Mayor – Sandy Sanders

City Administrator – Ray Gosack

City Clerk – Sherri Gard

Board of Directors

Ward 1 – Keith Lau
Ward 2 – Andre' Good
Ward 3 – Mike Lorenz
Ward 4 – George Catsavis
At Large Position 5 – Pam Weber
At Large Position 6 – Kevin Settle
At Large Position 7 – Philip H. Merry Jr.

AGENDA

Fort Smith Board of Directors
REGULAR MEETING
May 20, 2014 ~ 6:00 P.M.
Fort Smith Public Schools Service Center
3205 Jenny Lind Road

THIS MEETING IS BEING TELECAST LIVE ON THE GOVERNMENT ACCESS CHANNEL 214

INVOCATION & PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENTATION BY MEMBERS OF THE BOARD OF DIRECTORS OF ANY ITEMS OF BUSINESS NOT ALREADY ON THE AGENDA FOR THIS MEETING
(Section 2-37 of Ordinance No. 24-10)

APPROVE MINUTES OF THE MAY 6, 2014 REGULAR MEETING

ITEMS OF BUSINESS:

1. Presentation: Public Works Week *(May 18 - 24, 2014)*

2. Consent Agenda

   A. Resolution authorizing the acquisition of real property interests for the Jenny Lind Road and Ingersoll Avenue Widening, Project No. 07-01-A *($21,975.00 / Engineering Department / Budgeted – Street Sales Tax Program)*

   B. Resolution accepting completion of and authorizing final payment for the construction of Street Overlays/Reconstruction, Project No. 12-03-B *($2,781.32 / Engineering Department / Budgeted – Street Sales Tax Program)*

   C. Resolution authorizing the Mayor to execute a lease agreement with Webster University for space on the lower level of the Convention Center Annex

D. Resolution approving an amendment to the engineering and architectural agreement with Larkin Group, Inc., authorized by Resolution R-127-12, revising engineering and architectural fees related to the construction of a recreational aquatics facility at Ben Geren Regional Park *($190,000.00 / Parks Department / Budgeted – 2012 Sales Tax Bonds and Resolution No. R-186-13)*

E. Resolution authorizing Change Order No. 3 to the contract for construction of the Fort Smith Landfill Scale Facility *($37,860.53 / Sanitation Department / Budgeted – Sanitation Sinking Fund for Landfill Construction)*

F. Resolution accepting the bid for the purchase of fire apparatus *($699,597.00 / Fire Department / Budgeted – 4803 Capital Outlay Sinking Fund)*

G. Resolution accepting the project as complete and authorizing final payment to Forsgren, Inc. for the Sunnymede Interceptor Improvements *($35,411.73 / Utility Department / Budgeted - 2012 Sales and Use Tax Bonds)*

H. Resolution authorizing partial payment to BRB Contractors, Inc. for construction of the Mill Creek Pump Station and Equalization Tank *($1,001,926.66 / Utility Department / Budgeted - 2012 Sales and Use Tax Bonds)*

I. Resolution authorizing the City Administrator to accept an offer made by a property owner for the acquisition of real property interests for the Lake Fort Smith Water Supply *($25,000.00 / Utility Department / Budgeted – 6505 Capital Improvement Fund)*

OFFICIALS FORUM ~ presentation of information requiring no official action

(Section 2-36 of Ordinance No. 24-10)

- Mayor
- Directors
- City Administrator

EXECUTIVE SESSION

Appointments: Advertising and Promotion Commission (1), Airport Commission (1), Animal Services Advisory Board (1), Community Development Advisory Committee (4) and Fort Smith Municipal Employees Benevolent Fund Board of Advisors (1)

ADJOURN

Memo

To: Ray Gosack, City Administrator

From: Jeff Dingman, Deputy City Administrator

Date: 5/16/2014

Re: Public Works Week

May 18-24 is national public works week. At the May 20 regular meeting, Mayor Sanders will be proclaiming this period as public works week in Fort Smith. This year's them is ***BUILDING FOR TODAY, PLANNING FOR TOMORROW…***

The proclamation provides an opportunity to recognize the importance of the street, water & sewer, sanitation, stormwater, parks, public transit, and capital project management functions of local government. The provision of essential public services relies on the dedication of the 440 employees in Fort Smith's public works departments. The City of Fort Smith helps create the foundation for a stronger, more livable community by ***Building for Today, Planning for Tomorrow***.

A public works employee appreciation picnic will be held on Wednesday, May 21st at the River Park events building from 11:00 a.m. to 1:00 p.m. The mayor and board of directors are invited to attend.

Please join me in recognizing the 440 city employees who provide high-quality, essential public services 365 days each year.

RESOLUTION _____

A RESOLUTION AUTHORIZING THE ACQUISITION OF REAL PROPERTY INTERESTS FOR THE JENNY LIND ROAD AND INGERSOLL AVENUE WIDENING
PROJECT NO. 07-01-A, AHTD JOB NO. 040471

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY OF FORT SMITH, ARKANSAS, THAT:

The City Administrator is hereby authorized to acquire from Westbrook Development, LLC in fee the right-of-way acquisition area of Tract 58 and to acquire the temporary construction easement from Tract 58 as shown on the attached Property Acquisition Map of Tract 58 for a total cash consideration of $21,975.00 in full satisfaction of all acquired interests and associated rights of the owners of Tract 58.

This resolution adopted this _____ day of May, 2014.

APPROVED:

_____
Mayor

ATTEST:

_____
City Clerk

Approved as to Form

_____
No Publication Required

INTER-OFFICE MEMO

TO: Ray Gosack, City Administrator

FROM: Stan Snodgrass, P.E., Director of Engineering

DATE: May 14, 2014

SUBJECT: Jenny Lind Road & Ingersoll Avenue Widening
Project No. 07-01-A, AHTD Job No. 040471
Acquisition on Tract 58

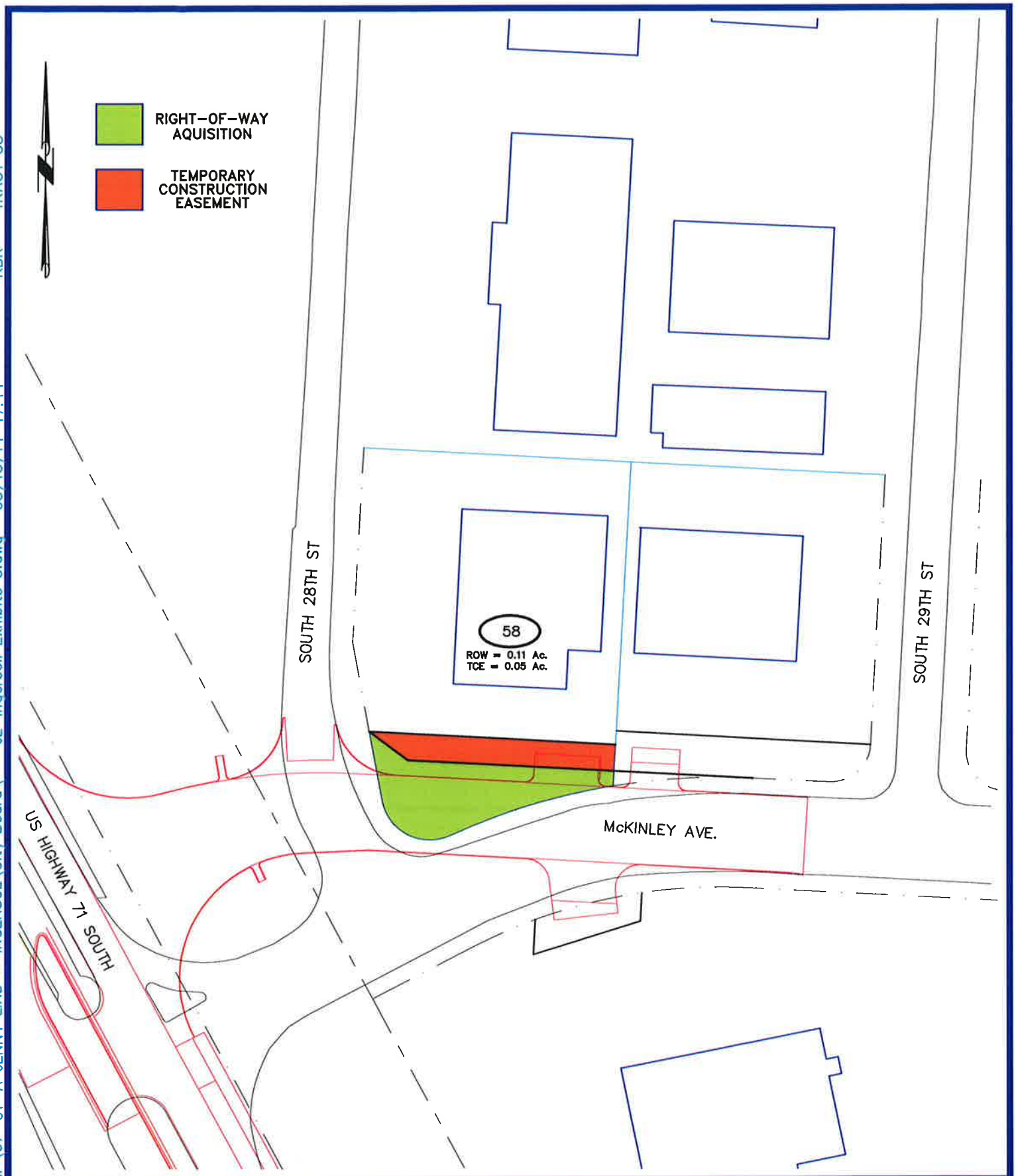
The Jenny Lind Road & Ingersoll Avenue Widening Project includes the re-construction and widening of Jenny Lind Road from Cavanaugh Road to Zero Street, widening of Ingersoll Avenue from Highway 271 to Jenny Lind Road, and the extension of Ingersoll Avenue from Jenny Lind Road to Highway 71. Right of way acquisition is nearly complete, and the demolition contract to remove the 11 structures previously acquired is underway. The utility relocation work and roadway construction is scheduled to begin later this year.

We obtained approval from the Board of Directors in November 2012 to acquire Tract 58, owned by Westbrook Development, LLC, for the appraised amount of $18,300.00. An exhibit showing this tract is attached. During discussions with the property owner, it was determined that the proposed acquisition area would require relocation of an electrical light and underground conduit adjacent to their parking which was not accounted for in the appraisal. Westbrook Development has obtained a quote for relocation of the light in the amount of $3,675.00 and is requesting compensation for this amount. We concur with their request and have added that cost to the appraisal amount for an adjusted total of $21,975.00.

Attached is a Resolution to accomplish the above recommendation. I recommend the Resolution be adopted by the Board at the next regular meeting.

Attachment

The City of Fort Smith Arkansas
Engineering Department
623 Garrison Avenue • P.O. Box 1908
Fort Smith, Arkansas 72902
Phone: 479-784-2225 • Fax: 479-784-2245



G:\DRAWINGS\CIP\07-01-A JENNY LIND - INGERSOL\City Board\ JL-Ingersoll Exhibits 3.dwg 05/13/14-17:14 RBR TRACT 58

PROPERTY AQUISITION MAP
JENNY LIND ROAD RELOCATION
TRACT 58
FORT SMITH, ARKANSAS

The City of Fort Smith ARKANSAS

Project:	07-01-A
Date:	MAY 2014
Scale:	NONE
Drawn By:	RBR

RESOLUTION _____

A RESOLUTION ACCEPTING COMPLETION OF AND AUTHORIZING FINAL PAYMENT FOR THE CONSTRUCTION OF STREET OVERLAYS/RECONSTRUCTION
PROJECT NO. 12-03-B

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY OF FORT SMITH, ARKANSAS, THAT:

SECTION 1: The City of Fort Smith hereby accepts the construction of Street Overlays/Reconstruction, Project No. 12-03-B, as complete.

SECTION 2: Final payment is hereby authorized in the amount of $ 2,871.32 to the contractor, Forsgren, Inc., for the Street Overlays/Reconstruction, Project No. 12-03-B.

This resolution adopted this _____ day of May, 2014.

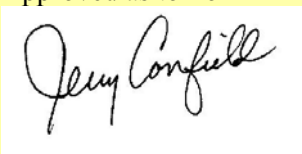
APPROVED:

_____
Mayor

ATTEST:

_____
City Clerk

Approved as to Form



_____
No Publication Required

INTER-OFFICE MEMO

TO: Ray Gosack, City Administrator

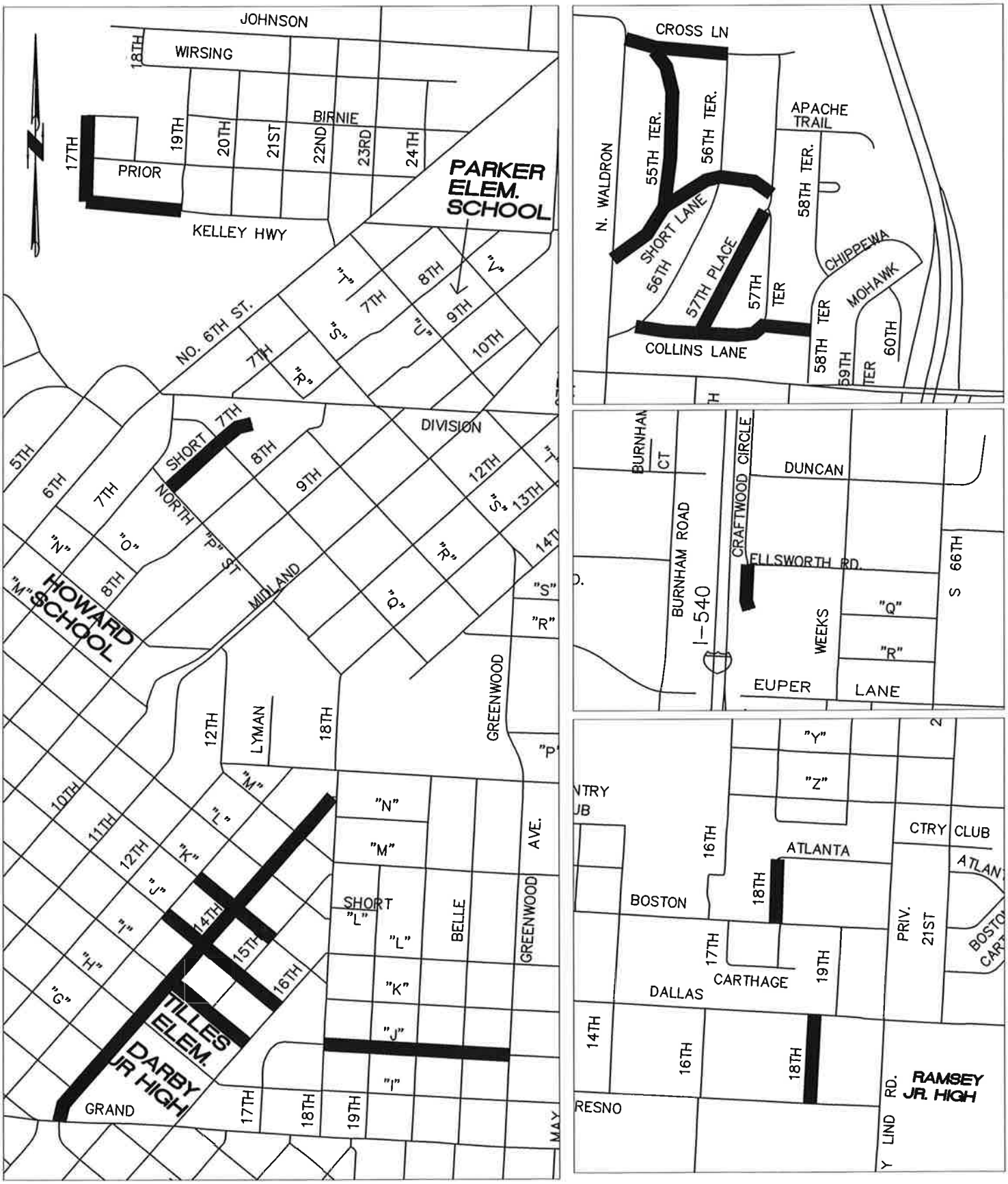
FROM: Stan Snodgrass, P.E., Director of Engineering

DATE: May 14, 2014

SUBJECT: Street Overlays/Reconstruction
Project No. 12-03-B

The above subject project consisted of asphalt street overlays, reconstruction, grading and minor drainage improvements to the streets shown on the attached exhibits. The total length of streets improved was approximately 3.6 miles. A project summary sheet is also attached.

