Mayor – Sandy Sanders

City Administrator – Carl Geffken

City Clerk – Sherri Gard

Board of Directors

Ward 1 – Keith Lau
Ward 2 – Andre' Good
Ward 3 – Mike Lorenz
Ward 4 – George Catsavis
At Large Position 5 – Tracy Pennartz
At Large Position 6 – Kevin Settle
At Large Position 7 – Don Hutchings

AGENDA

Fort Smith Board of Directors
REGULAR MEETING
June 21, 2016 ~ 6:00 p.m.
Fort Smith Public Schools Service Center
3205 Jenny Lind Road

THIS MEETING IS BEING TELECAST LIVE ON THE GOVERNMENT ACCESS CHANNEL 214 AND ONLINE AT http://www.ustream.tv/channel/city-of-fort-smith-board-of-directors-meetings

INVOCATION & PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENTATION BY MEMBERS OF THE BOARD OF DIRECTORS OF ANY ITEMS OF BUSINESS NOT ALREADY ON THE AGENDA FOR THIS MEETING
(Section 2-37 of Ordinance No. 24-10)

APPROVE MINUTES OF THE JUNE 7, 2016 REGULAR MEETING

ITEMS OF BUSINESS:

1. Ordinance amending the Fort Smith Code Section 27-327-6 to provide for outdoor mobile food vending for extended hours of operation in city marked locations in public street right-of-way *(mobile food vending)* ♦

2. Resolution authorizing the Mayor to execute an agreement and Authorization No. 1 with Hawkins Weir Engineers, Inc. for engineering services for the Sub-Basin P007 Capacity Improvements Project *($200,340.00 / Utility Department / Budgeted – 2015 Revenue Bonds)* ♦ ●

3. Resolution authorizing the Mayor to execute an agreement for engineering services with Mickle Wagner Coleman, Inc. for 2015 Sanitary Sewer Assessment Remedial Measures, Phase B, and to execute Authorization No. 1 (Sub-Basin S003) and Authorization No. 2 (Sub-Basin S004) *($412,624.00 / Utility Department / Budgeted – 2015 Revenue Bonds)* ♦ ●

4. Resolution authorizing Change Order No. 2 with BRB Contractors, Inc. for the Mill Creek Pump Station and Equalization Tank *($20,298.56 / Utility Department / Budgeted – 2014 Sales and Use Tax Bonds)* ♦ ●

5. Consent Agenda

   A. Resolution accepting completion of and authorizing final payment to Ace Surfaces North America, Inc. for the construction of the Creekmore Park and Tilles Park Tennis Court Resurfacing *($28,956.54 / Parks Department / Budgeted – 1/8% Sales and Use Tax)*

   B. Resolution authorizing the Mayor to make application to the Arkansas Department of Parks and Tourism for grant funding assistance

   C. Resolution authorizing execution of agreement between City of Fort Smith, Arkansas and Raggio Excavating, Inc. ratifying subcontract agreement of December 17, 2014 ("Subcontract") and authorizing Change Order No. 1 to the subcontract *($35,230.00 / Parks Department / Budgeted – 1/8% Sales and Use Tax)*

   D. Resolution authorizing execution of agreement between City of Fort Smith, Arkansas and Frank Sharum Landscape Design, Inc. ratifying subcontract agreement of November 4, 2015 ("Subcontract") and authorizing Change Order No. 1 and Change Order No. 2 to the subcontract *($115,052.69 / Parks Department / Budgeted – 1/8% Sales and Use Tax)*

   E. Resolution renaming Greg Smith Riverwalk the Greg Smith River Trail

   F. Resolution authorizing the execution of a memorandum of understanding between the City of Fort Smith, Arkansas, and Sebastian County, Arkansas, regarding the 2016 Edward Byrne Memorial Justice Assistance Grant (JAG) Program

   G. Resolution authorizing the execution of a K-9 assistance agreement between the City of Fort Smith Police Department and the Arkansas 15th Drug Task Force, County of Logan, City of Danville, Arkansas

OFFICIALS FORUM ~ presentation of information requiring no official action

(Section 2-36 of Ordinance No. 24-10)

- Mayor
- Directors
- City Administrator

EXECUTIVE SESSION

Appointment: Capital Improvement Plan Advisory Committee (2), Historic District Commission (1), Port Authority (1) & Transit Advisory Commission (1)

ADJOURN

ORDINANCE NO. _____

AN ORDINANCE AMENDING FORT SMITH CODE SECTION 27-327-6
TO PROVIDE FOR OUTDOOR MOBILE FOOD VENDING
FOR EXTENDED HOURS OF OPERATION
IN CITY MARKED LOCATIONS IN PUBLIC STREET RIGHT-OF-WAY

BE IT ORDAINED AND ENACTED BY THE BOARD OF DIRECTORS OF THE CITY OF FORT SMITH, ARKANSAS, THAT:

SECTION 1: The definition of "Mobile food truck (self contained)" set forth in Section 27-327-6-A of the Fort Smith Code is hereby deleted and replaced with the following definition of "Mobile food truck or concession trailer (self contained)":

> Mobile food truck or concession trailer (self contained): A vehicle selling edible goods. The unit shall be self-contained meaning all appurtenant facilities, including but not limited to water tanks and generators, are affixed to or contained within the vending vehicle.

SECTION 2: Section 27-327-6-D-6-b of the Fort Smith Code is hereby amended as follows:

b. Applicants shall be governed by all permit requirements required for vending in a public street right-of-way with the following exceptions:

i. The mobile food truck or concession trailer (self contained) shall occupy only one Parallel Parking Space;
ii. Permitted and required additional hours of operation are as provided in subsection D 6;
iii. The requirements of subsection D 3 are not applicable to the limited locations designated by the City.
iv. The mobile food truck or concession trailer (self contained) shall be attended at all times.

Otherwise, vending shall comply with all applicable requirements of this Chapter.

SECTION 3: Section 27-327-6-D-6-c of the Fort Smith Code is amended to substitute the term "Mobile food truck or concession trailer (self contained)" for the term "Mobile food truck (self contained)."

SECTION 4: Section 27-327-6-D-6-f of the Fort Smith Code is deleted in its entirety.

SECTION 5: Emergency Clause. It is determined that the provision for extended hour vending from City designated locations in public right-of-way in the Commercial Downtown (C-6) Zoning District will enhance the health, safety and welfare of the inhabitants of the City and that an emergency exists due to the approaching summer season with expected increased numbers of downtown visitors. Therefore, this Ordinance shall be in full force and effect from its date of adoption.

This Ordinance adopted this ___ day of _____, 2016.

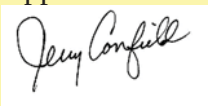
APPROVED:

_____
Mayor

ATTEST:

_____
City Clerk

Approved as to form:



_____
City Attorney
Publish One Time

Memorandum

To: Carl Geffken, City Administrator
From: Wally Bailey, Director of Development Services
Date: June 16, 2016
Subject: Mobile Food Vending – Downtown Limited Location

After reviewing the Board's discussion and approval of Ordinance No. 35-16 and some recent communication with potential food vendors, I am proposing an ordinance to amend the Board's action at the June 7, 2016 meeting.

With the changes to the number of parallel parking spaces and the restriping plan, the limitation of "food trucks only" is not a significant issue. Therefore, I am recommending the ordinance be amended to allow either a food truck or a concession trailer (self-contained) to operate from any of the reserved spaces.

Since the ordinance was approved, planning staff has had conversations with three vendors that indicated concerns with the paragraph about revocation of the permits. Their concerns relate to problems that could occur due to sickness, mechanical problems, or vacations. One vendor suggested they may want to apply to use one of these spaces on a rotation with other locations but is hesitant to apply due to the requirement that vendors must vend at least three hours on two consecutive days as required in the revocation paragraph. These concerns are reasonable and create an obstacle for some mobile food vendors. With the increase of approved parking spaces from two to six, I do not have the same concerns as before. Therefore, I recommend deleting this paragraph to remove this obstacle. We can always revisit the issue of revocation should this become a problem in the future.

I believe the provision in the revocation paragraph about the need for an attendant to be present should be retained. I propose that this be added to the minimum requirements that allow a vendor to operate at one of the reserved parallel parking spaces. My reason is that these spaces are reserved for the purpose of vending and not for the storage of food trucks or concession trailers.

I have prepared a draft of the ordinance with the amendments which the city attorney has reviewed.

Please let me know if you have any questions.

RESOLUTION NO._____ 2

RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT AND AUTHORIZATION NUMBER ONE WITH HAWKINS WEIR ENGINEERS, INC., FOR ENGINEERING SERVICES FOR THE SUB-BASIN P007 CAPACITY IMPROVEMENTS PROJECT

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY OF FORT SMITH, ARKANSAS, that:

SECTION 1: The Agreement with Hawkins Weir Engineers, Inc., for providing engineering services associated with the Sub-Basin P007 Capacity Improvements, Project Number 16-09-ED1, is hereby approved.

SECTION 2: Authorization Number One (Sub-Basin P007 Capacity Improvements, Project Number 16-09-ED1) in the amount of $200,340.00 for services under the Agreement approved in Section 1 is hereby approved.

SECTION 3: The Mayor, his signature being attested by the City Clerk, is hereby authorized to execute the Agreement approved in Section 1 and the Authorization approved in Section 2.

This Resolution adopted this _____ day of June 2016.

APPROVED:

_____
Mayor

ATTEST:

_____
City Clerk

APPROVED AS TO FORM:

_____npr

INTER-OFFICE MEMO

TO: Carl Geffken, City Administrator **DATE:** June 13, 2016

FROM: Jimmie B. Johnson, Deputy Director of Systems JBJ

SUBJECT: Sub-Basins P007 Capacity Improvements,
Project Number 16-09-ED1

The City of Fort Smith has negotiated the terms of a Consent Decree with the US Department of Justice and EPA to address clean water act violations within the City's wastewater system. Among other provision, the Consent Decree identifies certain wastewater collection system capacity improvements that must be completed over a twelve (12) year period. These improvements were originally identified, with others that have been completed, in the city's wastewater management plan for addressing chronic overflows that occurred during periods of heavy rainfall. Under terms of the Consent Decree the City must proceed with the design and construction of the remaining projects.

The city's wastewater management plan identified interceptor sewer capacity improvements within Sub-Basin P007 sewer shed necessary to convey peak wet weather wastewater flows to the "P" Street wastewater treatment plant. Under the terms of the Consent Decree construction of the Sub-Basin P007 Capacity Improvements must be completed by the end of year 2017.

Attached is a Resolution authorizing the Mayor to execute an Engineering Agreement, and Authorization Number One to the Agreement for engineering services with Hawkins Weir Engineering, Inc., for Project Number 16-09-ED1 to design the needed capacity improvements identified for Sub-Basin P007. The total proposed cost is $200,340.00.

Funding is available from the 2015 Revenue Bonds for the engineering services. Should you or members of the Board have any questions or desire additional information, please let me know.

attachment

pc: Jeff Dingman
Bob Roddy

SUB-BASIN P007 CAPACITY IMPROVEMENTS PROJECT 16-09-ED1

Comprehensive Plan Goal Supported By Wastewater Projects

- Ensure adequate, well-maintained infrastructure, public safety, and public facilities for all development and prevent development ahead of infrastructure and service provision. (FLU-1.4)

- Continue to ensure that customers within Fort Smith have access to reliable water, sewer, drainage, solid waste services by reducing or eliminating deficiencies and gaps in infrastructure systems (TI-5.1)

- Implement an infrastructure Asset Management Program as a tool for management of the utility department's water and sewer systems and to track, manage, and schedule necessary facility upgrades and improvements. (TI-5.1.1)

- Ensure that utility and infrastructure systems can meet the city's long-term needs. (TI-5.2)

- Coordinate land use planning and capital programming to ensure infrastructure improvements and extensions are phased to support the future land use pattern. (TI-5.2.1)

- Adopt criteria for prioritizing funding to infrastructure-related capital improvement projects. (TI-5.2.4)

- Provide new facilities in a manner that protects investments in existing facilities and promotes orderly growth. (PFS-4.2)

RESOLUTION NO._____ 3

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT
FOR ENGINEERING SERVICES WITH MICKLE WAGNER COLEMAN, INC.
FOR 2015 SANITARY SEWER ASSESSMENT REMEDIAL MEASURES,
PHASE B, AND TO EXCUTE AUTHORIZATIONS NO. ONE
(SUB-BASINS S003) AND TWO (SUB-BASIN S004)

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY OF FORT SMITH, ARKANSAS, that:

SECTION 1: The Agreement with Mickle Wagner Coleman, Inc., for engineering design services for the 2015 Sanitary Sewer Assessment Remedial Measures, Phase B, Project Number 16-11, is hereby approved.

SECTION 2: Authorization Number One (Sub-Basin S003, Project Number 16-11-ED1) in the amount of $301,858.00 for services under the Agreement approved in Section 1 is hereby approved.

SECTION 3: Authorization Number Two (Sub-Basin S004, Project Number 16-11-ED2) in the amount of $110,766.00 for services under the Agreement approved in Section 1 is hereby approved.

SECTION 4: The Mayor, his signature being attested by the City Clerk, is hereby authorized to execute the Agreement approved in Section 1 and the Authorizations approved in Section 2 and Section 3.

This Resolution adopted this ____ day of June 2016.

