Mayor – Sandy Sanders

City Administrator – Ray Gosack

City Clerk – Sherri Gard

Board of Directors

Ward 1 – Keith D. Lau
Ward 2 – Andre' Good
Ward 3 – Mike Lorenz
Ward 4 – George Catsavis
At Large Position 5 – Pam Weber
At Large Position 6 – Kevin Settle
At Large Position 7 – Philip H. Merry Jr.

AGENDA

Fort Smith Board of Directors
Study Session
November 26, 2013 ~ 12:00 Noon
Fort Smith Public Library Community Room
3201Rogers Avenue

1. Review options for balancing the 2014 General Fund Budget

2. Review preliminary agenda for the December 3, 2013 regular meeting

The City of Fort Smith ARKANSAS

1

MEMORANDUM

November 22, 2013

TO: Mayor and Board of Directors

FROM: Ray Gosack, City Administrator

SUBJECT: 2014 Budget

At the board budget review sessions, a request was made to present an option for strengthening the projected fund balance in the General Fund. The concern is that the budgeted ending balance in 2014 is $2.2 million less than the estimated ending balance in 2013. This is a result of 2014 expenditures being $2.2 million higher than 2014 revenues.

Below is a comparison of budgeted and estimated ending balances in the General Fund for 2013 and 2014.

	2013		***2014***	
Budgeted	$3,554,106	7.5%	$3,425,687	7.5%
Estimated	$5,628,687	12.3%	N/A	

Attached is a table which shows these comparisons for the last 10 years. As you can see:

- Recent years have been budgeted with an average ending balance of 7.8%.
- The actual ending balance is always more than what was budgeted, and has never been less than 10.5%.

OPTIONS

The options for increasing the 2014 budgeted ending balance from $3.4 million to $5.6 million are twofold: increase revenues or reduce expenditures. Revenues can increase by adjusting the rates and by growth in the economy.

Operating expenditures have been adjusted over the last five years following the board's guidance of maintaining core services and avoiding employee layoffs. As a result, there's little or no cushion in most departments' operating expense line items (the 200-series line items). The next substantial cuts will involve service levels and staffing reductions (the 100-series line items).

Attached is a spreadsheet with the identified changes necessary to achieve a 2014 fund balance of $5.6 million. The changes include revenue increases of $508,000 and spending reductions of $1,695,000. These changes will result in increased taxes/fees and reduced service levels. The changes produce the desired fund balance of $5.6 million and the goal of 2014 expenditures being within 2014 revenues. The spreadsheet also lists other options, both revenue enhancements and spending reductions, the board may wish to consider as alternatives to the identified adjustments.

Revenue Increases

There are 3 identified revenue increases. The first is to increase the franchise fee rate on electric, telephone, gas and cable TV service from 4.00% to 4.25%. This is the maximum rate allowed by state law. Attached is information from the finance dept. about the history of this revenue and the franchise fee rates in Arkansas' larger cities. As you can see, franchise fee revenue in Fort Smith has declined $1.1 million over the last 8 years. Increasing the rate to 4.25% will increase the revenue by an estimated $389,000 per year, which produces total revenue $775,000 less than its historical peak.

The second revenue increase is to alcohol-related permits and fees. The increases would reach the maximum rates allowed by state law. Attached is information which further explains the increases. The additional revenue would be an estimated $89,000 per year.

The third revenue increase is to transit fares. The transit advisory commission recommended increases which would generate an additional $30,000 per year. This will be the first increase to fixed route service fares since the service began 14 years ago.

Spending Adjustments

There are numerous identified spending reductions affecting 16 departments financed entirely or mostly by the General Fund. These reductions total $1.7 million. Explanations of the reductions and their impact on service levels is attached.

During the board's budget discussion, there was interest in filling the vacant police officer positions and purchasing replacement police patrol vehicles. If the board fills the vacant positions, it should identify any service level expectations it has for allocating the additional resources. For example, are the positions being filled to improve response times, lower crime rates, improve the number of crimes being solved, reduce the employees' workload, reduce the occurrence of accidents/injuries, or some other purpose. The cost of replacing a police patrol vehicle is $55,301 per vehicle. The cost breakdown is enumerated on an attachment.

