

MINUTES OF THE BOARD OF DIRECTORS REGULAR MEETING

TUESDAY ~ DECEMBER 1, 2015 ~ 6:00 P.M.

FORT SMITH PUBLIC SCHOOLS SERVICE CENTER

The meeting was called to order by Mayor Sandy Sanders, presiding. Invocation was given by Pastor Phil Redding of River of Life Fellowship, followed by the Pledge of Allegiance.

On roll call the following members of the Board were present: Directors Keith Lau, Mike Lorenz, George Catsavis, Tracy Pennartz, Kevin Settle and Don Hutchings. The Mayor declared a quorum present. Director Andre' Good arrived during Item No. 1.

Mayor Sanders inquired if any Board member had any item of business to present that was not already on the agenda. There was none presented.

The minutes of the November 17, 2015 regular meeting were presented for approval. Catsavis, seconded by Hutchings, moved approval of the minutes as written. The members present all voting aye, the Mayor declared the motion carried.

Mayor Sanders recognized Ms. Deanna Rice, Executive Director of Sebastian Retired Citizens Association, Inc. (SRCA). On behalf of the various senior centers, she wished a Merry Christmas to all. The following individuals then presented personal holiday greetings and Christmas cards from each of the below noted senior centers to the Mayor, Board and Administration (Item No. 1):

- ▶ Marsha Stroud - Ray Baker Senior Activity Center
- ▶ Cindy Gartrell - Fort Smith Senior Activity Center
- ▶ Candyce Graham - Beckman Senior Activity Center
- ▶ Don Chitwood - Midtown Senior Activity Center

Due to multiple individuals in attendance regarding Item No. 4A and 4B, the Board concurred to consider said agenda items first.

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Item No. 4 consisted of the following items regarding an appeal of the Planning Commission's approval of Conditional Use No. 21-11-15 (*appeal of David Kerr, resident of Belle Grove Historic District*):

- A. Resolution affirming the action of the Planning Commission approving Conditional Use No. 21-11-15 for a community food service facility at 317 North "F" Street
- B. Resolution denying Conditional Use No. 21-11-15 for a community food service facility located at 317 North "F" Street
◆ *Future Fort Smith Item*

Director of Development Services Wally Bailey briefed the Board on the item, which is associated with the Planning Commission's approval of a conditional use application that would allow a community food service facility at 317 North "F" Street, known as the St. John's "The Sack Lunch Program." The Planning Commission approved the conditional use permit at their November 10, 2015 meeting by vote of seven (7) in favor and two (2) opposed. Mr. David Kerr filed an appeal of the Planning Commission's approval with the City Clerk's Office on November 20, 2015. Approval of Item No. 4A will uphold and affirm the Planning Commission's approval of the conditional use permit to allow The Sack Lunch Program to relocate its services to 317 North "F" Street; however, approval of Item No. 4B will overturn the Planning Commission's and deny the conditional use application, which will not allow the relocation.

The following individuals were present to address the Board:

- David Kerr
Fort Smith, Arkansas

Re: Spoke in favor of Item No. 4B (to deny the conditional use permit) and simply urged the Board to consider the appeal based on neighborhood concerns and merits, not emotion.

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- Mitch Minnick, representing the Comprehensive Plan Steering Committee
Fort Smith, Arkansas

Re: Advised the Comprehensive Plan Steering Committee held multiple meetings and numerous hours, which ultimately resulted in the creation of the existing Comprehensive Plan. He spoke in favor of Item No. 4B alleging the Planning Commission's approval of the conditional use permit is in direct violation of multiple policy goals included within the Comprehensive Plan. He noted several of the aforementioned goals and urged the Board to overturn the Planning Commission's decision and deny the conditional use request. He conveyed concern that the Planning Commission's decision was based on emotion due to the number of individuals in favor the item that were attendance at the meeting.

