2,470	1,950	1,987	1,930
107 Medical Expenses	340	1,140	352	1,140
108 Allowances-Clothing, Language & Field Training	5,400	5,400	5,769	5,400
109 Investigative Allowance	3,600	4,800	2,565	4,800
111 Workers' Compensation	1,390	1,140	1,140	850
Total	746,769	630,670	601,249	611,700
OPERATING				
201 Office Supplies	4,677	8,000	7,375	8,000
202 Small Equipment	5,037	13,300	13,000	20,000
203 Fuel, Oil, Lube	15,731	12,500	14,528	14,000
204 Clothing	4,851	8,800	4,789	11,130
207 Repair of Equipment	7,326	8,900	7,293	8,800
208 Repair of Buildings	336	3,000	0	1,000
210 Communications	8,872	8,600	8,600	7,100
212 Bonds, Insurance, Licenses	9,404	8,200	8,200	8,610
213 Postage	312	1,000	522	1,000
214 Advertising, Printing, Photo	3,729	4,000	5,000	4,000
215 Travel	5,492	15,000	8,224	15,000
216 Education, Memberships, Subscriptions	4,364	5,000	4,900	5,000
217 Lease, Rent, Taxes	6,943	9,000	7,020	9,000
219 Other-Hazmat County Fee, Emergency Notification	43,056	46,000	43,100	35,000
Total	120,130	151,300	132,551	147,640
CAPITAL OUTLAY	10,359	0	16,405	
301 1 Ton Pickup 2WD w/Utility Bed (1) (Replacement 1995 Model)				35,000
Total Capital Outlay				35,000
ADMINISTRATION TOTAL	877,258	781,970	750,205	794,340

FIRE SERVICES

ADMINISTRATION (CONTINUED)

PROGRAM 4801

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Fire Chief	23	1	1	1	1
Assistant Chief	19	1	1	1	1
Training Officer	17	2	0	0	0
Fire Marshal	17	2	2	2	2
Senior Mechanic II	9	1	1	1	1
Administrative Secretary	7	1	1	1	1
Senior Clerk II	5	1	1	1	1
EMPLOYEE POSITIONS		9	7	7	7

Note 1: Additional retirement costs for sworn personnel in this program would be $151,430 for 2015. This retirement contribution is made from the LOPFI Contribution Fund and is not paid from this program. For details, please refer to pages XX and XX in the 2015 Budget Document.

Funding Allocation:
100% General Fund

FIRE SERVICES

SUPPRESSION AND RESCUE — PROGRAM 4802

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	6,441,503	6,963,740	6,448,494	6,969,320
102 Overtime	419,266	542,970	399,733	450,000
103 Retirement (Note 1)	34,348	33,730	23,978	17,110
104 Social Security	74,851	109,450	83,988	99,990
105 Insurance	943,580	1,086,560	1,086,560	1,141,440
106 Longevity	22,911	23,830	21,843	21,670
107 Medical Expenses	11,017	12,580	4,409	12,580
109 Allowances-Clothing, Language & Field Training	73,487	76,000	78,985	73,210
111 Workers' Compensation	38,330	38,330	38,330	28,540
Total	8,059,293	8,887,190	8,186,320	8,813,860
OPERATING				
202 Small Equipment	133,494	157,520	149,630	138,520
203 Fuel, Oil, Lube	110,918	118,290	133,576	136,100
204 Clothing	130,266	137,800	137,000	195,110
205 Custodial Equipment & Supplies	38,713	40,560	50,298	50,000
206 Materials	27,166	34,100	45,665	34,100
207 Repair of Equipment	128,944	140,000	139,000	146,860
208 Repair of Buildings	25,506	70,000	62,376	65,000
210 Communications	11,939	17,000	10,013	19,400
211 Utilities	76,760	75,000	80,663	85,000
212 Bonds, Insurance, Licenses	49,608	58,860	58,860	58,860
213 Postage	13	300	0	300
214 Advertising, Printing, Photo	321	600	371	600
215 Travel	21,604	22,000	19,194	21,000
216 Education, Memberships, Subscriptions	14,607	15,200	15,200	15,200
217 Lease, Rent, Taxes	2,733	2,000	204	2,000
219 Other-Training Facility (Note 2)	363,411	0	0	0
220 Examinations	1,185	25,000	25,000	4,000
Total	1,137,188	914,230	927,050	972,050
CAPITAL OUTLAY	0	0	7,732	0
301 Fire Hose Repair Machine (1) (Replacement)				9,000
Total Capital Outlay				9,000
SUPPRESSION AND RESCUE TOTAL	9,196,481	9,801,420	9,121,102	9,794,910

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Battalion Chief	17	3	3	3	3
Captain	14	33	33	33	33
Driver	9	42	42	42	42
Firefighter	6	45	45	45	45
EMPLOYEE POSITIONS		123	123	123	123

Funding Allocation:
100% General Fund

Note 1: Additional retirement costs for sworn personnel would be $2,995,120 for 2015. This retirement contribution is made from the LOPFI Contribution Fund and is not paid from this program. For details, please refer to pages xx and xx in the 2015 Budget Document.

Note 2: In the past, the 4802-219 accounted for the Act 833 state insurance turnback funds. These funds are reflected as a revenue as a revenue in the General Fund and, once the training facility is completed, the funds will support program 4804.

FIRE SERVICES

1/8% SALES TAX OPERATIONS/SAFER GRANT PROGRAM 4803

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	828,099	1,197,770	1,271,665	1,268,590
102 Overtime	38,945	56,930	51,000	56,930
103 Retirement (Note 1)	408,071	488,580	526,111	521,160
104 Social Security	10,032	18,290	14,992	20,690
105 Insurance	81,080	176,740	176,740	185,670
106 Longevity	2,544	2,770	4,561	4,450
109 Allowances-Clothing, Language & Field Training	7,847	12,000	12,864	12,000
111 Workers' Compensation	3,120	6,240	6,240	4,650
Total	1,379,738	1,959,320	2,064,173	2,074,140
OPERATING				
201 Office Supplies	296	0	0	0
202 Small Equipment	11,311	8,059	8,500	1,800
203 Fuel, Oil, Lube	101	18,750	10,000	18,750
204 Clothing	47,675	14,450	4,607	14,000
205 Custodial Equipment & Supplies	28	1,000	0	4,500
206 Materials	0	500	26	500
207 Repair of Equipment	0	2,500	0	17,000
208 Repair of Buildings	0	1,000	54	1,000
210 Communications	1,159	0	2,387	4,000
211 Utilities	0	8,000	2,500	17,500
212 Bonds, Insurance, Licenses	0	5,330	5,330	5,870
215 Travel	5,147	0	2,243	1,000
216 Education, Memberships, Subscriptions	1,640	0	519	500
Total	67,357	59,589	36,166	86,420
CAPITAL OUTLAY	700,445	2,724,856	2,163,260	
Sinking Fund Depreciation- (4803-360) Appropriation for Apparatus Replacement		425,000	425,000	322,000
1/8% SALES TAX OPERATIONS/SAFER GRANT TOTAL	2,147,540	5,168,765	4,688,599	2,482,560
Scheduled Purchase from Sinking Fund: Brush Trucks (2) (Replacements 1994, 2001 Models)				200,000

1/8% Sales Tax Operations/SAFER Grant (continued) PROGRAM 4803

SCHEDULE OF PERSONNEL	PAY GRADE	FY 13	FY 14	FY 14	FY 15
Fire Marshal	17	2	2	2	2
Battalion Chief	17	3	3	3	3
Captain	14	9	9	9	9
Driver	9	3	3	3	3
Firefighter	6	3	3	3	3
EMPLOYEE POSITIONS		20	20	20	20

Funding Allocation:
1/8% Sales Tax-General Fund (100%)

Note 1: The retirement costs for the sworn personnel in this program $521,160 are the actual required amounts that will be paid to Arkansas LOPFI for retirement contributions in 2015. These funds will be transferred to the LOPFI Contribution Fund during 2015. For more information, please refer to pages xx and xx in the 2015 Budget Document.

FIRE SERVICES

TRAINING

PROGRAM 4804

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	0	137,570	134,943	153,010
103 Retirement (Note 2)	0	13,820	0	0
104 Social Security	0	2,050	1,862	2,260
105 Insurance	0	17,670	17,670	18,570
106 Longevity	0	580	578	670
109 Allowances-Clothing, Language & Field Training	0	1,200	1,281	1,200
111 Workers' Compensation	0	260	260	200
Total	0	173,150	156,594	175,910
OPERATING				
202 Small Equipment	0	30,000	3,545	20,100
203 Fuel, Oil, Lube	0	4,000	1,735	4,000
204 Clothing	0	1,900	2,589	2,350
206 Materials	0	1,000	0	5,000
207 Repair of Equipment	0	500	485	500
208 Repair of Buildings	0	500	0	500
210 Communications	0	1,800	0	2,200
211 Utilities	0	4,200	0	3,400
212 Bonds, Insurance, Licenses	0	1,870	1,870	1,870
215 Travel	0	5,000	2,141	5,000
216 Education, Memberships, Subscriptions	0	0	157	26,000
Total	0	50,770	12,522	70,920
CAPITAL OUTLAY	0	30,000	30,000	0
FIRE TRAINING TOTAL	0	253,920	199,116	246,830

SCHEDULE OF PERSONNEL	PAY GRADE	FY 13	FY 14	FY 14	FY 15
Division Chief	17	0	1	1	1
Battalion Chief	17	0	1	1	1
EMPLOYEE POSITIONS		0	2	2	2

Funding Allocation:
100% General Fund

Note 1: These two positions were transferred from Program 4801 for 2014. This program is funded in part by Act 833 insurance turnback funds. Estimated revenue from this source in 2015 is $99,000.

Note 2: Additional retirement costs for sworn personnel would be $61,180 for 2015. This retirement contribution is made from the LOPFI Contribution Fund and is not paid from this program. For details, please refer to pages xx and xx in the 2015 Budget Document.

OPERATION SERVICES
STREETS & TRAFFIC CONTROL

ADMINISTRATION

PROGRAM 5101

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	263,796	251,710	250,763	250,480
102 Overtime	619	1,930	1,857	1,930
103 Retirement	27,298	26,630	25,392	27,080
104 Social Security	20,919	20,180	21,426	20,030
105 Insurance	28,290	31,020	31,020	32,600
106 Longevity	905	970	852	910
107 Medical Expenses	0	250	0	250
108 Other	5,400	5,400	5,769	5,400
111 Workers' Compensation	2,480	2,480	2,480	1,850
Total	349,707	340,570	339,559	340,530
OPERATING				
201 Office Supplies	4,497	4,700	5,178	4,700
202 Small Equipment	3,599	1,500	1,194	31,200
203 Fuel, Oil, Lube	480	800	87	800
204 Clothing	45	500	1,511	1,500
205 Custodial Equipment & Supplies	14,146	13,000	16,054	16,000
206 Materials	803	500	46	300
207 Repair of Equipment	628	1,000	1,400	1,000
208 Repair of Buildings	36,318	51,108	44,300	50,000
210 Communications	2,165	2,500	2,163	2,500
211 Utilities	30,146	28,000	29,339	28,000
212 Bonds, Insurance, Licenses	8,045	8,050	8,050	6,830
213 Postage	672	700	1,744	1,000
214 Advertising, Printing, Photo	699	1,000	1,122	1,000
215 Travel	350	1,000	411	700
216 Education, Memberships, Subscriptions	982	1,500	2,500	9,700
217 Lease, Rent, Taxes	5,791	5,500	5,291	5,500
218 Claims	6,996	1,500	2,859	1,500
219 Other-Consultant Fees, Bridge Inspection Fee	475	2,000	2,600	2,600
Total	116,837	124,858	125,849	164,830
ADMINISTRATION TOTAL	466,544	465,428	465,408	505,360
Sinking Fund-Depreciation				0

ADMINISTRATION
(continued)

PROGRAM 5101

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Director of Streets and Traffic Control	22	1	1	1	1
Administrative Supervisor	11	1	0	1	0
Sidewalk & Traffic Coordinator	10	0	1	0	1
Administrative Secretary	7	1	1	1	1
Secretary/Dispatcher	5	1	1	1	1
Clerk	4	1	1	1	1
EMPLOYEE POSITIONS		5	5	5	5

Funding Allocation:
100% Street Maintenance Fund

OPERATION SERVICES
STREETS & TRAFFIC CONTROL

STREET CONSTRUCTION

PROGRAM 5302

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	333,105	337,130	317,885	319,670
102 Overtime	7,037	8,790	11,874	12,210
103 Retirement	30,539	33,720	30,046	31,760
104 Social Security	25,523	27,090	26,318	25,590
105 Insurance	54,280	70,430	70,430	73,990
106 Longevity	1,750	1,750	1,526	1,450
107 Medical Expenses	595	500	389	500
111 Workers' Compensation	18,110	18,110	18,110	13,490
Total	470,939	497,520	476,578	478,660
OPERATING				
202 Small Equipment	22,915	20,000	5,000	10,000
203 Fuel, Oil, Lube	27,300	40,000	35,870	38,000
204 Clothing	12,924	13,700	12,056	13,700
206 Materials	91,058	105,000	47,026	60,000
207 Repair of Equipment	38,425	40,000	47,000	50,000
210 Communications	799	1,500	1,367	1,500
212 Bonds, Insurance, Licenses	13,989	14,500	14,500	18,860
215 Travel	266	300	0	300
216 Education, Memberships, Subscriptions	0	0	0	3,600
217 Lease, Rent, Taxes	4,923	6,500	1,200	2,500
Total	212,599	241,500	164,019	198,460
CAPITAL OUTLAY	0	0	116,086	0
STREET CONSTRUCTION TOTAL	683,538	739,020	756,683	677,120
Sinking Fund-Depreciation				58,700

STREET CONSTRUCTION
(continued)

PROGRAM 5302

Planned Purchases-2015	
3/4 Ton Pickup w/Utility Bed (1) (Replacement 2001 Model)	30,000
Total	30,000

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Supervisor	11	1	1	1	1
Street Construction Foreperson	7	1	1	1	1
Heavy Equipment Mechanic	6	2	2	2	2
Carpenter	5	1	1	1	1
Equipment Operator III	5	1	1	1	1
Equipment Operator II	4	1	1	1	1
Concrete Finisher	4	1	1	1	1
Equipment Operator (Seasonal)	2	1.44	0.72	0.72	0.72
EMPLOYEE POSITIONS		9.44	8.72	8.72	8.72

Funding Allocation:
100% Street Maintenance Fund

OPERATION SERVICES
STREETS & TRAFFIC CONTROL

STREET DRAINAGE — PROGRAM 5303

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	546,419	567,410	554,415	592,960
102 Overtime	30,300	23,040	30,759	27,390
103 Retirement	51,229	53,310	49,220	50,940
104 Social Security	43,307	41,390	47,106	48,250
105 Insurance	73,030	127,520	127,520	113,970
106 Longevity	2,451	2,890	2,731	2,770
107 Medical Expenses	531	500	585	500
111 Workers' Compensation	21,950	21,950	21,950	16,340
Total	769,217	838,010	834,286	853,120
OPERATING				
202 Small Equipment	11,080	6,500	4,548	5,500
203 Fuel, Oil, Lube	92,981	87,000	91,130	87,000
204 Clothing	11,286	13,700	13,906	13,700
206 Materials	66,655	86,504	45,000	50,000
207 Repair of Equipment	91,463	85,000	90,000	90,000
210 Communications	1,844	1,100	2,172	1,100
212 Bonds, Insurance, Licenses	21,735	21,500	21,500	31,430
215 Travel	176	300	0	300
216 Education, Memberships, Subscriptions	0	0	0	3,600
217 Lease, Rent, Taxes	19,173	15,000	40,000	40,000
219 Other-Removal of Trees	8,235	8,000	5,926	2,500
Total	324,628	324,604	314,182	325,130
STREET DRAINAGE TOTAL	1,093,845	1,162,614	1,148,468	1,178,250
Sinking Fund- Depreciation				113,975
Planned Purchases- 2015				
Batwing Mower (Replacement)				20,000
2 Ton Dump Truck w/Plow (1) (Replacement 2000 Model)				130,000
Total				150,000

