



Mayor – Sandy Sanders

City Administrator – Ray Gosack

City Clerk – Sherri Gard

**Board of Directors**

Ward 1 – Keith D. Lau

Ward 2 – Andre' Good

Ward 3 – Mike Lorenz

Ward 4 – George Catsavis

At Large Position 5 – Pam Weber

At Large Position 6 – Kevin Settle

At Large Position 7 – Philip H. Merry Jr.

**AGENDA**  
**Fort Smith Board of Directors**  
**Study Session**  
**September 24, 2013 ~ 12:00 Noon**  
**Fort Smith Public Library Community Room**  
**3201 Rogers Avenue**

1. Present proposed five-year CIP for Streets, Bridges and Drainage
2. Update on Year 2014 Budget
3. Review the Code of Business Conduct regarding conflicts of interest associated with City of Fort Smith boards and commissions
4. Review preliminary agenda for the October 1, 2013 regular meeting

**MEMORANDUM**

**To:** Ray Gosack, City Administrator

**From:** Stan Snodgrass, P.E., Director of Engineering

**Subject:** Five Year Capital Improvement Program (2014-2018)  
Streets, Bridges and Drainage Sales Tax Funds

**Date:** September 19, 2013

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Attached is a summary of the 5-Year Capital Improvement Program for the street, bridge and drainage sales tax funds. This is transmitted for review and discussion with the Board of Directors at next week's study session prior to submittal to the Board for approval. The funding for this program is provided by the one-cent sales tax. Determination of projects is based on numerous factors including citizen input, interdepartmental requests, pavement rating of streets, and input from the Board of Directors.

The proposed program includes a combination of neighborhood street improvements, major street projects, local and basin wide drainage improvements and traffic signal improvements. The program totals \$36 million for the year 2014 and \$126 million for the five year period from 2014 to 2018. The five year plan supports the Board's goals of neighborhood vitality, riverfront development, jobs creation and beautification.

The attached spreadsheet outlines the anticipated revenues and expenditures for the various projects. A narrative description, project lists and exhibits for some of the projects shown on the spreadsheet are also included.

Enclosure

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The City of Fort Smith Arkansas  
Engineering Department  
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**CITY OF FORT SMITH**

9/20/13

**Five-Year Capital Improvement Program for Streets, Bridges and Drainage (2014-2018)**

	2013	2014	2015	2016	2017	2018
<b>Beginning Balance</b>	15,527,826	15,829,748	2,867,378	2,006,646	466,686	571,893
Current Year Revenues						
Sales Tax	19,697,271	19,943,487	20,342,357	20,749,204	21,164,188	21,587,472
Grants/Other Participation	1,666,597	3,470,000	3,050,000	0	0	240,000
Interest	5,136	7,610	912	1,236	519	350
Total - Current Year Revenues	21,369,004	23,421,097	23,393,268	20,750,440	21,164,707	21,827,822
<b>Total Funds Available</b>	<b>36,896,830</b>	<b>39,250,845</b>	<b>26,260,646</b>	<b>22,757,086</b>	<b>21,631,393</b>	<b>22,399,715</b>
1 Street Overlays & Reconstruction	6,556,820	10,893,157	6,500,000	6,500,000	9,000,000	9,000,000
2 Neighborhood Drainage Improvements	1,642,823	7,986,890	2,800,000	1,000,000	1,500,000	1,500,000
3 Town Branch / Carnall Drainage	190,871	2,000,000	0	0	0	1,000,000
4 May Branch Outfall Culvert Replacement	4,506,220	1,356,364	0	0	0	0
5 North B Truck Route	66,000	760,000	1,000,000	0	0	0
6 Intersection and Signal Improvements	161,000	618,493	300,000	300,000	300,000	300,000
7 Spradling Extension at Riverfront Drive	63,637	700,000	1,000,000	0	0	0
8 Jenny Lind Road - Zero to Cavanaugh	1,237,300	4,000,000	8,000,000	9,000,000	0	0
9 Dallas St. (Massard to 91st)	224,490	0	0	0	0	0
10 May Branch Drainage Project	500,000	509,000	490,000	1,300,000	6,000,000	5,600,000
11 Levee Certification & Repair	538,422	1,522,363	6,000	0	0	0
12 Streetscape - Towson Avenue	19,496	850,000	0	0	0	0
13 Overlays/Drainage by Street Department	150,000	200,000	200,000	200,000	200,000	200,000
14 Aerial Mapping	448,326	0	0	0	0	0
15 Traffic Studies	5,115	25,000	25,000	25,000	25,000	25,000
16 Evaluation of Priorities from Board Retreat	0	30,000	35,000	0	0	0
17 FCRA Development	1,939,885	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
18 FSHA - Street & Drainage	0	1,100,000	0	0	0	0
19 Jenny Lind - Dallas to Phoenix	0	0	0	0	0	300,000
20 Engineering Dept. and Other Depts.	2,568,000	2,632,200	2,698,000	2,765,400	2,834,500	2,905,360
21 Contingency	248,677	200,000	200,000	200,000	200,000	200,000
<b>TOTAL</b>	<b>21,067,082</b>	<b>36,383,467</b>	<b>24,254,000</b>	<b>22,290,400</b>	<b>21,059,500</b>	<b>22,030,360</b>
<b>Ending Balance</b>	<b>15,829,748</b>	<b>2,867,378</b>	<b>2,006,646</b>	<b>466,686</b>	<b>571,893</b>	<b>369,355</b>

**Grants/Other Participation**

Jenny Lind Road - Zero to Cavanaugh	127,140	3,200,000	3,050,000	0	0	0
Streetscape - Garrison and Towson	729,104	270,000	0	0	0	0
McClure Drive (FCRA)	521,353	0	0	0	0	0
Flagstone Road Ext. (FCRA)	289,000	0	0	0	0	0
Jenny Lind Road - Dallas to Phoenix	0	0	0	0	0	240,000
<b>TOTAL</b>	<b>1,666,597</b>	<b>3,470,000</b>	<b>3,050,000</b>	<b>0</b>	<b>0</b>	<b>240,000</b>

**Five Year Capital Improvement Program (2014-2018)  
Streets, Bridges and Drainage Sales Tax Funds**

**Descriptions of Selected Projects  
September 19, 2013**

1. **Street Overlays and Reconstruction.** The proposed 2014 projects are shown on the attached list and exhibits. The total length of streets to be improved is approximately 9.6 miles. The estimated cost for the 2014 street overlays and reconstruction projects is \$7.9 million. The total cost shown in 2014 is \$10.9 million which includes \$3.0 million in remaining construction for the 2013 projects. (See pages 4-8)

2. **Neighborhood Drainage Improvements.** The projects identified in the 2014 drainage program include neighborhood drainage improvements in the areas shown on the attached list and exhibits. The total estimated cost for this work is \$1.3 million and includes 6 different locations. The majority of these projects are associated with structure flooding. The total cost shown for the neighborhood drainage projects in 2014 is \$8.0 million which includes \$6.7 million of remaining work for ongoing drainage projects. (See pages 9-10)

3. **Town Branch - Carnall Drainage.** This project is to reduce the frequency of flooding that occurs in the downtown area and areas just north of downtown. The Town Branch area is a subbasin to the May Branch watershed. The \$2.0 million for 2014 is for improving the upstream outfall beginning at the South G Street/Towson intersection and extending to the west. This outfall is currently restricted which is contributing to the flooding in the downstream areas. Construction plans are generally complete and we are seeking approval from the AHTD. Right of way acquisition and construction will then follow. Future additional improvements for this area are contingent upon completion of the lower reach of the May Branch drainage project as noted in item #10. (See page 11)

4. **May Branch Outfall Culvert Replacement.** The project is for replacement of approximately 1300 feet of the 12 foot diameter May Branch outfall culvert. This culvert serves as the outlet for the May Branch drainage basin. Construction of this project is about 60% finished with scheduled completion early next year. (See page 12)

5. **North B Street Truck Route.** This project is the modification of North B Street from 5<sup>th</sup> Street west to Riverfront Drive to accommodate two way truck traffic. This is in lieu of the current one way split that exists along this section of North A and B Streets. The project is based on the concept of closing a section of North A Street between North 1<sup>st</sup> and 2<sup>nd</sup> Streets to add more green space and allow for construction of a splash pad. The project includes radius improvements at North 5<sup>th</sup> and B Streets, upgrading of the railroad crossings on North B Street and reconstruction/resurfacing of the remaining sections of North A Street which are being

removed from the truck route. This street work is being designed in 2013 with construction scheduled for 2014 and 2015. (See page 13)

**6. Intersection and Signal Improvements.** This project includes replacement of the traffic signals at the intersections of Towson Avenue/Fresno Street and Midland Avenue/North 32<sup>nd</sup> Street. Also included with this item is the proposed construction of a new traffic signal at the intersection of Zero Street with Ben Geren Park which will serve the traffic associated with the new water park. (See page 14-15)

**7. Spradling Avenue Extension at Riverfront Drive.** This project includes the new construction of Spradling Avenue eastward from Riverfront Drive approximately 1700 feet. This street will serve the proposed sports fields on the City's 51 acre tract. Plans are basically complete and the construction will be scheduled to coincide with the construction of the sports fields starting in late 2014. (See page 16)

**8. Jenny Lind Road - Zero to Cavanaugh Road.** This project includes improvements to Jenny Lind Road between Zero and Cavanaugh Road. It also includes improvements to Ingersoll Avenue from U.S. Hwy 271 to Jenny Lind and the extension of Ingersoll Avenue from Jenny Lind to U.S. Highway 71B. Plans are generally complete and the appraisal and right of way acquisition process is nearing completion. Approximately 55 tracts of properties are affected. Twenty nine tracts have been acquired with the remaining tracts in various stages of negotiations. Construction is expected to begin in 2014. Federal funding in the amount of \$7.2 million will benefit this project. (See page 17)

**9. Dallas Street – Massard Road to 91<sup>st</sup> Street.** This project included the removal and replacement of the severely cracked sections of concrete pavement and then diamond grinding of the street surface to improve the smoothness. This project has been completed. (See page 18)

**10. May Branch Drainage Project.** This project is to reduce flooding along May Branch from the Arkansas River to Park Avenue. It consists of constructing a drainage channel to replace the existing deteriorated and hydraulically inadequate concrete pipe. The project is currently being designed by the Corps of Engineers. The City continues to lobby for federal funding to assist with the project as the total cost is in excess of \$30 million. The Corps of Engineers have indicated that the most downstream section of the project (from approximately N. 7<sup>th</sup> Street to the river) can be constructed entirely with City funds with an agreement that the City's cost would be credited towards the future cost sharing on the project when federal funds become available. By the end of this year, we expect the Corps of Engineers to obtain approval of the final agreement that will allow this to occur. The anticipated construction will follow preparation of final plans, right of way acquisition and utility relocations. Construction of the

lower section will reduce flooding for both the lower May Branch area and the Town Branch sub basin. (See page 11)

**11. Levee Certification and Repair.** This project includes items associated with flood protection and the levee certification evaluation in accordance with federal design criteria. Work to be completed in 2014 includes repairs to the P & J Street pump stations and construction of a flood closure device at North P Street. (See page 19)

**12. Streetscape – Towson Avenue.** This project includes streetscaping along Towson Avenue from Garrison Avenue to South “A” Street and replacement of the traffic signal at Rogers Avenue and Towson Avenue. A federal grant in the amount of \$270,000 will benefit this project. (See page 20)

**14. Aerial Mapping.** This project consists of aerial survey and photogrammetry services within the city limits of Fort Smith and the extra territorial jurisdictional area south of the city, comprising a total area of 90 square miles. The aerial photography took place this past winter and the new topographic maps are currently being developed with delivery scheduled by the end of the year. The aerial mapping data will be utilized extensively on street and drainage projects as well as development projects.

**16. Evaluation of Priorities from Board Retreat.** This item includes evaluation of the priorities from the Board of Directors retreat earlier this summer. The following items will be reviewed during the year noted. The estimated cost is shown for each item.

