



Mayor – Sandy Sanders

City Administrator – Ray Gosack

City Clerk – Sherri Gard

**Board of Directors**

Ward 1 – Keith D. Lau

Ward 2 – Andre' Good

Ward 3 – Mike Lorenz

Ward 4 – George Catsavis

At Large Position 5 – Pam Weber

At Large Position 6 – Kevin Settle

At Large Position 7 – Philip H. Merry Jr.

**AGENDA**  
**Fort Smith Board of Directors**  
**STUDY SESSION**  
**November 10, 2014 ~ 12:00 Noon**  
**Fort Smith Public Library Community Room**  
**3201 Rogers Avenue**

**CALL TO ORDER**

1. Review 2015 funding recommendations of the Outside Agency Review Panel
2. Discuss regularly scheduled meetings of the Board of Directors for 2015
3. Presentation by Mr. Dennis Snow regarding Steel Horse Rally in Fort Smith  
~ *Lau/Lorenz placed on agenda at the November 4, 2014 regular meeting ~*
4. Review preliminary agenda for the November 18, 2014 regular meeting

**ADJOURN**



OFFICE OF THE CITY CLERK  
Sherri Gard, CMC, City Clerk  
Heather James, Assistant City Clerk

## **MEDIA RELEASE**

**November 6, 2014**

Due to Veterans Day, the City of Fort Smith Board of Directors will not have a noon study session on Tuesday, November 11, 2014.

The aforementioned study session has been scheduled for Monday, November 10, 2014 and will be held at its regular time and location, i.e. 12:00 Noon, Fort Smith Public Library Community Room, 3201 Rogers Avenue.

For agenda information, please contact the City Clerk's Office at 784-2208. Once finalized, the agenda will be posted on the City's website, [www.fortsmithar.gov](http://www.fortsmithar.gov).

Also, please be advised that immediately following the study session on Monday, November 10, 2014, the Mayor, Board of Directors, and Directors-Elect will gather at Bedford Camera and Video, 2801 Rogers Avenue, for a group picture.

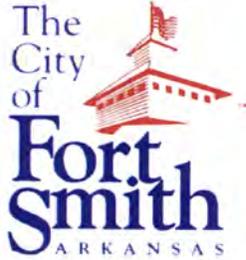
A handwritten signature in blue ink that reads "Sherri Gard". The signature is written in a cursive style and is positioned above a horizontal line.

Sherri Gard, City Clerk

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November 10, 2014 Study Session

1.



## *MEMORANDUM*

November 3, 2014

**TO:** Mayor, Board, City Administrator, Director of Finance

**FROM :** Christy Deuster-Administrative Coordinator Finance Department

**SUBJECT:** 2015 Outside Agency Funding Award Recommendations

A handwritten signature in blue ink, appearing to read "Christy", written over the "FROM" line of the memorandum.

Attached for your consideration are the 2015 outside agency service contract funding award recommendations. A total of 26 agencies applied for funding in three categories as follows: 6-Recreation, 7-Arts & Humanities and 13-Social and Community Services. **Exhibit A** is an overview of the applications received by category, amount requested and recommended awards. **Exhibit B** is a master list compiled from panel review sessions, and panel observations/concerns for each applicant. The worksheet also highlights the total dollar amount requested for each category.

The 2015 proposed budget includes \$162,000 for this program which is consistent with 2014. The funding was divided equally among the three categories as directed by the Board, allowing each category \$54,000.

Notices applications were available for download on the City web site were emailed on July 29, 2014. In addition, notices ran in the Times Record on July 29th, August 10th, and 25th. An ad ran on the City Access Channel in August and notices were posted to the entry doors of the Stephens Building as well to ensure maximum exposure for the program.

Each individual category panels met to review applications and determine recommendations for funding. A final meeting with category panelists and core panel members was held October 20th, to finalize award recommendations. Media notices were sent for all reviews, and notice of reviews emailed to agencies who applied for funding.

Outside Agency Funding Award Recommendations

Page 2

November 3, 2014

Awards as submitted will be approved when the 2015 Budget document is presented to the Board for consideration on December 2<sup>nd</sup> unless adjustments to the panel's recommendations are made by the Board. Service contracts for each agency approved for funding will be submitted in December.

Should you have any questions or require more information, please let me know.