- Ken Wallace
Fort Smith, Arkansas

Re: Provided a brief history of The Sack Lunch Program citing such began over thirty (30) years ago, initiated by an individual who started handing out crackers to the underprivileged near Saint John's Episcopal Church. The Program now provides approximately 50,000 lunches per year by an all-volunteer staff. He urged the Board to vote in favor of Item No. 4A citing such will bring the Program closer to those they're currently serving; alleviate the pedestrian traffic congestion at the current location of North 6th and "B" Streets; and, provide a better working environment and more adequate facility for volunteer staff.

- Jean T. Kolljeski
Fort Smith, Arkansas

Re: Spoke in favor of Item No. 4A. Many have conveyed concern about trash being strewn throughout the neighborhood of the proposed location; however, Saint John's Episcopal Church has already addressed the issue whereby their youth have volunteered to pick up trash in order to ensure the proposed location is

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properly maintained in said regard. Another concern expressed is the close proximity of the proposed location to the Historic District. The current location is one (1) block from the Historic District boundary whereby the proposed location is actually two (2) blocks outside the boundary of the district. She conceded that a concern regarding the potential disrespectfulness of the ones being served to the surrounding residents is unfortunately beyond their control; however, she conveyed the main goal is to serve people and urged all to work together in the effort to accomplish such.

- Melissa Woodall
Fort Smith, Arkansas

Re: Spoke in support of the proposed relocation, i.e. Item No. 4A; however, she conveyed opposition to government forcing services to relocate to the Hope Campus.

- Father Mike Lager, St. John Episcopal Church
Fort Smith, Arkansas

Re: Noted The Sack Lunch Program is a neighborhood ministry and the church is committed to retaining such; therefore, he spoke in favor of Item No. 4A citing the relocation will bring them closer to the ones they wish to serve. Referring to the Riverview Hope Campus, the homeless campus intended to house multiple organizations who will provide a wide range of services for the homeless in a consolidated area, he noted The Sack Lunch Program will not be able to remain a neighborhood ministry if they relocate to the facility. Upon completion of the Riverview Hope Campus, he conveyed much assurance that The Sack Lunch Program will participate and deliver to the Campus; however, they intend to remain at the proposed location as well.

There was very lengthy discussion with multiple directors offering various inquiries regarding the current hours of operation at the existing location, the conditions associated with the conditional use permit, parking at the proposed location, and the Planning

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Commission's alleged disregard of the Comprehensive Plan goals.

A response was provided for each of the inquiries whereby it was clarified the new facility will continue in the same fashion as such currently exists at the current location. Sack lunches will be served from a window, Monday through Friday / 8:30 a.m. to 9:00 a.m. and 11:30 a.m. to 12:00 p.m., and will not provide for indoor seating or service. With regard to parking, some of the individuals who take advantage of the program drive to the facility; however, most walk or ride bicycles. There is minimal parking at the facility; however, the volunteers will be requested to not park in the allotted parking spaces for patrons of the Program. There was no specific explanation regarding the Planning Commission's disregard of the Comprehensive Plan goals whereby Mr. Bailey advised the concerns expressed by staff was simply "not discussed" by the Planning Commission.

Good, seconded by Hutchings, moved adoption of the resolution. The members voted as follows: ayes - Good, Catsavis, Pennartz and Hutchings; nays - Lau, Lorenz and Settle. The Mayor declared the motion carried and the resolution was adopted and given Resolution No. R- 209-15.

Item No. 2 was an ordinance establishing salaries and benefits and related procedures for City employees.

Acting City Administrator Jeff Dingman briefed the Board on the item advising such authorizes the salaries and benefits for uniformed and non-uniformed employees for 2016. The proposed ordinance is essentially the same as previous years; however, it suspends all merit, performance, step or time in grade pay increases for all employees in 2016. Although no merit increases will occur in 2016 and in order to ensure employee

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performance is recorded, employee performance evaluations will be still be conducted throughout 2016.

Director Pennartz conveyed much displeasure with the item citing the ordinance is “*not equitable*” to all employees, i.e. an additional \$100 per month as an added retirement benefit for department heads, longevity pay and incentive pay. She further expressed concern that bonus pay is available to uniform employees who receive a degree; however, such is not a benefit afforded to non-uniform employees. It was suggested that such matters could be addressed via an amendment to the ordinance or delaying the matter for further discussion and thorough review at a future study session.

