

Mayor – Sandy Sanders

Acting City Administrator – Jeff Dingman

City Clerk – Sherri Gard

Board of Directors

Ward 1 – Keith Lau

Ward 2 – Andre’ Good

Ward 3 – Mike Lorenz

Ward 4 – George Catsavis

At Large Position 5 – Tracy Pennartz

At Large Position 6 – Kevin Settle

At Large Position 7 – Don Hutchings

AGENDA

Fort Smith Board of Directors REGULAR MEETING

July 21, 2015 ~ 6:00 p.m.

**Fort Smith Public Schools Service Center
3205 Jenny Lind Road**

***THIS MEETING IS BEING TELECAST LIVE ON THE GOVERNMENT ACCESS CHANNEL 214
AND ONLINE AT <http://www.ustream.tv/channel/city-of-fort-smith-board-of-directors-meetings>***

INVOCATION & PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENTATION BY MEMBERS OF THE BOARD OF DIRECTORS OF ANY ITEMS OF BUSINESS NOT ALREADY ON THE AGENDA FOR THIS MEETING

(Section 2-37 of Ordinance No. 24-10)

APPROVE MINUTES OF THE JULY 7, 2015 REGULAR MEETING AND JULY 10, 2015 SPECIAL MEETING

ITEMS OF BUSINESS:

1. Resolution confirming appointment of Acting City Administrator and appointing Acting Deputy City Administrator
2. Ordinance to amend Article V, Division 2 of the Fort Smith Municipal Code to add Sections 2-187 and 2-188 regarding preference among municipal bidders ~ *Pennartz/Lorenz placed on agenda at the June 23, 2015 study session ~*
3. Resolution eliminating outside agency funding ~ *Lorenz/Pennartz placed on agenda at the July 14, 2015 study session ~*
4. Ordinance amending the 2015 Budget ~ *Lau/Pennartz placed on agenda at the July 14, 2015 study session ~*

5. Ordinance amending Ordinance No. 69-13 to adjust the rate schedule for charter services (*Fort Smith Public Transit*)
6. Consent Agenda
 - A. Resolution authorizing a time extension for the improvements of the “P” Street and “J” Street Storm Water Pump Stations (*143 days*)
 - B. Resolution accepting completion of and authorizing final payment for the improvements to the “P” Street and “J” Street Storm Water Pump Stations (*\$5,054.45 / Engineering Department / Budgeted – Sales Tax Program Fund*)
 - C. Resolution authorizing the Mayor to execute a correction easement granting Oklahoma Gas & Electric Company an easement for electric facilities in Kelly Park
 - D. Resolution granting a temporary revocable license for the placement of concrete steps in a public right-of-way and authorizing the Mayor to execute agreement (*1100 Garrison Avenue / Propak Logistics, Inc.*)
 - E. Resolution authorizing Change Order No. 2 with Archer Western Construction, LLC for the Zero Street Pump Station Weather Improvements – Pump Station and EQ Storage (*\$8,313.95 / Utility Department / Budgeted – 2014 Sales and Use Tax Bonds*)
 - F. Resolution authorizing the Mayor to execute Authorization No. 4 to the agreement for engineering services with RJN Group, Inc. for the Basin 17 Collection System Improvements (*\$219,412.00 / Utility Department / Budgeted – 2014 Sales and Use Tax Bonds & upcoming 2015 Water and Sewer Revenue Bonds*) ♦
 - G. Resolution accepting the bid of and authorizing the Mayor to execute a contract with Forsgren, Inc. for the Basin 17 Collection System Improvements (*\$2,857,019.30 / Utility Department / Budgeted – 2014 Sales and Use Tax Bonds & upcoming 2015 Water and Sewer Revenue Bonds*) ♦
 - H. Resolution authorizing the Mayor to execute Authorization No. 2 to the agreement with Burns & McDonnell for engineering services for the Lake Fort Smith and Lee Creek Fluoride Feed Systems (*\$249,000.00 / Utility Department / Budgeted – Grant Funds*)

- I. Resolution accepting the bid of and authorizing the Mayor to execute a contract with Goodwin & Goodwin, Inc. for the Lake Fort Smith and Lee Creek Fluoride Feed Systems (\$1,586,300.00 / Utility Department / Budgeted – Grant Funds)
- J. Resolution accepting the bid for sale of a surplus parcel of land and authorizing the Mayor and City Attorney to execute all necessary and legal documentation pertaining to the land thereof (900 North 14th Street)
- K. Resolution to acquire property (water storage tank property near Massard Road)

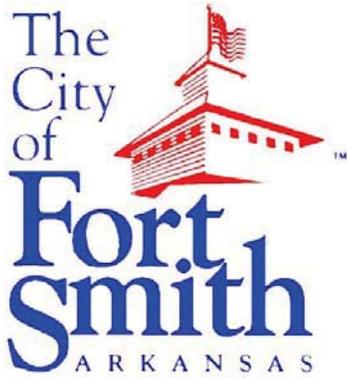
OFFICIALS FORUM ~ presentation of information requiring no official action
(Section 2-36 of Ordinance No. 24-10)

- Mayor
- Directors
- City Administrator

EXECUTIVE SESSION

Appointments: Capital Improvement Plan Advisory Committee (7), Historic District Commission (1) Outside Agency Review Panel (1) and Parks and Recreation Commission (1)

ADJOURN



1.

July 15, 2015

Interoffice Memorandum

To: Jeff Dingman, Deputy City Administrator
From: Jennifer Walker, Deputy Director of Finance
CC: Wally Bailey, Director of Planning & Development
Kara Bushkuhl, Director of Finance
Re: Agenda Item #1 at Board of Directors Meeting July 21, 2015

A handwritten signature in black ink that reads "Jennifer Walker".

Agenda Item #1, a resolution confirming appointment of City Administrator and appointing Deputy City Administrator was originally included to facilitate the processing of bond construction payments. This item is no longer needed and has been removed.

ORDINANCE NO. _____

**AN ORDINANCE TO AMEND ARTICLE V, DIVISION 2 OF THE
FORT SMITH MUNICIPAL CODE TO ADD SECTIONS 2-187 AND
2-188 REGARDING PREFERENCE AMONG MUNICIPAL BIDDERS**

**BE IT ORDAINED AND ENACTED BY THE BOARD OF DIRECTORS OF THE
CITY OF FORT SMITH, ARKANSAS, THAT:**

Section 1: The Fort Smith Municipal Code is amended to add Sections 2-187 and 2-188

to read as follows:

Section 2-187. Definitions.

The following words and phrases shall for the purpose of Section 2-188 have the following meanings:

(1) "Commodities" means all property, including without limitation, equipment, printing, stationery, supplies (to the extent not purchased pursuant to section 2-182(d)), and capital improvements, but excluding leases on real property, real property, or a permanent interest in real property, and exempt commodities and services;

(2) "Firm resident in the city" means any individual, partnership, association, or corporation, whether domestic or foreign, that:

(A) Maintains at least one (1) staffed place of business located within the corporate limits of the city;

(B) For not less than two (2) successive years immediately before submitting a bid, has paid taxes to the county that benefit the city on either real or personal property used or intended to be used in connection with the firm's business; and,

(C) Has a valid business registration/license with the city.

(3) "Lowest qualified bid" means the lowest bid that conforms to the specifications and request for bids.

(4) "City" means the City of Fort Smith;

(5) "Nonresident firm" means a firm that is not included in the definition of a "firm resident in the city"; and

(6) "Services" means labor, time, or effort furnished by a contractor.

Section 2-188.

(1)(A) In the purchase of commodities or services by competitive bidding, a preference of five percent (5%) shall be granted to the lowest qualified bid for a bidder that qualifies as a firm resident in the city.

(B) The maximum monetary amount of any preference granted, regardless of the bid amount or percentage of preference, shall be One Hundred Thousand Dollars (\$100,000.00).

(C)(i) In calculating the preference to be allowed, the total amount of each bid of each firm resident in the city who claims the preference shall be reduced by five percent (5%) from the total amount of each bid.

(ii) If after making the deduction, the bid of any firm resident in the city claiming the preference is lower than the bid of the nonresident firm, then the award shall be made to the firm resident in the city that submitted the lowest qualified bid, whether or not that particular firm resident in the city claimed the preference.

(2)(A) The preference provided for in this section only applies in comparing bids when one (1) or more bids are by a firm resident in the city and the other bid or bids are by a nonresident firm.

(B) The preference provided for in this section does not apply to competing bids of firm residents in the city after preferential rejection of the bids of nonresident firms, nor to the situation where all bidders are firm residents in the city.

(C)(i) If any provision or condition of this section conflicts with any provision of federal or state law or any rule or regulation made under federal or state law pertaining to federal grants-in-aid programs or other federal or state aid programs, the provision or condition shall not apply to the state-supported or federal-supported contracts for the purchase of commodities or services to the extent that the conflict exists.

(ii) However, all provisions or conditions of this section with which there is no conflict apply to contracts to purchase commodities or services to be paid, in whole or in part, from federal funds.

(3) The provisions of this section shall apply to public works projects, capital improvements, commodities, materials, equipment, and services procured by the city, including those purchases and contracts for services made pursuant to section 2-182(b) and (c).

(4) When circumstances arise to which this section and Ark. Stat. Ann. § 19-11-259 (regarding preferences among bidders) apply, both the preference provided under this section and the preference provided under Ark. Stat. Ann. § 19-11-259 shall also apply.

(5) To the extent that federal purchasing laws or bidding preferences conflict, this section does not apply to projects related to supplying water or wastewater utility services, operations, or maintenance to a federal military installation by a municipality of the state.

Section 2: Emergency Clause. In order to provide for a preference to be given to local bidders, under certain specific circumstances, as allowed by state statute, and it being necessary to provide for the general welfare of the City's inhabitants, an emergency is hereby declared to exist and this ordinance shall take effect and be in full force from and after July 22, 2015.

PASSED AND APPROVED THIS _____ DAY OF _____, 2015.

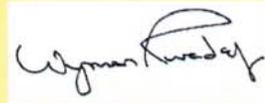
APPROVED:

ATTEST:

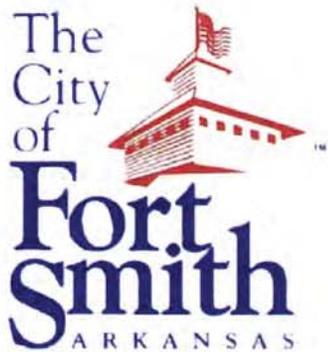
Mayor

City Clerk

Approved as to form:



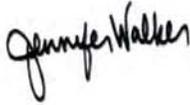
City Attorney
Publish 1 time



July 15, 2015

Interoffice Memorandum

To: Jeff Dingman, Deputy City Administrator

From: Jennifer Walker, Deputy Director of Finance 

CC: Wally Bailey, Director of Planning & Development
Kara Bushkuhl, Director of Finance

Re: Ordinance – Preference among Municipal Bidders

During the June 23 Study Session, the Board reviewed a proposal to consider a local preference of 5% for municipal bidders. Such a preference helps keep tax and rate dollars in the local economy. With the support of the Arkansas Municipal League, the legislature adopted Act 1059 which creates a local purchasing preference when competitive bidding is used.

The attached ordinance for consideration allows a preference to be assigned to local companies in the bidding process. Local bidders are defined at length in the ordinance, with several defining requirements, such as:

- Maintains at least one (1) staffed place of business located within the corporate limits of the city;
- Has paid real or personal property taxes to the county (benefiting the city) for two successive years.
- Has a valid business registration/license with the city.

Some exceptions to the preference are outlined in the ordinance, including federally funded contracts, where the awards are not eligible for such treatment. This includes CDBG contracts and some Transit department purchases. The maximum monetary amount that a bidder may benefit from a local preference will be \$100,000.

Additional supporting documentation, including a copy of the Arkansas House Bill 1480 and estimated schedules of impact, are included in the supporting documentation of the June 23, 2015 Study Session packet. Please let Finance department know if additional information is needed.

RESOLUTION NO. _____

A RESOLUTION ELIMINATING OUTSIDE AGENCY FUNDING

BE IT RESOLVED AND ENACTED BY THE BOARD OF DIRECTORS OF THE
CITY OF FORT SMITH, ARKANSAS, THAT:

The funding allocation for the outside agency funding program is hereby eliminated from
consideration in the 2016 Budget.

THIS RESOLUTION ADOPTED THIS 21st DAY OF July, 2015.

APPROVED:

MAYOR

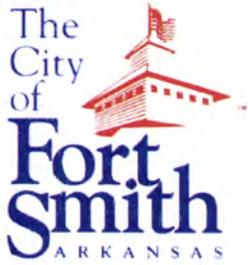
ATTEST:

CITY CLERK

Approved as to form:



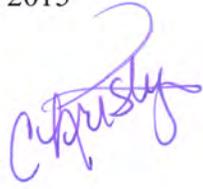
_____ NPR



MEMORANDUM

July 14, 2015

TO: Wally Bailey, Director of Development Services

FROM : Christy Deuster, Office/Budget Coordinator-Finance 

SUBJECT: Outside Agency Funding Allocation

The attached resolution eliminating the funding allocation for the outside agency program was requested by the Board during the July 14, 2015 Study Session to be placed on the agenda for consideration at the July 21, 2015 regular meeting.

Should you have any questions or require more information, please let me know.

ORDINANCE NO.
AN ORDINANCE AMENDING THE 2015 BUDGET

BE IT ORDAINED AND ENACTED BY THE BOARD OF DIRECTORS OF THE

CITY OF FORT SMITH, ARKANSAS, THAT:

SECTION 1: There is hereby authorized the following appropriations from the unreserved/unrestricted balances of the General Fund to be directed to the LOPFI contribution fund.

Mayor Program 4100	\$ 2,000
Board of Directors Program 4101	2,000
City Administrator 4102	8,000
District Court Program 4201	12,000
Internal Audit Program 4405	1,000
Human Resources Program 4104	7,000
City Clerk Program 4105	2,000
Finance Program 4301	12,050
Purchasing Program 4306	9,000
ITS Program 4401	40,000
Planning & Zoning Program 4106	10,700
Building Safety Program 4108	9,000
Transfer to Cleanup / Demolition Program 6626-000 (Neighborhood Svcs)	3,500
Parks Program 6201	28,000
Parks Program 6202	1,500
Parks Program 6204	3,550
Parks Program 6205	3,150
Parks Program 6206	5,800
Parks Program 6207	1,000
Transit Program 6550	90,000
	<u>\$251,250</u>

SECTION 2: There is hereby authorized the following appropriations from the unobligated balance of the Water/Sewer Fund to be directed to the LOPFI contribution fund.

Customer Service Program 4304

\$ 80,000

THIS ORDINANCE ADOPTED THIS 21st DAY OF JULY, 2015.

APPROVED:

MAYOR

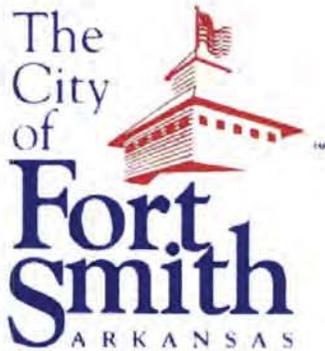
ATTEST:

CITY CLERK

Approved as to form:



NPR



July 14, 2015

Interoffice Memorandum

To: Jeff Dingman, Deputy City Administrator
From: Jennifer Walker, Deputy Director of Finance
CC: Wally Bailey, Director of Planning & Development
Kara Bushkuhl, Director of Finance
Re: Ordinance – General Fund Budget Reductions

A handwritten signature in black ink that reads "Jennifer Walker".

During the July 14 Study Session, the Board reviewed a list of proposed budget reductions to the General Fund. These cuts would be effective in the last half of 2015. The attached ordinance amends the General Fund budget to implement some of the proposed cuts. The Board requested the budget reductions exclude proposed Police and Fire Program reductions. The amounts listed in the attached ordinance reflect those changes.

Additional supporting documentation for this budget amendment is available in the Study Session packet dated July 14, 2015. Additionally, the summary of reductions presented at the Study Session is included as an attachment for reference.

As listed in the ordinance, savings realized as a result of these budget reductions will be redirected to the LOPFI fund.

City of Fort Smith, Arkansas
 General Fund Program 3% Reductions for 1/2 of 2015

	<u>Total Cut</u>	<u>Net Amount to General Fund</u>
Mayor	2,000	860
Board of Directors	2,000	860
City Administrator	8,000	3,440
District Court (Note 1)	12,000	8,400
Internal Audit	1,000	430
Human Resources	7,000	4,410
City Clerk	2,000	860
Finance	12,050	5,182
Purchasing	9,000	3,870
Customer Service	80,000	4,000
ITS	40,000	26,000
Planning & Zoning	10,700	9,095
Building Safety	9,000	9,000
Transfer to Cleanup/Demolition/Neighborhood Svcs.	3,500	3,500
Parks Maintenance Program 6201 (Note 2)	28,000	23,800
Parks Programs, excluding program 6208 (Note 3)	15,000	15,000
Transit (Note 4)	<u>90,000</u>	<u>45,000</u>
Total	<u>331,250</u>	<u>163,707</u>

Note 1: The total cut is reduced by \$3,600 as the reimbursement from Sebastian County accounts for 30% of total costs of the District Court program.

Note 2: Program 6201 is allocated 85%/15% between the General Fund and the Street Maintenance Fund for personnel and operating costs. Therefore, it must be separated from other parks programs for this purpose. If capital cuts are chosen, those would be 100% net reductions from the General Fund.

Note 3: Program 6208 is funded by 1/8% city sales tax that is a restricted revenue source.

Note 4: The Transit reduction will need to be made to non-capital items due to the grant reimbursement program.

ORDINANCE NO. _____

AN ORDINANCE AMENDING ORDINANCE NO. 69-13
TO ADJUST THE RATE SCHEDULE FOR CHARTER SERVICES

BE IT ORDAINED AND ENACTED BY THE BOARD OF DIRECTORS OF THE
CITY OF FORT SMITH, ARKANSAS, THAT:

Section 1: The Transit Department Services Rate Schedule approved by Ordinance No.
69-13 on December 3, 2013, is amended effective January 3, 2016, as follows:

Charter Service City of Fort Smith Department Rates:

First Hour – \$95.00 (\$25.00 for admin. + \$70.00 service hour) Each Additional
Hour – \$70.00

Charter Service Private Charter Rates (all other entities besides city departments):

First Hour – \$200.00 (Includes local deadhead travel) Each Additional Hour –
\$100.00

All charters require a minimum seven (7) day advance reservation notice and are subject
to federal approval.

Section 2: In all other respects, the existing Transit Department Service Rate Schedule
adopted by Ordinance 69-13 shall remain in effect.

PASSED AND APPROVED THIS _____ DAY OF _____, 2015.

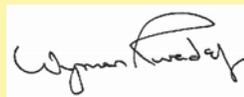
APPROVED:

Mayor

ATTEST:

City Clerk

Approved as to form:



City Attorney
Publish 1 time



MEMORANDUM
July 14, 2015

TO: Jeff Dingman, Acting City Administrator

FROM: Ken Savage, Transit Director

SUBJECT: Charter Rate Adjustment for City Department Charters

Attached is an ordinance to amend the rate for charter services performed internally for city departments. Some examples of department charters include Sanitation tours, shuttle service for the Mayor's 4th of July, Tales of the Crypt and Leadership Fort Smith. Rates for all other services including charter services available to the public are to remain the same as adopted in Ordinance 69-13. The proposed adjustment, effective January 3, 2016, includes a \$10 per hour increase or a rate of \$95 for the first hour and \$70 for each additional hour of operation for department charters performed internally. Rates pertaining to city department charters were last revised in 2010. Private charter rates were previously adjusted in the 2013 ordinance. The Federal Transit Administration will not participate in charter expense of any kind, therefore 100% of the associated costs have to be compensated through rates (internal and external).

The transit department has been fortunate to have had surplus revenues from private charter collections to supplement internal city department charter expenses to-date. The proposed rate adjustment is necessary to ensure all charter expenses are funded properly and to remain in compliance with federal grant requirements. Personnel and operating expenses have both increased since 2010. The implementation of the transfer station in 2010 is one example of increased operational expenses. Below are the department's current and proposed charter rates for all charter services.

The Transit Advisory Commission voted unanimously to increase the rates for city department charters at their May 28, 2015 meeting.

Current Charter Service Rates:

City of Fort Smith Department Rates:

First Hour - \$85.00 (\$25.00 for admin. + \$60.00 service hour)

Each Additional Hour - \$60.00

Private Charter Rates (all other entities besides city departments):

First Hour - \$200.00 (Includes local deadhead travel)

Each Additional Hour - \$100.00

Proposed Charter Service Rates Effective 2016:

City of Fort Smith Department Rates:

First Hour - \$95.00 (\$25.00 for admin. + \$70.00 service hour)

Each Additional Hour - \$70.00

Private Charter Rates (all other entities besides city departments):

First Hour - \$200.00 (Includes local deadhead travel)

Each Additional Hour - \$100.00

Please feel free to contact me for further information concerning this matter.

RESOLUTION _____

**A RESOLUTION AUTHORIZING A TIME EXTENSION
FOR THE IMPROVEMENTS OF THE
“P” STREET AND “J” STREET STORM WATER PUMP STATIONS
PROJECT NO. 12-06-F**

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY OF FORT SMITH, ARKANSAS, THAT:

SECTION 1: A time extension with VEI General Contractors, Inc., for the improvements to the “P” Street and “J” Street Storm Water Pump Stations, Project 12-06-F, which increases the contract time by 143 calendar days, is hereby approved.