**2015 Outside Agency Applications**  
**26 Total Applications**

2015 Total of Requests \$ 317,111  
 2015 Proposed Allocation for Program \$ 162,000

| Agency                         |          | \$ Allocation | 2015 Allocation Process |                  |                    |   |
|--------------------------------|----------|---------------|-------------------------|------------------|--------------------|---|
|                                |          |               | Requested               | Awarded          | Difference         |   |
| <b>RECREATION</b>              |          |               |                         |                  |                    |   |
| 6 Applications                 |          | \$ 54,000     |                         |                  |                    |   |
| 1st Tee                        | 1        |               | \$ 8,000                | \$ 7,500         | \$ (500)           | 1 |
| ARC for the River Valley       | 2        |               | \$ 7,900                | \$ 5,000         | \$ (2,900)         | 1 |
| Fort Smith Boys & Girls Clubs  | 3        |               | \$ 30,000               | \$ 16,500        | \$ (13,500)        | 1 |
| FS Childrens Emergency Shelter | 4        |               | \$ 16,000               | \$ 5,000         | \$ (11,000)        | 1 |
| Girls Inc.                     | 5        |               | \$ 20,000               | \$ 8,500         | \$ (11,500)        | 1 |
| Lincoln Youth Service          | 6        |               | \$ 17,000               | \$ 11,500        | \$ (5,500)         | 1 |
| <b>Total</b>                   | <b>6</b> |               | <b>\$ 98,900</b>        | <b>\$ 54,000</b> | <b>\$ (44,900)</b> |   |
| <b>ARTS &amp; HUMANITIES</b>   |          |               |                         |                  |                    |   |
| 7 Applications                 |          | \$ 54,000     |                         |                  |                    |   |
| Fort Smith Chorale             | 1        |               | \$ 6,000                | \$ 6,000         | \$ -               | 1 |
| Fort Smith Heritage Foundation | 2        |               | \$ 9,590                | \$ 9,000         | \$ (590)           | 1 |
| Fort Smith Little Theater      | 3        |               | \$ 5,600                | \$ 5,600         | \$ -               | 1 |
| Fort Smith Museum of History   | 4        |               | \$ 7,958                | \$ 7,958         | \$ (0)             | 1 |
| Fort Smith Regional Art Museum | 5        |               | \$ 20,000               | \$ 10,161        | \$ (9,839)         | 1 |
| Fort Smith Symphony            | 6        |               | \$ 13,000               | \$ 10,000        | \$ (3,000)         | 1 |
| Western Arkansas Ballet        | 7        |               | \$ 5,281                | \$ 5,281         | \$ -               | 1 |
| <b>Total</b>                   | <b>7</b> |               | <b>\$ 67,429</b>        | <b>\$ 54,000</b> | <b>\$ (13,429)</b> |   |

| Agency                                 |           | \$ Allocation     | 2015 Allocation Process |                   |                     |   |
|--|-----------|-------------------|-------------------------|-------------------|---------------------|---|
|  |           |                   | Requested               | Awarded           | Difference          |   |
| <b>SOCIAL &amp; COMMUNITY SERVICES</b> |           |                   |                         |                   |                     |   |
| <b>13 Applications</b>                 |           |                   |                         |                   |                     |   |
|  |           | <b>\$ 54,000</b>  |                         |                   |                     |   |
| River Valley Regional Food Bank        | 1         |                   | \$ 9,012                | \$ 5,500          | \$ (3,512)          | 1 |
| Don Reynolds Cancer Support House      | 2         |                   | \$ 10,000               | \$ 5,500          | \$ (4,500)          | 1 |
| The Steps, Inc                         | 3         |                   | \$ 5,000                | \$ 2,000          | \$ (3,000)          | 1 |
| Hope Chest                             | 4         |                   | \$ 4,000                | \$ 1,000          | \$ (3,000)          | 1 |
| Crisis Intervention Center             | 5         |                   | \$ 15,000               | \$ 5,500          | \$ (9,500)          | 1 |
| Girls Shelter                          | 6         |                   | \$ 8,000                | \$ 4,500          | \$ (3,500)          | 1 |
| Kistler Center                         | 7         |                   | \$ 5,000                | \$ 4,500          | \$ (500)            | 1 |
| Lincoln Childcare                      | 8         |                   | \$ 6,000                | \$ 4,500          | \$ (1,500)          | 1 |
| Next Step Day Room                     | 9         |                   | \$ 18,000               | \$ 5,500          | \$ (12,500)         | 1 |
| Fountain of Youth Adult Day Care       | 10        |                   | \$ 17,330               | \$ 4,500          | \$ (12,830)         | 1 |
| Community Services Clearinghouse       | 11        |                   | \$ 25,000               | \$ 5,500          | \$ (19,500)         | 1 |
| Good Samaritan Clinic                  | 12        |                   | \$ 10,000               | \$ 5,500          | \$ (4,500)          | 1 |
| Old Fort Homeless Coalition            | 13        |                   | \$ 18,440               | \$ -              | \$ (18,440)         | 1 |
| <b>Total</b>                           | <b>13</b> |                   | <b>\$150,782</b>        | <b>\$54,000</b>   | <b>-\$96,782</b>    |   |
| <b>Grand Total All Requests</b>        |           |                   |                         |                   |                     |   |
| <b>26 Applications</b>                 |           |                   |                         |                   |                     |   |
|  |           | <b>\$ 162,000</b> | <b>\$ 317,111</b>       | <b>\$ 162,000</b> | <b>\$ (155,111)</b> |   |