Alternatives

The attached spreadsheet shows alternative revenue enhancements and spending reductions the board may wish to consider in the event some of the suggestions aren't acceptable. A short discussion of each alternative revenue enhancement follows:

Business License Fee. The city repealed business license fees in 1994 following voter approval of the countywide sales tax election. Eight percent (8%) of the countywide sales tax is earmarked to offset this revenue reduction. This offset is part of the 2013 resolution passed by the board in advance of voter renewal of the countywide sales tax. For this reason, reinstating business license fees isn't recommended. If reinstated, the business license fees could generate an estimated $1.8 million annually.

Reallocation of Street Sales Tax. Voters could be asked to reallocate a portion of the street sales tax for other purposes.

This tax renewal is currently scheduled for voter consideration in spring 2015. If a reallocation is approved, it wouldn't take effect until late 2015. The reallocation could be attempted next year to accelerate the effective date of any voter-approved reallocation.

If the board considers this option, the bulk of this revenue should remain committed to streets, bridges and drainage. However, 6% of this revenue would produce $1.2 million for the police dept. Additionally, the board may want to consider earmarking 2.5% or $500,000 annually for convention center capital costs such as carpet replacement, painting, other remodeling needs, and additional parking. These two allocations would leave 91.5% or $18.25 million annually for streets, bridges, and drainage.

This possible reallocation should be carefully considered. Citizens value the benefits this tax revenue has provided for streets and drainage. They may be reluctant to approve other uses of this revenue.

Franchise Fees on Water, Sewer & Sanitation Services. The city could charge residents and businesses in Fort Smith a franchise fee on the water, sewer, and sanitation services it provides to them. A 1.00% franchise fee on these services would generate $385,000 annually. A 4.25% franchise fee would produce $1.6 million per year.

SUMMARY & RECOMMENDATION

The revised budget will strengthen the financial condition of the General Fund by increasing the ending balance and by bringing current revenues and expenditures in alignment. However, it comes with tax and fee increases and with service reductions. The revisions cause us to meet fewer of the board's budget goals. Ultimately, the board must balance the strength of the ending balance, the community's expectations for service levels, and the level of tax/fee rates.

I recommend that we adopt the 2014 budget with the ending balances as presented during the board budget review meetings. These budgets allow us to:

- Continue providing the core services citizens expect and value.
- Avoid any tax or fee increases.
- Keep the city's finances in a fiscally solvent condition.
- Meet many of the board's goals established at the beginning of the budget preparation process.

The approach we've used is the same as in past years, and it works. We always end the year with higher reserves than we budgeted. There's no reason to believe that 2014 will be any different. For these reasons, I believe we've presented the board with a fiscally sound budget that responsibly meets the community's needs for municipal services. I recommend that the board adopt the 2014 recommended budget at the December 3rd board meeting.

Ray

Attachments

IMPACTS OF BUDGET REDUCTIONS

PROGRAM	AMOUNT	SERVICE IMPACTS
Mayor	$4,400 (General Fund) $10,300 (total cut)	Eliminate event funding for Project Compassion, Special Olympics
Board of Directors	$1,800 (General Fund) $6,400 (total cut)	Eliminates most funding for travel to conferences
Administration	$7,300 (General Fund) $31,800 (total cut)	Reduced communications with citizens and support for economic development
Downtown Development	$16,100	Reduced entertainment events for citizens, which affects commerce for downtown merchants
District Court	$25,000	Eliminate 1 court clerk position which will increase wait times when the public contacts the court, may delay the availability of arrest and citation information when the public calls, and affect the staff's ability to meet reporting deadlines.
Human Resources	$13,000 (General Fund) $24,600 (total cut)	Eliminate customer service and harassment training for employees and the annual salary survey. Reduce advertising for vacant positions. Eliminate printing of various benefits documents for employees, which makes access difficult for employees without computers.