APPROVED:

_____

ATTEST:

_____

APPROVED AS TO FORM:

_____npr

INTER-OFFICE MEMO

TO: Carl Geffken, City Administrator **DATE:** June 13, 2016

FROM: Jimmie B. Johnson, Deputy Director of Systems JBJ

SUBJECT: 2015 SSA Remedial Measures, Phase B (Sub-Basins S003 & S004)
Project Numbers 16-11-ED1 and 16-11-ED2

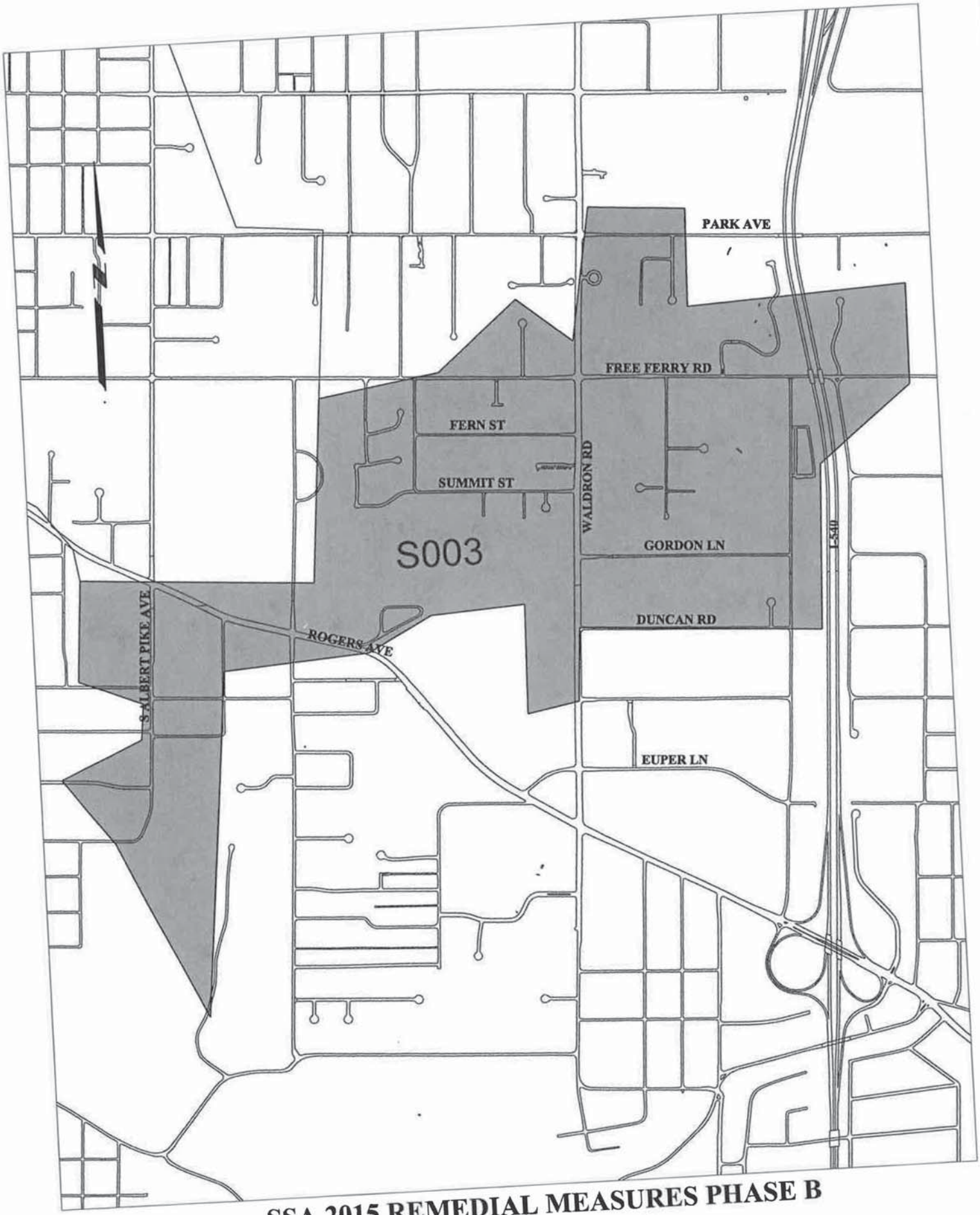
The terms of the Consent Decree requires the city to conduct sanitary sewer system condition assessments to identify sewer mains and appurtenances requiring repair and rehabilitation. RJN Group, Inc., submitted the 2015 Sanitary Sewer Assessment in December 2015 and their Remedial Measures Plan in January 2016 identifying repairs in Sub-Basins S004, P007, FL01, S003, S008 and S009. The identified repairs are required to be accomplished no later than December 31, 2019.

Attached is a Resolution authorizing the Mayor to execute an Engineering Agreement, Authorization Number One to the Agreement for Engineering services with Mickle Wagner Coleman, Inc., for Project Number 16-11-ED1 to design the needed repairs identified for Sub-Basin S003 (19,853 LF) for $301,858.00, and Authorization Number Two to the Agreement for engineering services with Mickle Wagner Coleman, Inc., for Project Number 16-11-ED2 to design the needed repairs identified for Sub-Basin S004 (8,854 LF) for $110,766.00. The total proposed cost is $412,624.00.

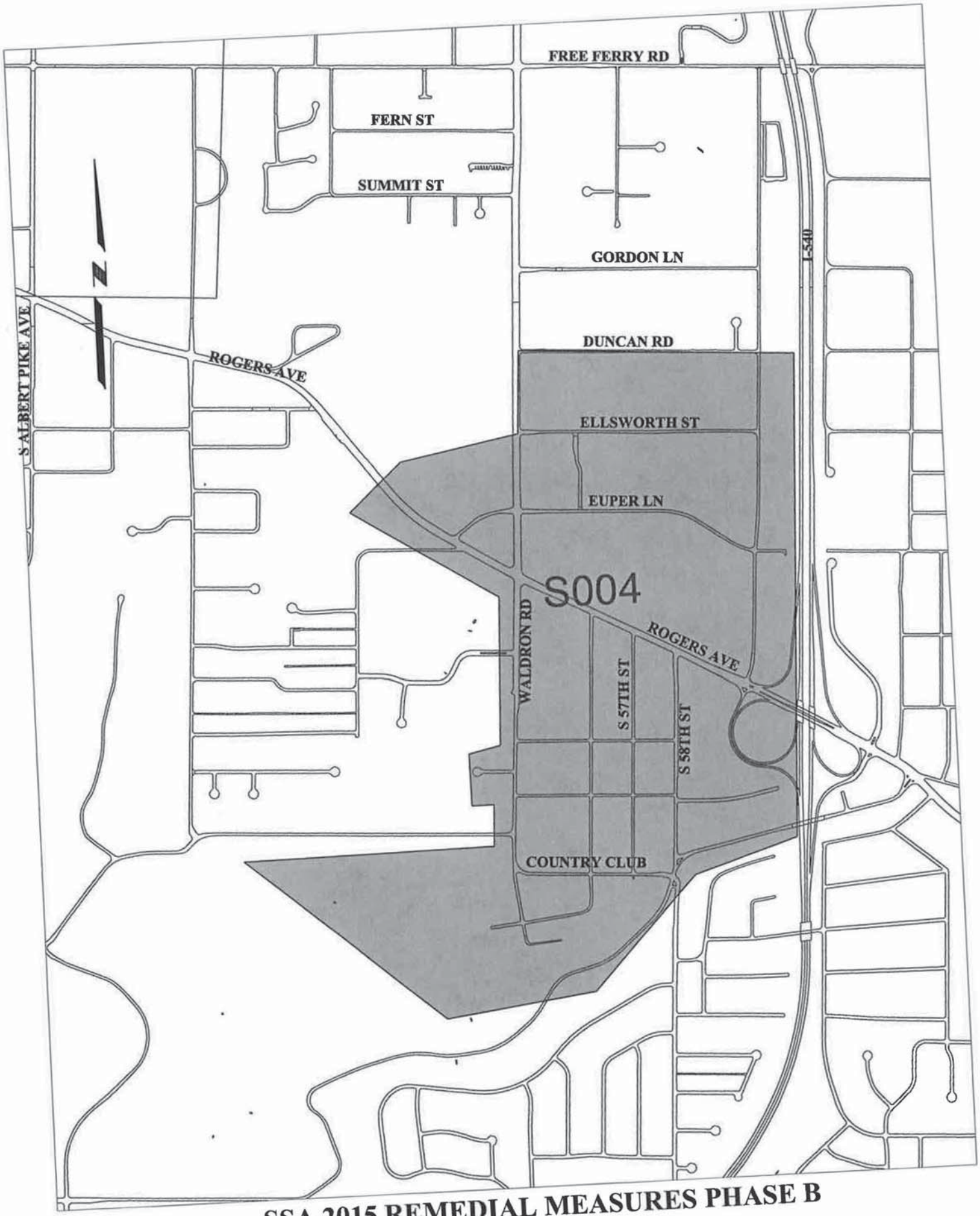
Funding is available from the 2015 Revenue Bonds for the design of the 2015 SSA project. Should you or members of the Board have any questions or desire additional information, please let me know.

attachment

pc: Jeff Dingman
Bob Roddy



SSA 2015 REMEDIAL MEASURES PHASE B
(SUB-BASIN S003)
PROJECT NO. 16-11-ED1



SSA 2015 REMEDIAL MEASURES PHASE B
(SUB-BASIN S004)
PROJECT NO. 16-11-ED2

Comprehensive Plan Goal Supported By Wastewater Projects

- Ensure adequate, well-maintained infrastructure, public safety, and public facilities for all development and prevent development ahead of infrastructure and service provision. (FLU-1.4)

- Continue to ensure that customers within Fort Smith have access to reliable water, sewer, drainage, solid waste services by reducing or eliminating deficiencies and gaps in infrastructure systems (TI-5.1)

- Implement an infrastructure Asset Management Program as a tool for management of the utility department's water and sewer systems and to track, manage, and schedule necessary facility upgrades and improvements. (TI-5.1.1)

- Ensure that utility and infrastructure systems can meet the city's long-term needs. (TI-5.2)

- Coordinate land use planning and capital programming to ensure infrastructure improvements and extensions are phased to support the future land use pattern. (TI-5.2.1)

- Adopt criteria for prioritizing funding to infrastructure-related capital improvement projects. (TI-5.2.4)

- Provide new facilities in a manner that protects investments in existing facilities and promotes orderly growth. (PFS-4.2)

RESOLUTION NO._____ 4

RESOLUTION AUTHORIZING CHANGE ORDER NUMBER TWO
WITH BRB CONTRACTORS, INC. FOR THE MILL CREEK
PUMP STATION AND EQUALIZATION TANK

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY OF FORT SMITH, ARKANSAS, that:

Change Order Number Two in the amount of $20,298.56 to the contract with BRB Contractors, Inc., for the construction of Mill Creek Street Pump Station and Equalization Tank, Project Number 10-01-C1, adjusting the contract amount to $12,971,272.77 and adding 66 days to the contract time is hereby approved.

This Resolution adopted this _____ day of June 2016.

APPROVED:

_____
Mayor

ATTEST:

_____
City Clerk

APPROVED AS TO FORM:

_____npr

INTER-OFFICE MEMO

TO: Carl Geffken, City Administrator **DATE:** June 13, 2016

FROM: Jimmie B. Johnson, Deputy Director of Systems JBJ

SUBJECT: Mill Creek Pump Station and Equalization Tank
Project Number 10-01-C1

On February 18, 2014, the Board authorized a contract with BRB Contractors, Inc., in the amount of $12,930,000.00, for construction of the Mill Creek Pump Station and Equalization Tank, Project 10-01-C1. Change Order One added $20,974.21 and 56 days to the Contract. This project is being constructed to control wet weather flows which can lead to sanitary sewer overflows. Attached is a Resolution authorizing Change Order Number Two in the amount of $20,298.56 for additional work and adding 66 additional days to the contract time. A project summary sheet and a location exhibit are attached for your review.

This change order addresses seven adjustments to the contract and will increase the contract by $20,298.56 to $12,971,272.77. Four of the adjustments are credits and three are debits. The adjustments are summarized as follows:

- Reimbursement of engineering inspection costs incurred outside normal construction hours (deduction $5,225.00).
- Reimbursement for failed density tests (deduction $800.00.)
- Removal of three combustible gas detectors from the project (deduction $3,675.00)
- Reimbursement for alternative deep foundation engineering costs (deduction $50,825.22).
- Removal of large buried sanitary sewer manhole structure unknown prior to construction. Structure interfered with new manhole construction requiring additional by-pass pumping (addition $73,944.18).
- Addition of snow guard on the roof to protect lightning protection equipment on the Electrical/Pump Building (addition $1,497.60).
- Changes to site security system (addition $5,382.00)

BRB Construction, Inc., requested 66 days be added to the contract completion due to inclement weather events all of those 66 were recommended by the Engineer. The total of 66 days are being submitted for approval. The new adjusted contract completion date will be May 7, 2016. At this time contractual penalties have been accruing to the contractor since May 7th.

The attached Resolution authorizes Change Order Number Two in the amount of $20,298.56 and adjusts the contract to $12,971,272.77 and adds 66 days to the contract time. It is my recommendation that the change order be approved.

Should you or the members of the Board have any questions or need additional information, please let me know.

attachment

pc: Jeff Dingman
Bob Roddy

Project Summary

Project status: In construction

Project name: Mill Creek Pump Station and Equalization Tank

Today's date: June 21, 2016

Project number: 10-01-C1

Staff contact name: Bob Roddy

Project engineer: Hawkins-Weir Engineers, Inc.