| Arts & Humanities              |                  |   |  |  |            |           |
|--------------------------------|------------------|---|--|--|------------|-----------|
| Requesting Agency              | Amount Requested | Use   | Observations   | Reduction/Reasoning  | Allocation | \$        |
| Fort Smith Chorale             | 6,000            | Music/Musicians   | Agency operates on a low budget.   | Award comparable to 2014 amount.   |            | 6,000.00  |
| Fort Smith Heritage Foundation | 9,590            | Utilities   | Low cost, free tours provided. Page 15 in 2013 was 8,876, asking for utilities plus phone & internet. Utility cost went down, received 8,410 in 2014. Cost ratio of people served is .94 | Recommendation after review of actual 2013 utility costs compared to amount requested.                   |            | 9,000.00  |
| Fort Smith Little Theater      | 5,600            | Utilities   | Serving 6,925 at a cost ratio .81  | Award recommendation is for full request. Requested amount only covers 6 months of actual utility costs. |            | 5,600.00  |
| Fort Smith Museum of History   | 7,958            | Elevator Maint.   | Serving 18,798 cost ratio of 1 to .4   | Award based on review of actual expense backup provided.   |            | 7,958.00  |
| Fort Smith Regional Art Museum | 20,000           | Utilities   | Second quarter reimbursement has been submitted  | Award comparable to 2013 amount, reduced slightly from 2014 award.                                       |            | 10,161.00 |
| Fort Smith Symphony            | 13,000           | Convention Center rental & additional school program offering | Expansion of kids program is planned   | Expansion of kids program is planned   |            | 10,000.00 |
| Western Arkansas Ballet        | 5,281            | Utilities   | Serving 10,500 at a cost ratio of .5   | Reviewed actual utility reimbursements to date and doubled amount spent.                                 |            | 5,281.00  |
| <b>Total Requested</b>         | \$ 67,429        |   |  |  |            |           |
|                                |                  |   |  |  | Total      | \$54,000  |
| <b>Total to Allocate</b>       | \$ 54,000        |   |  |  |            |           |
| <b>Amount over</b>             | \$ 13,429        |   |  |  |            |           |

Panel considerations:Free/Discount programs for seniors, youth and citizens on low or fixed income. Current utility reimbursements were weighed against requests to determine how far award recommendations will stretch.

| Social/Community Services Worksheet |                  |                                |  |   |            |         |
|-------------------------------------|------------------|--------------------------------|--|---|------------|---------|
| Requesting Agency                   | Amount Requested | Use                            | Observations   | Reduction/Reasoning   | Allocation | \$      |
| River Valley Regional Food Bank     | \$9,012          | Utilities                      | 38% of services are provided to Fort Smith Citizens. Food security halts the ripple down effect of hunger creating desperation, creating a rise in crime.                                    | Request was reduced from 2014 request and verifiable data used to justify 2015 request.   |            | \$5,500 |
| Reynolds Cancer Support House       | \$10,000         | Utilities                      | Clients referred from Mercy & Sparks. Some grant funding lost in transition to new ED. Only have 5 paid staff. Provide services for clients to sign up for Medicaid, host workshops as well. | Serve 1,000-1,200 clients of which 95% are below the poverty level. Unique service provider. New ED is focusing efforts to increase awareness of facility and the services they provide.  |            | \$5,500 |
| The STEPS Inc                       | \$5,000          | Utilities                      | Provide supervised & safe visitation for children, as well as a safe exchange point between parents/care givers. Safety and well being of children is a critical need.                       | Case management workers must abide by standards and practices of the Supervised Visitation Network (SVN), which mandates safe & ethical practice of visitations between children and their non-custodial parent.  |            | \$2,000 |
| Hope Chest                          | \$4,000          | Diaper Bag Program             | Provides diaper bags filled with essentials to any expectant/new mother. Clients are tracked to prevent duplication of services.   | 100% all volunteer and all donations. With 2014 award, were able to provide 47 of the 133 diapers bags distributed to clients.  |            | \$1,000 |
| Old Fort Homeless Coalition         | \$18,440         | Purchase Mattresses for campus | Provided mattress for inspection at review. Mattresses are loaned as needed to IC to provide beds. When not on loan, mattresses are being held in storage.                                   | Facility is not operational currently. Anticipated open date would be fall 2015. Panel members concentration was to provide funds for critical, immediate needs and services. Future requests would be welcome once facility is operational and clients are being accepted. |            | \$0     |