Directors Good, Lorenz, Settle and Good reiterated like concerns with all concurring the ordinance, which is presented in the same format for many years, should be modernized in the near future.

Due to some of the concerns noted, City Attorney Jerry Canfield confirmed the Board may amend the ordinance as they so choose; however, he cautioned that some of the benefits available to uniform personnel are State mandated. Said benefits such as holiday and vacation pay, etc. cannot be removed or disallowed. Regardless, he noted some action, either to adopt as is or with an amendment, must be taken in order to ensure salaries are authorized for 2016.

Hutchings, seconded by Settle, moved adoption of the ordinance. The members all voting affirmatively, the Mayor declared the motion carried and the ordinance was adopted and given Ordinance No. 87-15.

Mayor Sanders announced this was the time and place set for a public hearing

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regarding the fiscal year 2016 Operating Budget. Notice of the public hearing had been duly published as required by law. Following the public hearing, consideration of an ordinance authorizing same would be given (Item No. 3).

Director of Finance Jennifer Walker briefed the Board on the item as discussed at two (2) budget hearings held on November 12 and 16, 2015. A brief overview of all adjustments made at said budget review sessions was provided, which are summarized as follows:

	<u>Proposed</u> <u>FY 2016</u>	<u>Amended</u> <u>FY 2016</u>	<u>Increase/</u> <u>(Decrease)</u>
General Fund			
6 Patrol Officers Added-4704 Patrol**	\$6,787,573	\$7,080,583	\$293,101
RITA (Non-Departmental-GF)	\$ 0	\$ 37,000	\$ 37,000
Internal Audit intern (<i>includes 1 @ 30hr week</i>)	\$ 137,734	\$ 165,568	\$ 27,834
Water & Sewer Fund			
James Fork Agreement (WS)	\$ Unavailable	\$ 201,625*	\$201,625
Internal Auditor (WS)	\$ 0	\$ 75,059	\$ 75,059
Sanitation Fund			
Beautify Fort Smith	\$ 50,000	\$ 68,782	\$ 18,782

*Estimated amount

**Note: An additional \$65,000 will be added to the LOPFI contribution in 2016 for these positions. This is in addition to them amended amount above.

- No additional capital purchases were authorized if not already included in the program supplement in the proposed document.
- No additional personnel requests for FY 16 were authorized with the exception of the personnel adjustments listed above. Police, ITS, Sanitation, and Convention Center requests were not approved.
- The Water & Sewer Internal Auditor will be accounted for in Program 4405-Internal Audit, with a note indicating the position is funded 100% Water & Sewer Operating Fund. The overall Internal Audit allocations have been adjusted to reflect this funding. Payroll calculated salary and benefits based on Tracey Shockley's indication to the Board that the base salary would need to be in the \$45k - \$60k range. Payroll calculated at \$60k (total package \$75,059)

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- Percent of total budget for each line item was added to the departmental supplement pages. (Requested by Director Catsavis)
- Personnel Schedule in Water & Sewer Operating programs classed as New Hire or Transfer with prior department number noted on transfers. (Requested by Director Settle)

Ms. Walker further noted the two (2) personnel positions for Information Technologies, which will be paid for by the Water and Sewer funds, was inadvertently omitted from the schedules within the board packet; therefore, a corrected schedule was presented to the Board.

The following individuals were present to address the Board:

- David Harris
Fort Smith, Arkansas

Re: Simply noted his opinion that none are “thrilled” with the proposed budget; however, he noted such is a good budget with what the City has to work with.

- Noah Steffy
Fort Smith, Arkansas

Re: Spoke in opposition to the proposed budget alleging approximately \$20,000 is expended each month to provide some the best devices to employees. He noted the average income for residents of the city of Fort Smith is \$35,000 annually; however, he alleged the average annual income for City employees is \$51,000. Due to such, he simply stated additional cuts to expenditures must be made.