- (2014) - Extension of Spradling Avenue westward to Riverfront Dr. (\$15,000)
- (2014) - Incorporate Bike Lanes into Transportation Planning (\$15,000)
- (2015) - Roadway Enhancements for Riverfront Dr. (\$10,000)
- (2015) - Create gateway entrances to neighborhoods (\$15,000)
- (2015) - Parkway Trees (\$10,000)

**17. FCRA Development.** The work completed in 2013 included the construction of a new street to serve the McClure Amphitheater, the extension of Flagstone Road to serve the Old Dominion freight line terminal and a new street section adjacent to Fire Station #11. The \$1.0 million budgeted for 2014 will be utilized for public street and/or drainage work identified in association with the FCRA for economic development. (See page 21)

**18. FSHA – Street and Drainage.** This item includes assistance for the street and drainage construction associated with two Fort Smith Housing Authority residential developments. One project is located at the old Bailey Hill Reservoir site and the other is southwest of the current Northpointe housing development.

**2014 CAPITAL IMPROVEMENTS PROGRAM  
STREET OVERLAYS/RECONSTRUCTION**

STREET	FROM	TO	LENGTH	COST
FREE FERRY RD.	66TH ST.	74TH ST.	2356	\$295,808.89
74TH ST.	FREE FERRY RD.	EUPER LN.	4139	\$519,674.44
JACKSON DR.	END OF ROAD	BOLTON DR.	481	\$60,392.22
47TH ST.	END OF ROAD	PARK AVE.	900	\$113,000.00
7TH ST.	WHEELER AVE.	ROGERS AVE.	927	\$197,863.00
PARKER AVE.	6TH ST.	7TH ST.	341	\$42,814.44
39TH ST.	INTERSECTION WITH GRAND AVE.		75	\$20,000.00
21ST ST.	DALLAS ST.	SOUTH R ST.	4439	\$651,784.00
FINCASTLE DR.	END OF ROAD	END OF ROAD	1722	\$291,879.00
OLD OAKS LN.	END OF ROAD	END OF ROAD	695	\$113,439.44
HARRIET LN.	6TH ST.	50TH ST.	693	\$87,010.00
50TH ST.	PARK ST.	HARRIET LN.	700	\$87,888.89
SOUTH P ST.	END OF ROAD	TOWSON AVE.	518	\$52,030.22
26TH ST.	PHOENIX AVE.	MEMPHIS ST.	950	\$116,747.83
31ST ST.	PHOENIX AVE.	MEMPHIS ST.	960	\$156,316.66
VETERANS AVE.	CUSTER BLVD.	ROBERTS BLVD.	8727	\$1,698,371.17
WIRSING AVE.	18TH ST.	23RD ST.	1673	\$210,054.44
66TH ST.	CLIFF DR.	EUPER LN.	1957	\$245,712.22
CLIFF DR.	ROGERS AVE.	66TH ST.	638	\$80,104.44
SOUTH B ST.	WHEELER AVE.	ROGERS AVE.	3138	\$709,188.00
CANDLESTICK CT.	CANDLESTICK LN.	END OF ROAD	180	\$30,510.00
CANDLESTICK CR.	CANDLESTICK LN.	END OF ROAD	180	\$30,510.00
COVENTRY LN.	TENSLEY LN.	END OF ROAD	450	\$76,275.00
MUIRFIELD CR.	GLEN FLORA WAY	GLEN FLORA WAY	1066	\$180,687.00
CROSSOVER CR.	CROSSOVER ST.	END OF ROAD	120	\$20,340.00
GEREN RD.	ST HWY. 45	58TH ST.	5335	\$769,730.89
CAVANAUGH RD.	STATE LINE	JOSEPH ST.	1665	\$209,050.00
LAKESIDE WAY	87TH ST.	BRIGHTON POINTE	1422	\$241,029.00
LAKEVIEW POINTE	LAKESIDE WAY	1/2 CUL-DE-SAC	375	\$63,562.50
BRIGHTON POINTE	DALLAS ST.	LAKESIDE WAY	775	\$131,362.50
COMMERCE RD.	INTERSECTION WITH HIGHWAY 45		75	\$40,000.00
WILLIAMS LN.	34TH ST.	RIVERFRONT DR.	1520	\$152,675.56
RS BOREHAM JR ST.	ZERO ST.	END OF PARKING LOT	1270	\$199,319.44
<b>TOTAL FOR 2013 STREET OVERLAYS/RECONSTRUCTION PROGRAM</b>				\$7,895,131.22
<b>BALANCE OF 2012 PROJECTS CURRENTLY UNDERCONSTRUCTION</b>				\$2,998,026.00
<b>TOTAL</b>				<b>\$10,893,157.22</b>



2014 CAPITAL IMPROVEMENTS PROGRAM  
STREET OVERLAYS/RECONSTRUCTION

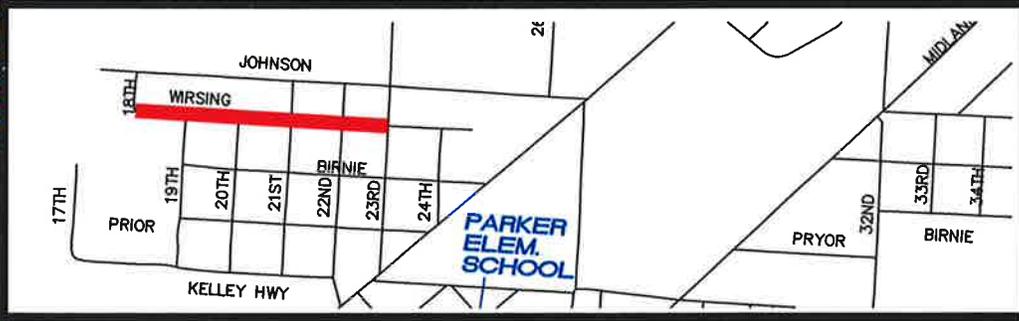
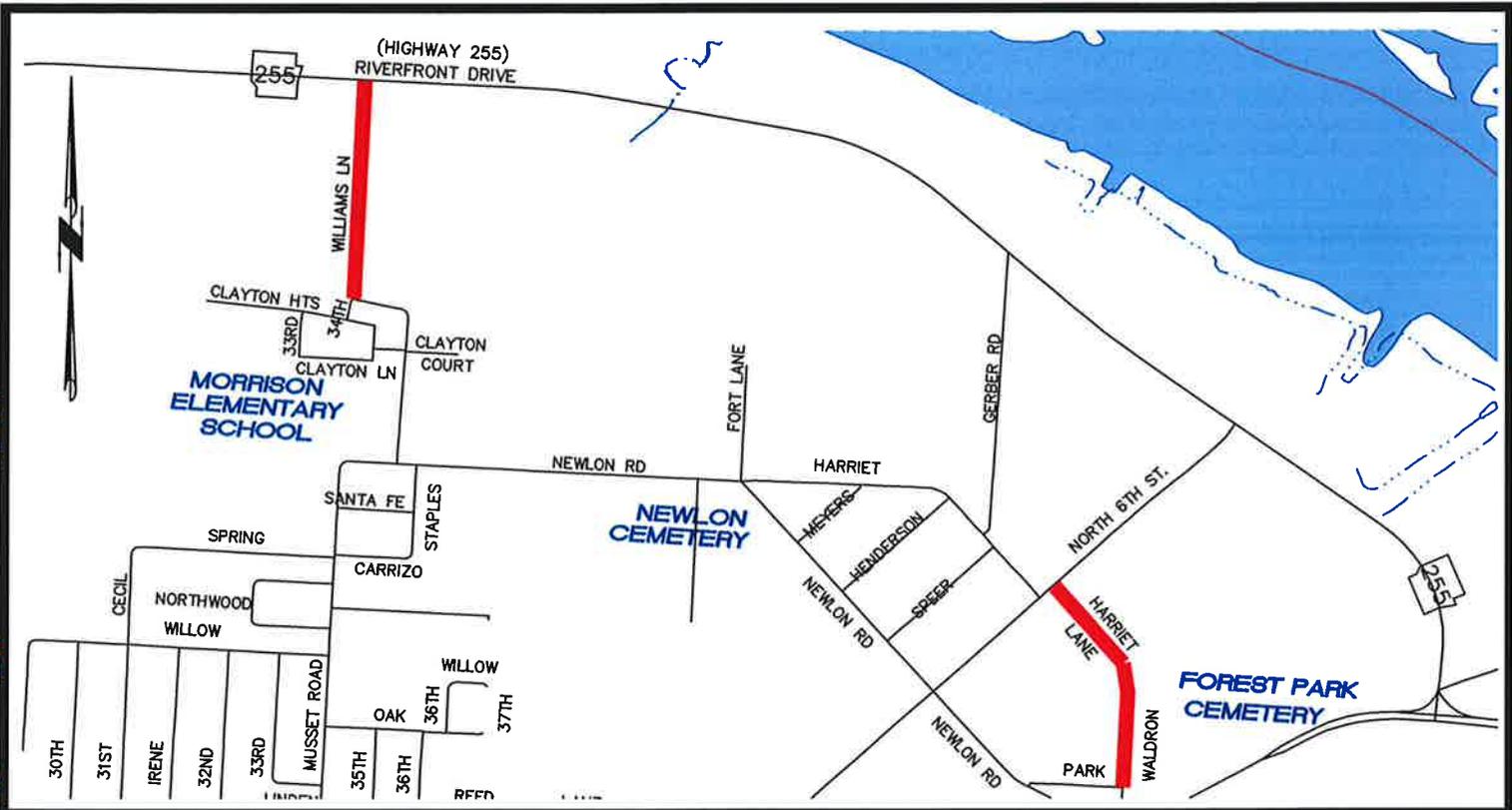