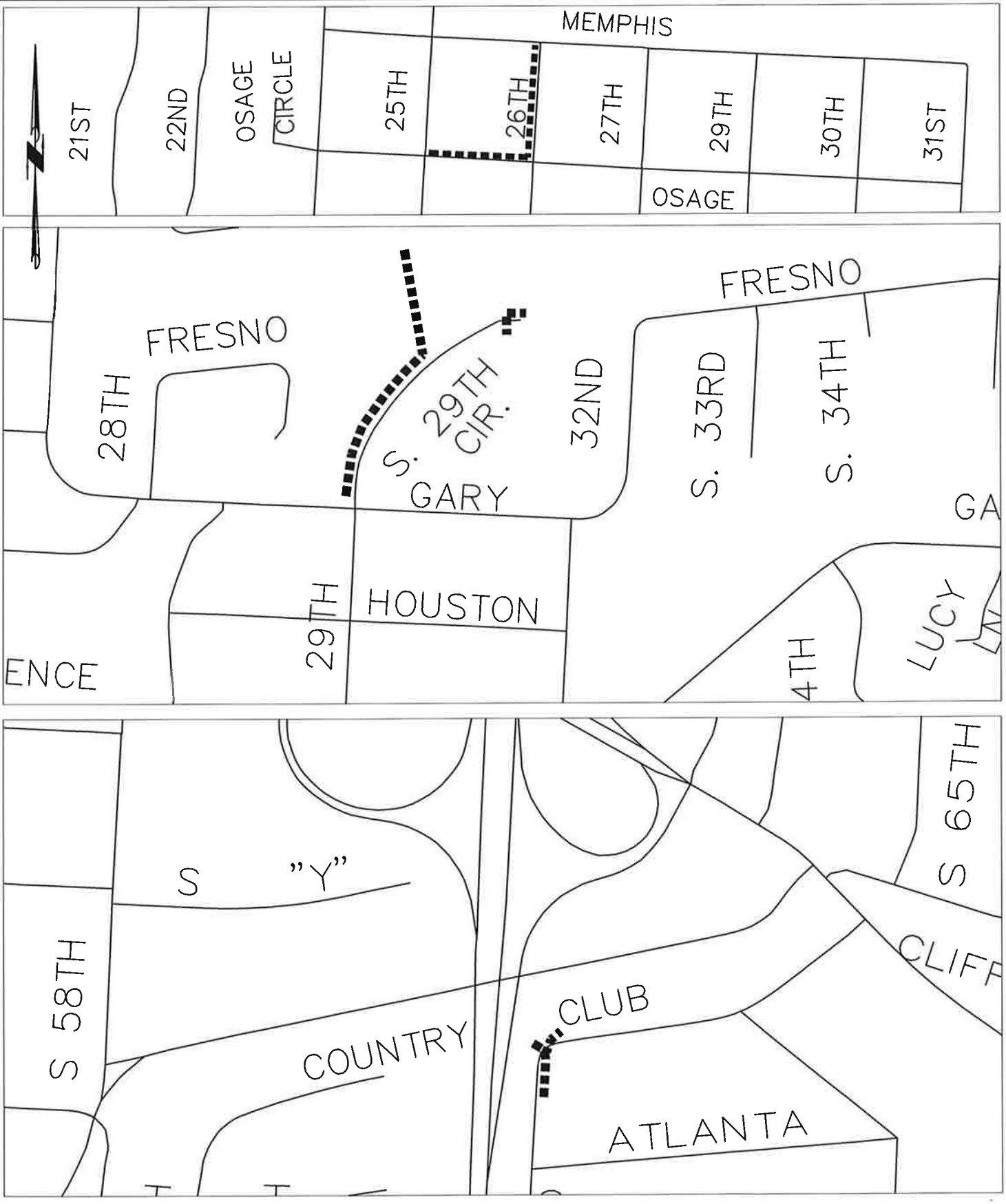
Attached is a Resolution to accept the project as complete and authorize final payment to the contractor. I recommend this Resolution be accepted by the Board of Directors at the next regular meeting.



G:\DRAWINGS\CIP\00-00 CIPALL\2012\ CIPALL 2012 PROJECTS.DWG 05/14/14-14:48 RBR 12-03-B

2012 CAPITAL IMPROVEMENTS PROGRAM STREET OVERLAYS/RECONSTRUCTION	The City of Fort Smith ARKANSAS

Project:	12-03-B
Date:	MAY 2014
Scale:	NONE
Drawn By:	RBR

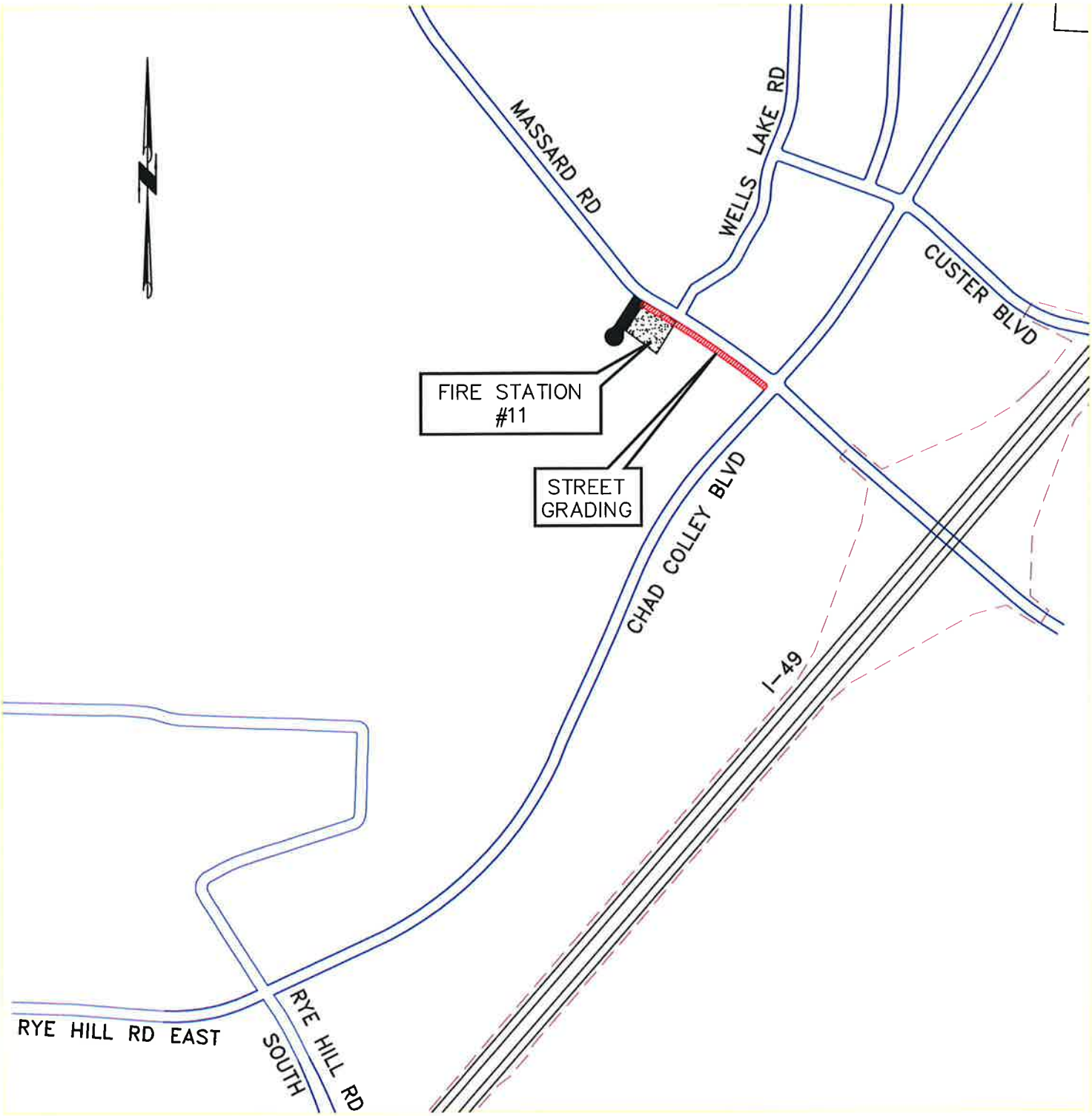


2012 CAPITAL IMPROVEMENTS PROGRAM
STREET OVERLAYS/RECONSTRUCTION
DRAINAGE AREAS

The City of Fort Smith ARKANSAS

Project:	12-03-B
Date:	MAY 2014
Scale:	NONE
Drawn By:	RBR

G:\DRAWINGS\CIP\00-00 CIPALL\2012\ CIPALL 2012 PROJECTS.DWG 05/14/14-14:47 RBR 12-03-B (DRNG)



2012 CAPITAL IMPROVEMENTS PROGRAM
STREET OVERLAYS/RECONSTRUCTION

The City of Fort Smith ARKANSAS

Project:	12-03-B
Date:	MAY 2014
Scale:	NONE
Drawn By:	RBR

G:\DRAWINGS\CIP\00-00 CIPALL\2014\ FCRA AREA 12-03-B.dwg 05/13/14-17:08 RBR EXHIBIT

SUMMARY SHEET

City of Fort Smith

Project Status	Complete	Project name:	2012 Street Overlay/Reconstruction
Today's Date:	5/9/2014	Project number:	12-03-B
Staff contact name:	Stan Snodgrass	Consultant engineer:	Hawkins - Weir
Staff contact phone:	784-2225	Project contractor:	Forsgren Inc.
Contract time (no of days):	270		
Notice to proceed issued:	9/10/2012		

	Dollar Amount	Contract Completion Date
Original bid award	$2,454,188.50	6/7/2013
Contract Revisions:		
1		
2		
3		
Adjusted contract amount	$2,454,188.50	
Payments to date (as negative):	$2,269,046.68	
Amount of this payment	$2,871.32	
Contract balance remaining	$182,270.50	
Retainage held	0%	
Final payment	$2,871.32	
Amount under original as a percentage	7.4%	

Final Comments:

The project was substanially complete on March 19, 2014. The delay in completion of the project is a result of the City restricting work on the Massard Road grading until the Fire Station 11 work was completed.

2C

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A LEASE AGREEMENT WITH WEBSTER UNIVERSITY FOR SPACE ON THE LOWER LEVEL OF THE CONVENTION CENTER ANNEX

BE IT RESOLVED BY THE BOARD OF DIRECTIONS OF THE CITY OF FORT SMITH, ARKANSAS, THAT:

The Mayor is authorized to execute the attached lease with Webster University for a portion of the lower level of the Convention Center Annex, located at 801 Carnall Avenue, Fort Smith, AR 72901. The space to be leased shall be used as offices and classrooms for the Fort Smith Campus of Webster University for the period of June 1st, 2014 through May 31st, 2015.

THIS RESOLUTION ADOPTED this _____ day of May, 2014.

APPROVED:

_____

Mayor

ATTEST:

_____

City Clerk

Approved as to form:

_____NPR

Memorandum

To: Ray Gosack, City Administrator
From: Russell Gibson, Director, Information and Technology Services
Date: 04/29/2014
Re: Webster University Lease Renewal

Ray,

Attached in PDF format please find a draft Resolution and Lease Agreement between the City of Fort Smith and Webster University for a portion of the lower-level of the Convention Center Annex located at 801 Carnall Avenue. As in the past, the space to be leased will be used as offices and classrooms for the Fort Smith campus of Webster University. Please note that this is a renewal of an existing lease between Webster and the City of Fort Smith. The lease renewal will be in effect from June 1st, 2014 through May 31st, 2015. This lease renewal was requested by David B. Steinbach, Executive Vice-President, Jones Lang LaSalle (JLL), Inc. on behalf of Webster University.

Please contact me if you have any questions or would like additional information.

Best regards,

Russell Gibson
Director, Information and Technology Services

Lease Agreement

This Lease Agreement executed on this _____ day of May, 2014, between the City of Fort Smith, Arkansas, LESSOR, and Webster University, 470 East Lockwood Avenue, St. Louis, MO 63119-3194, LESSEE, witness:

1. The primary term of this Agreement shall be for a period of one (1) year, commencing effective June 1st, 2014, and continuing through May 31st, 2015.

2. The LESSOR hereby leases to the LESSEE, at the rental rate of $2,070.00 per month, the following property of the City of Fort Smith, Arkansas: a portion of the lower level of the Convention Center Annex, located at 801 Carnall Ave, Fort Smith, AR 72901.

3. The LESSEE shall use said premises solely for offices and classrooms of Webster University – Fort Smith Campus.

4. The LESSOR agrees to provide space for two classrooms and a computer lab. LESSOR shall provide all utilities, excepting telephone and Internet services, and shall include janitorial services in the price of the lease. LESSEE will provide and pay for its own telephone and Internet service. LESSEE shall obtain the prior written approval of the City Administrator for all installations of fixtures and all interior or exterior modifications to the premises. LESSEE shall, at its expense, maintain the center in good and reasonable repair, ordinary wear and tear excepted.

5. The LESSEE hereby releases the City of Fort Smith from all liability which might arise out of its use of the said premises and hereby agrees to indemnify and hold harmless the City, its officers, boards, commissions, employees, and agents, against and from any and all claims (including, but not limited to, any based on the civil rights and anti-discrimination statutes of the United States and the State of Arkansas), demands, causes of action, actions, suits, proceedings, damages (including, but not limited to, damages to City property, and the cost of liabilities (including the City's cost with respect to its employees and of defending any and all such actions and proceedings described herein)) arising out of or pertaining to the providing of services hereunder by the LESSEE.

6. The LESSEE shall not sub-lease said property without the prior express written permission of the City Administrator.

7. It is agreed by the LESSEE that the LESSOR shall have the right, at all reasonable times, to inspect the facilities and programs being provided by the LESSEE under this Agreement. After inspection or investigation, the LESSOR shall have the right to notify the LESSEE, in writing, of any deficiencies in the program and/or facilities provided under this Agreement, and, if such deficiencies are not cured to LESSOR's sole satisfaction within thirty (30) calendar days from the date of such written notice, LESSOR shall have the absolute right to terminate this Agreement immediately.

Furthermore, the LESSOR in its sole discretion shall have the right to cancel this Agreement upon the happening of any of the following:

a. Any substantial damage to or destruction of the leased facilities by fire, wind, or other casualty; or

b. A determination by the Board of Directors of the City of Fort Smith that the purpose for which the facility was provided by LESSOR is no longer being adhered to; or

c. A determination by the Board of Directors of the City of Fort Smith that the LESSEE, its employees or agents, in the providing of the services in the leased facilities, have violated the LESSOR's policy against discrimination on the basis of age, sex, religion, national origin, political affiliation, handicap, veteran status, or have violated the LESSOR's policy in favor of a drug-free work place.

Termination of cancellation of this Agreement by the LESSOR prior to the end of the term of the Agreement shall require the approval of the Board of Directors of the City of Fort Smith.

8. The LESSEE may cancel this Agreement upon thirty (30) days written notice to LESSOR.

IN WITNESS WHEREOF, the parties have duly executed this agreement on the date first set forth above.

WESTER UNIVERSITY

By: _____

Title: VP & CFO

CITY OF FORT SMITH, ARKANSAS

_____

Sandy Sanders, Mayor

2D

RESOLUTION NO. _____

A RESOLUTION APPROVING AN AMENDMENT TO THE ENGINEERING AND ARCHITECTURAL AGREEMENT WITH LARKIN GROUP, INC., AUTHORIZED BY RESOLUTION R-127-12 REVISING ENGINEERING AND ARCHITECTURAL FEES RELATED TO THE CONSTRUCTION OF A RECREATIONAL AQUATICS FACILITY AT BEN GEREN REGIONAL PARK

_____

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY OF FORT SMITH, ARKANSAS, that:

The Mayor is hereby authorized to execute, his signature being attested by the City Clerk, an amendment to the Engineering and Architectural Agreement with Larkin Group, Inc. approved by Resolution R-127-12, providing for the following additional features and enhancements:

- Wave pool
- Restroom and building enhancements
- Additional shade structures
- Sound/PA System
- Enhanced landscaping
- Programmable highway sign
- Theming elements in park
- UV disinfection for all pools
- Faux rock elements at Lazy River
- Translucent Fiberglass on waterslide
- Rentable structures at concessions area
- Themed signage
- Large themed play structure
- Spray elements at lazy river

The fee for the above listed services is $190,000.00, adjusting the total Engineering and Architectural Agreement fee to the amount of $757,500.00. The foregoing approvals are contingent upon approval of same by Sebastian County.