This resolution adopted this _____ day of July, 2015.

APPROVED:

Mayor

ATTEST:

City Clerk

Approved as to Form



No Publication Required

RESOLUTION _____

**A RESOLUTION ACCEPTING COMPLETION OF AND
AUTHORIZING FINAL PAYMENT FOR THE IMPROVEMENTS
TO THE “P” STREET AND “J” STREET WATER PUMP STATION IMPROVEMENTS
PROJECT NO. 12-06-F**

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY OF FORT SMITH, ARKANSAS, THAT:

SECTION 1: The City of Fort Smith hereby accepts the improvements to the “P” Street and “J” Street Storm Water Pump Station Improvements, Project 12-06-F, as complete.

SECTION 2: Final payment is hereby authorized in the amount of \$5,054.45 to the contractor, VEI General Contractors Inc, for Project 12-06-F.

This resolution adopted this _____ day of July, 2015.

APPROVED:

Mayor

ATTEST:

City Clerk

Approved as to Form



No Publication Required

INTER-OFFICE MEMO

TO: Jeff Dingman, Acting City Administrator

FROM: Stan Snodgrass, P.E., Director of Engineering

DATE: July 14, 2015

SUBJECT: “P” Street and “J” Street Storm Water Pump Station Improvements
Project No. 12-06-F

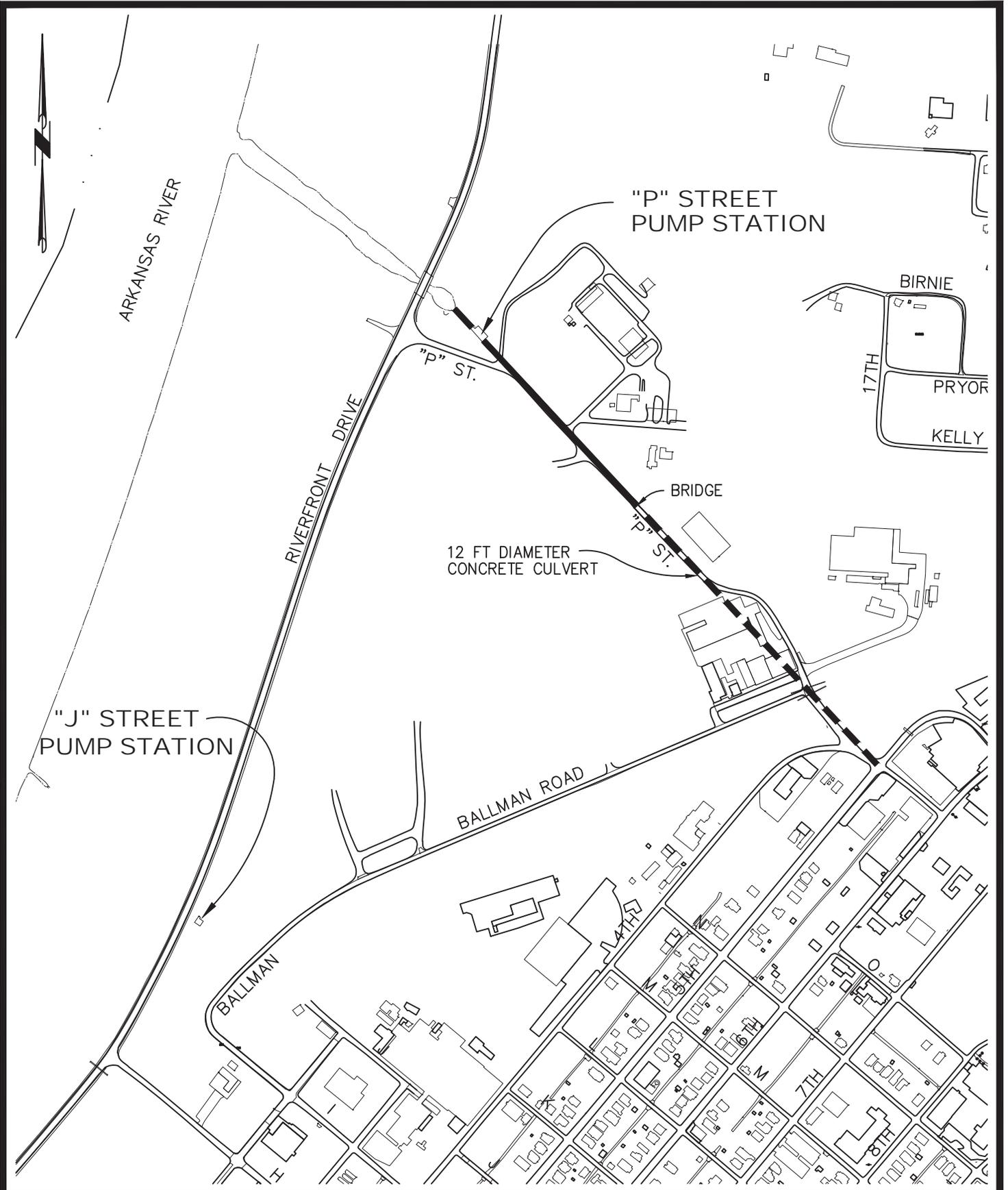
This project included improvements to the “P” Street and “J” Street Storm Water Pump Stations which were constructed in the 1940s as part of the levee system. The work included installation of new pump motors, updated electrical wiring and electrical controls, new floodgate operators, bar screen repairs, roof and ventilation improvements. A project location map and project summary sheet are attached.

These pump stations are utilized to drain storm water runoff from the May Branch water shed when the Arkansas River is in major flood stage. This past May, these pumps were used for approximately 10 days when the Arkansas River was significantly elevated.

The project was substantially complete on April 10, 2015 which is 143 days beyond the November 18, 2014 contract completion date. The additional time beyond the contract completion date is due to franchise utility relocation delays related to the installation of a new electrical transformer and line to the “P” Street pump station.

Attached is a Resolution authorizing a time extension and a Resolution to accept the project as complete and authorize final payment to the contractor. I recommend that the Resolutions be accepted by the Board of Directors at the next regular meeting.

Attachments



2012 CAPITAL IMPROVEMENTS PROGRAM
 "P" STREET AND "J" STREET STORM WATER
 PUMP STATION IMPROVEMENTS



Project:	12-06-F
Date:	July 2015
Scale:	NONE
Drawn By:	RBR

SUMMARY SHEET

City of Fort Smith
 Project Status Complete
 Today's Date: 7/14/2015
 Staff contact name: Stan Snodgrass
 Staff contact phone: 784-2225
 Contract time (no of days): 180
 Notice to proceed issued: 5/23/2014

Project Name: "P" Street and "J" Street Storm
 Water Pump Station Improvements
 Project Number: 12-06-F
 Consultant Engineer: Mickle Wagner Coleman
 Project Contractor: VEI General Contractors

	Dollar Amount	Bid Date	Contract Completion Date
Original bid award	\$1,029,195.00	4/8/2014	11/18/2014
Contract Revisions:			
1			
2			
3			
Adjusted contract amount	<u>\$1,029,195.00</u>		
Payments to date (as negative):	\$1,005,835.55		
Amount of this payment	\$5,054.45		
Contract balance remaining	\$18,305.00		
Retainage held		0%	
Final payment	\$5,054.45		
Amount under original as a percentage		1.8%	

Final Comments:

The project was substantially complete on April 10, 2015 which is 143 days beyond the November 18, 2014 contract completion date. The additional time beyond the contract completion date is due to franchise utility relocation delays related to the installation of a new electrical transformer and line to the "P" Street pump station.

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CORRECTION EASEMENT GRANTING OKLAHOMA GAS & ELECTRIC COMPANY AN EASEMENT FOR ELECTRIC FACILITIES IN KELLY PARK

WHEREAS, on January 17, 2001, the City of Fort Smith granted Oklahoma Gas & Electric Company (OG&E) a 10-foot wide easement within Kelly Park for electrical facilities, and;

WHEREAS, OG&E recently discovered that the legal description for the easement that had been provided by OG&E to the City of Fort Smith contained a scrivener’s error, and;

WHEREAS, the corrected legal description shall read as follows:

A ten (10) foot wide easement being five (5) feet each side of the centerline lying in the Southeast Quarter of the Northwest Quarter of Section 22, Township 8 North, Range 32 West, being more particularly described as follows: Commencing at the NW/corner of the SW/4 SE/4 NW/4 of said Section 22; thence North 5 feet; thence South 86 deg. East 50 feet to the East right of way line of Old Greenwood Road for the point of beginning of centerline of said easement; thence South 55 deg. East 110 feet to and including an existing padmount for the point of terminus.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City of Fort Smith, Arkansas that the Mayor is hereby authorized to execute the correction easement.

This Resolution passed this _____ day of July 2015.

APPROVED:

Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM



npr

Memo

To: Wally Bailey, Director of Development Services

From: Brenda Andrews, Senior Planner

Date: 7/17/2015

Re: Resolution to Amend Easement for OG&E

The planning department was recently contacted by OG&E regarding a scrivener's error in an easement that the city granted to OG&E on January 17, 2001, and recorded on January 19, 2001. Enclosed is copy of the incorrect easement labeled as Exhibit A. The easement is located in Kelly Park as shown on Exhibit B and was associated with the Old Greenwood Road widening project. The legal description in the easement document contained references to incorrect quarter sections.

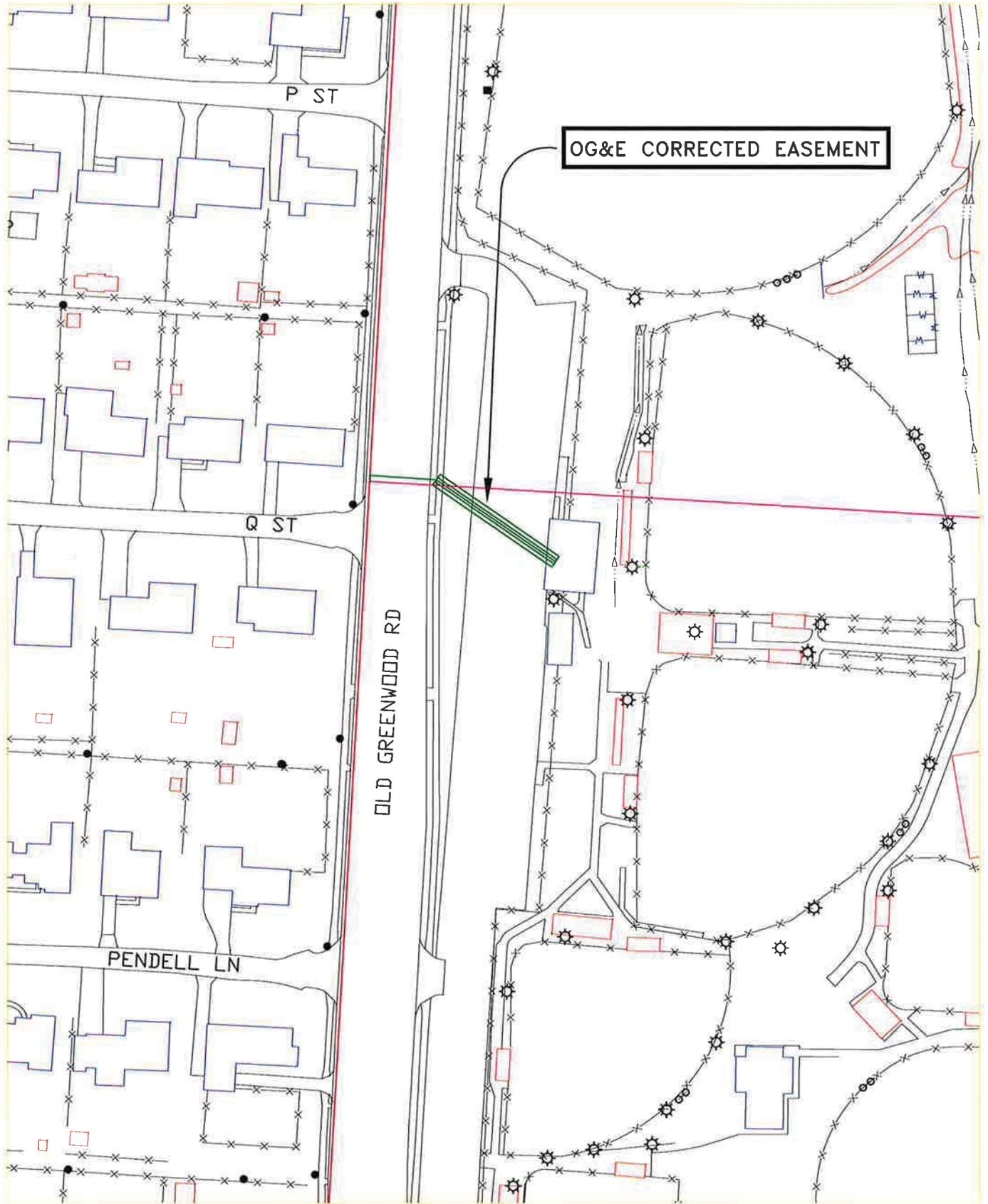
OG&E has provided the planning department with a Corrective Easement and is enclosed as Exhibit C.

Enclosed for the Board's consideration is a resolution authorizing the Mayor to sign the Corrective Easement.

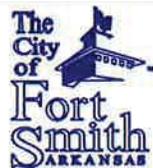
Please contact me if you have any questions regarding this item.

Enc.

C:\City of Ft. Smith\Planning\Brenda\ OG&E Ballfield Esmt.dwg 07/15/15-10:10 RBR EXHIBIT



OG&E CORRECTED EASEMENT
 OLD GREENWOOD ROAD
 FORT SMITH, ARKANSAS



Project:	
Date:	JULY 2015
Scale:	NONE
Drawn By:	RBR

Doc #: 7034194
Fee: \$6.00
Pages: 1
01/19/2001 11:11:04 AM

Doris Tate, County Clerk and Recorder



Project #
95-02-D1

AFTER RECORDING RETURN TO:
OG&E ELECTRIC SERVICES
ATTN: FIELD SERVICE AGENT - M/C AF90
7200 HIGHWAY 45
FORT SMITH, ARKANSAS 72916

CITY CLERK
PO BOX 1908
FORT SMITH AR 72902

Doc #: 7034194

EASEMENT

KNOW ALL MEN BY THESE PRESENTS: THAT CITY OF FORT SMITH, ARKANSAS, Grantor, in consideration of the sum of Ten or more dollars in hand paid, the receipt of which is hereby acknowledged, and other good and valuable consideration, does hereby grant and warrant unto OKLAHOMA GAS AND ELECTRIC COMPANY, an Oklahoma corporation, Grantee, its successors and assigns, the right, privilege and authority to enter upon and install, erect, operate, maintain and reconstruct underground and/or above ground a system of conduits, wires, cables, vaults, junction boxes, switches, fuses, transformers, service connection boxes and other fixtures for the transmission and distribution of electrical current and communication messages solely for the service of a facility to be constructed by Grantor, including the right of ingress and egress to and from said system across adjoining lands of Grantor, upon and across the following real property and premises, situated in Sebastian (Fort Smith District) County, State of Arkansas, to wit:

A part of the NE¼ SW¼ Section 22, T8N, R32W, more particularly described as follows;

A 10 foot wide easement lying 5 feet each side of a centerline commencing at the NW/corner of the SW¼ SE¼ NW¼ of said Section 22, thence North 5 feet, thence South 86° East 50 feet to the East right of way line of Old Greenwood Road for the point of beginning of centerline of said easement, thence South 55° East 110 feet to and including an existing padmounted for the point of terminus.

Grantor further covenants and agrees that no building or other structure shall during the period of applicability of this easement be erected nor shall any excavation or other removal of soil, so as to change the grade of terrain, be accomplished by Grantor, its heirs or assigns, within the above described easement area unless the written consent of the Grantee is first obtained, provided the construction of the facility is expressly authorized. Grantor further acknowledges the requirements of Ark. Code 14-271-101 et seq. (One-call statute).

The rights and privileges above granted to continue so long as same are used or needed for the transmission and distribution of electric current or communication messages solely for the service of a facility to be constructed by Grantor; but should the Grantee remove its property from the premises and abandon the right of way herein granted, then the rights granted in this easement shall terminate.

Signed and delivered this 17th January, 2001.

ATTEST:



Cindy Remler
CINDY REMLER, Clerk

CITY OF FORT SMITH, ARKANSAS

BY: Ray Baker
RAY BAKER, Mayor

ACKNOWLEDGMENT

STATE OF ARKANSAS, COUNTY OF Sebastian, SS;

On this 17 day of Jan. 2001, before me, a Notary Public within and for the County of Sebastian in the State of Arkansas, duly commissioned and acting, appeared in person Cindy Remler / Ray Baker to me personally well known as the person whose name appears upon the within and foregoing instrument as the party Grantor, and stated that he has executed the same for the consideration and purpose therein mentioned and set forth, and I do hereby so certify.

In Testimony Whereof, I have hereunto set my hand and seal of office as such notary public at the County and State aforesaid

on this 17 day of Jan. 2001.



Christine Duster
Notary Public

My Commission Expires:

SCANNED

45-11

Order No. 8410442 (Draft No. 56,0001) R/W File No. 8410442
Form 469 D (Rev. 7/99) ARK_UG.DOT Old Greenwood Road Widening Atlas Sheet No. 019 113

Return to City Clerk PO BX 1908 (72902)

ORIGINAL

THIS INSTRUMENT WAS PREPARED BY
 LAND MANAGEMENT
 AFTER RECORDING RETURN TO SAME @:
 OG&E ELECTRIC SERVICES
 ATTN: RIGHT OF WAY DEPT. - M/C AF90
 7200 HIGHWAY 45
 FORT SMITH, ARKANSAS 72916

CORRECTION EASEMENT

Work Order # 8410442

KNOW ALL MEN BY THESE PRESENTS:

THAT **CITY OF FORT SMITH, ARKANSAS**, Grantor, in consideration of the sum of Ten or more dollars in hand paid, the receipt of which is hereby acknowledged, and other good and valuable consideration, does hereby grant and convey unto **OKLAHOMA GAS AND ELECTRIC COMPANY**, an Oklahoma corporation, Grantee, its successors and assigns, the right, privilege and authority to enter upon and install, erect, operate, maintain and reconstruct underground and/or above ground a system of conduits, wires, cables, vaults, junction boxes, switches, fuses, transformers, service connection boxes and other fixtures for the transmission and distribution of electrical current and communication messages, solely for the service of a facility to be constructed by GRANTOR, including the right of ingress and egress to and from said system across adjoining lands of Grantor, upon and across the following real property and premises, situated in Sebastian (Fort Smith District) County, State of Arkansas, to wit:

A ten (10) foot wide easement being five (5) feet each side of the centerline lying in the **Southeast Quarter of the Northwest Quarter of Section 22, Township 8 North, Range 32 West**, being more particularly described as follows: Commencing at the NW/corner of the SW/4 SE/4 NW/4 of said Section 22; thence North 5 feet; thence South 86 deg. East 50 feet to the East right of way line of Old Greenwood Road for the **point of beginning** of centerline of said easement; thence South 55 deg. East 110 feet to and including an existing padmount for the **point of terminus**.

The centerline of this easement shall be along the actual route of the line as installed and shall include any additional easement area needed for other related facilities.

THE PURPOSE OF THIS CORRECTION EASEMENT IS TO CORRECT THE LEGAL DESCRIPTION CONTAINED IN THAT CERTAIN EASEMENT EXECUTED BY THE CITY OF FORT SMITH IN FAVOR OF OKLAHOMA GAS AND ELECTRIC COMPANY DATED 1/17/2001, RECORDED 1/19/2001 AS DOCUMENT NO. 7034194.

Grantor further covenants and agrees that no building or other structure shall during the period of applicability of this easement be erected nor shall any excavation or other removal of soil, so as to change the grade of terrain, be accomplished by Grantor, its heirs or assigns, within the above described easement area unless the written consent of the Grantee is first obtained, provided the construction of the facility is expressly authorized. Grantor further acknowledges the requirements of Ark. Code 14-271-101 et seq. (One-call statute).

The rights and privileges above granted to continue so long as same are used or needed for the transmission and distribution of electric current or communication messages solely for the service of a facility to be constructed by Grantor; but should the Grantee remove its property from the premises and abandon the right of way herein granted, then the rights granted in this easement shall terminate.

Signed and delivered this _____ day of _____, 2015

CITY OF FORT SMITH, ARKANSAS

By _____
SANDY SANDERS, MAYOR

STATE OF ARKANSAS ,

COUNTY OF SEBASTIAN §:

ACKNOWLEDGMENT

Before me, the undersigned, a Notary Public, in and for Said County and State, on this _____ day of _____, 2015 personally appeared SANDY SANDERS, to me known to be the identical person who subscribed the name of the maker thereof to the foregoing instrument as its MAYOR and acknowledged to me that he executed the same as his free and voluntary act and deed of same, for the uses and purposes therein set forth.

My Commission Expires:

Notary Public

(Draft No. _____) R/W File No. 8410442c
Form 468 (Rev 7/2003) ARK_OH-C2.DOT Atlas Sheet No. RG

6D.

RESOLUTION NO. _____

**A RESOLUTION GRANTING A TEMPORARY REVOCABLE LICENSE FOR THE
PLACEMENT OF CONCRETE STEPS IN A PUBLIC RIGHT-OF-WAY
AND
AUTHORIZING THE MAYOR TO EXECUTE AGREEMENT**

**BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY OF FORT
SMITH, ARKANSAS, THAT:**

SECTION 1: A Temporary Revocable License is hereby granted to Propak Logistics, Inc., its successors or assigns for the placement and maintenance of concrete steps within a public right-of-way as shown on Exhibit "A" and adjacent to the following described property:

Fitzgerald Addition, Part Lot 4, Block A, an addition to the City of Fort Smith Sebastian County, Arkansas.