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2014 CAPITAL IMPROVEMENTS PROGRAM  
STREET OVERLAYS/RECONSTRUCTION



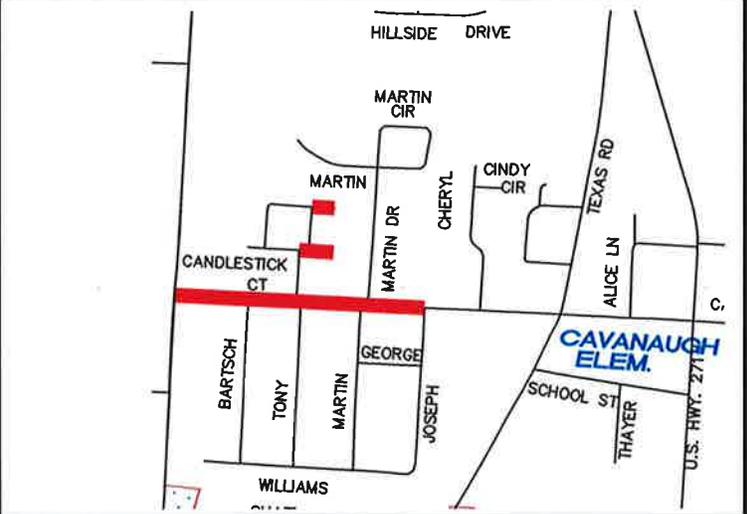
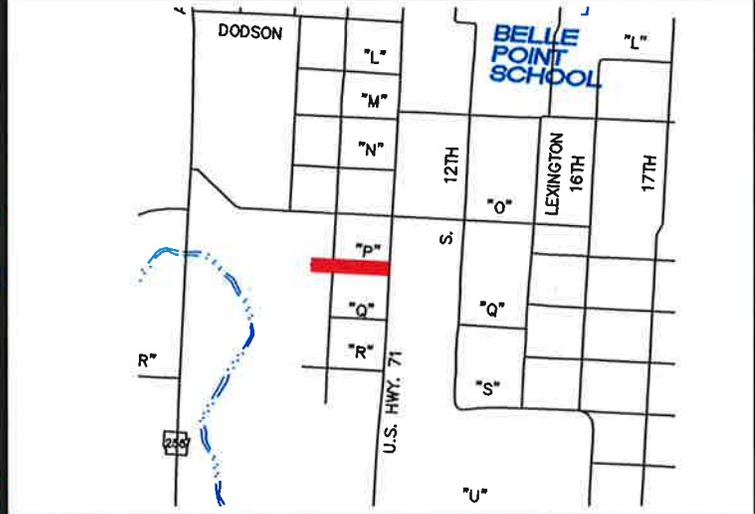
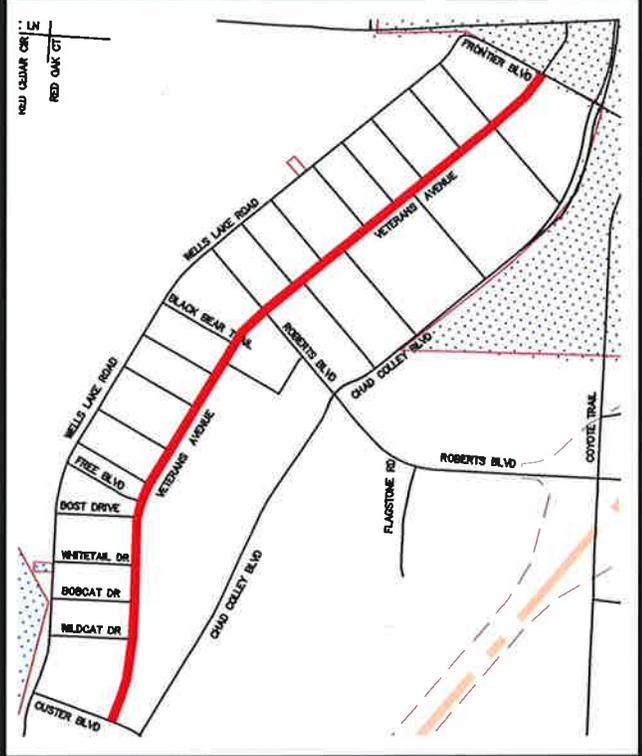
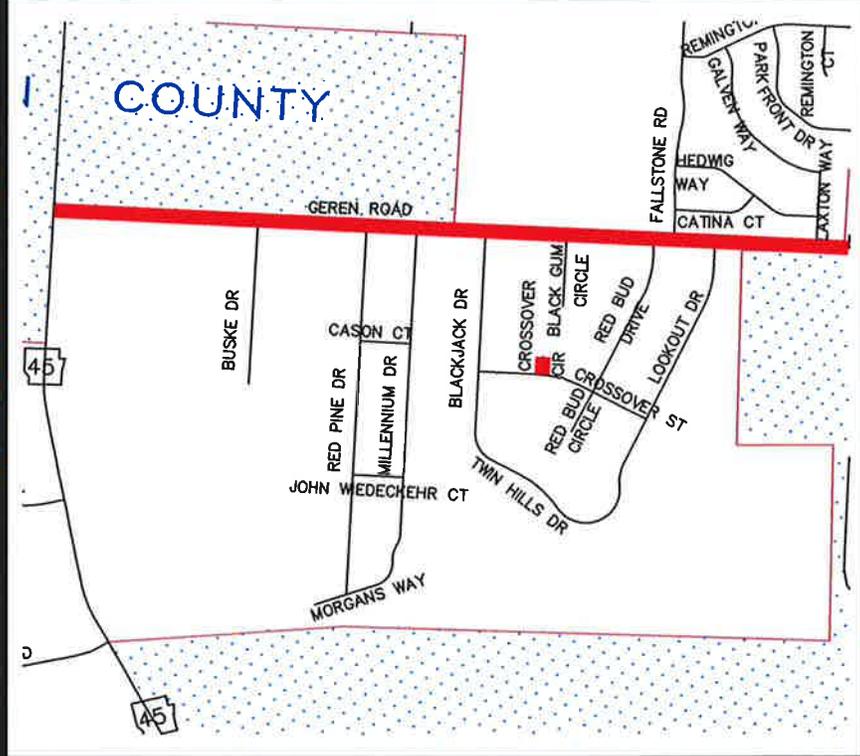
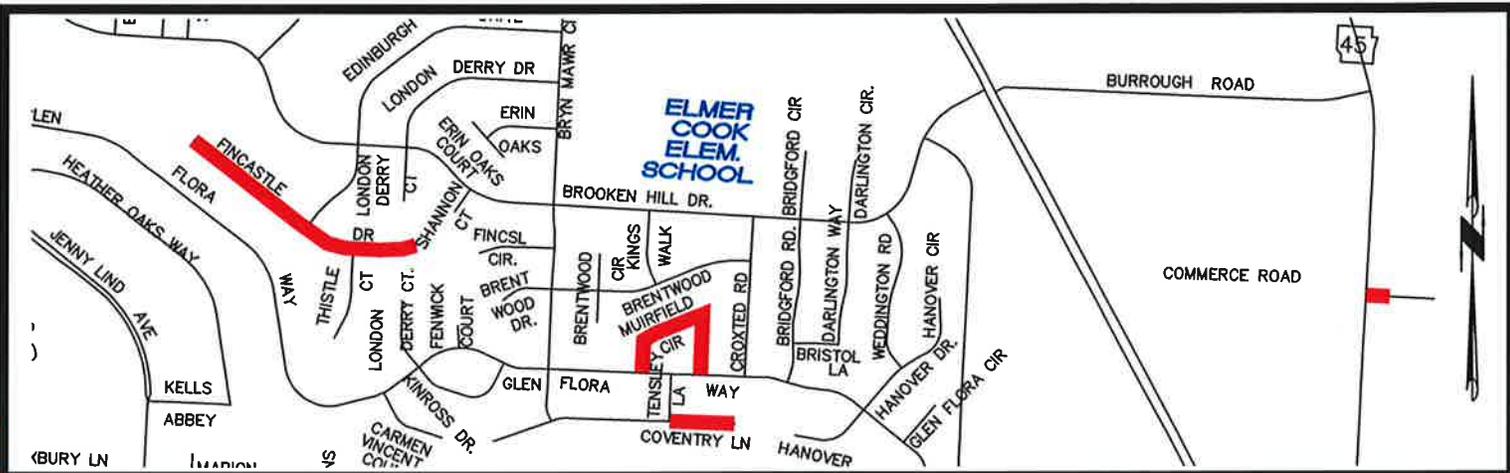
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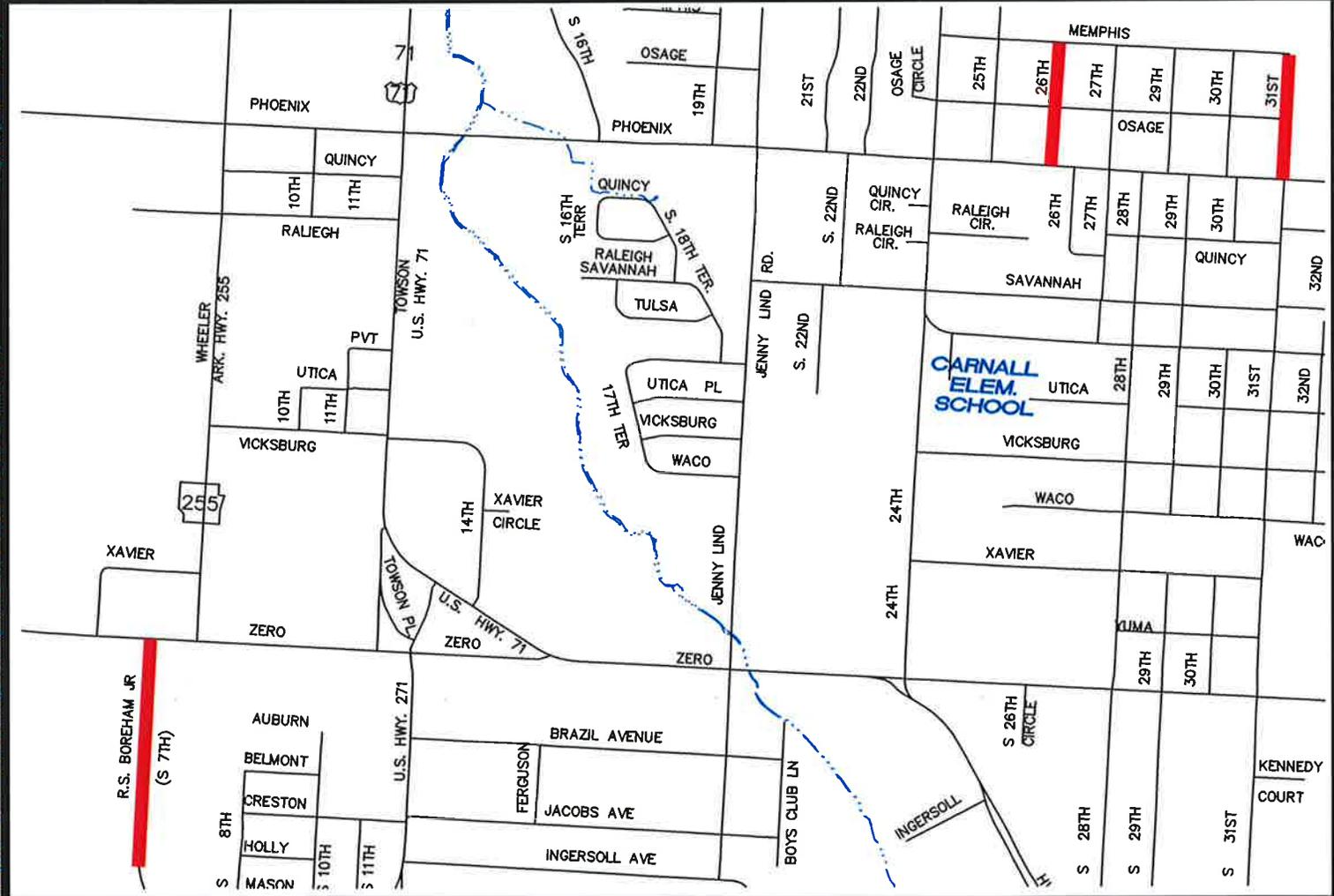
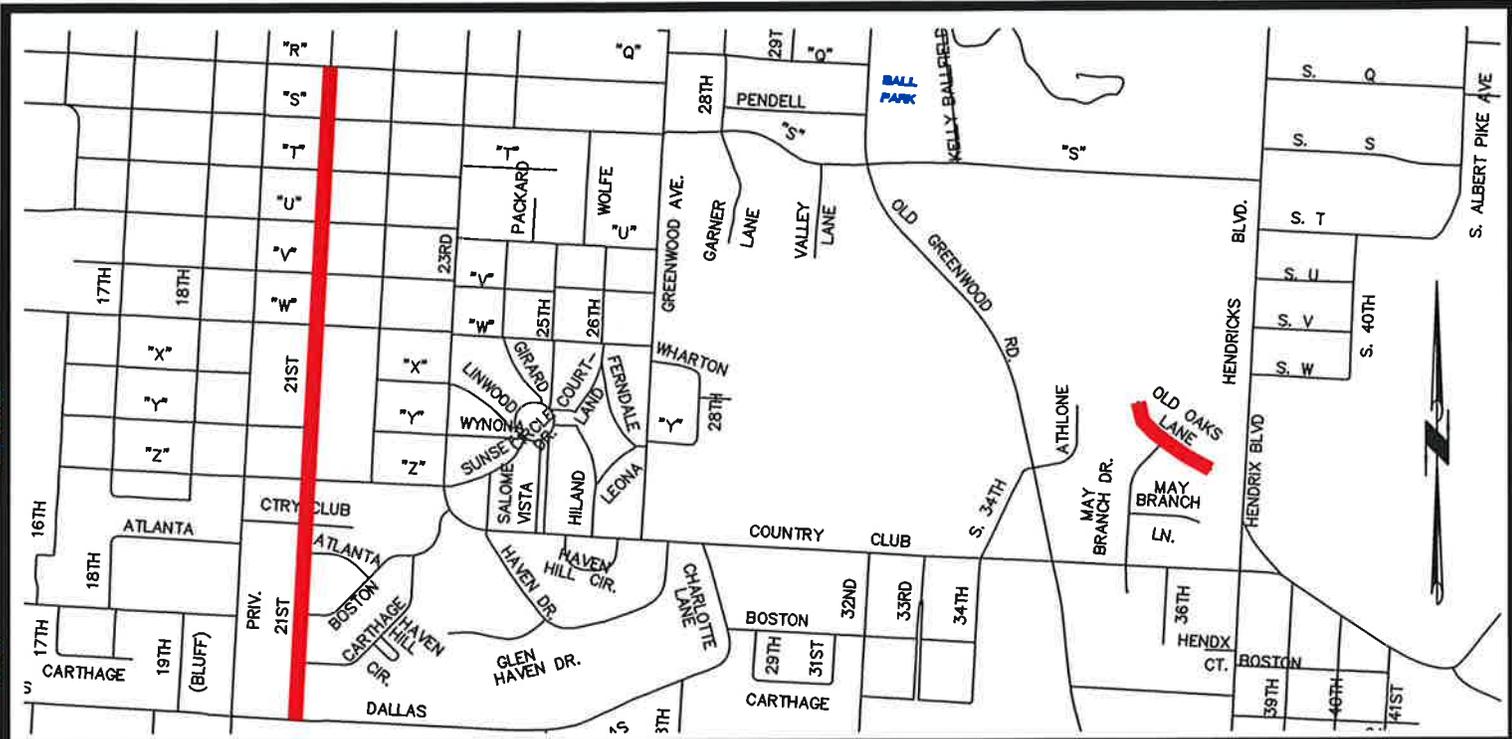
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2014 CAPITAL IMPROVEMENTS PROGRAM  
 STREET OVERLAYS/RECONSTRUCTION