This Resolution adopted this _____ day of May, 2014.

APPROVED:

_____
Mayor

ATTEST:

_____
City Clerk

Approved as to form:

_____
No Publication Required

PARKS RECREATION
FORT SMITH

Memo:

May 15, 2014

To: Ray Gosack, City Administrator
From: Mike Alsup, Director of Parks and Recreation Mike Alsup
Re: Adjustment to Larkin Aquatics contract for the design of the water park

Larkin Aquatics contracted with the City of Fort Smith and Sebastian County to design the water park at Ben Geren Park. Due to owner initiated changes to the scope of services, it is recommended that the contract amount be increased to cover the cost of the additional work. The construction amount has been increased from $7.5 million to over $9.3 million.

The addition of a wave pool to the water park is significant both in making the water park a premier facility in our region and in scope of work for the engineer and architect team. Architecturally the addition of water surface added to the size of the main building due to the number of water closets required by code; moreover, the building required to house the pumps and controls that create the wave action for the wave pool was additional work not included in the original scope of work. The engineering team's design of the wave pool was a significant addition that was not anticipated when the contract was approved and required many disciplines and vendors.

The bids received for the water park were favorable and allow for improvements to the plan that will benefit our water park making it the premier facility in our region. The improvements are listed in the letter from Larkin Aquatics which is attached. The improvements include a restroom adjacent to the children's activity pool and play structure making it more convenient for parents to take their children to the restroom and will facilitate future additions to the park. The addition of another pump for the wave pool will allow for the formation of different types of waves improving the citizens' experience and will act as a backup pump in case one of the pumps needs repair. Upgraded signage, more shade, expanded play structure, ultra violet systems on all pool recirculation systems, a sound system, aesthetic improvements, and more landscaping are some of the additional enhancements that require additional engineering and architectural design.

I recommend approval of a fee of $190,000 of which the City's portion is $95,000 for the additional services required for these additional features and improvements to the original project. Please contact me if there are any questions or a need for more information.

LARKIN AQUATICS
PLANNING & DESIGN
A division of Lamp Rynearson

9200 Ward Parkway, Suite 200
Kansas City, Missouri 64114
[P] 816.361.0440
[F] 816.361.0045
www.LRA-Inc.com

May 15, 2014

Mr. Jeff Dingman
Deputy City Administrator
623 Garrison Ave
3rd Floor, Room 315
Fort Smith, AR 72901

Re: Proposal for additional design services
Ben Geren Aquatic Center

Dear Mr. Dingman:

Larkin Aquatics respectfully requests additional compensation for the design of additional features and enhancements requested by the City and County to be added to the Ben Geren Aquatic Facility. The additional elements along with the associated additional design fees are itemized as follows:

Wave pool	$86,600
Restroom and building enhancements	$22,100
Additional shade structures	$6,800
Sound/ PA System	$7,500
Enhanced landscaping	$12,000
Programmable highway sign	$8,900
Theming elements in park	$3,500
UV disinfection for all pools	$5,600
Faux rock elements at Lazy River	$11,300
Translucent Fiberglass on waterslide	$1,100
Rentable structures at concessions area	$4,500
Themed signage	$2,400
Large themed play structure	$7,500
Spray elements at lazy river	$10,200
	$190,000

The listed design fees include all required design disciplines including architecture, landscape architecture, aquatics, structural, mechanical, electrical, and plumbing engineering.

We appreciate your consideration of this request.

Sincerely,

LARKIN AQUATICS

Andrew D. Smith
Aquatics Group Leader

Cc: Ray Gosack, City Administrator
David Hudson, Sebastian County Judge

Balance of Project - Ben Geren Aquatics Facility

Costs Competitively Bid, Opened 4/10/2014		6,267,200
Other Costs to be competitively bid		
Landscaping - Allowance (includes decorative gravel)		250,000
Concrete Paving Allowance		162,010
Shade Structures Allowance		134,890
Project Amenities/Enhancement Allowances		
Park Facilities Allowance		355,600
Pool/Swimming Related allowance		560,000
Operational Equipment		195,000
Cost of the Work Included in the GMP (but not bid)		
Termite Treatment - Allowance		1,156
Bike Rack - Allowance		599
Tack Board - Allowance		500
Steel & Steel Erection Allowance		40,000
General Conditions		681,633
Testing Allowance		50,000
General Liability Insurance		61,205
Builder's Risk Insurance		20,530
Subcontractor Bonds (Included in bid amount above)		-
General Contractor Bond		67,549
Construction Contingency		500,000
Construction Totals	$	9,347,872
Contractor Fee	$	415,980
Total Gauranteed Maximum Price Amount		9,763,852
Preconstruction Services		50,550
Total Construction Cost		9,814,402
Additional Costs/Not in Scope		
Design Fees (Larkin Aquatics w/MWC&MAHG)		757,500
Furniture, Fixtures, & Equipment (FF&E) and POS System Allowance		300,000
Total Project Cost		10,871,902
as of:		5/16/2014

2E

RESOLUTION _____

A RESOLUTION AUTHORIZING CONTRACT CHANGE ORDER #3 TO THE CONTRACT FOR THE CONSTRUCTION OF THE FORT SMITH LANDFILL SCALE FACILITY

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY FORT SMITH, ARKANSAS, THAT:

SECTION 1: A contract change order amending the City's contract with Steve Beam Construction, Inc. for the construction of the Fort Smith Landfill Scale Facility increasing the contract amount by $37,860.53, to an adjusted contract amount of $3,269,502.34, is hereby approved.

SECTION 2: The Mayor is hereby authorized to execute the contract change order approved by Section 1 of this Resolution.

This Resolution adopted this 20th day of May, 2014.

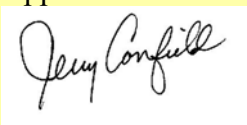
APPROVED:

_____
Mayor

ATTEST:

_____
City Clerk

Approved as to form:



_____
No Publication Required

Responsible Environmental Management

Fort Smith Department of Sanitation

MEMORANDUM

May 16, 2014

To: Ray Gosack, City Administrator

From: T. Baridi Nkokheli, Director

Subject: Contract Change Order #3 – Landfill Scale Facility Project

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As we near completion of the landfill scale facility, some modifications to the project are necessary to ensure our customer service and facility security standards are met. Much of the equipment used in the weighing process is very technical and requires integration between several systems which involves a great deal of coordination between the architect, the general contractor, subcontractors, and several different vendors. We recently learned that the scale weight display boards and accompanying power/network provisions were omitted from the scale facility plans due to miscommunication among potential equipment providers. The display boards are essential/standard pieces of equipment which provide customers a real-time view of the load weights when they enter and exit the scales.

Bearing in mind the amount of money contained in the building each day and over weekends, the remote location, and poor accessibility by law enforcement after hours, bullet/vandal resistant glass was included in the original building plan to enhance security. However, the plans indicate a clear polished finish which would provide a clear view of cash handling areas and the building layout by the general public. It would also allow increase direct sunlight and heat affecting employee work areas and equipment. A mirrored glass will provide additional insulation from heat and cold which will provide savings on utilities while refracting the bright sunlight during certain parts of the day. The reflective nature of the glass is also necessary in order to shield cash handling areas from public view.

Per the attached Resolution and change order, we are requesting to amend the original contract. The cost associated with the requested changes is $37,860.53, which brings the adjusted contract amount to $3,269,502.34. This project is being funded with cash and does not require issuance of debt. Funding for the request is available in the Sanitation Sinking/Landfill Construction Fund.

Please contact me should you have any questions or would like additional information.

NK

CONTRACT CHANGE ORDER	Date May 6, 2014
	Project: Dept. of Sanitation Scale House, Restrooms & Entry Road
To (Contractor) Steve Beam Construction 7201 South 28th Street Fort Smith, Arkansas 72908	Location Fort Smith, Arkansas
	Contract No.
	Change Order No. Three

You are hereby requested to comply with the following changes from the contract plans and specifications.

Item No. (1)	Description of changes-quantities, units, unit prices, change in completion, schedule, etc. (2)	Decrease in contract price (3)	Increase in contract price (4)
Q.	SBC will install roof pan at scale house for (3) roof penetrations for DIEBOLD tubing system.		716.53
R.	System Scale will supply (3) ea high visible Matko Model SBL-4 outdoor display for scales. SBC will set (3) ea 6 in. pipe bollards to mount equipment (pipe bollards are in base bid unit price per ea). Cost not in this proposal.		4,577.50
S.	AC/DC will run conduit for power and data to each outdoor display. Install underground conduits for future lighting.		9,202.50
T.	SBC will install bullet resistant glass to 1 7/8" MIRROPANE Insulated Level 3 Secur-Ter Poly SP311. Provide & install new 1/8" x 1 5/8" steel glass stops to replace the existing angled stops to accommodate the new glass thickness. Provide & install (2) 2" x 2" x 82" and (2) 1" x 1" x 82" L angle break metal at corners (clear anodized .040 break metal). Install with clear silicone and 2 faced tape to cover up the corner joints of the bullet resistant glass to cover the spacer of the insulated portion of the glass. (2) ea interior & (2) exterior.		17,364.00
Z.	General Requirements: Project Management, Site Management, Install underground conduit for future sprinkler system. Saw cut pattern in concrete at front of Scale House.		6,000.00
	Change in contract price due to this Change Order:		
	Total decrease	$ -	xxxxxxxxxxxxxxxxx
	Total increase	xxxxxxxxxxxxxxxxx	$ 37,860.53
	Difference between Col (3) and (4)	$	$ 37,860.53
	Net (increase) ~~(decrease)~~ contract price	$	$ 37,860.53

The sum of $ 37,860.53 is hereby (added to) ~~(deducted from)~~ the total contract price, and the total adjusted contract price to date thereby is $ 3,269,502.34.

The time provided for completion in the contract is ~~(unchanged)~~ (increased) ~~(decreased)~~ by 60 calendar days.
This document shall become an amendment to the contract and all provisions of the contract will apply thereto.

Recommended by _____ 5-14-14
Mickle Wagner Coleman, Inc. — Date

Accepted by _____ 5-15-14
Steve Beam Construction — Date

Approved by _____ _____
City of Fort Smith Department of Sanitation — Date

CONTRACT CHANGE ORDER Justification for Change	Project: Dept of Sanitation Scale House, Restrooms & Entry Road	
	Contract No.	
	Change Order No.	Three

1. Necessity for change:

Installation of tinted, bulletproof glass at Owner's request. Purchace and installation of scale display signs. Installation of infrastructure for future sprinkler system.

2. Is proposed change an alternate bid?

[ ] Yes

[X] No

3. Will proposed change alter the physical size of the project?
If "yes", explain.

[ ] Yes

[X] No

4. Effect of this change on other prime contractors:

N/A

5. Has consent of surety been obtained?

[ ] Yes

[X] Not Necessary

6. (a) Will Change affect expiration or extend of insurance coverage?

[ ] Yes

[X] No

6. (b) If "yes", will the policies be extended?

[ ] Yes

[ ] No

7. Effect on operation and maintenance costs:

N/A

City of Fort Smith Department of Sanitation

Date

f:\doc\change order\CFS Landfill Scalehouse 2013 - CO#3.xls

2F

RESOLUTION NO. _____

RESOLUTION ACCEPTING BID FOR THE PURCHASE OF FIRE APPARATUS

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY FORT SMITH, ARKANSAS, THAT:

The bid, as indicated by enclosure for the purchase of 1 (one) fire apparatus for $699,597 from Pierce Manufacturing, Inc., is accepted.

This Resolution adopted this _____ day of May, 2014.

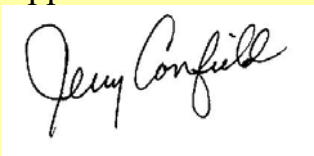
APPROVED:

_____
MAYOR

ATTEST:

_____
CITY CLERK

Approved as to form:



_____

No Publication Required

Interoffice Memorandum

TO: Ray Gosack, City Administrator

COPY TO: Mike Richards, Fire Chief

FROM: Alie Bahsoon, Purchasing Manager

SUBJECT: Fire Apparatus Purchase

DATE: May 16, 2014

The City of Fort Smith ARKANSAS

In December of 2005, the Board of Directors approved Ordinance 93-05, thereby authorizing the city to participate in State cooperative purchasing. This process has enabled us to take advantage of other negotiated contracts that the State of Arkansas participates in.

One of these contracts is the *U.S. Communities Government Purchasing Alliance*, a national organization for local government agencies to assist them in making better use of their collective purchasing powers and improving their overall purchasing effectiveness.

As outlined in the attached memorandum from the Fire Department, *The Houston-Galveston Area Council (H-GAC)* is a member of this alliance. Because of their contract, local governments nationwide are permitted to purchase through their Cooperative Purchasing Program. The State of Arkansas has executed an "Interlocal Contract" with H-GAC through the U.S. Communities Government Purchasing Alliance. For your information, I have attached a copy of the State of Arkansas Statute which authorizes interlocal cooperative activities.

The 2014 budget reflects a budgeted amount of $700,000 in the Sinking Fund that has been established for this purchase in Program 4803.

Please be advised that this purchase fulfils all of the purchasing obligations as mandated by both state and local purchasing requirements; I am therefore recommending that the enclosed resolution is approved.

Please let me know if should require any additional information.

HGACBuy	CONTRACT PRICING WORKSHEET For MOTOR VEHICLES Only	Contract No.:	FS12-13	Date Prepared:	

This Worksheet is prepared by Contractor and given to End User. If a PO is issued, both documents <u>MUST</u> be faxed to H-GAC @ 713-993-4548. Therefore please type or print legibly.

Buying Agency:	City of Fort Smith	**Contractor:**	EVE/Pierce MFG
Contact Person:	Alie Bahsoon	**Prepared By:**	Steve Haile
Phone:	479-784-2267	**Phone:**	501-206-5691
Fax:		**Fax:**	501-327-3200
Email:	abahsoon@fortsmithar.gov	**Email:**	shaile@evsmidsouth.com

Product Code:	**UD07**	**Description:**	**Pierce Arrow XT 4-Door Single Axel Rescue, Non Walk-In Body**

A. Product Item Base Unit Price Per Contractor's H-GAC Contract:	$373,354.00

B. Published Options - Itemize below - Attach additional sheet(s) if necessary - Include Option Code in description if applicable.
(Note: Published Options are options which were submitted and priced in Contractor's bid.)

Description	Cost	Description	Cost
102-Exaust Extinsion Plymo or Nederman	$246.00	481-LED Compartment Lighting (7 Compartments)	$2,590.00
109-Change to Air Ride Suspension Tandem	$2,174.00	562-Light Tower 9000 watt	$21,389.00
202-Aluminum Wheels Front	$1,700.00	567-120 volt LED Visor light	$1,352.00
204-Aluminum Wheels Rear Tandem	$3,908.00	570-120 volt 150 watt LED recessed 8@$1,711.00	$13,688.00
209-Intercom Wireless System 2-Radio	$8,180.00	811-Air Bags 56 Ton System	$7,600.00
214-Q2B Siren	$3,444.00	460-Roof Compartments 2@$2,892.00	$5,784.00
215-Safety System	$8,324.00	461-Adjustable Compartment Shelves (6)	$932.00
217-Mirrors-Change to Bus style corner mount	$1,598.00	463-Slide-out floor tray	$691.00
224-Upgrade from Arrow to Dash CF	$99,926.00	118-Cummins ISL9 400hp to ISX12 500hp	$24,756.00
450-Electric cord reel with 200' of 10/3 2@$1,798.00	$3,596.00	119-Cummins ISX12 500hp to Detroit DD13 500hp	-$10,788.00
452-Highe Pressure Breathing air reel	$2,730.00	**Subtotal From Additional Sheet(s):**	
456-Cascade	$47,370.00	**Subtotal B:**	$251,190.00

C. Unpublished Options - Itemize below / attach additional sheet(s) if necessary.
(Note: Unpublished options are items which were not submitted and priced in Contractor's bid.)