Finance	$30,000 (General Fund) $130,400 (total cut)	Eliminate deputy finance director position which delays the departmental succession plan. Eliminate overlap period for retiring grants administrator which may delay financial reporting deadlines. Eliminate 1 accounting technician position which will weaken internal controls and segregation of duties.
ITS	$13,440 (General Fund) $33,000 (total cut)	Eliminate service request app for mobile devices, replacement of printers, scanners, monitors, etc. This will reduce citizens' opportunities to make service requests to the city, and will affect staff's productivity by having to use older, out of date equipment.
Planning	$27,800 (General Fund) $42,800 (total cut)	Eliminate funding for homelessness coordinator position, which will impair the ability to meet the goals of the homelessness task force approved by the board. Eliminate funding for the good neighbors program (graffiti removal), matching grants for historic preservation and historic neighborhood designations, electronic customer service surveys, electronic permitting for contractors, and for participation/booths in the Fort Smith Home Show and Small Business Resource Expo.
Building Safety	$41,300	Defer vehicle replacement (a one-time savings, not an annually recurring savings). Employee furloughs of 3 to 5 days that will delay response to contractor inspection requests and plan reviews for permits.

Neighborhood Services	$90,000	Eliminate 1 inspector position and 1 vehicle scheduled for replacement. This will impair proactive code enforcement which affects neighborhood vitality.
Police	$667,200	Eliminate all animal control services, including boarding fees at humane society. No calls for animal services would be answered. Eliminate 2 telecommunicator (dispatcher) positions, resulting in longer hold times for non-emergency calls. Eliminate 1 records clerk position, which will delay responding to the public's requests for records. Eliminate 1 police officer position, which will impact responses to low-priority calls for service and reduce annual training and firearms range qualifications.
Fire	$332,000	Reduce overtime spending by not filling minimum staffing vacancies due to absences. Would result in a rolling brownout of fire station closures. It's estimated that 1 fire station would be closed 86% of the time, and that 2 fire stations would be closed 20% of the time. This lengthens response times for affected areas, increases property damage from fires, impacts firefighter safety, could harm the ISO fire insurance rating, and increases the potential for vandalism/damage to unoccupied fire stations and apparatus.

Parks	$88,000	Reduced maintenance of Massard Rd. and Chad Colley Blvd. medians. Eliminate city maintenance of I-540/Rogers Ave. interchange. Close the Elm Grove Community Center Monday - Wednesday and close the Creekmore Park Community Center Monday and Tuesday evenings (except for planning commission meetings). Reduced daytime staffing to take reservation requests from citizens. Close the Creekmore Park pool 1 day per week.
Convention Center	$35,700	Eliminate recovering lobby furniture and drapery replacement. Eliminate event underwriting for UAFS jazz, choral and symphonic band presentations and reduce underwriting for UAFS robotics event.
Transit	$92,500	Eliminates downtown shuttle service (1 driver position)
Outside Agency Funding	$162,000	Eliminates city support of 25 community organizations that provide social services, recreation services, and arts/humanities services.
U.S. Marshals Museum	$50,000	Eliminates city support for operational costs to develop the U.S. Marshals Museum

City of Fort Smith, Arkansas
General Fund Balance History
For the Years Ended 2003 - 2012 and Ending 2013 - 2014

	Adopted Budget		Year End Actual	
	Amount	% (Note 1)	Amount	% (Note 1)
2003	$ 3,630,143	11.60%	$ 6,557,982	21.00%
2004	$ 3,654,694	11.30%	$ 8,761,748	24.50%
2005	$ 3,437,321	10.10%	$ 9,465,910	18.50%
2006	$ 3,959,672	10.50%	$ 10,112,941	28.30%
2007	$ 4,372,257	11.30%	$ 5,180,475	14.50%
2008	$ 2,927,199	7.40%	$ 7,732,222	13.60%
2009	$ 3,333,083	7.80%	$ 6,299,533	10.50%
2010	$ 2,939,747	7.10%	$ 6,663,751	11.00%
2011	$ 3,556,739	9.10%	$ 6,879,199	17.80%
2012	$ 3,101,770	8.00%	$ 7,343,091	19.70%
2013	$ 3,554,106	7.50%	$ 5,628,687 *	12.30% *
2014	$ 3,425,687	7.50%	N/A	N/A

Note 1: Fund balance is stated as a percentage of total annual appropriations/expenditures less transfers for each year.