SECTION 2: The Mayor is authorized to execute the agreement for the above-captioned Temporary Revocable License.

THIS RESOLUTION ADOPTED THIS _____ DAY OF _____ 2015.

APPROVED:

Mayor

ATTEST:

City Clerk

Approved as to form:



Memo

To: Wally Bailey, Director of Development Services

From: Brenda Andrews, Senior Planner

Date: July 17, 2015

Subject: Temporary Revocable License for the placement of concrete steps in the right-of-way at 1100 Garrison Avenue

John Cooley, on behalf of Propak Logistics, Inc. has requested a Temporary Revocable License to allow the placement of a concrete steps in a public right-of-way (sidewalk) at for the building under revision for Propak at 1100 Garrison Avenue. The concrete steps will encroach the right-of-way 3 feet. The steps, which are approximately 17 feet wide and 3 feet deep will be located on the Towson Avenue side of the building. Exhibit A shows location and dimensions of the proposed steps.

The request was reviewed by all franchise utilities companies and appropriate city departments. Propak Logistics, Inc., is agreeable to the terms of the enclosed agreement (Exhibit B).

Attached for the Board's consideration is a Resolution granting the Temporary Revocable License and authorizing Mayor Sanders to sign the agreement.

If you have any questions regarding this matter, please contact me.

Enc.

**CITY OF FORT SMITH, ARKANSAS
REQUEST FOR TEMPORARY REVOCABLE LICENSE**

APPLICATION:

Indicate one contact person for application: Applicant Representative

Applicant (owner)

Representative (engineer, attorney, realtor, etc)

Name: Propak Logistics, Inc

Name: _____

Address: PO BOX 11708
Fort Smith, AR 72917-1708

Address: _____

Telephone Number: 479-478-7800

Telephone Number: _____

E-Mail: jcooley@propak.com

E-Mail: _____

Site Address/Location: 1100 Garrison Ave, Fort Smith, AR 72901

Legal Description of area for which Temporary Revocable License is requested; attach separate sheet if necessary): PT Lot 4 Blk A - Fitzgerald Addition

Reason for Request: _____

APPLICANT/REPRESENTATIVE: I certify under penalty of perjury that the foregoing statements and answers herein made, all data, information, and evidence herewith submitted are in all respects, to the best of my knowledge and belief, true and correct. I understand that submittal of incorrect or false information is grounds for invalidation of application completeness, determination, or approval.

Name: (printed) John Cooley

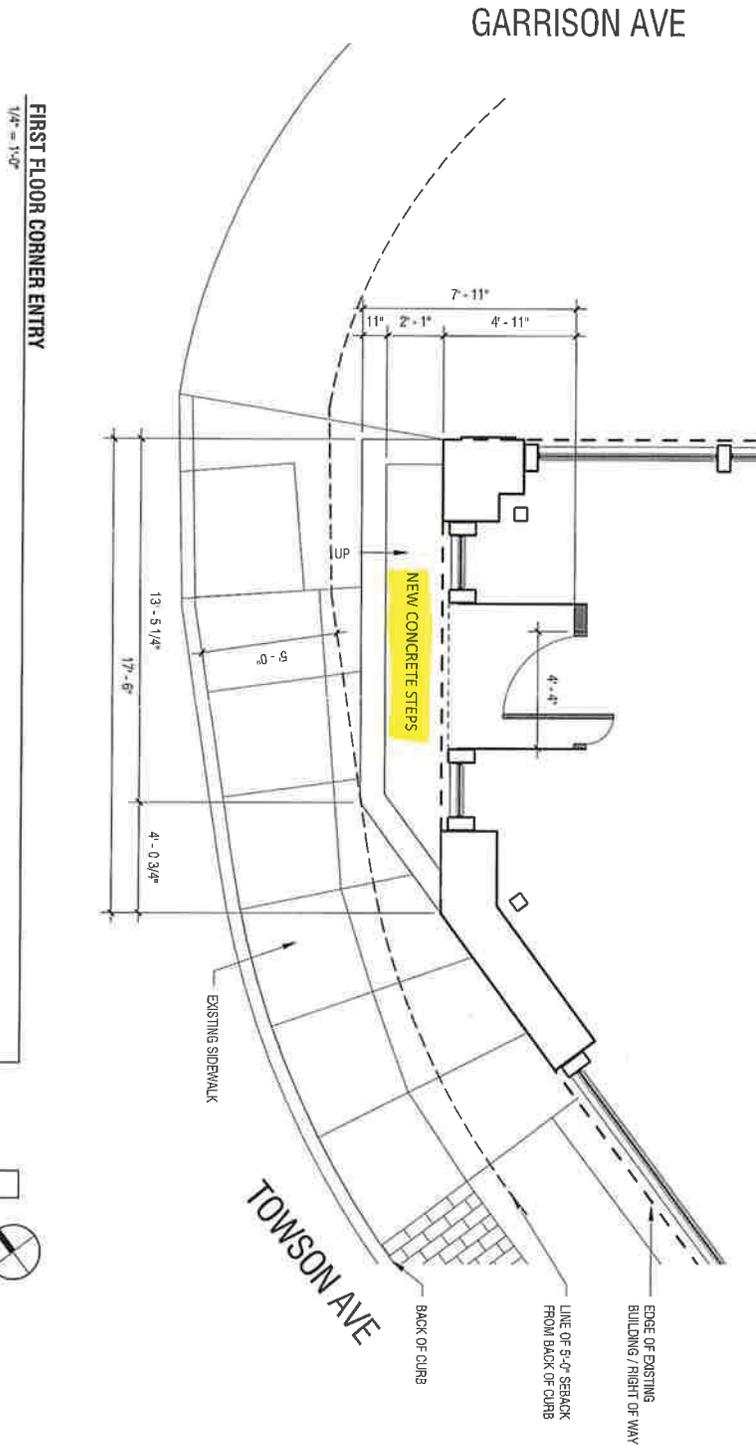
Signature: JL Cooley

Date: 7/2/15

Property Owner(s)/Authorized Agent: *I/we certify under penalty of perjury that I am/we are the owner(s) of the property that is subject of this application and that I/we have read this application and consent to its filing.*

Note: If application is signed by authorized agent, all owners must sign and submit "Authorization of Agent" form.

EXHIBIT A
1100 GARRISON AVENUE



RENOVATIONS & ADDITIONS TO THE
FRIEDMAN-MINCER BUILDING
1100 GARRISON AVENUE, FORT SMITH, AR 72901

deMx architecture, p.a. 479.966.4871 p
1 East Center Street Suite 290 Fayetteville, Arkansas 72701 479.966.4872f

TEMPORARY REVOCABLE LICENSE AGREEMENT

SECTION 1: On _____ the Board of Directors passed Resolution No. _____ granting a temporary revocable license to Propak Logistics, Inc., its successors or assigns, which, subject to the terms and conditions expressed in this Agreement, temporarily allows the placement and maintenance of concrete steps as shown on Exhibit "A" within a public right-of-way (sidewalk) adjacent to the following described property:

Fitzgerald Addition, Part Lot 4, Block A, an addition to the City of Fort Smith, Sebastian County, Arkansas.

Section 2: It is agreed that the City shall have no responsibility for the maintenance of the concrete steps. If the concrete steps are damaged in any manner, same shall be removed by the licensee, or any successor or assignee, at the licensee's sole cost and expense (or at the sole cost of any successor or assignee) in a manner meeting the approval of the City Administrator. Additionally, at the sole discretion of the City Administrator, upon thirty (30) days notice from the City Administrator, the licensee or any successor or assignee shall remove the concrete steps from the public right-of-way at the licensee's sole cost and expense (or at the sole cost of any successor or assignee) and in a manner meeting the approval of the City Administrator. The licensee, its successor or assignees, shall hold the City harmless from and indemnify the city for all expenses, losses, cost, causes of action and judgments, including legal expense, arising from the placement and maintenance of said improvements. Should any City department require access to the public right-of-way, said City department shall have no duty to give prior notice to the licensee in emergency situations. For routine or scheduled maintenance,

reasonable notice shall be given if the work may affect any improvement by the licensee. Under any circumstance, the City shall have no responsibility to protect or replace any improvements of the licensee that are across and within the public right-of-way.

SECTION 3: The terms of this temporary license are deemed accepted by the licensee by the licensee's signature below and by any successor or assignee of the licensee by the acquisition of or reliance on the rights to the temporary license granted by the City.

In witness whereof, this document is executed this ____ day of _____, 2015.

CITY OF FORT SMITH, ARKANSAS

BY: _____
Sandy Sanders, Mayor of Fort Smith

Attest:

City Clerk

PROPAK LOGISTICS, INC.

BY: _____
John Cooley

ACKNOWLEDGEMENT

STATE OF ARKANSAS)
)SS
COUNTY OF SEBASTIAN)

On this _____ day of _____, 20__, before me, the undersigned notary public, personally appeared, Sandy Sanders, known to me or satisfactorily proven to be the person whose name is subscribed to the within instrument and acknowledged the execution of the same for the purposes therein contained.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal.

Notary Public

My Commission Expires:

ACKNOWLEDGEMENT

STATE OF ARKANSAS)
)SS
COUNTY OF SEBASTIAN)

On this _____ day of _____, 20__, before me, a Notary Public within and for the aforesaid county and state, duly commissioned and acting, appeared, John Cooley, to me personally well known as, or proven to be, the person whose name appears upon the within and foregoing document and stated that he is the Chief Financial Officer/Executive Vice President of Propak Logistics, Inc. and is duly authorized to execute the foregoing conveyance for and on its behalf and he respectively acknowledged to me that he had executed the same for the consideration and purposes therein mentioned and set forth, and I do so certify.

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal of office as such Notary Public at the County and State aforesaid on this _____ day of _____ 20__.

Notary Public

My Commission Expires:

RESOLUTION AUTHORIZING CHANGE ORDER NUMBER TWO WITH ARCHER WESTERN CONSTRUCTION, LLC FOR THE ZERO STREET PUMP STATION WEATHER IMPROVEMENTS – PUMP STATION AND EQ STORAGE

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY OF FORT SMITH, ARKANSAS, that:

Change Order Number Two with Archer Western Construction, LLC for the Zero Street Pump Station Wet Weather Improvements – Pump Station and EQ Storage, Project Number 09-17-C2, in the amount of \$8,313.95, adjusting the final contract amount to \$12,244,323.15 and adding 29 calendar days to the contract, is hereby approved.

This Resolution adopted this _____ day of July 2015.

APPROVED:

Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:



npr

INTER-OFFICE MEMO

TO: Jeff Dingman, Acting City Administrator

DATE: July 14, 2015

FROM: Steve Parke, Director of Utilities

SUBJECT: Zero Street Pump Station Wet Weather Improvements
Project Number 09-17, Change Order No. 2

The Zero Street Pump Station Wet Weather Improvement Project, constructing the new pump station and equalization tanks located near the intersection of Jenny Lind and Zero Street is nearing completion. During the contractor's start-up of the various operating systems, a problem related to the air release valves installed in the tank wash down system was discovered. The wash down system requires the operation of the two wash down pumps together to provide the needed water pressure and flow rate. The submittal review step missed the two pump operation condition which resulted in the air release valves being supplied based upon a single pump operation and lower operating pressure. Hawkins-Weir has acknowledged this oversight and has agreed to reimburse the city for the cost to change out the air release valves. The contractor's cost to change the six air release valves adds \$8,313.95 to the contract amount. A project summary sheet and an exhibit showing the project area are attached for your review.

Not related to the issue above, Archer Western is requesting that 29 additional days be added to the contract completion due to rain events during March through May. Staff evaluated this request and agrees with the additional time request. The new completion date will be adjusted to July 22, 2015.

The attached Resolution authorizes Change Order Number Two in the amount of \$8,313.95 adjusting the contract to \$12,244,323.15, and adds 29 calendar days to the contract time. It is my recommendation that the change order be approved.

Should you or the members of the Board have any questions or need additional information, please let me know.

attachment

Project Summary

Project status: under Construction

Project name: Zero Street Pump Station Wet Weather Improvements

Today's date: July 14, 2015

Project number: 09-17-C2

Staff contact name: Steve Parke

Project engineer: Hawkins-Weir Engineers, Inc

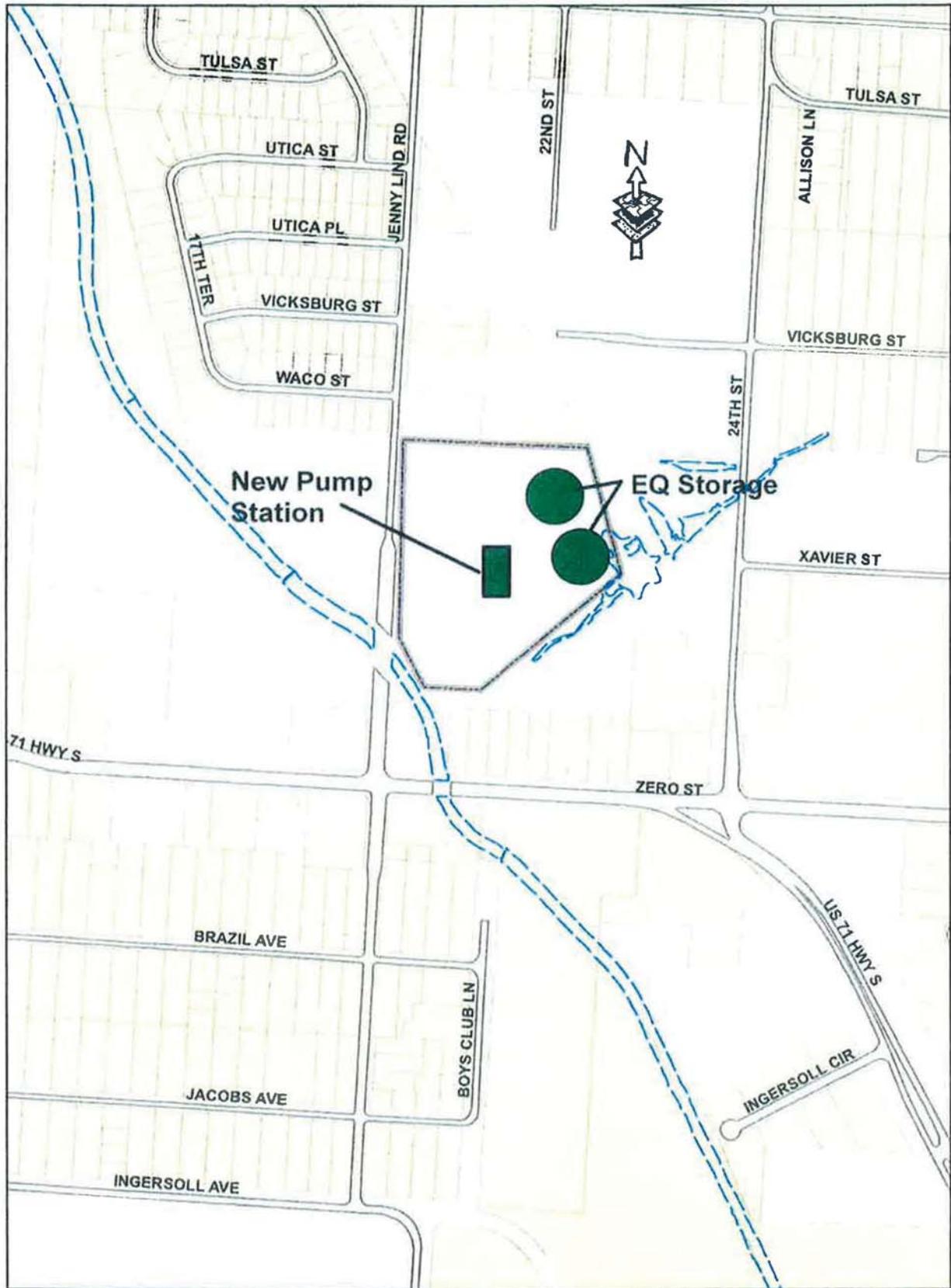
Staff contact phone: 784-2231

Project contractor: Archer Western Construction, LLC

Notice to proceed issued: May 13, 2013

	Dollar Amount	Contract Time (Days)
Original contract	\$12,193,000.00	720
Change orders:		
1	\$43,009.20	51
2	\$8,313.95	29
Total change orders	<u>\$51,323.15</u>	<u>80</u>
Adjusted contract	\$12,244,323.15	800
Payments to date (as negative):	\$11,575,894.12	94.5%
Amount of this payment	\$0.00	
Retainage held	\$609,257.59	
Contract balance remaining	\$660,115.00	
Amount over original as a percentage	-4.2%	

Final comments:



**Zero Street Pump Station Wet Weather Improvements
Pump Station & EQ Storage
Project No. 09-17-C2**

RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AUTHORIZATION NUMBER FOUR TO THE AGREEMENT FOR ENGINEERING SERVICES WITH RJN GROUP, INC., FOR THE BASIN 17 COLLECTION SYSTEM IMPROVEMENTS

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY OF FORT SMITH, ARKANSAS, that:

SECTION 1: Authorization Number Four with RJN Group, Inc., for engineering construction phase services associated with Basin 17 Collection System Improvements, Project Number 12-14-EC1, is hereby approved.

SECTION 2: The Mayor is hereby authorized to execute Authorization Number Four in the amount of \$219,412.00, for performance of said services.

This Resolution adopted this _____ day of July 2015.

APPROVED:

Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:



npr

RESOLUTION ACCEPTING THE BID OF AND AUTHORIZING THE
MAYOR TO EXECUTE A CONTRACT WITH FORSGREN, INC.,
FOR THE BASIN 17 COLLECTION SYSTEM IMPROVEMENTS

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY OF FORT
SMITH, ARKANSAS, that:

SECTION 1: The bid of Forsgren, Inc., for the construction of the Basin 17 Collection
System Improvements, Project Number 12-14-C1, is hereby accepted.

SECTION 2: The Mayor is hereby authorized to execute a contract with Forsgren, Inc.,
for an amount of \$2,857,019.30, for performing said construction.

This Resolution adopted this _____ day of July 2015.

APPROVED:

Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:



npr



INTER-OFFICE MEMO

TO: Jeff Dingman, Acting City Administrator

DATE: July 14, 2015

FROM: Steve Parke, Director of Utilities

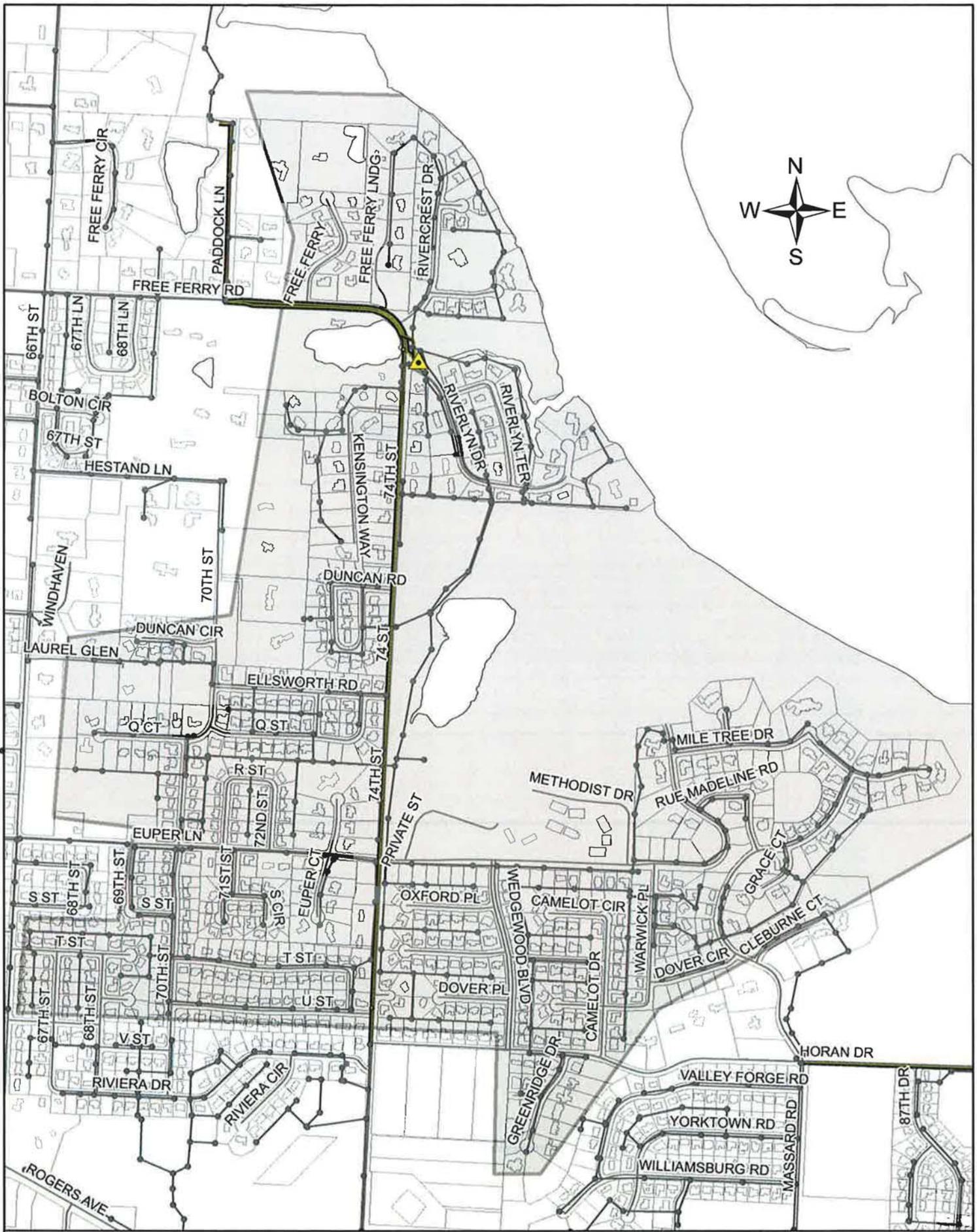
SUBJECT: Basin 17 Collection System Improvements
Project Number 12-14

This project consists of the replacement and rehabilitation of approximately 13,500 linear feet of sewer main ranging in size from 6- through 24-inches in diameter and associated manholes. The project is designed to reduce sanitary sewer overflows by increasing capacity and reducing ground water infiltration. An exhibit showing the project area is attached for your review.

