



Mayor – Sandy Sanders

City Administrator – Ray Gosack

City Clerk – Sherri Gard

Board of Directors

Ward 1 – Keith D. Lau

Ward 2 – Andre' Good

Ward 3 – Mike Lorenz

Ward 4 – George Catsavis

At Large Position 5 – Tracy Pennartz

At Large Position 6 – Kevin Settle

At Large Position 7 – Don Hutchings

AGENDA

Fort Smith Board of Directors Brainstorming Meeting

May 18, 2015 ~ 6:00 p.m.

Fire Station No. 1

200 North 5th

~ Dinner served at 5:30 p.m. ~

CALL TO ORDER

1. Brainstorm

ADJOURN

RESOLUTION NO. R-171-13

**A RESOLUTION ADOPTING GROUND RULES
FOR BRAIN STORMING MEETINGS OF THE BOARD OF DIRECTORS**

WHEREAS, the Board of Directors will conduct quarterly brain storming meetings; and

WHEREAS, the Board of Directors desires to have ground rules for the conduct of said brain storming meetings;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City of Fort Smith, Arkansas that:

The ground rules for brain storming meetings of the Board of Directors attached hereto as Exhibit A are hereby adopted.

This Resolution passed this 3rd day of December, 2013.



Mayor

ATTEST:



City Clerk

APPROVED AS TO FORM:



No Publication Required

GROUND RULES FOR BOARD BRAIN STORMING MEETINGS

1. Overall objectives of brain storming meetings are to:
 - Allow the mayor and board members to engage in free-flowing discussion on matters of importance to the elected officials.
 - Identify new, creative, innovative, breakthrough ways to view and solve problems, issues and concerns.
2. Discussion should be focused on long-term issues and policy matters; and be forward thinking. The discussion should be about the “what” and “why” questions.
3. Discussion should avoid micro management. The discussion should avoid the “how” questions.
4. Everyone is treated as an equal and has equal opportunity during discussion. A round-robin technique for input may be used. Listen respectfully to each person’s input.
5. When input is offered, it should not be questioned initially. Suspend judgment. Research and analysis (e.g., testing the idea) can be provided later.
6. All ideas should be recorded.
7. Discussions should be honest and candid.
8. Keep an open mind; shut down personal bias. Encourage new and creative ideas. Build on other people’s ideas. Pursue seemingly conflicting thoughts and ideas.
9. Ask anything. Question things you don’t understand. But, questions should clarify ideas, not evaluate, criticize or compliment the ideas.
10. No side conversations.
11. Have an agreed-upon method for reaching consensus, but there is no formal action or voting.
12. Treat these as guidelines, not as hard and fast rules.