Staff contact phone: 784-2231

Project contractor: BRB Contractors, Inc

Notice to proceed issued: March 31, 2014

	Dollar Amount	Contract Time (Days)
Original contract	$12,930,000.00	645
Change orders:		
1	$20,974.21	57
2	$20,298.56	66
Total change orders	$41,272.77	
Adjusted contract	$12,971,272.77	768
Payments to date (as negative):	$11,440,720.79	
Amount of this payment	$0.00	
Retainage held	$600,718.91	
Contract balance remaining	$929,833.07	
Amount over original as a percentage	0.3%	

Final Comments: 96% of Contract complete, 105% of Time expended (with added days)

Comprehensive Plan Goal Supported By Wastewater Projects

- Ensure adequate, well-maintained infrastructure, public safety, and public facilities for all development and prevent development ahead of infrastructure and service provision. (FLU-1.4)

- Continue to ensure that customers within Fort Smith have access to reliable water, sewer, drainage, solid waste services by reducing or eliminating deficiencies and gaps in infrastructure systems (TI-5.1)

- Implement an infrastructure Asset Management Program as a tool for management of the utility department's water and sewer systems and to track, manage, and schedule necessary facility upgrades and improvements. (TI-5.1.1)

- Ensure that utility and infrastructure systems can meet the city's long-term needs. (TI-5.2)

- Coordinate land use planning and capital programming to ensure infrastructure improvements and extensions are phased to support the future land use pattern. (TI-5.2.1)

- Adopt criteria for prioritizing funding to infrastructure-related capital improvement projects. (TI-5.2.4)

- Provide new facilities in a manner that protects investments in existing facilities and promotes orderly growth. (PFS-4.2)

5A

RESOLUTION NO. _____

RESOLUTION ACCEPTING COMPLETION OF AND
AUTHORIZING FINAL PAYMENT TO ACE SURFACES
NORTH AMERICA, INC. FOR THE CONSTRUCTION OF THE
CREEKMORE PARK AND TILLES PARK TENNIS COURT RESURFACING

_____

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY OF FORT SMITH, ARKANSAS THAT:

SECTION 1: The City of Fort Smith hereby accepts construction of the above captioned project as complete.

Section 2: Final payment is hereby authorized in the amount of $28,956.54 to the contractor Ace Surfaces North America, Inc. for the above captioned project.

This Resolution adopted this _____ day of June, 2016.

APPROVED:

_____
Mayor

ATTEST:

_____
City Clerk

APPROVED AS TO FORM

_____npr

PARKS RECREATION
FORT SMITH

Memo:

June 17, 2016

To: Carl Geffken, City Administrator
From: Doug Reinert, Director of Parks and Recreation DSR
Re: Final Payment for Ace Surfaces North America, Inc.

The City of Fort Smith has a very large tennis culture. Over the years the heavily used courts at Creekmore and Tilles Parks were in great need of maintenance. Cracks had formed, settling had begun, hardware was worn and paint was faded or gone. Ace Surfaces North America, Inc. has completed the resurfacing of Tilles Park Tennis Courts and Creekmore Tennis Courts. Since the resurfacing all of these courts, usage has increased. Tennis lessons, tennis practices, tennis tournaments and regular play have once again become a regular outdoor recreation staple at both Creekmore and Tilles Park, one we can be proud of.

I recommend accepting the resurfacing project as complete and authorizing final pay to Ace Surfaces North America in the amount of $28,956.54. Should you have any questions or need additional information please feel free to contact me.

attachments

Project Summary

Project Status:	Complete	Project name:	Creekmore & Tilles Tennis Court Resurfacing
Today's Date:	June 14, 2016	Project contractor:	Ace Surfaces North America, Inc.
Staff contact name:	Doug Reinert		
Staff contact phone:	(479) 784-1006		
Notice to proceed issued:	April 5, 2016		

	Dollar Amount	Contract Time (Days)
Original bid award	286,316.47	60
Total change orders	0.00	0
Adjusted contract amount	286,316.47	60
Payments to date (as negative):	-257,359.93	
Amount of this payment (as negative)	-28,956.54	
Retainage held	0.00	
Contract balance remaining	0.00	
Amount over (under) as a percentage	0.00%	

Final Comments:

5B

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE MAYOR TO
MAKE APPLICATION TO THE ARKANSAS DEPARTMENT OF
PARKS AND TOURISM FOR GRANT FUNDING ASSISTANCE

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY OF FORT SMITH, ARKANSAS, THAT:

WHEREAS, The City of Fort Smith, Arkansas seeks to improve the recreation facilities and wishes to seek grant funding assistance; and

WHEREAS, in order to obtain the funds necessary to develop and/or improve the site for such a recreation area, it is expedient to obtain a 50/50 Matching Grant from the Arkansas Department of Parks and Tourism's Outdoor Recreation Grant Program; and

WHEREAS, the plans for such recreation areas have been prepared and the price therefore has been established; and

WHEREAS, this governing body understands the grantee and grantor will enter into a binding agreement which obligates both parties to policies and procedures contained in the *Land and Water Conservation Fund Grants Manual* including, but not limited to the following: the park area defined by the project boundary map, submitted in the application, must remain in outdoor recreation use in perpetuity, regardless if the property is bought or developed with matching grant funds; all present and future overhead utility lines within the project boundary must be routed away or placed underground; the project area must remain open and available for use by the public at all reasonable times of the day and year (facilities can be reserved for special events, league play, etc. but cannot be reserved, leased or assigned for exclusive use); and, the project area must be kept clean, maintained, and operated in a safe and healthful manner; and

WHEREAS, the Board of Directors has been apprised of the project identified below, and commits the City to provide the local portion of the development cost of the entire project.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Fort Smith, Arkansas, that the Mayor is hereby authorized to make application to the Arkansas Department of Parks and Tourism for assistance to develop City recreational facilities on the 51 acres on Riverfront Drive located at 3700 Riverfront Drive for the City; and, with the assistance of the City Administrator, to submit the application as expediently as possible.

This Resolution adopted this _____ day of June, 2016.

APPROVED:

_____
Mayor

ATTEST:

_____
City Clerk

APPROVED AS TO FORM

_____

PARKS
RECREATION
FORT SMITH

Memo:

June 17, 2016

To: Carl Geffken, City Administrator
From: Doug Reinert, Director of Parks and Recreation DSR
Re: Resolution for Outdoor Recreation Grant

An application is being filed for an Outdoor Recreation Grant through the Arkansas Department of Parks and Tourism. As part of the application process, the Board of Directors must show support for the project with a resolution.

A public hearing was advertised in the Times Record and held on Thursday, May 19, per grant guidelines, at the Elm Grove Community to receive input regarding what recreation citizens would like to see in Fort Smith. Additional meetings were held earlier that week and items mentioned were soccer fields, trails, rock climbing walls, racket ball, sand volley ball and a skate park to name a few.

The project is located on the 51 acres on Riverfront Drive. The Master Plan for this site was approved in March of this year with Phase I (two competition soccer fields and parking) to be bid out later this summer. The grant application will be for additional soccer fields for this same location. This will quicken the process for development of this site and extend the sales and use tax dollars for funding of the project. The Outdoor Recreation Grant is a 50/50 matching grant with a $250,000 maximum award. We will be applying for $250,000. The grant is due to the State on August 26 and the award of grants is in December.

I recommend the Board of Directors approve the resolution. Please contact me if you have any questions regarding this matter.

5C

RESOLUTION NO. ____

A RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT BETWEEN CITY OF FORT SMITH, ARKANSAS AND RAGGIO EXCAVATING, INC. RATIFYING SUBCONTRACT AGREEMENT OF DECEMBER 17, 2014 ("SUBCONTRACT") AND AUTHORIZING CHANGE ORDER NO. 1 TO THE SUBCONTRACT

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY OF FORT SMITH, ARKANSAS, THAT:

SECTION 1: The Mayor is hereby authorized to execute, his signature being attested by the City Clerk, the attached Agreement Between City of Fort Smith, Arkansas and Raggio Excavating, Inc. Ratifying Subcontract Agreement of December 17, 2014 ("Subcontract") and Authorizing Change Orders No. 1 (for contract work at cost of $35,230.00) to the Subcontract.

SECTION 2: The City Administrator and the Parks Director are hereby authorized to proceed with completion of the West River Front Trail utilizing, in part, the ratified Subcontract, with Change Order, approved in Section 1 above.

THIS RESOLUTION ADOPTED THIS ____ DAY OF June, 2016

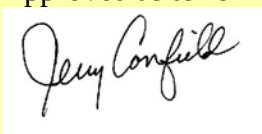
APPROVED:

_____
Mayor

ATTEST:

_____
City Clerk

Approved as to form:



_____
City Attorney
No Publication Required

PARKS
RECREATION
FORT SMITH

Memo:

June 17, 2016

To: Carl Geffken, City Administrator
From: Doug Reinert, Director of Parks and Recreation DSR
Re: West River Front Trail Subcontractor Agreements

Attached is a letter from Bobby Aldridge of Frontier Engineering, Inc. regarding subcontracts with Raggio Excavating, Inc. and Frank Sharum Landscape Design, Inc. for completion of the West River Front Trail.

Should you have any questions or need additional information please feel free to contact me.

attachments

FRONTIER
ENGINEERING, INC.
CIVIL ENGINEERS · CONSULTANTS
P.O. BOX 11988 • FORT SMITH, AR 72917

June 13, 2016

Mr. Doug Reinert, Director
Fort Smith Parks and Recreation
3301 South "M" Street
Fort Smith, Arkansas 72903

Re: West River Front Trail – Sub-Contract Ratifications and Change Orders

Dear Mr. Reinert

As you are aware, the termination of the Contract between the City and Dixon Contracting has left work associated with the construction of the referenced project incomplete. City forces have and continue to perform work of uncompleted items. However, some work items require completion by more specialized contractors and equipment. Per our conversations, we have requested the Sub-contractors whom were already performing work on the project, prior to the termination, resume work and complete the project along with the efforts of the City and their forces. In order to complete the Project, ratification of the existing sub-contract agreements are necessary. The Termination Agreement allows for such ratification and the City Attorney has drafted these agreements as found attached. Additionally, in order to complete and correct deficient work and secure, establish, and repair grasses and ground cover damaged by flooding, Change Orders to the ratified Contracts are required. Some of the changes include: additional site grading, topsoil placement, drainage structure cleaning, rip rap placement and additional solid sodding. In an effort to more quickly establish necessary ground cover to deter erosion while achieving a quicker completed, finished appearance, we are substituting areas that were to receive seed and fertilizer with additional solid sodding.

We have been in extensive discussions with all the sub-contractors and worked to develop a plan and schedule that is both expeditious and reasonable while achieving a completed project as soon as possible. We propose a construction duration of 60 calendar days to achieve Final Completion of the remaining and additional work. All Contractors are prepared to begin work immediately upon execution of the Agreements (target date of June 22, 2016) which would result in a Final Completion date of August 20, 2016.

PHONE: (479)414.1013 EMAIL: BOBBY.FRONTIERENG@GMAIL.COM

Should you have any questions regarding this matter or we may be of further assistance, please let us know.

Sincerely,

Bobby Aldridge, P.E.

WEST RIVER FRONT TRAIL

CHANGE ORDER NO. 1

June 13, 2016

OWNER:
City of Fort Smith
Parks and Recreation Department
Fort Smith, Arkansas

PROJECT: West River Front Trail
Greg Smith River Walk
Fort Smith, Arkansas
CFS Project No. R-172-14

ENGINEER:
Frontier Engineering Inc.
P.O. Box 11988
Fort Smith, AR 72917

CONTRACTOR:
Raggio Excavating, Inc.
P.O. Box 542
Booneville, AR 72927

WEST RIVER FRONT TRAIL

Notice to Proceed: June 22, 2016
Scheduled Completion Date: August 20, 2016

Description of Change Order:
Because of Termination of Dixon Contracting for the West River Front Trail, the work associated with the construction is not complete. City forces have and continue to complete items of work necessary for the overall completion of the project but other items require work be performed by specialized Contractors. These items of work are identified below:

CO1A. Regrading of Drainage Swales/Slopes (Dozer) 160 HRS @ $100.00/HR = $16,000.00
CO1B. Regrading of Drainage Swales at Drains (Backhoe) 40 HRS @ $80.00/HR = $3,200.00
CO1C. Hand Grading Along Concrete (Laborer)…… 80 HRS @ $28.50/HR = $2,280.00
CO1D. Machine Placement of Topsoil North of Bridge…200 CY @ $20.00/CY = $4,000.00
CO1E. Installation of FES at Drains w/ Stone Rip Rap…….15 EA @ $350.00/EA = $5,250.00
(FES and Native Stone Provided by City)
CO1F. Flush, Clean, and Remove Debris in Storm Drains 18 EA @ $250.00/EA = $4,500.00

Additional/~~Deductive~~ Costs of Change Order: $ 35,230.00

CONTRACTOR _____ _____
Raggio Excavating, Inc. Date

ENGINEER _____ _____
Frontier Engineering, Inc. Date

OWNER _____ _____
City of Fort Smith Date

WEST RIVER FRONT TRAIL

AGREEMENT BETWEEN CITY OF FORT SMITH, ARKANSAS AND RAGGIO EXCAVATING, INC. RATIFYING SUBCONTRACT AGREEMENT OF DECEMBER 17, 2014 ("SUBCONTRACT") AND AUTHORIZING CHANGE ORDER NO. 1 TO THE SUBCONTRACT

This Agreement made and entered into this ___ day of June, 2016, by and between the City of Fort Smith, Arkansas, hereinafter referred to as the "City", and Raggio Excavating, Inc., hereinafter referred to as the "Subcontractor." In exchange of the mutual covenants and provisions set forth herein, the parties agree as set forth in the following paragraphs.