The low bid for the project was submitted by Forsgren, Inc., in the amount of \$2,859,019.30. A bid tabulation showing the bidders and their bid amounts is attached. A Resolution accepting the bid of and authorizing a contract with Forsgren, Inc., is attached. A Resolution authorizing the Mayor to execute Authorization Number Four to the Agreement for engineering services with RJN Group, Inc., for construction observation in the amount of \$219,412.00 is also attached. Funding for the initial portion of this contract is available from the 2014 sales and use tax bonds issued for sewer system improvements. However, supplemental funding will be required from the bonds to be issued in 2015 for the continued construction of wet weather sewer improvements.

Should you or members of the Board have any questions or desire additional information, please let me know.

attachment



**BASIN 17 COLLECTION SYSTEM IMPROVEMENTS
PROJECT NO. 12-14**

Bid Tabulation Sheet

Project Name

Basin 17 Collection System Improvements

Project Number 12-14-C1

Bid Opening

July 7, 2015

10:00 A.M.

Bids Received

Forsgren, Inc.
Fort Smith, Arkansas

\$ 2,857,019.30

T-G Excavation
Catoosa, Oklahoma

\$ 3,744,444.00

Goodwin & Goodwin
Van Buren, Arkansas

\$ 3,954,901.75

Comprehensive Plan Goal Supported By Wastewater Projects

- Ensure adequate, well-maintained infrastructure, public safety, and public facilities for all development and prevent development ahead of infrastructure and service provision. (FLU-1.4)
- Continue to ensure that customers within Fort Smith have access to reliable water, sewer, drainage, solid waste services by reducing or eliminating deficiencies and gaps in infrastructure systems (TI-5.1)
- Implement an infrastructure Asset Management Program as a tool for management of the utility department's water and sewer systems and to track, manage, and schedule necessary facility upgrades and improvements. (TI-5.1.1)
- Ensure that utility and infrastructure systems can meet the city's long-term needs. (TI-5.2)
- Coordinate land use planning and capital programming to ensure infrastructure improvements and extensions are phased to support the future land use pattern. (TI-5.2.1)
- Adopt criteria for prioritizing funding to infrastructure-related capital improvement projects. (TI-5.2.4)
- Provide new facilities in a manner that protects investments in existing facilities and promotes orderly growth. (PFS-4.2)

RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AUTHORIZATION NUMBER TWO TO THE AGREEMENT WITH BURNS & MCDONNELL FOR ENGINEERING SERVICES FOR THE LAKE FORT SMITH AND LEE CREEK FLUORIDE FEED SYSTEMS

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY OF FORT SMITH, ARKANSAS, that:

SECTION 1: Authorization Number Two with Burns & McDonnell for engineering construction phase services associated with the Lake Fort Smith and Lee Creek Fluoride Feed Systems, Project Number 14-10-EC1, is hereby approved.

SECTION 2: The Mayor is hereby authorized to execute the Authorization Number Two in the amount of \$249,000.00, for performance of said services.

This Resolution adopted this _____ day of July 2015.

APPROVED:

Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:



npr

RESOLUTION ACCEPTING THE BID OF AND AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH GOODWIN & GOODWIN, INC., FOR THE LAKE FORT SMITH AND LEE CREEK FLUORIDE FEED SYSTEMS

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY OF FORT SMITH, ARKANSAS, that:

SECTION1: The bid of Goodwin & Goodwin, Inc., for the construction of the Lake Fort Smith and Lee Creek Fluoride Feed Systems, Project Number 14-10-C1, is hereby accepted.

SECTION 2: The Mayor is hereby authorized to execute a contract with Goodwin & Goodwin, Inc., for an amount of \$1,586,300.00, for performing said construction.

This Resolution adopted this _____ day of July 2015.

APPROVED:

Mayor

ATTEST:

APPROVED AS TO FORM:



npr

INTER-OFFICE MEMO

TO: Jeff Dingman, Acting City Administrator

DATE: July 16, 2015

FROM: Steve Parke, Director of Utilities

SUBJECT: Lake Fort Smith and Lee Creek
Fluoride Feed Systems
Project Number 14-10

In 2011 the Arkansas Legislature passed Act 197 requiring water systems serving populations of more than 5,000 to add fluoride to its water system at levels established by the Arkansas Department of Health. Water systems were not required to comply with the Act until funds sufficient to pay capital start-up costs for fluoridation equipment became available from any source other than tax revenue or service revenue regularly collected. The city applied for a grant from the Delta Dental Foundation of Arkansas (Delta Dental) to make fluoride system improvements at its Lake Fort Smith and Lee Creek water treatment plants in 2011. In July 2014 the city received notice from Delta Dental that they had approved a grant for our system needs in the amount of \$1,804,000. The grant agreement is structured to fully reimburse Fort Smith's expenses for engineering and construction costs. Engineering fees will be reimbursed at 50-percent after construction begins and the remaining balance paid on completion of the project. Reimbursement of construction costs will be disbursed monthly based upon construction progress payments. The city will need to cash-flow the engineering and construction payments until reimbursement is received. The city accepted those terms and entered into the Fluoridation Grant Agreement with Delta Dental in September 2014. The grant agreement established a project completion date of March 2016.

Bids for the project were opened on June 30, 2015, with the low bid submitted by Goodwin & Goodwin, Inc., in the amount of \$1,586,300. A bid tabulation is attached for your information. The construction bid, together with Burns & McDonnell's design fee of \$180,000 and construction phase services of \$249,000, resulted in a total grant requirement of \$2,015,300. On July 6, 2015, a request for an amendment to the grant agreement in the amount of \$211,300 to adjust the total grant amount to \$2,015,300 was submitted to Delta Dental. A copy of the July 6 letter is attached. On July 13, 2015, Delta Dental notified staff that the grant amendment was approved. A copy of the email notification from Delta Dental is attached.

A Resolution authorizing the award of the Lake Fort Smith and Lee Creek Fluoride Feed Systems project to Goodwin & Goodwin for the bid amount of \$1,586,300 is attached. A second Resolution approving Authorization Number 2 with Burns & McDonnell to provide construction phase engineering services in the amount of \$249,000 is also attached. It is my recommendation that these two resolutions are presented to the Board for consideration at their next scheduled meeting.

Should you or members of the Board have any questions or desire additional information, please let me know.

attachment

Bid Tabulation Sheet

Project Name

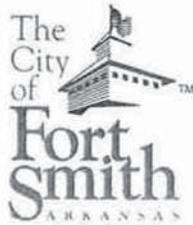
Lake Fort Smith and Lee Creek Fluoride Feed Systems
Project Number 14-10-C1

Bid Opening

June 30, 2015
2:00 P.M.

Bids Received

Goodwin & Goodwin Fort Smith, Arkansas	<u>\$1,586,300.00</u>
BRB Contractors, Inc. Topeka, Kansas	<u>\$2,001,000.00</u>
Crossland Heavy Construction Columbus, Kansas	<u>\$ No Bid</u>
Crawford Construction Co. Van Buren, Arkansas	<u>\$ No Bid</u>



July 6, 2015

Ms. Kelly Caldwell
Delta Dental of Arkansas Foundation
1513 Country Club Road
Sherwood, AR 72120

Re: Lake Fort Smith and Lee Creek
Fluoride Feed Systems
Project Number 14-10-C1

Dear Ms. Caldwell:

Bids for the above captioned project were received by the city on June 30, 2015, with the low bid submitted by Goodwin & Goodwin, Inc., in the amount of \$1,586,300.00. A bid tabulation sheet is enclosed for your review. The construction bid from Goodwin & Goodwin, together with the engineering design fee of \$180,000 and the required engineering services during construction identified at \$249,000, results in a total project cost of \$2,015,300. The current Fluoridation Grant Agreement provides funding up to, but not to exceed, \$1,804,000. Please consider this as the city's written request for an amendment to the Fluoridation Grant Agreement in the amount of \$211,300.00, adjusting the total grant amount to \$2,015,300.

The city's letter of June 4, 2015, transmitted two sets of the fluoridation system plans and specifications for Delta Dental's review. The city requested that the second set be returned and marked with the indication of Delta Dental's approval, or otherwise marked to show review comments, requested changes or to identify any item which Delta Dental feels would not be eligible for construction cost reimbursement under the Fluoridation Grant Agreement. In order to make a recommendation for the construction contract award to Goodwin & Goodwin for the fluoridation system project to the city's governing body, an amendment adjusting the total grant amount to \$2,011,300 and assurance that the project is consistent with the intent of the Fluoridation Grant Agreement is required. The contractor may withdraw their bid if not awarded within 60 days following the bid opening, or August 29, 2015. The last opportunity to present this matter to the governing body will be at their August 18, 2015, regular meeting.

Should you have any questions, please advise.

Sincerely,

A handwritten signature in black ink, appearing to read "Steve Parke".

Steve Parke
Director of Utilities

enclosure

pc: Ray Gosack, City Administrator
Dana Bruner, Burns & McDonnell

Utility Department • 3900 Kelley Hwy
Fort Smith, Arkansas 72904
(479) 784-2225 • FAX (479) 784-2750

Printed on 100% Recycled Paper

Parke, Steve

From: Parke, Steve
Sent: Tuesday, July 14, 2015 9:44 AM
To: Weldon Johnson
Cc: Ed Choate; Betsy Reithemeyer
Subject: RE: Fluoridation Grant

Mr. Johnson,

Thank you for the update, I will use this email to support moving forward with the construction contract award. Please forward the amendment to the Fluoridation Grant Agreement at your earliest convenience.

Sincerely,
Steve Parke

-----Original Message-----

From: Weldon Johnson [mailto:wjohnson@deltadental.com]
Sent: Monday, July 13, 2015 2:19 PM
To: Parke, Steve
Cc: Ed Choate; Betsy Reithemeyer
Subject: Fluoridation Grant

Mr. Parke,

The Fort Smith Fluoridation grant request was presented to the Delta Dental of Arkansas Foundation board Friday afternoon. The board voted unanimously to approve the the adjustment to the grant amount, which raises the amount from the original forecast of \$1,804,000 to \$2,015,300, which includes the engineering services and the construction.

I checked the time of construction in the documents and found that the designated completion date is set for March 2, 2016, which is within the 18 months allotted in our grant agreement. Would you please notify the Foundation if that date is delayed due to issuing a notice to proceed or experiences any equipment delivery or other construction delays.

If you have any questions or I can be of assistance please call,

Weldon Johnson
Executive Director

CONFIDENTIALITY NOTICE: The information contained in this email is intended only for the person or entity to which it is addressed and may contain confidential and/or privileged material. If you are not the intended recipient, you are hereby notified that any unauthorized review, use, dissemination, distribution or copying of this communication is prohibited and may be subject to legal restriction or sanction. If you have received this email in error, please notify the sender immediately to arrange for return or destruction of the information and all copies. If you are the intended recipient but do not wish to receive communications through this medium, please advise the sender immediately. Thank you

RESOLUTION NO. _____

RESOLUTION ACCEPTING BID FOR THE SALE OF SURPLUS PARCEL OF LAND AND AUTHORIZING THE MAYOR AND CITY ATTORNEY TO EXECUTE ALL NECESSARY AND LEGAL DOCUMENTATION PERTAINING TO THE LAND THEREOF

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY OF FORT SMITH, ARKANSAS, THAT:

SECTION 1: The Board of City Directors have declared vacant land located at 900 North 14th Street, Lot 1 Block 107 of Kennedy Subdivision to be surplus property owned by the City of Fort Smith and authorized the publication of an invitation to bid by the public.

SECTION 2: In response to the invitation to bid, Fort Smith Public Schools was determined to be the only responsible bidder by submitting a bid of \$100.00.

SECTION 3: The Mayor is authorized to execute all necessary documents to convey the identified property to Fort Smith Public Schools for \$100.00 subject to the terms and conditions of the invitation to bid published on March 28, 2015. The Mayor and City Attorney are authorized to take all necessary actions to effectuate the approved sale.

This Resolution adopted this _____ day of July, 2015.

APPROVED:

MAYOR

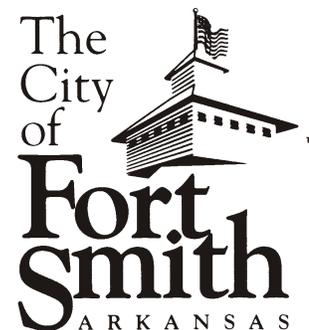
ATTEST:

CITY CLERK

Approved as to form:



NPR



Interoffice Memorandum

TO: Jeff Dingman, Acting City Administrator

COPY TO: Wally Baily, Director of Development Services

FROM: Alie Bahsoon, Purchasing Manager *AB*

SUBJECT: Sale of Surplus Land

DATE: July 15, 2015

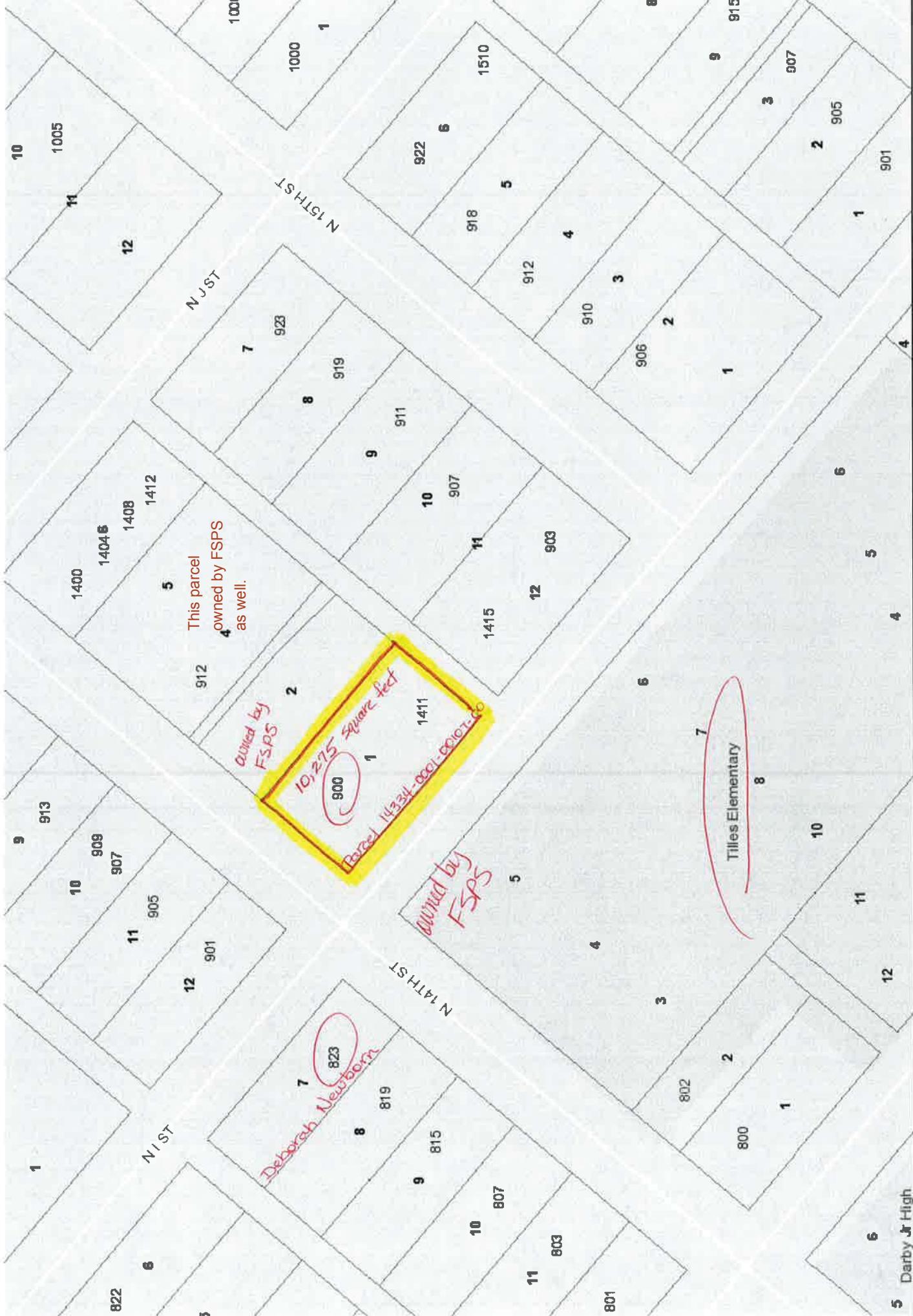
The City took foreclosure action in 2005 on a piece of property located at the corner of 900 North 14th and "T" Streets (directly across from Tilles Elementary School) due to property cleanup liens. The owner forfeited the property in exchange for release of said liens and the City eventually acquired the property via a Commissioner's Deed in 2006.

A resident of this neighborhood conveyed interest in purchasing the above noted property and in February of this year, Mr. Ray Gosack authorized the sale of this land. Under *Division 3.4. – Real Property Sale Policy* of the Municipal Code, competitive bids have to be solicited for any property measuring over 10,000 square feet. The said parcel of land was measured to be 10,275 square feet. Additionally, any contiguous property owners have to be notified by certified mail.

As authorized in *Section 2-219* of the Fort Smith Municipal Code, bids were publicized on March 28-29, 2015 in the local newspaper and bids were solicited for the sale of said property. The Fort Smith Public Schools was notified since they are the only contiguous property owner to said property (see attached map).

As a result of this notice, the only bid received was from the Fort Smith School District in the amount of \$100. It is for this reason that the attached resolution is being presented to the board for their consideration and approval. In accordance with the Sebastian County Assessor's Office, a county-wide reappraisal was conducted this year and this parcel was appraised at \$6,800.

Please let me know if you should have any questions about this matter.



This parcel owned by FSPS as well.

owned by FSPS

10,275 Square Feet

Parcel 14334-001-0017-10

owned by FSPS

Deborah Neuborn

Tilles Elementary

Darby Jr High

Sealed bids, subject to the specifications and conditions contained herein and attached hereto, will be received by the City of Fort Smith Purchasing Department, 623 Garrison Avenue, Room 522, until, but no later than **2:00 P.M.** on Wednesday, **April 15, 2015**, and then publicly opened and read aloud for **the Sale of Surplus Property (Vacant Land) located at 900 North 14th Street, Lot 1 Block 107 of Kennedy Subdivision in the City of Fort Smith, Arkansas.**

No bid may be withdrawn after the scheduled closing time for receipt of bids for thirty (30) calendar days, with the exception that a bidder shall give notice in writing of their claim of right to withdraw their bid within two business days after the conclusion of the bid opening procedure.

To be considered, your bid must be submitted on this Invitation to Bid form. Bidders shall sign this form in the space provided on Page 1 and **return bid document to:** City of Fort Smith Purchasing Department, 623 Garrison Avenue, Room 522, PO Box 1908, Fort Smith, AR 72902.

Bids shall be returned in a sealed envelope. Mark outside of envelope with **“Invitation to Bid #4306-04-15P”** and opening date of bid and clearly labeled **“City Surplus Property Bid”**.

Time is of the essence and any bid received after the announced time and date for submittal, whether by mail or otherwise, will be rejected. The date and time of receipt shall be determined by the date/time stamp in the Purchasing Department. For all hand delivered bids, bidders are responsible for ensuring that their bid is date/time stamped by Purchasing Department personnel before the deadline indicated. *Late bids received will be so noted in the bid file and will not be opened.*

Nothing herein is intended to exclude any responsible bidder or in any way restrain or restrict competition. On the contrary, all responsible bidders are encouraged to bid and their bids are solicited.

PROPERTY FACTS AND DESCRIPTION

1. The parcel of land for sale consists of 10,275± square feet and is located at 900 North 14th Street, tax parcel 14334-0001-00107-00. The parcel is and consists of Lot 1 Block 107 of Kennedy Subdivision in the City of Fort Smith, Arkansas and has been declared surplus by the City of Fort Smith Board of Directors.
2. The parcel of land for sale is designated on the attached sub-division map. This copy is not to scale.
3. For additional information pertaining to the parcel for sale, please contact Alie Bahsoon, Purchasing Manager, City of Fort Smith, at (479) 784-2267 or by email at purchasing@fortsmithar.gov.