Description	Cost	Description	Cost
Breathing Air Compressor	$44,637.00	Stairway Retractable Recessed walkway	$5,501.00
40 KW PTO Generator	$20,287.00	**Subtotal From Additional Sheet(s):**	$35,441.00
Toolboard slide-out 2 wat transverse 3@$1,874.00	$5,622.00	**Subtotal C:**	$111,488.00

Check: Total cost of Unpublished Options (C) cannot exceed 25% of the total of the Base Unit Price plus Published Options (A+B).	**For this transaction the percentage is:**	$0.18

D. Total Cost Before Any Applicable Trade-In / Other Allowances / Discounts (A+B+C)

Quantity Ordered:	1	**456**	736032	=	**Subtotal D:**	$736,032.00

E. H-GAC Order Processing Charge (Amount Per Current Policy)	**Subtotal E:**	$2,000.00

F. Trade-Ins / Other Allowances / Special Discounts / Freight / Installation

Description	Cost	Description	Cost
Pre-Payment discount	**-$38,435.00**		
		Subtotal F:	-$38,435.00

Delivery Date:		**G. Total Purchase Price (D+E+F):**	$699,597.00

The City of Fort Smith ARKANSAS

FORT SMITH FIRE DEPARTMENT
200 NORTH FIFTH STREET
FORT SMITH, ARKANSAS 72901
479-783-4052 • FAX: 479-783-5338

Mike Richards
Fire Chief

Memo

To: Ray Gosack, City Administrator
From: Mike Richards, Fire Chief MR
Date: May 1, 2014
Re: Fire Apparatus Purchase

The Fire Department is ready to proceed with the purchase of a 2015 Heavy Duty Rescue Truck to replace an existing 17 year old 1997 International Rescue Truck. We have been able to secure a cooperative purchasing bid through the Houston-Galveston Area Council (H-GAC) program with Pierce Manufacturing and their local fire apparatus dealer, EVS Mid-South in Conway, Arkansas, for the amount of $738,032.00.

However, the City has the option to take prepay discounts on each fire apparatus. By agreeing to prepay for the fire apparatus at the time of order the City can save $38,435.00 making the **final purchase price for Heavy Duty Rescue Truck**:

$699,597.00

The funding for this purchase will come from the sinking fund set up with the fire department's share of a ¼ cent reallocated sales tax approved by the citizens of Fort Smith in March, 2012. The purchase price is within the 2014 proposed budget for the rescue truck.

Purchasing the Heavy Duty Rescue from Pierce Manufacturing will help us continue with our program of fleet standardization. Standardizing our fleet of fire apparatus will help keep our long-term operating costs as low as possible by reducing labor hours in repair, having interchangeable parts available thereby reducing inventory costs, and having our mechanic go to fewer training classes than would be required if we were to have multiple manufacturers of fire apparatus.

We have used the H-GAC cooperative purchasing program for fire apparatus for the last several years with great success. Fire Department Staff recommends approval of the resolution accepting the bid for the Heavy Duty Rescue Truck. The delivery of the fire apparatus to the fire department will be approximately 12 months after the purchase order is released to Pierce Manufacturing.

City of Fort Smith Fire Department April 25, 2014

The undersigned is prepared to deliver, upon an order being placed by you, for final acceptance by Pierce Manufacturing, Inc., at its home office in Appleton, Wisconsin, the apparatus and equipment herein named and for the following prices:

One (1) Pierce Heavy Duty Rescue mounted on a Dash CF Custom Chassis per our proposal for a total price of:

$ 738,032.00 to include all equipment in attached Proposal

Said apparatus is to be built and shipped in accordance with the specifications hereto attached, delays due to strikes, war or international conflict, failures to obtain chassis, materials, or other causes beyond our control not preventing, within about 350-380 calendar days or less after receipt of this order and the acceptance thereof at our Appleton, Wisconsin office, and to be delivered to you at the Fort Smith Fire Department. If you would like to prepay these apparatus at the time of order you could take a discount of $38,435.00 from the above price to leave a total price of $699,597.00.

The specifications herein contained shall form a part of the final contract, and are subject to changes desired by the purchaser, provided such alterations are interlined prior to the acceptance by the company of the order to purchase, and provide such alterations do not materially affect the cost of the construction of the apparatus.

The proposal for fire apparatus conforms to all Federal Department of Transportation (DOT) rules and regulations in effect at the time of the bid and with all National Fire Protection Association (NFPA) Guidelines for Automotive Fire Apparatus as published at the time of bid, except as modified by customer specifications. Any increased costs incurred by first party because of future changes in or additions to said DOT or NFPA standards will be passed along to the customers as an addition to the price set forth above.

Respectfully,

Steve Haile
Sales Representative
Pierce Manufacturing, Inc.

The City of Fort Smith Arkansas

Fort Smith Fire Department

200 North Fifth Street
Fort Smith, Arkansas 72901
479-783-4052

Fort Smith, AR FSFD EST. 1899 Fire Department

Mike Richards
Fire Chief

Memo

To: Mike Richards, Fire Chief
From: Terry Bigler, Assistant Chief
Date: 05/01/2014
Re: Heavy Duty Rescue

During the last quarter of 2013 the apparatus committee consisting of myself, Battalion Chief Christensen, Captain Taylor, Captain Flanagan, Captain Raines, and Driver Wood began research to develop specifications to purchase a Heavy Duty Rescue (HDR). The research consisted of trips to other departments and a trip to the apparatus manufacturing facility to ensure the specifications would meet the department's needs.

We have received a proposal from Pierce Manufacturing for the HDR. Total cost of the apparatus is to be $738,332.00, with $ 38,435.00 in discounts if we prepay, for a final price of $699,597.00 which is under the budget we had set for this truck.

This apparatus will be purchased through the Houston-Galveston Area Council (H-GAC) purchasing consortium.

Funding for this apparatus will come from the sinking fund developed to ensure a method of apparatus replacement for the department.

Anticipated delivery of this apparatus is placed at 350-380 days from the date of order.

I have attached a copy of the cover letter from the proposal and have the entire proposal if you would like to review it for yourself.

Attachments:
Pierce Proposal dated 04/25/2014

State of Arkansas Statutes

Arkansas Code

19-11-206 Definitions concerning intergovernmental relations

As used in this subchapter, unless the context otherwise requires:

(1) "State public procurement unit" means the Office of State Procurement and any other procurement agency of this state;

(2) "Local public procurement unit" means:

(A) Any county, city, town, state agency, and any other subdivision of the state or public agency thereof,

(B) Any fire protection district;

(C) Any regional water distribution district;

(D) Any rural development authority;

(E) Any public authority;

(F) Any public educational, health, or other institution;

(G) Any nonprofit corporation during such time that it contracts with the Division of Developmental Disabilities Services of the Department of Human Services to provide services to the developmentally disabled, provided the contract exceeds seventy-five thousand dollars ($75,000) per year

(H) Any nonprofit corporation providing fire protection services to a rural area or providing drinking water to the public in a rural area;

(I) Any nonprofit corporation which contracts with the Department of Human Services, provided that the contract includes provisions for transportation services, and the contract exceeds seventy-five thousand dollars ($75,000) per year; and

(J) To the extent not prohibited by law, any other entity which expends public funds for the acquisition or leasing of commodities and services;

(3) "Public procurement unit" means either a local public procurement unit or a state public procurement unit;

(4)(A) "External procurement activity" means any buying organization not located in this state which, if located in this state, would qualify as a public procurement unit.

(B) An agency of the federal government is an external procurement activity; and

(5) "Cooperative procurement" means procurement conducted by, or on behalf of, more than one (1) public procurement unit or by a public procurement unit with an external procurement activity.

19-11-249 Cooperative purchasing.

Any public procurement unit may either participate in, sponsor, conduct, or administer a cooperative purchasing agreement for the acquisition of any commodities or services with one (1) or more public procurement units or external procurement activities in accordance with an agreement entered into between the participants. Such cooperative purchasing may include, but is not limited to, joint or multiparty contracts between public procurement units and open ended state public procurement unit contracts which are made available to local public procurement units.

RESOLUTION NO. _____ 2 G

RESOLUTION ACCEPTING THE PROJECT AS COMPLETE AND AUTHORIZING FINAL PAYMENT TO FORSGREN, INC., FOR THE SUNNYMEDE INTERCEPTOR IMPROVEMENTS (S008, S009)

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY OF FORT SMITH, ARKANSAS, that:

SECTION 1: The construction of Sunnymede Interceptor Improvements (S008, S009), Project Number 12-13-C1, is hereby accepted as complete.

SECTION 2: Final payment to Forsgren, Inc., in the amount of $35,411.73, is hereby approved.

This Resolution adopted this _____ day of May 2014.

APPROVED:

_____
Mayor

ATTEST:

_____
City Clerk

APPROVED AS TO FORM:

_____npr

INTER-OFFICE MEMO

TO: Ray Gosack, City Administrator **DATE:** May 9, 2014

FROM: Steve Parker, Director of Utilities

SUBJECT: Sunnymede Interceptor Improvements (S008, S009)
Project Number 12-13-C1

This project consisted of replacing 6,402 feet of 8 to18-inch sanitary sewer lines within the Sunnymede sewer basin. The attached exhibit shows the locations of the improvements. The project had a construction cost under-run of $104,025.10, because the contractor was able to install some of the new sewer mains by the open cut method instead of the pipe bursting method. A project summary sheet is attached for your review.

A Resolution accepting the project as complete and authorizing final payment in the amount of $35,411.73 is attached. It is my recommendation that the project be accepted as complete.

Should you or members of the Board have any questions or desire additional information, please let me know.

attachment

pc: Jeff Dingman

Project Summary

Project status: Complete

Project name: Sunnymede Interceptor Improvements (S008, S009)

Today's date: May 9, 2014

Project number: 12-13-C1

Staff contact name: Steve Parke

Project engineer: Atkins Engineering, Inc.

Staff contact phone: 784-2231

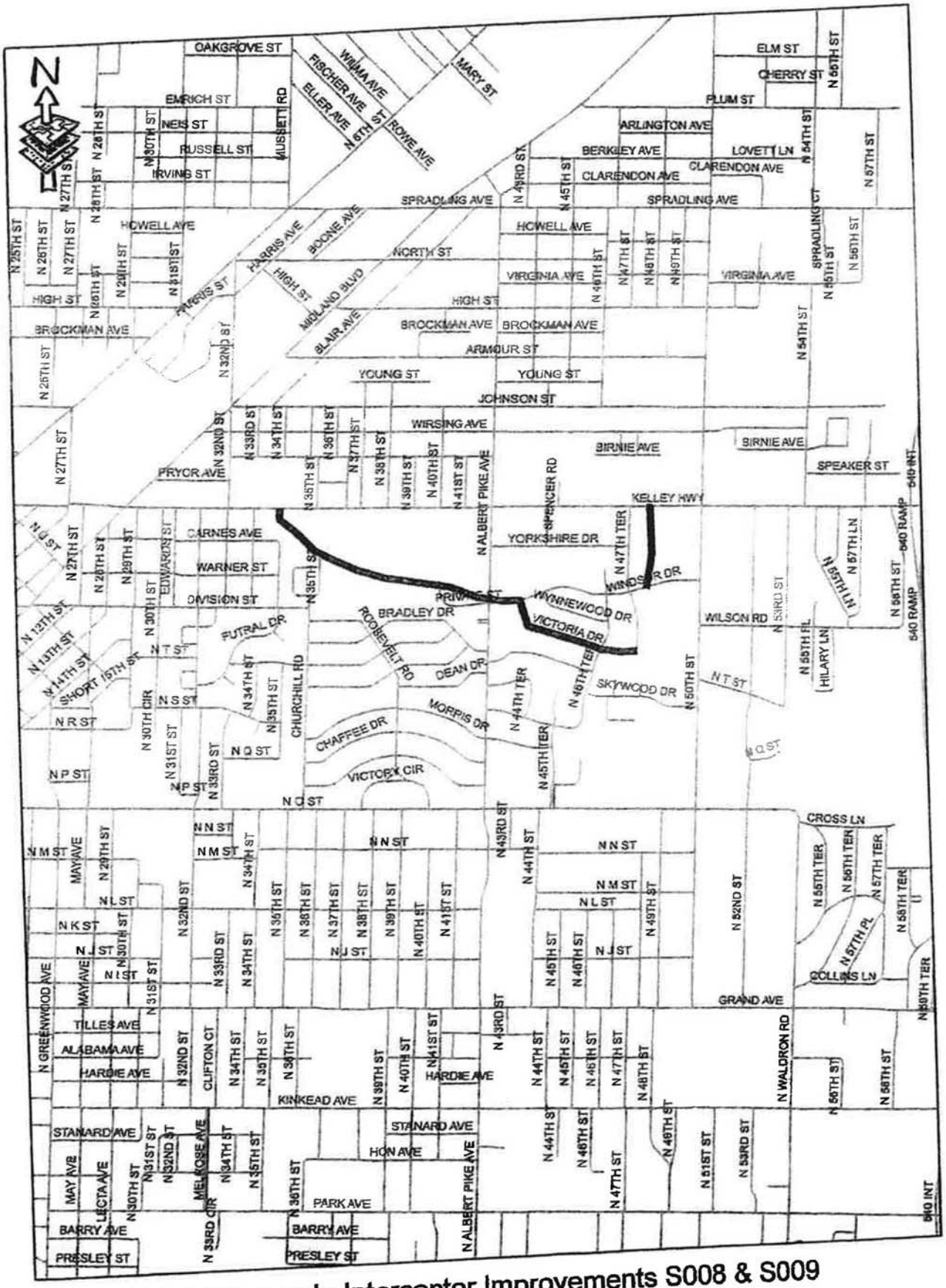
Project contractor: Forsgren, Inc .

Notice to proceed issued: September 9, 2013

Completion date: April 16, 2014

	Dollar Amount		Contract Time (Days)
Original contract	$1,526,133.50		200
Change orders: Number One	$48,421.50		30
Total change orders	$48,421.50		30
Adjusted contract	$1,574,555.00		230
Payments to date (as negative):	$-1,435,118.17	91.1%	
Amount of this payment (as negative)	$-35,411.73	2.2%	
Retainage held	$0.00		
Contract balance remaining (underrun)	$104,025.10	6.6%	
Amount (under) as a percentage	-3.6%		

Final comments:



Sunnymede Interceptor Improvements S008 & S009
Project Number 12-13

RESOLUTION NO. _____ 2 H

RESOLUTION AUTHORIZING PARTIAL PAYMENT TO
BRB CONTRACTORS, INC., FOR CONSTRUCTION OF THE MILL
CREEK PUMP STATION AND EQUALIZATION TANK

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY OF FORT SMITH, ARKANSAS, that:

Partial payment number one to BRB Contractors, Inc., in the amount of $1,001,926.66 for the construction of the Mill Creek Pump Station and Equalization Tank, Project Number 10-01-C1, is hereby approved.

This Resolution adopted this _____ day of May 2014.

APPROVED:

_____
Mayor

ATTEST:

_____
City Clerk

APPROVED AS TO FORM:

_____npr

INTER-OFFICE MEMO

TO: Ray Gosack, City Administrator **DATE:** May 9, 2014

FROM: Steve Parke, Director of Utilities

SUBJECT: Mill Creek Pump Station and Equalization Tank
Project Number 10-01-C1

BRB Contractors, Inc., has submitted partial pay request number one in the amount of $1,001,926.66 for work completed on the Mill Creek Pump Station and Equalization Tank. The project is being constructed to control wet weather flows which can lead to sanitary sewer overflows. The 3.5 million gallon equalization tank and new pump station capacity are designed to improve the management of wet weather flows within the collection system. A project summary sheet is attached for your information.

The attached Resolution authorizes the partial payment to BRB Contractors, Inc. Should you or members of the Board have any questions or need additional information, please let me know.

attachment

pc: Jeff Dingman

Project Summary

Project status: In construction

Project name: Mill Creek Pump Station and Equalization Tank

Today's date: May 9, 2014

Project number: 10-01-C1

Staff contact name: Steve Parke

Project engineer: Hawkins-Weir Engineers, Inc.