1. Because of the termination of the contract between the City and Dixon Contracting, Inc. for the construction of the West River Front Trail, the work associated with the construction of the West River Front Trail is not complete. Pursuant to its right under its contract with Dixon Contracting, Inc., the City has elected to complete portions of the work on the West River Front Trail by assuming the position of Dixon Contracting, Inc. with reference to a subcontract agreement dated December 17, 2014 between Dixon Contracting, Inc. and Raggio Excavating, Inc. (the "Subcontract"). The City and Subcontractor hereby confirm and ratify the Subcontract subject to the understanding that the City is responsible for work under the Subcontract commencing with (and not before) the date of June 22, 2016. Subcontractor agrees all issues and Subcontractor rights under the Subcontract prior to June 22, 2016, are not the responsibility of the City.

2. The City and the Subcontractor hereby affirm and accept Change Order No. 1 to the Subcontract. Pursuant to Change Order No. 1, the Subcontractor shall complete all work provided for in Article 2 of the Subcontract, specifically identified in the attached Exhibit A list of work items to be completed on the West River Front Trail for the sum of $35,230.00.

3. The parties acknowledge that the further provisions of the Subcontract shall be performed by the Subcontractor (expressly including, without limitation, the insurance,

indemnification and warranty provisions thereof) for the benefit of the City.

Executed as of the date first stated above.

Raggio Excavating, Inc.

By: _____

Federal Tax Id Number: _____

City of Fort Smith, Arkansas

By: _____
Mayor

Attest:

_____
City Clerk

5D

RESOLUTION NO. ____

A RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT BETWEEN CITY OF FORT SMITH, ARKANSAS AND FRANK SHARUM LANDSCAPE DESIGN, INC. RATIFYING SUBCONTRACT AGREEMENT OF NOVEMBER 4, 2015 ("SUBCONTRACT") AND AUTHORIZING CHANGE ORDER NO. 1 AND CHANGE ORDER NO. 2 TO THE SUBCONTRACT

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY OF FORT SMITH, ARKANSAS, THAT:

SECTION 1: The Mayor is hereby authorized to execute, his signature being attested by the City Clerk, the attached Agreement between City of Fort Smith, Arkansas and Frank Sharum Landscape Design, Inc. Ratifying Subcontract Agreement of November 4, 2015 ("Subcontract") and Authorizing Change Orders No. 1 (for contract work at cost of $87,425.00) and No. 2 (for contract work at cost of $27,627.69) to the Subcontract.

SECTION 2: The City Administrator and the Parks Director are hereby authorized to proceed with completion of the West River Front Trail utilizing, in part, the ratified Subcontract, with Change Orders, approved in Section 1 above.

THIS RESOLUTION ADOPTED THIS ____ DAY OF June, 2016

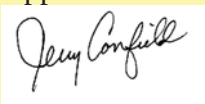
APPROVED:

_____
Mayor

ATTEST:

_____
City Clerk

Approved as to form:



_____
City Attorney
No Publication Required

PARKS RECREATION
FORT SMITH

Memo:

June 17, 2016

To: Carl Geffken, City Administrator
From: Doug Reinert, Director of Parks and Recreation DSR
Re: West River Front Trail Subcontractor Agreements

Attached is a letter from Bobby Aldridge of Frontier Engineering, Inc. regarding subcontracts with Raggio Excavating, Inc. and Frank Sharum Landscape Design, Inc. for completion of the West River Front Trail.

Should you have any questions or need additional information please feel free to contact me.

attachments

FRONTIER
ENGINEERING, INC.
CIVIL ENGINEERS · CONSULTANTS
P.O. BOX 11988 • FORT SMITH, AR 72917

June 13, 2016

Mr. Doug Reinert, Director
Fort Smith Parks and Recreation
3301 South "M" Street
Fort Smith, Arkansas 72903

Re: West River Front Trail – Sub-Contract Ratifications and Change Orders

Dear Mr. Reinert

As you are aware, the termination of the Contract between the City and Dixon Contracting has left work associated with the construction of the referenced project incomplete. City forces have and continue to perform work of uncompleted items. However, some work items require completion by more specialized contractors and equipment. Per our conversations, we have requested the Sub-contractors whom were already performing work on the project, prior to the termination, resume work and complete the project along with the efforts of the City and their forces. In order to complete the Project, ratification of the existing sub-contract agreements are necessary. The Termination Agreement allows for such ratification and the City Attorney has drafted these agreements as found attached. Additionally, in order to complete and correct deficient work and secure, establish, and repair grasses and ground cover damaged by flooding, Change Orders to the ratified Contracts are required. Some of the changes include: additional site grading, topsoil placement, drainage structure cleaning, rip rap placement and additional solid sodding. In an effort to more quickly establish necessary ground cover to deter erosion while achieving a quicker completed, finished appearance, we are substituting areas that were to receive seed and fertilizer with additional solid sodding.

We have been in extensive discussions with all the sub-contractors and worked to develop a plan and schedule that is both expeditious and reasonable while achieving a completed project as soon as possible. We propose a construction duration of 60 calendar days to achieve Final Completion of the remaining and additional work. All Contractors are prepared to begin work immediately upon execution of the Agreements (target date of June 22, 2016) which would result in a Final Completion date of August 20, 2016.

PHONE: (479)414.1013 EMAIL: BOBBY.FRONTIERENG@GMAIL.COM

Should you have any questions regarding this matter or we may be of further assistance, please let us know.

Sincerely,

Bobby Aldridge, P.E.

WEST RIVER FRONT TRAIL

CHANGE ORDER NO. 1

June 13, 2016

OWNER:
City of Fort Smith
Parks and Recreation Department
Fort Smith, Arkansas

PROJECT: West River Front Trail
Greg Smith River Walk
Fort Smith, Arkansas
CFS Project No. R-172-14

ENGINEER:
Frontier Engineering Inc.
P.O. Box 11988
Fort Smith, AR 72917

CONTRACTOR:
Frank Sharum Landscape Design, Inc.
10,012 Old Hwy 71 South
Fort Smith, AR 72916

WEST RIVER FRONT TRAIL

Notice to Proceed: June 22, 2016
Scheduled Completion Date: August 20, 2016

Description of Change Order:
Because of Termination of Dixon Contracting for the West River Front Trail, the work associated with the construction is not complete. City forces have and continue to complete items of work necessary for the overall completion of the project but other items require work be performed by specialized Contractors. These items of work are identified below:

CO1A. Application of Round-Up..... 7.0 AC @ $400.00/AC = $2,800.00
CO1B. Machine Placement of Topsoil South of Bridge...1,400 CY @ $20.00/CY = $20,000.00
CO1C. Fine Grading of Topsoil for Solid Sod Placement... 1 LS @ $8,500.00/LS = $8,500.00
CO1D. Solid Sodding (Bermuda)..... 33,750 SY @ $1.50/SY = $50,625.00
CO1E. Watering of Solid Sod (CFS Provided Water)..... 1 LS @ $5,000/LS = $5,500.00

Additional/~~Deductive~~ Costs of Change Order: $ 87,425.00

CONTRACTOR _____ _____
Frank Sharum Landscape Design, Inc. Date

ENGINEER _____ _____
Frontier Engineering, Inc. Date

OWNER _____ _____
City of Fort Smith Date

WEST RIVER FRONT TRAIL

CHANGE ORDER NO. 2

June 13, 2016

OWNER:
City of Fort Smith
Parks and Recreation Department
Fort Smith, Arkansas

PROJECT: West River Front Trail
Greg Smith River Walk
Fort Smith, Arkansas
CFS Project No. R-172-14

ENGINEER:
Frontier Engineering Inc.
P.O. Box 11988
Fort Smith, AR 72917

CONTRACTOR:
Frank Sharum Landscape Design, Inc.
10,012 Old Hwy 71 South
Fort Smith, AR 72916

WEST RIVER FRONT TRAIL

Notice to Proceed: June 22, 2016
Scheduled Completion Date: August 20, 2016

Description of Change Order:
Because of Termination of Dixon Contracting for the West River Front Trail, the work associated with the construction is not complete. City forces have and continue to complete items of work necessary for the overall completion of the project but other items require work be performed by specialized Contractors. Deficient and uncompleted items of work such concrete sealant, joint caulking, concrete repair, painting, weatherproofing application at pavilions, and clean/sandblast exposed aggregate concrete will be performed by a sub-contractor (Waterproofing Specialties Co., Inc.) of Frank Sharum Landscape Design, Inc.

CO2A. Concrete Caulking, Sealant, Waterproofing, Etc.... 1 LS @ $26,823.00/LS = $26,823.00
CO2B. Management of Waterproofing Specialties..... 3% of $26,823.00 = $804.69

Additional/~~Deductive~~ Costs of Change Order: $ 27,627.69

CONTRACTOR _____ _____
Frank Sharum Landscape Design, Inc. Date

ENGINEER _____ _____
Frontier Engineering, Inc. Date

OWNER _____ _____
City of Fort Smith Date

AGREEMENT BETWEEN CITY OF FORT SMITH, ARKANSAS AND FRANK SHARUM LANDSCAPE DESIGN, INC. RATIFYING SUBCONTRACT AGREEMENT OF NOVEMBER 4, 2015 ("SUBCONTRACT") AND AUTHORIZING CHANGE ORDER NO. 1 AND CHANGE ORDER NO. 2 TO THE SUBCONTRACT

This Agreement made and entered into this ___ day of June, 2016, by and between the City of Fort Smith, Arkansas, hereinafter referred to as the "City", and Frank Sharum Landscape Design, Inc., hereinafter referred to as the "Subcontractor." In exchange of the mutual covenants and provisions set forth herein, the parties agree as set forth in the following paragraphs.

1. Because of the termination of the contract between the City and Dixon Contracting, Inc. for the construction of the West River Front Trail, the work associated with the construction of the West River Front Trail is not complete. Pursuant to its right under its contract with Dixon Contracting, Inc., the City has elected to complete portions of the work on the West River Front Trail by assuming the position of Dixon Contracting, Inc. with reference to a subcontract agreement dated November 4, 2015 between Dixon Contracting, Inc. and Frank Sharum Landscape Design, Inc. (the "Subcontract"). The City and Subcontractor here confirm and ratify the Subcontract with the understanding that the City is responsible for work under the Subcontract commencing with the date of June 22, 2016 (and all Subcontractor rights under the Subcontract prior to that date are the responsibility of Dixon Contracting, Inc. and the Surety on the City's contract with Dixon Contracting, Inc.).

2. The City and the Subcontractor hereby affirm Change Order No. 1 under the Subcontract. Pursuant to Change Order No. 1, the Subcontractor shall complete all work provided for in Article 2 of the Subcontract as supplemented by the attached listing of work items to be completed (Exhibit A) for the sum of $87,425.00.

3. The City and the Subcontractor affirm Change Order No. 2 to the Subcontract.

Pursuant to Change Order No. 2, the Subcontractor shall enter into a Subcontract with Waterproofing Specialties Co., Inc., to perform the work services on the West River Front Trail identified in the attached Exhibit B for a Subcontract price of $26,823.00. The Subcontractor shall manage the Subcontract with Waterproofing Specialties Co., Inc. for a fee of $804.69. Thus the total sum to be paid to the Subcontractor pursuant to Change Order No. 2 will be the sum of $27,627.69 (including the Subcontract amount with Waterproofing Specialties Co., Inc. and Subcontractor's overhead charge).

4. The parties acknowledge that the further provisions of the Subcontract shall be performed by the Subcontractor (expressly including the insurance, indemnification and warranty provisions thereof) with the understanding that the party to whom the Subcontractor is obligated is the City.

Frank Sharum Landscape Design, Inc.

By: _____

Federal Tax Id Number: 71-0717059

City of Fort Smith, Arkansas

By: _____
Mayor

Attest:

_____
City Clerk

5E

RESOLUTION NO. _____

A RESOLUTION RENAMING GREG SMITH
RIVERWALK THE GREG SMITH RIVER TRAIL

_____

WHEREAS, the Parks and Recreation Commission have approved the recommendation to rename the Greg Smith Riverwalk the Greg Smith River Trail to give it a better connotation encompassing the use of a multi-use trail rather than just a walkway;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City of Fort Smith, Arkansas that:

Section 1: The Board of Directors hereby renames the Greg Smith Riverwalk the Greg Smith River Trail.

Section 2: The City Administrator and his staff are directed to place the appropriate signage to recognize the naming authorized by Section 1 of this Resolution.

This Resolution adopted this _____ day of June, 2016.

APPROVED:

_____
Mayor

ATTEST:

_____
City Clerk

APPROVED AS TO FORM

_____npr

PARKS
RECREATION
FORT SMITH

Memo:

June 17, 2016

To: Carl Geffken, City Administrator
From: Doug Reinert, Director of Parks and Recreation DSR
Re: Greg Smith Riverwalk name change recommendation

During the Park Commission meeting held June 1 Drew Linder, Chairman of the Trails and Greenways Committee, asked the Commission to consider changing its recommendation to the Board of Directors regarding the name of the Greg Smith Riverwalk to Greg Smith River Trail. This recommendation is to imply the River Trail as a multi-purpose, all inclusive path for all non-motorized forms of transportation, walking, jogging, running and biking. The Park Commission made a motion and passed this recommendation 6 in favor and 1 apposed. The "Greg Smith Riverwalk" designation was approved by the Board of Directors in December 2014 after application of the city's formal naming policy. The Board has the authority to revisit and revise the name at its discretion.