REQUIREMENTS/CONDITIONS OF SALE

1. The sale and conveyance of said land to the highest bidder is contingent upon acceptance and approval of the City of Fort Smith Board of Directors. The City will convey merchantable title subject to recorded easements and rights-of-way.
2. Each bidder shall be required to furnish a deposit of not less than 5% of the total amount offered as a part of, and submitted along with, their bid with the balance due upon award and completion of the sale. Any bid received that does not include a 5% deposit shall be rejected and not eligible for award.
3. The deposit of the highest bidder shall be held pending completion of the sale. All other deposits submitted shall be promptly refunded. In the event of and if for any reason the highest bidder's offer is determined unacceptable by the City, the deposit will be promptly refunded.
4. Any deposit and final payment shall be made by certified or cashier's check and made payable to: **CITY OF FORT SMITH.**
5. In the event of two or more identical bids, those bidders will be given an opportunity to submit a new bid in a sealed envelope at the bid opening. The sale and conveyance of said land will be awarded to the highest bidder and will be contingent upon acceptance and approval of the City of Fort Smith Board of Directors. Deposit and final payment shall be made by certified or cashier's check and made payable to: **CITY OF FORT SMITH.**
6. The City of Fort Smith reserves the right to reject any and all bids and to waive any and all irregularities.

TERMS AND SIGNATURE

In compliance with this Invitation to **Bid #4306-04-15P** and subject to all conditions thereof, the undersigned offers and agrees to purchase said property, at the price quoted on Page 1.

My signature certifies that the accompanying bid is not the result of or affected by any act of collusion with another person or company engaged in the same line of business or commerce, or any act of fraud punishable by law. I hereby certify that I am authorized to sign this bid for the bidder.

Signature *Date*

RESOLUTION NO. _____

RESOLUTION TO ACQUIRE PROPERTY

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY OF FORT

SMITH, ARKANSAS, that:

Whereas, certain real property owned by the United States, located in the County of Sebastian, State of Arkansas, has been declared surplus and is subject to assignment for disposal for public health purposes by the Secretary of Health and Human Services under the provisions of Section 203(k)(1) of the Federal Property and Administrative Services Act of 1949, as amended, and regulations promulgated pursuant thereto, more particularly described as follows:

Part of the West Half of Section 7, Township 7 North, Range 31 West, Fort Smith, Sebastian County, Arkansas; being more particularly described as follows:

Commencing at the Southeast Corner of Government Lot 2 of the Northwest Quarter of said Section 7; Thence along the South Line of said Government Lot 2, N87°12'36"W, 33.92 feet to the easterly line of the City of Fort Smith Landfill Property; Thence along said easterly line, N25°57'24"W, 32.31 feet to the Point of Beginning; Thence S80°58'51"W, 30.66 feet to an existing fence line; Thence along said fence line, S04°03'11"E, 104.41 feet to a point on the southerly line of said Property; Thence along said southerly line, S76°51'52"W, 396.95 feet; Thence leaving said southerly line, N00°00'00", 253.80 feet; Thence N76°51'52"E, 353.05 feet to a point on said easterly line; Thence along said easterly line, S25°57'24"E, 150.00 feet to the Point of Beginning. Containing 96,212 square feet or 2.21 acres, more or less.

See attached Plat - Exhibit "A"

Whereas, the City of Fort Smith, Arkansas needs and can utilize said property for public health purposes in accordance with the requirements of said Act and the rules and regulations promulgated pursuant thereto, of which this Board is fully informed, including commitments regarding use and time within which such use shall commence.

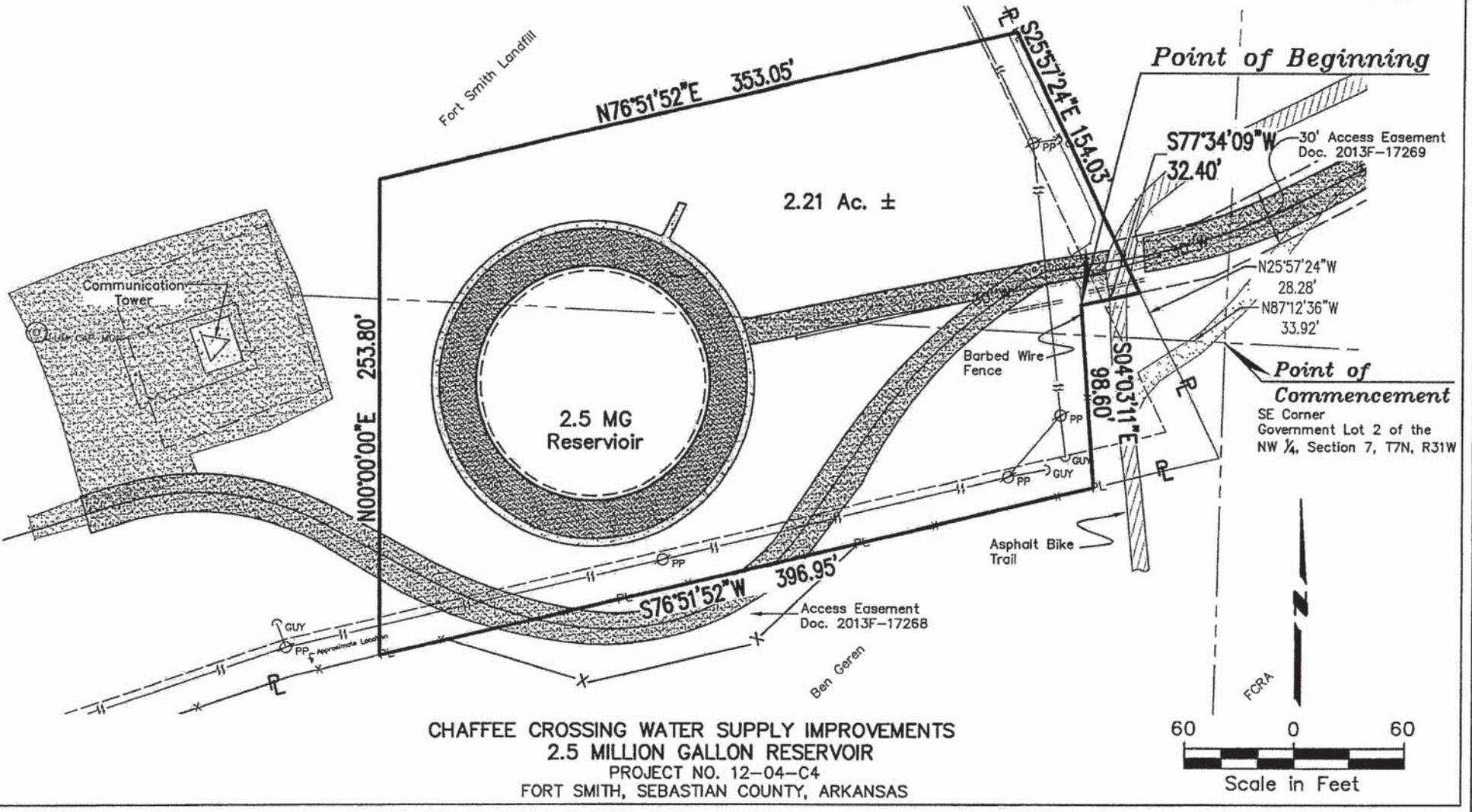
Now, Therefore, Be It Resolved, that the City of Fort Smith, Arkansas has legal authority, is willing, and is in a position financially and otherwise to assume immediate care and maintenance of the property, and that Mayor Sandy Sanders, Mayor, is hereby authorized, for and on behalf of the City of Fort Smith, Arkansas, to do and perform any and all acts and things which may be necessary to carry out the foregoing resolution, including the preparing, making, and filing of plans, applications, reports, and other documents; the execution, acceptance, delivery, and recordation of agreements, deeds and other instruments pertaining to the transfer of said property; and the payment of any and all sums necessary on account of the purchase price thereof, including fees or costs incurred in connection with the transfer of said property for surveys, title searches, appraisals, recordation of instruments, or escrow costs, together with any payments by virtue of nonuse or deferral of use of the property.

If the applicant is unable to place the property into use with the time limitation indicated below (or determines that a deferral of use should occur), it is understood that the City of Fort Smith, Arkansas will

MICKLE-WAGNER-COLEMAN, INC.
 Engineers Consultants Surveyors

EXHIBIT "A"

3434 Country Club Avenue
 P.O. Box 1507 Fort Smith,
 Arkansas 72902



CHAFFEE CROSSING WATER SUPPLY IMPROVEMENTS
 2.5 MILLION GALLON RESERVOIR
 PROJECT NO. 12-04-C4
 FORT SMITH, SEBASTIAN COUNTY, ARKANSAS

K:\WorkOrders\CWS Reservoir - 19885\Drafting\Plans\CWS Reservoir - 85 X14 Exhibit.dwg, 6/15/2015 2:26:03 PM, doug, 1:1

DAILY & WOODS

A PROFESSIONAL LIMITED LIABILITY COMPANY
ATTORNEYS AT LAW

KMW BUILDING
58 SOUTH SIXTH STREET
P.O. BOX 1446
FORT SMITH, AR 72902
TELEPHONE (479) 782-0361
FAX (479) 782-6160

www.dailywoods.com

JAMES E. WEST
ROBERT R. BRIGGS, P.A. †

OF COUNSEL

HARRY P. DAILY (1886-1965)
JOHN P. WOODS (1886-1976)
JOHN S. DAILY (1912-1987)
BEN CORE (1924-2007)

WRITER'S E-MAIL ADDRESS
JCanfield@DailyWoods.com

JERRY L. CANFIELD, P.A.
THOMAS A. DAILY, P.A.
WYMAN R. WADE, JR., P.A.
DOUGLAS M. CARSON, P.A.
C. MICHAEL DAILY, P.A. † ●
COLBY T. ROE, P.A.
MICHAEL A. LAFRENIERE

† Also Licensed in Oklahoma
● Also Licensed in Wyoming & North Dakota

July 16, 2015

Mr. Jeff Dingman
Mr. Steve Parke
City of Fort Smith

Re: Water Storage Tank

Dear Mr. Dingman and Mr. Parke:

The City of Fort Smith has essentially completed construction of the new Chaffee Crossing Water Storage Tank on a 2.21 acre tract of property located just off Massard Road. The 2.21 acre tract is a portion of a 412.3 acre tract conveyed to the City by a October 22, 2002 Quitclaim Deed from the United States of America, acting through the Secretary of Health & Human Services ("HHS"). HHS has taken the position in an April 22, 2015 directive that the use of the site for water storage purposes, as opposed to landfill purposes, is a program change requiring approval of HHS. HHS has requested an environmental assessment together with an application for program change.

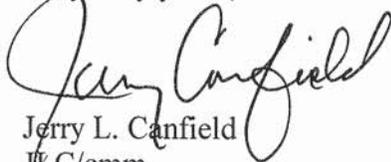
The environmental assessment has now been completed by GBM^e & Associates in their July 15, 2015 report. With that report, the City is prepared to submit its application to HHS for approval of the program change.

We are enclosing a resolution which would authorize the Mayor to execute and submit the application to HHS and to complete any other necessary actions with reference to the application.

We respectfully suggest that the resolution authorizing the submission of the application be placed on the agenda of the Board of Directors at its July 21, 2015 meeting.

Thank you for your attention to this matter.

Very truly yours,



Jerry L. Canfield
JLC/cmm

Enclosure



MEMORANDUM

TO: Mayor and Board of Directors
FROM: Wendy Mathis, Administrative Assistant
DATE: July 16th, 2015
SUBJECT: CIP Committee (Streets, Bridges, & Drainage)

The applicants applying for the Capital Improvement Plan Committee are listed below:

Stan Vlademar	604 Lecta
Deborah Beckham	4612 North 29 Street
William Lamon	1123 North 14 Street
Tiffinee Baker	2111 North 55 Lane
Robert Brown	2701 Glen Flora
Aaron St. Amant	2100 Queensbury Way
David Armbruster	4000 Country Club
Philip Rosar	7926 Valley Forge Rd

Appointments are by **the Board of Directors**, seven appointments are needed. The terms will expire July 21, 2016 and July 21, 2017 and July 21, 2018.

623 Garrison Avenue
P.O. Box 1908
Fort Smith, Arkansas 72902
(479) 785-2801
www.fortsmithar.gov

Printed on 100% Recycled Paper

Capital Improvement Plan Advisory Committee

The Streets, Bridges, and Associated Drainage Capital Improvement Plan (CIP) Advisory Committee acts in an advisory capacity to the Board of Directors of the City of Fort Smith and the Engineering Department. The CIP Advisory Committee will review recommendations from the Engineering Department, take and evaluate public comment, suggestions, and recommend a five-year CIP to the Board of Directors. The committee was established June 16, 2015 by Ordinance No. 40-15.

The members of the CIP Committee must be registered voters residing in the City of Fort Smith. The committee will consist of seven members appointed by the Board of Directors. The committee shall include one resident from each of the four city wards. Upon appointment at the first meeting, the members shall draw lots for one (2 positions), two (2 positions), or three (3 positions) year terms. Thereafter, appointments to fill expired terms on the Advisory Committee shall be for three year terms. Meetings are as called.

Date Appointed

Term Expires

CIP
Ward 1

CITY OF FORT SMITH
Application for City Boards/Commissions/Committees

Note: As an applicant for a City Board, Commission or Committee, your name, address and phone number will be available to the press and the public. You will be contacted before any action is taken on your appointment.

Date: 7-7-15

Name: Stan Vlademan Home Telephone: 479-782-2820

Home Address: 604 Lecta Work Telephone: 479-629-2202

Zip: 72901 Email: Yes 50 @ aol.com

Occupation: Sec. Rep for West Pest Control
(If retired, please indicate former occupation or profession)

Education: College

Professional and/or Community Activities: Boy Scouts, Rotary, Salvation Army Advisory Board, Little Theater, Chaplain Sparks

Additional Pertinent Information/References: Steve Lease, Fred Williams, Judge Jim Spears

Are you a registered voter in the City of Fort Smith? Yes No

Have you ever been convicted of a felony, misdemeanor, DWI/DUI or other serious traffic offense? Yes NO

If yes, please identify the offense and the approximate date. A "yes" answer will not automatically preclude you from consider

Drivers License [redacted] Date of Birth [redacted] This information will be use to conduct a criminal back ground check of all applicants

I am interested in serving on the (please check):

- Audit Committee
- Advertising & Promoting Commission
- Airport Commission
- Animal Services Advisory Board
- Arkansas Fair & Exhibition Facilities Bd
- Benevolent Fund Board
- Bldg. Bd. Of Adjustment and Appeals
- Central Business Improvement District
- Comprehensive Plan Imp. Committee
- Convention Center Commission
- Civil Service Commission
- CIP Committee (Streets, Bridges, & Drainage)
- Community Development Advisory Com.
- County Equalization Board
- Electric Code Board of Appeals
- Fire Code Board of Appeals & Adjustments
- Historic District Commission
- Housing Assistance Bd.
- Library Bd of Trustees
- Mechanical Bd of Adjustments and Appeals
- Oak Cemetery Commission
- Outside Agency Review Panel
- Parking Authority
- Parks & Recreation Commission
- Planning Commission
- Plumbing Advisory Board
- Port Authority
- Property Owners Appeals Board
- Sebastian County Reg. Solid Waste Mgmt. Bd.
- Sister Cities Committee
- Transit Advisory Commission
- Residential Housing Facilities Board

Please return this form to Wendy Mathis, P.O. Box 1908, FSM, AR 72902
wmathis@fortsmithar.gov

CIP
Ward 2

CITY OF FORT SMITH
Application for City Boards/Commissions/Committees

Note: As an applicant for a City Board, Commission or Committee, your name, address and phone number will be available to the press and the public. You will be contacted before any action is taken on your appointment.

Date: July 14, 2015
Name: Deborah Burns Beckham Home Telephone: 479-784-5020
Home Address: 4612 N. 29th St. Work Telephone: 479-788-7306
Zip: 72904 Email: DBDLCE@AOL.COM
Occupation: Part-time Substitute Fort Smith Schools / Part-time UAFS Student
(If retired, please indicate former occupation or profession)
Education: Associate of Arts, Westark; currently seeking Bachelor's Degree Secondary Educat.
Professional and/or Community Activities: See attached letter

Additional Pertinent Information/References: see attached letter

Are you a registered voter in the City of Fort Smith? Yes No
Have you ever been convicted of a felony, misdemeanor, DWI/DUI or other serious traffic offense?
Yes NO

If yes, please identify the offense and the approximate date. A "yes" answer will not automatically preclude you from consideration.
Drivers License A [redacted] Date of Birth [redacted] This information will be [redacted] (background check of all applicants).

I am interested in serving on the (please check):

- Audit Committee
- Advertising & Promoting Commission
- Airport Commission
- Animal Services Advisory Board
- Arkansas Fair & Exhibition Facilities Bd
- Benevolent Fund Board
- Bldg. Bd. Of Adjustment and Appeals
- Central Business Improvement District
- Comprehensive Plan Imp. Committee
- Convention Center Commission
- Civil Service Commission
- CIP Committee (Streets, Bridges, & Drainage)
- Community Development Advisory Com.
- County Equalization Board
- Electric Code Board of Appeals
- Fire Code Board of Appeals & Adjustments
- Historic District Commission
- Housing Assistance Bd.
- Library Bd of Trustees
- Mechanical Bd of Adjustments and Appeals
- Oak Cemetery Commission
- Outside Agency Review Panel
- Parking Authority
- Parks & Recreation Commission
- Planning Commission
- Plumbing Advisory Board
- Port Authority
- Property Owners Appeals Board
- Sebastian County Reg. Solid Waste Mgmt. Bd.
- Sister Cities Committee
- Transit Advisory Commission
- Residential Housing Facilities Board

Please return this form to Wendy Mathis, P.O. Box 1908, FSM, AR 72902
wmathis@fortsmithar.gov

Deborah Burns Beckham
4612 North 29th Street
Fort Smith, Arkansas 72904
479-784-5020

City of Fort Smith
P.O. Box 1908
Fort Smith, Arkansas 72902

Dear City Boards, Commissions, and Committees

I am seeking to apply for the Committee to help with the future and promotion of Fort Smith. I currently am a part-time student at the University of Arkansas Fort Smith and a part-time substitute teacher with the Fort Smith Public Schools.

My Professional and Community Activities include being a member of the UAFS Pageant Committee since 1984, a Peer Ambassador for the Non-Traditional Student Support Office, a member of the Pinnacle Honor Society, which is an honor society for non-traditional students, a former UAFS Cheerleader and captain during the 1982-1983 academic year, and former Girl Scout Leader from 1996-2007.

My personal references include being a friend of Stacey Jones for approximately 46 years and I am also a friend of Sandy Sanders whom I have known for approximately 35 to 40 years. I have lived in Fort Smith since I was five years old with only three and one half years of absence due to school and job transfers.

I am submitting this letter along with my application for your review.

Sincerely,

A handwritten signature in cursive script that reads "Deborah Burns Beckham". The signature is written in dark ink and is positioned below the word "Sincerely,".

Deborah Burns Beckham

Ward 2

CITY OF FORT SMITH
Application for City Boards/Commissions/Committees

Note: As an applicant for a City Board, Commission or Committee, your name, address and phone number will be available to the press and the public. You will be contacted before any action is taken on your appointment.

Date: 06/24/2015

Name: William Lamon

Home Telephone: 479-739-7142

Home Address: 1123 N 14 St

Work Telephone: 479-788-7180

Zip: 72901

Email: williamtylerlamon@gmail.com

Occupation: Director of Annual Giving and Advancement Information Systems, UAFS
(If retired, please indicate former occupation or profession)

Education: BBA-Business Admin., UAFS 2011; MBA Texas A&M Commerce 2015

Outside Agency Review Panel, FS City, 2012-present

Professional and/or Community Activities: Citizens Police Academy, 2014

Assoc. of Prof. Researchers for Advancement(APRA), Arkansas Prof. in Alumni(APIA), Assoc. of Fundraising Prof.(AFP)
previous: Rotary Intl., Heifer International/Americorps volunteer, 1st Natl Bank Dollars and Sense, United Way 'Loaned Exec.'

Storm Nolan - FS City A&P Commission, 479-649-6909

Additional Pertinent Information/References: Dave Robertson, Director, CBPD at UAFS, 479-788-7799

Outside of my current FS committee, all other involvement is work-related. I'd love the opportunity to serve on another city panel.

Are you a registered voter in the City of Fort Smith? Yes [checked] No

Have you ever been convicted of a felony, misdemeanor, DWI/DUI or other serious traffic offense?

Yes [checked] NO

If yes, please identify the offense and the approximate date. A "yes" answer will not automatically preclude you from cons...

Drivers Licen... Date of Bir...
information will... ninal back ground check of all applicant

I am interested in serving on the (please check):

- () Audit Committee
() Advertising & Promoting Commission
() Airport Commission
() Animal Services Advisory Board
() Arkansas Fair & Exhibition Facilities Bd
() Benevolent Fund Board
() Bldg. Bd. Of Adjustment and Appeals
() Central Business Improvement District
() Comprehensive Plan Imp. Committee
() Convention Center Commission
() Civil Service Commission
(checked) CIP Committee
() Community Development Advisory Com.
() County Equalization Board
() Electric Code Board of Appeals
() Fire Code Board of Appeals & Adjustments
() Historic District Commission
() Housing Assistance Bd.
() Library Bd of Trustees
() Mechanical Bd of Adjustments and Appeals
() Oak Cemetery Commission
() Outside Agency Review Panel
() Parking Authority
() Parks & Recreation Commission
() Planning Commission
() Plumbing Advisory Board
() Port Authority
() Property Owners Appeals Board
() Sebastian County Reg. Solid Waste Mgmt. Bd.
() Sister Cities Committee
() Transit Advisory Commission
() Residential Housing Facilities Board

Please return this form to Wendy Mathis, P.O. Box 1908, FSM, AR 72902
wmathis@fortsmithar.gov

Ward 2

CITY OF FORT SMITH
Application for City Boards/Commissions/Committees

Note: As an applicant for a City Board, Commission or Committee, your name, address and phone number will be available to the press and the public. You will be contacted before any action is taken on your appointment.

