Mayor – Sandy Sanders

City Administrator – Ray Gosack

City Clerk – Sherri Gard

Board of Directors

Ward 1 – Steve Tyler
Ward 2 – Andre' Good
Ward 3 – Don Hutchings
Ward 4 – George Catsavis
At Large Position 5 – Pam Weber
At Large Position 6 – Kevin Settle
At Large Position 7 – Philip H. Merry Jr.

AGENDA

Fort Smith Board of Directors

Study Session

March 27, 2012 ~ 12:00 Noon

Fort Smith Public Library Community Room
3201 Rogers Avenue

1. Review project recommendations by the Community Development Advisory Committee for Year 38 CDBG and Year 19 HOME Program funding

2. Review insurance coverage for city buildings and fleet

3. Review preliminary agenda for the April 3, 2012 regular meeting

Memo

To: Ray Gosack, City Administrator

From: Fran Hall, Chairperson of the Community Development Advisory Committee

CC: Wally Bailey, Director of Development Services and Matt Jennings, Director of Community Development

Date: 3/22/2012

Re: Recommendations for Year 38 CDBG and Year 19 HOME Investment Partnership Programs *(Community Development Department Budget for Program Year 2012: July 1, 2012 - June 30, 2013)*

The Community Development Advisory Committee (CDAC) held three public hearings on March 8, 2012, to hear funding requests for Community Development Block Grant (CDBG) and HOME Investment Partnership Act Program funds. At the close of the final public hearing, the CDAC members met to consider funding recommendations to the Fort Smith Board of Directors. On November 16, 2010, the City Board of Directors approved the Five Year Consolidated Plan which established priorities for funding allocations to both the CDBG and HOME programs. The following table reflects those priorities as they relate to the Program Year 2013 allocations:

CDBG AND HOME FUNDS			
CATEGORY	YEAR 38 CDBG	YEAR 19 HOME	TOTALS
Homelessness	$115,977		$115,977
Public Service	$115,977		$115,977
Community Development	$367,467		$367,467
HOME/CHDO		$287,506	$287,506
Administration	$154,563	$32,192	$186,755
Unprogrammed	$18,835	$2,227	$21,062
Totals	$772,819	$321,925	$1,094,744

Additionally, CDBG funds are being reprogrammed from other program years for various reasons as follows: CDBG Year 37 Homeless: $11,428; Year 35 Community Development: $47,456; Year 36 Community Development $72,129; Year 37 $56,764; and HOME Year 18 CHDO $93,378. The CDBG funds that are being reprogrammed from Years 35 & 36 is a result of the Crawford-County Sebastian Community Development Council, Inc. placing the Clayton Park Phase II affordable housing subdivision on hold until the housing market improves. We have attached a copy of the letter behind the applications and it is noted as Exhibit 1.

Other funds reprogrammed from Year 37 in the amount of $38,098 and Year 18 HOME of $93,378 were due to Lend A Hand not entering into agreements by the December 31, 2011 deadline as required in the sign-off on the applications.

The CDAC continues to use the rating criteria for determining funding recommendations. A spreadsheet showing the total points from the rating criteria is attached. The rating system is a useful tool for CDAC members to determine funding in categories where there were many requests but few dollars for allocation. It is not a perfect system, and the public service category requires some subjective analysis to allocate funds. The criterion includes the applicant's experience performing the proposed activity, the organization's capacity to perform, the reasonable amount of the request, project implementation and financial feasibility of the project. Bonus points were awarded on the basis of: a) urgency or necessity of the project; b) variety of services provided by the organization; and c) duration of services provided. The applications are linked to the Objectives/Strategies/Goals of the adopted Five Year Consolidated Plan and the rating criteria.

Behind the rating criteria summary is a spreadsheet that indicates the amount of CDBG and/or HOME program unspent funds by agency and year. The spreadsheet contains the amount awarded and balance amounts as of March 15, 2012. Any program income on hand by each organization is noted in the application itself. Following that spreadsheet is the rating summary and the funding worksheets used for each category with the final CDAC recommendations of funding.