Should you have any questions or need additional information please feel free to contact me.

cc: Jeff Dingman

RESOLUTION NO._____

A RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF FORT SMITH, ARKANSAS, AND SEBASTIAN COUNTY, ARKANSAS, REGARDING THE 2016 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) PROGRAM

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY OF FORT SMITH, ARKANSAS, THAT:

Section 1. The Memorandum of Understanding between the City of Fort Smith, Arkansas, and Sebastian County, Arkansas, which shall be substantially in the form attached hereto, is hereby approved and provides for the terms, conditions, and mutual understandings concerning the 2016 Edward Byrne Memorial Justice Assistance Grant (JAG) Program between the two parties.

Section 2. The Mayor, his signature being attested by the City Clerk, is hereby authorized to execute this Memorandum of Understanding to which the City of Fort Smith is a party.

THIS RESOLUTION ADOPTED THIS_____DAY OF_____, 2016.

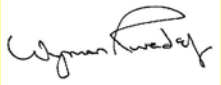
APPROVED:

_____
MAYOR

ATTEST:

_____
CITY CLERK

Approved as to form:



_____npr
City Attorney

MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF FORT SMITH, ARKANSAS, AND SEBASTIAN COUNTY, ARKANSAS, CONCERNING THE 2016 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) PROGRAM

This Agreement is made and entered into this _____ day of _____, 2016, by and between the County of Sebastian, acting by and through its governing body, the Quorum Court, hereinafter referred to as "COUNTY", and the City of Fort Smith, acting by and through its governing body, the Board of Directors, hereinafter referred to as "CITY", both of Sebastian County, State of Arkansas, witnesseth:

WHEREAS, each governing body finds that the performance of this Agreement is in the best interests of both parties, that the undertaking will benefit the public, and that the division of costs fairly compensates the performing party for the services or functions under this Agreement; and,

WHEREAS, this Agreement is made necessary to comply with applicable grant requirements; and,

WHEREAS, the CITY will be designated as the fiscal agent for the program and as such will be responsible for required financial and program reporting; and,

WHEREAS, the COUNTY shall receive $18,118and the CITY shall receive $42,274 of the awarded 2016 JAG Fund,

NOW, THEREFORE, the CITY and COUNTY agree as follows:

Section 1

COUNTY agrees the CITY shall receive $42,274 and the CITY agrees the COUNTY shall receive $18,118of the awarded 2016 JAG funds, anticipated to be $60,392.

Section 2

Each party to this Agreement will be responsible for its own actions in providing services under this Agreement and shall not be liable for any civil liability that may arise from furnishing of the services by the other party.

Section 3

The parties to this Agreement do not intend for any third party to obtain a right by virtue of this Agreement.

Section 4

By entering into this Agreement, the parties do not intend to create any obligations express or implied other than those set out herein; further, this Agreement shall not create any rights in any part not a signatory hereto.

CITY of Fort Smith, Arkansas

_____

Sandy Sanders
Mayor

COUNTY of Sebastian, Arkansas

_____

David Hudson
County Judge

Attest:

_____
City Clerk

5F

Fort Smith Police Department

Dean Pitts, Interim Chief of Police

INTERDEPARTMENTAL MEMORANDUM

To: **Carl Geffken, City Administrator**

From: **Dean Pitts, Interim Chief of Police**

Subject: **FY 2016 Edward Byrne Memorial Justice Assistance Grant Program**

Date: **June 6, 2016**

The Fort Smith Police Department has been invited to apply for the 2016 JAG Grant in the amount of $60,392. This is the regular local solicitation for this annual grant. With this grant the City of Fort Smith and Sebastian County are considered disparate agencies and thus must execute a Memorandum of Understanding (MOU). The primary purpose of this document is to delineate the amount that each agency will receive.

The past few years the grant has been divided at a rate of 70/30 with Fort Smith receiving 70% one year and the County receiving 30% in that year. The next year would be reverse so that the county would receive 70% and the city to receive 30%. This year the 70 % is slated for the City of Fort Smith Police Department and Sebastian County to receive $18,118

The Sebastian County Sheriff's Office will use their portion, $18,118 of the 2016 JAG Grant funds, to purchase 2 in car cameras and 13 body worn cameras.

The Fort Smith Police Department will use our portion, $42,274 of the 2016 JAG Grant funds, to purchase 33 server licenses and Windows Server 2016 licenses.

Please contact me if you have questions or need additional information.

5G

RESOLUTION _____

A RESOLUTION AUTHORIZING THE EXECUTION OF A K-9 ASSISTANCE AGREEMENT BETWEEN THE CITY OF FORT SMITH POLICE DEPARTMENT AND THE ARKANSAS 15TH DRUG TASK FORCE, COUNTY OF LOGAN, CITY OF DANVILLE, ARKANSAS.

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY OF FORT SMITH, ARKANSAS, THAT:

Section 1: The K-9 Assistance Agreement between the City of Fort Smith Police Department and the Arkansas 15th Drug Task Force, which shall be substantially in the form attached hereto, is hereby approved and provides for the establishment of an agreement whereby the City of Fort Smith may provide K-9 police officers and K-9 dogs to assist the Arkansas 15th Drug Task Force when needed to uphold laws of the State of Arkansas. The Arkansas 15th Drug Task Force is located in the City of Danville, Arkansas.

Section 2: The Mayor, his signature being attested by the City Clerk, is hereby authorized to execute this K-9 Assistance Agreement to which the City of Fort Smith is a party.

THIS RESOLUTION ADOPTED this _____day of _____2016.

APPROVED:

_____
Mayor

ATTEST:

_____
City Clerk

Approved as to Form:

_____
No Publication Required

K-9 Assistance Agreement

This Agreement, by and between the City of Fort Smith, Arkansas, and the Arkansas 15th Drug Task Force, Danville, Arkansas, in accordance with A.C.A. §§ 16-81-106 et seq., is to provide police assistance through the use of properly trained and equipped police officers and their K-9 dogs. It is agreed that:

I. Introduction

A. The City of Fort Smith and the Arkansas 15th Drug Task Force recognize and acknowledge that, at times, emergency or other situations arise that require the use of K-9 trained police officers and their K-9 dogs beyond which the Arkansas 15th Drug Task Force can provide. It is during such times that it may be prudent and necessary to request assistance from the City of Fort Smith.

II. Requests for the Fort Smith Police Department

A. During natural or man-made disasters, exigent circumstances, joint operations, and training, the City of Fort Smith will provide K-9 assistance to the Arkansas 15th Drug Task Force according to the guidelines as set forth in this Assistance Agreement. Requests for assistance must be made in writing by the Director of the Arkansas 15th Drug Task Force, or by his or her authorized designee. Any request for K-9 assistance under this Agreement will include a statement of the amount and type of assistance requested, and will specify the location to which the assistance is to be dispatched; however, the number of personnel and/or K-9 dogs to be furnished will be determined by the Chief of the Fort Smith Police Department or his/her designee.

B. The Fort Smith Police Department Chief of Police or his/her designee will decide what resources are available to the requesting agency and will authorize the level of response to be provided, as well as the duration of aid to be provided. In the event that an exigent situation should arise within the jurisdiction of the City of Fort Smith that would necessitate such action, the City of Fort Smith reserves the right to refuse to respond to any request for assistance when, in the opinion of the City Administrator of Fort Smith or of its Chief of Police, responding to such a request would jeopardize municipal property or would endanger the lives or property of the citizens of the City of Fort Smith; additionally, the City of Fort Smith reserves the right to recall immediately any or all of its police resources, if, in the opinion of the City Administrator of Fort Smith or of its Chief of Police, that to do otherwise would jeopardize municipal property or would endanger the lives or property of the citizens of the City of Fort Smith.

C. The Arkansas 15th Drug Task Force must sign or have previously signed a K-9 Assistance Agreement with the City of Fort Smith.

III. Supervision and Control of Officers on Loan to the Arkansas 15th Drug Task Force

A. Officers from the Fort Smith Police Department that are temporarily assigned to the Arkansas 15th Drug Task Force under this K-9 Assistance Agreement are subject to the same rules, regulations, and supervisory commands as Arkansas 15th Drug Task Force officers. They will possess the same powers, rights and immunities as Arkansas 15th Drug Task Force officers.

B. Personnel and administrative control, including compensation of Fort Smith officers, will be retained by the City of Fort Smith and the Fort Smith Police Department. Fort Smith police officers will be entitled to worker's compensation and other benefits to which they would be entitled were they functioning within the normal course and scope of the duties with the Fort Smith Police Department.

IV. K-9 Assistance Agreement

A. Pursuant to Act 846 of 1989, codified at A.C.A. §§ 16-81-106 et seq., the City of Fort Smith and the participating governmental entities of the Arkansas 15th Drug Task Force, having employed police officers that are sworn to enforce the laws of this state and their individual jurisdictions, do hereby enter into this K-9 ASSISTANCE AGREEMENT as allowed by Act 846 and their individual policies. This K-9 Assistance Agreement shall be construed to grant to Fort Smith Police Department officers the statewide arrest powers authorized by A.C.A. § 16-81-106(c)(3) while working pursuant to this K-9 Assistance Agreement within the jurisdiction of the requesting agency.

B. Both parties reserve any and all of the immunities provided to them and/or their officers under Arkansas or Federal Law and neither waives it as a consequence of this agreement. This agreement is subject to the limitations of Arkansas law and such agreement is not intended to inure to the benefit of any third party nor should it be interpreted as a basis for municipal liability for which the City of Fort Smith and its officers are otherwise immune under Arkansas law.

C. This K-9 ASSISTANCE AGREEMENT may be reviewed annually. Should any paragraph or part of this AGREEMENT be found unconstitutional or unlawful, the remainder shall remain in full force and effect.

D. This Agreement is in effect from its date of approval by the governing body of the City of Fort Smith and by the Director of the Arkansas 15th Drug Task Force, and will remain in effect until cancellation in writing by one or both parties.

E. Either party may terminate this agreement upon ten (10) days' notice in writing to the other through the Fort Smith Chief of Police or Director of the Arkansas 15th Drug Task Force.

Witness our hands:

_____	_____
Mayor	Director
City of Fort Smith	Arkansas 15th Drug Task Force
Fort Smith, Arkansas	Danville, Arkansas
_____	_____
Date	Date

Attest:

_____
City Clerk

5G

Fort Smith Police Department

Dean Pitts, Interim Chief of Police

INTERDEPARTMENTAL MEMORANDUM

To: **Carl Geffken, City Administrator**

From: **Dean Pitts, Interim Chief of Police**

Subject: **A RESOLUTION AUTHORIZING THE EXECUTION OF A K-9 ASSISTANCE AGREEMENT BETWEEN THE CITY OF FORT SMITH POLICE DEPARTMENT AND THE ARKANSAS 15TH DRUG TASK FORCE, COUNTY OF LOGAN, CITY OF DANVILLE, ARKANSAS.**

Date: **April 27, 2016**

I was contacted by Joe M. Patterson, Director of Arkansas 15th Drug Task Force, regarding use of our Canine Units to assist them with a Search Warrant, issued by Logan County Prosecuting Attorney Tom Tatum II, to be executed on April 26, 2016 on a residence in Booneville, Arkansas. As of that date, Logan County did not have a narcotics K-9 available and requested our assistance with our K-9 units. A one time Memorandum of Understanding was prepared for that specific event.

To ensure we are prepared to assist with any future needs, a K-9 Assistance Agreement to satisfy any and all future needs with the Arkansas 15th Drug Task Force has been prepared.

Please contact me if you have questions or need additional information.

The City of Fort Smith ARKANSAS

MEMORANDUM

TO: Mayor and Board of Directors

FROM: Wendy Mathis, Administrative Assistant

DATE: June 17th, 2016

SUBJECT: CIP Committee (Streets, Bridges, & Drainage)

The terms of Mr. David Armbruster and Mr. William Lamon of the CIP Committee (Streets, Bridges, & Drainage) will expire July 21st, 2016. Mr. Armbruster wishes to be reappointed to this committee and Mr. Lamon does not wish to be reappointed.

The applicant available at this time is:

Nathaniel Deason 9505 Chad Colley Blvd.

Appointments are **by the Board of Directors,** two appointment are needed. The terms will expire July 21st, 2019.

623 Garrison Avenue
P.O. Box 1908
Fort Smith, Arkansas 72902
(479) 785-2801
www.fortsmithar.gov

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CAPITAL IMPROVEMENT PLAN ADVISORY COMMITTEE

The Streets, Bridges, and Associated Drainage Capital Improvement Plan (CIP) Advisory Committee acts in an advisory capacity to the board of directors of the city of Fort Smith and the Engineering Department. The CIP Advisory Committee will review recommendations from the Engineering Department, take and evaluate public comment, suggestions, and recommend a five-year CIP to the Board of Directors. The committee was established June 16, 2015 by Ordinance no. 40-15.

The members of the CIP committee must be registered voters residing in the city of Fort Smith. The committee will consist of seven members appointed by the **Board of Directors.** The committee shall include one resident from each of the four city wards. Upon appointment at the first meeting, the members shall draw lots for one (2 positions) two (2 positions), or three (3 positions) year terms. Thereafter, appointments to fill expired terms on the advisory committee shall be for three year terms. Meetings are as called.