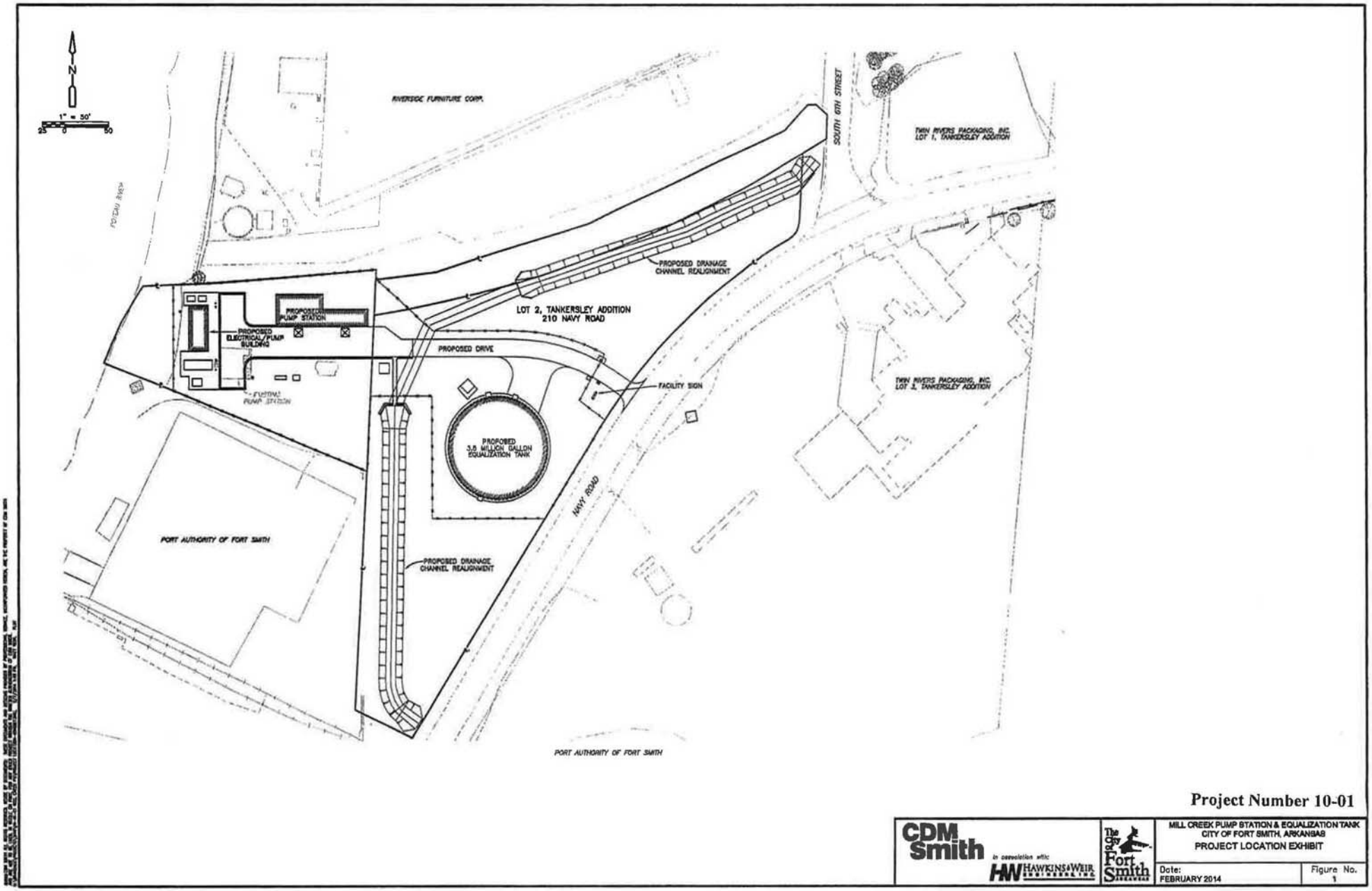
Staff contact phone: 784-2231

Project contractor: BRB Contractors, Inc

Notice to proceed issued: March 31, 2014

	Dollar Amount	Contract Time (Days)
Original contract	$12,930,000.00	645
Change orders:		
Total change orders	$0.00	
Adjusted contract	$12,930,000.00	645
Payments to date (as negative):	$0.00	
Amount of this payment	$1,001,926.66	
Retainage held	$44,967.50	
Contract balance remaining	$11,928,073.34	
Amount over original as a percentage		

Final comments:



Project Number 10-01

CDM Smith in association with HAWKINS & WEIR ENGINEERING, INC.

The City of Fort Smith Arkansas

MILL CREEK PUMP STATION & EQUALIZATION TANK
CITY OF FORT SMITH, ARKANSAS
PROJECT LOCATION EXHIBIT

Date: FEBRUARY 2014

Figure No. 1

RESOLUTION NO._____ 2 I

RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO ACCEPT AN OFFER MADE BY A PROPERTY OWNER FOR THE ACQUISITION OF REAL PROPERTY INTERESTS FOR THE LAKE FORT SMITH WATER SUPPLY

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY OF FORT SMITH, ARKANSAS, that:

The City Administrator is hereby authorized to accept an offer for the acquisition of a watershed protection easement made by the following property owner:

Tract Number	Property Owner	Amount
25-29	Benjamin H. Raney	$25,000.00

and to make payment for same in connection with the acquisition of a watershed protection easement designated as 99-01-P for the Lake Fort Smith Water Supply, Project 99-01, said property located at 17901 Boston Mountain Road, Mountainburg, Arkansas 72946, being a part of Section 25, Township 12 North, Range 30 West, Crawford County, Arkansas.

This Resolution adopted this_____ day of May 2014.

APPROVED:

_____
Mayor

ATTEST:

_____
City Clerk

APPROVED AS TO FORM:

_____npr

INTER-OFFICE MEMO

TO: Ray Gosack, City Administrator **DATE:** May 9, 2014

FROM: Steve Parke, Director of Utilities

SUBJECT: Watershed Protection Acquisitions
Lake Fort Smith Water Supply

Over the past few months staff has been discussing with Benjamin Raney the need to acquire watershed protection for Lake Fort Smith. All of the property is situated within the watershed boundary area around the lake that the city proposes to acquire for watershed protection, either by a watershed protection easement or by fee title acquisition. The attached two exhibits show the watershed area and general location of the property.

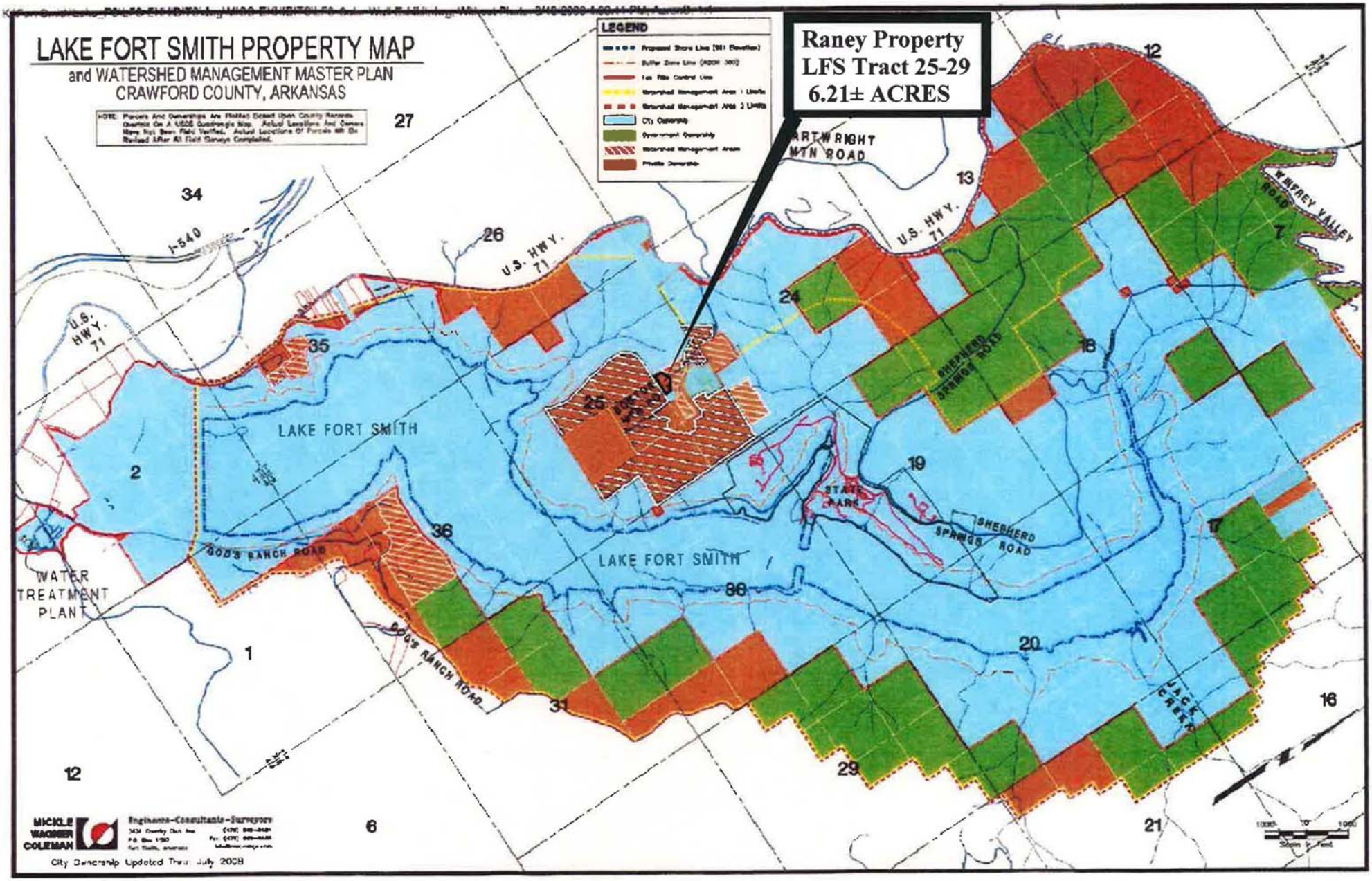
Mr. Raney purchased this 6.21 acre tract of land and single family dwelling at 17901 Boston Mountain Road in 2003. The property is located on the east side of Highway 71 approximately 1 mile from the intersection of Boston Mountain Road. The property drops off sharply toward the shoreline of the lake. Although steep, the property could be subdivided.

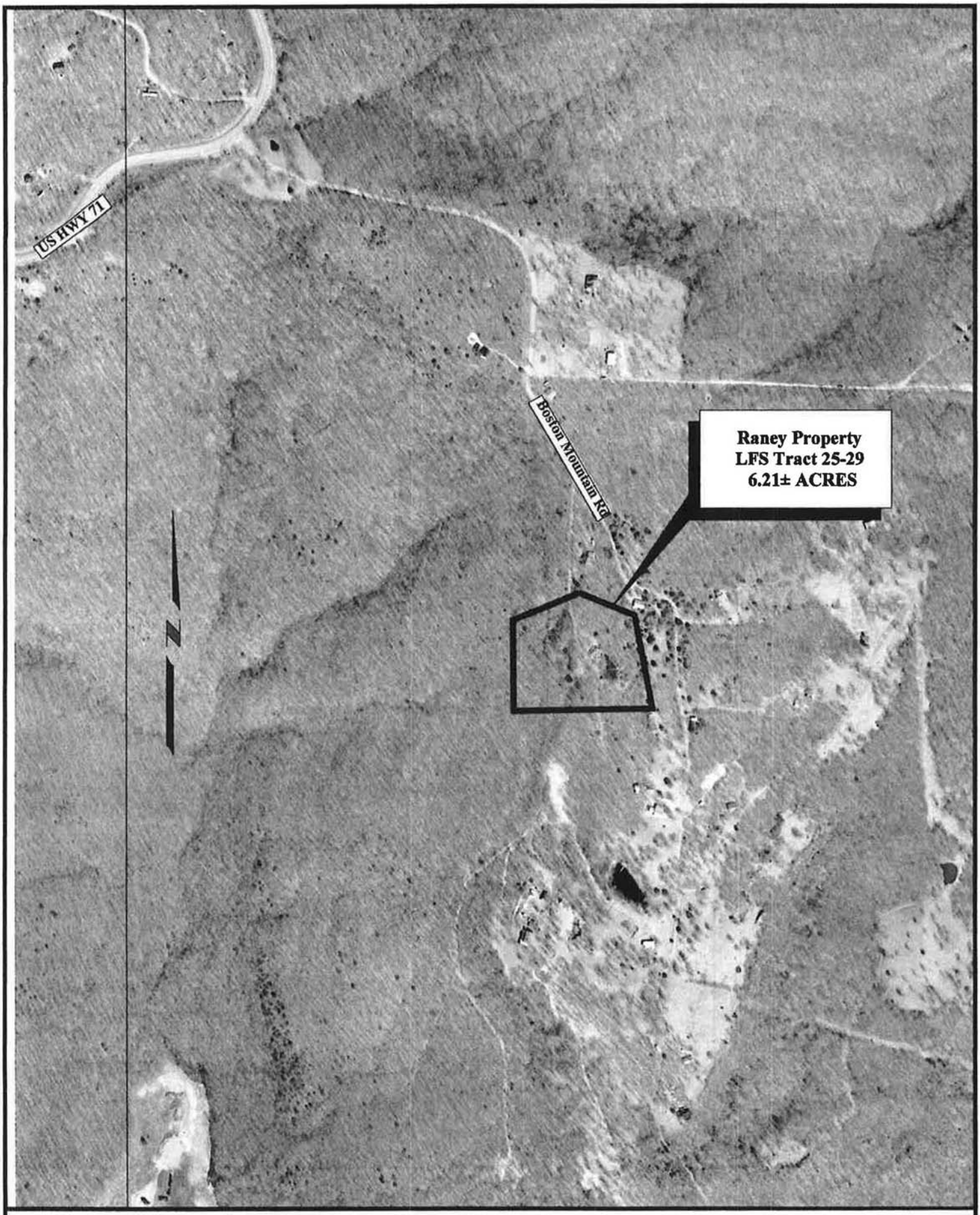
The city's appraiser, Matthews and Associates, appraised the land and dwelling for $125,000.00 and the watershed protection easement for $25,000.00. This appraisal valuation is similar to previous appraisals of watershed protection easements purchased by the city on Boston Mountain Road. After several discussions, Mr. Raney has offered to sell the city a watershed protection easement for the appraised value of $25,000.00.

Staff recommends that the attached Resolution accepting the offer extended by Mr. Raney be presented to the Board for their approval at their next scheduled meeting. Should you or members of the Board have any questions or desire additional information, please let me know.

attachment

pc: Jeff Dingman


LAKE FORT SMITH PROPERTY MAP
and WATERSHED MANAGEMENT MASTER PLAN
CRAWFORD COUNTY, ARKANSAS
LEGEND
Raney Property
LFS Tract 25-29
6.21± ACRES
LAKE FORT SMITH
LAKE FORT SMITH
I-540
U.S. HWY. 71
U.S. HWY. 71
U.S. HWY. 71
WATER TREATMENT PLANT
GOD'S RANCH ROAD
GOD'S RANCH ROAD
SHEPHERD SPRINGS ROAD
SHEPHERD SPRINGS ROAD
STATE PARK
WINFREY VALLEY ROAD
JACK CREEK
MICKLE WAGNER COLEMAN
Engineers-Consultants-Surveyors
City Ownership Updated Thru: July 2008



LAKE FORT SMITH WATER SUPPLY PROJECT NO 99-01
PROPOSED WATERSHED PROTECTION EASEMENT ON RANEY PROPERTY
April, 2014

The City of Fort Smith ARKANSAS

MEMORANDUM

TO: Mayor and Board of Directors

FROM: Wendy Beshears, Administrative Assistant

DATE: May 12, 2014

SUBJECT: Advertising & Promotion Commission

The A & P Commission has appointed Mr. Henry Perez, Manager of the Fort Smith Hampton Inn to replace Mr. Robert McCaslin.

Appointments are **by the Advertising & Promotion Commission confirmed by the Board of Directors,** one appointments is needed. The term will expire December 31, 2015.