STREET DRAINAGE
(continued)

PROGRAM 5303

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Supervisor	11	1	1	1	1
Street Drainage Foreperson	7	1	1	1	1
Mechanic	6	1	1	1	1
Equipment Operator III	5	3	3	3	3
Equipment Operator II	4	4	4	4	4
Equipment Operator I	3	2	2	2	2
Laborer	2	2	2	1	1
Equipment Operator (Seasonal)	2	2.88	1.44	2.88	2.88
Laborer (Seasonal)	1	2.16	1.44	2.16	2.16
EMPLOYEE POSITIONS		19.04	16.88	18.04	18.04

Funding Allocation:
100% Street Maintenance Fund

OPERATION SERVICES
STREETS & TRAFFIC CONTROL

STREET MAINTENANCE — PROGRAM 5304

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	475,200	479,810	425,859	447,090
102 Overtime	28,027	19,130	50,606	20,620
103 Retirement	40,514	42,150	40,874	40,910
104 Social Security	37,512	38,580	37,520	36,210
105 Insurance	74,290	110,200	110,200	115,770
106 Longevity	1,408	1,690	1,309	1,330
107 Medical Expenses	431	500	954	500
111 Workers' Compensation	24,470	24,470	24,470	18,220
Total	681,852	716,530	691,792	680,650
OPERATING				
202 Small Equipment	26,968	25,000	7,007	15,000
203 Fuel, Oil, Lube	76,718	75,000	72,000	77,000
204 Clothing	13,270	12,500	9,591	12,500
206 Materials	189,624	110,000	94,000	100,000
207 Repair of Equipment	90,163	65,000	56,000	65,000
210 Communications	990	1,000	1,317	1,000
212 Bonds, Insurance, Licenses	18,799	19,200	19,200	22,440
215 Travel	35	200	0	200
216 Education, Memberships, Subscriptions	0	0	0	3,600
217 Lease, Rent, Taxes	7,765	7,000	1,348	3,500
Total	424,332	314,900	260,463	300,240
Capital Outlay	19,087	0	0	0
STREET MAINTENANCE TOTAL	1,125,271	1,031,430	952,255	980,890
Sinking Fund- Depreciation				100,350
Planned Purchases-2015				
1 Ton Flat Bed Dump Truck (1) (Replacement 1994 Model)				40,000
11' Salt Spreader				20,000
Total				60,000

STREET MAINTENANCE
(continued)

PROGRAM 5304

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Supervisor	11	1	1	1	1
Foreperson	7	1	1	1	1
Equipment Operator II	4	6	6	6	6
Concrete Finisher	4	1	1	1	1
Equipment Operator I	3	1	1	1	1
Laborer	2	2	2	2	2
Equipment Operator (Seasonal)	2	2.16	2.16	2.16	2.16
Laborer (Seasonal)	1	1.44	1.44	1.44	1.44
EMPLOYEE POSITIONS		15.60	15.60	15.60	15.60

Funding Allocation:
100% Street Maintenance Fund

OPERATION SERVICES
STREETS & TRAFFIC CONTROL

SIDEWALK CONSTRUCTION — PROGRAM 5305

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	340,269	363,500	366,994	370,170
102 Overtime	16,906	16,470	20,780	16,680
103 Retirement	30,904	38,100	35,122	38,780
104 Social Security	26,990	29,210	31,756	29,760
105 Insurance	67,000	73,160	73,160	76,860
106 Longevity	688	1,010	915	910
107 Medical Expenses	501	1,000	194	1,000
111 Workers' Compensation	19,200	25,320	25,320	18,850
Total	502,458	547,770	554,241	553,010
OPERATING				
202 Small Equipment	6,387	7,500	4,163	7,000
203 Fuel, Oil, Lube	31,886	30,000	30,393	30,000
204 Clothing	9,884	12,000	10,769	11,000
206 Materials	358,606	275,000	289,406	280,000
207 Repair of Equipment	14,840	12,000	26,000	20,000
210 Communications	0	1,000	583	1,000
212 Bonds, Insurance, Licenses	223	5,000	5,000	5,000
215 Travel	54	400	0	400
216 Education, Memberships, Subscriptions	0	0	0	3,600
217 Lease, Rent, Taxes	29	5,000	4,265	5,000
Total	421,909	347,900	370,579	363,000
CAPITAL OUTLAY	0	198,604	198,604	0
SIDEWALK CONSTRUCTION TOTAL	924,367	1,094,274	1,123,424	916,010
Sinking Fund- Depreciation				51,300
Planned Purchase-2015				0

SIDEWALK CONSTRUCTION (continued)

PROGRAM 5305

SCHEDULE OF PERSONNEL	PAY GRADE	FY 13	FY 14	FY 14	FY 15
Foreperson	7	2	2	2	2
Carpenter	5	2	2	2	2
Equipment Operator III	5	2	2	2	2
Concrete Finisher	4	2	3	3	3
Equipment Operator II	4	2	3	3	3
EMPLOYEE POSITIONS		10	12	12	12

Funding Allocation:

100% Street Maintenance Fund

OPERATION SERVICES
STREETS & TRAFFIC CONTROL

TRAFFIC CONTROL OPERATIONS — PROGRAM 5401

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	497,223	513,850	458,767	493,710
102 Overtime	9,325	7,070	9,757	5,030
103 Retirement	46,440	48,210	39,739	46,000
104 Social Security	37,885	40,110	37,454	38,400
105 Insurance	74,980	98,250	98,250	103,220
106 Longevity	1,815	1,810	1,744	1,870
107 Medical Expenses	431	500	130	500
108 Employee Allowances	415	0	0	0
111 Workers' Compensation	9,690	9,690	9,690	7,220
Total	678,204	719,490	655,531	695,950
OPERATING				
201 Office Supplies	200	310	107	310
202 Small Equipment	17,570	4,268	731	21,160
203 Fuel, Oil, Lube	36,790	39,340	39,624	40,000
204 Clothing	10,204	7,000	4,728	7,000
205 Custodial Equipment & Supplies	559	600	724	600
206 Materials	0	750	169	135,750
207 Repair of Equipment	12,915	12,100	8,424	24,600
210 Communications	1,766	1,100	1,481	9,100
211 Utilities	0	0	0	80,000
212 Bonds, Insurance, Licenses	9,181	10,500	10,500	11,580
213 Postage	0	120	0	120
214 Advertising, Printing, Photo	0	180	439	180
215 Travel	0	0	6,135	4,000
216 Education, Memberships, Subscriptions	3,762	1,650	4,411	11,400
217 Lease, Rent, Taxes	569	1,850	702	1,850
Total	93,516	79,768	78,175	347,650
CAPITAL OUTLAY	0	0	0	
301 3/4 Ton Pickup w/Utility Bed (1) (Addition)				30,000
Total Capital Outlay				30,000
TRAFFIC CONTROL OPERATIONS TOTAL	771,720	799,258	733,706	1,073,600
Sinking Fund- Depreciation				42,250
Planned Fleet Purchases 2015				
Sign Truck (1) (Replacement 2008 Model)				50,000
Total				50,000

TRAFFIC CONTROL OPERATIONS (continued)

PROGRAM 5401

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Manager	13	1	1	1	1
Superintendent	13	0	0	0	0
Supervisor	11	1	0	1	1
Electronics Technician	8	1	2	1	1
Foreperson	7	0	1	0	0
Leadperson	6	1	2	2	2
Traffic Signal Specialist	5	3	3	3	3
Maintenance Person	3	4	3	4	4
Laborer	2	1	0	0	0
Laborer (Seasonal)	1	1.44	1.44	0	0
Laborer (Part-Time)	1	0	0	1.44	1.44
EMPLOYEE POSITIONS		13.44	13.44	13.44	13.44

Note: Programs 5402 and 5405 expenditures have been combined in this program beginning in 2015.

Funding Allocation:
100% Street Maintenance Fund

OPERATION SERVICES
STREETS & TRAFFIC CONTROL

SIGNALS

PROGRAM 5402

OPERATING	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
202 Small Equipment	8,504	8,160	10,719	0
206 Materials	37,859	52,726	48,474	0
207 Repair of Equipment	3,244	8,160	10,485	0
210 Communications	7,974	8,000	5,289	0
211 Utilities	79,541	70,000	82,072	0
Total	137,122	147,046	157,039	0
SIGNALS TOTAL	137,122	147,046	157,039	0

Note: Program expenditures combined with Program 5401 beginning in 2015.

Funding Allocation:

100% Street Maintenance Fund

OPERATION SERVICES
STREETS & TRAFFIC CONTROL

STREET LIGHTING

PROGRAM 5403

OPERATING	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
211 Utilities	1,084,093	1,100,000	930,911	1,000,000
Total	1,084,093	1,100,000	930,911	1,000,000
STREET LIGHTING TOTAL	1,084,093	1,100,000	930,911	1,000,000

Funding Allocation:

100% Street Maintenance Fund

OPERATION SERVICES
STREETS & TRAFFIC CONTROL

SIGN SHOP

PROGRAM 5405

OPERATING	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
202 Small Equipment	16,607	9,880	2,802	0
206 Materials	62,560	70,000	79,443	0
207 Repair of Equipment	4,453	5,100	2,304	0
Total	83,620	84,980	84,549	0
SIGN SHOP TOTAL	83,620	84,980	84,549	0

Note: Program expenditures combined with Program 5401 beginning in 2015.

Funding Allocation:

100% Street Maintenance Fund

OPERATION SERVICES
WATER AND SEWER

UTILITY ADMINISTRATION — PROGRAM 5501

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	761,661	923,660	806,956	905,960
102 Overtime	1,520	2,010	1,839	3,740
103 Retirement	75,342	94,590	77,128	93,010
104 Social Security	58,178	72,890	66,446	71,640
105 Insurance	92,840	137,400	137,400	144,340
106 Longevity	2,445	2,830	2,689	2,950
107 Medical Expenses	35	0	5,769	0
108 Other	5,400	5,400	1,281	5,400
109 Employee Allowances	369	0	0	0
111 Workers' Compensation	3,930	4,190	4,190	3,120
Total	1,001,720	1,242,970	1,103,698	1,230,160
OPERATING				
201 Office Supplies	11,514	13,000	15,322	14,600
202 Small Equipment	8,085	16,732	11,511	15,000
203 Fuel, Oil, Lube	3,860	4,000	4,324	4,200
204 Clothing	0	800	0	800
205 Custodial Equipment & Supplies	9,407	10,000	11,022	10,500
206 Materials	1,747	1,800	993	1,800
207 Repair of Equipment	12,025	6,000	9,993	10,000
208 Repair of Buildings	128,553	161,108	91,144	95,000
210 Communications (Includes CTY)	25,341	32,000	18,650	24,600
211 Utilities	43,169	45,000	41,244	45,000
212 Bonds, Insurance, Licenses	21,336	22,180	22,180	22,460
213 Postage	1,623	2,500	4,102	4,000
214 Advertising, Printing, Photo	132	1,500	3,587	4,000
215 Travel	5,392	8,000	14,054	14,000
216 Education, Memberships, Subscriptions	9,947	14,200	19,800	14,500
217 Lease, Rent, Taxes	26,562	35,000	32,180	35,000
218 Claims	7,504	20,000	9,676	15,000
219 Other - Contractual Svcs./Legal Svcs., Impact Fee Study, Rate Development	88,946	213,725	201,998	180,000
Total	405,143	607,545	511,780	510,460
CAPITAL OUTLAY	2,690	400,000	400,000	0
UTILITY ADMINISTRATION TOTAL	1,409,553	2,250,515	2,015,478	1,740,620

UTILITY ADMINISTRATION
(continued)

PROGRAM 5501

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Director of Utilities	23	1	1	1	1
Civil Engineer/Assistant Director of Utilities	20	1	1	1	1
Senior Project Engineer	16	2	2	2	2
Senior Rate & Utility Analyst	16	1	1	1	1
Training and Safety Coordinator	11	1	1	1	1
Property Manager	11	1	1	1	1
Rate & Utility Analyst I	11	1	1	1	1
Cross Connection Coordinator	11	1	1	1	1
Administrative Coordinator	9	1	1	1	1
Cross Connection Technician	9	1	1	1	1
Utility Technician	8	1	1	1	1
Technician-Autocad	7	1	1	1	1
Records Coordinator	6	1	1	1	1
Accounting Technician	6	2	2	2	2
EMPLOYEE POSITIONS		16	16	16	16

Funding Allocation:
100% Water and Sewer Operating Fund

OPERATION SERVICES
WATER AND SEWER

WATER AND WASTEWATER TREATMENT ADMINISTRATION

PROGRAM 5601

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	145,387	145,900	146,674	144,610
102 Overtime	91	300	669	300
103 Retirement	14,074	14,700	13,778	14,570
104 Social Security	10,921	11,430	11,830	11,350
105 Insurance	16,790	22,750	22,750	23,900
106 Longevity	679	730	770	730
111 Workers' Compensation	1,490	1,490	1,490	1,110
Total	189,432	197,300	197,961	196,570
OPERATING				
201 Office Supplies	8,787	10,250	6,631	10,250
202 Small Equipment	461	900	0	900
203 Fuel, Oil, Lube	946	950	1,140	1,060
207 Repair of Equipment	171	600	511	600
210 Communications	1,739	1,200	1,481	1,400
212 Bonds, Insurance, Licenses	900	940	940	1,000
213 Postage	1,637	9,200	3,000	3,000
214 Advertising, Printing, Photo	17,169	18,000	17,000	18,000
215 Travel	1,049	800	570	800
216 Education, Memberships, Subscriptions	126	600	454	600
Total	32,985	43,440	31,727	37,610
ADMINISTRATION TOTAL	222,417	240,740	229,688	234,180

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Superintendent	17	1	1	1	1
Accounting Technician	6	1	1	1	1
Storekeeper	2	1	1	1	1
EMPLOYEE POSITIONS		3	3	3	3

Funding Allocation:
100% Water and Sewer Operating Fund

OPERATION SERVICES
WATER AND SEWER

SEWER TREATMENT

PROGRAM 5603

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	1,113,140	1,120,040	1,122,750	1,111,070
102 Overtime	97,464	119,000	104,959	106,000
103 Retirement	116,493	124,650	115,063	122,420
104 Social Security	91,179	96,080	99,544	94,380
105 Insurance	156,990	191,200	191,200	200,860
106 Longevity	6,810	7,450	7,319	7,090
107 Medical Expenses	2,740	3,500	935	3,500
108 Employee Allowances	2,907	0	9,230	0
111 Workers' Compensation	23,060	23,060	23,060	17,170
Total	1,610,783	1,684,980	1,674,060	1,662,490
OPERATING				
202 Small Equipment	9,940	17,200	7,891	18,750
203 Fuel,Oil, Lube	37,000	36,240	40,591	38,500
204 Clothing	16,040	19,000	25,067	23,600
205 Custodial Equipment & Supplies	19,844	19,000	21,780	21,200
206 Materials	213,188	304,480	180,000	215,000
207 Repair of Equipment	114,082	146,770	133,881	155,000
208 Repair of Buildings	34,562	40,000	40,502	40,000
210 Communications	1,784	1,450	3,163	3,200
211 Utilities	721,323	730,000	600,000	600,000
212 Bonds, Insurance, Licenses	151,468	136,000	136,000	136,000
215 Travel	1,647	2,000	446	2,000
216 Education, Memberships, Subscriptions	1,790	2,000	4,300	4,000
217 Lease, Rent, Taxes	671	1,500	813	1,500
219 Other - Sludge Testing, Biosolids Disposal Landfill	401,886	405,000	370,961	440,000
Total	1,725,225	1,860,640	1,565,395	1,698,750
CAPITAL OUTLAY	10,229	57,400	67,892	
301 Scott SCBA Units w/Extra Cylinder (2)				11,000
302 Chlorinator-P Street				6,200
303 Upgrade Existing PLC Equipment-WWTP Filter Building				80,000
Total				97,200
SEWER TREATMENT TOTAL	3,346,237	3,603,020	3,307,347	3,458,440