- Gary Six, City of Fort Smith Operations Department employee
Van Buren, Arkansas

Re: Regarding the non-uniform employee retirement plan, the proposed budget includes a fifty-percent (50%) decrease to said benefit; therefore, he questioned who authorized the decrease. He explained that when the

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City considered going to the current defined benefit retirement plan many years ago, City employees were offered the opportunity to vote on the matter. A majority voted in favor; therefore, such was accomplished and the City agreed to contribute ten-percent (10%) of each non-uniform employees wages to the retirement plan. The proposed budget decreases said benefit to five-percent (5%); therefore, he conveyed respectful opposition to such. Although the Board recently decreased the retirement benefit for uniform employees, in 2003 the Board increased their retirement contributions thereby resulting in approximately twelve (12) years of inequitable retirement contributions between uniform and non-uniform employees. It was noted that the proposed decrease is more comparable to the private sector; however, he disputed such citing private sector employees maintain the opportunity for other benefit options such as stock in the company, profit sharing and bonuses, and he alleged private sector employees receive approximately twelve-percent (12%) higher wages than municipal employees. He urged the Board to reconsider the proposed decrease alleging such has already and will continue to result in many City employees leaving the City's employ to work in the private sector, which will further result in a loss of valuable experience that is crucial to city operations.

There being no other individual to address the Board, Mayor Sanders closed the public hearing.

Director Lau spoke in favor of transferring any surplus in 2016 to LOPFI and questioned if an amendment to the ordinance would be appropriate to ensure such occurs.

Mrs. Walker clarified that any transfer to LOPFI will require separate authorization by the Board via adoption of an ordinance authorizing same.

At the Mayor's request, Mr. Canfield addressed the Board and confirmed any amendment to the proposed ordinance can only convey intent because, as stated by Mrs. Walker, any transfer will require separate action of the Board.

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Lau, seconded by Lorenz, moved to amend the ordinance to include language that an identified surplus in the General Fund shall be transferred to the LOPFI fund throughout the year. The members all voting affirmatively, the Mayor declared the motion carried.

Director Settle noted that water and sewer programs are combined; however and in order to better identify revenues and expenditures of water and sewer operations, Director Settle requested said programs be separated in 2017. Regarding funding to Beautify Fort Smith, since the projects are along streets and interchanges into the city, he recommended the funding be transferred from the Sanitation Fund to the Street Maintenance Fund.

Settle, seconded by Pennartz, moved to amend the ordinance by transferring the expense funds associated with the contract with Beautify Fort Smith from the Sanitation Sinking Fund to the Street Maintenance Fund. The members all voting affirmatively, the Mayor declared the motion carried.

Director Pennartz expressed concern with possible decreases in tax revenue that could result in a great potential for additional expenditure cuts in the coming year.

Director Lau alleged the City is still not being fiscally responsible, but conceded such is due to years and years of overlooking or not addressing the LOPFI shortfall. Due to recent discussions regarding possible options to increase revenues, i.e. taxes, fees, etc., he insisted the City must show the residents that huge cuts are being made. Regardless and due to the cuts already made, he noted willingness to allow a temporary reduction of the required fifteen-percent (15%) reserve.

Director Lorenz concurred with the concerns expressed by Directors Pennartz and

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Lau citing the importance of increasing efficiencies in each department. Regardless, he conceded that such cannot be addressed in one (1) year and noted the proposed is a truly balanced budget.

Settle, seconded by Lorenz, moved adoption of the ordinance as amended. The motion included suspending the rule to allow the three (3) full readings of the ordinance to be by caption and for the readings to occur on the same date. The City Clerk read the ordinance for its readings and the members voted as follows: ayes - Lau, Good, Lorenz, Settle and Hutchings; nays - Catsavis and Pennartz. The Mayor declared the motion carried and the ordinance was adopted and given Ordinance No. 88-15.

Item No. 5 was an ordinance amending the Master Land Use Plan map and rezoning identified property and amending the zoning map (*Master Land Use Plan: from Open Space/Office, Research, Light Industrial to Office, Research and Light Industrial / Rezoning: from Commercial Heavy (C-5) to Industrial Light (I-1) by extension located at 2801 Cavanaugh Road*).

