

MINUTES OF BOARD OF DIRECTORS SPECIAL MEETING

THURSDAY ~ NOVEMBER 29, 2011 ~ 12:00 NOON

FORT SMITH PUBLIC LIBRARY COMMUNITY ROOM

The special meeting was called by Directors Steve Tyler, Andre' Good, Don Hutchings and Kevin Settle for the purpose of considering the following:

- Resolution approving Amendment No. 2 to the convention center lease agreement with the Fort Smith Advertising and Promotion Commission

The special meeting was called to order by Mayor Sandy Sanders, presiding.

On roll call the following members of the Board were present: Directors Steve Tyler, Don Hutchings, George Catsavis, Pam Weber and Kevin Settle; absent - Director Andre' Good. The Mayor declared a quorum present. Director Philip Merry arrived immediately after roll.

Regarding the proposed resolution, City Administrator Ray Gosack briefed the Board on the item. The proposed amendment is to extend the existing lease agreement with the Advertising and Promotion Commission (the "Commission") to operate the convention center until a new lease agreement is in place or until February 29, 2012. The City will continue to receive the revenue from the convention center, as well as cover the operating expenses until a new agreement is approved. The Commission has reviewed and approved the proposed amendment.

Director Catsavis inquired if the Commission will receive any benefit from operating the convention center and questioned if the revenue will go to them or the City.

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Mr. Gosack advised the benefit to the Commission for operating the convention center is the ability to provide a coordinated effort to better market the convention center, which is directly related to their area of expertise. With regard to the revenue and expense to operate the facility, he reiterated the City will continue to receive all the revenue, as well as cover all operating expenses.

Director Tyler inquired if the Commission plans to employ a Director of Operations for the convention center.

Mayor Sanders, who also serves as Chairman of the Advertising and Promotion Commission, advised such has not yet been discussed by the Commission; however, the matter is anticipated to be addressed soon after the first of the year. Upon determination, the subject issue will be specifically noted within the new lease agreement.

Settle, seconded by Hutchings, moved adoption of the resolution. The members present all voting affirmatively, the Mayor declared the motion carried and the resolution was adopted and given No. R-214-11.

Regarding the Van Buren water true-up, Director Merry requested Board discussion/reaction to the recent letter from C.E. Dougan, Chairman of the Van Buren Municipal Utilities.

Mayor Sanders advised the matter is not on the agenda. The requested discussion may be placed on the agenda; however, such would require consent from all seven (7) directors, whereby only six (6) were in attendance.

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Due to such and because two (2) directors may place an item on an upcoming agenda, Merry, seconded by Catsavis, moved to place the requested discussion on the December 6, 2011 regular meeting agenda.

There being no further business to come before the Board, Hutchings moved that the meeting adjourn. The motion was seconded by Settle, and the members present all voting aye, the Mayor declared the motion carried, and the special meeting stood adjourned at 12:07 p.m.

APPROVED:


MAYOR

ATTEST:


CITY CLERK