Social/Community Services Worksheet-EXHIBIT B

|   |          |                 |  |  |  |         |
|---|----------|-----------------|--|--|--|---------|
| <b>Crisis Intervention Center</b>       | \$15,000 | Utilities       | % of abused children continues to grow. Facility provides a safe/secure place for children. Statistics show over 1/3 of children are abused.   | Unique service provider, without facility, ripple down effect of desperation creating increase in criminal activity.   |  | \$5,500 |
| <b>Girls Shelter</b>                    | \$8,000  | Utilities       | Court recommend clients to the shelter where they may reside for a one year period. The shelter helps them transition to main stream while provided a safe place and positive role models. There is adult supervision/security there for the girls at all times. | Girls at the shelter also volunteer at other area non-profits during the summer such as the Fountain of Youth. The facility would not be a success if the girls had to stay longer than the 1 year period.                       |  | \$4,500 |
| <b>Kistler Center</b>                   | \$5,000  | Utilities       | Unique service provider of therapy to the area.  | Clients are not required to pay for services. Many of the clients would not be able to afford the therapy and treatment otherwise.   |  | \$4,500 |
| <b>Lincoln Childcare</b>                | \$6,000  | Utilities       | Provides day care/meals to children whose parents are trying to better themselves, whether in school or working and would be unable to afford day care services.   | Enables parents to work and provide for their family. Unique service provider.   |  | \$4,500 |
| <b>Next Step Day Room</b>               | \$18,000 | Case management | Provides assistance to clients with obtaining ID cards, hot lunch, medicine, birth certificates  | Provides basic necessity of food and shelter which are critical needs. Food and shelter provide clients with nourishment which in turn helps lessen the desperation created by hunger, which leads to rise in criminal activity. |  | \$5,500 |
| <b>Fountain of Youth</b>                | \$17,330 | Utilities       | Licensed for 40 clients per day, currently due to space, have 22 per day.  | Recently acquired a new facility which will double their space and allow them to serve more clients. There are no contracts to sign, it is a drop in facility assisting clients as well as the caregivers.                       |  | \$4,500 |
| <b>Community Services Clearinghouse</b> | \$25,000 | Utilities       | Provides critical need of food to children of low income families.   | Summer Backpack program targets Fort Smith area children only.   |  | \$5,500 |

Social/Community Services Worksheet-EXHIBIT B

|                          |           |   |   |   |         |                    |
|--------------------------|-----------|---|---|---|---------|--------------------|
| Good Samaritan Clinic    | \$10,000  | Testing supplies, medical supplies, focus of diabetic patients. | See diabetic clients daily, provide weekly training for clients. Served 7,000 clients in 2014, 70-75% of those being diabetic. Focus on not only medication, but preventative, nutrition (showing clients how to make better food choices no matter their budget), exercise, weight loss. Beginning in September, they are able to see Medicaid patients as well. To date in 2014, \$1.5 million in free medication has been dispensed. | Marked improvement has been seen in clients sugar rates, if all goes well with patients, only need to see them 3-4 times per year excluding medication. | \$5,500 |                    |
| <b>Total Requested</b>   | \$150,782 |   |   |   |         |                    |
| <b>Total to Allocate</b> | \$54,000  |   |   |   |         | <b>\$54,000.00</b> |
| Amount over              | \$96,782  |   |   |   |         | \$0.00             |

Panel Priority: life sustaining critical, immediate services- food, safety, shelter, health, clothing. To serve the greatest number of citizens.

## Recreation Worksheet

| Requesting Agency               | Amount Requested | Use  | Observations  | Reduction/Reasoning   | Allocation | \$                 |
|---------------------------------|------------------|--|---|---|------------|--------------------|
| 1st Tee                         | \$ 8,000         | Utilities  | Partners with AARP & Westark RSVP for work opportunities. Reduced fees for low income and seniors, scholarships for those unable to pay.  | Persons served annually=10,923- cost/benefit ratio .73 Local budget \$350,000 Payroll is 35% of total budget.                               |            | \$ 7,500           |
| ARC For the River Valley        | \$ 7,900         | Utilities (gas & phone)/Security system/folding chairs/tables  | In addition to utilities, award will be used to expand and furnish the social room  | Equal to 2014 award. 6,300 served annually 1.25 cost/benefit ratio. Local budget \$119,000-local income \$106,234, local expenses \$92,082. |            | \$ 5,000           |
| Fort Smith Boys & Girls Clubs   | \$ 30,000        | Utilities  | Provides several youth programs, free breakfast & lunch served during summer program (28,000 meals served) Membership is \$10 and kept low for affordability, waivers are provided for those unable to pay who meet criteria. | Local budget/income & expenses \$984,000. Payroll is 57% of budget.   |            | \$ 16,500          |
| Girls Inc.                      | \$ 20,000        | Utilities  | Serve 782 Fort Smith girls, partner with Kimmons, Girls Shelter, 1st Tee & Howard School. All outreach initiatives are free to girls who participate.   | Local budget \$284,549, local income \$303,419, local expenses \$274,043. Payroll is 44% of budget.   |            | \$ 8,500           |
| Lincoln Youth Service           | \$ 17,000        | Programs, counseling, utilities, basketball league, additional educational programs, yearly maintenance to gym floor | 25,000 served annually, cost/benefit ratio .68  | Agency operates on small budget and does remarkable work with the small dollars they have available. No United Way funding.                 |            | \$ 11,500          |
| FS Children's Emergency Shelter | \$ 16,000        | Renovations to gym-specifically installation of basketball equipment.  | 254 served annually-cost/benefit ratio \$62.99  | Local budget-\$310,031 Local income-\$314,681, Local expenses-\$790,376. Payroll is 65% of budget   |            | \$ 5,000           |
|                                 |                  |  |   |   |            |                    |
| <b>Total Requested</b>          | <b>\$ 98,900</b> |  |   |   |            | <b>\$54,000.00</b> |
|                                 |                  |  |   |   |            |                    |
| <b>Total to Allocate</b>        | <b>\$ 54,000</b> |  |   |   |            |                    |
| <b>Amount over</b>              | <b>\$ 44,900</b> |  |   |   |            |                    |