* Estimated

2014 GENERAL FUND BUDGET

Current Revenues	45,716,217
Current Expenditures	47,919,217
Excess of Expenditures Over Revenues	**2,203,000**

REVENUE ENHANCEMENTS

Increase Franchise Fee from 4.00% to 4.25%	389,000
Transit Fare Increase	30,000
Increase Alcohol-Related Permits and Fees	89,000
TOTAL	508,000
REQUIRED SPENDING REDUCTIONS	**1,695,000**

IDENTIFIED SPENDING REDUCTIONS TO INCREASE FUND BALANCE

Mayor	4,400
Board of Directors	1,800
Administration	7,300
Downtown Development	16,100
District Court	25,000
Human Resources	13,000
Finance	30,000
ITS	13,440
Planning	27,800
Building Safety	41,300
Neighborhood Services	90,000
Police	667,200
Fire	332,000
Parks	88,000
Convention Center	35,700
Transit	92,500
Marshals Museum Funding	50,000

Outside Agency Funding	162,000
TOTAL	1,697,540

NOTE: Many programs are financed by several operating funds. In order to achieve the General Fund savings shown, the total reduction to the program was substantially more.

ALTERNATIVE REVENUE SOURCES

Business License Fee		1,800,000
Reallocation of Street Sales Tax		
Total Revenue:		
19,943,487	Streets/Drainage (91.5%)	18,248,291
	Police (6%)	1,196,609
	Convention Center Capital Costs (2.5%)	498,587
1% Franchise Fee on Water, Sewer & Sanitation Services		385,000

ALTERNATIVE SPENDING REDUCTIONS

Service Area		Service Impact of Reduction
Transit	35,500	Eliminate nighttime service between 6:30 p.m. & 10:30 p.m.
Parks	9,000	Close the wading pools at Tilles and Woodlawn Parks
Planning	206,000	Cancel the update to the comprehensive plan
Police	113,400	Eliminate 2 patrol officer positions
Fire	150,000	Reduce overtime -- 2 stations would close 34% of the time
Prosecutor	8,000	Furlough employees 1 day per month
Internal Audit	1,900	Eliminate internal control for staff
District Court	25,000	Eliminate a second court clerk position
City Clerk	6,000	Furlough each employee 32 days per year
ITS	18,900	Eliminate replacement of PC's and laptops; and empl. trng.
Engineering	3,500	Close the office 5 days per year (employee furlough)

City of Fort Smith, Arkansas
Revenue Information for Franchise Fees and Alcohol Related Fees
November 21, 2013

Franchise Fee Revenue History	Electric	Natural Gas	Cable	Phone	Video	Other	Total	% Change between years
2003	2,948,016	1,712,973	469,225	381,868	-	18,875	5,530,957	-
2004	3,212,072	1,906,940	483,061	367,505	-	16,968	5,986,546	8.24%
2005	3,516,002	2,475,013	485,333	344,264	-	12,850	6,833,462	14.15%
2006	4,222,940	2,367,671	485,032	320,726	-	9,925	7,406,294	8.38%
2007	3,691,557	2,223,388	540,711	295,382	-	9,425	6,760,463	-8.72%
2008	3,980,483	2,475,202	632,575	268,604	-	9,950	7,366,814	8.97%
2009	3,431,115	1,680,065	590,347	233,350	45,825	9,750	5,990,452	-18.68%
2010	3,906,366	1,612,758	654,598	208,679	99,775	9,925	6,492,101	8.37%
2011	4,042,194	1,558,712	663,770	172,631	121,686	13,000	6,571,993	1.23%
2012	3,833,960	1,281,453	658,684	152,841	131,805	13,150	6,071,893	-7.61%
2013 Estimated	3,773,400	1,512,600	661,000	137,302	143,900	13,200	6,241,402	2.79%

Additional revenue anticipated by increasing franchise fee from 4% to 4.25% is $389,000 based upon the 2013 estimated.

	Current Franchise Rates
Fort Smith	4% for electric, gas, cable & phone/video.
Little Rock	5.2% for electric & gas to maximum $ amount/year; 5% for cable; 7.32% for phone; 10% for Central Arkansas Water; 10% for wastewater utility; and 5% for fiber optics.
Fayetteville	3% for residential & commercial customers gas & 1% for industrial customers gas; 3% for domestic customers electric & 1% for industrial customers electric; 4% for phone; 5% for cable & video; 4.25% for water and sewer; and 3% on solid waste.
Springdale	4% for electric, phone & cable; 5% for gas; and 5% for waste collection.
Hot Springs	4.25% for electric, gas, cable & phone; no charges to city utilities.
North Little Rock	4.25% for electric, gas & phone; 5% for cable & video; 6.9% for water & wastewater; no rate on its own electric but a transfer of $12 million is made to the general fund.
Bentonville	4% for gas, cable & phone; 6% for city electric; 5% for city water.
Jacksonville	4.25% for electric, gas, cable & phone; no charges to city utilities.
Stuttgart	6.195% for electric; 6.8% gas; 6% phone; 3% cable; no charges to city utilities.