SEWER TREATMENT
(continued)

PROGRAM 5603

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Supervisor	11	1	1	1	1
Chief Operator	8	4	4	4	4
Chief Process Operator	8	1	1	1	1
Chief Solids Operator	8	2	2	2	2
Plant Operator I-IV	3-7	17	17	17	17
Swing Shift Operator	3-7	1	1	1	1
Equipment Operator II	4	2	2	2	2
Laborer (Seasonal)	1	1	1	1	1
EMPLOYEE POSITIONS		29	29	29	29

Funding Allocation:
100% Water and Sewer Operating Fund

OPERATION SERVICES
WATER AND SEWER

WATER TREATMENT

PROGRAM 5604

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	932,943	931,570	945,465	931,340
102 Overtime	118,301	100,000	138,296	128,000
103 Retirement	102,096	103,620	102,180	106,400
104 Social Security	77,985	79,930	86,670	82,320
105 Insurance	147,200	184,620	184,620	193,950
106 Longevity	4,191	4,570	4,694	4,570
107 Medical Expenses	1,145	3,400	2,027	3,500
108 Employee Allowances	3,323	0	9,402	0
111 Workers' Compensation	29,640	29,640	29,640	22,070
Total	1,416,824	1,437,350	1,502,994	1,472,150
OPERATING				
202 Small Equipment	27,882	39,600	33,763	55,250
203 Fuel, Oil, Lube	40,597	41,000	29,496	32,000
204 Clothing	13,563	16,500	16,820	19,000
205 Custodial Equipment & Supplies	8,670	12,000	11,980	12,000
206 Materials	982,763	950,367	910,000	950,000
207 Repair of Equipment	106,028	160,000	112,011	125,000
208 Repair of Buildings	57,329	60,000	69,297	70,000
210 Communications	6,062	6,200	8,757	8,000
211 Utilities	551,085	490,000	538,991	590,000
212 Bonds, Insurance, Licenses (USGS payments)	224,119	220,000	220,000	226,000
214 Advertising, Printing, Photo	671	1,200	0	500
215 Travel	3,226	4,000	1,256	3,000
216 Education, Memberships, Subscriptions	5,130	6,000	6,800	8,000
217 Lease, Rent, Taxes	2,736	3,000	2,006	3,000
218 Claims	0	14,000	0	14,000
219 Other-Contract Services/ Backwash Lagoon Cleaning, Dam Monitoring	540,032	771,000	436,780	680,000
Total	2,569,893	2,794,867	2,397,957	2,795,750

WATER TREATMENT
(continued)

PROGRAM 5604

CAPITAL OUTLAY		172,747	367,760	311,171	
301 Replace Roof-Lee Creek Water Treatment Plant					75,000
302 Automatic Cholorine Valve Closure System					58,000
303 Trashrake Safety Improvements					80,000
Total					213,000
WATER TREATMENT TOTAL		4,159,464	4,599,977	4,212,122	4,480,900
SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Supervisor	11	2	2	2	2
Chief Operator	8	2	2	2	2
Plant Operator I-IV	3-7	18	18	18	18
EMPLOYEE POSITIONS		22	22	22	22

Funding Allocation:
100% Water and Sewer Operating Fund

OPERATION SERVICES
WATER AND SEWER

LABORATORY SERVICES

PROGRAM 5605

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	287,908	330,500	307,976	330,330
102 Overtime	5,791	4,500	9,496	8,000
103 Retirement	24,611	33,590	26,120	33,930
104 Social Security	21,860	25,780	25,606	26,050
105 Insurance	50,820	64,950	64,950	68,240
106 Longevity	720	850	820	970
107 Medical Expenses	170	0	0	0
111 Workers' Compensation	4,460	4,460	4,460	3,330
Total	396,340	464,630	439,428	470,850
OPERATING				
201 Office Supplies	185	2,000	0	500
202 Small Equipment	23,279	21,000	21,661	23,000
203 Fuel, Oil, Lube	12,042	12,810	12,687	13,000
204 Clothing	3,843	3,500	3,567	3,800
205 Custodial Equipment and Supplies	5,570	5,600	7,254	6,500
206 Materials	118,606	142,000	141,489	142,000
207 Repair of Equipment	31,047	30,000	15,615	30,000
208 Repair of Buildings	4,489	5,000	5,259	5,000
210 Communications	1,063	800	378	800
212 Bonds, Insurance, Licenses	5,166	6,950	6,950	7,300
213 Postage	21	500	0	500
214 Advertising, Printing, Photo	295	3,000	296	2,500
215 Travel	3,880	3,500	5,780	6,000
216 Education, Memberships, Subscriptions	2,562	3,500	3,200	4,500
217 Lease, Rent, Taxes	6,930	5,000	3,307	5,000
219 Other - Contract Lab Service	32,587	80,000	25,437	70,000
Total	251,565	325,160	252,880	320,400

LABORATORY SERVICES
(continued)

PROGRAM 5605

CAPITAL OUTLAY	51,120	177,989	166,627	
301 Analytical Balance (Replacement)				8,750
302 Glassware Washer (Replacement)				41,800
303 Autoclave (Replacement)				27,060
304 Cyanide Distillation System (Replacement)				16,120
305 Metals Digestion System (Replacement)				6,000
306 Inverted Microscope System (Replacement)				32,900
Total				132,630
LABORATORY SERVICES TOTAL	699,025	967,779	858,935	923,880

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Environmental Chemist	9	1	1	1	1
Water Biologist	8	2	2	2	2
Laboratory Analyst	7	1	1	1	1
Lab Technician	5	3	3	3	3
Laborer (Seasonal)	1	2	2	2	2
EMPLOYEE POSITIONS		9	9	9	9

Funding Allocation:
100% Water and Sewer Operating Fund

OPERATION SERVICES
WATER AND SEWER

WASTEWATER EQUIPMENT MAINTENANCE

PROGRAM 5606

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	475,143	503,510	492,883	480,490
102 Overtime	9,239	10,000	12,254	13,000
103 Retirement	46,817	51,620	47,083	49,610
104 Social Security	35,932	39,600	40,122	38,100
105 Insurance	84,240	95,370	95,370	100,190
106 Longevity	2,475	2,650	2,411	2,530
107 Medical Expenses	35	200	509	300
111 Workers' Compensation	32,870	32,870	32,870	24,480
Total	686,751	735,820	723,502	708,700
OPERATING				
202 Small Equipment	13,650	15,000	25,100	25,000
203 Fuel, Oil, Lube	30,326	30,500	33,757	35,000
204 Clothing	11,173	14,000	12,831	12,000
205 Custodial Equipment & Supplies	6,216	7,500	5,415	6,000
206 Materials	52,297	53,600	62,613	58,000
207 Repair of Equipment	244,401	318,884	324,294	320,000
208 Repair of Buildings	13,374	13,500	15,361	15,000
210 Communications	1,918	1,700	957	1,100
211 Utilities	194,089	190,000	176,706	199,500
212 Bonds, Insurance, Licenses	14,495	17,580	17,580	19,000
215 Travel	1,705	2,500	1,465	2,500
216 Education, Memberships, Subscriptions	4,647	3,500	10,300	6,000
217 Lease, Rent, Taxes	8,209	6,200	4,730	6,000
219 Other - Contractual Services	8,479	20,000	6,163	12,000
Total	604,979	694,464	697,272	717,100

WASTEWATER EQUIPMENT MAINTENANCE
(continued)

PROGRAM 5606

CAPITAL OUTLAY	312,333	44,200	36,700	
301 Tractor w/15Ft Brush Hog (1) (Addition)				59,300
302 1Ton Dually Cab w/Chassis w/Flat Bed-Diesel (1) (Replacement 1991 Model)				33,510
303 Trailer Mounted Vacuum System (1) (Addition)				77,000
Total				169,810
WASTEWATER EQUIPMENT MAINTENANCE TOTAL	1,604,063	1,474,484	1,457,474	1,595,610

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Supervisor	11	1	1	1	1
Chief Mechanic	8	1	1	1	1
Maintenance Machinist/ Mechanic I-IV	3-6	8	8	8	8
Grounds Maintenance Leadperson	5	1	1	1	1
Grounds Maintenance Person	3	3	3	3	3
EMPLOYEE POSITIONS		14	14	14	14

Funding Allocation:
100% Water and Sewer Operating Fund

OPERATION SERVICES
WATER AND SEWER

INDUSTRIAL WASTE MONITORING

PROGRAM 5609

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	202,791	229,840	204,215	213,640
102 Overtime	127	1,500	2,674	3,000
103 Retirement	15,368	23,180	14,880	21,810
104 Social Security	15,197	17,800	16,654	16,760
105 Insurance	27,350	42,810	42,810	44,980
106 Longevity	379	430	256	240
107 Industrial Waste Monitoring-Medical Expense	105	0	46	200
108 Employee Allowances	415	0	1,281	1,200
111 Workers' Compensation	7,100	7,100	7,100	5,290
Total	268,832	322,660	289,916	307,120
OPERATING				
201 Office Supplies	1,252	1,500	1,776	1,500
202 Small Equipment	6,440	4,500	563	25,000
203 Fuel, Oil, Lube	4,348	5,500	3,931	5,500
204 Clothing	2,272	2,800	2,952	2,500
205 Custodial Equipment & Supplies	274	0	0	0
206 Materials	2,189	2,400	3,876	2,500
207 Repair of Equipment	1,267	3,000	1,400	2,000
210 Communications	737	610	1,298	1,000
212 Bonds, Insurance, Licenses	3,764	3,650	3,650	3,830
213 Postage	10,645	11,000	11,615	53,000
214 Advertising, Printing, Photo	2,020	500	1,154	4,000
215 Travel	2,682	4,000	6,119	4,000
216 Education, Memberships, Subscriptions	1,523	2,000	1,359	2,000
219 Other-Contract Analytical Services	27,918	32,000	30,000	25,000
Total	67,331	73,460	69,693	131,830
CAPITAL OUTLAY	40,266	0	0	0
INDUSTRIAL WASTE MONITORING TOTAL	376,429	396,120	359,609	438,950

INDUSTRIAL WASTE MONITORING (CONTINUED)

PROGRAM 5609

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Supervisor*	14	1	1	1	1
Environmental Coordinator	8	1	1	1	1
Environmental Technician	6	2	2	2	2
Sampling Technician (Seasonal)	6	1.69	1.69	1.69	1.69
EMPLOYEE POSITIONS		5.69	5.69	5.69	5.69

* Position supervises Program 5605 Laboratory Services also.

Funding Allocation:
100% Water and Sewer Operating Fund

OPERATION SERVICES
WATER AND SEWER

WATER LINE MAINTENANCE

PROGRAM 5610

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	722,588	975,060	756,711	964,520
102 Overtime	76,389	53,380	119,972	78,380
103 Retirement	80,640	103,140	86,261	104,590
104 Social Security	62,058	79,340	73,340	80,430
105 Insurance	118,940	174,730	174,730	183,560
106 Longevity	2,577	3,010	2,763	2,950
107 Medical Expenses	1,280	1,400	1,194	1,400
111 Workers' Compensation	69,950	79,070	79,070	58,870
Total	1,134,422	1,469,130	1,294,041	1,474,700
OPERATING				
202 Small Equipment	31,225	39,231	41,706	39,500
203 Fuel, Oil, Lube	71,375	81,000	82,176	80,000
204 Clothing	17,075	27,000	20,191	19,000
205 Custodial, Equipment & Supplies	3,774	4,000	5,202	4,000
206 Materials	467,451	451,331	603,365	500,000
207 Repair of Equipment	91,867	102,000	116,515	108,000
210 Communications	3,557	4,000	4,252	4,200
212 Bonds, Insurance, Licenses	18,287	28,411	28,411	28,500
215 Travel	880	3,000	220	2,000
216 Education, Memberships, Subscriptions	5,449	3,000	3,067	3,000
217 Lease, Rent, Taxes	3,354	3,000	307	3,000
219 Other- Directional Boring/Fence Replacement	4,436	35,000	32,222	35,000
Total	718,730	780,973	937,634	826,200
CAPITAL OUTLAY	306,983	534,000	490,015	
301 1/2 Ton Pickup (1) (Replacement 2002 Model)				16,830
302 2 Ton Dump Truck (1) (Replacement 2003 Model)				80,000
303 Backhoe (1) (Addition)				77,500
304 Equipment Trailer (1) (Addition)				11,000
Total				185,330
WATER LINE MAINTENANCE TOTAL	2,160,135	2,784,103	2,721,690	2,486,230

WATER LINE MAINTENANCE
(CONTINUED)

PROGRAM 5610

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Supervisor	11	1	2	2	2
Utility Service Leadperson	6	7	8	8	8
Equipment Operator II	4	5	6	6	6
Maintenance Person	3	9	10	10	10
EMPLOYEE POSITIONS		22	26	26	26

Funding Allocation:
100% Water and Sewer Operating Fund

OPERATION SERVICES
WATER AND SEWER

SEWER LINE MAINTENANCE

PROGRAM 5611

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	795,020	878,630	835,796	885,250
102 Overtime	48,128	57,850	59,322	61,330
103 Retirement	81,426	93,960	83,537	94,990
104 Social Security	63,146	72,330	72,438	73,160
105 Insurance	144,100	151,200	151,200	158,840
106 Longevity	2,678	3,070	2,804	3,310
107 Medical Expenses	2,630	2,100	1,000	2,100
111 Workers' Compensation	53,870	53,870	53,870	40,110
Total	1,190,998	1,313,010	1,259,967	1,319,090
OPERATING				
202 Small Equipment	23,597	40,615	32,000	35,000
203 Fuel, Oil, Lube	90,199	88,000	95,300	95,000
204 Clothing	23,016	22,000	23,602	22,000
205 Custodial Equipment & Supplies	5,847	5,000	7,435	6,800
206 Materials	124,099	111,331	117,110	130,000
207 Repair of Equipment	88,417	172,000	129,183	140,000
208 Repair of Buildings	917	8,000	594	3,000
210 Communications	6,216	6,000	6,198	6,000
212 Bonds, Insurance, Licenses	19,457	22,205	22,205	28,560
215 Travel	1,943	8,000	1,183	5,000
216 Education, Memberships, Subscriptions	3,225	4,500	5,183	4,800
217 Lease, Rent, Taxes	5,142	5,000	2,220	5,000
Total	392,075	492,651	442,213	481,160
CAPITAL OUTLAY	405,977	412,409	404,672	
301 Trench Box (1) (Replacement)				10,000
302 1/2 Ton Pickup (1) (Replacement 2006 Model)				16,830
303 Manhole Inspection Camera (Replacement)				20,820
Total				47,650
SEWER LINE MAINTENANCE TOTAL	1,989,050	2,218,070	2,106,852	1,847,900