All agency's applications were deemed viable and appropriate for the category. All agencies were well deserving of funds. A base minimum of \$5,000 was used as a starting point with adjustments made as applicable.

## MEMORANDUM

To: Ray Gosack, City Administrator

From: Sherri Gard, City Clerk

Date: November 7, 2014

Re: 2015 Board Meeting Schedule

Attached is a 2015 calendar that identifies all regularly scheduled meetings (*regular meetings and study sessions*) of the Board of Directors. City recognized holidays in which City offices will be closed are also identified. There are no holidays that conflict with regular meetings or study sessions in 2015.

The year 2015 contains four (4) five-Tuesday months, i.e. March, June, September and December. The Board typically does not hold a study session on a fifth Tuesday; however, such dates are identified on the attached calendar as "TENTATIVE" in the event a study session is requested. The library community room is reserved on said dates, with the exception of April 28 and August 25. Said dates are when the Friends of the Library has scheduled their semi-annual book sale in 2015; therefore, alternate locations will be determined for these study sessions.

In 2014, the Board selected multiple weeks, i.e. the week of spring break, the last week of June, the last week of September, and Thanksgiving and Christmas holidays, in which no meeting would be held. Such was to allow members of the Board to plan vacations without having to be absent for a scheduled meeting. For your convenience, spring break (*March 23 - 27, 2015*) is also noted on the attached calendar. In 2015, the aforementioned weeks are study sessions only; therefore, no formal Board action is required to cancel or reschedule.

Each year, the Board must adopt an ordinance setting the date, time and location of regular meetings for the upcoming year. If the Board desires to select alternate regular meeting dates in 2015, such will need to be specifically identified in the annual ordinance, which is scheduled for consideration at the December 2, 2014 regular meeting.

Brainstorming meetings are held quarterly and scheduled for the last Monday evening of the month beginning February 2015, i.e. February, May, August and November. Such are also identified on the attached calendar. There is a conflict in May whereby such falls on Memorial Day (*Monday, May 25*). Due to such, the meeting has been tentatively placed on the following evening (*Tuesday, May 26*); however, the Board may opt to select another date.

Budget hearings are also held on two (2) evenings in mid-November; therefore, as in 2014, the Board may opt to schedule the budget hearing dates for 2015.

Other planned meetings are the ward neighborhood meetings, i.e. January (Ward 1), April (Ward 2), July (Ward 3) and October (Ward 4). Exact dates are determined in consultation with the ward director and availability of meeting venues.

Since two (2) new at-large directors will take office in January 2015, it's recommended the directors-elect be invited to participate in determining the 2015 meeting calendar.

If you have any questions, please let me know.

# 2015 BOARD MEETING CALENDAR

**~ January 2015 ~**

| SUN                                   | MON   | TUES                  | WED | THUR                              | FRI | SAT |
|---------------------------------------|---|-----------------------|-----|-----------------------------------|-----|-----|
| Notes:<br>WARD 1 NEIGHBORHOOD MEETING |   |                       |     | 1<br>~ CLOSED ~<br>NEW YEAR'S DAY | 2   | 3   |
| 4                                     | 5   | 6<br>REGULAR MEETING  | 7   | 8                                 | 9   | 10  |
| 11                                    | 12  | 13<br>STUDY SESSION   | 14  | 15                                | 16  | 17  |
| 18                                    | 19<br>~ CLOSED ~<br>MARTIN L. KING, JR. DAY | 20<br>REGULAR MEETING | 21  | 22                                | 23  | 24  |
| 25                                    | 26  | 27<br>STUDY SESSION   | 28  | 29                                | 30  | 31  |