Senior Planner Brenda Andrews briefed the Board on the item advising such is per the request of Mickle-Wagner-Coleman, agent for Littlefield Oil Company. The purpose of the request is to accommodate the construction of a proposed warehouse building and future light industrial development, and to bring the property into compliance with its current use. The Planning Commission held public hearing on November 20, 2015 with no individuals present to speak in opposition to the requests. The Planning Commission unanimously approved the Master Land Use Plan amendment by a vote of nine (9) in favor and zero (0) opposed. The Planning Commission also approved the rezoning request,

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subject to the submitted development plan, by a vote of nine (9) in favor and zero (0) opposed. The Planning Commission and Board of Zoning Adjustment also approved a development plan, a variance for a setback of an existing building and a variance concerning street frontage for the Industrial zone.

Settle, seconded by Hutchings, moved adoption of the ordinance. The motion included suspending the rule to allow the three (3) full readings of the ordinance to be by caption and for the readings to occur on the same date. The City Clerk read the ordinance for its readings and the members all voted affirmatively with the exception of Director Lorenz, who abstained. The Mayor declared the motion carried and the ordinance was adopted and given Ordinance No. 89-15.

Item No. 6 was an ordinance rezoning identified property and amending the zoning map (*from Transitional (T) to Residential Multifamily Medium Density (RM-3) by extension located at 3311 South 66th Street*).

Mrs. Andrews briefed the Board on the item advising such is per the request of Travis Brisendine, agent for Danny Williams. The purpose of the request is to allow for the development of five (5) multifamily buildings consisting of twenty (20) total dwelling units with adequate parking, screening and landscaping. The Planning Commission held a public hearing on November 10, 2015 with no individual present to speak in opposition. The Planning Commission approved the rezoning request subject to the submitted development plan by a vote of nine (9) in favor and zero (0) opposed. The Planning Commission approved the development plan for the subject development.

Settle, seconded by Catsavis, moved adoption of the ordinance. The motion

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included suspending the rule to allow the three (3) full readings of the ordinance to be by caption and for the readings to occur on the same date. The City Clerk read the ordinance for its readings and the members all voting affirmatively, the Mayor declared the motion carried and the ordinance was adopted and given Ordinance No. 90-15.

Item No. 7 was an ordinance rezoning identified property and amending the zoning map (*from Unzoned to Residential Single Family Duplex Medium/High Density (RSD-3) by classification located at 6900 Veterans Avenue*).

Mrs. Andrews briefed the Board on the item advising such is per the request of Crafton Tull, agent for the Fort Chaffee Redevelopment Authority. The purpose of the request is to allow the development of fifty-four (54) lots for duplexes. The Planning Commission held a public hearing on November 10, 2015 with no individual present to speak in opposition. The Planning Commission approved the rezoning request by a vote of seven (7) in favor, zero (0) opposed and two (2) abstentions.

Hutchings, seconded by Settle, moved adoption of the ordinance. The motion included suspending the rule to allow the three (3) full readings of the ordinance to be by caption and for the readings to occur on the same date. The City Clerk read the ordinance for its readings and the members all voting affirmatively, the Mayor declared the motion carried and the ordinance was adopted and given Ordinance No. 91-15.

Item No. 8 was an ordinance rezoning identified property and amending the zoning map (*from Not Zoned to Commercial Light (C-2) and Residential Single Family Duplex Medium/High Density (RSD-3) by classification located at 7100-7200 Wells Lake Road*).

Ms. Andrews briefed the Board on the item advising such is per the request of

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Crafton Tull, agent for the Fort Chaffee Redevelopment Authority. The purpose of the proposed rezoning is to increase the size of the lots in the Providence Subdivision. Upon approval, such will add about one (1) acre of land to the previously approved Providence Subdivision. The Planning Commission held a public hearing on November 10, 2015 with no individual present to speak in opposition. The Planning Commission approved the rezoning request by a vote of seven (7) in favor, zero (0) opposed and two (2) abstentions.