SEWER LINE MAINTENANCE
(continued)

PROGRAM 5611

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Supervisor	11	2	2	2	2
Technician	7	1	1	1	1
Leadperson	6	3	3	3	3
Equipment Operator III	5	3	3	3	3
Senior Maintenance Person	5	4	4	4	4
Equipment Operator II	4	2	2	2	2
Maintenance Person	3	9	9	9	9
EMPLOYEE POSITIONS		24	24	24	24

Funding Allocation:

100% Water and Sewer Operating Fund

OPERATION SERVICES
WATER AND SEWER

SEWER LINE CONSTRUCTION — PROGRAM 5612

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	109,007	118,820	101,004	108,870
102 Overtime	15,332	17,080	11,746	15,920
103 Retirement	11,987	13,610	10,476	12,500
104 Social Security	9,422	10,430	9,282	9,590
105 Insurance	27,343	21,190	21,190	22,260
106 Longevity	88	190	0	130
107 Medical Expenses	337	950	787	950
111 Workers' Compensation	9,240	9,240	9,240	6,880
Total	182,756	191,510	163,725	177,100
OPERATING				
202 Small Equipment	16,297	17,000	5,996	17,000
203 Fuel, Oil, Lube	9,277	9,200	8,874	9,500
204 Clothing	6,164	6,500	6,015	6,500
205 Custodial Equipment & Supplies	2,952	2,500	3,581	3,000
206 Materials	49,956	72,000	57,470	60,000
207 Repair of Equipment	12,097	30,000	24,846	30,000
208 Repair of Buildings	0	7,000	0	7,000
210 Communications	111	1,000	143	1,000
212 Bonds, Insurance, Licenses	2,393	5,000	5,000	5,000
215 Travel	32	450	0	350
216 Education, Memberships, Subscriptions	524	300	1,191	1,100
217 Lease, Rent, Taxes	2,301	7,000	1,146	7,000
Total	102,104	157,950	114,262	147,450
CAPITAL OUTLAY	91,735	120,000	120,000	
302 Trench Boxes (2) (1-Addition,1-Replacement)				30,000
Total Capital Outlay				30,000
SEWER LINE CONSTRUCTION TOTAL	376,595	469,460	397,987	354,550

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Leadperson	6	1	1	1	1
Equipment Operator II	4	1	1	1	1
Service Person	3	2	2	2	2
EMPLOYEE POSITIONS		4	4	4	4

Funding Allocation:
100% Water and Sewer Capital Improvement Projects Fund (6505)

OPERATION SERVICES
WATER AND SEWER

METERING/TRANSMISSION LINE MAINTENANCE

PROGRAM 5613

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	682,637	626,240	624,439	625,480
102 Overtime	44,710	38,020	22,407	20,080
103 Retirement	68,773	66,570	58,891	63,320
104 Social Security	53,711	51,240	51,240	49,900
105 Insurance	125,470	123,130	123,130	129,360
106 Longevity	1,247	1,390	1,287	1,750
107 Medical Expenses	570	1,500	565	1,500
111 Workers' Compensation	27,760	25,220	25,220	18,780
Total	1,004,878	933,310	907,179	910,170
OPERATING				
202 Small Equipment	39,338	57,965	45,787	58,000
203 Fuel, Oil, Lube	47,839	49,000	53,769	52,000
204 Clothing	18,957	25,000	19,896	22,000
205 Custodial Equipment & Supplies	4,425	4,500	5,633	5,300
206 Materials	167,146	180,000	140,000	160,000
207 Repair of Equipment	73,526	85,000	69,798	80,000
210 Communications	3,552	5,000	7,456	7,000
212 Bonds, Insurance, Licenses	17,378	19,205	19,205	19,950
214 Advertising, Printing, Photo	24	350	204	530
215 Travel	7,342	6,100	8,548	6,500
216 Education, Memberships, Subscriptions	3,608	4,500	1,322	4,500
217 Lease, Rent, Taxes	4,487	4,500	3,270	5,000
Total	387,622	441,120	374,888	420,780

METERING/TRANSMISSION LINE MAINTENANCE (continued)

PROGRAM 5613

CAPITAL OUTLAY	475,024	826,840	609,905	
301 Meters (New and Replacement)				450,000
Total Capital Outlay				450,000
METERING/TRANSMISSION LINE MAINTENANCE TOTAL	1,867,524	2,201,270	1,891,972	1,780,950

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Supervisor	11	1	1	1	1
Foreperson	8	0	1	1	1
Utility Service Leadperson	6	4	3	3	3
Chief Meter Reader	6	1	1	1	1
Senior Maintenance Person	5	2	2	2	2
Equipment Operator II	4	1	0	0	0
Maintenance Person	3	4	3	3	3
Meter Reader	3	8	8	8	8
Laborer (Seasonal)	1	0.5	0.5	0.5	0.5
EMPLOYEE POSITIONS		21.5	19.5	19.5	19.5

Funding Allocation:
100% Water and Sewer Operating Fund

OPERATION SERVICES
WATER AND SEWER

WATER AND WASTEWATER LINE MAINTENANCE ADMINISTRATION

PROGRAM 5615

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	503,019	586,640	555,906	548,880
102 Overtime	44,645	69,120	42,206	50,000
103 Retirement	53,024	65,990	56,693	61,970
104 Social Security	41,466	50,950	48,890	47,920
105 Insurance	73,030	81,460	81,460	85,580
106 Longevity	1,864	2,050	1,928	2,110
107 Medical Expenses	205	1,500	324	2,000
111 Workers' Compensation	9,750	10,500	10,500	7,820
Total	727,003	868,210	797,907	806,280
OPERATING				
201 Office Supplies	10,204	10,000	12,828	12,000
202 Small Equipment	20,779	18,000	20,726	23,800
203 Fuel, Oil, Lube	10,444	12,000	11,870	12,000
204 Clothing	3,675	4,500	5,276	4,900
205 Custodial Equipment & Supplies	4,238	5,000	5,296	5,000
206 Materials	304	1,500	309	1,500
207 Repair of Equipment	9,428	14,000	11,748	11,000
208 Repair of Buildings	2,171	6,000	7,500	6,000
210 Communications	16,893	18,200	19,248	19,000
212 Bonds, Insurance, Licenses	5,298	8,900	8,900	8,900
213 Postage	2,010	3,000	1,957	3,000
214 Advertising, Printing, Photo	8,106	6,800	7,804	7,300
215 Travel	1,911	4,500	5,974	5,000
216 Education, Memberships, Subscriptions	1,223	2,000	1,167	6,000
217 Lease, Rent, Taxes	5,538	60,000	62,500	63,000
219 Other- Site Restoration Services	64,108	136,000	137,224	135,000
Total	166,330	310,400	320,327	323,400

WATER AND WASTEWATER LINE MAINTENANCE ADMINISTRATION (continued)

PROGRAM 5615

CAPITAL OUTLAY	20,320	54,660	51,765	
301 Forklift (1) (Addition)				30,000
Total Capital Outlay				30,000
WATER AND WASTEWATER LINE MAINTENANCE ADMINISTRATION TOTAL	913,653	1,233,270	1,169,999	1,159,680

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Superintendent	17	1	1	1	1
Supervisor	11	1	1	1	1
Chief System Control Operator	8	1	1	1	1
Warehouse Foreperson	8	0	1	1	1
System Control Operator I-IV	3-7	5	5	5	5
Equipment Mechanic Body Repair	6	1	1	1	1
Heavy Equipment Mechanic	6	1	1	1	1
Accounting Technician	6	0	1	1	1
Secretary	5	1	0	0	0
Senior Maintenance Person	5	0	1	1	1
Maintenance Person	3	2	1	1	1
EMPLOYEE POSITIONS		13	14	14	14

Funding Allocation:
100% Water and Sewer Operating Fund

OPERATION SERVICES
WATER AND SEWER

WATER STATIONARY EQUIPMENT MAINTENANCE

PROGRAM 5616

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	413,194	501,870	441,869	513,510
102 Overtime	12,912	15,650	13,250	15,000
103 Retirement	41,125	52,380	44,176	53,540
104 Social Security	32,679	40,220	37,250	41,270
105 Insurance	49,280	59,030	59,030	62,020
106 Longevity	1,434	1,690	1,676	1,930
107 Medical Expenses	270	1,500	398	1,500
111 Workers' Compensation	13,210	14,680	14,680	10,930
Total	564,104	687,020	612,329	699,700
OPERATING				
202 Small Equipment	19,656	37,500	50,000	50,000
203 Fuel, Oil, Lube	27,781	30,000	27,213	30,000
204 Clothing	10,120	12,000	11,152	12,000
205 Custodial Equipment & Supplies	3,605	4,000	4,891	4,000
206 Materials	13,995	35,183	36,454	35,000
207 Repair of Equipment	107,540	142,250	65,000	110,000
208 Repair of Buildings	9,208	20,000	7,076	20,000
210 Communications	3,596	5,400	7,057	5,400
211 Utilities	340,179	330,000	233,469	230,000
212 Bonds, Insurance, Licenses	13,205	13,610	13,610	12,790
215 Travel	9,265	15,000	8,052	10,000
216 Education, Memberships, Subscriptions	7,396	6,000	4,037	7,500
217 Lease, Rent, Taxes	369	4,000	1,972	4,000
219 Other - Contractual Services/Lee Creek Turbine Generator	2,840	85,000	40,750	85,000
Total	568,755	739,943	510,733	615,690
CAPITAL OUTLAY	42,029	216,400	310,496	
301 Upgrade Existing Water SCADAR				50,000
Total				50,000
WATER STATIONARY EQUIPMENT MAINTENANCE TOTAL	1,174,888	1,643,363	1,433,558	1,365,390

WATER STATIONARY EQUIPMENT MAINTENANCE
(continued)

PROGRAM 5616

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Supervisor	11	1	1	1	1
Electronics Technician	8	2	3	3	3
Electrician	8	2	2	2	2
Maintenance Machinist/ Mechanic I-IV	3-6	4	4	4	4
EMPLOYEE POSITIONS		9	10	10	10

Funding Allocation:
100% Water and Sewer Operating Fund

OPERATION SERVICES
WATER AND SEWER

DEBT SERVICE

PROGRAM 5618

	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
417 Transfer to Water and Sewer Bond Fund - 2005B Series	834,460	834,770	834,770	835,300
418 Transfer to Water and Sewer Bond Fund - 2007 Series	1,888,100	1,888,570	1,888,570	1,889,100
419 Transfer to Water and Sewer Bond Fund - 2008 Series	6,918,000	6,915,450	6,915,450	6,919,300
421 Transfer to Sales & Use Tax Bond Fund - 2009 SUT Series Interest Payments	0	0		
422 Transfer to Water and Sewer Bond Fund - 2011 Series	1,811,600	1,808,890	1,808,890	1,808,200
423 Transfer to Water and Sewer Bond Fund - 2012 Series	2,148,100	2,150,720	2,150,720	2,148,950
DEBT SERVICE TOTAL	13,600,260	13,598,400	13,598,400	13,600,850

Funding Allocation:
100% Water and Sewer Operating Fund

OPERATION SERVICES
PARKS & COMMUNITY SERVICES

HEALTH SERVICES

PROGRAM 6101

OPERATING	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
201 Office Supplies	5,885	9,000	5,069	8,000
202 Small Equipment	2,321	4,000	1,493	7,000
205 Custodial Equipment & Supplies	6,697	9,000	9,017	9,000
206 Materials	535	800	502	800
207 Repair of Equipment	110	600	0	600
208 Repair of Buildings	46,201	40,000	49,267	50,000
210 Communications	7,739	6,000	5,878	10,000
211 Utilities	23,422	30,000	23,302	28,000
212 Bonds, Insurance, Licenses	3,642	1,500	1,500	3,700
213 Postage	3,450	4,500	383	4,000
214 Advertising, Printing, Photo	105	500	0	500
215 Travel	191	330	126	330
216 Education, Memberships, Subscriptions	145	500	230	500
217 Lease, Rent, Taxes	2,569	3,300	2,841	4,000
Total	103,012	110,030	99,608	126,430
HEALTH SERVICES TOTAL	103,012	110,030	99,608	126,430

Funding Allocation:

100% General Fund

Note: The City receives 50% reimbursement from Sebastian County for this program. Therefore, the net cost to the city is one-half of the costs presented.

OPERATION SERVICES
PARKS AND RECREATION

PARKS MAINTENANCE

PROGRAM 6201

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	675,072	675,900	704,361	682,860
102 Overtime	3,645	12,870	3,524	7,500
103 Retirement	59,874	70,880	58,693	58,520
104 Social Security	51,258	54,120	57,114	54,600
105 Insurance	82,230	164,160	164,160	172,450
106 Longevity	2,403	2,590	2,591	2,650
107 Medical Expenses	410	1,070	0	1,070
108 Other-Temporary/Seasonal Staffing, Vehicle Allowance	17,869	20,400	15,687	20,400
111 Workers' Compensation	14,330	14,330	14,330	10,670
Total	907,091	1,016,320	1,020,460	1,010,720
OPERATING				
201 Office Supplies	729	2,694	1,080	3,000
202 Small Equipment	9,000	15,000	25,113	25,000
203 Fuel, Oil, Lube	37,931	38,500	38,500	38,500
204 Clothing	7,946	8,000	8,819	10,000
205 Custodial Equipment & Supplies	3,453	5,000	3,761	8,000
206 Materials	38,545	47,000	25,478	50,000
207 Repair of Equipment	34,009	35,000	46,900	40,000
208 Repair of Buildings	16,893	50,000	22,261	35,000
210 Communications	4,479	6,000	5,656	6,000
211 Utilities	99,312	88,000	83,269	88,000
212 Bonds, Insurance, Licenses	40,582	49,250	49,250	51,710
213 Postage	291	500	391	500
214 Advertising, Printing, Photo	1,641	2,000	2,950	2,000
215 Travel	1,085	7,500	5,680	7,500
216 Education, Memberships, Subscriptions	1,448	2,500	4,100	7,000
217 Lease, Rent, Taxes	12,325	15,500	18,813	15,500
219 Other-Media Services, Recreation Programming	12,972	17,500	17,959	17,500
230 Contractual Services	188,571	231,282	201,596	200,000
Total	511,212	621,226	561,576	605,210

PARKS MAINTENANCE
(continued)

PROGRAM 6201

CAPITAL OUTLAY	104,149	125,261	134,862	
301 Trackhoe (1) (Addition)				65,000
302 3/4 Ton Pickup (1) (Replacement 1998 Model)				25,000
Total				90,000
PARKS MAINTENANCE TOTAL	1,522,452	1,762,807	1,716,898	1,705,930

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Parks & Recreation Director	21	1	1	1	1
Maintenance Supervisor	11	1	1	1	1
Recreation Supervisor	11	1	1	1	1
Park Maintenance Technician	8	2	2	2	2
Administrative Secretary	8	1	1	1	1
Forester	7	0	0.5	0.5	0.5
Senior Maintenance Person	5	2	2	2	2
Equipment Operator II	4	2	2	2	2
Maintenance Person	3	4	4	4	4
Laborer (Seasonal)	1	6.5	6.5	6.5	6.5
EMPLOYEE POSITIONS		20.5	21	21	21

Funding Allocation for Personnel & Operating Costs:

85% General Fund
15% Street Maintenance Fund

Funding Allocation for Capital Outlay:
100% General Fund

OPERATION SERVICES
PARKS AND RECREATION

OAK CEMETERY

PROGRAM 6202

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	96,098	101,380	98,325	101,380
102 Overtime	1,963	1,480	2,124	2,500
103 Retirement	7,248	7,500	7,041	7,790
104 Social Security	7,343	8,040	7,774	8,340
105 Insurance	11,960	20,670	20,670	21,720
106 Longevity	572	610	641	610
107 Medical Expenses	0	1,000	0	1,000
111 Workers' Compensation	1,290	1,290	1,290	960
Total	126,474	141,970	137,865	144,300
OPERATING				
201 Office Supplies	94	100	35	500
202 Small Equipment	914	2,000	467	3,000
203 Fuel, Oil, Lube	1,700	1,750	3,163	1,750
204 Clothing	835	1,000	598	1,000
205 Custodial Equipment & Supplies	577	1,500	628	1,500
206 Materials	631	2,000	1,065	2,000
207 Repair of Equipment	4,714	5,000	3,824	5,000
208 Repair of Buildings	5,671	5,000	2,965	5,000
210 Communications	113	500	44	500
211 Utilities	3,291	3,500	2,913	3,500
212 Bonds, Insurance, Licenses	177	1,160	1,160	1,220
213 Postage	0	300	37	300
216 Education, Memberships, Subscriptions	50	100	0	100
217 Lease, Rent, Taxes	403	1,500	911	1,500
219 Other- Dead Wood Removal, Tales of the Crypt	3,627	5,000	5,000	10,000
Total	22,797	30,410	22,810	36,870

OAK CEMETERY
(continued)

PROGRAM 6202

CAPITAL OUTLAY					
301 Columbarium (New)		0	0	0	30,000
Total Capital Outlay					30,000
OAK CEMETERY TOTAL		149,271	172,380	160,675	211,170
SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Sexton	5	1	1	1	1
Maintenance Person	3	1	1	1	1
Laborer (Seasonal)	1	1.5	1.5	1.5	1.5
EMPLOYEE POSITIONS		3.5	3.5	3.5	3.5

Funding Allocation:
100% General Fund

OPERATION SERVICES
PARKS AND RECREATION

COMMUNITY CENTERS

PROGRAM 6204

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	83,152	96,500	83,713	87,800
102 Overtime	1,165	1,480	3,335	3,100
103 Retirement	5,403	5,010	5,615	5,930
104 Social Security	6,299	7,550	6,772	7,020
105 Insurance	8,490	29,440	29,440	30,930
106 Longevity	120	130	128	130
107 Medical Expenses	0	200	0	200
111 Workers' Compensation	1,310	1,310	1,310	980
Total	105,939	141,620	130,313	136,090
OPERATING				
201 Office Supplies	332	500	520	1,000
202 Small Equipment	2,650	3,000	7,950	5,000
204 Clothing	469	500	0	500
205 Custodial Equipment and Supplies	5,679	8,000	8,193	8,000
206 Materials	2,894	3,000	2,415	3,000
207 Repair of Equipment	406	500	548	1,000
208 Repair of Buildings	21,087	22,000	2,659	15,000
210 Communications	1	500	0	500
211 Utilities	20,461	23,000	16,389	20,000
Total	53,979	61,000	38,674	54,000
CAPITAL OUTLAY	5,526	55,000	33,000	0
COMMUNITY CENTERS TOTAL	165,444	257,620	201,987	190,090

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Clerk	3	2	2	2	2
Laborer (Part-time)	1	2.25	2.25	2.25	2.25
EMPLOYEE POSITIONS		4.25	4.25	4.25	4.25

Funding Allocation:
100% General Fund

OPERATION SERVICES
PARKS AND RECREATION

AQUATICS

PROGRAM 6205

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	57,531	87,000	59,874	70,000
102 Overtime	4,525	10,000	5,041	7,500
104 Social Security	4,747	7,430	5,364	7,680
107 Medical Expenses	0	200	0	200
111 Workers' Compensation	7,120	7,120	7,120	5,300
Total	73,923	111,750	77,399	90,680
OPERATING				
201 Office Supplies	262	500	217	500
202 Small Equipment	5,573	3,000	3,141	13,000
204 Clothing	1,298	3,000	339	4,000
205 Custodial Equipment & Supplies	1,885	4,000	2,704	4,000
206 Materials	24,142	35,000	23,630	28,000
207 Repair of Equipment	867	2,000	333	2,000
208 Repair of Buildings	19,974	49,826	43,500	35,000
209 Merchandise	2,176	25,000	0	0
210 Communications	5	300	0	300
211 Utilities	13,845	15,000	11,346	15,000
212 Bonds, Insurance, Licenses	85	0	0	0
Total	70,112	137,626	85,210	101,800
CAPITAL OUTLAY	0	110,000	54,000	0
AQUATICS TOTAL	144,035	359,376	216,609	192,480

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Seasonal Manager	9	0.20	0.20	0.20	0.20
Seasonal Assistant Manager	4	0.40	0.40	0.40	0.40
Seasonal Head Lifeguard	3	0.75	0.75	0.75	0.75
Seasonal Lifeguards	3	3.50	3.50	3.50	3.50
EMPLOYEE POSITIONS		4.85	4.85	4.85	4.85

Funding Allocation:
100% General Fund

OPERATION SERVICES
PARKS & RECREATION

RIVERFRONT/DOWNTOWN MAINTENANCE

PROGRAM 6206

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	107,794	125,500	113,559	123,260
102 Overtime	936	2,090	3,130	3,200
103 Retirement	7,732	8,540	8,167	8,680
104 Social Security	7,896	9,800	9,026	9,720
105 Insurance	17,630	35,220	35,220	37,010
106 Longevity	120	130	128	310
107 Medical Expenses	0	200	0	200
111 Workers' Compensation	1,290	1,290	1,290	960
Total	143,398	182,770	170,520	183,340
OPERATING				
201 Office Supplies	16	100	102	500
202 Small Equipment	2,897	6,000	2,126	4,000
203 Fuel, Oil, Lube	3,655	3,500	3,637	3,500
204 Clothing	1,497	3,000	1,131	3,000
205 Custodial Equipment and Supplies	5,646	5,000	5,831	5,000
206 Materials	9,436	8,000	9,976	10,000
207 Repair of Equipment	3,672	4,000	2,013	4,000
208 Repair of Buildings	13,142	35,000	35,000	35,000
210 Communications	283	1,000	409	1,000
211 Utilities	43,129	43,000	41,243	43,000
212 Bonds, Insurance, Licenses	2,677	2,120	2,120	2,230
217 Lease, Rent, Taxes	462	1,500	693	1,500
Total	86,512	112,220	104,281	112,730
CAPITAL OUTLAY	4,374	0	0	
301 Darby Community Center- Repairs (Partial)				39,000
Total Capital Outlay				39,000
RIVERFRONT/DOWNTOWN MAINTENANCE TOTAL	234,284	294,990	274,801	335,070

RIVERFRONT/DOWNTOWN MAINTENANCE
(continued)

PROGRAM 6206

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Maintenance Person	3	3	2	2	2
Laborer	2	0	1	1	1
Laborer (Part-Time)	1	2	2	2	2
EMPLOYEE POSITIONS		5	5	5	5

Funding Allocation:
100% General Fund

OPERATION SERVICES
PARKS & RECREATION

THE PARK AT WEST END

PROGRAM 6207

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	11,395	17,600	9,320	14,000
102 Overtime	522	790	809	740
104 Social Security	912	1,410	836	1,520
111 Workers' Compensation	380	380	380	280
Total	13,209	20,180	11,345	16,540
OPERATING				
202 Small Equipment	120	500	41	500
204 Clothing	0	300	0	300
205 Custodial Equipment and Supplies	0	500	19	500
206 Materials	175	500	1,267	1,000
207 Repair of Equipment	404	2,500	0	2,500
211 Utilities	3,060	3,000	2,498	3,000
212 Bonds, Insurance, Licenses	100	8,330	8,330	8,750
214 Advertising, Printing, Photo	537	0	76	1,000
217 Lease, Rent, Taxes	1	10	2	10
Total	4,397	15,640	12,233	17,560
THE PARK AT WEST END TOTAL	17,606	35,820	23,578	34,100

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Lead Worker	2	0.40	0.40	0.40	0.40
Laborer (Part-Time)	1	0.60	0.60	0.60	0.60
EMPLOYEE POSITIONS		1.00	1.00	1.00	1.00

Funding Allocation:
100% General Fund

Note: The revenue generated by the ferris wheel and the carousel is netted against the actual costs each year. If expenditures exceed revenues, the difference is made up by the CBID.

OPERATION SERVICES
PARKS & RECREATION

1/8% SALES AND USE TAX

PROGRAM 6208

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	49,703	162,580	79,183	197,820
102 Overtime	81	720	569	760
103 Retirement	4,745	5,430	6,480	16,440
104 Social Security	3,629	12,520	6,478	14,760
105 Insurance	11,960	41,450	41,450	55,500
106 Longevity	185	190	0	0
107 Medical Expenses	0	100	0	100
111 Workers' Compensation	1,290	1,290	1,290	960
Total	71,593	224,280	135,450	286,340
OPERATING				
202 Small Equipment	1,222	1,000	0	1,000
206 Materials	3,779	5,000	3,500	5,000
211 Utilities	979	10,000	861	22,000
212 Bonds, Insurance, Licenses	1,240	0	17	100
219 Other-Ben Geren Softball Maintenance, Design Services	0	20,000	5,000	220,000
Total	7,220	36,000	9,378	248,100
CAPITAL OUTLAY	691,571	4,390,688	3,678,658	
301 Riverfront Drive Sports Fields (New)				700,000
302 Neighborhood Park-Fianna Way (New)				150,000
303 Neighborhood Park-Texas Road (New)				150,000
304 Trails and Greenways-West River Trail (New)				165,600
305 Creekmore Tennis Courts Improvements				275,000
306 Ben Geren Aquatic Park Construction (New)				507,500
Total Capital Outlay				1,948,100
1/8% SALES & USE TAX TOTAL	770,384	4,650,968	3,823,486	2,482,540

SCHEDULE OF PERSONNEL	PAY GRADE	FY 13	FY 14	FY 14	FY 15
Administrative Supervisor	11	0	0	0	1
Recreation Programmer (Note 1)	9	0	0	0	1
Accounting Technician	6	1	1	0	1
Maintenance Person	3	1	2	2	2
Laborer (Seasonal)	1	3.5	3.5	3.5	1
EMPLOYEE POSITIONS		5.5	6.5	5.5	6

Note 1: Partial reimbursement from Program 4111 Downtown Development account code 231 (approximately 15 hours per week).

OPERATION SERVICES
CONVENTION CENTER

CONVENTION CENTER — PROGRAM 6203

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	501,342	541,800	543,717	524,540
102 Overtime	8,651	7,460	8,267	7,930
103 Retirement	50,655	56,800	50,615	55,370
104 Social Security	37,251	42,820	43,580	41,660
105 Insurance	127,332	115,230	115,230	121,060
106 Longevity	1,321	1,330	1,342	1,270
107 Medical Expenses	0	70	56	90
108 Other	84,220	49,400	51,876	53,400
109 Employee Allowances	738	0	1,880	2,500
111 Workers' Compensation	3,480	3,480	3,480	2,600
Total	814,990	818,390	820,043	810,420
OPERATING				
201 Office Supplies	960	1,300	1,056	1,300
202 Small Equipment	34,580	20,526	16,150	21,500
203 Fuel, Oil, Lube	699	750	637	750
204 Clothing	5,029	2,500	2,693	3,500
205 Custodial Equipment & Supplies	20,455	23,000	20,720	25,000
206 Materials	2,340	1,500	1,883	4,000
207 Repair of Equipment	6,676	8,500	9,846	9,000
208 Repair of Buildings	72,967	122,950	120,940	120,000
209 Merchandise/Program Participation	76,049	55,000	28,117	56,000
210 Communications	6,161	5,000	3,000	10,000
211 Utilities	263,593	260,000	260,000	260,000
212 Bonds, Insurance, Licenses	66,200	70,000	70,000	109,040
213 Postage	574	1,100	402	1,100
214 Advertising, Printing, Photo	17,313	17,570	13,719	14,400
215 Travel	22,955	33,200	27,028	30,000
216 Education, Memberships, Subscriptions	3,807	9,450	8,754	5,470
217 Lease, Rent, Taxes (includes KVAR Regulator 3 year lease purchase)	6,244	27,000	6,383	5,300
219 Other - Pest Control	62	200	0	200
230 Special Beverages	7,612	18,000	14,793	18,000
Total	614,276	677,546	606,121	694,560
CAPITAL OUTLAY	97,809	17,000	83,789	
301 Theater Leg and Border Drape Replacement (Phase 2)				4,500
302 Forklift (1) (Replacement 1964 Model)				10,000
303 6 Foot Banquet Tables (25) and Serpintine Tables (4)				4,000
304 HVAC Variable Frequency Drive Replacement				15,100
Total Capital Outlay				33,600
CONVENTION CENTER TOTAL	1,527,075	1,512,936	1,509,953	1,538,580

CONVENTION CENTER
(continued)

PROGRAM 6203

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Chief Operating Officer	17	1	1	1	1
Operation Supervisor	11	1	1	1	1
Sales Director	9	2	2	2	2
Lead Engineer	8	1	1	1	1
Events Coordinator	7	1	1	1	1
Administrative Secretary	7	1	1	1	1
Building Engineer	6	2	2	2	2
Maintenance Person	3	4	4	4	4
Laborer (Seasonal)	1	0.5	0.5	0.5	0.5
EMPLOYEE POSITIONS		13.5	13.5	13.5	13.5

Funding Allocation:

100% Convention Center Fund

OPERATION SERVICES
SANITATION

ADMINISTRATION

PROGRAM 6301

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	299,765	324,160	313,861	315,630
102 Overtime	18,713	14,650	16,680	0
103 Retirement	32,427	33,850	33,446	34,350
104 Social Security	23,916	26,610	27,480	22,670
105 Insurance	34,850	56,750	56,750	59,620
106 Longevity	381	430	493	610
108 Other (temporary customer service labor)	28,704	9,950	12,720	5,400
109 Employee Allowances	415	0	1,281	0
111 Workers' Compensation	12,730	12,730	12,730	9,480
Total	451,901	479,130	475,441	447,760
OPERATING				
201 Office Supplies	13,361	10,250	8,000	7,000
202 Small Equipment	7,773	5,000	9,035	5,000
203 Fuel, Oil, Lube	2,821	1,150	3,300	1,590
204 Clothing	7,350	4,500	5,100	4,500
205 Custodial Equipment & Supplies	1,939	1,360	4,200	1,510
206 Materials	1,527	0	0	0
207 Repair of Equipment	3,612	2,500	2,550	2,000
208 Repair of Buildings	13,672	11,000	10,470	9,000
210 Communications	3,826	4,380	5,552	4,380
211 Utilities	21,089	18,000	22,000	18,000
212 Bonds, Insurance, Licenses	2,855	4,290	4,290	4,480
213 Postage	338	500	135	200
214 Advertising, Printing, Photo	20,256	28,497	64,530	20,000
215 Travel	20,409	20,000	21,050	9,000
216 Education, Memberships, Subscriptions	10,635	8,720	2,000	1,920
217 Lease, Rent, Taxes	12,530	219,620	216,192	26,520
Total	143,993	339,767	378,404	115,100
CAPITAL OUTLAY	0	0	451	0
ADMINISTRATION TOTAL	595,894	818,897	854,296	562,860
Sinking Fund Depreciation				5,361
Planned Purchase 2015:				0

ADMINISTRATION
(continued)