623 Garrison Avenue
P.O. Box 1908
Fort Smith, Arkansas 72902
(479) 785-2801
Administrative Offices FAX (479) 784-2430

Printed on 100% Recycled Paper

ADVERTISING & PROMOTION COMMISSION

The Advertising and Promotion Commission is authorized to administer and oversee funds received from the three percent Fort Smith lodging tax and is comprised of seven (7) members as follows according to Ark. Code Ann 26-75-605:

Four members of the commission shall be owners or managers of businesses in the tourism industry and shall reside in either Fort Smith or within Sebastian County. At least three (3) of these four (4) members shall be owners or managers of hotels, motels or restaurants and all of them shall staggered terms of four (4) years. Two (2) members of the commission shall be members of the governing body of the City of Fort Smith and selected by the governing body and shall serve at the will of the governing body. One (1) member of the Commission shall be from the public at large who shall reside within Fort Smith or Sebastian County and shall serve for a term of four (4) years. Any vacancy in the four (4) tourism industry positions or the one (1) at large position shall be filled by appointment made by the remaining members of the commission, with the approval of the **Fort Smith Board of Directors**. Meetings are monthly as called and are held at the Fort Smith Visitor Center, 2 North B Street, unless otherwise stated in meeting announcements.

	DATE APPOINTED	TERM EXPIRES
Nora Bowman General Manager, Courtyard By Marriott 900 Rogers Avenue (01) (expired) 841-9358 nora.bowman@jqh.com	12/20/11	12/31/13
Tom J. Caldarera, Jr. Taliano's Italian Restaurant 211 North 14 Street (01) 785-2292 (w) www.linguinet@aol.com	8/15/95	12/31/14
Calvin Remy Owner/Manager Holiday Inn Express P.O. Box 11343 (17) 452-7500 (w) hiexpressfsark@yahoo.com	03/27/13	12/31/14

Robert McCaslin G. M. Candlewood Suites (Dropped) 7501 Madison Avenue (04) 424-3800 (w) Remccaslin.cws@gmail.com	02/03/09	12/31/15
Debra Presson Golden Corral 2422 South N Street 484-1040 debo-goldencorral@sbcglobal.net	09/15/09	12/31/16
Andre Good, City Director 4716 Pond Court (04) 782-9448	01/03/13	Indefinite
Mayor Sandy Sanders 1800 Queensbury Way (03) 784-2437 (w)	01/04/11	Indefinite

CITY OF FORT SMITH
Application for City Boards/Commissions/Committees

Note: As an applicant for a City Board, Commission or Committee, your name, address and phone number will be available to the press and the public. You will be contacted before any action is taken on your appointment.

Date: 4/11/14

Name: Henry Pérez

Home Telephone: 479-651-7351

Home Address: 3907 Bradley

Work Telephone: 479-452-2000

Zip: 72904

Email: henry.perez2@hilton.com

Occupation: General Manager
(If retired, please indicate former occupation or profession)

Education: _____

Professional and/or Community Activities: Step Up, Speak Out Volunteer

Additional Pertinent Information/References: _____

Are you a registered voter in the City of Fort Smith? Yes ✓ No ____

Have you ever been convicted of a felony, misdemeanor, DWI/DUI or other serious traffic offense?
Yes____ NO ✓

If yes, please identify the offense and the approximate date. A "yes" answer will not automatically preclude you from
consideration.____
Drivers License____ Date of Birth
information will be u ground check of all applicants).

I am interested in se

( ) Audit Committee
(X) Advertising & Promoting Commission
( ) Airport Commission
( ) Arkansas Fair & Exhibition Facilities Bd
( ) Benevolent Fund Board
( ) Bldg. Bd. Of Adjustment and Appeals
( ) Central Business Improvement District
( ) Convention Center Commission
( ) Civil Service Commission
( ) Community Development Advisory Com.
( ) County Equalization Board
( ) Electric Code Board of Appeals & Appeals
( ) Fire Code Board of Appeals & Adjustments
( ) Historic District Commission
( ) Housing Assistance Board
( ) Housing Authority
( ) Library Bd of Trustees
( ) Mechanical Bd of Adjustments and Appeals
( ) Oak Cemetery Commission
( ) Outside Agency Review Panel
( ) Parking Authority
( ) Parks & Recreation Commission
( ) Planning Commission
( ) Plumbing Advisory Board
( ) Port Authority
( ) Property Owners Appeals Board
( ) Sebastian County Reg. Solid Waste Mgmt. Bd.
( ) Sister Cities Committee
( ) Transit Advisory Commission
( ) Residential Housing Facilities Board
( ) Comprehensive Plan Steering Committee

TO: Wendy Beshears
Administration

FROM: Claude Legris, Executive Director
Advertising and Promotion (A & P) Commission

COPY: Sandy Sanders, Chairman
A & P Commission

DATE: April 29, 2014

REGARDING: Advertising & Promotion Commission Appointment

Per the attached minutes of the April 22, 2014 monthly meeting of the A & P Commission, I am submitting the name of Mr. Henry Perez A & P.

Mr. Henry Perez, Manager
Fort Smith Hampton Inn
6201-D Rogers
Fort Smith, AR 72903
479-452-2000
Henry.perez2@hilton.com

Mr. Perez will fill the unexpired term for the position previous occupied by Mr. Robert McCaslin. The appointment lasts through December, 2015

Let me know if you have any questions.

Attachment

Fort Smith Convention & Visitors Bureau
2 North B Street • Fort Smith, Arkansas 72901
479-783-8888 • 1-800-637-1477 • Fax 479-784-2421
E-Mail: tourism@fortsmith.org • URL: http://www.fortsmith.org

MEMORANDUM

TO: Mayor and Board of Directors

FROM: Wendy Beshears, Administrative Assistant

DATE: May 13, 2014

SUBJECT: Airport Commission

The term of Wayne Haver of the Airport Commission will expire June 30, 2014. Mr. Haver wishes to be reappointed to this commission.

The applicant available at this time is:

Philip W. Doss 2307 Camelot Drive

Appointments are **by the Mayor confirmed by the Board of Directors,** one appointment is needed. The term will expire June 30, 2019.

623 Garrison Avenue
P.O. Box 1908
Fort Smith, Arkansas 72902
(479) 785-2801
Administrative Offices FAX (479) 784-2430

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AIRPORT COMMISSION

The Airport Commission has the authority to manage, operate, improve, extend and maintain the Municipal Airport and its related properties and facilities, has the right to employ and supervise airport employees, and has authority to finance all improvements at the Airport, including construction of facilities and acquisition of property.

The Commission shall keep a record of all revenues and expenditures of the Airport and its related properties and facilities, and shall submit monthly reports and an annual report to the Board of Directors.

The Airport Commission is composed of seven citizens who are qualified electors of the City, one of which must be fully experienced in aviation and hold some type of pilot rating. The Airport Commissioners are appointed by the Mayor and confirmed by a three-fourths vote of the Board of Directors for five-year terms. The commission meets on the Fourth Tuesday of each month at 5:30 p.m. in the airport conference room.

	DATE APPOINTED	TERM EXPIRES
Wayne Haver Principal Southside 3 Glen Haven Drive (03) 785-1839 (h) 646-7371 (w) Whaver@fortsmithschools.org	09/21/04	06/30/14
M. Scott Archer Engineer 11709 Springridge Dr. (16) 649-8836 (h) 452-8922 (w) sarcher@hsaconsultants.com	06/28/05	06/30/15
Larry A. Devero Retired 7118 Milan Way (16) 478-8333 (h) Larrydevero@sbcglobal.net	09/21/04	06/30/16

Larry Schiffner Retired 2313 Camelot Drive 479-6397 (h) mooney6786@yahoo.com	11/15/11	06/30/16
Jan Nordin 4319 South 35 Drive (03) 646-8348 (h) Olblue727@sbcglobal.net	03/18/09	06/30/17
James E. Kelly, III M.D. Doctor 5500 Painter Lane (03) 452-4331 (h) 709-8395 (w) kellyepm@aol.com	05/15/12	06/30/17
Mac McGhee Infrastructure Manager 7123 Riviera Drive (03) 462-6399 (h) 648-5634 (w) mac_mcghee@yahoo.com	08/16/11	06/30/18

CITY OF FORT SMITH
Application for City Boards/Commissions/Committees

Note: As an applicant for a City Board, Commission or Committee, your name, address and phone number will be available to the press and the public. You will be contacted before any action is taken on your appointment.

Date: 4/25/2014

Name: Philip W. Doss

Home Telephone: (479) 739-8782

Home Address: 2307 Camelot Dr.

Work Telephone: (479) 452-0709

Zip: 72903

Email: pdoss@summitbankdirect.com

Occupation: EVP/ Commercial Lending @ Summit Bank
(If retired, please indicate former occupation or profession)

Education: BSBA, MBA University of Arkansas Fayetteville

Professional and/or Community Activities: Served on boards for United Way, Red Cross, Heart Assoc, Church and school

Additional Pertinent Information/References: Leadership Fort Smith - 2007

Are you a registered voter in the City of Fort Smith? Yes ✓ No ____
Have you ever been convicted of a felony, misdemeanor, DWI/DUI or other serious traffic offense?
Yes____ NO ✓
If yes, please identify the offense and the approximate date. A "yes" answer will not automatically preclude you from
consideration.
Drivers Licens [redacted] Date of Bi [redacted]
information wil [redacted] ack ground check of all applicar

I am interested in serving on the (please check):

( ) Audit Committee
( ) Advertising & Promoting Commission
(X) Airport Commission
( ) Arkansas Fair & Exhibition Facilities Bd
( ) Benevolent Fund Board
( ) Bldg. Bd. Of Adjustment and Appeals
( ) Central Business Improvement District
( ) Convention Center Commission
( ) Civil Service Commission
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( ) Outside Agency Review Panel
( ) Parking Authority
( ) Parks & Recreation Commission
( ) Planning Commission
( ) Plumbing Advisory Board
(X) Port Authority
( ) Property Owners Appeals Board
( ) Sebastian County Reg. Solid Waste Mgmt. Bd.
( ) Sister Cities Committee
( ) Transit Advisory Commission
( ) Residential Housing Facilities Board
( ) Comprehensive Plan Steering Committee

CITY OF FORT SMITH
Application for City Boards/Commissions/Committees

Note: As an applicant for a City Board, Commission or Committee, your name, address and phone number will be available to the press and the public. You will be contacted before any action is taken on your appointment.

Date: 5 May 2014

Name: Wayne Haver

Home Telephone: (479) 785-1839

Home Address: 3 Glen Haven Dr.

Work Telephone: (479) 646-7371

Zip: 72901

Email: whaver@fortsmithschools.org

Occupation: High School Principal
(If retired, please indicate former occupation or profession)

Education: MEd School Admin; EDS School Admin.

Professional and/or Community Activities: Founder + President of the Fort Smith Air Museum

Additional Pertinent Information/References: Vietnam Veteran

Are you a registered voter in the City of Fort Smith? Yes ✓ No ____
Have you ever been convicted of a felony, misdemeanor, DWI/DUI or other serious traffic offense?
Yes____ NO ✓
If yes, please identify the offense and the approximate date. A "yes" answer will not automatically preclude you fro
consideration.
Drivers License Date of Birt
information will b back ground check of all applicant

I am interested in serving on the (please check):

( ) Audit Committee
( ) Advertising & Promoting Commission
(X) Airport Commission
( ) Arkansas Fair & Exhibition Facilities Bd
( ) Benevolent Fund Board
( ) Bldg. Bd. Of Adjustment and Appeals
( ) Central Business Improvement District
( ) Convention Center Commission
( ) Civil Service Commission
( ) Community Development Advisory Com.
( ) County Equalization Board
( ) Electric Code Board of Appeals & Appeals
( ) Fire Code Board of Appeals & Adjustments
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( ) Housing Assistance Board
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( ) Planning Commission
( ) Plumbing Advisory Board
( ) Port Authority
( ) Property Owners Appeals Board
( ) Sebastian County Reg. Solid Waste Mgmt. Bd.
( ) Sister Cities Committee
( ) Transit Advisory Commission
( ) Residential Housing Facilities Board
( ) Comprehensive Plan Steering Committee

MEMORANDUM

TO: Mayor and Board of Directors

FROM: Wendy Beshears, Administrative Assistant

DATE: May 12, 2014

SUBJECT: Animal Services Advisory Board

The term of Sherilyn Walton of the Animal Services Advisory Board has expired April 3, 2014. Ms. Walton is interested in reappointment.

There are no other applicants available at this time.

Appointments are **by the Board of Directors,** one appointment is needed. The term will expire May 20, 2017.

623 Garrison Avenue
P.O. Box 1908
Fort Smith, Arkansas 72902
(479) 785-2801
Administrative Offices FAX (479) 784-2430

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ANIMAL SERVICES ADVISORY BOARD

The animal services advisory board shall work in an advisory capacity to the Mayor and the Board of Directors in regards to topics that concern the care and safety of animals within the corporate limits of the city, and shall endeavor to stimulate and encourage communication with all members of the community to ensure that the programs, goals and objectives of the city relative to the care and safety of animals are consistent with community needs and desires. However, the animal services advisory board will not be responsible for the day to day operations of the Animal Control Division of the Fort Smith Police Department.

The animal services advisory board shall be composed of nine (9) members appointed by the Board of Directors.

	Date Appointed	Term Expired
Veterinarian:		
Jon Remer Veterinarian 2715 Independence (01) 646-6023 (h) 785-1792 (w) drremer@swbell.net	04/03/12	04/03/17
One owner, operator or employee of a business related to the production, sale distribution or care of animals of livestock:		
Eric Jayne Veterinarian 505 South 17 Street (01) (501) 516-5109 (h) 424-4740 (w) denalinorthside@yahoo.com	04/15/14	04/15/17
Two board members of separate non-profit animal interest groups whose membership is for a comprised primarily of residents of the city, and whose primary interest is the health and welfare of animals, shall be appointed for a term of three years.		
Tonya Rogers Branch Manager 10908 Brant Court (08) 649-9439 (h) 646-0114 Ext. 5750 tonyarogers@yahoo.com	01/21/14	01/21/15

Joan Bryant 1005 South 46 Street (03) 479-926-1266 (h) 434-4740 (w) No email	04/03/12	04/03/17

Three citizens shall be appointed for a term of three years:

Tammy Trouillon Community Outreach Director 8000 Holly Avenue (08) 226-3374 (h) 242-3609 (W) bookturner3@att.net	04/03/12	04/03/17
Robert Lever Retired 3319 Larksput Land (16) 434-6014 (h) bob@grandfamily.net	04/15/14	04/15/17
Sherilyn Walton 8818 Meandering Way (03) 452-0146 kittylitter04@yahoo.com	04/03/12	04/03/14

Two citizens shall be appointed for a term of three years:

Nicole Morgan 2908 Marion Court (8) 831-7033 dutchpk@gmail.com	04/03/12	04/03/15
Carole Hutton P.O. Box 10018 (17) 462-4965 carolehhutton@aol.com	04/03/12	04/03/15

CITY OF FORT SMITH
Application for City Boards/Commissions/Committees

Note: As an applicant for a City Board, Commission or Committee, your name, address and phone number will be available to the press and the public. You will be contacted before any action is taken on your appointment.

Date: 1-27-14

Name: Sherilyn Walton

Home Telephone: 452-0146

Home Address: 8818 Meandering Way

Work Telephone: _____

Zip: 72903

Email: Kittylitter04@Yahoo

Occupation: retired middle school teacher
(If retired, please indicate former occupation or profession)

Education: BSE UALR

Professional and/or Community Activities: Literacy Council board

Additional Pertinent Information/References: _____

Are you a registered voter in the City of Fort Smith? Yes ✓ No ____
Have you ever been convicted of a felony, misdemeanor, DWI/DUI or other serious traffic offense?
Yes____ NO ✓
If yes, please identify the offense and the approximate date. A "yes" answer will not automatically preclude you from consideration._____
Drivers License_____ Date of B[illegible] his information will be use to conduct a criminal back ground check of all applica[illegible].