Date: June 22, 2015

Name: Tiffinee C. Baker

Home Telephone: 479-783-4176

Home Address: 2111 North 55th Lane

Work Telephone: 479-314-6207

Zip: 72904

Email: tcb30@att.net

Occupation: Nuclear Medicine /Radiologic Technologist
(If retired, please indicate former occupation or profession)

Education: BS Radiologic Technology-University of the Ozarks 1987, BS Nuclear Medicine Technology-University of Arkansas for Medical Sciences 1990, MS Radiologic Sciences Administration-Midwestern State University 1998

Professional and/or Community Activities: President Fort Smith Alumnae Chapter of Delta Sigma Theta Sorority, Inc.,

Additional Pertinent Information/References: _____

Are you a registered voter in the City of Fort Smith? Yes x No _____
Have you ever been convicted of a felony, misdemeanor, DWI/DUI or other serious traffic offense?
Yes _____ NO x
If yes, please identify the offense and the approximate date. A "yes" answer will not automatically preclude you from consideration.

Drivers Licenses _____ Date of Birth _____
information will _____ background check of all applicants).

I am interested in serving on the (please check):

- Audit Committee
- Advertising & Promoting Commission
- Airport Commission
- Animal Services Advisory Board
- Arkansas Fair & Exhibition Facilities Bd
- Benevolent Fund Board
- Bldg. Bd. Of Adjustment and Appeals
- Central Business Improvement District
- Comprehensive Plan Imp. Committee
- Convention Center Commission
- Civil Service Commission
- CIP Committee
- Community Development Advisory Com.
- County Equalization Board
- Electric Code Board of Appeals
- Fire Code Board of Appeals & Adjustments
- Historic District Commission
- Housing Assistance Bd.
- Library Bd of Trustees
- Mechanical Bd of Adjustments and Appeals
- Oak Cemetery Commission
- Outside Agency Review Panel
- Parking Authority
- Parks & Recreation Commission
- Planning Commission
- Plumbing Advisory Board
- Port Authority
- Property Owners Appeals Board
- Sebastian County Reg. Solid Waste Mgmt. Bd.
- Sister Cities Committee
- Transit Advisory Commission
- Residential Housing Facilities Board

Please return this form to Wendy Mathis, P.O. Box 1908, FSM, AR 72902
wmathis@fortsmithar.gov

Ward 3

CITY OF FORT SMITH
Application for City Boards/Commissions/Committees

Note: As an applicant for a City Board, Commission or Committee, your name, address and phone number will be available to the press and the public. You will be contacted before any action is taken on your appointment.

Date: 6/18/15
Name: Robert Brown
Home Telephone: 479 629 7621
Home Address: 2701 Glen Road
Work Telephone: 479 478 8800
Zip: 72908
Email: Rb Brown @ My new Roads . Com
Occupation: Financial Advisor
Education: AA
Professional and/or Community Activities: Past PSFBL

Additional Pertinent Information/References: Bill Kirk
George CATSAVIS

Are you a registered voter in the City of Fort Smith? Yes [checked] No
Have you ever been convicted of a felony, misdemeanor, DWI/DUI or other serious traffic offense?
Yes NO [checked]
If yes, please identify the offense and the approximate date. A "yes" answer will not automatically preclude you from consideration
Drivers License [redacted] Date of Birth [redacted]
information will be used for background check of all applicants

I am interested in serving on the (please check):

- () Audit Committee
() Advertising & Promoting Commission
() Airport Commission
() Animal Services Advisory Board
() Arkansas Fair & Exhibition Facilities Bd
() Benevolent Fund Board
() Bldg. Bd. Of Adjustment and Appeals
() Central Business Improvement District
() Comprehensive Plan Imp. Committee
() Convention Center Commission
() Civil Service Commission
() CIP Committee Capital Improvement [checked]
() Community Development Advisory Com.
() County Equalization Board
() Electric Code Board of Appeals
() Fire Code Board of Appeals & Adjustments
() Historic District Commission
() Housing Assistance Bd.
() Library Bd of Trustees
() Mechanical Bd of Adjustments and Appeals
() Oak Cemetery Commission
() Outside Agency Review Panel
() Parking Authority
() Parks & Recreation Commission
() Planning Commission
() Plumbing Advisory Board
() Port Authority
() Property Owners Appeals Board
() Sebastian County Reg. Solid Waste Mgmt. Bd.
() Sister Cities Committee
() Transit Advisory Commission
() Residential Housing Facilities Board

Please return this form to Wendy Mathis, P.O. Box 1908, FSM, AR 72902
wmathis@fortsmithar.gov

CIP
Ward 3

CITY OF FORT SMITH
Application for City Boards/Commissions/Committees

Note: As an applicant for a City Board, Commission or Committee, your name, address and phone number will be available to the press and the public. You will be contacted before any action is taken on your appointment.

Date: July 6, 2015
Name: Aaron St. Amant Home Telephone: 479-221-3793
Home Address: 2100 Queensbury Way Work Telephone: 479-782-1051
Zip: 72908 Email: astamant@MAHGarch.com
Occupation: Project Coordinator / Architecture
(If retired, please indicate former occupation or profession)
Education: B.S. Organizational Leadership - UAFS
Professional and/or Community Activities: Community Outreach - Harvest Time Church

Additional Pertinent Information/References: Background in Civil Engineering and Architecture

Are you a registered voter in the City of Fort Smith? Yes No
Have you ever been convicted of a felony, misdemeanor, DWI/DUI or other serious traffic offense?
Yes NO

If yes, please identify the offense and the approximate date. A "yes" answer will not automatically preclude you from consid
Drivers License [redacted] Date [redacted] This
information will be used in a criminal background check of all ap

I am interested in serving on the (please check):

- Audit Committee
- Advertising & Promoting Commission
- Airport Commission
- Animal Services Advisory Board
- Arkansas Fair & Exhibition Facilities Bd
- Benevolent Fund Board
- Bldg. Bd. Of Adjustment and Appeals
- Central Business Improvement District
- Comprehensive Plan Imp. Committee
- Convention Center Commission
- Civil Service Commission
- CIP Committee (Streets, Bridges, & Drainage)
- Community Development Advisory Com.
- County Equalization Board
- Electric Code Board of Appeals
- Fire Code Board of Appeals & Adjustments
- Historic District Commission
- Housing Assistance Bd.
- Library Bd of Trustees
- Mechanical Bd of Adjustments and Appeals
- Oak Cemetery Commission
- Outside Agency Review Panel
- Parking Authority
- Parks & Recreation Commission
- Planning Commission
- Plumbing Advisory Board
- Port Authority
- Property Owners Appeals Board
- Sebastian County Reg. Solid Waste Mgmt. Bd.
- Sister Cities Committee
- Transit Advisory Commission
- Residential Housing Facilities Board

Please return this form to Wendy Mathis, P.O. Box 1908, FSM, AR 72902
wmathis@fortsmithar.gov

AARON M. ST. AMANT

2100 Queensbury Way • Fort Smith, Arkansas 72908 • (479) 221-3793 • amstamant@att.net

DEPENDABLE AND RESOURCEFUL PROJECT COORDINATOR known for being an effective decision-maker with strong technical and communication skills. Sixteen years of experience in managing and planning engineering projects from the initial conceptual stage through feasibility study and detailed design. These experiences have provided opportunities to develop strong problem solving skills and sound judgment. Management abilities are highlighted by on-time project completion, and the successful implementation of new technologies, and strategies to improve workflow processes. Leadership skills are exemplified by successfully encouraging team members to intellectually stimulate each other, listen to each other's ideas, and view problems as an opportunity to learn.

PROFESSIONAL EXPERIENCE

PROJECT COORDINATOR/DESIGNER, 08/2010 to 04/2013 & 01/2014 to Present

MAHG ARCHITECTURE, INC. – Fort Smith, Arkansas

Supervisor: *Galen Hunter, ALA*

- Oversee the development of construction plans, specifications and supporting documents
- Develop site layout and grading designs and review perform review of designs from civil consultants
- Manage multiple projects through interaction and coordination with the client, consultants, and contractor
- Provide oversight of construction projects from beginning through completion of closeout documents

CIVIL ENGINEERING TECHNICIAN, 04/2013 to 01/2014

HAWKINS WEIR ENGINEERS INC. – Van Buren, Arkansas

Supervisor: *Brett Peters, P.E.*

- Worked alongside engineers to develop designs for site development, wastewater, and roadway projects
- Performed various design calculations for onsite storm water collection and detention systems
- Introduced new ideas, processes and software to decrease overall production time and increase efficiency
- Created renderings of civil engineering projects using 3D software for project visualization purposes

MANAGER/ENGINEERING TECHNICIAN, 03/2002 to 08/2010

MICKLE WAGNER COLEMAN, INC. – Fort Smith, Arkansas

Supervisor: *Andrew Dibble, P.E.*

- Conducted meeting with clients to discuss and prepare proposal for engineering projects and services
- Performed design calculations associated with developing grading and drainage designs for civil projects
- Mentored team members development and encouraged growth through learning opportunities
- Observed daily operations and processes to develop departmental standards that improved efficiency

EDUCATION

MASTER of BUSINESS ADMINISTRATION, INTERNATIONAL BUSINESS, Aug. 2015 to Aug. 2017
JOHN BROWN UNIVERSITY – Siloam Springs, Arkansas

BACHELOR of SCIENCE - ORGANIZATIONAL LEADERSHIP, May 2015
UNIVERSITY OF ARKANSAS – FORT SMITH - Fort Smith, Arkansas

ASSOCIATE of APPLIED SCIENCE - CADD ARCHITECTURE, May 2012
UNIVERSITY OF ARKANSAS – FORT SMITH - Fort Smith, Arkansas

Ward 4

CITY OF FORT SMITH
Application for City Boards/Commissions/Committees

Note: As an applicant for a City Board, Commission or Committee, your name, address and phone number will be available to the press and the public. You will be contacted before any action is taken on your appointment.

Date: 6/25/15

Name: DAVID ARMBRUSTER Home Telephone: 479-646-1686

Home Address: 4000 Country Club Ave Work Telephone: 479-461-1880

Zip: 72903 Email: david.armbruster@msn.com

Occupation: SEE ATTACHED (If retired, please indicate former occupation or profession)

Education: B.S. Degree - Business Adm.

Professional and/or Community Activities: SEE ATTACHED

Additional Pertinent Information/References: SEE ATTACHED

Are you a registered voter in the City of Fort Smith? Yes [checked] No
Have you ever been convicted of a felony, misdemeanor, DWI/DUI or other serious traffic offense? Yes NO [checked]

If yes, please identify the offense and the approximate date. A "yes" answer will not automatically preclude you from consideration.

Drivers License information will be [redacted] Date of Birth [redacted] (back ground check of all applicants)

I am interested in serving on the (please check):

- () Audit Committee
() Advertising & Promoting Commission
() Airport Commission
() Animal Services Advisory Board
() Arkansas Fair & Exhibition Facilities Bd
() Benevolent Fund Board
() Bldg. Bd. Of Adjustment and Appeals
() Central Business Improvement District
() Comprehensive Plan Imp. Committee
() Convention Center Commission
() Civil Service Commission
() CIP Committee
() Community Development Advisory Com.
() County Equalization Board
() Electric Code Board of Appeals
() Fire Code Board of Appeals & Adjustments
() Historic District Commission
() Housing Assistance Bd.
() Library Bd of Trustees
() Mechanical Bd of Adjustments and Appeals
() Oak Cemetery Commission
() Outside Agency Review Panel
() Parking Authority
() Parks & Recreation Commission
() Planning Commission
() Plumbing Advisory Board
() Port Authority
() Property Owners Appeals Board
() Sebastian County Reg. Solid Waste Mgmt. Bd.
() Sister Cities Committee
() Transit Advisory Commission
() Residential Housing Facilities Board
(x) CAPITAL IMP. PLAN ADVISORY COMMITTEE

Please return this form to Wendy Mathis, P.O. Box 1908, FSM, AR 72902
wmathis@fortsmithar.gov

DAVID ARMBRUSTER, 4000 COUNTRY CLUB AVE, FORT SMITH, AR 72903

SUPPLEMENT TO APPLICATION FOR APPOINTMENT TO CITY COMMISSION

Occupation: Semi-retired. Currently actively manage small number of family owned real estate rentals. Former occupations include 30 years in progressive senior officer positions in the savings and loan and banking industry. My last active position was asset manager with Federal Savings Bank and ended in early 1991. My experience in these industries was heavily weighted on the lending side and included all types of residential and commercial properties. These loans including land and acquisition loans involving subdivision infrastructure improvements for water, sewer and streets. My work included project feasibility, financial analysis and disbursement funding approval. Former employers include United Savings Association of Fort Smith, First Savings of Clarksville, AR, First Federal/First America Saving Bank of Fort Smith and Federal Savings Bank of Rogers Arkansas. During this time and up until the mid 90's I served as a director or advisory director of these financial institutions and others including First Commercial Bank of Little Rock and Regions Bank of Fort Smith. In 1991 I formed Armbruster Real Estate Appraisal Service and was an active certified residential appraiser until 2007 at which time I sold the business.

Professional and/or Community Activities: Professional activities are outlined above. Community activities include prior service as committee or board member of Fort Smith Planning Commission, United Way Committee of 21, Sparks Hospital Advisory Board, Fort Smith Area Community Foundation, Little Rock Branch of The Federal Reserve System, Past President of Rotary Club of Fort Smith with over 40 years membership.

Additional Pertinent Information/References: I have been a resident of Fort Smith for over 40 years and my work with local financial institutions and later in the appraisal business allows me to be well informed of the city streets system. If allowed to serve on this advisory commission I will take a balanced approach in reviewing capital allocations to existing street and drainage improvements and as expanded to include proposed new street additions to the system. References: Rick Haggard - Sr. Officer - First National Bank, David Cravens - Sr. Officer - Regions Bank. Others can be supplied on request.

6/15/15 *DA Armbruster*

Ward 4

CITY OF FORT SMITH Application for City Boards/Commissions/Committees

Note: As an applicant for a City Board, Commission or Committee, your name, address and phone number will be available to the press and the public. You will be contacted before any action is taken on your appointment.

Date: 6/23/2015

Name: PHILIP N. ROSAR

Home Telephone: 479-452-7881

Home Address: 7926 VALLEY FORE RD Work Telephone: N/A

Zip: 72903

Email: PHIL.ROSAR@COX.NET

Occupation: RETIRED (FORMERLY FACILITY ENGR AT TRANE CO.)
(If retired, please indicate former occupation or profession)

Education: BSIE FROM TEXAS TECH UNIV.

Professional and/or Community Activities: COIN CLUB MEMBER

BLDG. & GDS. COMMITTEE MEMBER AT CHRIST THE KING Church

Additional Pertinent Information/References: _____

Are you a registered voter in the City of Fort Smith? Yes No _____
Have you ever been convicted of a felony, misdemeanor, DWI/DUI or other serious traffic offense?
Yes _____ NO

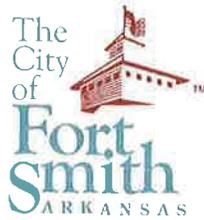
If yes, please identify the offense and the approximate date. A "yes" answer will not automatically preclude you from consideration.

Drivers License _____ Date of Birth _____
information will be used for background check of all applicants).

I am interested in serving on the (please check):

- CAPITAL IMPROV. PLAN ADVISORY COMMITTEE
- Audit Committee
- Advertising & Promoting Commission
- Airport Commission
- Animal Services Advisory Board
- Arkansas Fair & Exhibition Facilities Bd
- Benevolent Fund Board
- Bldg. Bd. Of Adjustment and Appeals
- Central Business Improvement District
- Comprehensive Plan Imp. Committee
- Convention Center Commission
- Civil Service Commission
- CIP Committee
- Community Development Advisory Com.
- County Equalization Board
- Electric Code Board of Appeals
- Fire Code Board of Appeals & Adjustments
- Historic District Commission
- Housing Assistance Bd.
- Library Bd of Trustees
- Mechanical Bd of Adjustments and Appeals
- Oak Cemetery Commission
- Outside Agency Review Panel
- Parking Authority
- Parks & Recreation Commission
- Planning Commission
- Plumbing Advisory Board
- Port Authority
- Property Owners Appeals Board
- Sebastian County Reg. Solid Waste Mgmt. Bd.
- Sister Cities Committee
- Transit Advisory Commission
- Residential Housing Facilities Board

Please return this form to Wendy Mathis, P.O. Box 1908, FSM, AR 72902
wmathis@fortsmithar.gov



MEMORANDUM

TO: Mayor and Board of Directors
FROM: Wendy Mathis, Administrative Assistant
DATE: July 15th, 2015
SUBJECT: Historic District Commission

The term of Mr. Scott Martin of the Historic District Commission will expire July 31st, 2015. Mr. Martin does not wish to be reappointed to this commission.

The applicants available at this time are:

Deborah Burns Beckham	4612 North 29 Street
Cheryl Boswell	2717 Roxbury Lane
Nathaniel Deason	9505 Chad Colley

Appointments are **by the Mayor confirmed by the Board of Directors**, one appointment is needed. The term will expire July 31st, 2018.

623 Garrison Avenue
P.O. Box 1908
Fort Smith, Arkansas 72902
(479) 785-2801
www.fortsmithar.gov

Printed on 100% Recycled Paper

Historic District Commission

The commission is authorized to make an investigation and report on the historic significance of the buildings, structures, features, sites or surroundings included in any proposed historic district. The commission is also authorized to recommend an area or areas to be included in a historic district or districts and from time to time recommend amendments to established districts or additional districts.

Fort Smith has been designated a Certified Local Government (CLG) by the United States Department of Interior. One of the benefits of being a CLG is to be eligible for various grant funds each year. CLG's are required to attempt to appoint preservation related professionals to their Historic District Commissions, to the extent available in the community.

The commission has five members, who are electors of the city, **appointed by the Mayor** subject to confirmation by the Board of Directors and each serves alternate three-year terms.

Members shall be electors of the City and hold no salaried or municipal office. Regular meetings are the first Thursday of each month at 6:00 p.m. at the Darby Community Center. The study sessions are held the last Thursday of each month at 5:30 p.m., at the Darby Community Center, 220 North 7 Street.

	<u>Date Appointed</u>	<u>Term Expires</u>
Scott Martin Pricing Analyst 6318 Ironwood (16) 783-1522 (h) 471-6589 (w) scottmartin4@att.net	7/19/12	07/31/15
David Kerr Retired 523 North 5 Street (01) 783-6384 (h) dhkerr720@yahoo.com	06/18/13	07/31/16
Graham Sharum Architect 715 North 21 St (01) 478-9368 (h) 783-2480 (w) graham@childersarchitect.com	08/20/02	07/31/17

Charles Lane
Manager, USA Truck
1219 Elizabeth Lane (03)
430-0711(h)
471-6680 (w)
chad.lane@use-truck.com

11/21/12

07/31/17

Dianne Morrison
901 South 26 Street (01)
501-318-4446 (h)
479-785-2651 (w)
Dmorrison@wapdd.org

04/15/14

07/31/18

CITY OF FORT SMITH
Application for City Boards/Commissions/Committees

Note: As an applicant for a City Board, Commission or Committee, your name, address and phone number will be available to the press and the public. You will be contacted before any action is taken on your appointment.

Name: Deborah Burns Beckham
Date: July 14, 2015
Home Telephone: 479-784-5020
Home Address: 4612 N. 29th St.
Work Telephone: 479-788-7306
Zip: 72904
Email: DBDLCE@AOL.COM
Occupation: Part-time Substitute Fort Smith Schools / Part-time UAFS Student
Education: Associate of Arts, Westark; currently seeking Bachelor's Degree Secondary Educati.
Professional and/or Community Activities: See attached letter

Additional Pertinent Information/References: see attached letter

Are you a registered voter in the City of Fort Smith? Yes X No
Have you ever been convicted of a felony, misdemeanor, DWI/DUI or other serious traffic offense?
Yes NO X
If yes, please identify the offense and the approximate date. A "yes" answer will not automatically preclude you from consideration.
Drivers License AR Date of Birth
information will be used for background check of all applicants

I am interested in serving on the (please check):

- () Audit Committee
(X) Advertising & Promoting Commission
(X) Airport Commission
(X) Animal Services Advisory Board
() Arkansas Fair & Exhibition Facilities Bd
() Benevolent Fund Board
() Bldg. Bd. Of Adjustment and Appeals
() Central Business Improvement District
() Comprehensive Plan Imp. Committee
() Convention Center Commission
() Civil Service Commission
(X) CIP Committee (Streets, Bridges, & Drainage)
(X) Community Development Advisory Com.
() County Equalization Board
() Electric Code Board of Appeals
() Fire Code Board of Appeals & Adjustments
(X) Historic District Commission
() Housing Assistance Bd.
() Library Bd of Trustees
() Mechanical Bd of Adjustments and Appeals
(X) Oak Cemetery Commission
() Outside Agency Review Panel
() Parking Authority
(X) Parks & Recreation Commission
() Planning Commission
() Plumbing Advisory Board
() Port Authority
() Property Owners Appeals Board
() Sebastian County Reg. Solid Waste Mgmt. Bd.
(X) Sister Cities Committee
() Transit Advisory Commission
() Residential Housing Facilities Board

Please return this form to Wendy Mathis, P.O. Box 1908, FSM, AR 72902
wmathis@fortsmithar.gov

Deborah Burns Beckham
4612 North 29th Street
Fort Smith, Arkansas 72904
479-784-5020

City of Fort Smith
P.O. Box 1908
Fort Smith, Arkansas 72902

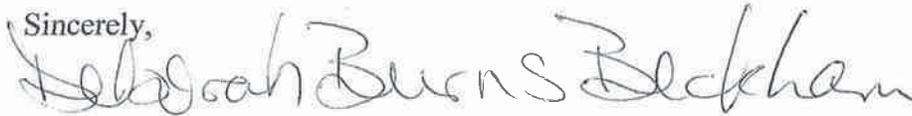
Dear City Boards, Commissions, and Committees

I am seeking to apply for the Committee to help with the future and promotion of Fort Smith. I currently am a part-time student at the University of Arkansas Fort Smith and a part-time substitute teacher with the Fort Smith Public Schools.