PROGRAM 6301

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Director of Sanitation	22	1	1	1	1
Superintendent	17	1	1	1	1
Administrative Coordinator	9	1	1	1	1
Accounting Technician	6	2	2	2	2
Dispatcher	6	1	1	1	1
Beautification/Recycling Coordinator	3	0	0.5	0.5	0.5
EMPLOYEE POSITIONS		6	6.5	6.5	6.5

Funding Allocation:
100% Sanitation Operating Fund

OPERATION SERVICES
SANITATION

RESIDENTIAL COLLECTION

PROGRAM 6302

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	788,676	840,780	823,986	800,240
102 Overtime	69,842	62,170	106,278	70,310
103 Retirement	83,187	90,520	88,296	87,360
104 Social Security	63,353	69,470	78,328	67,090
105 Insurance	151,800	164,070	164,070	172,360
106 Longevity	1,981	2,170	2,502	3,010
107 Medical Expenses	760	2,050	1,491	2,050
108 Other	132,282	93,270	169,000	93,270
109 Clothing, Language & Field Training	1,000	1,000	1,069	0
111 Workers' Compensation	70,020	70,020	70,200	52,130
Total	1,362,901	1,395,520	1,505,220	1,347,820
OPERATING				
202 Small Equipment	9,949	7,910	2,750	4,510
203 Fuel, Oil, Lube	267,525	437,610	262,886	351,000
204 Clothing	32,933	36,790	26,100	30,000
205 Custodial Equipment & Supplies	11,114	7,500	8,024	8,000
206 Materials	1,932	500	1,528	2,130
207 Repair of Equipment	232,030	283,000	214,944	250,000
208 Repair of Buildings	3,643	2,500	6,000	2,500
210 Communications	20,486	27,800	27,600	3,450
211 Utilities	922	1,500	905	1,500
212 Bonds, Insurance, Licenses	20,542	21,000	21,000	20,130
213 Postage	55	3,000	0	1,000
214 Advertising, Printing, Photo	27,700	57,000	3,913	57,000
215 Travel	7,133	9,000	11,892	0
216 Education, Memberships,Subscriptions	7,553	9,090	2,500	2,800
217 Lease, Rent, Taxes	9,667	0	5,500	0
218 Claims	449	500	119	500
Total	653,633	904,700	595,661	734,520
CAPITAL OUTLAY	753,486	646,150	587,542	
301 Automated Refuse Carts 96GL				82,000
302 Rear Loader (1) (Replacement 1999 Model)				221,000
Total				303,000
RESIDENTIAL COLLECTION TOTAL	2,770,020	2,946,370	2,688,423	2,385,340

RESIDENTIAL COLLECTION
(continued)

PROGRAM 6302

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Residential Supervisor	11	1	1	1	1
Residential Foreperson	8	1	1	1	1
Equipment Operator III	5	11	13	11	13
Equipment Operator II	4	12	10	12	10
EMPLOYEE POSITIONS		25	25	25	25

Funding Allocation:
100% Sanitation Operating Fund

OPERATION SERVICES
SANITATION

COMMERCIAL COLLECTION — PROGRAM 6303

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	382,313	394,970	373,515	357,380
102 Overtime	50,333	63,880	59,172	61,200
103 Retirement	41,900	46,100	40,524	42,070
104 Social Security	31,928	35,340	33,848	32,330
105 Insurance	71,760	83,420	83,420	87,640
106 Longevity	1,690	2,110	1,907	2,110
107 Medical Expenses	300	1,000	315	0
108 Other	0	0	4,252	0
111 Workers' Compensation	13,510	13,510	13,510	10,060
Total	593,734	640,330	610,463	592,790
OPERATING				
202 Small Equipment	5,334	5,410	2,400	3,000
203 Fuel, Oil, Lube	185,214	169,830	197,025	199,320
204 Clothing	12,502	9,880	10,790	9,880
205 Custodial Equipment and Supplies	4,544	2,000	6,220	3,250
206 Materials	3,844	1,500	4,419	1,500
207 Repair of Equipment	126,925	120,500	89,610	120,000
208 Repair of Buildings	2,006	2,500	4,700	2,500
210 Communications	1,946	7,360	1,439	6,690
211 Utilities	305	1,000	304	1,000
212 Bonds, Insurance, Licenses	11,112	11,700	11,700	12,250
214 Advertising, Printing, Photo	4,475	8,380	2,091	3,380
215 Travel	2,581	6,000	9,880	0
216 Education, Memberships, Subscriptions	5,566	1,670	500	1,000
217 Lease, Rent, Taxes	790	0	974	0
218 Claims	0	2,000	4,250	2,000
Total	367,144	349,730	346,302	365,770
CAPITAL OUTLAY	455,749	530,000	452,097	
301 2yd Rear Load Containers				110,000
302 4yd Front Load Containers				95,000
303 8yd Front Load Containers				130,000
304 8yd Front Load Cardboard Containers				70,000
305 6yd Front Load Containers				60,000
306 Office Recycle Containers				10,000
Total Capital Outlay				475,000
COMMERCIAL COLLECTION TOTAL	1,416,627	1,520,060	1,408,862	1,433,560

COMMERCIAL COLLECTION
(continued)

PROGRAM 6303

Sinking Fund Depreciation	224,898
Planned Purchase for 2015	
Rear Loader (1) (Replacement 2002 Model)	221,000
Total	221,000

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Commercial Supervisor (Note 1)	11	1	1	1	1
Equipment Operator III	5	5	5	5	5
Equipment Operator II	4	4	4	4	4
EMPLOYEE POSITIONS		10	10	10	10

Funding Allocation:
100% Sanitation Operating Fund

Note 1: This position also supervises Program 6307 Roll-Off Collection.

OPERATION SERVICES
SANITATION

FLEET AND GROUNDS MAINTENANCE — PROGRAM 6304

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	363,523	384,860	375,209	371,860
102 Overtime	41,485	51,170	50,165	50,660
103 Retirement	39,109	43,700	39,648	42,360
104 Social Security	29,467	33,550	32,670	32,520
105 Insurance	66,010	88,480	88,480	92,950
106 Longevity	737	910	898	1,090
107 Medical Expenses	370	650	444	650
108 Other	23,233	15,000	23,154	15,000
111 Workers' Compensation	19,720	19,720	19,720	14,680
Total	583,654	638,040	630,388	621,770
OPERATING				
202 Small Equipment	22,127	14,000	16,000	2,000
203 Fuel, Oil, Lube	65,459	43,800	59,621	65,940
204 Clothing	15,552	14,000	15,863	14,000
205 Custodial Equipment and Supplies	9,674	30,500	19,200	25,000
206 Materials	11,478	21,820	10,540	15,000
207 Repair of Equipment	49,401	35,500	45,000	35,000
208 Repair of Buildings	27,791	33,000	33,000	25,000
210 Communications	4,234	3,600	4,363	3,600
211 Utilities	21,174	20,000	21,015	20,000
212 Bonds, Insurance, Licenses	10,928	16,040	16,040	16,560
214 Advertising, Printing, Photo	11	1,000	272	500
215 Travel	3,206	6,000	6,366	0
216 Education, Memberships, Subscriptions	3,253	4,870	1,500	2,800
217 Lease, Rent, Taxes	4,448	4,000	5,243	9,200
Total	248,736	248,130	254,023	234,600
CAPITAL OUTLAY	107,126	184,380	60,219	
301 Resurface Parking Areas				30,000
Total Capital Outlay				30,000
FLEET AND GROUNDS MAINTENANCE TOTAL	939,516	1,070,550	944,630	886,370
Sinking Fund Depreciation				59,733

FLEET AND GROUNDS MAINTENANCE
(continued)

PROGRAM 6304

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Fleet & Grounds Supervisor	11	1	1	1	1
Fleet & Grounds Foreperson	8	1	1	1	1
Heavy Equipment Mechanic II	6	6	6	6	6
Senior Maintenance Person	5	1	1	1	1
Maintenance Person	3	1	1	1	1
EMPLOYEE POSITIONS		10	10	10	10

Funding Allocation:
100% Sanitation Operating Fund

OPERATION SERVICES
SANITATION

SANITARY LANDFILL

PROGRAM 6305

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	602,679	647,290	546,671	567,360
102 Overtime	177,494	79,650	144,750	81,300
103 Retirement	74,852	72,920	67,511	65,000
104 Social Security	58,206	56,080	58,286	49,910
105 Insurance	118,570	136,400	136,400	143,290
106 Longevity	1,849	2,230	1,300	1,270
107 Medical Expenses	465	4,380	4,037	4,380
108 Other	105,523	27,340	97,970	27,340
111 Workers' Compensation	18,720	18,720	18,720	13,940
Total	1,158,358	1,045,010	1,075,645	953,790
OPERATING				
202 Small Equipment	20,889	15,000	96,489	15,000
203 Fuel, Oil, Lube	434,655	460,030	430,673	453,370
204 Clothing	20,010	20,000	24,900	20,000
205 Custodial Equipment & Supplies	9,887	6,500	8,500	8,000
206 Materials	103,923	139,384	211,935	95,000
207 Repair of Equipment	514,150	290,758	455,000	403,000
208 Repair of Buildings	72,230	32,300	74,220	32,300
210 Communications	6,326	3,000	2,074	3,000
211 Utilities	41,885	40,780	37,515	40,780
212 Bonds, Insurance, Licenses	39,301	58,180	58,180	60,960
214 Advertising, Printing, Photo	2,748	7,000	313	2,000
215 Travel	7,286	9,000	7,616	4,500
216 Education, Memberships, Subscriptions	8,613	10,000	2,650	5,000
217 Lease, Rent, Taxes	22,390	39,704	184,938	35,000
219 Other-(Testing & Permit Fees, Letter of Credit Fee)	19,309	122,100	19,611	167,600
230 Landfill Fees-ADEQ/SCRSWMD	255,648	1,008,000	1,031,615	1,008,000
231 Groundwater (Well) Monitoring	84,069	0	96,000	0
239 Ft. Chaffee Agreement	20,000	20,000	20,000	20,000
Total	1,683,319	2,281,736	2,762,229	2,373,510
CAPITAL OUTLAY	3,970	415,000	56,852	0
SANITARY LANDFILL TOTAL	2,845,647	3,741,746	3,894,726	3,327,300

Sinking Fund Depreciation-Equipment	535,770
Sinking Fund Depreciation-Convenience Center	0
Planned Purchases for 2015	
Wheel Loader (Replacement 1997 Model)	294,490
Total	294,490

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Landfill Supervisor	11	1	1	1	1
Foreperson	8	1	1	1	1
Landfill Attendant	6	2	2	2	2
Equipment Operator III (Note 1)	5	14	14	14	13
EMPLOYEE POSITIONS		18	18	18	17

Note 1: One Equipment Operator III Transferred to Program 6307 for 2015.

Funding Allocation:
100% Sanitation Operating Fund

OPERATION SERVICES
SANITATION

SANITATION ROLL-OFF COLLECTION — PROGRAM 6307

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	339,765	357,450	362,493	353,060
102 Overtime	57,685	49,480	81,368	48,870
103 Retirement	38,556	40,880	42,846	40,400
104 Social Security	29,295	31,450	35,732	31,020
105 Insurance	64,980	75,300	75,300	79,100
106 Longevity	1,750	1,870	1,857	2,050
107 Medical Expenses	200	900	491	900
111 Workers' Compensation	14,870	14,870	14,870	11,080
Total	547,101	572,200	614,957	566,480
OPERATING				
202 Small Equipment	4,473	4,910	1,743	3,000
203 Fuel, Oil, Lube	182,746	164,960	197,378	231,310
204 Clothing	10,370	9,950	9,000	10,730
205 Custodial Equipment & Supplies	3,992	1,950	3,741	3,200
206 Materials	1,322	2,000	2,972	2,000
207 Repair of Equipment	78,794	100,500	80,000	100,000
208 Repair of Buildings	1,409	1,000	4,500	1,000
210 Communications	278	7,790	121	0
211 Utilities	305	1,500	300	1,500
212 Bonds, Insurance, Licenses	11,656	11,650	11,650	12,250
214 Advertising, Printing, Photo	4,396	7,500	1,200	2,000
216 Education, Memberships, Taxes	713	0	0	0
218 Claims	950	1,500	967	1,500
Total	301,404	315,210	313,572	368,490
CAPITAL OUTLAY	64,848	180,000	134,937	
301 2yd Compactors				17,500
302 4yd Compactors				27,000
303 20yd Open Top Containers				24,000
304 30yd Open Top Containers				27,000
305 40yd Open Top Containers				30,000
306 40yd Compactor Containers				13,000
Total Capital Outlay				138,500
ROLL OFF COLLECTION TOTAL	913,353	1,067,410	1,063,466	1,073,470
Sinking Fund Depreciation				163,774

SANITATION ROLL-OFF COLLECTION
(continued)

PROGRAM 6307

Planned Purchases for 2015

Roll-Off Truck (1) (Replacement 2001 Model)	174,500
Total	174,500

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Equipment Operator III (Note 1)	5	9	9	9	10
EMPLOYEE POSITIONS		9	9	9	10

Note 1: One Equipment Operator III Transferred from 6305 for 2015.

Funding Allocation:
100% Sanitation Operating Fund

OPERATION SERVICES
PUBLIC TRANSIT

PUBLIC TRANSIT — PROGRAM 6550

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	1,158,448	1,224,740	1,197,159	1,226,980
102 Overtime	56,109	54,370	79,765	67,170
103 Retirement	112,952	130,060	99,998	131,700
104 Social Security	90,763	99,700	101,912	101,000
105 Insurance	198,320	244,960	244,960	257,330
106 Longevity	3,480	4,090	3,978	4,270
107 Medical Expenses	1,308	3,000	2,524	3,000
108 Other-Vehicle Allowance	5,400	5,400	5,769	5,400
109 Allowances-Clothing, Language & Field Training	685	0	1,281	1,200
111 Workers' Compensation	27,330	27,330	27,330	20,350
Total	1,654,795	1,793,650	1,764,676	1,818,400
OPERATING				
201 Office Supplies	5,075	7,500	3,413	5,000
202 Small Equipment	11,230	33,927	33,980	12,000
203 Fuel, Oil, Lube	251,796	280,000	232,843	245,000
204 Clothing	15,478	17,000	16,307	17,000
205 Custodial Equipment and Supplies	11,326	10,000	12,596	12,000
206 Materials	2,745	2,500	2,689	2,500
207 Repair of Equipment	93,403	100,000	74,685	85,000
208 Repair of Buildings	20,272	25,000	30,250	19,000
210 Communications	10,234	10,000	14,531	18,000
211 Utilities	30,369	26,000	37,669	30,000
212 Bonds, Insurance, Licenses	35,821	38,000	38,000	44,000
213 Postage	872	1,500	1,298	1,500
214 Advertising, Printing, Photo	8,605	10,000	7,993	10,000
215 Travel	5,900	6,000	11,904	10,000
216 Education, Memberships, Subscriptions	1,884	2,000	2,506	2,000
217 Lease, Rent, Taxes	6,454	7,500	6,576	7,000
219 Other- Professional Services, Transit Planning (100% grant funding)	9,920	71,500	54,104	34,000
Total	521,384	648,427	581,344	554,000
CAPITAL OUTLAY	551,026	217,700	120,955	
301 Fixed Route Buses (2) (1-CNG) (Replacement-2009 Models)				110,000
302 Radio System Lease (Year 1 of 3 Year Lease)				91,250
303 Scheduling Software (3 Year Lease Purchase)				57,000
Total Capital Outlay				258,250
PUBLIC TRANSIT TOTAL	2,727,205	2,659,777	2,466,975	2,630,650

PUBLIC TRANSIT
(continued)

PROGRAM 6550

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Director	21	1	1	1	1
Transit Superintendent	15	1	1	1	1
Mechanic Supervisor	11	1	1	1	1
Driver Supervisor	11	1	1	1	1
Administrative Secretary	7	1	1	1	1
Heavy Equipment Mechanic (Note 1)	6	2	2	2	2
Driver Leadperson	6	1	1	1	1
Dispatcher	5	3	3	3	3
Senior Clerk II	5	1	1	1	1
Driver	4	22	21	21	21
Maintenance Person	4	1	1	1	1
Maintenance Laborer	3	1	0	0	0
EMPLOYEE POSITIONS		36	34	34	34

Funding Allocation:
100% General Fund

Note 1: Transit has plans to acquire a radio system integration through lease purchase during 2014. The purchase will be made over a three year period beginning in 2015 at approximately $90,820 per year.