I am interested in serving on the (please check):

( ) Audit Committee
( ) Advertising & Promoting Commission
( ) Airport Commission
(✓) Animal Services Advisory Board
( ) Arkansas Fair & Exhibition Facilities Bd
( ) Benevolent Fund Board
( ) Bldg. Bd. Of Adjustment and Appeals
( ) Central Business Improvement District
() Comprehensive Plan Steering Committee
( ) Convention Center Commission
( ) Civil Service Commission
( ) Community Development Advisory Com.
( ) County Equalization Board
( ) Electric Code Board of Appeals
( ) Fire Code Board of Appeals & Adjustments
( ) Historic District Commission
( ) Housing Assistance Board
()Housing Authority
( ) Library Bd of Trustees
( ) Mechanical Bd of Adjustments and Appeals
( ) Oak Cemetery Commission
( ) Outside Agency Review Panel
( ) Parking Authority
( ) Parks & Recreation Commission
( ) Planning Commission
( ) Plumbing Advisory Board
( ) Port Authority
( ) Property Owners Appeals Board
( ) Sebastian County Reg. Solid Waste Mgmt. Bd.
( ) Sister Cities Committee
( ) Transit Advisory Commission
( ) Residential Housing Facilities Board

MEMORANDUM

TO: Mayor and Board of Directors

FROM: Wendy Beshears, Administrative Assistant

DATE: May 13, 2014

SUBJECT: Community Development Advisory Committee

The terms of Ms. Kerri Norman, Mr. George Willis, Ms. Genia Smith and Mr. Joshua Carson of the Community Development Advisory Commission will expire June 30, 2014. Ms. Norman, Mr. Willis, Ms. Smith and Mr. Carson wishes to be reappointed to this committee.

There are no other applicants available at this time.

Appointments are **by the Board of Directors,** four appointment are needed. The terms will expire June 30, 2017.

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P.O. Box 1908
Fort Smith, Arkansas 72902
(479) 785-2801
Administrative Offices FAX (479) 784-2430

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COMMUNITY DEVELOPMENT ADVISORY COMMITTEE

The purpose of the Community Development Advisory Committee is to serve in an advisory role in the planning, implementing, and assessing of the Community Development Program, and to ensure continuity of the involvement of citizens throughout all stages of the Community Development Program. The Community Development Advisory Committee is authorized to review and recommend to the Board of Directors projects to be considered for Community Development Block Grant Funding; to review and assess Community Development Program performance; to prepare and recommend a Citizen Participation Plan; to hold meetings and workshops to disseminate information to citizens and to receive views and opinions and relate these to the setting of priorities for the City.

The Community Development Advisory Committee consists of seven members, appointed by the Board of Directors. The committee shall contain substantial representation of low and moderate income families, members of minority groups, the elderly, the handicapped, the business community and civic groups. Initially four members will serve two-year terms and three will serve three-year terms, thereafter all terms will be three years or until the expiration of the Community Development Program. The committee meets on call.

	DATE APPOINTED	TERM EXPIRES
Kerri Norman T. Donoho Mgmt Co. 3415 South 29 Circle (01) 646-9602 (h) 783-1089 (w) kerri@midtown.arcoxmail.com	08/21/01	06/30/14
George W. Willis Banker 5112 Lovett Lane (04) 783-8963 (h) 494-1123 (w) clueless1001@yahoo.com	06/17/99	06/30/14
Genia Smith Credit Manager 2121 South W (01) 782-6810 (h) 646-4300 (w) GSmith822@aol.com	05/20/09	06/30/14

Joshua Carson Attorney 109 No. 3rd #516 (01) 782-7203 (w) jcarson@jjmlaw.com	05/17/11	06/30/14
Cinda Rusin Self-employed P.O. Box 10063 (17) 452-5636 (h) 648-3351 (w) cindarusin1@hotmail.com	06/20/06	06/30/15
Fran Hall Sebastian Co. Juvenile Detention 2125 So. W Street (01) 785-2883 (h) 783-3532 (w) franthewarden@aol.com	06/20/06	06/30/15
Nichelle Christian Fort Smith Public Schools 1119 South 26 Street (01) 782-1558 (h) 785-1232 (w) 462-2591 (c) nschristian03@gmail.com	06/18/13	06/30/16

CITY OF FORT SMITH
Application for City Boards/Commissions/Committees

Note: As an applicant for a City Board, Commission or Committee, your name, address and phone number will be available to the press and the public. You will be contacted before any action is taken on your appointment.

Date: 4/30/14

Name: Kerri S. Norman

Home Telephone: 479-646-9602

Home Address: 3415 So. 29th Cir.

Work Telephone: 479-783-1089

Zip: 72901

Email: kerri@midtown.arcoxmail.com

Occupation: Property Manager
(If retired, please indicate former occupation or profession)

Education: Bachelor of Arts Degree

Professional and/or Community Activities: CDAC 13 yrs., member of St. Paul United Methodist Church, PEO

Additional Pertinent Information/References: I have enjoyed serving on CDAC and would love to continue.

Are you a registered voter in the City of Fort Smith? Yes ✓ No ____

Have you ever been convicted of a felony, misdemeanor, DWI/DUI or other serious traffic offense?
Yes____ NO ✓

If yes, please identify the offense and the approximate date. A "yes" answer will not automatically preclude you from consideration.

Drivers License [redacted] Date of Birt[redacted] is information will [redacted] ack ground check of all applicants [redacted]

I am interested in serving on the (please check):

( ) Audit Committee
( ) Advertising & Promoting Commission
( ) Airport Commission
( ) Arkansas Fair & Exhibition Facilities Bd
( ) Benevolent Fund Board
( ) Bldg. Bd. Of Adjustment and Appeals
( ) Central Business Improvement District
( ) Convention Center Commission
( ) Civil Service Commission
(✓) Community Development Advisory Com.
( ) County Equalization Board
( ) Electric Code Board of Appeals & Appeals
( ) Fire Code Board of Appeals & Adjustments
( ) Historic District Commission
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( ) Housing Authority
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( ) Mechanical Bd of Adjustments and Appeals
( ) Oak Cemetery Commission
( ) Outside Agency Review Panel
( ) Parking Authority
( ) Parks & Recreation Commission
( ) Planning Commission
( ) Plumbing Advisory Board
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( ) Property Owners Appeals Board
( ) Sebastian County Reg. Solid Waste Mgmt. Bd.
( ) Sister Cities Committee
( ) Transit Advisory Commission
( ) Residential Housing Facilities Board
( ) Comprehensive Plan Steering Committee

CITY OF FORT SMITH
Application for City Boards/Commissions/Committees

Note: As an applicant for a City Board, Commission or Committee, your name, address and phone number will be available to the press and the public. You will be contacted before any action is taken on your appointment.

Date: April 28, 2014

Name: George Willis, Jr.

Home Telephone: 479-783-8963

Address: 5112 Lovett Lane

Work Telephone: _____

Zip: 72904

Email: clueless1001@yahoo.com

Occupation: Retired Banker
(If retired, please indicate former occupation or profession)

Education: Lincoln,Westark CC, University of Louisville, U of OK

Professional and/or Community Activities: Deacon - Ninth St. Baptist Church

Additional Pertinent Information/References: Former Board Member of United Way, Girls Club and Salvation Army

Are you a registered voter in the City of Fort Smith? Yes X No ____
Have you ever been convicted of a felony, misdemeanor, DWI/DUI or other serious traffic offense?
Yes____ NO X
If yes, please identify the offense and the approximate date. A "yes" answer will not automatically preclude you fro[redacted] consideration.
Drivers License [redacted] L _____ Date of B[redacted] This information will [redacted] back ground check of all appli[redacted]

I am interested in serving on the (please check):

( ) Audit Committee
( ) Advertising & Promoting Commission
( ) Airport Commission
( ) Arkansas Fair & Exhibition Facilities Bd
( ) Benevolent Fund Board
( ) Bldg. Bd. Of Adjustment and Appeals
( ) Central Business Improvement District
( ) Convention Center Commission
( ) Civil Service Commission
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( ) County Equalization Board
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( ) Port Authority
( ) Property Owners Appeals Board
( ) Sebastian County Reg. Solid Waste Mgmt. Bd.
( ) Sister Cities Committee

CITY OF FORT SMITH
Application for City Boards/Commissions/Committees

Note: As an applicant for a City Board, Commission or Committee, your name, address and phone number will be available to the press and the public. You will be contacted before any action is taken on your appointment.

Date: April 30, 2014

Name: Eugenia Smith

Home Telephone: 479-782-6810

Home Address: 2121 South "W" St.

Work Telephone: 479-646-4300

Zip: 72901

Email: gsmith822@aol.com

Occupation: Corporate Secretary / Bookkeeper / Credit Manager
(If retired, please indicate former occupation or profession)

Education: High School and 4 Years of College

Professional and/or Community Activities: Board Member, FS Heritage Foundation
Graduate Leadership FS 2010, All Citizens' Academies

Additional Pertinent Information/References: Board Member of LFS Alumni

Are you a registered voter in the City of Fort Smith? Yes X No ____
Have you ever been convicted of a felony, misdemeanor, DWI/DUI or other serious traffic offense?
Yes____ NO X
If yes, please identify the offense and the approximate date. A "yes" answer will not automatically preclude you from
consi[redacted]
Drive[redacted] Date of [redacted]his
informa[redacted] of all applic[redacted]

I am interested in serving on the (please check):

( ) Audit Committee
( ) Advertising & Promoting Commission
( ) Airport Commission
( ) Arkansas Fair & Exhibition Facilities Bd
( ) Benevolent Fund Board
( ) Bldg. Bd. Of Adjustment and Appeals
( ) Central Business Improvement District
( ) Convention Center Commission
( ) Civil Service Commission
(X) Community Development Advisory Com. Reappt.
( ) County Equalization Board
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( ) Parks & Recreation Commission
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( ) Sister Cities Committee
( ) Transit Advisory Commission
( ) Residential Housing Facilities Board
( ) Comprehensive Plan Steering Committee

CITY OF FORT SMITH
Application for City Boards/Commissions/Committees

Note: As an applicant for a City Board, Commission or Committee, your name, address and phone number will be available to the press and the public. You will be contacted before any action is taken on your appointment.

Date: April 30, 2014

Name: Joshua Carson

Home Telephone: _____

Address: 5700 Thomas Rd.

Work Telephone: 479-782-7203

Zip: 72916

Email: jcarson@jjmlaw.com

Occupation: Attorney - Jones, Jackson & Moll PLC
(If retired, please indicate former occupation or profession)

Education: Univ. of Tulsa, B.A. Psychology / J.D. Law

Professional and/or Community Activities: Sebastian County Bar Association

Board Member - Bonneville House Association

Additional Pertinent Information/References: _____

Are you a registered voter in the City of Fort Smith? Yes X No ____
Have you ever been convicted of a felony, misdemeanor, DWI/DUI or other serious traffic offense?
Yes____ NO X
If yes, please identify the offense and the approximate date. A "yes" answer will not automatically preclude you from consideration.
Drivers License AR [redacted] Date of B [redacted] s
information will be use [redacted] ground check of all appli [redacted]

I am interested in serving on the (please check):

( ) Audit Committee
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( ) Bldg. Bd. Of Adjustment and Appeals
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( ) Convention Center Commission
( ) Civil Service Commission
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( ) Parking Authority
(X) Parks & Recreation Commission
(X) Planning Commission
( ) Plumbing Advisory Board
( ) Port Authority
( ) Property Owners Appeals Board
( ) Sebastian County Reg. Solid Waste Mgmt. Bd.
( ) Sister Cities Committee

MEMORANDUM

TO: Mayor and Board of Directors

FROM: Wendy Beshears, Administrative Assistant

DATE: May 14, 2014

SUBJECT: Fort Smith Municipal Employees Benevolent Fund Board

The term of Sonya Elliott of the Fort Smith Municipal Employees Benevolent Fund Board will expire June 30, 2014, Mrs. Elliott does not wish to be reappointed at this time.

The applicants available are:

Patty Rodgers	2500 Independence Street
Kim Wagoner	3600 North 23 Street
Patrick Geels	4420 Park Avenue
Carol McGrew	11011 Hunters Point

Appointments are **by the Board of Directors,** one appointment is needed. The term will expire June 30, 2017.

623 Garrison Avenue
P.O. Box 1908
Fort Smith, Arkansas 72902
(479) 785-2801
Administrative Offices FAX (479) 784-2430

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FORT SMITH MUNICIPAL EMPLOYEES BENEVOLENT FUND BOARD OF ADVISORS

The Fort Smith Municipal Employee's Benevolent Fund was established December 23, 1991. The fund provides for a trust fund to be used to provide emergency assistance to the employees of the City of Fort Smith and their immediate families, including immediate families of deceased employees of the various city departments whenever such employees or their immediate families sustain extraordinary expenses (including, but not limited to: housing, clothing, food, educational, medical and dental expenses). Distributions from the fund shall be at the discretion
of the Board of Advisors of the fund.

The Board of Advisors consists of nine persons as follows: two members of the Police Department, two members of the Fire Department, two members of other city departments, and two other adults who are citizens of the City of Fort Smith. The Mayor serves as a member , ex-officio, and presides at meetings of the Board of Advisors. Members of the Board of Advisors are appointed by the Board of Directors. (Three year terms).

	DATE APPOINTED	TERM EXPIRES
Police Department Representatives:		
Barbara Williams 7113 South T Street (03) 414-3545 (h) 709-5155 (w) bwilliams@fortsmithpd.org	05/15/12	06/30/15
Jamie Hammond 705 Lost Bridge (72956) 410-1204 (h) 709-5119 (w) jhammond@fortsmithpd.org	05/21/13	06/30/16
Fire Department Representatives:		
Ronnie Rogers 1512 North 43 (04) 883-3131 (h) 783-4052 (w) rrogers@fortsmithar.gov	05/15/12	06/30/15

Teddy Abbey 1505 Quebec Dr (08) 649-8574 (h) 783-4052 (w) tabbey@fortsmithar.gov	05/21/13	06/30/16

Other City Department Representatives:

Sonya Elliott 604 Jessie Drive Lavaca, AR 72941 784-2225 (w) selliott@fortsmithar.gov	05/17/11	06/30/14
April Byrd P.O. Box 396 Hackett, AR 72937 709-5178 (w) 479-353-1889 (h)	11/19/13	06/30/16

Citizen Representatives:

Mary C. Moore UAMS 3424 No. 27 Street (04) 424-3960 (w) 434-3658 (h) mcmoore@uams.edu	06/21/11	06/30/14
Larry Murry Esquire 3000 Blackburn (03) 783-8984 (w) 783-8858 (h) larrymurry@att.net	08/20/02	06/30/14

CITY OF FORT SMITH
Application for City Boards/Commissions/Committees

Note: As an applicant for a City Board, Commission or Committee, your name, address and phone number will be available to the press and the public. You will be contacted before any action is taken on your appointment.

Date: May 6, 2014

Name: Patty Rodgers

Home Telephone: _____

Home Address: 2500 Independence St

Work Telephone: 479.784.2261

Zip: 72901

Email: prodgers@fortsmithar.gov

Occupation: Accounting Technician · Customer Service
(If retired, please indicate former occupation or profession)

Education: Southside High School Graduate

Professional and/or Community Activities: Attend Harvest Time Church

Additional Pertinent Information/References: _____

Are you a registered voter in the City of Fort Smith? Yes X No ____
Have you ever been convicted of a felony, misdemeanor, DWI/DUI or other serious traffic offense?
Yes____ NO X
If yes, please identify the offense and the approximate date. A "yes" answer will not automatically preclude you from consideration. _____
Drivers Licens _____ Date of [redacted] This information will be use to conduct a criminal back ground check of all applicants).

I am interested in serving on the (please check):

( ) Audit Committee
( ) Advertising & Promoting Commission
( ) Airport Commission
( ) Arkansas Fair & Exhibition Facilities Bd
(X) Benevolent Fund Board
( ) Bldg. Bd. Of Adjustment and Appeals
( ) Central Business Improvement District
( ) Convention Center Commission
( ) Civil Service Commission
( ) Community Development Advisory Com.
( ) County Equalization Board
( ) Electric Code Board of Appeals & Appeals
( ) Fire Code Board of Appeals & Adjustments
( ) Historic District Commission
( ) Housing Assistance Board
( ) Housing Authority
( ) Library Bd of Trustees
( ) Mechanical Bd of Adjustments and Appeals
( ) Oak Cemetery Commission
( ) Outside Agency Review Panel
( ) Parking Authority
( ) Parks & Recreation Commission
( ) Planning Commission
( ) Plumbing Advisory Board
( ) Port Authority
( ) Property Owners Appeals Board
( ) Sebastian County Reg. Solid Waste Mgmt. Bd.
( ) Sister Cities Committee
( ) Transit Advisory Commission
( ) Residential Housing Facilities Board
( ) Comprehensive Plan Steering Committee

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Date: 5-2-14

Name: Kim Wagoner

Home Telephone: 479-462-8079

Home Address: 3600 N 23rd ST

Work Telephone: 479-784-2296

Zip: 72904 FSAR

Email: KAWagon3@aol.com

Occupation: Acct Tech. - City of Fort Smith

(If retired, please indicate former occupation or profession)

Education: High School - some college

Professional and/or Community Activities: manager of Food Bank at my Church

Additional Pertinent Information/References:

Are you a registered voter in the City of Fort Smith? Yes ✓ No ____

Have you ever been convicted of a felony, misdemeanor, DWI/DUI or other serious traffic offense?