**~ February 2015 ~**

| SUN    | MON                      | TUES                  | WED | THUR | FRI | SAT |
|--------|--------------------------|-----------------------|-----|------|-----|-----|
| 1      | 2                        | 3<br>REGULAR MEETING  | 4   | 5    | 6   | 7   |
| 8      | 9                        | 10<br>STUDY SESSION   | 11  | 12   | 13  | 14  |
| 15     | 16                       | 17<br>REGULAR MEETING | 18  | 19   | 20  | 21  |
| 22     | 23<br>BRAINSTORM MEETING | 24<br>STUDY SESSION   | 25  | 26   | 27  | 28  |
| Notes: |                          |                       |     |      |     |     |

**~ March 2015 ~**

| SUN              | MON | TUES                                 | WED    | THUR | FRI | SAT |
|------------------|-----|--------------------------------------|--------|------|-----|-----|
| 1                | 2   | 3<br>REGULAR MEETING                 | 4      | 5    | 6   | 7   |
| 8                | 9   | 10<br>STUDY SESSION                  | 11     | 12   | 13  | 14  |
| 15               | 16  | 17<br>REGULAR MEETING                | 18     | 19   | 20  | 21  |
| 22               | 23  | 24<br>STUDY SESSION                  | 25     | 26   | 27  | 28  |
| ~ SPRING BREAK ~ |     |                                      |        |      |     |     |
| 29               | 30  | 31<br>STUDY SESSION<br>~ TENTATIVE ~ | Notes: |      |     |     |

**~ April 2015 ~**

| SUN                                   | MON | TUES                  | WED | THUR | FRI                            | SAT |
|---------------------------------------|-----|-----------------------|-----|------|--------------------------------|-----|
| Notes:<br>WARD 2 NEIGHBORHOOD MEETING |     |                       | 1   | 2    | 3<br>~ CLOSED ~<br>GOOD FRIDAY | 4   |
| 5                                     | 6   | 7<br>REGULAR MEETING  | 8   | 9    | 10                             | 11  |
| 12                                    | 13  | 14<br>STUDY SESSION   | 15  | 16   | 17                             | 18  |
| 19                                    | 20  | 21<br>REGULAR MEETING | 22  | 23   | 24                             | 25  |
| 26                                    | 27  | 28<br>STUDY SESSION   | 29  | 30   | Notes:                         |     |

**~ May 2015 ~**

| SUN | MON                              | TUES                                      | WED | THUR | FRI | SAT |
|-----|----------------------------------|---|-----|------|-----|-----|
|     |                                  |   |     |      |     | 1   |
|     |                                  |   |     |      |     | 2   |
| 3   | 4                                | 5<br>REGULAR MEETING                      | 6   | 7    | 8   | 9   |
| 10  | 11                               | 12<br>STUDY SESSION                       | 13  | 14   | 15  | 16  |
| 17  | 18                               | 19<br>REGULAR MEETING                     | 20  | 21   | 22  | 23  |
| 24  | 25<br>~ CLOSED ~<br>MEMORIAL DAY | 26<br>STUDY SESSION<br>BRAINSTORM MEETING | 27  | 28   | 29  | 30  |
| 31  | Notes:                           |   |     |      |     |     |

**~ June 2015 ~**

| SUN | MON | TUES                                 | WED    | THUR | FRI | SAT |
|-----|-----|--------------------------------------|--------|------|-----|-----|
| 1   | 2   | 3<br>REGULAR MEETING                 | 4      | 5    | 6   | 7   |
| 8   | 9   | 10<br>STUDY SESSION                  | 11     | 12   | 13  | 14  |
| 15  | 16  | 17<br>REGULAR MEETING                | 18     | 19   | 20  | 21  |
| 22  | 23  | 24<br>STUDY SESSION                  | 25     | 26   | 27  | 28  |
| 29  | 30  | 31<br>STUDY SESSION<br>~ TENTATIVE ~ | Notes: |      |     |     |

**~ July 2015 ~**

| SUN                                   | MON | TUES                  | WED | THUR | FRI                                 | SAT    |
|---------------------------------------|-----|-----------------------|-----|------|-------------------------------------|--------|
| Notes:<br>WARD 3 NEIGHBORHOOD MEETING |     |                       | 1   | 2    | 3<br>~ CLOSED ~<br>INDEPENDENCE DAY | 4      |
| 5                                     | 6   | 7<br>REGULAR MEETING  | 8   | 9    | 10                                  | 11     |
| 12                                    | 13  | 14<br>STUDY SESSION   | 15  | 16   | 17                                  | 18     |
| 19                                    | 20  | 21<br>REGULAR MEETING | 22  | 23   | 24                                  | 25     |
| 26                                    | 27  | 28<br>STUDY SESSION   | 29  | 30   | 31                                  | Notes: |