NON-DEPARTMENTAL
GENERAL FUND

PROGRAM 6600

		Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
CONTRACTUAL SERVICES WITH AGENCIES -					
6604-001	Fort Smith Museum of History - Operating	6,386	6,400	6,400	
6605-000	Lincoln Youth Service Center	15,000	13,000	13,000	
6605-001	Lincoln Childcare Center	4,948	0	0	
6613-000	Fort Smith Regional Art Museum	10,500	13,000	13,000	
6613-001	Fort Smith Heritage Foundation - Clayton House	8,045	8,410	8,410	
6616-000	The Fort Smith Symphony	10,385	10,000	10,000	
6620-000	Western Arkansas Ballet	3,895	4,730	4,730	
6623-000	Fort Smith Chorale	5,135	5,860	5,860	
6624-006	Crisis Intervention Center	6,267	7,450	7,450	
6624-008	Fort Smith Boys and Girls Club	16,000	18,000	18,000	
6624-009	Fort Smith Girls Inc.	10,000	10,000	10,000	
6624-010	Fort Smith Little Theatre	5,600	5,600	5,600	
6624-012	Gregory Kistler Treatment Center for Children-Utilities	2,779	3,500	3,500	
6624-014	Fountain of Youth Adult Day Care	5,472	2,595	2,595	
6624-018	The First Tee, Inc.	7,928	8,000	8,000	
6624-022	Next Step Day Room	4,616	6,400	6,400	
6624-007	Community Services Clearinghouse	6,267	7,450	7,450	
6624-016	Alzheimers Association	0	3,350	3,350	
6624-024	Second Street Live	0	0	0	
6624-011	Girls Shelter	2,631	3,500	3,500	
6624-019	Community Dental Clinic	2,670	0	0	
6624-020	River Valley Regional Food Bank	4,901	7,450	7,450	
6624-026	Juneteenth Planning Commission	1,500	0	0	
6624-027	Reynolds Cancer Support House	2,495	2,000	2,000	
6624-029	ARC for the River Valley	5,000	5,000	5,000	
6624-030	The Steps, Inc.	3,600	2,100	2,100	
6624-031	Ar Valley Habitat for Humanity	3,332	0	0	
6624-032	Good Samaritan Clinic	4,022	4,450	4,450	
6624-033	Old Fort Homeless Coalitiion	0	3,280	3,280	
6624-034	Hope Chest	0	475	475	
6624-001	Allocation to Outside Agencies				162,000
	SUB-TOTAL	159,374	162,000	162,000	162,000

NON-DEPARTMENTAL
GENERAL FUND - CONTINUED

PROGRAM 6600

		Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
6603-000	Port Authority Insurance	6,852	7,000	7,000	7,500
6603-003	Port Authority Advertising	0	1,000	1,000	1,000
6604-000	Fort Smith Museum of History-Utilities	20,000	20,000	20,000	20,000
6606-000	SRCA, Inc. Social Services	178,058	173,893	173,893	176,207
6608-000	Federally Seized & Forfeited Property	252,510	0	124,731	0
6608-001	State Drug Asset Forfeiture Account	163,185	0	150,564	0
6624-000	Northside Community Center-Parking	1,302	0	0	0
6625-004	Coast Guard Auxillary Building Repairs	0	0	0	0
6625-009	Mallalieu Demolition/Restoration	0	0	0	0
6625-010	Patton Donation-Clayton House	3	0	0	0
6625-011	Stephens Signage and Monitoring	0	0	0	0
6625-012	Good Neighbors Day Housing	0	0	647	0
6626-000	Transfer to Cleanup/Demolition	90,000	90,000	90,000	90,000
6626-001	Transfer to Convention Center Fund	777,000	777,000	777,000	777,000
6627-000	Transfer to Parking Authority Fund	250,000	200,000	200,000	0
6628-000	Property Insurance Deductible	1,389	5,000	1,600	5,000
6630-000	Fort Chaffee Redevelopment Authority-Graphic Packaging (2006-2018)	31,000	31,000	31,000	31,000
6630-006	City/Chamber/UAFS Entrepreneurial Initiative (IEC)	0	0	0	0
6630-007	Fort Chaffee Redevelopment-Mars Petcare (2011-2019)	29,344	32,700	32,700	29,300
6630-008	Western Arkansas Regional Intermodal Authority (RITA)	50,000	50,000	50,000	37,025
6630-009	Ft.Chaffee Redevelopment Authority-Umarex (2012-2041)	22,909	20,700	20,700	28,200
6630-010	Courts Parking Lot	30,000	0	0	0
6632-000	Fort Smith Public Library-6% County Tax Allocation	921,239	925,572	925,572	934,828
6633-001	Area Agency on Aging	50,000	50,000	50,000	50,000
6633-003	Project Compassion	7,500	7,500	7,500	7,500
6635-009	US Marshals Museum	50,000	50,000	50,000	50,000
	SUB-TOTAL	2,932,291	2,441,365	2,713,907	2,244,560
	GENERAL FUND NON-DEPARTMENTAL TOTAL	3,091,665	2,603,365	2,875,907	2,406,560

Funding Allocation:
100% General Fund

Note: The utility payment amount for the Fort Smith Museum of History has been moved from the outside agency allocation list to the list about because the City and the Museum have an agreement for such payment that dates back to 1936.

Note 2: The WAPDD annual dues allocation of $20,860 for all years presented has been reclassified to Program 4101-Board of Directors in account 216. The AML and NLC dues are also accounted for in 4101-216.

NON-DEPARTMENTAL

STREET MAINTENANCE FUND

PROGRAM 6600

		Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
6641-000	Reserve for Street Equipment-Sinking Fund	372,926	432,825	625,758	366,575
6641-007	50/50 Sidewalk Repair Program	12,130	15,000	21,852	20,000
6641-008	Drainage Improvement Program Participation	4,000	20,000	3,372	10,000
6642-000	Property Insurance Deductible	0	5,000	0	5,000
6644-000	Transfer to Health & Wellness Fund	57,900	0	0	0
6645-000	Transfer to General Fund	88,400	89,000	89,000	90,610
STREET MAINTENANCE FUND NON-DEPARTMENTAL TOTAL		535,356	561,825	739,982	492,185

Funding Allocation:
100% Street Maintenance Fund

NON-DEPARTMENTAL

WATER AND SEWER OPERATING FUND

PROGRAM 6600

	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
6673-000 Property Insurance Deductible	0	15,000	0	15,000
6673-006 James Fork Association- Annual Payment per Agreement (2011-2015)	266,959	280,000	248,100	258,000
6675-001 Transfer to Health & Wellness Fund	274,500	0	0	0
6675-003 Transfers for Workers' Compensation Fund	200,000	0	0	0
6684-001 Transfer to General Fund	88,400	89,000	89,000	90,610
WATER AND SEWER OPERATING FUND NON-DEPARTMENTAL TOTAL	829,859	384,000	337,100	363,610

Funding Allocation:
100% Water and Sewer Operating Fund

Water and Sewer Operating Fund
Transfers for Capital Projects

6671-000 Transfer to W/S Capital Improvement Projects Fund (Neighborhood water projects)	2,017,000	1,500,000	200,000	0
6671-001 Riverfront Soccer Complex (Design Work)	0	0	0	0
6671-002 Equipment Sinking Fund Startup Reserve	450,000	450,000	450,000	450,000
6672-000 Transfer to W/S Capital Improvement Projects Fund (Osteopathic Medical)	0	780,000	780,000	0
Total	2,467,000	2,730,000	1,430,000	450,000

Note: The transfer for the capital projects is not included in the operating budget expenses as these transfers are included as capital costs in the All Funds Summaries section of the budget.

NON-DEPARTMENTAL

SANITATION OPERATING FUND

PROGRAM 6600

		Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
6680-000	Transfer to Sanitation Sinking Fund for Equipment Replacement	867,541	1,006,479	1,006,479	989,536
6680-001	Transfer to Sanitation Sinking Fund for Closure and Post Closure Care Costs	250,000	250,000	250,000	250,000
6681-000	Transfer to Health & Wellness Fund	76,500	0	0	0
6682-000	Transfer to Cleanup/Demolition Fund	400,000	470,000	470,000	470,000
6683-000	Property Insurance Deductible	0	10,000	0	10,000
6684-002	Transfer to General Fund	88,400	89,000	89,000	90,610
SANITATION OPERATING FUND NON-DEPARTMENTAL TOTAL		1,682,441	1,825,479	1,815,479	1,810,146

Funding Allocation:
100% Sanitation Operating Fund

Sanitation Operating Fund
Transfers for Capital Projects

6680-002	Transfer to Landfill Construction Fund for Phase VI	1,100,000	500,000	500,000	500,000
6680-003	Transfer to Sanitation Sinking Fund-for Convenience Center	200,000	200,000	200,000	200,000
6680-004	Transfer to Sanitation Sinking Fund-for Scale Project	1,100,000	0	0	0
	Total	2,400,000	700,000	700,000	700,000

Note: The transfer for the capital projects is not included in the operating budget expenses as these transfers are included as capital costs in the All Funds Summaries section of the budget.

ADVERTISING AND PROMOTION FUND

CONVENTION AND TOURISM BUREAU

PROGRAM 6870

PERSONNEL	Actual FY 13	Budget FY 14	Estimated FY 14	Budget FY 15
101 Regular Salaries	250,406	259,240	259,902	255,760
102 Overtime	0	230	0	240
103 Retirement	25,844	27,750	26,050	26,340
104 Social Security	19,183	20,580	21,550	20,340
105 Insurance	49,277	46,000	46,000	48,320
106 Longevity	600	610	641	790
108 Other-Car Allowance, Contract Labor	5,400	5,400	5,769	5,400
111 Workers' Compensation	990	990	990	740
Total	351,700	360,800	360,902	357,930
OPERATING				
201 Office Supplies	5,203	5,000	5,602	9,500
202 Small Equipment	2,088	2,730	9,026	4,980
204 Clothing	62	250	0	250
205 Custodial Equipment & Supplies	0	100	0	100
206 Materials	0	1,230	846	1,450
207 Repair of Equipment	1,115	1,500	1,094	1,500
208 Repair of Buildings	10,200	7,200	6,667	9,100
210 Communications	18,530	12,690	10,554	16,580
211 Utilities	7,047	6,000	7,024	5,000
212 Bonds, Insurance, Licenses	796	1,600	1,600	1,600
213 Postage	6,327	9,000	12,163	10,000
214 Advertising, Printing, Photo	26,867	35,650	43,917	37,150
215 Travel	56,724	55,640	53,997	62,700
216 Education, Memberships, Subscriptions	13,587	13,330	18,600	14,720
217 Lease, Rent, Taxes	5,897	5,260	7,543	7,090
219 Other - Public Relations	9,127	13,100	6,322	14,700
230 Print Media Advertising-Newspapers	9,048	9,340	9,122	4,420
231 Print Media Advertising-Magazines	62,902	63,840	57,170	66,510
234 Agency Costs	2,996	7,000	9,200	5,980
235 Volunteer Programs	9,916	13,200	14,264	13,700
236 Gifts and Donations	1,411	500	1,454	1,000
237 Convention/Meeting Marketing Contingency	3,451	1,500	435	3,000
238 Group Traveler Marketing Contingency	2,880	1,500	1,098	3,000
239 Casual Traveler Marketing Contingency	2,690	1,500	3,956	3,000
240 Special Events	118,680	116,010	86,183	153,150
002 Collection Fee	21,986	22,800	20,993	25,470
Total	399,530	407,470	388,830	475,650
CAPITAL OUTLAY	0	0	0	
301 Central Heat Pump Units (2) (Replacements 1996 Models)				7,000
Total Capital Outlay				7,000
CONVENTION AND TOURISM BUREAU TOTAL	751,230	768,270	749,732	840,580

CONVENTION AND TOURISM BUREAU PROGRAM 6870
(continued)

SCHEDULE OF PERSONNEL	PAY GRADE	FY13	FY14	FY14	FY15
Executive Director	21	1	1	1	1
Administrative Coordinator/Sales	9	1	1	1	1
Convention Sales & Service	8	1	1	1	1
Communication/Services Coordinator	7	1	1	1	1
Secretary	5	1	1	1	1
EMPLOYEE POSITIONS		5	5	5	5

Note 1: This program is not included in the Operating Funds as funds are allocated from the Advertising and Promotion Fund. Employees are under the direction of the Advertising and Promotion Commission. The Mayor and one Board member serve on this Commission.

Funding Allocation:

100% Advertising and Promotion Fund

Wage Study Pay Grade Classification

Pay Grade	Salary Range	
24	70,429	110,812
23	68,182	107,307
22	65,915	103,771
21	63,752	100,277
20	61,485	96,762
19	59,259	93,267
18	57,013	89,669
17	54,787	86,174
16	52,603	82,859
15	49,834	78,374
14	47,632	74,922
13	44,990	70,741
12	42,765	67,267
11	42,723	60,611
10	40,414	57,325
9	38,106	54,038
8	35,786	50,731
7	33,488	47,507
6	31,200	44,200
5	28,912	40,955
4	26,582	37,690
3	24,232	34,403
2	21,944	31,117
1	19,635	27,830

CLASSIFICATION OF ACCOUNT CODES

100 SALARIES AND BENEFITS

101 Regular Salaries

Includes salaries and wages of all regularly employed personnel, both full and part time. Also, includes salaries paid to the Mayor and Board of Directors.

102 Overtime

All payments to employees for time worked in excess of a specified work period in accordance with the Fair Labor Standards Act (FLSA).

103 Retirement

Includes City cost for employee participation in the respective pension plans, defined contribution plan or deferred compensation plan.

104 Social Security

Employer share of cost for employee participation in the Federal Insurance Contributions Act (FICA) and Medicare match.

105 Insurance

Employer participation for life and disability insurance, health insurance and dental insurance premiums.

106 Longevity

Additional compensation given to employees for accepted periods of tenure at specific time periods.

107 Medical Expenses

Doctor's fees, laboratory and x-ray fees, drugs and other costs incurred in the medical treatment of employees injured in the line of duty and annual physicals as required.

108 Other

Includes such items as fee base compensation such as backstage work or temporary judgeship. Also includes car allowance benefit.

109 Employee Allowances

Reimbursement for authorized employee allowances such as clothing, field training (SWAT), language interpretation, etc.

111 Workers' Compensation

Contribution to the City's Workers' Compensation Fund for payment of claims.

200 SUPPLIES AND SERVICES

Expenditures/expenses for materials, supplies and services which are obtained by express or implied contract or materials, supplies and services which are of such nature that they normally would be obtained by such a contract.

201 Office Supplies

Includes all supplies necessary for the operation of an office, e.g. toner, copy paper, blank diskettes, stationery, books used for office reference, small office items such as staples, letter trays, etc., and standard forms which do not require special printing services. This classification does not include postage or prestamped envelopes.