	DATE APPOINTED	TERM EXPIRES
William Lamon Director/UFAS 1123 North 14 Street (01) 739-7142 (h) 788-7180 (w) williamtylerlamon@gmail.com WARD 2	07/21/15	07/21/16
David Armbruster Semi-retired 4000 Country Club (03) 646-1686 (h) 461-1880 (w) davidarmbruster@msn.com WARD 4	07/21/15	07/21/16
Stan Vlademar Service Rep. 604 Lecta Avenue (01) 782-2820 (h) 629-2202 (w) Ves50@aol.com Ward 1	07/21/15	07/21/17

Philip Rosar Retired 7926 Valley Forge Road (03) 452-7881 (h) Phil.rosar@cox.net Ward 4	07/21/15	07/21/17
Aaron St. Amant Project Coordinator/Architecture 2100 Queensbury Way (08) 221-3793 (h) 782-1051 (w) amstamant@att.net Ward 3	07/21/15	07/21/18
Tiffinee Baker Technologist 2111 North 55 Lane (04) 783-4176 (h) 314-6207 Tcb30@att.net Ward 2	07/21/15	07/21/18
Robert Brown Financial Advisor 2701 Glen Flora Way (08) 629-7621 (h) 478-8800 (w) rwbrown@mynewroads.com Ward 3	07/21/15	07/21/18

Ward 4

CITY OF FORT SMITH
Application for City Boards/Commissions/Committees

Note: As an applicant for a City Board, Commission or Committee, your name, address and phone number will be available to the press and the public. You will be contacted before any action is taken on your appointment.

Date: 6/15/16

Name: DAVID ARMBRUSTER

Home Telephone: 479-646-1686

Home Address: 4000 Country Club Ave.

Work Telephone: 479-461-1880

Zip: 72903

Email: davidarmbruster@MSN.COM

Occupation: SEE ATTACHED
(If retired, please indicate former occupation or profession)

Education: BS Degree - BUSINESS ADM.

Professional and/or Community Activities: SEE ATTACHED

Additional Pertinent Information/References: SEE Attached

Are you a registered voter in the City of Fort Smith? Yes ✓ No ____
Have you ever been convicted of a felony, misdemeanor, DWI/DUI or other serious traffic offense?
Yes____ No ✓
If yes, please identify the offense and the approximate date. A "yes" answer will not automatically preclude you from considerat[redacted]
Driver's Licens[redacted] Date of I[redacted]
(This informati[redacted] criminal back ground check of all applicants).

I am interested in serving on the (please check):

( ) Audit Committee
( ) Advertising & Promoting Commission
( ) Airport Commission
( ) Animal Services Advisory Board
( ) Arkansas Fair & Exhibition Facilities Board
( ) Benevolent Fund Board
( ) Building Board of Adjustment and Appeals
( ) Central Business Improvement District
( ) Comprehensive Plan Improvement Committee
( ) Convention Center Commission
( ) Civil Service Commission
(✓) CIP Committee (Streets, Bridges, & Drainage)
( ) Community Development Advisory Comm.
( ) County Equalization Board
( ) Electric Code Board of Appeals
( ) Fire Code Board of Appeals & Adjustments
( ) Historic District Commission
( ) Housing Assistance Board
( ) Library Board d of Trustees
( ) Mechanical Board of Adjustments and Appeals
( ) Oak Cemetery Commission
( ) Outside Agency Review Panel
( ) Parking Authority
( ) Parks & Recreation Commission
( ) Planning Commission
( ) Plumbing Advisory Board
( ) Port Authority
( ) Property Owners Appeals Board
( ) Sebastian County Reg. Solid Waste Mgmt. Board
( ) Sister Cities Committee
( ) Transit Advisory Commission
( ) Residential Housing Facilities Board

Please return this form to Wendy Mathis, P.O. Box 1908, FSM, AR 72902
wmathis@fortsmithar.gov

DAVID ARMBRUSTER, 4000 COUNTRY CLUB AVE, FORT SMITH, AR 72903

SUPPLEMENT TO APPLICATION FOR APPOINTMENT TO CITY COMMITTEE

Occupation: Semi-retired. Currently actively manage small number of family owned real estate rentals. Former occupations include 30 years in progressive senior officer positions in the savings and loan and banking industry. My last active position was asset manager with Federal Savings Bank and ended in early 1991. My experience in these industries was heavily weighted on the lending side and included all types of residential and commercial properties. These loans including land and acquisition loans involving sub-division infrastructure improvements for water, sewer and streets. My work included project feasibility, financial analysis and disbursement funding approval. Former employers include United Savings Association of Fort Smith, First Savings of Clarksville, AR, First Federal/First America Saving Bank of Fort Smith and Federal Savings Bank of Rogers Arkansas. During this time and up until the mid 90's I served as a director or advisory director of these financial institutions and others including First Commercial Bank of Little Rock and Regions Bank of Fort Smith. In 1991 I formed Armbruster Real Estate Appraisal Service and was an active certified residential appraiser until 2007 at which time I sold the business.

Professional and/or Community Activities: Professional activities are outlined above. Community activities include prior service as committee or board member of Fort Smith Planning Commission, United Way Committee of 21, Sparks Hospital Advisory Board, Fort Smith Area Community Foundation, Little Rock Branch of The Federal Reserve System, Past President of Rotary Club of Fort Smith with over 40 years membership.

Additional Pertinent Information/References: I have been a resident of Fort Smith for over 40 years and my work with local financial institutions and later in the appraisal business allows me to be well informed of the city streets system. In July of this year I will have served on this committee for one year. This has allowed me to be informed of the challenges facing our city regarding the management and expansion of the street system and some of the problems related to drainage. I have been an active participant in committee discussions and have studied the issues outside of the meetings. If reappointed I will continue to do so. In any event, and however accomplished, I think it is in the best interest of the citizens of Fort Smith to establish a strategy of giving priority to maintaining the existing street system by developing an effective street preservation plan, reprioritize funding allocations toward the existing streets rather than expanding the street system and or major projects. This said, I will be respectful of a decision to appoint someone else to the position and due to my age will not be available to serve a third term. References: Rick Haggard - Sr. Officer - First National Bank, David Cravens - Sr. Officer - Regions Bank. Others can be supplied on request.

Ward 4

CITY OF FORT SMITH
Application for City Boards/Commissions/Committees

Note: As an applicant for a City Board, Commission or Committee, your name, address and phone number will be available to the press and the public. You will be contacted before any action is taken on your appointment.

Date: 7.2.2015

Name: NATHANIEL DEASON

Home Telephone: 479.200.2962

Home Address: 9505 CHAD COLLEY BLVD. APT. 1211

Work Telephone: 479.782.1051

Zip: 72916

Email: ndeason@mahgarch.com

Occupation: ARCHITECT
(If retired, please indicate former occupation or profession)

Education: BACHELORS OF ARCHITECTURE FROM DRURY UNIVERSITY

Professional and/or Community Activities: AIAA, CHURCH VOLUNTEER

Additional Pertinent Information/References:

Are you a registered voter in the City of Fort Smith? Yes X No ____
Have you ever been convicted of a felony, misdemeanor, DWI/DUI or other serious traffic offense?
Yes____ NO X
If yes, please identify the offense and the approximate date. A "yes" answer will not automatically preclude you from consideration.
Drivers Licen: 0000000000 Date of B
information wi al back ground check of all applicants).

I am interested in serving on the (please check):

( ) Audit Committee
( ) Advertising & Promoting Commission
( ) Airport Commission
( ) Animal Services Advisory Board
( ) Arkansas Fair & Exhibition Facilities Bd
( ) Benevolent Fund Board
( ) Bldg. Bd. Of Adjustment and Appeals
(X) Central Business Improvement District
(X) Comprehensive Plan Imp. Committee
( ) Convention Center Commission
( ) Civil Service Commission
(X) CIP Committee (Streets, Bridges, & Drainage)
(X) Community Development Advisory Com.
( ) County Equalization Board
( ) Electric Code Board of Appeals
( ) Fire Code Board of Appeals & Adjustments
(X) Historic District Commission
( ) Housing Assistance Bd.
( ) Library Bd of Trustees
( ) Mechanical Bd of Adjustments and Appeals
( ) Oak Cemetery Commission
( ) Outside Agency Review Panel
( ) Parking Authority
(X) Parks & Recreation Commission
(X) Planning Commission
( ) Plumbing Advisory Board
( ) Port Authority
( ) Property Owners Appeals Board
( ) Sebastian County Reg. Solid Waste Mgmt. Bd.
( ) Sister Cities Committee
( ) Transit Advisory Commission
(X) Residential Housing Facilities Board

Please return this form to Wendy Mathis, P.O. Box 1908, FSM, AR 72902
wmathis@fortsmithar.gov

JACOB DEASON

email njdeason@gmail.com
phone (479)-200-2962
location fort smith, arkansas 72916

EDUCATION :

2007 - 2012
DRURY UNIVERSITY / SPRINGFIELD.MISSOURI
Major(s): Bachelors of Architecture
Minor(s): Art History, Design Arts, Global Studies

EXPERIENCE :

4.2013 - PRESENT
MAHG ARCHITECTURE / FORT SMITH.ARKANSAS
Architectural Designer
A focus on construction documents, schematic design, and presentation documents utilizing AutoDesk Revit.

5.2012 - 4.2013
HARRISON FRENCH AND ASSOCIATES / BENTONVILLE.ARKANSAS
Project Coordinator (6 months) -
Managed the production and coordination of construction documents for 7-Eleven convenience stores in the Northeast Division (Maryland, Washington DC, Virginia, etc.)

Proto Development (5 months)-
Managed the architectural discipline drawings in the prototypical construction document set for 7-Eleven convenience stores. Included DI/CI exercises as well as drafting and the instruction of production in application methods.

5.2012 - PRESENT
GRAPHICS-SCHMAFIKS DESIGN SOLUTIONS / ANYWHERE
Freelance Graphic Designer
Moonlighted with various image and graphic projects.

5.2008 - 8.2010 (summers)
MANTEL TETER ARCHITECTS / KANSAS CITY.MISSOURI
Intern Architect
Assisted partner architects in developing, documenting and archiving production drawings and 3d models.
Attended OEA meetings, and catalogued recently completed projects.

1.2011 - 5.2012
DRURY UNIVERSITY / SPRINGFIELD.MISSOURI
CAD Lab Operator
Helped run the I/O lab in the Drury Architecture facility. This entailed technical output jobs for the students and faculty.

SKILLS :

ANALOG SKILLS /
Hand drafting, illustration, sketching, physical models, etc.

SOFTWARE PROFICIENCIES /
Adobe Creative/Design Suites (2+) / Open Source Equivalents:
Illustrator/Inkscape, PhotoShop/GIMPshop, InDesign/Scribus

3d/2d Drafting:
AutoDesk Revit Architecture (with Vasari), AutoDesk Revit Structure, AutoDesk Revit MEP, AutoDesk AutoCAD, AutoDesk 3dsMax Design, Google SketchUp (with Kerkythea and/or Podium), Blender, etc.

LANGUAGE & SPECIAL SKILLS /
Some French; digital and analog fabrication, the operation of plotters, networks, 3d prototyping apparatus, laser cutting, CNC router and woodshop equipment; graphic design, web design, corporate identity development, product design, photography

HONORS & AWARDS :

2007 - 2012
DEAN'S LIST
Drury University

2009 - 2012
LIBRARIUM AWARD NOMINATIONS (5)
Drury University - Award for design excellence in the given year

MEMBER OF TAU SIGMA DELTA HONOR SOCIETY
Drury University Chapter

FOUNDERS AWARD FOR DESIGN EXCELLENCE, 2012
Graduate Award, Drury University

EXPERIENCE ABROAD :

2007 - 2012
Thailand, Cambodia, Greece, Germany, France, Turkey, Egypt

The City of Fort Smith ARKANSAS

MEMORANDUM

TO: Mayor and Board of Directors

FROM: Wendy Mathis, Administrative Assistant

DATE: June 16th, 2016

SUBJECT: Historic District Commission

The term of Mr. David Kerr of the Historic District Commission will expire July 31st, 2016. Mr. Kerr wishes to be reappointed to this commission.

There are no other applicants at this time.

Appointments are **by the Mayor confirmed by the Board of Directors,** one appointment is needed. The term will expire July 31st, 2019.

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P.O. Box 1908
Fort Smith, Arkansas 72902
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HISTORIC DISTRICT COMMISSION

The commission is authorized to make an investigation and report on the historic significance of the buildings, structures, features, sites or surroundings included in any proposed historic district. The commission is also authorized to recommend an area or areas to be included in a historic district or districts and from time to time recommend amendments to established districts or additional districts.

Fort Smith has been designated a Certified Local Government (CLG) by the United States Department of Interior. One of the benefits of being a CLG is to be eligible for various grant funds each year. CLG's are required to attempt to appoint preservation related professionals to their Historic District Commissions, to extent available in the community.

The commission has five members, who are electors of the city, appointed by the ***Mayor*** subject to confirmation by the Board of Directors and each serves alternate three year terms.

Members shall be electors of the city and hold no salaried or municipal office. Regular meetings are the first Thursday of each month at 6:00 p.m. at the Darby Community Center. The study sessions are held the last Thursday of each month at 5:30 p.m., at the Darby Community Center, 220 North 7 Street.

	DATE APPOINTED	TERM EXPIRES
David Kerr Retired 523 North 5 Street (01) 783-6384 (h) Dhkerr720@yahoo.com	06/18/13	07/31/16
Graham Sharum Architect 715 North 21 Street (01) 478-9368 (h) 783-2480 (w) graham@childersarchitect.com	08/20/02	07/31/17
Charles Lane Manager 1219 Elizabeth Lane (03) 430-0711 (h) 471-6680 (w) Chad.lane@usa-truck.com	11/21/12	07/31/17

Dianne Morrison 901 South 26 Street (01) 501-318-4446 (h) 785-2651 (w) dmorrison@wapdd.org	04/15/14	07/31/18
Cheryl Boswell VP Ron Calhoun & Assoc. 2717 Roxbury Lane (08) 651-3658 (h) 452-1206 (w) Cboswell0817@yahoo.com	07/21/15	07/31/18

CITY OF FORT SMITH
Application for City Boards/Commissions/Committees

Note: As an applicant for a City Board, Commission or Committee, your name, address and phone number will be available to the press and the public. You will be contacted before any action is taken on your appointment.