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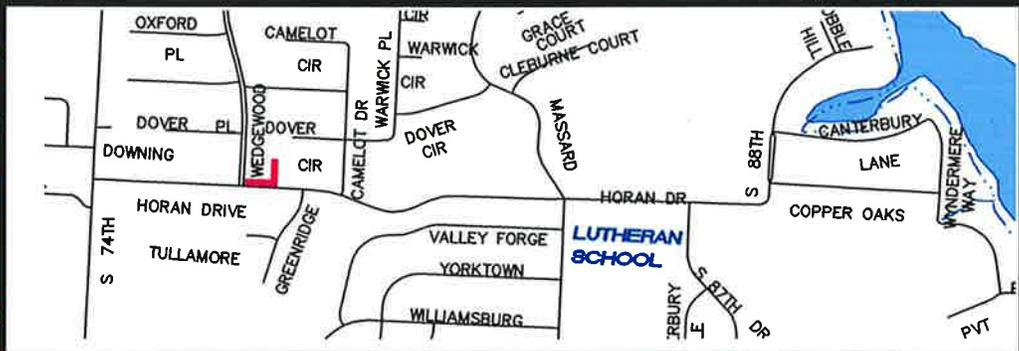
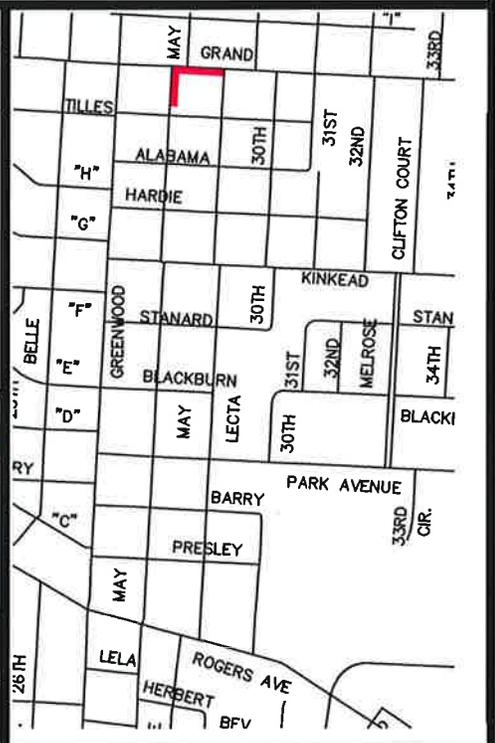
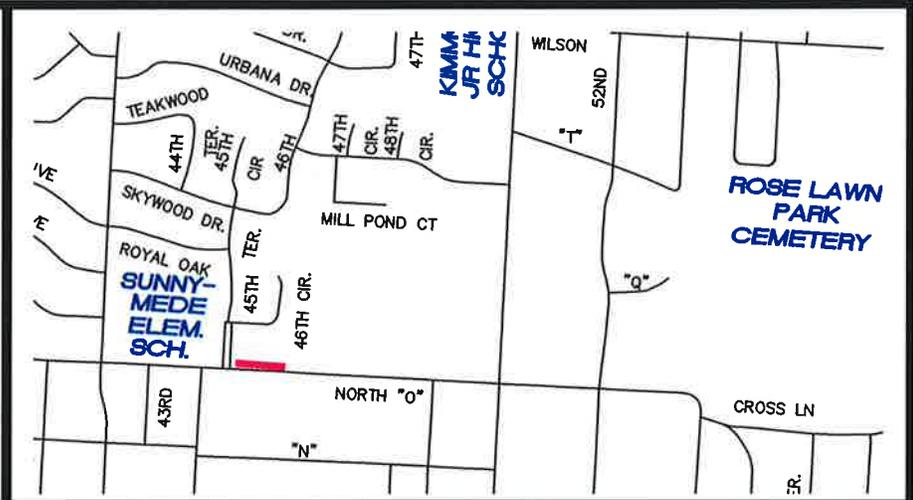
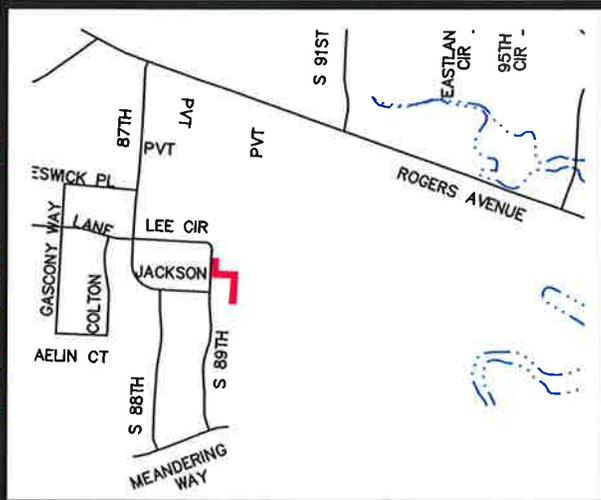
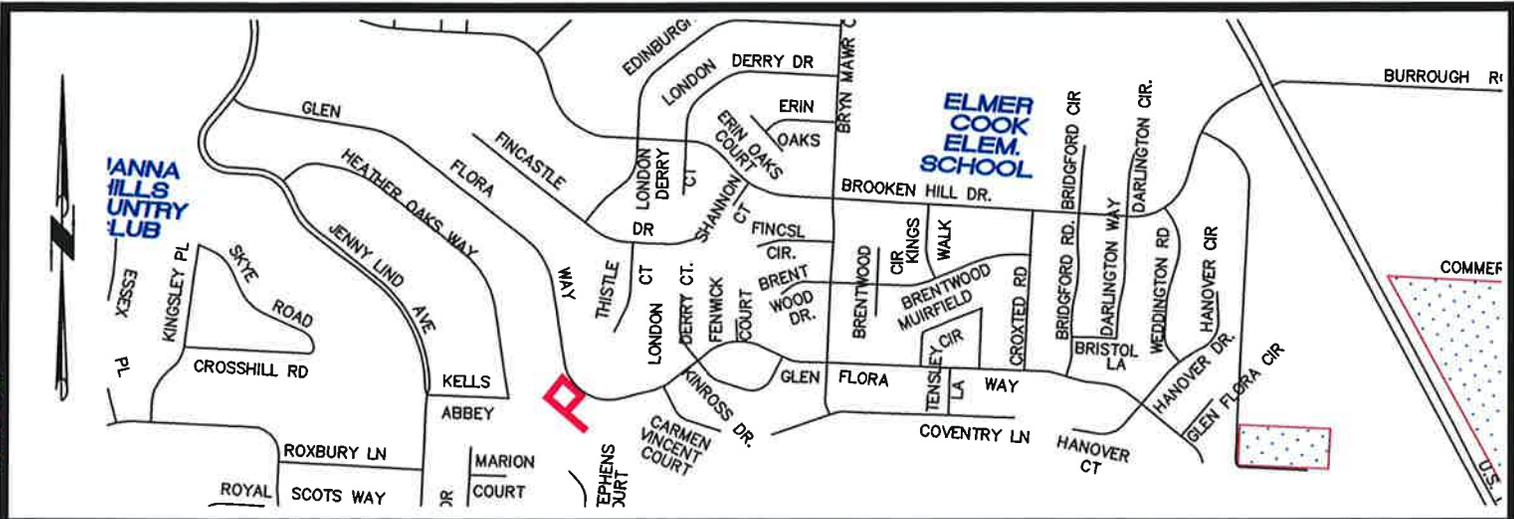
2014 CAPITAL IMPROVEMENTS PROGRAM  
STREET OVERLAYS/RECONSTRUCTION



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## 2014 Neighborhood Drainage Projects

<b>Project</b>		<b>Estimated Cost</b>
<p><b>3100 Block of Glen Flora Way</b></p> <p>This project will add a concrete wall and storm drain to intercept runoff from the hillside. One house is experiencing flooding in this area, and severe yard flooding is also occurring (see page 10).</p>	\$	<b>200,000</b>
<p><b>4000 Block of South 89th Street</b></p> <p>This project will add inlets and a storm drain to intercept runoff from South 89th Street. One house is experiencing flooding in this area, and severe street and yard flooding are also occurring (see page 10).</p>	\$	<b>150,000</b>
<p><b>4500 Block of North "O" Street</b></p> <p>This project will add inlets and a storm drain to intercept runoff from North "O" Street. Two houses are experiencing flooding in this area, and severe street flooding is also occurring (see page 10).</p>	\$	<b>120,000</b>
<p><b>Jenny Lind Drainage Extension from Brazil Avenue to Mill Creek</b></p> <p>Storm drain improvements that will be constructed as part of the Jenny Lind project will be discharging to an undersized roadside ditch and driveway culverts along Brazil Avenue and Boys Club Ln. This project will replace the undersized earthen channel and driveway culverts (see page 10).</p>	\$	<b>410,000</b>
<p><b>2800 Block of Grand Avenue</b></p> <p>This project will add trench grates, inlets, and storm drain to intercept runoff from May Avenue. One business is experiencing flooding in this area, and severe street flooding is also occurring (see page 10).</p>	\$	<b>280,000</b>
<p><b>2300 Block of Wedgewood Boulevard</b></p> <p>This project will add curb and gutter, inlets, and a storm drain to intercept runoff overtopping Horan Drive. One house is experiencing flooding in this area, and severe street and yard flooding are also occurring (see page 10).</p>	\$	<b>140,000</b>
<b>Total</b>	<b>\$</b>	<b>1,300,000</b>