**~ August 2015 ~**

| SUN | MON                      | TUES                  | WED | THUR | FRI | SAT |
|-----|--------------------------|-----------------------|-----|------|-----|-----|
|     |                          |                       |     |      |     | 1   |
| 2   | 3                        | 4<br>REGULAR MEETING  | 5   | 6    | 7   | 8   |
| 9   | 10                       | 11<br>STUDY SESSION   | 12  | 13   | 14  | 15  |
| 16  | 17                       | 18<br>REGULAR MEETING | 19  | 20   | 21  | 22  |
| 23  | 24                       | 25<br>STUDY SESSION   | 26  | 27   | 28  | 29  |
| 30  | 31<br>BRAINSTORM MEETING | Notes:                |     |      |     |     |

**~ September 2015 ~**

| SUN | MON                          | TUES                                 | WED | THUR   | FRI | SAT |
|-----|------------------------------|--------------------------------------|-----|--------|-----|-----|
|     |                              | 1<br>REGULAR MEETING                 | 2   | 3      | 4   | 5   |
| 6   | 7<br>~ CLOSED ~<br>LABOR DAY | 8<br>STUDY SESSION                   | 9   | 10     | 11  | 12  |
| 13  | 14                           | 15<br>REGULAR MEETING                | 16  | 17     | 18  | 19  |
| 20  | 21                           | 22<br>STUDY SESSION                  | 23  | 24     | 25  | 26  |
| 27  | 28                           | 29<br>STUDY SESSION<br>~ TENTATIVE ~ | 30  | Notes: |     |     |

**~ October 2015 ~**

| SUN                                   | MON | TUES                  | WED | THUR | FRI | SAT |
|---------------------------------------|-----|-----------------------|-----|------|-----|-----|
| Notes:<br>WARD 4 NEIGHBORHOOD MEETING |     |                       |     | 1    | 2   | 3   |
| 4                                     | 5   | 6<br>REGULAR MEETING  | 7   | 8    | 9   | 10  |
| 11                                    | 12  | 13<br>STUDY SESSION   | 14  | 15   | 16  | 17  |
| 18                                    | 19  | 20<br>REGULAR MEETING | 21  | 22   | 23  | 24  |
| 25                                    | 26  | 27<br>STUDY SESSION   | 28  | 29   | 30  | 31  |

**~ November 2015 ~**

| SUN | MON                      | TUES                      | WED                              | THUR                             | FRI                              | SAT |
|-----|--------------------------|---------------------------|----------------------------------|----------------------------------|----------------------------------|-----|
| 1   | 2                        | 3<br>REGULAR MEETING      | 4                                | 5                                | 6                                | 7   |
| 8   | 9                        | 10<br>STUDY SESSION       | 11<br>~ CLOSED ~<br>VETERANS DAY | 12                               | 13                               | 14  |
| 15  | 16                       | 17<br>REGULAR MEETING     | 18                               | 19                               | 20                               | 21  |
| 22  | 23                       | 24<br>STUDY SESSION       | 25                               | 26<br>~ CLOSED ~<br>THANKSGIVING | 27<br>~ CLOSED ~<br>THANKSGIVING | 28  |
| 29  | 30<br>BRAINSTORM MEETING | Notes:<br>BUDGET HEARINGS |                                  |                                  |                                  |     |

**~ December 2015 ~**

| SUN | MON | TUES                                 | WED | THUR                          | FRI                           | SAT |
|-----|-----|--------------------------------------|-----|-------------------------------|-------------------------------|-----|
|     |     | 1<br>REGULAR MEETING                 | 2   | 3                             | 4                             | 5   |
| 6   | 7   | 8<br>STUDY SESSION                   | 9   | 10                            | 11                            | 12  |
| 13  | 14  | 15<br>REGULAR MEETING                | 16  | 17                            | 18                            | 19  |
| 20  | 21  | 22<br>STUDY SESSION                  | 23  | 24<br>~ CLOSED ~<br>CHRISTMAS | 25<br>~ CLOSED ~<br>CHRISTMAS | 26  |
| 27  | 28  | 29<br>STUDY SESSION<br>~ TENTATIVE ~ | 30  | 31                            | Notes:                        |     |



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## MEMORANDUM

November 5, 2014

**TO:** Mayor and Board of Directors

**FROM:** Ray Gosack, City Administrator

**SUBJECT:** Steel Horse Rally

Dennis Snow, president of the Steel Horse Rally, has asked to address the board about the motorcycle rally event planned for May 1-2, 2015 in Fort Smith. His request is attached. The A & P Commission, police department, and parks department have been working with Mr. Snow.

A handwritten signature in black ink that reads "Ray".