Yes____ NO ✓

If yes, please identify the offense and the approximate date. A "yes" answer will not automatically preclude you from consideration.

Drivers License [redacted] Date of Birth [redacted]

information will be [redacted] ack ground check of all applicants) [redacted]

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( ) Audit Committee
( ) Advertising & Promoting Commission
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( ) Arkansas Fair & Exhibition Facilities Bd
(✓) Benevolent Fund Board
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CITY OF FORT SMITH
Application for City Boards/Commissions/Committees

Note: As an applicant for a City Board, Commission or Committee, your name, address and phone number will be available to the press and the public. You will be contacted before any action is taken on your appointment.

Date: 5-7-14

Name: Patrick Geels

Home Telephone: 783-0045

Home Address: 4420 Park Ave

Work Telephone: 788-8938

Zip: 72903

Email: pgeels@fortsmithar.gov

Occupation: operations Supervisor Convention Center
(If retired, please indicate former occupation or profession)

Education: High school, Subiaco Academy, 1½ yr Arle Tech no diploma at tech.

Professional and/or Community Activities: Past President + member school board St Boniface catholic school.

Additional Pertinent Information/References:

Alie Bahsoon - Purchasing Dept 784-2267

Are you a registered voter in the City of Fort Smith? Yes ✓ No ____

Have you ever been convicted of a felony, misdemeanor, DWI/DUI or other serious traffic offense?
Yes____ NO ✓

If yes, please identify the offense and the approximate date. A "yes" answer will not automatically preclude you from consideration.

Drivers License [redacted] Date of B[redacted]

information will be use[redacted]ound check of all applica[redacted]

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CITY OF FORT SMITH
Application for City Boards/Commissions/Committees

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Date: 5-2-2014

Name: Carol McGrew

Home Telephone: 479-452-7348

Home Address: 11011 Hunters Point
Fort Smith, AR

Work Telephone: 479-784-2330

Zip: 72903

Email: cmcgrew@fortsmithar.gov

Occupation: Accounting Technician
(If retired, please indicate former occupation or profession)

Education: 30+ hours in business from Westark now UAFS

Professional and/or Community Activities: Village Harbor POA Board Member
Past Disaster Chairman American Red Cross

Additional Pertinent Information/References: Reference: Alie Bahsoon 479-784-2267

Lance McAvoy 479-784-2337

Are you a registered voter in the City of Fort Smith? Yes XX No ____
Have you ever been convicted of a felony, misdemeanor, DWI/DUI or other serious traffic offense?
Yes____ NO XX
If yes, please identify the offense and the approximate date. A "yes" answer will not automatically preclude you from
consideration.
Drivers License [redacted] Date of Birt [redacted]
information will be [redacted] ack ground check of all applicant [redacted]

I am interested in serving on the (please check):

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( ) Advertising & Promoting Commission
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( ) Sebastian County Reg. Solid Waste Mgmt. Bd.
( ) Sister Cities Committee
( ) Transit Advisory Commission
( ) Residential Housing Facilities Board
( ) Comprehensive Plan Steering Committee

Mayor – Sandy Sanders

City Administrator – Ray Gosack

City Clerk – Sherri Gard

Board of Directors
Ward 1 – Keith Lau
Ward 2 – Andre' Good
Ward 3 – Mike Lorenz
Ward 4 – George Catsavis
At Large Position 5 – Pam Weber
At Large Position 6 – Kevin Settle
At Large Position 7 – Philip H. Merry Jr.

AGENDA ~Summary

Fort Smith Board of Directors
REGULAR MEETING
May 20, 2014 ~ 6:00 P.M.
Fort Smith Public Schools Service Center
3205 Jenny Lind Road

THIS MEETING IS BEING TELECAST LIVE ON THE GOVERNMENT ACCESS CHANNEL 214

INVOCATION & PLEDGE OF ALLEGIANCE
Pastor Clair Caldwell with First United Methodist Church

ROLL CALL
All present, except Catsavis & Good ~ Mayor Sanders presiding ~
Note: Director Good arrived following approval of the minutes

PRESENTATION BY MEMBERS OF THE BOARD OF DIRECTORS OF ANY ITEMS OF BUSINESS NOT ALREADY ON THE AGENDA FOR THIS MEETING
(Section 2-37 of Ordinance No. 24-10)
Information available by viewing rebroadcast of the meeting on the City Access Channel 214 or City website

APPROVE MINUTES OF THE MAY 6, 2014 REGULAR MEETING
Unanimously approved as written

ITEMS OF BUSINESS:

1. Presentation: Public Works Week *(May 18 - 24, 2014)*

2. Consent Agenda

   A. Resolution authorizing the acquisition of real property interests for the Jenny Lind Road and Ingersoll Avenue Widening, Project No. 07-01-A *($21,975.00 / Engineering Department / Budgeted – Street Sales Tax Program)*
   Approved 6 in favor, 0 opposed / Resolution No. R-49-14

B. Resolution accepting completion of and authorizing final payment for the construction of Street Overlays/Reconstruction, Project No. 12-03-B *($2,781.32 / Engineering Department / Budgeted – Street Sales Tax Program)*
Approved 6 in favor, 0 opposed / Resolution No. R-50-14

C. Resolution authorizing the Mayor to execute a lease agreement with Webster University for space on the lower level of the Convention Center Annex
Approved 6 in favor, 0 opposed / Resolution No. R-51-14

D. Resolution approving an amendment to the engineering and architectural agreement with Larkin Group, Inc., authorized by Resolution R-127-12, revising engineering and architectural fees related to the construction of a recreational aquatics facility at Ben Geren Regional Park *($190,000.00 / Parks Department / Budgeted – 2012 Sales Tax Bonds and Resolution No. R-186-13)*
Approved 6 in favor, 0 opposed / Resolution No. R-52-14

E. Resolution authorizing Change Order No. 3 to the contract for construction of the Fort Smith Landfill Scale Facility *($37,860.53 / Sanitation Department / Budgeted – Sanitation Sinking Fund for Landfill Construction)*
Approved 6 in favor, 0 opposed / Resolution No. R-53-14

F. Resolution accepting the bid for the purchase of fire apparatus *($699,597.00 / Fire Department / Budgeted – 4803 Capital Outlay Sinking Fund)*
Approved 6 in favor, 0 opposed / Resolution No. R-54-14

G. Resolution accepting the project as complete and authorizing final payment to Forsgren, Inc. for the Sunnymede Interceptor Improvements *($35,411.73 / Utility Department / Budgeted - 2012 Sales and Use Tax Bonds)*
Approved 6 in favor, 0 opposed / Resolution No. R-55-14

H. Resolution authorizing partial payment to BRB Contractors, Inc. for construction of the Mill Creek Pump Station and Equalization Tank *($1,001,926.66 / Utility Department / Budgeted - 2012 Sales and Use Tax Bonds)*
Approved 6 in favor, 0 opposed / Resolution No. R-56-14

I. Resolution authorizing the City Administrator to accept an offer made by a property owner for the acquisition of real property interests for the Lake Fort Smith Water Supply *($25,000.00 / Utility Department / Budgeted – 6505 Capital Improvement Fund)*
Approved 6 in favor, 0 opposed / Resolution No. R-57-14

OFFICIALS FORUM ~ presentation of information requiring no official action
(Section 2-36 of Ordinance No. 24-10)

- Mayor
- Directors
- City Administrator

Information available by viewing rebroadcast of the meeting on the City Access Channel 214 or City website

EXECUTIVE SESSION (approximately 6:10 p.m.)

Appointments:

ADVERTISING AND PROMOTION COMMISSION
Henry Perez *(to fill the unexpired term of Robert McCaslin)*
Term expires December 31, 2015

AIRPORT COMMISSION
Wayne Haver *(reappointment)*
Term expires June 30, 2019

ANIMAL SERVICES ADVISORY BOARD
Sherilyn Walton *(reappointment)*
Term expires May 20, 2017

COMMUNITY DEVELOPMENT ADVISORY COMMITTEE
Kerri Norman *(reappointment)*
George Willis *(reappointment)*
Genia Smith *(reappointment)*
Joshua Carson *(reappointment)*
Terms expire June 30, 2017

FORT SMITH MUNICIPAL EMPLOYEES BENEVOLENT FUND BOARD OF ADVISORS
Patrick Geels
Term expires June 30, 2017

ADJOURN
6:19 p.m.

MINUTES OF THE BOARD OF DIRECTORS REGULAR MEETING

TUESDAY ~ MAY 20, 2014 ~ 6:00 P.M.

FORT SMITH PUBLIC SCHOOLS SERVICE CENTER

The meeting was called to order by Mayor Sandy Sanders, presiding. Invocation was given by Pastor Clair Caldwell with First United Methodist Church, followed by the Pledge of Allegiance. On roll call the following members of the Board were present: Directors Keith Lau, Mike Lorenz, Pam Weber, Kevin Settle and Philip H. Merry, Jr. The Mayor declared a quorum present. Director Andre' Good arrived following the approval of the minutes.

The Mayor inquired if any Board member had any item of business to present that was not already on the agenda. There was none presented.

The minutes of the May 6, 2014 regular meeting were presented for approval. Lau, seconded by Lorenz, moved approval of the minutes as written. The members present all voting aye, the Mayor declared the motion carried.

Item No. 1 was a presentation of proclamations for Public Works Week (May 18 - 24, 2014); therefore, Mayor Sanders proclaimed this same week as *"Public Works Week in Fort Smith."* This year's theme is: *Building for Today, Planning for Tomorrow.* The special week provides an opportunity to recognize the importance of street, water & sewer, sanitation, stormwater, parks, public transit, and capital project management. A public works employee appreciation picnic will be held on Wednesday, May 21st at the Riverfront Park from 11:00 a.m. to 1:00 p.m.

Mayor Sanders expressed gratitude to all Public Works departments as well as to all employees whom work within said departments.

The Consent Agenda (Item No. 2) was introduced for consideration, the items being as follows:

A. Resolution authorizing the acquisition of real property interests for the Jenny Lind Road and Ingersoll Avenue Widening, Project No. 07-01-A *($21,975.00 / Engineering Department / Budgeted – Street Sales Tax Program)*

B. Resolution accepting completion of and authorizing final payment for the construction of Street Overlays/Reconstruction, Project No. 12-03-B *($2,781.32 / Engineering Department / Budgeted – Street Sales Tax Program)*

C. Resolution authorizing the Mayor to execute a lease agreement with Webster University for space on the lower level of the Convention Center Annex

D. Resolution approving an amendment to the engineering and architectural agreement with Larkin Group, Inc., authorized by Resolution R-127-12, revising engineering and architectural fees related to the construction of a recreational aquatics facility at Ben Geren Regional Park *($190,000.00 / Parks Department / Budgeted – 2012 Sales Tax Bonds and Resolution No. R-186-13)*

E. Resolution authorizing Change Order No. 3 to the contract for construction of the Fort Smith Landfill Scale Facility *($37,860.53 / Sanitation Department / Budgeted – Sanitation Sinking Fund for Landfill Construction)*

F. Resolution accepting the bid for the purchase of fire apparatus *($699,597.00 / Fire Department / Budgeted – 4803 Capital Outlay Sinking Fund)*

G. Resolution accepting the project as complete and authorizing final payment to Forsgren, Inc. for the Sunnymede Interceptor Improvements *($35,411.73 / Utility Department / Budgeted - 2012 Sales and Use Tax Bonds)*

H. Resolution authorizing partial payment to BRB Contractors, Inc. for construction of the Mill Creek Pump Station and Equalization Tank *($1,001,926.66 / Utility Department / Budgeted - 2012 Sales and Use Tax Bonds)*

I. Resolution authorizing the City Administrator to accept an offer made by a property owner for the acquisition of real property interests for the Lake Fort Smith Water Supply *($25,000.00 / Utility Department / Budgeted – 6505 Capital Improvement Fund)*

Settle, seconded by Lorenz, moved adoption of all consent agenda items. The members present all voting affirmatively, the Mayor declared the motion carried and the

resolutions were adopted and numbered R-49-14 through R-57-14 respectively.

Mayor Sanders opened the Officials Forum with the following comments offered:

- Mayor Sanders

  Re:
  1. Communicated the Arkansas State Highway and Transportation Department has plans to overlay Rogers Avenue from Interstate 540 to Garrison Avenue. Work is scheduled to take place the summer of 2014 with most of the work taking place in the evening hours.

  2. Congratulated all recent 2014 graduates.

  3. Acknowledged Golden Living who is celebrating their 50th anniversary, noting they will hold several celebration events to commemorate such.

  4. Announced the Mayor's Prayer Breakfast will take place July 18, 2014 and Steve Green, President of Hobby Lobby, will be the guest speaker.

  5. Reminded all of the Memorial Day Commemoration Ceremony Sunday, May 25, 2014 at 2 p.m. at the National Cemetery.

  6. Advised all of the following upcoming events associated with the Old Fort Days Rodeo:

     - Rodeo Parade, 10:00 a.m., Monday, May 26, 2014, Garrison Avenue
     - Old Fort Days Rodeo, May 26 - 31, 2014, Kay Rodgers Park
     - Barrel Futurity, May 17 – 24, 2014, Kay Rodgers Park

  7. Noted voting poles are open till 7:30 p.m. and encouraged citizens to get out and vote.

- Director Weber

  Re: Moved to direct the City Administrator Ray Gosack to contact Jeff Noel of Whirlpool, and schedule an update on the remediation of the Whirlpool TCE contamination at an upcoming evening study session. The motion was seconded by Director Settle; therefore, City Administrator Ray Gosack will contact Jeff Noel and schedule an update at an upcoming evening study session.

- Director Merry

Re:

1. Commended the Union Christian Academy students for their outstanding presentation regarding strategy for attracting and keeping younger citizens in the Fort Smith region, and noted groups are being put together to work on such.

2. Thanked Miles Crawford of Go Ye Employment Services on his campaign called "100 jobs in 100 days". This endeavor is hoped to promote the website workfortsmith.org of which small-businesses are encouraged to participate in attempts to recruit good employees.

3. Noted the University of Arkansas at Fort Smith, Community Leadership class focused a semester project on how to create a better quality of place in Fort Smith, a zoo was indicated as one of the way's to entice, keep and attracting young professionals.

4. Expressed gratitude to former Oklahoma City Mayor Kirk Humphreys for his presentation at the April 22, 2014 Study Session and conveyed Fort Smith got the message.

5. Conveyed gratitude to Director of the Parks Department Mike Alsup for his involvement in making down town Fort Smith a delight for citizens to visit.

The Board entered into executive session at approximately 6:10 p.m. and after reconvening, Mayor Sanders announced the following appointment nominations:

ADVERTISING AND PROMOTION COMMISSION
Henry Perez *(to fill the unexpired term of Robert McCaslin)*
Term expires December 31, 2015

AIRPORT COMMISSION
Wayne Haver *(reappointment)*
Term expires June 30, 2019

ANIMAL SERVICES ADVISORY BOARD
Sherilyn Walton *(reappointment)*
Term expires May 20, 2017

COMMUNITY DEVELOPMENT ADVISORY COMMITTEE
Kerri Norman *(reappointment)*
George Willis *(reappointment)*
Genia Smith *(reappointment)*
Joshua Carson *(reappointment)*
Terms expire June 30, 2017

FORT SMITH MUNICIPAL EMPLOYEES BENEVOLENT FUND BOARD OF ADVISORS

Patrick Geels
Term expires June 30, 2017

Weber, seconded by Merry, moved acceptance of all appointment nominations. The members all voting aye, the Mayor declared the motion carried.

There being no further business to come before the Board, Weber moved that the meeting adjourn. The motion was seconded by Merry, and the members all voting aye, the Mayor declared the motion carried and the meeting stood adjourned at 6:19 p.m.

APPROVED:

Mayor

ATTEST:

City Clerk