202 Small Equipment

The small equipment account includes items with a unit value of $5,000 or less. Items in this classification include personal computers, printers, display units, camera equipment, weapons, ammunition, bullet proof vests, hand tools, calculators, typewriters, electric staplers, surge protectors, playground equipment, survey equipment, microfiche viewers, office furniture, fax machines, small copiers, packaged software, laboratory equipment, etc.

203 Fuel, Oil, Lube

Includes bulk purchases of gasoline, diesel fuel and other fuel for vehicles and equipment. Includes kerosene, heating oil, coal, propane, butane, etc., used for heating or flares. Also, includes all oils and lubricants utilized for City equipment or machinery.

204 Clothing

Includes all items of clothing and linen supplies such as uniforms, badges, belts, boots, hats, shoes, slickers, holsters, handcuffs, gloves, etc. Includes linen service, towel service, laundry and embroidery.

205 Custodial Equipment & Supplies

Food consumed by an employee during work hours or on official duty (Ex. lunch provided for disaster/emergency relief; payment for retirement cake is only permissable IF the entire city, citizens are invited to the retirement reception media release must be issued); includes ice and bottled water; coffee sugar, creamer and supplies (please note that flavored coffee, hot chocolate, and tea are not allowable expenses). This also includes utensils, paper plates. foam/plastic/paper cups, etc. Any item bought for consumption by animals. Includes drugs utilized in the treatment of disease and all first aid supplies Includes all cleaning supplies such as soap, solvents, disinfectants, deodorizers, floor oils, wax, paper towels, etc. Includes cleaning equipment such as brooms, brushes, mops, etc.

206 Materials

Includes all materials required in the maintenance and repair of streets, sidewalks, street lights, park lights, etc., i.e., asphalt, cement, sand gravel, etc. However, any improvements that substantially increase the value of the project should be charged to capital outlay or capital improvements. Includes chemicals and drugs used in the laboratory, water and sewage treatment plants and pest control. Includes fertilizers, bulbs, seeds, trees, plants and plant sprays, top soil, etc. used in parks and public grounds. Also, includes recharging fire extinguishers. Does not include photographic processing.

207 Repair of Equipment

Includes all services and materials required in the maintenance and repair of all machinery and equipment including automobiles, oil and lube, trucks, tractors, draglines, ditching machines, sweepers, shop and plant equipment, traffic signals, instruments of all types, window air conditioners and office equipment such as typewriters, adding machines, calculators, desks, chairs, etc.; and all such services required in the maintenance and repair of minor apparatus and tools. Does not include services applicable to the maintenance of buildings and improvements.

208 Repair of Buildings

Includes all services and materials required in the maintenance and repair of real property such as land, buildings, structures of all types, swimming pools, elevators, boilers, heating and air conditioning systems, etc. Also includes security services. However, any replacements or improvements that substantially increase the value of the building or facility should be charged to capital outlay.

209 Merchandise/Program Participation

Items purchased to be resold to other departments or to the public such as inspection code books. This code also covers the participation in events held at the City's Convention Center such as University of Arkansas at Fort Smith (UAFS) performances.

210 Communications

Includes telephone equipment services such as monthly leases and repair charges, telephone and radio line services and replacement telephones.

211 Utilities

All gas and electrical services furnished by franchised operators.

212 Bonds, Insurance, Licenses

Includes all automotive insurance premiums, building and product liability facilities insurance premiums, performance and surety insurance premiums, all fees for licensing, safety inspection and titles and any expenditures/ expenses for bonding an employee. Also, includes licenses for software packages.

213 Postage

Cost of mailing items including stamps, post cards, prestamped envelopes, postage due, insurance, registered letter fees and express mail.

214 Advertising, Printing, Photo

Includes cost of advertising, posters, publication of public notices, ordinances, bid invitation, and other such items. All service performed by an outside vendor for printing, reproduction and binding or pamphlets, newsletters and other reading material and all inhouse copying charges. Includes film, film packs, video tapes, batteries for cameras, flash bulbs, chemicals, and paper for development.

215 Travel

Includes transportation, meals, and lodging expenditures/expenses of employees incurred in the performance of official duties. Includes registration fee relative to travel, e.g. conference registration fee.

216 Education, Memberships, Subscriptions

Course materials purchased through outside vendors utilized for inhouse training sessions. Tuition fees associated with continuing education at approved local or regional schools or colleges. Includes memberships in professional organizations and subscriptions to periodicals and publications from which the City will derive benefit. Registration fees for conferences should be coded to travel.

217 Lease, Rent, Taxes

Includes rentals or leasing of land or structures, post office boxes, and equipment such as office machines and heavy equipment. Property taxes due to entities outside our local jurisdiction should be designated for payment from this account.

218 Claims

Includes settlements of judgments and claims. Includes such items as filing fees and court costs in connection with liens and right-of-way fees. Includes expenses incurred for services rendered in collecting bad debts.

219 Other

Includes expenditures/expenses such as courthouse custodial costs, care of prisoners, state mandated fees, and such services provided by outside vendors in connection with data processing service bureau, consulting firms, engineering fees not related to a specific construction fund, recodification of ordinances, grant match funds, and veterinary services. Use of this code for other purposes besides the outlined costs should be cleared in Finance prior to execution.

220 Examinations

Expenses incurred due to Police and Fire qualification and standards of personnel.

300 CAPITAL OUTLAY

Capital outlay includes the purchase of all real property such as land, buildings, and other improvements and the purchase of items of personal property which will meet the following requirements:

1. Must have an estimated useful life of three years or more.

2. Must be capable of being permanently identified as an individual unit.

3. Must belong to one of the general classes of property which are commonly considered as fixed assets in accordance with generally accepted accounting principles. Fixed assets are defined as items of more or less permanent property necessary to the operation of an enterprise. As a general rule, an item which meets the first two requirements and has a unit cost of $5,000 or more should be classed as capital outlay, while items should be classified under small equipment costing less than $5,000.

ADDITIONAL NOTES

3.
as amended

ORDINANCE NO. 60-14

AN ORDINANCE REZONING IDENTIFIED PROPERTY AND AMENDING THE ZONING MAP

WHEREAS, the City Planning Commission has heretofore held a public hearing upon request No. 19-10-14 to rezone certain properties hereinafter described, and, having considered said request, recommended on October 14, 2014, that said change be made;

NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE BOARD OF DIRECTORS OF THE CITY OF FORT SMITH, ARKANSAS:

SECTION 1: That the following properties to-wit:

Lots 1-16, Crestwood
Lots 8-14, Block 11, Park Hill
Lots 8-14, Block 12, Park Hill
Lots 9-16, Block 13, Park Hill
Lot 1-W ½ of Lot 2, and the East 5' of Lot 3, 4-16, Block 18, Park Hill
Lots 1, 3, 4, 6, 7, 8-14, Block 19, Park Hill
Lots 1-14, Block 20, Park Hill
Lots 1-14, Block 21, Park Hill
Lots 1-14, Block 22, Park Hill
Lots 1, 2, 4-6, 8-16, Block 23, Park Hill
Lots 1-16, Block 26, Park Hill
Lots 1-14, Block 27, Park Hill
Lots 1-14, Block 28, Park Hill
Lots 1-7, Block 29, Park Hill
Lots 1-7, Block 30, Park Hill
Lots 1-8, Block 31, Park Hill

more commonly known as 2000 - 2100 South "R" Street; 2105 - 2115 South "R" Street; 2119 - 2201 South "R" Street; 2209 & 2211 South "R" Street; 2212 - 2222 South "R" Street; 2000 - 2209 South "S" Street; 2212 - 2219 South "S" Street; 2221 - 2223 South "S" Street; 2230 South "S" Street; 2000 - 2423 South "T" Street; 2000 - 2225 South "U" Street; 1822 - 2201 South 21st Street; 1800 - 2017 South 22nd Street; 1822 - 2208 South 23rd Street and

1913-1915 Jenny Lind Road should be, and is hereby rezoned from Residential Multi-Family Medium/High Density (RM-3) to Residential Single Family Medium/High Density (RS-3) by Extension.

The zoning map of the City of Fort Smith is hereby amended to reflect said rezoning.

PASSED AND APPROVED THIS 4th DAY OF November, 2014.

APPROVED:

Mayor

ATTEST:

City Clerk

Approved as to form:

Publish One Time

Rezoning #19-10-14: From Residential Multifamily Medium Density (RM-3) to Residential Single Family Medium/High Density (RS-3)

ovember 6, 2014

Fort Smith City Limts

Building Footprints

Zoning

Subdivisions

1:3,541

0 0.03 0.06 0.12 ft

0 0.05 0.1 0.2 m

City of Fort Smith
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ORDINANCE NO. 61-14

AN ORDINANCE AMENDING THE MASTER LAND USE PLAN MAP AND REZONING IDENTIFIED PROPERTY AND AMENDING THE ZONING MAP

WHEREAS, the City Planning Commission has held a public hearing to consider a request to amend the Master Land Use Plan Map relative to property described in Section 1 of this ordinance, and, having considered the request, recommended on October 14, 2014, that said change be made; and,

WHEREAS, the Planning Commission determined the change to the Master Land Use Plan Map does conform to the goals and objectives of the Comprehensive Plan.

WHEREAS, the City Planning Commission has heretofore held a public hearing to consider request No. 20-10-14 to rezone certain properties hereinafter described, and, having considered said request, recommended on October 14, 2014, that said change be made;

NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE BOARD OF DIRECTORS OF THE CITY OF FORT SMITH, ARKANSAS:

SECTION 1: The hereinafter described property is hereby reclassified on the Master Land Use Plan Map from Residential Detached to Residential Attached and the Master Land Use Plan Map is hereby amended to reflect said amendment to-wit:

> Part of the Southwest Quarter (SW ¼) of the Northeast Quarter (NE ¼), Section Twenty-Five (25), Township Eight (8) North, Range Thirty-two (32) West, Fort Smith, Sebastian County, Arkansas, more particularly described as follows:
>
> Beginning at a point 80.0 feet North of the Southwest Corner of said Southwest Quarter (SW ¼) of the Northeast Quarter (NE ¼), said point being on the West line of said Southwest Quarter (SW ¼) of the Northeast Quarter (NE ¼); thence North 114.0 feet along the West line of said Southwest Quarter (SW ¼) of the Northeast Quarter (NE ¼);

thence East 320.0 feet; thence South, 114.0 feet; thence West 320.0 feet to the point of beginning, containing 0.84 acres more or less, and being subject to public road rights of ways.

more commonly known as 3507 and 3515 South 66th Street.

SECTION 2: The real property described in Section 1 is hereby rezoned from Transitional (T) to Residential Multi-family Medium/High Density (RM-3) by Extension, subject to Planning Commission approval of the development plan.

The zoning map of the City of Fort Smith is hereby amended to reflect said rezoning.

PASSED AND APPROVED THIS 4th DAY OF November, 2014.

ATTEST:

Sherri Gard

City Clerk

APPROVED:

Sandy Sanders

Mayor

Approved as to form:

Jeny Canfield

Publish One Time

Master Land Use: From Residential Detached to Residential Attached
3507 & 3515 South 66th Street

October 8, 2014

1:2,011

0 0.0175 0.035 0.07 ft

0 0.0275 0.055 0.11 m

Fort Smith City Limts

Subdivisions

Building Footprints

City of Fort Smith GIS
Copyright 2013, City of Fort Smith

Rezoning #20-10-14: From Transitional (T) to Residential Multifamily Medium Density (RM-3)
3507 & 3515 South 66th Street

September 22, 2014

Fort Smith City Limits

Zoning

Subdivisions

Building Footprints

1:2,011

0 0.0175 0.035 0.07 ft

0 0.0275 0.055 0.11 m

City of Fort Smith GIS
Copyright 2013, City of Fort Smith

5A

RESOLUTION R-152-14

A RESOLUTION TO ACCEPT THE BID AND AUTHORIZE A CONTRACT FOR THE CONSTRUCTION OF SOUTH 7TH STREET AND PARKER AVENUE OVERLAY/RECONSTRUCTION AND TROLLEY EXTENSION
PROJECT NO. 14-90-A

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY OF FORT SMITH, ARKANSAS, THAT:

SECTION 1: The bid of Township Builders, Inc. received October 21, 2014 for the construction of South 7th Street and Parker Avenue Overlay/Reconstruction and Trolley Extension, Project No. 14-90-A, in the amount of $713,760.00 be accepted.

SECTION 2: The Mayor is authorized to execute a contract with Township Builders, Inc. subject to the terms set forth in Section 1 above.

SECTION 3: Payment for construction authorized by Section 1 is hereby authorized from the Downtown Improvement Reserve Account (0101), $214,467; 2015 Downtown Development Program (4111) $40,000; and Sales Tax Fund (1105) $459,293.

This resolution adopted this 4th day of November, 2014.

APPROVED:

Sandy Sanders
Mayor

ATTEST:

Sherri Gard
City Clerk

Approved as to Form

Jerry Crafton

☑ No Publication Required

5B

RESOLUTION NO. R-153-14

A RESOLUTION AUTHORIZING ENGINEERING SERVICES AGREEMENTS FOR THE DESIGN OF PROJECTS IN THE 2015 SALES TAX PROGRAM

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY OF FORT SMITH, ARKANSAS, THAT:

SECTION 1: The Mayor is authorized to execute engineering services agreements for the design of the following projects in the 2015 Sales Tax Program utilizing the one cent sales tax proceeds.

Project No.	Description	Engineering Firm	Maximum Fee
15-03-A	Street Overlays / Reconstruction, Phase A	McGuire Engineering Fort Smith, AR	$85,800.00
15-03-C	Street Overlays / Reconstruction, Phase C	EDM Consultants, Inc. Fort Smith, AR	$79,000.00

SECTION 2: Payment for engineering services authorized by Section 1 is hereby authorized from the Sales Tax Fund (1105).

This Resolution adopted this 4th day of November, 2014.

APPROVED:

Sandy Sanders
Mayor

ATTEST:

Sherri Gard
City Clerk

Approved as to Form

Jerry Crafton

☒ No Publication Required

5C

RESOLUTION NO. R-154-14

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CORRECTION FOR THE ELECTRIC UTILITY EASEMENT WITH OG&E FOR THE AQUATIC FACILITY AT BEN GEREN REGIONAL PARK

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY OF FORT SMITH, ARKANSAS, that:

The Mayor is hereby authorized to execute, his signature being attested by the City Clerk, the attached correction for the electric utility easement with OG&E for the aquatic facility at Ben Geren Regional Park, subject to concurrence by the authorized officials of Sebastian County.

This Resolution adopted this 4th day of November, 2014.

APPROVED:

Sandy Sanders
Mayor

ATTEST:

Sherri Gard
City Clerk

APPROVED AS TO FORM

Jerry Crafford npr

RESOLUTION NO. R-155-14

RESOLUTION ACCEPTING THE BID AND AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH TURN KEY CONSTRUCTION, INC. FOR ASBESTOS ABATEMENT AND RENOVATIONS TO THE ADMINISTRATIVE WING OF FIRE STATION NO. 1

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY OF FORT SMITH, ARKANSAS, THAT:

The bid of Turn Key Construction, Inc. in the amount of $237,477.00 for the asbestos abatement and renovations in the administrative wing of Fire Station No. 1 is accepted. The Mayor is hereby authorized to execute, his signature being attested by the City Clerk, a contract for the asbestos abatement and renovations in the administrative wing of Fire Station No. 1 based on the accepted bid submitted by Turn Key Construction, Inc.

This Resolution adopted this 4th day of November, 2014.

APPROVED:

Sandy Sanders

Mayor

ATTEST:

Sherri Gard

City Clerk

Approved as to form:

Jerry Canfield

City Attorney

No Publication Required