Please note that some of the higher rates for franchised utilities were in place before the state regulated franchise fee rates; other rates are by mutual contract between the city and the entity; and rates for municipally owned utilites may be set by the city.

Alcohol Related Licenses & Permits

Proposal is to bring all city licenses and permits to the maximum fees allowed by state law. This is generally one-half of the state licenses and permits.
Additional revenue is estimated to total $89,000.

Current retail beer permit is $40; proposed at $175.
Current hotel/motel restaurant (maximum) permit is $500; proposed at $750.
Current hotel/motel restaurant (minimum) permit is $250; proposed at $375.
Current retail liquor permit is $250; proposed at $425.
Current retail wine permit $0; proposed at $50.
Current private club license $250; proposed at $750.
Current restaurant wine permit $0; proposed at $150.
Current large attendance facility license $500; proposed at $1,250.
Current on premises wine permit license $0; proposed at $250.
Current satellite & off premises caterer license permit $250; no change as currently at maximum.
Current wholesale liquor permit fee $0; proposed at $5,000; there are 2 wholesalers in Fort Smith.

2013 expenses for 10 new PPV

PO/LPO	Account	Date	Vendor	Description	Amount	Per vehicle	
401333	4704-301	5/15/2013	Bale Chevrolet	Vehicle	293,455.60	29,345.56	
401205	4704-202	4/3/2013	Dell Marketing	MDT's	38,377.91	3,837.80	1/2 GF, 1/2 SAFF
401511	4704-202	2/21/2013	Dell Marketing	Power adapters	1,401.02	140.10	
401395	4704-202	2/11/2013	Dell Marketing	Docking stations	9,481.04	948.10	
128862	4704-207	9/20/2013	Don Moore Signs	Stripping		532.29	
124920	4704-207	9/21/2013	River Valley Truck Outfitters	Window tinting		134.69	
121584	4705-202	1/31/2013	Teeco Safety	Flashlight chargers	246.46	24.65	
401257	4705-207	2/11/2013	Teeco Safety	Consoles	3,517.20	351.72	
401882	4705-202	7/10/2013	Defender Supply	Pillar lights/Fog lights	8,440.20	934.80	
121680	4705-202	4/23/2013	Defender Supply	Pillar lights/Fog lights	735.76		
401381	4705-202	4/25/2013	Defender Supply	Light Bars/Sirens	23,571.00	2,357.10	
121691	4705-202	4/3/2013	Defender Supply	Fog lights/LED	412.57		
401436	4705-202	2/28/2013	Defender Supply	Barriers/Mount/Arm	5,443.00	544.30	
401892	6608-001	6/5/2013	SMILES	2 used L3 cameras	6,107.08	3,053.54	SAFF
128838	4704-207	8/30/2013	SMILES	Installation of L3 Cameras	642.06	214.02	
				Totals	391,830.90	42,418.67	

Units in vehicles now are over 20 yrs old, need to be replaced.
Systems in vehicles currently need to be updated.
Replacements needed due to age.

Genesis Radar System	1,699.00	
L3 in car video system	6,683.00	two were replaced in 2013
Motorola	4,500.00	
Grand total per vehicle	55,300.67	

The City of Fort Smith ARKANSAS

MEMORANDUM

November 21, 2013

TO: Mayor and Board of Directors

FROM: Ray Gosack, City Administrator

SUBJECT: 2014 Budget

After the November 18th board budget meeting, I received a request for information regarding:

- the public safety emergency operations/training center located on Zero St.
- the age and mileage of the police Tahoes.
- the cost to properly maintain (e.g., mowing, weed eating, etc.) the city's parks.

Attached is information from the police department regarding the first two items. The parks department reports that the cost to restore grounds maintenance to customary standards at all 25 city parks is $80,000 per year. This cost is for hiring the seasonal staff that was eliminated in the 2013 budget revisions.