2014 CAPITAL IMPROVEMENTS PROGRAM  
- DRAINAGE IMPROVEMENTS



Project: 2014 DRAINAGE

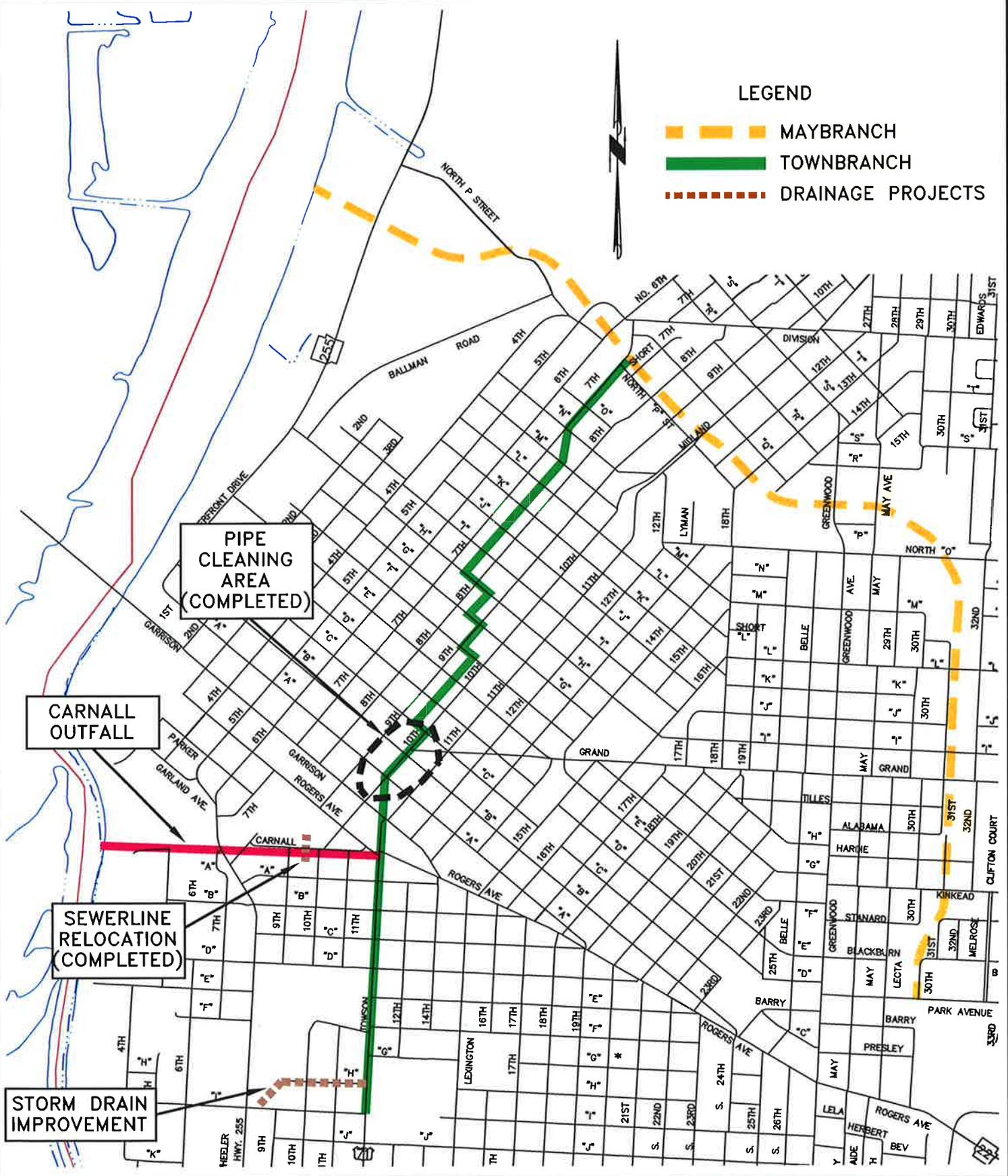
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LEGEND

- MAYBRANCH
- TOWNBRANCH
- DRAINAGE PROJECTS



PIPE  
CLEANING  
AREA  
(COMPLETED)

CARNALL  
OUTFALL

SEWERLINE  
RELOCATION  
(COMPLETED)

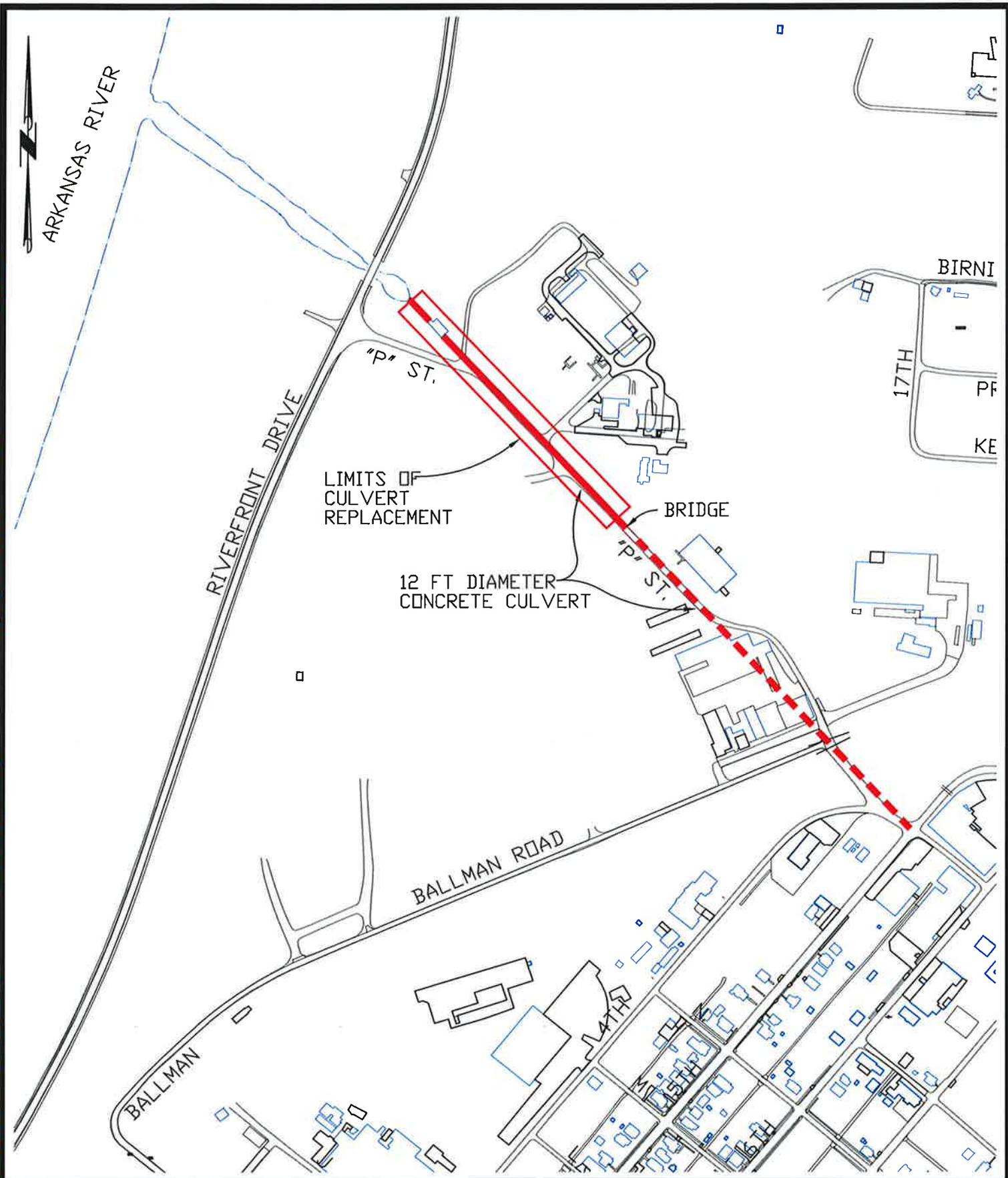
STORM DRAIN  
IMPROVEMENT

2014 CAPITAL IMPROVEMENTS PROGRAM  
DRAINAGE IMPROVEMENTS  
MAYBRANCH & TOWN BRANCH



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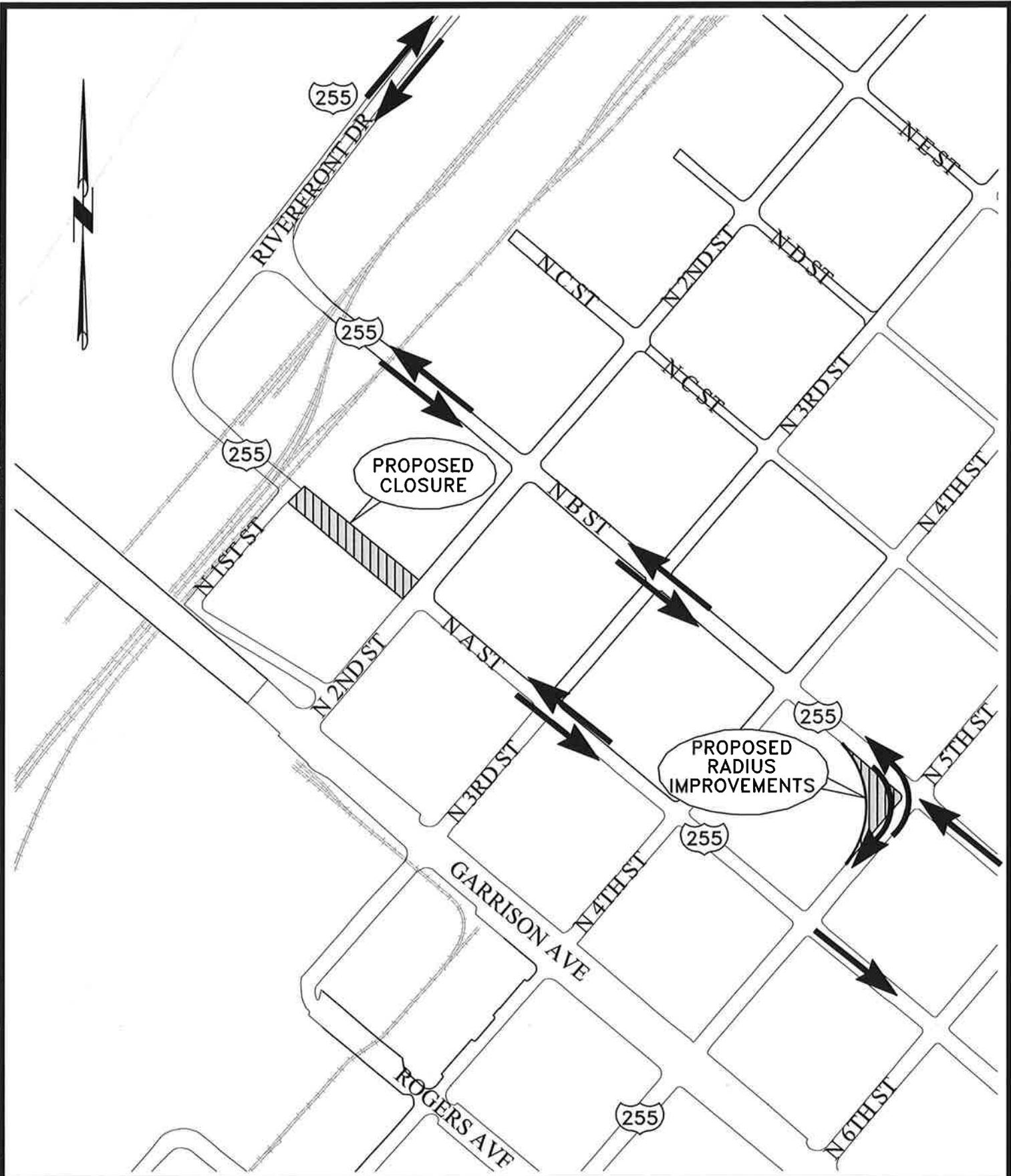
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2014 CAPITAL IMPROVEMENTS PROGRAM  
 MAYBRANCH OUTFALL  
 CULVERT REPLACEMENT