My Professional and Community Activities include being a member of the UAFS Pageant Committee since 1984, a Peer Ambassador for the Non-Traditional Student Support Office, a member of the Pinnacle Honor Society, which is an honor society for non-traditional students, a former UAFS Cheerleader and captain during the 1982-1983 academic year, and former Girl Scout Leader from 1996-2007.

My personal references include being a friend of Stacey Jones for approximately 46 years and I am also a friend of Sandy Sanders whom I have known for approximately 35 to 40 years. I have lived in Fort Smith since I was five years old with only three and one half years of absence due to school and job transfers.

I am submitting this letter along with my application for your review.

Sincerely,


Deborah Burns Beckham

CITY OF FORT SMITH
Application for City Boards/Commissions/Committees

Note: As an applicant for a City Board, Commission or Committee, your name, address and phone number will be available to the press and the public. You will be contacted before any action is taken on your appointment.

Date: 10-19-15
 Name: Cheryl Boswell Home Telephone: 479-1051-3058
 Home Address: 2717 Roxbury Ln Work Telephone: 479-452-1200
 Zip: 72908 Email: cboswell10817@yahoo.com
 Occupation: VP Ron Calhoun and Associates
 (If retired, please indicate former occupation or profession)
 Education: Associates Degree / Accounting
 Professional and/or Community Activities: MLS Committee - Ft Smith Board of Realtors
Participate in United Way Day of Caring Since 2005

Additional Pertinent Information/References: _____

Are you a registered voter in the City of Fort Smith? Yes X No _____
 Have you ever been convicted of a felony, misdemeanor, DWI/DUI or other serious traffic offense?
 Yes _____ NO X
 If yes, please identify the offense and the approximate date. A "yes" answer will not automatically preclude you from considering you for consideration.
 Drivers License _____ Date of _____
 information will _____ final back ground check of all appl _____

I am interested in serving on the (please check):

- | | |
|---|---|
| <input type="checkbox"/> Audit Committee | <input checked="" type="checkbox"/> Housing Assistance Bd. |
| <input type="checkbox"/> Advertising & Promoting Commission | <input type="checkbox"/> Library Bd of Trustees |
| <input type="checkbox"/> Airport Commission | <input type="checkbox"/> Mechanical Bd of Adjustments and Appeals |
| <input type="checkbox"/> Animal Services Advisory Board | <input type="checkbox"/> Oak Cemetery Commission |
| <input type="checkbox"/> Arkansas Fair & Exhibition Facilities Bd | <input type="checkbox"/> Outside Agency Review Panel |
| <input type="checkbox"/> Benevolent Fund Board | <input type="checkbox"/> Parking Authority |
| <input type="checkbox"/> Bldg. Bd. Of Adjustment and Appeals | <input type="checkbox"/> Parks & Recreation Commission |
| <input checked="" type="checkbox"/> Central Business Improvement District | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Comprehensive Plan Imp. Committee | <input type="checkbox"/> Plumbing Advisory Board |
| <input type="checkbox"/> Convention Center Commission | <input type="checkbox"/> Port Authority |
| <input type="checkbox"/> Civil Service Commission | <input checked="" type="checkbox"/> Property Owners Appeals Board |
| <input checked="" type="checkbox"/> CIP Committee | <input type="checkbox"/> Sebastian County Reg. Solid Waste Mgmt. Bd. |
| <input checked="" type="checkbox"/> Community Development Advisory Com. | <input checked="" type="checkbox"/> Sister Cities Committee |
| <input type="checkbox"/> County Equalization Board | <input type="checkbox"/> Transit Advisory Commission |
| <input type="checkbox"/> Electric Code Board of Appeals | <input checked="" type="checkbox"/> Residential Housing Facilities Board |
| <input type="checkbox"/> Fire Code Board of Appeals & Adjustments | |
| <input checked="" type="checkbox"/> Historic District Commission | |

Please return this form to Wendy Mathis, P.O. Box 1908, FSM, AR 72902
 wmathis@fortsmithar.gov

EDUCATION :

2007 - 2012
DRURY UNIVERSITY / SPRINGFIELD.MISSOURI
Major(s): Bachelors of Architecture
Minor(s): Art History, Design Arts, Global Studies

EXPERIENCE :

4.2013 - PRESENT
MAHG ARCHITECTURE / FORT SMITH.ARKANSAS
Architectural Designer
A focus on construction documents, schematic design, and presentation documents utilizing AutoDesk Revit.

5.2012 - 4.2013
HARRISON FRENCH AND ASSOCIATES / BENTONVILLE.ARKANSAS
Project Coordinator (6 months) -
Managed the production and coordination of construction documents for 7-Eleven convenience stores in the Northeast Division (Maryland, Washington DC, Virginia, etc.)
Proto Development (5 months)-
Managed the architectural discipline drawings in the prototypical construction document set for 7-Eleven convenience stores. Included DI/CI exercises as well as drafting and the instruction of production in application methods.

5.2012 - PRESENT
GRAPHICS-SCHMAFIKS DESIGN SOLUTIONS / ANYWHERE
Freelance Graphic Designer
Moonlighted with various image and graphic projects.

5.2008 - 8.2010 (summers)
MANTEL TETER ARCHITECTS / KANSAS CITY.MISSOURI
Intern Architect
Assisted partner architects in developing, documenting and archiving production drawings and 3d models. Attended OEA meetings, and catalogued recently completed projects.

1.2011 - 5.2012
DRURY UNIVERSITY / SPRINGFIELD.MISSOURI
CAD Lab Operator
Helped run the I/O lab in the Drury Architecture facility. This entailed technical output jobs for the students and faculty.

SKILLS :

ANALOG SKILLS /
Hand drafting, illustration, sketching, physical models, etc.

SOFTWARE PROFICIENCIES /
Adobe Creative/Design Suites (2+) / Open Source Equivalents:
Illustrator/Inkscape, PhotoShop/GIMPshop, InDesign/Scribus

3d/2d Drafting:
AutoDesk Revit Architecture (with Vasari), AutoDesk Revit Structure, AutoDesk Revit MEP, AutoDesk AutoCAD, AutoDesk 3dsMax Design, Google SketchUp (with Kerkythea and/or Podium), Blender, etc.

LANGUAGE & SPECIAL SKILLS /
Some French; digital and analog fabrication, the operation of plotters, networks, 3d prototyping apparatus, laser cutting, CNC router and woodshop equipment; graphic design, web design, corporate identity development, product design, photography

HONORS & AWARDS :

2007 - 2012
DEAN'S LIST
Drury University

2009 - 2012
LIBRARIUM AWARD NOMINATIONS (5)
Drury University - Award for design excellence in the given year

MEMBER OF TAU SIGMA DELTA HONOR SOCIETY
Drury University Chapter

FOUNDERS AWARD FOR DESIGN EXCELLENCE, 2012
Graduate Award, Drury University

EXPERIENCE ABROAD :

2007 - 2012
Thailand, Cambodia, Greece, Germany, France, Turkey, Egypt



MEMORANDUM

TO: Mayor and Board of Directors
FROM: Wendy Mathis, Administrative Assistant
DATE: July 15th, 2015
SUBJECT: Outside Agency Review Panel

The term of Ms. Sharon Barr of the Outside Agency Review Panel will expire July 17th, 2015. Ms. Barr does not wish to be reappointed to this panel.

The applicant available at this time is:

Elizabeth Momand 3208 Village Road

Appointments are **by the Board of Directors**, one appointment is needed. The term will expire March 31st, 2018.

623 Garrison Avenue
P.O. Box 1908
Fort Smith, Arkansas 72902
(479) 785-2801
www.fortsmithar.gov

Printed on 100% Recycled Paper

Outside Agency Review Panel

This review panel will review applications for outside agency services and recommending award amounts for approval by the Board of Directors. Members of this panel will be appointed by the **Board of Directors**.

Core Committee shall be comprised of three citizens who are knowledgeable of the city's nonprofit organizations and services they provide, and are not directly related to any agencies that are applying for funds available through this program, nor board of directors of the City of Fort Smith. (3 year terms)

Arts & Humanities comprised of two citizens who are knowledgeable of arts and humanities and are not directly related to any agencies that are applying for funds under this line item nor the Board of Directors of the City of Fort Smith. (1 year term and 1 two-year term initially, and two year terms thereafter).

Recreation Panel comprised of two citizens who are knowledgeable of recreation and are not directly related to any agencies that are applying for funds under this line item nor the Board of Directors of the City of Fort Smith. (1 one year term and 1 two-year term initially and two-year terms thereafter).

Social & Community Services comprised of two citizens who are knowledgeable of social and community organizations and are not directly related to any agencies that are applying for funds under this item nor the Board of Directors of the City of Fort Smith. (2 year terms). The panel meets on call.

Note: at the first full meeting of the 9-member panel, each appointee will draw a number, which will determine the length of service. Terms will expire on March 31st of each year.

	<u>Date Appointed</u>	<u>Term Expires</u>
<u>Core:</u>		
Sharon Barr Clinical Laboratory Director 1426 North 52 Street (04) 782-1185 (h) 441-5218 (w) sbarr@sparks.org	07/17/12	07/17/15
William Tyler Lamon First National Bank 1123 North 14 Street (01) 739-7142 (h) tylerlamon@gmail.com	07/17/12	03/31/16

Robert Morgan Sparks Hospital 2908 Marion Court (08) 649-8075 (h) 441-5426 (w) morganvw@cox.net	03/18/14	03/31/17
--	----------	----------

Arts and Humanities:

Amy Manley Kimmons Band Director 114 North 25 Street (01) 785-2626 (w) 478-6196 (h) amanley@fortsmithschools.org	05/17/11	03/31/16
---	----------	----------

Jeannie Cole 7410 Oxford Place (03) 452-4478 (h) jeannie@thecolefamily.com	03/27/13	03/31/16
--	----------	----------

Recreation:

Scott McLain 1120 S. Albert Pike Avenue (03) (501) 779-7302 (w) smclain@mclain-group.com	08/20/13	08/20/16
---	----------	----------

Gregory Davis 9908 Foxboro Road (03) 479-209-0383 (w) 452-3318 (h) gdavis@avecc.com	08/19/14	08/20/16
---	----------	----------

Social/Community Services:

Janice Sudbrink Nurse 3712 Pebble Court (03) 452-3516 (h) 459-8604 (c) Jdsudbrin1@aol.com	06/19/13	08/20/16
--	----------	----------

Daniel Maher
Assistant Professor of Sociology
504 North 19 Street (01)
462-7872 (h)
788-7572 (w)
Daniel.Maher@uafs.edu

06/17/14

03/31/16

Core

CITY OF FORT SMITH Application for City Boards/Commissions/Committees

Note: As an applicant for a City Board, Commission or Committee, your name, address and phone number will be available to the press and the public. You will be contacted before any action is taken on your appointment.

Date: 6-8-15

Name: ELIZABETH MOMAND

Home Telephone: 479-883-5247

Home Address: 3208 VILLAGE RD

Work Telephone: 479-788-7540

Zip: 72903

Email: elizabeth.momand@uafs.edu

Occupation: Professor of Music - UAFS
(If retired, please indicate former occupation or profession)

Education: D.M.A. - U. of Texas

Professional and/or Community Activities: College Music Society, National Ass. of Teachers of Singing, Arkansas Music Educators Assn.

Additional Pertinent Information/References: _____

Are you a registered voter in the City of Fort Smith? Yes No

Have you ever been convicted of a felony, misdemeanor, DWI/DUI or other serious traffic offense?

Yes NO

If yes, please identify the offense and the approximate date. A "yes" answer will not automatically preclude you from cons

Drivers License _____ Date of Birth _____ is

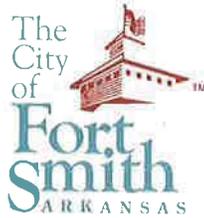
information will _____ ground check of all applicants

I am interested in serving on the (please check):

- Audit Committee
- Advertising & Promoting Commission
- Airport Commission
- Animal Services Advisory Board
- Arkansas Fair & Exhibition Facilities Bd
- Benevolent Fund Board
- Bldg. Bd. Of Adjustment and Appeals
- Central Business Improvement District
- Comprehensive Plan Imp. Committee
- Convention Center Commission
- Civil Service Commission
- Community Development Advisory Com.
- County Equalization Board
- Electric Code Board of Appeals
- Fire Code Board of Appeals & Adjustments
- Historic District Commission
- Housing Assistance Board

- Library Bd of Trustees
- Mechanical Bd of Adjustments and Appeals
- Oak Cemetery Commission
- Outside Agency Review Panel
- Parking Authority
- Parks & Recreation Commission
- Planning Commission
- Plumbing Advisory Board
- Port Authority
- Property Owners Appeals Board
- Sebastian County Reg. Solid Waste Mgmt. Bd.
- Sister Cities Committee
- Transit Advisory Commission
- Residential Housing Facilities Board

Please return this form to Wendy Mathis, P.O. Box 1908, FSM, AR 72902
wmathis@fortsmithar.gov



MEMORANDUM

TO: Mayor and Board of Directors
FROM: Wendy Mathis, Administrative Assistant
DATE: July 16th, 2015
SUBJECT: Parks and Recreation Commission

The term of Ms. Madeline Marquette of the Parks and Recreation Commission will expire July 31st, 2015. Ms. Marquette wishes to be reappointed to this commission.

The applicants available at this time are:

Keith Loris	411 Belle Avenue
Nathaniel Deason	9505 Chad Colley
Nancy Raney	8108 Adam Drive
Aaron St. Amant	2100 Queensbury Way
Stan Vlademar	604 Lecta
Deborah Burns Beckham	4612 North 29 Street

Appointments are by **the Board of Directors**, one appointment is needed. The term will expire August 31st, 2020.

623 Garrison Avenue
P.O. Box 1908
Fort Smith, Arkansas 72902
(479) 785-2801
www.fortsmithar.gov

Printed on 100% Recycled Paper

Parks and Recreation Commission

The Parks and Recreation Commission acts in an advisory capacity to the Board of Directors of the City of Fort Smith and Director of Parks & Recreation in the promotion, planning, maintenance, development and operation of all recreation areas and facilities owned, controlled or leased by the City. The members of the Parks and Recreations Commission shall be qualified electors of the City. Members are appointed by the Board of Directors for five year terms. The commission meets at 11:30 on the second Wednesday of each month at the Creekmore Community Center.

	<u>Date Appointed</u>	<u>Term Expires</u>
Madeline Marquette 7818 Valley Forge Rd (03) 478-7021 (h) madgs@sbcglobal.net	07/20/10	08/31/15
Billy Bob Williams Self Employed 9701 Painter Dr (03) 452-4133 (h)	07/22/03	08/31/16
Bryan Merry 2636 Enid Place (01) 926-0423 (h) Bryan@farrisinsurance.com	07/19/11	08/31/16
Lorie Robertson Marketing Executive 3301 South 96 Street (03) 452-6985 (h) 242-2167 (w) lorie@chaffeecrossing.com	07/17/12	08/31/17
Sherry Toliver Executive Director 3201 South 93 rd Circle (03) 434-4854 (h) 420-1162 (w) stoliv44@gmail.com	07/16/13	08/31/18
Casey Millspaugh 2511 Oakview Road #10 (817) 676-4104 (h) 459-4017 (w) cmillspaugh@ups.com	10/15/13	08/31/19

Chris Raible
Arvest Business Resource Center Manager
5206 Twin Hills Drive (16)
649-9937 (h)
709-8830 (w)
c_raible@hotmail.com

10/21/14

08/31/19

Parks

CITY OF FORT SMITH
Application for City Boards/Commissions/Committees

Note: As an applicant for a City Board, Commission or Committee, your name, address and phone number will be available to the press and the public. You will be contacted before any action is taken on your appointment.

Name: KEITH LORIS
Home Address: 411 BELLE AVE
Zip: 72901
Occupation: AUTO BUS. (if retired, please indicate former occupation or profession)

Date: 3-23-2015
Home Telephone: 479-784-9944
Work Telephone: SAME-RETIRED
Email: DUCK1@MYNEWROADS.COM

Education: 2 1/2 years Auto 90 Tech - LOCAL

Professional and or Community Activities: 1981 MAN OF THE YEAR AWARD
WINNER FT. SMITH JR. Chamber of Comm.

Additional Pertinent Information/References: See story of my talk a HOA
Member FT. SMITH TROLLEY ASS.
FT. SMITH ARK. ON BACK. - REFERENCE - I W OWNES
CHAFFE CROSSING
BRADLEY MARTIN
FT. SMITH TROLLEY

Are you a registered voter in the City of Fort Smith? Yes No
Have you ever been convicted of a felony, misdemeanor, DWI/DUI or other serious traffic offense? Yes No
If yes, please identify the offense and the approximate date. A "yes" answer will not automatically preclude you from consideration.

Drivers License: 9 [redacted] RK, Date of Birth: [redacted] (This information will be used to conduct a criminal background check of all applicants.)

I am interested in serving on the (please check):

- Audit Committee
- Advertising & Promoting Commission
- Airport Commission
- Animal Services Advisory Board
- Arkansas Fair & Exhibition Facilities Bd.
- Benevolent Fund Board
- Child Bd. Of Adjustment and Appeals
- Central Business Improvement District
- Comprehensive Plan Imp. Committee
- Convention Center Commission
- Civil Service Commission
- Community Development Advisory Com.
- County Equalization Board
- Electric Code Board of Appeal
- Fire Code Board of Appeals & Administr.
- Historic District Commission
- Housing Assistance Board
- Library Bd. of Trustees
- Mechanical Bd. of Adjustments and Appeals
- Public Utility Commission
- Outside Agency Review Panel
- Parking Authority
- Parks & Recreation Commission
- Planning Commission
- Plumbing Advisory Board
- Port Authority
- Property Owners Appeals Board
- Sebastian County Reg. Solid Waste Mgmt. Bd.
- Waste Codes Committee
- Transit Advisory Commission
- Residential Housing Facilities Board

Please refer to the City of Fort Smith Website: P.O. Box 1908, FORT SMITH, AR 72902
www.ci.fortsmith.ar.us

Keith
Loris

CITY OF FORT SMITH
Application for City Boards/Commissions/Committees

Note: As an applicant for a City Board, Commission or Committee, your name, address and phone number will be available to the press and the public. You will be contacted before any action is taken on your appointment.

Date: 6/23/15
 Name: Madeline Marquette Home Telephone: 479 414 6579
 Home Address: 7818 Valley Forge Work Telephone: _____
 Zip: 72903 Email: MADGS@SBCGLOBAL.NET
 Occupation: owner Decorating Divas /retired teacher
 (If retired, please indicate former occupation or profession)
 Education: Mt. St. Marys Academy - Little Rock, Boggs U of A Fayetteville
 Professional and/or Community Activities: Girl Scout Service Team - 38 years,
President - Seb. Cty. Dem. Women, Chairman Paint the Park Pink
 Additional Pertinent Information/References: Kim Cloninger - Pollard UMC
Debbie Robinson - Fort Smith, Dr. Benny Gooden - Superintendent

Are you a registered voter in the City of Fort Smith? Yes No _____
 Have you ever been convicted of a felony, misdemeanor, DWI/DUI or other serious traffic offense?
 Yes _____ NO

If yes, please identify the offense and the approximate date. A "yes" answer will not automatically preclude you from consideration.

Drivers License _____ Date of Birth 06/20/60
 information will be use to conduct a criminal back ground check of all applicants).

I am interested in serving on the (please check):

- | | |
|---|--|
| <input type="checkbox"/> Audit Committee | <input type="checkbox"/> Housing Assistance Bd. |
| <input type="checkbox"/> Advertising & Promoting Commission | <input type="checkbox"/> Library Bd of Trustees |
| <input type="checkbox"/> Airport Commission | <input type="checkbox"/> Mechanical Bd of Adjustments and Appeals |
| <input type="checkbox"/> Animal Services Advisory Board | <input type="checkbox"/> Oak Cemetery Commission |
| <input type="checkbox"/> Arkansas Fair & Exhibition Facilities Bd | <input type="checkbox"/> Outside Agency Review Panel |
| <input type="checkbox"/> Benevolent Fund Board | <input type="checkbox"/> Parking Authority |
| <input type="checkbox"/> Bldg. Bd. Of Adjustment and Appeals | <input checked="" type="checkbox"/> Parks & Recreation Commission |
| <input type="checkbox"/> Central Business Improvement District | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Comprehensive Plan Imp. Committee | <input type="checkbox"/> Plumbing Advisory Board |
| <input type="checkbox"/> Convention Center Commission | <input type="checkbox"/> Port Authority |
| <input type="checkbox"/> Civil Service Commission | <input type="checkbox"/> Property Owners Appeals Board |
| <input type="checkbox"/> CIP Committee | <input type="checkbox"/> Sebastian County Reg. Solid Waste Mgmt. Bd. |
| <input type="checkbox"/> Community Development Advisory Com. | <input type="checkbox"/> Sister Cities Committee |
| <input type="checkbox"/> County Equalization Board | <input type="checkbox"/> Transit Advisory Commission |
| <input type="checkbox"/> Electric Code Board of Appeals | <input type="checkbox"/> Residential Housing Facilities Board |
| <input type="checkbox"/> Fire Code Board of Appeals & Adjustments | |
| <input type="checkbox"/> Historic District Commission | |

Please return this form to Wendy Mathis, P.O. Box 1908, FSM, AR 72902
 wmathis@fortsmithar.gov

Reapplying

Parks & Rec.