Date: 5-14-16

Name: DAVID KERR

Home Telephone: 479-221-6294

Home Address: 523 N. 5TH ST.

Work Telephone: —

Zip: 72901

Email: DHKERR720@YAHOO.COM

Occupation: RETIRED-HIRAM WALKER & SONS
(If retired, please indicate former occupation or profession)

Education: HIGH SCHOOL, SOME JR. COLLEGE

Professional and/or Community Activities: FORT SMITH HERITAGE FOUNDATION, FORT SMITH TROLLEY MUSEUM, FORT SMITH MUSEUM OF HISTORY.

Additional Pertinent Information/References: COLONIAL WILLIAMSBURG FOUNDATION, NATIONAL TRUST HISTORIC PRESERVATION, SMITHSONIAN, HISTORIC PRESERVATION ALLIANCE OF ARKANSAS.

Are you a registered voter in the City of Fort Smith? Yes X No ___

Have you ever been convicted of a felony, misdemeanor. DWI/DUI or other serious traffic offense?

Yes___ No X

If yes, please identify the offense and the approximate date. A "yes" answer will not automatically preclude you from considerati

Driver's License Date of Bi

(This informatio iminal back ground check of all ap

I am interested in serving on the (please check):

( ) Audit Committee
( ) Advertising & Promoting Commission
( ) Airport Commission
( ) Animal Services Advisory Board
( ) Arkansas Fair & Exhibition Facilities Board
( ) Benevolent Fund Board
( ) Building Board of Adjustment and Appeals
( ) Central Business Improvement District
( ) Comprehensive Plan Improvement Committee
( ) Convention Center Commission
( ) Civil Service Commission
( ) CIP Committee (Streets, Bridges, & Drainage)
( ) Community Development Advisory Comm.
( ) County Equalization Board
( ) Electric Code Board of Appeals
( ) Fire Code Board of Appeals & Adjustments

(X) Historic District Commission
( ) Housing Assistance Board
( ) Library Board d of Trustees
( ) Mechanical Board of Adjustments and Appeals
( ) Oak Cemetery Commission
( ) Outside Agency Review Panel
( ) Parking Authority
( ) Parks & Recreation Commission
( ) Planning Commission
( ) Plumbing Advisory Board
( ) Port Authority
( ) Property Owners Appeals Board
( ) Sebastian County Reg. Solid Waste Mgmt. Board
( ) Sister Cities Committee
( ) Transit Advisory Commission
( ) Residential Housing Facilities Board

Please return this form to Wendy Mathis, P.O. Box 1908, FSM, AR 72902
wmathis@fortsmithar.gov

The City of Fort Smith ARKANSAS

MEMORANDUM

TO: Mayor and Board of Directors

FROM: Wendy Mathis, Administrative Assistant

DATE: June 15th, 2016

SUBJECT: Port Authority

The term of Mr. Eddie Norman of the Port Authority will expire July 31st, 2016. Mr. Norman wishes to be reappointed to this board.

There are no other applicants at this time.

Appointments are **by the Mayor confirmed by the Board of Directors,** one appointment is needed. The term will expire July 31st, 2021.

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PORT AUTHORITY

The Port Authority consists of five qualified electors of the city, appointed by the ***Mayor*** and each serves alternate five year terms. The authority meets on call.

	DATE APPOINTED	TERM EXPIRES
Eddie Norman Sales 3415 South 29 Circle (01) 646-9602 (h) 646-7331 (w) Eddie.norman@ryerson.com	08/21/01	07/31/16
Jeff Taake Transportation Consultant 2932 South Cliff Drive (01) 782-0323 (w) 646-2718 jtaake@arkindtraffic.com	06/19/12	07/31/17
Dustin Collyge 2323 South 26 Street (01) 790-0696 (h) 800-688-0616 (w) dcollyge@maverickusa.com	02/19/13	07/31/18
Phillip W. Doss EVP/Commercial Lending 2307 Camelot Drive (03) 739-8782 (h) 452-0709 (w) pdoss@summittankdirect.com	07/15/14	07/31/19
Larry J. Combs 3016 Royal Scots Way (08) 648-3747 (h) 788-6343 (w) Larry.combs@apac.com	06/21/11	07/31/20
Marty Shell Five Rivers P.O. Box 5606 (Van Buren) 629-4306		

CITY OF FORT SMITH
Application for City Boards/Commissions/Committees

Note: As an applicant for a City Board, Commission or Committee, your name, address and phone number will be available to the press and the public. You will be contacted before any action is taken on your appointment.

Date: 5-10-16

Name: Eddie Norman

Home Telephone: NA

Home Address: 3415 South 29th Circle

Work Telephone: 479-651-7980

Zip: 72901

Email: Eddie.Norman@Ryerson.com

Occupation: Sales

(If retired, please indicate former occupation or profession)

Education: Masters

Professional and/or Community Activities: Volunteer - Southside Booster Club + FS Church Baseball League

Additional Pertinent Information/References: Served the port authority for 15 years

Are you a registered voter in the City of Fort Smith? Yes ✓ No ____

Have you ever been convicted of a felony, misdemeanor, DWI/DUI or other serious traffic offense?

Yes____ No ✓

If yes, please identify the offense and the approximate date. A "yes" answer will not automatically preclude you from consideratic

Driver's License Date of Birth

(This informatior riminal back ground check of all applic

I am interested in serving on the (please check):

( ) Audit Committee
( ) Advertising & Promoting Commission
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( ) Animal Services Advisory Board
( ) Arkansas Fair & Exhibition Facilities Board
( ) Benevolent Fund Board
( ) Building Board of Adjustment and Appeals
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( ) Convention Center Commission
( ) Civil Service Commission
( ) CIP Committee (Streets, Bridges, & Drainage)
( ) Community Development Advisory Comm.
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( ) Mechanical Board of Adjustments and Appeals
( ) Oak Cemetery Commission
( ) Outside Agency Review Panel
( ) Parking Authority
( ) Parks & Recreation Commission
( ) Planning Commission
( ) Plumbing Advisory Board
(✓) Port Authority
( ) Property Owners Appeals Board
( ) Sebastian County Reg. Solid Waste Mgmt. Board
( ) Sister Cities Committee
( ) Transit Advisory Commission
( ) Residential Housing Facilities Board

Please return this form to Wendy Mathis, P.O. Box 1908, FSM, AR 72902
wmathis@fortsmithar.gov

The City of Fort Smith ARKANSAS

MEMORANDUM

TO: Mayor and Board of Directors

FROM: Wendy Mathis, Administrative Assistant

DATE: June 16th, 2016

SUBJECT: Transit Advisory Commission

The term of Mr. Charles Poole of the Transit Advisory Commission will expire July 15th, 2016. Mr. Poole wishes to be reappointed to this commission.

There are no other applicants at this time.

Appointments are **by the Mayor confirmed by the Board of Directors,** one appointment is needed. The term will expire July 15th, 2019.

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P.O. Box 1908
Fort Smith, Arkansas 72902
(479) 785-2801
www.fortsmithar.gov

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TRANSIT ADVISORY COMMISSION

The Transit Advisory Commission is responsible for maintaining and improving public transit in Fort Smith and to direct efforts regarding marketing/advertising, shelters, special projects, bus zones, stops and routes as well as other related issues.

The commission was established April 7, 1998. The Transit Advisory Commission consists of five members appointed by the **Mayor, confirmed by the Board of Directors** and each serves three year terms. Meetings are quarterly at 3:00 p.m. in the Transit Department first floor at 6821 Jenny Lind Road.

	DATE APPOINTED	TERM EXPIRES
Guadalupe Contreras 2008 South 6 Street (01) 222-6671 (h) 452-7500 (w)	02/17/15	07/15/16
Charles Poole 8503 Ashberry Court (08) 478-6883 (h) cpoolec@cox.net	07/20/10	07/15/16
Leo Good Retired 5014 North T Street (04) 782-8583 (h) 420-0023 (c)	06/16/15	07/15/17
Dustin Perceful 4615 South R Street (03) 651-0865 (h) 471-3482 (w) ke5sxm@gmail.com	05/15/12	06/15/18
Dr. Kathleen Cates Executive Director 500 Saint Karr Way (16) 479-629-4113 (h) kathleen@fscic.org	06/16/15	06/15/18

CITY OF FORT SMITH
Application for City Boards/Commissions/Committees

Note: As an applicant for a City Board, Commission or Committee, your name, address and phone number will be available to the press and the public. You will be contacted before any action is taken on your appointment.

Date: 31 May 2016

Name: Charles A. Poole

Home Telephone: 479-478-6883

Home Address: 8503 Ashberry Court

Work Telephone: _____

Zip: 72908-8193

Email: CPoolec@Cox.Net

Occupation: Golf Course Contractor
(If retired, please indicate former occupation or profession)

Education: 12yr +

Professional and/or Community Activities: Existing member Transit Advisory Commission

Additional Pertinent Information/References: _____

Are you a registered voter in the City of Fort Smith? Yes X No ____
Have you ever been convicted of a felony, misdemeanor, DWI/DUI or other serious traffic offense?
Yes____ No X
If yes, please identify the offense and the approximate date. A "yes" answer will not automatically preclude you from consideration.
Driver's License Ark [redacted] Date of Birth [redacted]
(This information will be use to conduct a criminal back ground check of all applica

I am interested in serving on the (please check):

( ) Audit Committee
( ) Advertising & Promoting Commission
( ) Airport Commission
( ) Animal Services Advisory Board
( ) Arkansas Fair & Exhibition Facilities Board
( ) Benevolent Fund Board
( ) Building Board of Adjustment and Appeals
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( ) Comprehensive Plan Improvement Committee
( ) Convention Center Commission
( ) Civil Service Commission
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( ) Historic District Commission
( ) Housing Assistance Board
( ) Library Board d of Trustees
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( ) Planning Commission
( ) Plumbing Advisory Board
( ) Port Authority
( ) Property Owners Appeals Board
( ) Sebastian County Reg. Solid Waste Mgmt. Board
( ) Sister Cities Committee
(X) Transit Advisory Commission
( ) Residential Housing Facilities Board

Please return this form to Wendy Mathis, P.O. Box 1908, FSM, AR 72902
wmathis@fortsmithar.gov

The City of Fort Smith ARKANSAS

June 14, 2016

TO: Members of the Board of Directors
Members of the Parks and Recreation Board

RE: Appointment:

The terms of Mr. Billy Bob Williams and Mr. Bryan Merry will expire August 31st, 2016 on the Parks and Recreation Board. In accordance with Ordinance No. 2926 applications for these prospective vacancies are now being received. Applicants must be residents and registered voters in the City of Fort Smith.

Please submit applications to the city administrator's office no later than the close of business on July 12th, 2016. A list will be compiled for review by the Board of Directors. Applications are available on the City of Fort Smith website. Go to www.fortsmithar.gov and click on boards and commissions.

Sincerely,

Carl Geffken
City Administrator

623 Garrison Avenue
P.O. Box 1908
Fort Smith, Arkansas 72902
(479) 785-2801
www.fortsmithar.gov

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Mayor – Sandy Sanders

City Administrator – Carl Geffken

City Clerk – Sherri Gard

Board of Directors
Ward 1 – Keith Lau
Ward 2 – Andre' Good
Ward 3 – Mike Lorenz
Ward 4 – George Catsavis
At Large Position 5 – Tracy Pennartz
At Large Position 6 – Kevin Settle
At Large Position 7 – Don Hutchings

AGENDA ~ SUMMARY

Fort Smith Board of Directors
REGULAR MEETING
June 21, 2016 ~ 6:00 p.m.
Fort Smith Public Schools Service Center
3205 Jenny Lind Road

THIS MEETING IS BEING TELECAST LIVE ON THE GOVERNMENT ACCESS CHANNEL 214 AND ONLINE AT http://www.ustream.tv/channel/city-of-fort-smith-board-of-directors-meetings

INVOCATION & PLEDGE OF ALLEGIANCE
Pastor Kevin Johnson, Community Church of Chaffee Crossing

ROLL CALL
- All present
- Mayor Sandy Sanders presiding

PRESENTATION BY MEMBERS OF THE BOARD OF DIRECTORS OF ANY ITEMS OF BUSINESS NOT ALREADY ON THE AGENDA FOR THIS MEETING
(Section 2-37 of Ordinance No. 24-10)
Information available by viewing rebroadcast of the meeting on the City Access Channel 214, the City website or http://www.ustream.tv/channel/city-of-fort-smith-board-ofdirectors-meetings

APPROVE MINUTES OF THE JUNE 7, 2016 REGULAR MEETING
APPROVED as written

ITEMS OF BUSINESS:

1. Ordinance amending the Fort Smith Code Section 27-327-6 to provide for outdoor mobile food vending for extended hours of operation in city marked locations in public street right-of-way *(mobile food vending)* ♦
APPROVED 7 in favor, 0 opposed / Ordinance No. 37-16

2. Resolution authorizing the Mayor to execute an agreement and Authorization No. 1 with Hawkins Weir Engineers, Inc. for engineering services for the Sub-Basin P007 Capacity Improvements Project *($200,340.00 / Utility Department / Budgeted – 2015 Revenue Bonds)* ♦ ●
APPROVED 7 in favor, 0 opposed / Resolution No. R-89-16