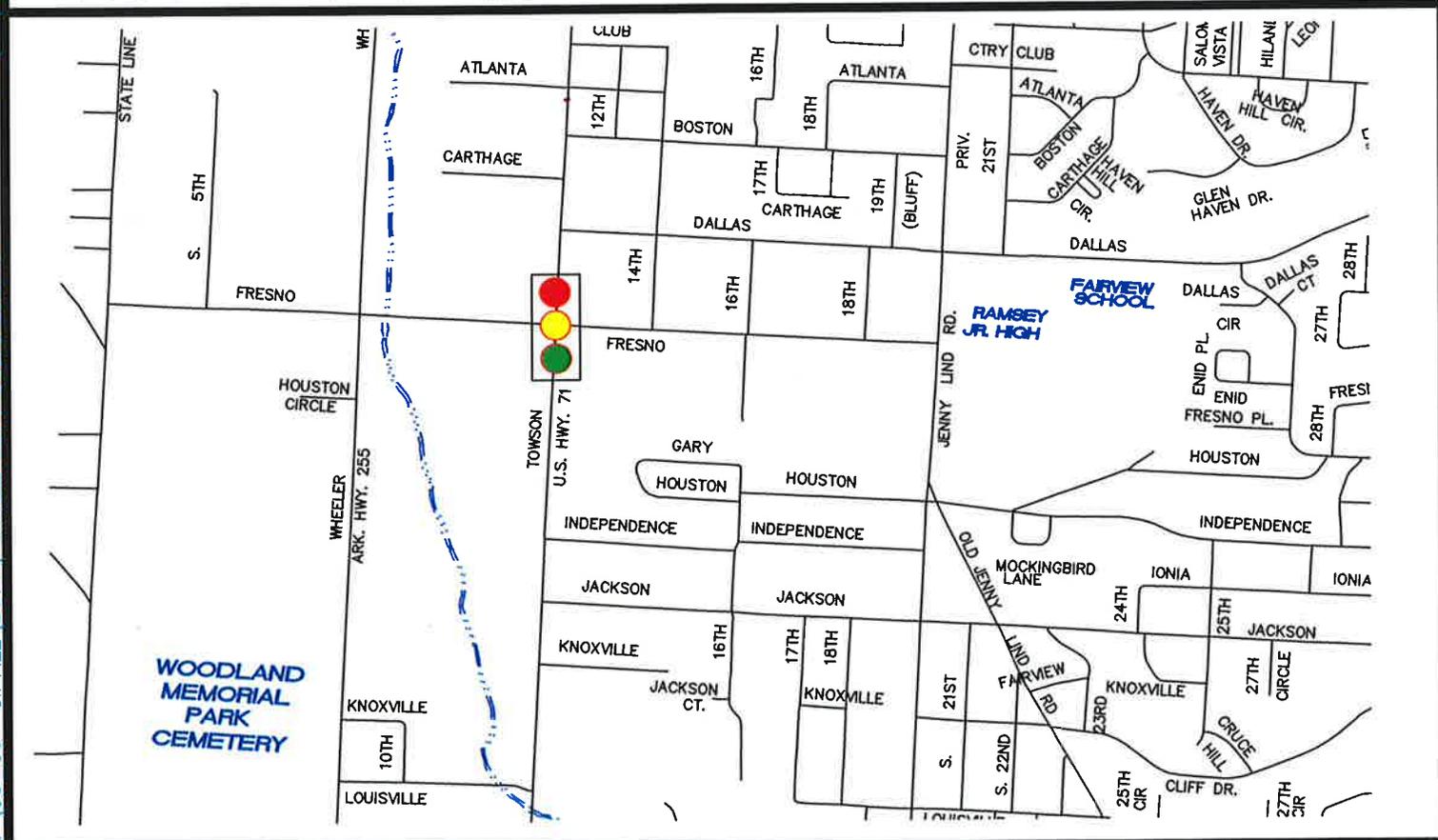
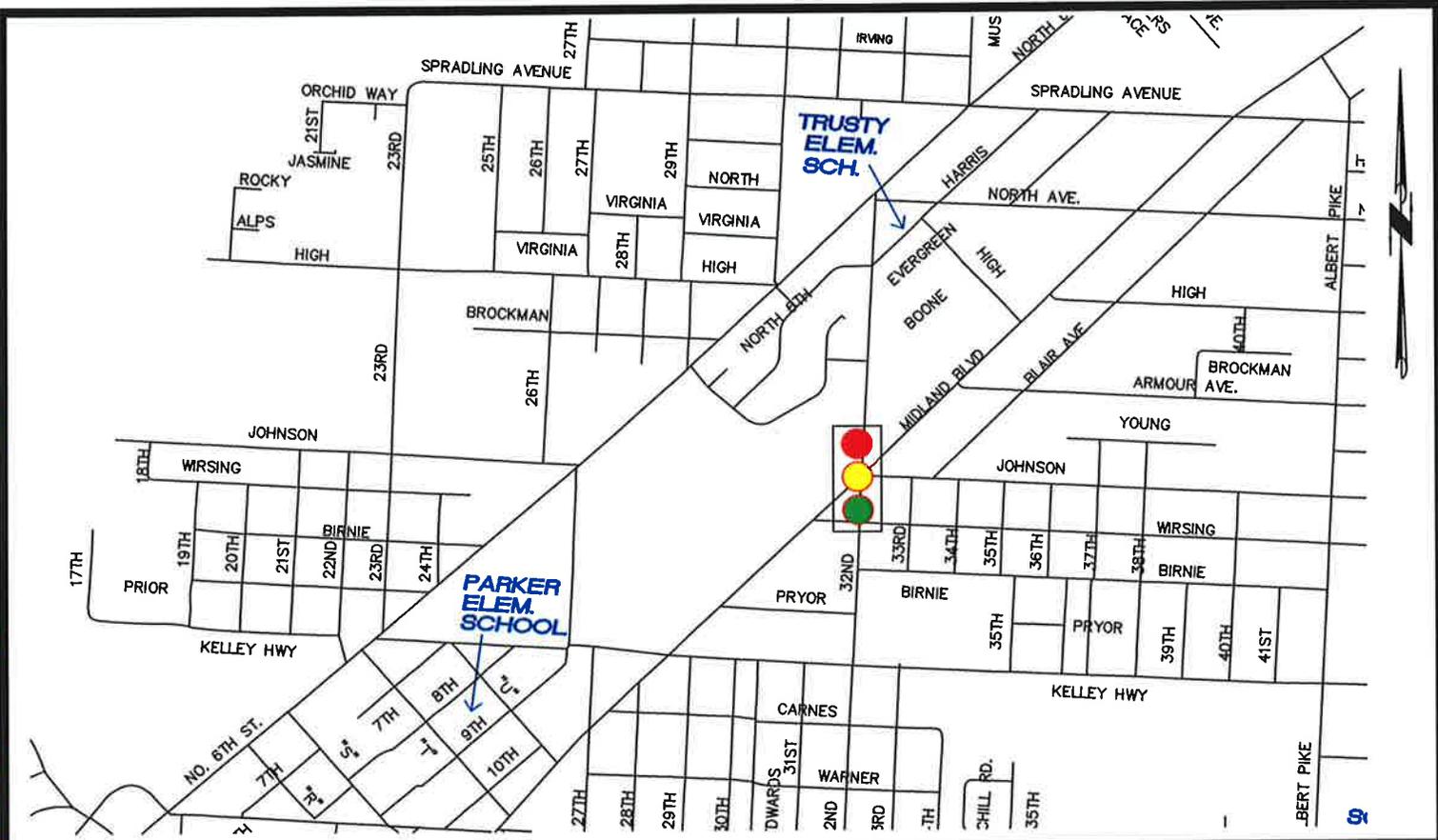
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2014 CAPITAL IMPROVEMENT PROGRAM  
 NORTH B TRUCK ROUTE  
 FORT SMITH, ARKANSAS



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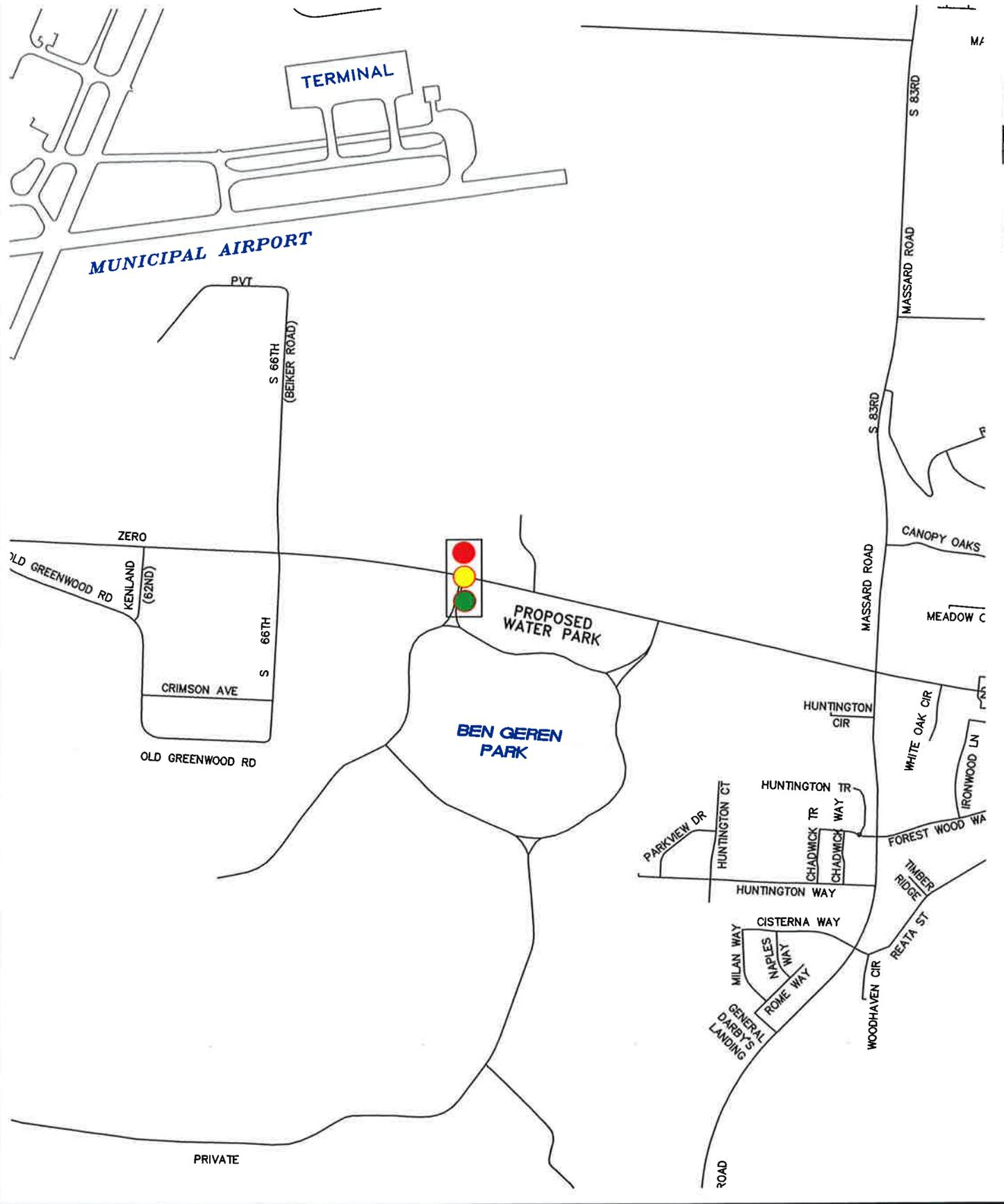


