



Mayor – Sandy Sanders

City Administrator – Carl Geffken

City Clerk – Sherri Gard

Board of Directors

Ward 1 – Keith Lau

Ward 2 – Andre’ Good

Ward 3 – Mike Lorenz

Ward 4 – George Catsavis

At Large Position 5 – Tracy Pennartz

At Large Position 6 – Kevin Settle

At Large Position 7 – Don Hutchings

AGENDA

Fort Smith Board of Directors

SPECIAL MEETING

November 29, 2016 ~ 6:00 p.m.

Fort Smith Police Department

Bartlett Community Room

100 South 10th Street

ROLL CALL

PRESENTATION BY MEMBERS OF THE BOARD OF DIRECTORS OF ANY ITEMS OF BUSINESS NOT ALREADY ON THE AGENDA FOR THIS MEETING

(Section 2-37 of Ordinance No. 24-10)

ITEMS OF BUSINESS:

1. Resolution waiving of parking meter rates during the month of December 2016
2. Ordinance changing meeting location of the City of Fort Smith Board of Directors December 6, 2016 regular meeting

ADJOURN



OFFICE OF THE CITY CLERK
Sherril Gard, CMC, City Clerk
Heather James, Assistant City Clerk

MEDIA RELEASE

November 22, 2016

Pursuant to Section 2-27(4) of the Fort Smith Municipal Code, Directors Tracy Pennartz, Don Hutchings, Andre' Good and Keith Lau have called a special meeting for 6:00 p.m. Tuesday, November 29, 2016, at the Fort Smith Police Department Bartlett Community Room, 100 South 10th Street. The regularly scheduled budget hearing will take place immediately following adjournment of the special meeting.

The purpose of the special meeting is for the Board to discuss waiving of parking meter fees in the month of December 2016.

Pursuant to Section 2-31(2) of the Fort Smith Municipal Code, City Administrator Carl Geffken has added an additional item to the November 29, 2016 special meeting agenda to move the December 6, 2016 regular meeting back to the Fort Smith Public Schools Service Center at 3205 Jenny Lind Road.

For agenda information, please contact the City Clerk's Office at 784-2208. Once finalized, the agenda will be posted on the City's website, www.fortsmithar.gov.

A handwritten signature in black ink that reads "Heather James".

Heather James, Acting City Clerk

RESOLUTION NO. _____

A RESOLUTION WAIVING OF PARKING METER RATES DURING THE MONTH OF DECEMBER, 2016

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY OF FORT SMITH, ARKANSAS, THAT:

SECTION 1: The collection of parking meter charges for parking in the City's metered parking spaces during the month of December, 2016, is hereby waived.

SECTION 2: The City Administrator is authorized and directed to take all action necessary to implement the waiver of collection of parking meter charges as determined by Section 1 of this Resolution.

THIS RESOLUTION ADOPTED THIS 29TH DAY OF NOVEMBER, 2016.

APPROVED:

Mayor

ATTEST:

City Clerk

Approved as to form:



No Publication Required



To: Honorable Mayor & Members of the Board of Directors
From: Carl E. Geffken, City Administrator *Carl*
Date: 11/29/2016
Subject: Waiving Parking Meter Rates in the City of Fort Smith
for the Month of December, 2016

The City was contacted by two downtown businesses asking if they could pay the daily parking meter fee in front of their business on Fridays in December. Assuming that their request involved three meters, the total amount to be paid for nine hours per day, for four Fridays would be \$27.

Administration discussed this request and we were concerned if a non-customer parked in a free space, especially for an extended period of time. The Police Department could not have the vehicle moved and the benefit to the business of having a free parking space would be lost.

During the discussion, we thought that it would be best to waive the parking meter rates for the month of December. Doing so will make the downtown area more attractive to shop and eat during the holiday season and it will also encourage the Chamber's "Shop Local" campaign.

The City would lose approximately \$6,000 of revenue if the waiver is approved, however the projected surplus in the 2016 budget more than offsets the lost revenue.

623 Garrison Avenue
P.O. Box 1908
Fort Smith, Arkansas 72902
(479) 785-2801
Administrative Offices FAX (479) 784-2430

ORDINANCE NO. _____

**AN ORDINANCE CHANGING MEETING LOCATION OF THE
CITY OF FORT SMITH BOARD OF DIRECTORS
DECEMBER 6, 2016 REGULAR MEETING**

WHEREAS, Ordinance 77-16 relocated the December 6, 2016 regular meeting location of the Fort Smith Board of Directors to the Fort Smith Convention Center, 55 South 7th Street, Hall "C"; and

WHEREAS, the anticipated attendance of the December 6, 2016 regular meeting no longer necessitates the additional space;

NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE BOARD OF DIRECTORS OF THE CITY OF FORT SMITH, ARKANSAS, THAT:

SECTION 1: The December 6, 2016 regular meeting of the City of Fort Smith Board of Directors set for 6:00 p.m. on said date is hereby relocated to the Fort Smith Public Schools Service Center, 3205 Jenny Lind Road, Building "B".

SECTION 2: Emergency Clause. Because of the need to change the location of the December 6, 2016 meeting of the Board of Directors and the timeliness of notice of the change to public, an emergency is declared to exist and this Ordinance shall be in full force and effect immediately upon passage.

THIS ORDINANCE ADOPTED this 29th day of November, 2016.

APPROVED:

MAYOR

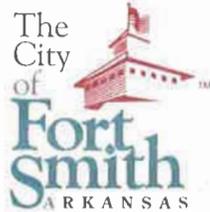
ATTEST:

CITY CLERK

Approved as to form:



Publish one time



To: Honorable Mayor & Members of the Board of Directors
From: Carl E. Geffken, City Administrator *Carl*
Date: 11/29/2016
Subject: Changing the Meeting Location of the December 6, 2016
Board of Directors Meeting

The item before the Planning Commission at their November 10, 2016 meeting was not appealed, therefore we do not anticipate that attendance at the December 6, 2016 Board of Directors meeting will exceed the capacity of the Fort Smith Public Schools Service Center.

Since the Planning Commission's decision will not be appealed, the December 6, 2016 Board of Directors meeting does not need to be held at the Fort Smith Convention Center – Hall "C."

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