3. Resolution authorizing the Mayor to execute an agreement for engineering services with Mickle Wagner Coleman, Inc. for 2015 Sanitary Sewer Assessment Remedial Measures, Phase B, and to execute Authorization No. 1 (Sub-Basin S003) and Authorization No. 2 (Sub-Basin S004) *($412,624.00 / Utility Department / Budgeted – 2015 Revenue Bonds)* ♦ ●
APPROVED 7 in favor, 0 opposed / Resolution No. R-90-16

4. Resolution authorizing Change Order No. 2 with BRB Contractors, Inc. for the Mill Creek Pump Station and Equalization Tank *($20,298.56 / Utility Department / Budgeted – 2014 Sales and Use Tax Bonds)* ♦ ●
APPROVED 7 in favor, 0 opposed / Resolution No. R-91-16

5. Consent Agenda

   A. Resolution accepting completion of and authorizing final payment to Ace Surfaces North America, Inc. for the construction of the Creekmore Park and Tilles Park Tennis Court Resurfacing *($28,956.54 / Parks Department / Budgeted – 1/8% Sales and Use Tax)*
   APPROVED 7 in favor, 0 opposed / Resolution No. R-92-16

   B. Resolution authorizing the Mayor to make application to the Arkansas Department of Parks and Tourism for grant funding assistance
   APPROVED 7 in favor, 0 opposed / Resolution No. R-93-16

   C. Resolution authorizing execution of agreement between City of Fort Smith, Arkansas and Raggio Excavating, Inc. ratifying subcontract agreement of December 17, 2014 ("Subcontract") and authorizing Change Order No. 1 to the subcontract *($35,230.00 / Parks Department / Budgeted – 1/8% Sales and Use Tax)*
   APPROVED 7 in favor, 0 opposed / Resolution No. R-94-16

   D. Resolution authorizing execution of agreement between City of Fort Smith, Arkansas and Frank Sharum Landscape Design, Inc. ratifying subcontract agreement of November 4, 2015 ("Subcontract") and authorizing Change Order No. 1 and Change Order No. 2 to the subcontract *($115,052.69 / Parks Department / Budgeted – 1/8% Sales and Use Tax)*
   APPROVED 7 in favor, 0 opposed / Resolution No. R-95-16

   E. Resolution renaming Greg Smith Riverwalk the Greg Smith River Trail
   APPROVED 7 in favor, 0 opposed / Resolution No. R-96-16

   F. Resolution authorizing the execution of a memorandum of understanding between the City of Fort Smith, Arkansas, and Sebastian County, Arkansas, regarding the 2016 Edward Byrne Memorial Justice Assistance Grant (JAG) Program
   APPROVED 7 in favor, 0 opposed / Resolution No. R-97-16

G. Resolution authorizing the execution of a K-9 assistance agreement between the City of Fort Smith Police Department and the Arkansas 15th Drug Task Force, County of Logan, City of Danville, Arkansas
APPROVED 7 in favor, 0 opposed / Resolution No. R-98-16

OFFICIALS FORUM ~ presentation of information requiring no official action
(Section 2-36 of Ordinance No. 24-10)

- Mayor
- Directors
- City Administrator

Information available by viewing rebroadcast of the meeting on the City Access Channel 214, the City website or http://www.ustream.tv/channel/city-of-fort-smith-board-ofdirectors-meetings

EXECUTIVE SESSION (Approximately 6:23 p.m.)

Appointment:

CAPITAL IMPROVEMENT PLAN ADVISORY COMMITTEE
David Armbruster (reappointment)
Nathaniel Deason
Terms expire July 21, 2019

HISTORIC DISTRICT COMMISSION
David Kerr (reappointment)
Term expires July 31, 2019

PORT AUTHORITY
Eddie Norman (reappointment)
Term expires July 31, 2021

TRANSIT ADVISORY COMMISSION
Charles Poole (reappointment)
Term expires July 15, 2019

ADJOURN
6:34 p.m.

MINUTES OF THE BOARD OF DIRECTORS REGULAR MEETING

TUESDAY ~ JUNE 21, 2016 ~ 6:00 P.M.

FORT SMITH PUBLIC SCHOOLS SERVICE CENTER

The meeting was called to order by Mayor Sandy Sanders, presiding. Invocation was given by Reverend Kevin Johnson of Community Church of Chaffee Crossing, followed by the Pledge of Allegiance.

On roll call, the following members of the Board were present: Directors Keith Lau, Andre' Good, Mike Lorenz, George Catsavis, Kevin Settle, Tracy Pennartz and Don Hutchings. The Mayor declared a quorum present.

Mayor Sanders inquired if any Board member had any item of business to present that was not already on the agenda. There was none presented.

The minutes of the June 7, 2016 regular meeting was presented for approval. Good, seconded by Settle, moved approval of the minutes as written. The members all voting aye, the Mayor declared the motion carried.

Mayor Sanders recognized Nathan Fuhrman and Zane Watson, members of Boy Scout Troop 3, whom were in attendance to earn their Communications and Citizenship in the Community Badges.

Item No. 1 was an ordinance amending the Fort Smith Code Section 27-327-6 to provide for outdoor mobile food vending for extended hours of operation in city marked locations in public street right-of-way *(mobile food vending)* ♦ *Future Fort Smith item*

Director of Development Services Wally Bailey briefed the Board on the item advising the proposed amendments are the result of Board discussion prior to approval of Ordinance No. 35-16 at the June 7, 2016 regular meeting, as well as communication with

potential food vendors. Upon approval, the proposed amendments will accomplish the following:

1. Increase the number of parallel parking spaces (essentially from two (2) spaces to six (6) spaces).

2. Allow either a food truck or a concession trailer (self-contained) to operate from any of the reserved spaces.

3. Deletion of the revocation provision. This amendment is proposed due to the requirement that vendors must utilize the reserved space at least three (3) hours on two (2) consecutive days. Some vendors expressed concern their permit could be revoked if they were unable to utilize the space due to sickness, mechanical problems, or vacations.

Pennartz, seconded by Lorenz, moved adoption of the ordinance with suspension of the rule to allow the three (3) full readings of the ordinance to be by caption and for the readings to occur on the same date. The City Clerk read the ordinance for its readings.

Prior to the vote, Director Catsavis inquired about the City providing utilities, i.e. water or electric, at the subject location.

Mr. Bailey clarified the parking spaces are located in the street right-of-way where permanent utility poles or water spickets are not permitted. If the Board prefers the area to serve as a food court, such would require closure of the street, which could potentially create issues with neighboring businesses.

Director Lorenz conveyed much appreciation to the Planning Department for addressing Board concerns, as well as the Street Department for their expeditious response in striping the area for the project.

Director Pennartz conveyed her long-term vision for the area is to model such after Food Truck Park in Metro Square in Conway, AR; therefore, she requested the Planning Department to review the details of the aforementioned development.

Director Hutchings inquired if the City has received feedback from any of the downtown brick and mortar establishments whereby Mr. Bailey responded, *"no."*

Mayor Sanders advised the first lottery drawing for the spaces took place today in the Planning Department conference room with only one (1) vendor present.

The motion remaining on the floor and the members all voting affirmatively, the Mayor declared the motion carried. Hutchings, seconded by Settle, moved adoption of Section 5 the emergency clause. The members all voting affirmatively, the Mayor declared the motion carried and the ordinance and emergency clause were adopted and given Ordinance No. 37-16.

Items No. 2 & 3 were presented collectively, which are as follows:

2. Resolution authorizing the Mayor to execute an agreement and Authorization No. 1 with Hawkins Weir Engineers, Inc. for engineering services for the Sub-Basin P007 Capacity Improvements Project *($200,340.00 / Utility Department / Budgeted – 2015 Revenue Bonds)* ♦ *Future Fort Smith item* • *Consent Decree item*

3. Resolution authorizing the Mayor to execute an agreement for engineering services with Mickle Wagner Coleman, Inc. for 2015 Sanitary Sewer Assessment Remedial Measures, Phase B, and to execute Authorization No. 1 (Sub-Basin S003) and Authorization No. 2 (Sub-Basin S004) *($412,624.00 / Utility Department / Budgeted – 2015 Revenue Bonds)* ♦ *Future Fort Smith item* • *Consent Decree item*

Interim Utility Director Bob Roddy briefed the Board on the above items. He advised there are essentially three (3) steps to comply with the Consent Decree requirements, which are as follows:

1. Identify the defects with the sewer assessment.

2. Assign engineer to design what is necessary to correct the defect.

3. Hire a contractor to address the defect.

The City is required to improve fifty (50) miles of the wastewater collection system each year. The subject items are the last two (2) agreements required to complete the assignment of engineering services associated with Step 2 noted above. In the near future, several construction contracts will be presented to the Board for consideration, which will initiate the above noted Step 3 to accomplish the aforementioned annually required improvements. The costs associated with the subject agreements have been compared to other similar projects and staff maintains no reservations with the proposed amounts.

Settle, seconded by Hutchings, moved adoption of Item No. 2. There being no Director wishing to comment and the members all voting affirmatively, the Mayor declared the motion carried and the resolution was adopted and given Resolution No. R-89-16.

Pennartz, seconded by Lorenz, moved adoption of Item No. 3. There being no Director wishing to comment and the members all voting affirmatively, the Mayor declared the motion carried and the resolution was adopted and given Resolution No. R-90-16.

Item No. 4 was a resolution authorizing Change Order No. 2 with BRB Contractors, Inc. for the Mill Creek Pump Station and Equalization Tank *($20,298.56 / Utility Department / Budgeted – 2014 Sales and Use Tax Bonds)* ♦ *Future Fort Smith item* • *Consent Decree item*

Mr. Roddy briefed the Board on the item advising the item authorizes Change Order No. 2, which consists of several credit and debit adjustments resulting in $20,298.56 for additional work and the addition of sixty-six (66) days to the contract time.

Good, seconded by Settle, moved adoption of the resolution. There being no Director wishing to comment and the members all voting affirmatively, the Mayor declared the motion carried and the resolution was adopted and given Resolution No. R-91-16.

The Consent Agenda (Item No. 5) was introduced for consideration, the items being as follows:

A. Resolution accepting completion of and authorizing final payment to Ace Surfaces North America, Inc. for the construction of the Creekmore Park and Tilles Park Tennis Court Resurfacing *($28,956.54 / Parks Department / Budgeted – 1/8% Sales and Use Tax)*

B. Resolution authorizing the Mayor to make application to the Arkansas Department of Parks and Tourism for grant funding assistance

C. Resolution authorizing execution of agreement between City of Fort Smith, Arkansas and Raggio Excavating, Inc. ratifying subcontract agreement of December 17, 2014 ("Subcontract") and authorizing Change Order No. 1 to the subcontract *($35,230.00 / Parks Department / Budgeted – 1/8% Sales and Use Tax)*

D. Resolution authorizing execution of agreement between City of Fort Smith, Arkansas and Frank Sharum Landscape Design, Inc. ratifying subcontract agreement of November 4, 2015 ("Subcontract") and authorizing Change Order No. 1 and Change Order No. 2 to the subcontract *($115,052.69 / Parks Department / Budgeted – 1/8% Sales and Use Tax)*

E. Resolution renaming Greg Smith Riverwalk the Greg Smith River Trail

F. Resolution authorizing the execution of a memorandum of understanding between the City of Fort Smith, Arkansas, and Sebastian County, Arkansas, regarding the 2016 Edward Byrne Memorial Justice Assistance Grant (JAG) Program

G. Resolution authorizing the execution of a K-9 assistance agreement between the City of Fort Smith Police Department and the Arkansas 15th Drug Task Force, County of Logan, City of Danville, Arkansas

Hutchings, seconded by Settle, moved adoption of all consent agenda items. There being no Director wishing to comment and the members all voting affirmatively, the Mayor declared the motion carried and the resolutions were adopted and numbered Resolution No. R-92-16 through R-98-16, respectively.

Mayor Sanders opened the Officials Forum with the following comments offered:

- Mayor Sanders

  Re: 1. Reminded all of the Riverfront Blues Festival, which is set for Friday and Saturday, June 24-25 and encouraged all to attend.

  2. Reminded all of the Mayors 4th of July Celebration scheduled for Monday, July 4th. He further expressed much gratitude to multiple City departments and organizations that have worked to ensure the event is a great success.

- Administrator Carl Geffken

  Re: 1. Noted the currently vacant positions of Director of Utilities, Director of Human Resources and Police Chief will be posted soon and interviews for Fire Chief will begin Thursday, June 23rd.

The Board entered into executive session at approximately 6:23 p.m. and after reconvening, the Mayor announced the following appointment nominations:

CAPITAL IMPROVEMENT PLAN ADVISORY COMMITTEE
David Armbruster (reappointment)
Nathaniel Deason
Terms expire July 21, 2019

HISTORIC DISTRICT COMMISSION
David Kerr (reappointment)
Term expires July 31, 2019

PORT AUTHORITY
Eddie Norman (reappointment)
Term expires July 31, 2021

TRANSIT ADVISORY COMMISSION
Charles Poole (reappointment)
Term expires July 15, 2019

Hutchings, seconded by Settle, moved acceptance of the above named nominations. The members all voting aye, the Mayor declared the motion carried.

There being no further business to come before the Board, Pennartz moved that the meeting adjourn. The motion was seconded by Settle and the members all voting aye, the Mayor declared the motion carried and the meeting stood adjourned at 6:34 p.m.

APPROVED

MAYOR

ATTEST

CITY CLERK