2014 CAPITAL IMPROVEMENTS PROGRAM  
SIGNAL IMPROVEMENTS



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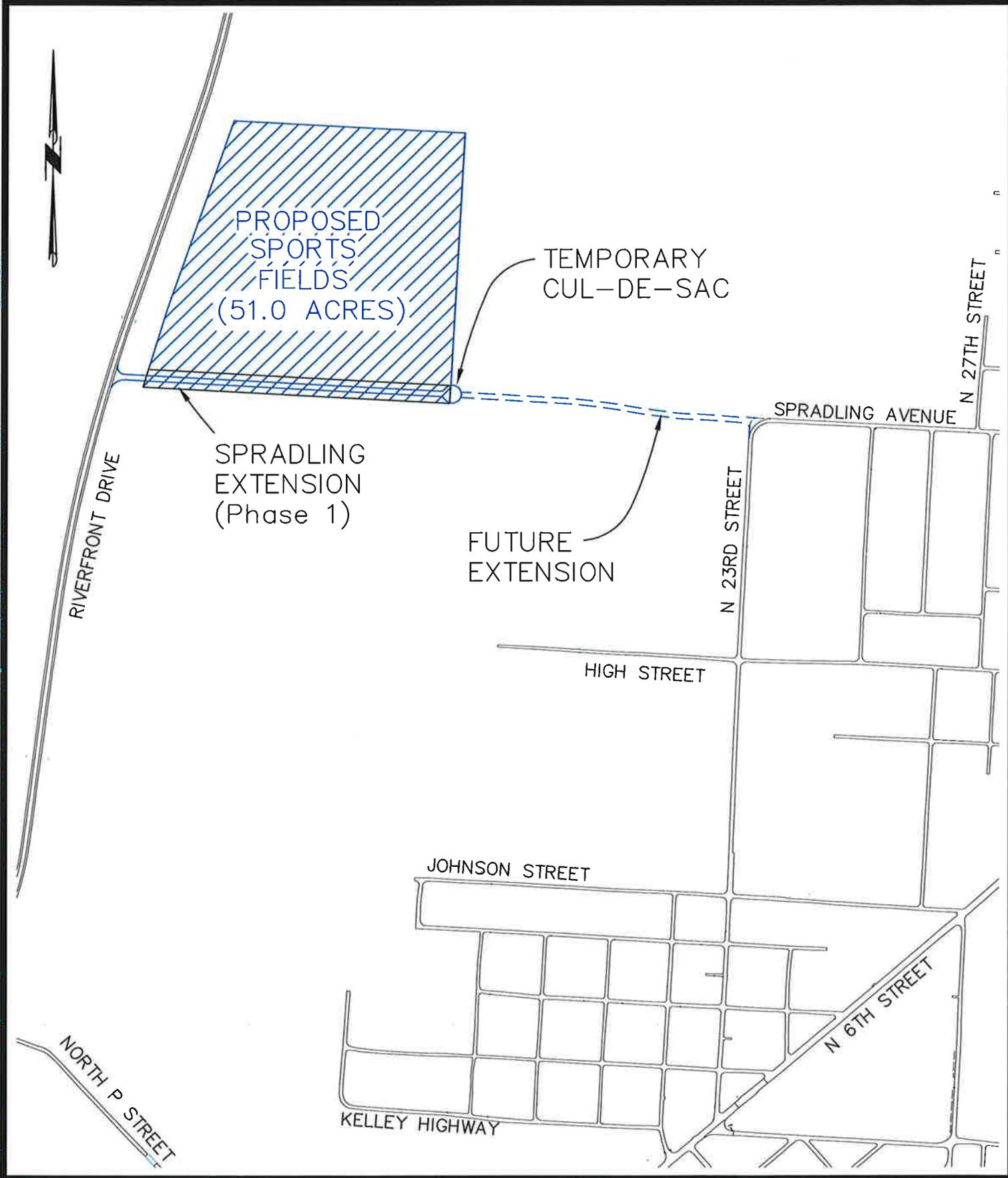


2014 CAPITAL IMPROVEMENTS PROGRAM  
SIGNAL IMPROVEMENTS



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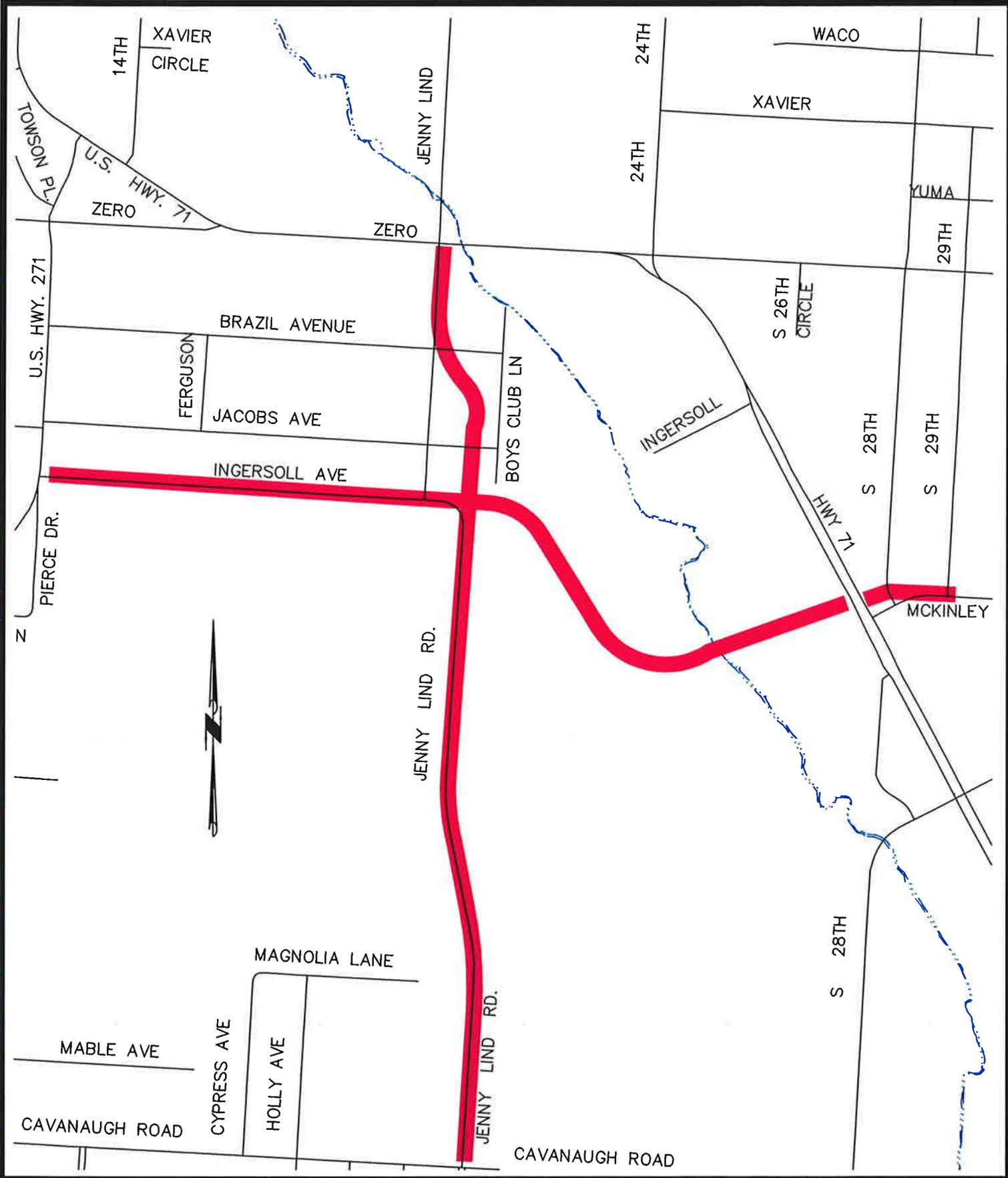
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 FORT SMITH, ARKANSAS



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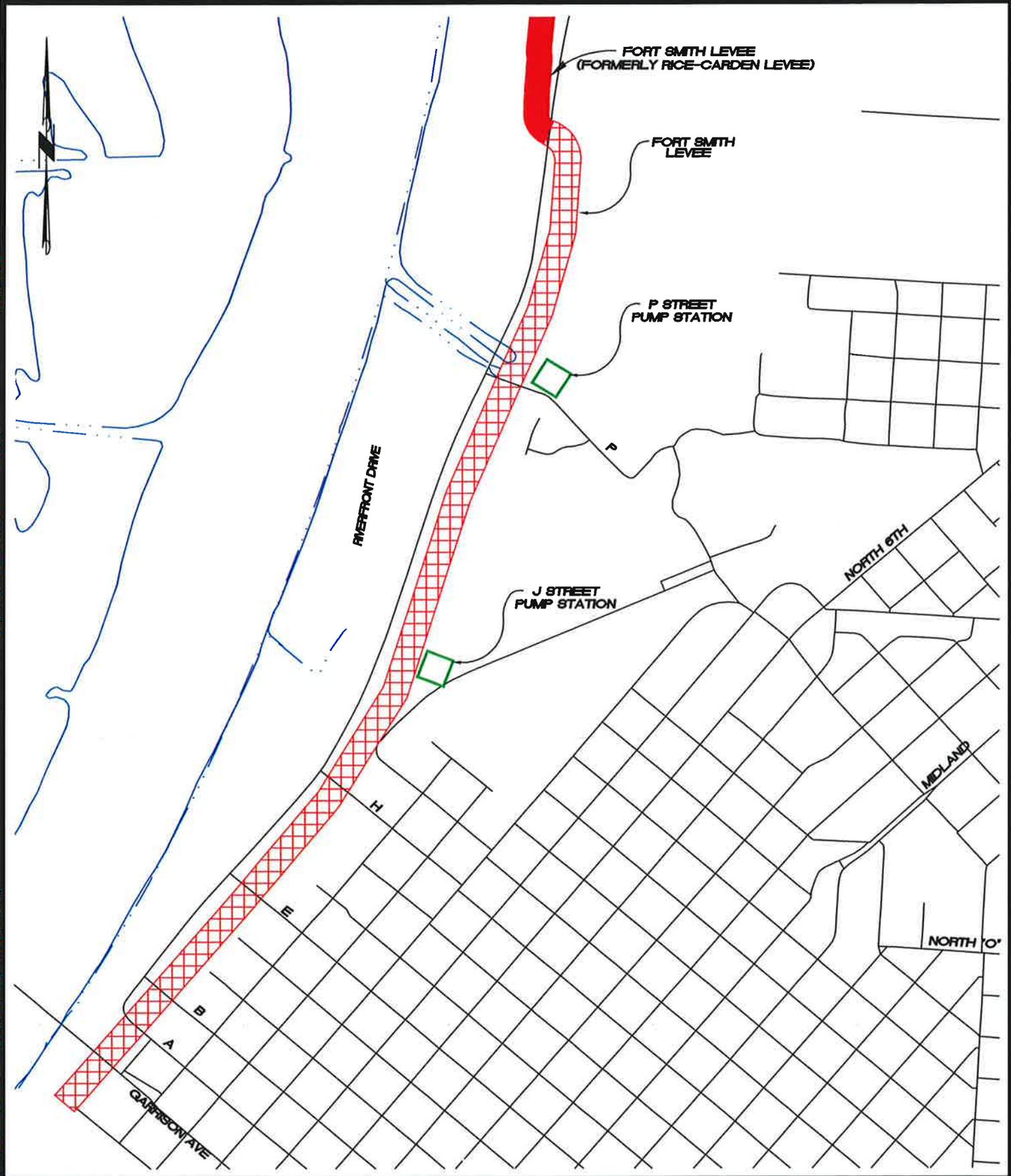


2014 CAPITAL IMPROVEMENTS PROGRAM  
 JENNY LIND  
 ZERO STREET TO CAVANAUGH ROAD



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2014 CAPITAL IMPROVEMENTS PROGRAM  
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 FORT SMITH, ARKANSAS