Ray

Attachments

Fort Smith Police Department

Kevin Lindsey, Chief of Police

Inter-Departmental Memorandum

To: Ray Gosack, City Administrator

From: Kevin Lindsey, Chief of Police

Subject: EOC/Training Center Cost Information

Date: November 21, 2013

Per your November 19, 2013 email, you requested information from the police department on the following items:

Capital Investments in the EOC/Training Center

Staff has identified $1,061,685.89 that has been expended for various areas of this facility, beginning in 2010, when the department's training unit began occupying the building. Investments have been made in the training center, data center, network/phones/wireless infrastructure and disaster recovery and business continuity planning utilizing funding from the General Fund, Radio Project funds (2006), and Justice Assistance Grants (2009 & 2012) funds. A spreadsheet detailing expenditures in these areas is provided as an attachment to the transmission email.

Emergency Operations Center / Training Center Annual Operating Costs

The annual operating costs for the EOC/Training Center charged to the City for 2012 was $18,617.67. This cost reflects the City's share of the $42,405.86 utility costs documented by the County. This cost does not reflect the cost of City police department staff members assigned to the Training Center.

Age and Mileage of Chevrolet Tahoe Police Vehicles

The department currently has 23 Chevrolet Tahoe's in the fleet, ranging in model year from 2009 to 2013. Mileage for these vehicles ranges from a high of 126,424 (2010 model) to a low mileage of 8,100 (2013 model). A complete list of Tahoe's is provided as an attachment to the transmission email.

Capital Investments made in the EOC since 2009
FSPD expenses only.

	Expense Description	Cost	Account	Code
Training Center				
1	Furniture/Tables/Chairs	37,023.94	2009 JAG Grant	
	Misc Equipment for Training Center	5,739.75	2009 General Fund	202
	Cox Communications - Phone, Internet, long distance	5,096.40	2010 General Fund	210
	Cox Communications - Phone, Internet, long distance	5,096.40	2011 General Fund	210
	Cox Communications - Phone, Internet, long distance	5,096.40	2012 General Fund	210
	New HVAC for classrooms	30,960.00	2012 General Fund	208
Total		**89,012.89**		
Data Center				
1	Radio System ISO / Motorola Grounding Requirements	77,123.00	2011 General Fund	208
2	Liebert UPS and Rack's:	150,936.00	2006 Radio Project Funds	
3	Liebert Computer Room Air Conditioning	218,717.00	2006 Radio Project Funds	
4	Fike Fire Suppression & Monitoring:	29,135.00	2006 Radio Project Funds	
5	Raised flooring - General Construction:	65,989.00	2006 Radio Project Funds	
6	Fleming Fiber and Ethernet installation	27,039.00	2006 Radio Project Funds	
7	Fleming Cable Panduitladder, Racks Installation, Wall Cabnets	35,054.00	2006 Radio Project Funds	
9	Motorola Services to Move & Install Microwave Dish, and install four 911 Radio Consoles - change order #9	143,456.00	2006 Radio Project Funds	
Total		**747,449.00**		
Network / Phones / Wireless				
	EOC Voice for 911 Communications and Training Employees,			
1	Phones and software Licensing for city phone system	9,152.00	2012 General Fund	230
2	EOC Voice Gateway Router	4,342.00	2012 General Fund	230
3	AOS Professaionl Install Services	5,000.00	2012 JAG Grant	
4	Internet Firewall	2,625.00	2012 JAG Grant	
5	Core Network Equipment for communications	37,809.00	2012 JAG Grant	
6	Server Network Equiment	10,178.00	2012 General Fund	230
7	User LAN Switches thorugh the building including 911 Area	15,291.00	2012 General Fund	230

	8 Wireless LAN Controller and Access Points		8,162.00	2012 General Fund	230
	9 Tax & Shipping		8,300.00	2012 General Fund	230
Total			**100,859.00**		

VMWareServers Infrastructure - BCP/DR Planning (EOC portion of this project)

	1 EqualLogic SAN Storage		61,000.00		232
	2 iSCSI Switches		1,600.00	0% Financing Across	232
	3 3 VMWARE Dell Servers		28,377.00	2012/2013/2014 General Fund	232
	4 VMWARE Licensing		22,070.00		232
	5 25 SRM Software licensing for Disaster Recovery	$	11,318.00		232
Total			**124,365.00**		
Grand Total			**1,061,685.89**		

Total from General Fund	**308,901.95**
Total from Radio / Grants	**752,783.94**
	1,061,685.89