Settle, seconded by Pennartz, moved adoption of the ordinance. The motion included suspending the rule to allow the three (3) full readings of the ordinance to be by caption and for the readings to occur on the same date. The City Clerk read the ordinance for its readings and the members all voting affirmatively, the Mayor declared the motion carried and the ordinance was adopted and given Ordinance No. 92-15.

The Consent Agenda (Item No. 9) was introduced for consideration, the items being as follows:

- A. Resolution approving specific excess insurance and aggregate excess insurance for the City's employee health coverage ~ *Withdrawn and deferred to the December 15, 2015 regular meeting ~*
- B. Resolution approving claim service, specific excess insurance and aggregate excess insurance for the City's workers' compensation coverage ~ *Withdrawn and deferred to the December 15, 2015 regular meeting ~*
- C. Resolution approving a contract with Daily & Woods, P.L.L.C. for general legal services for 2016
- D. Resolution accepting completion of and authorizing final payment to Playcore Wisconsin, Inc., d/b/a Gametime, for the development of Imani (Fianna Way) and Stagecoach (Texas Road) Neighborhood Parks (\$158,589.46 / Parks Department / Budgeted - 1/8% Sales and Use Tax)

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- E. Resolution authorizing the execution of a memorandum of understanding between Williams-Crawford & Associates and the City of Fort Smith for the establishment and operation of a substation for the City's Police Department at 421 North "D" Street
- F. Resolution authorizing Amendment No. 2 to Authorization No. 1 with Morrison Shipley Engineers, Inc. for additional work to design the replacements for Lift Stations 15, 16, 17 and 23 (\$10,076.75 / *Utility Department / Budgeted - 2014 Sales and Use Tax*)
- G. Resolution authorizing the Mayor to execute Authorization No. 2 to the agreement with Morrison Shipley Engineers, Inc. for engineering services for the replacement of Lift Stations 15, 16, 17 & 23 (\$198,000.00 / *Utility Department / Budgeted - 2014 Sales and Use Tax Bonds*) ♦ *Future Fort Smith Item*
- H. Resolution accepting the bid of and authorizing the Mayor to execute a contract with KAJACS Contractors, Inc. for the replacement of Lift Stations 15, 16, 17 & 23 (\$1,507,605.00 / *Utility Department / Budgeted - 2014 Sales and Use Tax Bonds*) ♦ *Future Fort Smith Item*
- I. Resolution authorizing the Mayor to execute two deeds with Fort Chaffee Redevelopment Authority for the acquisition of real property interests in connection with the Chaffee Crossing Sanitary Sewer and Area "F" Sewer Projects
- J. Resolution accepting the project as complete and authorizing final payment to Archer Western Construction, LLC for the Zero Street Pump Station Wet Weather Improvements - Pump Station and EQ Storage (\$573,176.16 / *Utility Department / Budgeted - 2014 Sales and Use Tax Bonds*)
- K. Resolution authorizing settlement of the City's just compensation claims in the eminent domain action filed by Arkansas Valley Electric Cooperative Corporation regarding landfill property and authorizing the Acting City Administrator and City Attorney to effectuate the settlement

Mayor Sanders noted that Items No. 9A and 9B had been withdrawn and deferred to the December 15, 2015 regular meeting.

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Regarding Item No. 9D, Director Settle simply extended “*great job*” to Director of Parks and Recreation Doug Reinert.

With regard to Item No. 9G, Director Lau expressed much discontent with the item citing such still contains funding for full-time inspection. He insisted a change of direction is needed with regard to such alleging it would be more financially feasible to employ a full-time inspector rather than such being included within the engineering services contract.

Director Settle also questioned the necessity of inspections for bonded and licensed contractors.

Director of Utilities Steve Parke reiterated previously conveyed the importance of having a full-time inspector during crucial phases of construction. Due to such concerns, he suggested possible discussion at a future study session with staff and the engineering and consulting community in attendance.

Regarding Item No. 9H, Director Pennartz questioned the estimated \$300,000 difference in the estimated cost and the lowest bid.