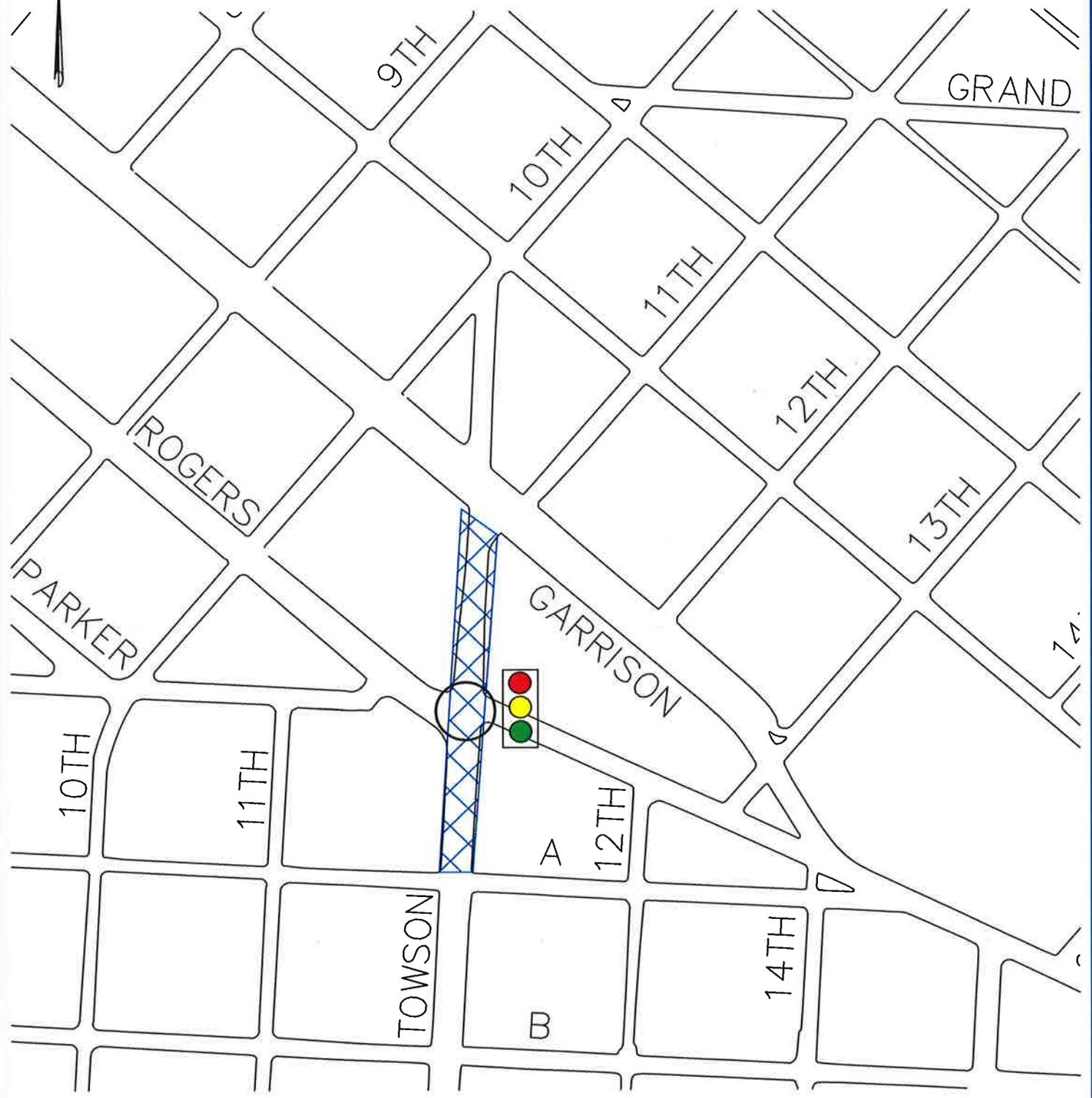


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TOWSON STREETScape PROJECT

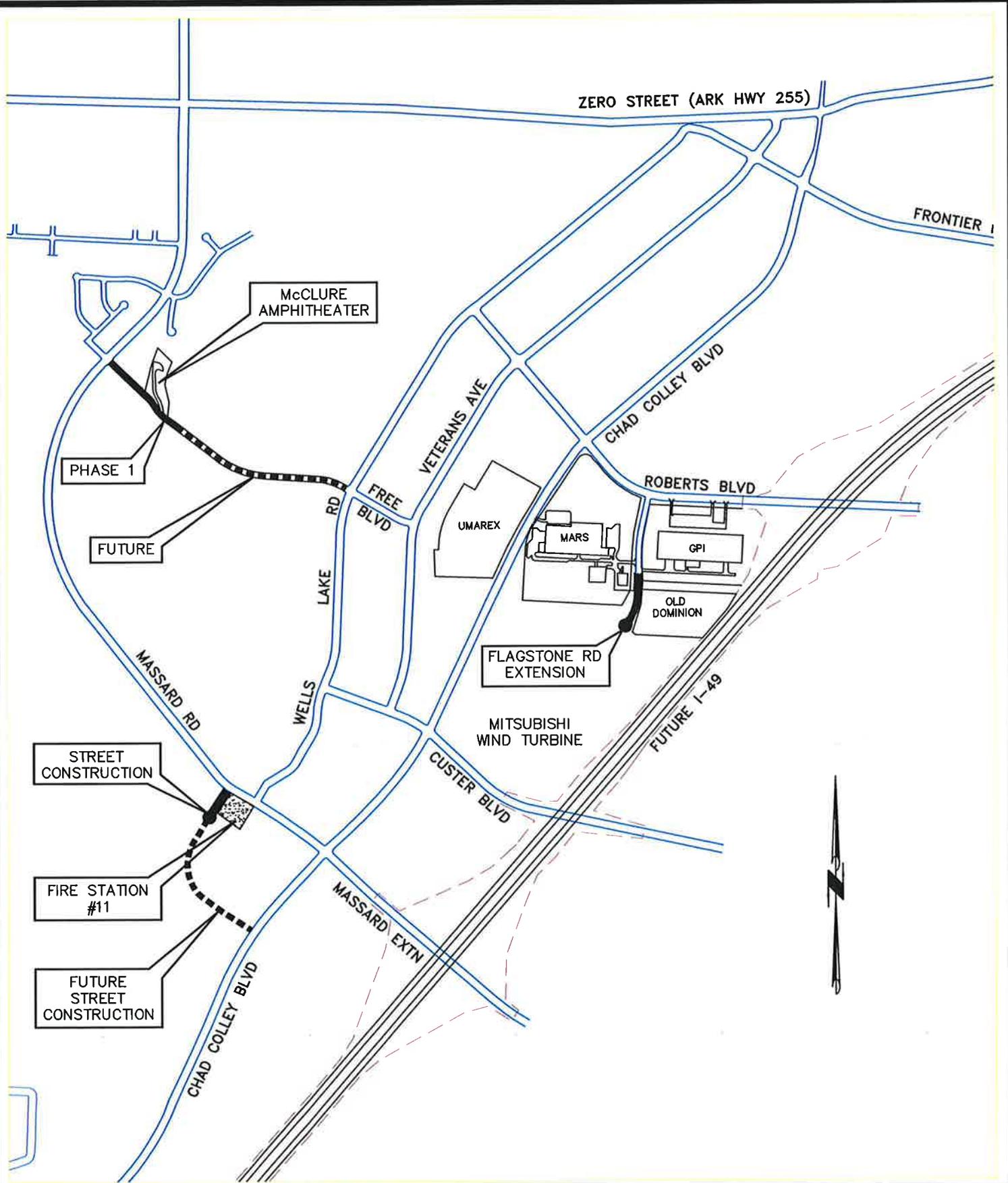


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 TOWSON STREETScape  
 FORT SMITH, ARKANSAS



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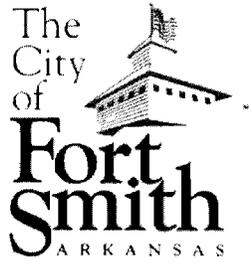


2014 CAPITAL IMPROVEMENTS PROGRAM  
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2.

## *MEMORANDUM*

**TO:** Ray Gosack, City Administrator

**FROM :** Kara Bushkuhl, Director of Finance KB

**SUBJECT:** Update on the 2014 Budget

Update on the 2014 Budget will be in the form of an oral presentation.

As a reminder, the review of the proposed budget with the Mayor and Board of Directors and Department Directors will be held in the training room at the Police Department beginning at 6:00pm on the following dates:

Tuesday, November 12<sup>th</sup>  
Thursday, November 14<sup>th</sup>  
Monday, November 18<sup>th</sup>

If you have any questions, please let me know.



## BOARD INFORMATION

### MEMORANDUM

DATE: September 18, 2013

TO: Mayor, Board of Directors, Ray Gosack, and Jeff Dingman

FROM: Mitzi Kimbrough, Internal Auditor

SUBJECT: Business Code of Conduct Discussion Regarding Conflicts of Interest

Recently the question arose as to whether the chairman of the Parks and Recreation Commission could enter into a contract with the City of Fort Smith as overseen by the Parks and Recreation Department. The concern was that a conflict of interest would occur. City attorney, Jerry Canfield, researched the question and found that state law would not prohibit such a transaction as long as the non-officer member of the committee recused himself from voting on the awarding of the contract. However, the City's Code of Business Conduct prohibits any financial transaction between a municipal representative and the City. The City's Code states the following - "A municipal representative is prohibited from engaging in a financial transaction for his or her private business purposes as it relates to city business." Jerry Canfield agreed that the Code of Business Conduct does prohibit the transaction.

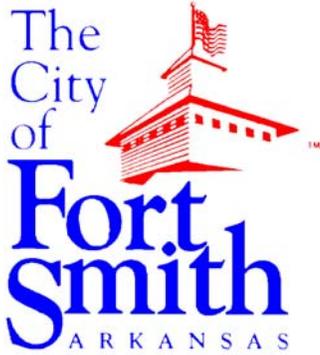
Internal audit with support of our consultants, Webb Watch Corporation, performed basic research into the treatment of board members (appointed or elected) and commissions of several entities in Arkansas, Oklahoma, and Texas. These entities often had varying statements, but generally did not prohibit citizens serving on boards and commissions from holding contracts with the associated organization. However, these citizens could not vote on the approval or recommendation of approval of their own business. City staff

discussed this issue and determined that many citizens or professionals that hold positions on boards and commissions do have financial transactions with the city, which is against current policy.

The city currently has over 30 boards and commissions with 4 or more citizens serving on each of them. Due to the significant number of citizen servants, banning any business transaction between the city and these citizens is likely to be impractical. Trying to fill the many board positions, on which our great city depends for citizen input and assistance, would be difficult at best if all citizen servants were prohibited from performing City work.

Internal audit and City staff recommends that the Business Code of Conduct be amended to prohibit transactions between a municipal representative and the city only where that transaction is under the final and ultimate purview of the commission/committee, but not otherwise. For example, an appeals board does not make decisions for a department regarding their contracts and financial transactions. The final authority rests with the department and the Board of Directors. Thus, no conflict of interest regarding certain financial transactions would occur. However, a member of the board or commission would be prohibited from contracting with the city in a contract reviewed or recommended by that board or commission upon which he serves.

If you have any questions or would like to discuss this report, please contact me at your convenience.



Mayor – Sandy Sanders  
City Administrator – Ray Gosack  
City Clerk – Sherri Gard

**Board of Directors**

Ward 1 – Keith D. Lau  
Ward 2 – Andre’ Good  
Ward 3 – Mike Lorenz  
Ward 4 – George Catsavis  
At Large Position 5 – Pam Weber  
At Large Position 6 – Kevin Settle  
At Large Position 7 – Philip H. Merry Jr.

**AGENDA ~ Summary**  
**Fort Smith Board of Directors**  
**Study Session**  
**September 24, 2013 ~ 12:00 Noon**  
**Fort Smith Public Library Community Room**  
**3201 Rogers Avenue**

1. Present proposed five-year CIP for Streets, Bridges and Drainage  
*Settle/Lorenz placed resolution on the October 1, 2013 regular meeting*
2. Update Year 2014 Budget  
*Presentation by Director of Finance Kara Bushkuhl – update only*
3. Review the Code of Business Conduct regarding conflicts of interest associated with City of Fort Smith boards and commissions  
*Lau/Good placed ordinance placed on October 15, 2013 regular meeting*
4. Review preliminary agenda for the October 1, 2013 regular meeting

**OTHER**

**Director Lorenz**

1. Regarding the storage location of sanitation containers, he recommended the City of Fort Smith mirror the ordinance adopted by the City of Barling.  
*Lorenz/Weber placed ordinance on “future” meeting.*
2. Encouraged the City and residents to contact the Arkansas Highway and Transportation Department regarding the maintenance of interstate interchanges

**Director Lau**

*Requested an update regarding the recommended ‘brainstorming’ meetings.*

*Administrator Gosack noted the majority of the Board desires such be held quarterly, with a meal, and not on the same night as another meeting; however, he is still awaiting additional responses. He recommended such meetings coincide with the quarterly ward meetings.*

**ADJOURN**  
12:39 p.m.