CITY OF FORT SMITH
Application for City Boards/Commissions/Committees

Note: As an applicant for a City Board, Commission or Committee, your name, address and phone number will be available to the press and the public. You will be contacted before any action is taken on your appointment.

Date: 7.2.2015

Name: NATHANIEL DEASON

Home Telephone: 479.200.2962

Home Address: 9505 CHAD COLLEY BLVD. APT. 1211

Work Telephone: 479.782.1051

Zip: 72916

Email: ndeason@mahgarch.com

Occupation: ARCHITECT

(If retired, please indicate former occupation or profession)

Education: BACHELORS OF ARCHITECTURE FROM DRURY UNIVERSITY

Professional and/or Community Activities: AIAA, CHURCH VOLUNTEER

Additional Pertinent Information/References:

Are you a registered voter in the City of Fort Smith? Yes X No
Have you ever been convicted of a felony, misdemeanor, DWI/DUI or other serious traffic offense?
Yes NO X
If yes, please identify the offense and the approximate date. A "yes" answer will not automatically preclude you from considering for the position.
Drivers License information will be provided to the City of Fort Smith for a background check of all applicants

I am interested in serving on the (please check):

- () Audit Committee
() Advertising & Promoting Commission
() Airport Commission
() Animal Services Advisory Board
() Arkansas Fair & Exhibition Facilities Bd
() Benevolent Fund Board
() Bldg. Bd. Of Adjustment and Appeals
[X] Central Business Improvement District
[X] Comprehensive Plan Imp. Committee
() Convention Center Commission
() Civil Service Commission
() CIP Committee (Streets, Bridges, & Drainage)
[X] Community Development Advisory Com.
() County Equalization Board
() Electric Code Board of Appeals
() Fire Code Board of Appeals & Adjustments
[X] Historic District Commission
() Housing Assistance Bd.
() Library Bd of Trustees
() Mechanical Bd of Adjustments and Appeals
() Oak Cemetery Commission
() Outside Agency Review Panel
() Parking Authority
[X] Parks & Recreation Commission
[X] Planning Commission
() Plumbing Advisory Board
() Port Authority
() Property Owners Appeals Board
() Sebastian County Reg. Solid Waste Mgmt. Bd.
() Sister Cities Committee
() Transit Advisory Commission
[X] Residential Housing Facilities Board

Please return this form to Wendy Mathis, P.O. Box 1908, FSM, AR 72902
wmathis@fortsmithar.gov

EDUCATION :

2007 - 2012
DRURY UNIVERSITY / SPRINGFIELD.MISSOURI
Major(s): Bachelors of Architecture
Minor(s): Art History, Design Arts, Global Studies

EXPERIENCE :

4.2013 - PRESENT
MAHG ARCHITECTURE / FORT SMITH.ARKANSAS
Architectural Designer
A focus on construction documents, schematic design, and presentation documents utilizing AutoDesk Revit.

5.2012 - 4.2013
HARRISON FRENCH AND ASSOCIATES / BENTONVILLE.ARKANSAS
Project Coordinator (6 months) -
Managed the production and coordination of construction documents for 7-Eleven convenience stores in the Northeast Division (Maryland, Washington DC, Virginia, etc.)
Proto Development (5 months)-
Managed the architectural discipline drawings in the prototypical construction document set for 7-Eleven convenience stores. Included DI/CI exercises as well as drafting and the instruction of production in application methods.

5.2012 - PRESENT
GRAPHICS-SCHMAFIKS DESIGN SOLUTIONS / ANYWHERE
Freelance Graphic Designer
Moonlighted with various image and graphic projects.

5.2008 - 8.2010 (summers)
MANTEL TETER ARCHITECTS / KANSAS CITY.MISSOURI
Intern Architect
Assisted partner architects in developing, documenting and archiving production drawings and 3d models. Attended OEA meetings, and catalogued recently completed projects.

1.2011 - 5.2012
DRURY UNIVERSITY / SPRINGFIELD.MISSOURI
CAD Lab Operator
Helped run the I/O lab in the Drury Architecture facility. This entailed technical output jobs for the students and faculty.

SKILLS :

ANALOG SKILLS /
Hand drafting, illustration, sketching, physical models, etc.

SOFTWARE PROFICIENCIES /
Adobe Creative/Design Suites (2+) / Open Source Equivalents:
Illustrator/Inkscape, PhotoShop/GIMPshop, InDesign/Scribus

3d/2d Drafting:
AutoDesk Revit Architecture (with Vasari), AutoDesk Revit Structure, AutoDesk Revit MEP, AutoDesk AutoCAD, AutoDesk 3dsMax Design, Google SketchUp (with Kerkythea and/or Podium), Blender, etc.

LANGUAGE & SPECIAL SKILLS /
Some French; digital and analog fabrication, the operation of plotters, networks, 3d prototyping apparatus, laser cutting, CNC router and woodshop equipment; graphic design, web design, corporate identity development, product design, photography

HONORS & AWARDS :

2007 - 2012
DEAN'S LIST
Drury University

2009 - 2012
LIBRARIUM AWARD NOMINATIONS (5)
Drury University - Award for design excellence in the given year

MEMBER OF TAU SIGMA DELTA HONOR SOCIETY
Drury University Chapter

FOUNDERS AWARD FOR DESIGN EXCELLENCE, 2012
Graduate Award, Drury University

EXPERIENCE ABROAD :

2007 - 2012
Thailand, Cambodia, Greece, Germany, France, Turkey, Egypt

Parks Com.

CITY OF FORT SMITH Application for City Boards/Commissions/Committees

Note: As an applicant for a City Board, Commission or Committee, your name, address and phone number will be available to the press and the public. You will be contacted before any action is taken on your appointment.

Date: Feb 14, 2015

Name: Nancy Rauey Home Telephone: 479-452-5170

Home Address: 8108 Adams Dr. Work Telephone: N/A

Zip: 72903 Email: nancyr729@gmail.com

Occupation: Supervisor, USPS, Retired
(If retired, please indicate former occupation of profession)

Education: Bachelor's Degree, Mgmt/Communication

Professional and/or Community Activities: I was a supervisor of Customer Service for 24 of 29 years.

Additional Pertinent Information/References: SEE ATTACHED.

Are you a registered voter in the City of Fort Smith? Yes No

Have you ever been convicted of a felony, misdemeanor, DWI/DUI or other serious traffic offense? Yes NO

If yes, please identify the offense and the approximate date. A "yes" answer will not automatically preclude you from consideration.

Drivers License [Redacted] Date of Birth [Redacted]
information will be used to determine eligibility (check of all applicants).

I am interested in serving on the (please check):

- Audit Committee
- Advertising & Promoting Commission
- Airport Commission
- Arkansas Fair & Exhibition Facilities Bd
- Benevolent Fund Board
- Bldg. Bd. Of Adjustment and Appeals
- Central Business Improvement District
- Convention Center Commission
- Civil Service Commission
- Community Development Advisory Com.
- County Equalization Board
- Electric Code Board of Appeals & Appeals
- Fire Code Board of Appeals & Adjustments
- Historic District Commission
- Housing Assistance Board
- Housing Authority
- Library Bd of Trustees
- Mechanical Bd of Adjustments and Appeals
- Oak Cemetery Commission
- Outside Agency Review Panel
- Parking Authority
- Parks & Recreation Commission
- Planning Commission
- Plumbing Advisory Board
- Port Authority
- Property Owners Appeals Board
- Sebastian County Reg. Solid Waste Mgmt. Bd.
- Sister Cities Committee
- Transit Advisory Commission
- Residential Housing Facilities Board
- Comprehensive Plan Steering Committee

ADDENDUM TO APPLICATION FOR CITY BOARDS/COMMISSIONS/COMMITTEES

I have been a resident of Fort Smith since 1997. I was in Leadership Fort Smith in 2001, and have attended or participated in many meetings of the Parks and Recreation Department, the Fort Smith Board of Directors, meetings concerning the Comprehensive Plan (both the original and the New Plan), and the Planning Commission. I was on the steering committee for the Trails and Greenways Master Plan in 2003, and am currently serving on the Trails and Greenways Committee. I have volunteered with the Frontier Fest, Beautify Fort Smith, Ben Geren/Chaffee Crossing mountain bike trail building, and in building the Rail Trail segment by the Fort Smith Main Library. I also serve as an Officer for our local Chapter of the National Association of Daughters of the American Revolution. I have an ongoing and deep interest in the future of Fort Smith and the surrounding area and look forward to serving our Community as a member of the Parks and Recreation Commission.

Thank you for your consideration of my request.



Nancy S. Raney

Parks

CITY OF FORT SMITH
Application for City Boards/Commissions/Committees

Note: As an applicant for a City Board, Commission or Committee, your name, address and phone number will be available to the press and the public. You will be contacted before any action is taken on your appointment.

Date: July 6, 2015
Name: Aaron St. Amant Home Telephone: 479-221-3793
Home Address: 2100 Queensbury Way Work Telephone: 479-782-1051
Zip: 72908 Email: astamant@MAHGarch.com
Occupation: Project Coordinator / Architecture
(if retired, please indicate former occupation or profession)
Education: B.S. Organizational Leadership - UAFS
Professional and/or Community Activities: Community Outreach - Harvest Time Church

Additional Pertinent Information/References: Background in Civil Engineering and Architecture

Are you a registered voter in the City of Fort Smith? Yes No
Have you ever been convicted of a felony, misdemeanor, DWI/DUI or other serious traffic offense?
Yes NO
If yes, please identify the offense and the approximate date. A "yes" answer will not automatically preclude you from consideration.
Drivers License 0000000000 Date of 00000000
information will be used to conduct a criminal background check of all applicants.

I am interested in serving on the (please check):

- | | |
|--|--|
| <input type="checkbox"/> Audit Committee | <input type="checkbox"/> Housing Assistance Bd. |
| <input type="checkbox"/> Advertising & Promoting Commission | <input type="checkbox"/> Library Bd of Trustees |
| <input type="checkbox"/> Airport Commission | <input type="checkbox"/> Mechanical Bd of Adjustments and Appeals |
| <input type="checkbox"/> Animal Services Advisory Board | <input type="checkbox"/> Oak Cemetery Commission |
| <input type="checkbox"/> Arkansas Fair & Exhibition Facilities Bd | <input type="checkbox"/> Outside Agency Review Panel |
| <input type="checkbox"/> Benevolent Fund Board | <input type="checkbox"/> Parking Authority |
| <input type="checkbox"/> Bldg. Bd. Of Adjustment and Appeals | <input checked="" type="checkbox"/> Parks & Recreation Commission |
| <input type="checkbox"/> Central Business Improvement District | <input checked="" type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Comprehensive Plan Imp. Committee | <input type="checkbox"/> Plumbing Advisory Board |
| <input type="checkbox"/> Convention Center Commission | <input type="checkbox"/> Port Authority |
| <input type="checkbox"/> Civil Service Commission | <input type="checkbox"/> Property Owners Appeals Board |
| <input checked="" type="checkbox"/> CIP Committee (Streets, Bridges, & Drainage) | <input type="checkbox"/> Sebastian County Reg. Solid Waste Mgmt. Bd. |
| <input type="checkbox"/> Community Development Advisory Com. | <input type="checkbox"/> Sister Cities Committee |
| <input type="checkbox"/> County Equalization Board | <input type="checkbox"/> Transit Advisory Commission |
| <input type="checkbox"/> Electric Code Board of Appeals | <input type="checkbox"/> Residential Housing Facilities Board |
| <input type="checkbox"/> Fire Code Board of Appeals & Adjustments | |
| <input checked="" type="checkbox"/> Historic District Commission | |

Please return this form to Wendy Mathis, P.O. Box 1908, FSM, AR 72902
wmathis@fortsmithar.gov

AARON M. ST. AMANT

2100 Queensbury Way • Fort Smith, Arkansas 72908 • (479) 221-3793 • amstamant@att.net

DEPENDABLE AND RESOURCEFUL PROJECT COORDINATOR known for being an effective decision-maker with strong technical and communication skills. Sixteen years of experience in managing and planning engineering projects from the initial conceptual stage through feasibility study and detailed design. These experiences have provided opportunities to develop strong problem solving skills and sound judgment. Management abilities are highlighted by on-time project completion, and the successful implementation of new technologies, and strategies to improve workflow processes. Leadership skills are exemplified by successfully encouraging team members to intellectually stimulate each other, listen to each other's ideas, and view problems as an opportunity to learn.

PROFESSIONAL EXPERIENCE

PROJECT COORDINATOR/DESIGNER, 08/2010 to 04/2013 & 01/2014 to Present

MAHG ARCHITECTURE, INC. – Fort Smith, Arkansas

Supervisor: *Galen Hunter, AIA*

- Oversee the development of construction plans, specifications and supporting documents
- Develop site layout and grading designs and review perform review of designs from civil consultants
- Manage multiple projects through interaction and coordination with the client, consultants, and contractor
- Provide oversight of construction projects from beginning through completion of closeout documents

CIVIL ENGINEERING TECHNICIAN, 04/2013 to 01/2014

HAWKINS WEIR ENGINEERS INC. – Van Buren, Arkansas

Supervisor: *Brett Peters, P.E.*

- Worked alongside engineers to develop designs for site development, wastewater, and roadway projects
- Performed various design calculations for onsite storm water collection and detention systems
- Introduced new ideas, processes and software to decrease overall production time and increase efficiency
- Created renderings of civil engineering projects using 3D software for project visualization purposes

MANAGER/ENGINEERING TECHNICIAN, 03/2002 to 08/2010

MICKLE WAGNER COLEMAN, INC. – Fort Smith, Arkansas

Supervisor: *Andrew Dibble, P.E.*

- Conducted meeting with clients to discuss and prepare proposal for engineering projects and services
- Performed design calculations associated with developing grading and drainage designs for civil projects
- Mentored team members development and encouraged growth through learning opportunities
- Observed daily operations and processes to develop departmental standards that improved efficiency

EDUCATION

MASTER of BUSINESS ADMINISTRATION, INTERNATIONAL BUSINESS, Aug. 2015 to Aug. 2017

JOHN BROWN UNIVERSITY – Siloam Springs, Arkansas

BACHELOR of SCIENCE - ORGANIZATIONAL LEADERSHIP, May 2015

UNIVERSITY OF ARKANSAS – FORT SMITH - Fort Smith, Arkansas

ASSOCIATE of APPLIED SCIENCE - CADD ARCHITECTURE, May 2012

UNIVERSITY OF ARKANSAS – FORT SMITH - Fort Smith, Arkansas

PARKS

CITY OF FORT SMITH
Application for City Boards/Commissions/Committees

Note: As an applicant for a City Board, Commission or Committee, your name, address and phone number will be available to the press and the public. You will be contacted before any action is taken on your appointment.

Date: 7-7-15

Name: Stan Vlademan Home Telephone: 479-782-2820

Home Address: 604 Lecta Work Telephone: 479-629-2202

Zip: 72901 Email: ves50@aol.com

Occupation: Ser Rep for West Pest Control
(If retired, please indicate former occupation or profession)

Education: College

Professional and/or Community Activities: Boy Scouts, Rotary, Salvation Army Advisory Board, Little Theater, Chaplain Sparks

Additional Pertinent Information/References: Steve Lease, Fred Williams, Judge Jim Spears

Are you a registered voter in the City of Fort Smith? Yes [checked] No
Have you ever been convicted of a felony, misdemeanor, DWI/DUI or other serious traffic offense? Yes NO [checked]

If yes, please list the offense and the approximate date. A "yes" answer will not automatically preclude you from consideration.

Drivers License [redacted] Date of Birth [redacted]

information will be use to conduct a criminal back ground check of all applicants

I am interested in serving on the (please check):

- () Audit Committee
() Advertising & Promoting Commission
() Airport Commission
() Animal Services Advisory Board
() Arkansas Fair & Exhibition Facilities Bd
() Benevolent Fund Board
() Bldg. Bd. Of Adjustment and Appeals
() Central Business Improvement District
() Comprehensive Plan Imp. Committee
() Convention Center Commission
() Civil Service Commission
[X] CIP Committee (Streets, Bridges, & Drainage)
() Community Development Advisory Com.
() County Equalization Board
() Electric Code Board of Appeals
() Fire Code Board of Appeals & Adjustments
() Historic District Commission
() Housing Assistance Bd.
() Library Bd of Trustees
() Mechanical Bd of Adjustments and Appeals
[X] Oak Cemetery Commission
() Outside Agency Review Panel
() Parking Authority
[X] Parks & Recreation Commission
() Planning Commission
() Plumbing Advisory Board
() Port Authority
() Property Owners Appeals Board
() Sebastian County Reg. Solid Waste Mgmt. Bd.
() Sister Cities Committee
() Transit Advisory Commission
() Residential Housing Facilities Board

Please return this form to Wendy Mathis, P.O. Box 1908, FSM, AR 72902
wmathis@fortsmithar.gov

Parks

CITY OF FORT SMITH
Application for City Boards/Commissions/Committees

Note: As an applicant for a City Board, Commission or Committee, your name, address and phone number will be available to the press and the public. You will be contacted before any action is taken on your appointment.

Date: July 14, 2015
Name: Deborah Burns Beckham
Home Telephone: 479-784-5020
Home Address: 4612 N. 29th St.
Work Telephone: 479-788-7306
Zip: 72904
Email: DBDLCE@AOL.COM
Occupation: Part-time Substitute Fort Smith Schools / Part-time UAFS Student
Education: Associate of Arts, Westark; currently seeking Bachelor's Degree Secondary Educat.
Professional and/or Community Activities: See attached letter
Additional Pertinent Information/References: See attached letter

Are you a registered voter in the City of Fort Smith? Yes X No
Have you ever been convicted of a felony, misdemeanor, DWI/DUI or other serious traffic offense?
Yes NO X
If yes, please identify the offense and the approximate date. A "yes" answer will not automatically preclude you from consideration
Drivers License AR Date of Birth
information will be used for background check of all applicants

I am interested in serving on the (please check):

- () Audit Committee
(X) Advertising & Promoting Commission
(X) Airport Commission
(X) Animal Services Advisory Board
() Arkansas Fair & Exhibition Facilities Bd
() Benevolent Fund Board
() Bldg. Bd. Of Adjustment and Appeals
() Central Business Improvement District
() Comprehensive Plan Imp. Committee
() Convention Center Commission
() Civil Service Commission
(X) CIP Committee (Streets, Bridges, & Drainage)
(X) Community Development Advisory Com.
() County Equalization Board
() Electric Code Board of Appeals
() Fire Code Board of Appeals & Adjustments
(X) Historic District Commission
() Housing Assistance Bd.
() Library Bd of Trustees
() Mechanical Bd of Adjustments and Appeals
(X) Oak Cemetery Commission
() Outside Agency Review Panel
() Parking Authority
(X) Parks & Recreation Commission
() Planning Commission
() Plumbing Advisory Board
() Port Authority
() Property Owners Appeals Board
() Sebastian County Reg. Solid Waste Mgmt. Bd.
(X) Sister Cities Committee
() Transit Advisory Commission
() Residential Housing Facilities Board

Please return this form to Wendy Mathis, P.O. Box 1908, FSM, AR 72902
wmathis@fortsmithar.gov

Deborah Burns Beckham
4612 North 29th Street
Fort Smith, Arkansas 72904
479-784-5020

City of Fort Smith
P.O. Box 1908
Fort Smith, Arkansas 72902

Dear City Boards, Commissions, and Committees

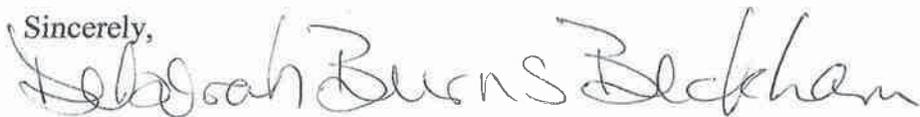
I am seeking to apply for the Committee to help with the future and promotion of Fort Smith. I currently am a part-time student at the University of Arkansas Fort Smith and a part-time substitute teacher with the Fort Smith Public Schools.

My Professional and Community Activities include being a member of the UAFS Pageant Committee since 1984, a Peer Ambassador for the Non-Traditional Student Support Office, a member of the Pinnacle Honor Society, which is an honor society for non-traditional students, a former UAFS Cheerleader and captain during the 1982-1983 academic year, and former Girl Scout Leader from 1996-2007.

My personal references include being a friend of Stacey Jones for approximately 46 years and I am also a friend of Sandy Sanders whom I have known for approximately 35 to 40 years. I have lived in Fort Smith since I was five years old with only three and one half years of absence due to school and job transfers.

I am submitting this letter along with my application for your review.

Sincerely,

A handwritten signature in cursive script that reads "Deborah Burns Beckham". The signature is written in black ink and is positioned below the word "Sincerely,".

Deborah Burns Beckham