ASSET #	YEAR	MAKE	MODEL	VIN	MILEAGE
140	2009	CHEVROLET	TAHOE	1GNEC03099R257201	64,273
250	2010	CHEVROLET	TAHOE	1GNMCAE08AR238884	116,799
251	2010	CHEVROLET	TAHOE	1GNMCAE0XAR237770	78,672
252	2010	CHEVROLET	TAHOE	1GNMCAE07AR231828	124,321
253	2010	CHEVROLET	TAHOE	1GNMCAE07AR219064	29,897
254	2010	CHEVROLET	TAHOE	1GNMCAE0XAR220645	114,693
255	2010	CHEVROLET	TAHOE	1GNMCAE05AR220097	126,424
256	2010	CHEVROLET	TAHOE	1GNMCAE04AR220365	126,075
257	2010	CHEVROLET	TAHOE	1GNMCAE08AR221325	108,437
258	2010	CHEVROLET	TAHOE	1GNMCAE0XAR221262	123,661
259	2010	CHEVROLET	TAHOE	1GNMCAE09AR220846	124,468
274	2009	CHEVROLET	TAHOE	1GNEC03069R123875	38,456
280	2011	CHEVROLET	TAHOE	1GNLC2E03BR359910	24,368
347	2013	CHEVROLET	TAHOE	1GNLC2E07DR284356	9,981
438	2013	CHEVROLET	TAHOE	1GNLC2E00DR286661	8,100
460	2013	CHEVROLET	TAHOE	1GNLC2E02DR283020	8,621
463	2013	CHEVROLET	TAHOE	1GNLC2E02DR283258	10,495
553	2013	CHEVROLET	TAHOE	1GNLC2E02DR284054	9,904
667	2013	CHEVROLET	TAHOE	1GNLC2E02DR284796	9,004
731	2013	CHEVROLET	TAHOE	1GNLC2E03DR284712	10,244
899	2013	CHEVROLET	TAHOE	1GNLC2E05DR284825	8,348
900	2013	CHEVROLET	TAHOE	1GNLC2E07DR283319	9,748
909	2013	CHEVROLET	TAHOE	1GNLC2E08DR284074	9,536
				TOTAL	1,294,525
				AVERAGE MILEAGE	**56,284**

November 20, 2013

TO: Members of the Board of Directors
Members of the Advertising & Promotion Commission

RE: Appointments:

The term of Ms. Nora Bowman of the Advertising & Promotion Commission will expire December 31, 2013. In accordance with Ordinance No. 2926 applications for these prospective vacancies are now being received. Applicants must be residents and registered voters in the City of Fort Smith.

Please submit applications to the city administrator's office no later than the close of business on December11th, 2013. A list will be compiled for review by the Board of Directors. Applications are available on the City of Fort Smith website. Go to www.fortsmithar.gov and click on boards and commissions.

Sincerely,

Ray Gosack

Ray Gosack
City Administrator

623 Garrison Avenue
P.O. Box 1908
Fort Smith, Arkansas 72902
(479) 785-2801
Administrative Offices FAX (479) 784-2430

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November 20, 2013

TO: Members of the Board of Directors
Members of the Library Board of Trustees

RE: Appointments:

The term of Mr. Kevin Lacewell of the Library Board of Trustees will expire December 31, 2013. In accordance with Ordinance No. 2926 applications for these prospective vacancies are now being received. Applicants must be residents and registered voters in the City of Fort Smith.

Please submit applications to the city administrator's office no later than the close of business on December11th, 2013. A list will be compiled for review by the Board of Directors. Applications are available on the City of Fort Smith website. Go to www.fortsmithar.gov and click on boards and commissions.

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November 20, 2013

TO: Members of the Board of Directors
Members of the Parking Authority

RE: Appointments:

The term of Ms. Loretta Parker of the Parking Authority will expire December 31, 2013. In accordance with Ordinance No. 2926 applications for these prospective vacancies are now being received. Applicants must be residents and registered voters in the City of Fort Smith.

Please submit applications to the city administrator's office no later than the close of business on December11th, 2013. A list will be compiled for review by the Board of Directors. Applications are available on the City of Fort Smith website. Go to www.fortsmithar.gov and click on boards and commissions.

Sincerely,

Ray Gosack

Ray Gosack
City Administrator

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