Mr. Parke simply advised the estimate is provided by the engineer, not City staff; however, such can be reviewed.

(Director Hutchings left the meeting at approximately 8:30 p.m., prior to the vote on the consent agenda.)

With regard to Item No. 9K, Director Pennartz requested a brief explanation of the difference between the initial appraisal and offer.

Mr. Canfield advised the initial appraisal was rejected due to the high cost offered per acre. Such asserted only four (4%) was for the easement; however, the law requires full market value.

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Settle, seconded by Catsavis, moved adoption of all consent agenda items. The members present voted affirmatively on all items with the exception of Item No. 9G whereby Directors Lau, Catsavis and Pennartz voted, "no." The Mayor declared the motion carried for all items, with the exception of Item No. 9G which was defeated with three (3) in favor and three (3) opposed, and the resolutions were adopted and numbered R-210-15 through R-217-15 respectively. The Mayor further announced that Item No. 9G was defeated.

Mayor Sanders opened the Officials Forum with the following comments offered:

▶ Mayor Sanders

- Re:
1. Extended congratulations to Director of the Fort Smith Public Schools Adult Education Center Dr. Gary Udouj, who was recently named the Adult Education Supervisor of the Year by the State of Arkansas.
 2. Announced Tuba Christmas will take place at 2:00 p.m., Sunday, December 6th at the Riverfront Pavilion, downtown.
 2. Announced the upcoming and below noted Christmas Honors events:
 - Wreath workshop/assembly
9:00 a.m. to 2:00 p.m.
Friday, December 11, 2015,
Fort Smith Convention Center
 - Distribution of the wreaths
11:00 a.m. ceremony
Saturday, December 12, 2015
United States National Cemetery
 - Wreath pick-up and storage
12:00 Noon
Sunday, January 3, 2016
United State National Cemetery and Fort Smith Convention Center

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3. With the upcoming Christmas shopping season, he merely encouraged all to "Shop Local!"

- Director Settle

Re: Announced the University of Arkansas Fort Smith (UAFS) will host the 6th Annual Toy Toss at the basketball game set for 7:00 p.m., Saturday, December 5 at Stubblefield Center. He encouraged all to attend and support the local university.

- Director Pennartz

Re: Requested a review of the annual salary ordinance be reviewed at a study session sometime in the first quarter of 2016. Director Lorenz concurred; therefore, since placement of an item on a future meeting requires the concurrence of only two (2) directors, Mayor Sanders announced the item will be placed on an upcoming study session agenda as requested.

- Acting Administrator Dingman

Re: 1. Reminded all of the Ward 4 Neighborhood Meeting scheduled for 6:00 p.m., Tuesday, December 8, 2015 at John P. Woods Elementary School Cafeteria, 3201 Massard Road.

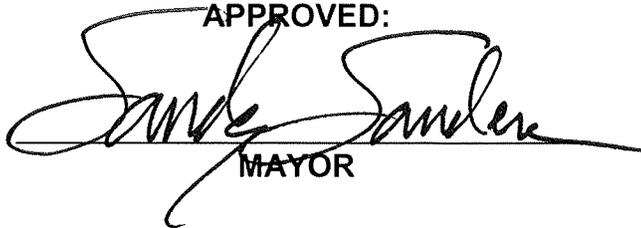
2. At the November 10, 2015 study session, the Board reviewed landfill disposal rates. The Board opted to continue said review and such is currently scheduled for the January 12, 2016 study session. In order to allow adequate time for thorough discussion, some directors have suggested rescheduling the study session to an evening meeting; therefore, he requested the Board's direction.

The Board concurred to reschedule the January 12, 2016 study session from Noon to 6:00 p.m. Due to the time change, Mr. Dingman advised an alternate location may be necessary. Such will be determined and the Board will be advised as soon as possible.

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There being no further business to come before the Board, Lau moved that the meeting adjourn. The motion was seconded by Lorenz and the members all voting aye, the Mayor declared the motion carried and the meeting stood adjourned at 8:42 p.m.

APPROVED:



MAYOR

ATTEST:



CITY CLERK