Attachment

## Gosack, Ray

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**From:** keith lau <keithlau45@gmail.com>  
**Sent:** Friday, October 31, 2014 10:51 AM  
**To:** Gosack, Ray; snowmanrocks@live.com  
**Cc:** Andre Good; Settle, Kevin (Board of Directors); Weber, Pam (Board of Directors); Mike Lorenz (Board of Directors); Sandy Sanders; Philip Merry (Board of Directors); Catsavis, George (Board of Directors); Rick Griffin; Charles Alley  
**Subject:** Re: The Steel Horse Motorcycle Rally 2015

Dennis, I support your efforts 100%. I am going to forward your email to Ray Gosack to see when we can add you to a study session agenda. I also am going to forward your email to all of the directors I want to explore the idea of coordinating the city, the marshal's museum, the CBID and Blues Fest to promote join your venue.

Keith Lau  
City Director Ward 1



Keith Lau CCIM®, CPM®  
Broker/ Owner  
KCP Real Estate LLC  
2912 Rogers Avenue  
Fort Smith Ar. 72902  
Phone: (479)-806-7700  
E-Fax: (888) 418-6318

To see my Commercial listings on LoopNet click here: <http://www.loopnet.com/profile/20366452900/Keith-Lau/>

More about the CCIM® Designation click here: <https://www.youtube.com/watch?v=rZQkcYItUXk&feature=youtu.be>

Why Hire a property manager with the CPM® Designation  
Click here: <https://www.youtube.com/watch?v=rWqSIxpBE5M>

On Wed, Oct 29, 2014 at 10:31 AM, Dennis Snow <[snowmanrocks@live.com](mailto:snowmanrocks@live.com)> wrote:  
Keith,

My name is Dennis Snow and I am the Director of the The Steel Horse Rally. This non-profit 501 ( c ) 3 event's premiere will happen May 1st and 2nd, 2015. This event will be an annual one and grow onto a motorcycle rally to rival Bikes, Blues, and BBQ in Fayetteville!

This event will be a win-win for everyone involved, especially business owners in western Arkansas and Eastern Oklahoma.

I would love to attend one of your study sessions so I can explain my vision and the work already in progress. The study session would allow me to answer any questions, "away from the public eyes."

Please check your schedule and let me know when it would be possible for me to attend.

I thank you in advance.

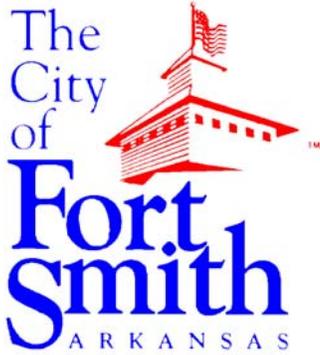
Respectfully,

Dennis Snow

President; The Steel Horse Rally Inc.

[www.thesteelhorserally.com](http://www.thesteelhorserally.com)

[www.thundertv.net](http://www.thundertv.net)



Mayor – Sandy Sanders

City Administrator – Ray Gosack

City Clerk – Sherri Gard

**Board of Directors**

Ward 1 – Keith D. Lau

Ward 2 – Andre' Good

Ward 3 – Mike Lorenz

Ward 4 – George Catsavis

At Large Position 5 – Pam Weber

At Large Position 6 – Kevin Settle

At Large Position 7 – Philip H. Merry Jr.

## **AGENDA ~ Summary**

### **Fort Smith Board of Directors**

### **STUDY SESSION**

**November 10, 2014 ~ 12:00 Noon**

**Fort Smith Public Library Community Room  
3201 Rogers Avenue**

#### **CALL TO ORDER**

- All present
- Mayor Sandy Sanders presiding

1. Review 2015 funding recommendations of the Outside Agency Review Panel  
The Board concurred with the proposed funding recommendations for 2015.
2. Discuss regularly scheduled meetings of the Board of Directors for 2015

#### **REGULAR MEETINGS**

No change in regular meeting dates for 2015 ~ *Settle/Merry placed ordinance on November 18, 2014 regular meeting ~*

#### **STUDY SESSIONS**

No change of study session dates for 2015

#### **NO STUDY SESSIONS**

Tuesdays March 24 & 31, May 26, June 30, September 29, November 24 and December 22 & 29, 2015

#### **BRAINSTORMING MEETINGS**

Mondays February 23, May 18, August 31 and October 26, 2015

#### **2015 BUDGET HEARINGS**

Thursday, November 12 and Monday, November 16

3. Presentation by Mr. Dennis Snow regarding Steel Horse Rally in Fort Smith  
~ *Lau/Lorenz placed on agenda at the November 4, 2014 regular meeting ~*  
Presentation only. The Steel Horse Rally is scheduled for May 1 & 2, 2015

4. Review preliminary agenda for the November 18, 2014 regular meeting

**ADJOURN**

12:31 p.m.