The task of making recommendations to the Board of Directors is more difficult this year due to the decreased funds available in CDBG, HOME and competitive funding requests. This year 23 applications were filed, which is two more than last year's cycle. The committee and city staff listened to application proposals during the three public hearings held that day. Upon closing the public hearing at 5:30 p.m., the committee deliberated until past 9:00 p.m. to reach a consensus on the submitted funding requests and formulate recommendations to the Fort Smith Board of Directors.

Homeless Category

This category received two applications—which is the same as last year and essentially the same requests. Although the Children's Emergency Shelter application rated lower than the Next Step Day Room application there was a consensus of the CDAC members present that due to the nature of the security project for the CES that it be fully funded and the balance would go to the Next Step Day Room as part of the Safe Haven/Campus projects.

Public Service Category

The public service category received twelve applications, which is one more than last year's funding cycle. You will note that the Community Services Clearinghouse has decided not to ask for funding this year due to the high cost of administering these projects. However, several have stepped in that have not traditionally received funding in the immediate past, they are: Girls, Inc., The ARC for the River Valley and First Tee of Fort Smith. The total amount requested this year was $236,975, compared to for 2011: $230,943, 2010: $206,785 and in 2009: $189,245. We believe the increase is due to the current condition of the economy and that non-profits are stretched to the limits of providing services to our fellow citizens. The agencies are seeking additional funding from all other sources as well. Federal regulations require the City to use no more than 15%

of the entire CDBG allocation for the public service category which is $115,977. Although it was the desire of the committee members to recommend full funding to the agencies, it was not possible. The CDAC will obtain public review and comments concerning a maximum and minimum grant amount request in the public service category due to concerns that the amounts being requested are not realistic with the monies available. Further information concerning changes is located at the end of this memo.

Community Development Category

The community development category received five applications this year compared to three last year. The Old Fort Homeless Coalition rated the highest in the category and was recommended for the majority of the funding. WestArk RSVP's building improvements project rated next with Bost, Inc. (building improvements), Lend A Hand (public infrastructure for Fisher's Way at Chaffee) and The ARC River Valley (drainage) were recommended for the balance of the funding.

HOME Investment Partnership Act / Community Development Housing Organization (CHDO)

This category funding was severely reduced by the federal government this year due to an investigation of HOME projects by The Washington Post. It is unfortunate that some bad actors have caused the rest of the participants to be penalized. The CSCDC's two projects were the highest rated, the next highest rated proposal by the Fort Smith Housing Authority, which is the construction of one new single family home and then Lend A Hand for one new single family home.

As CDAC members, we acknowledge that the staff is concerned about the number of houses built by the FSHA and Lend-A-Hand, Inc. that are currently vacant, which is six and four respectively. Both agencies believe that housing market conditions will pick up and the homes will begin selling. The housing authority indicates in its application that one of the six is under contract and Lend A Hand has two under contract. The agencies have agreed to continue to work with staff to be sure the market is absorbing these homes and not left vacant.

CDAC Recommendations

The table on page five lists all funding *recommendations* by the CDAC and the City's Housing Assistance Program, administrative costs and un-programmed funds. We are pleased to report that all agencies submitting applications for funding were on time and complete, and we extend our thanks for their hard work. However, the committee could not recommend all requests be funded to their full amounts.

Program income continues to be generated by the city's housing assistance program, the nonprofit partners, and the FSHA which continues to be reused for affordable housing and housing assistance projects. The expenditure of program income to the City is reported annually in the Consolidated Annual Performance and Evaluation Report (CAPER) which is online at the city's website and updated annually and provided to the Board of Directors once the report is accepted by the Department of HUD.

I will be in attendance at the March 27 study session and at the Board of Directors voting session on April 3.

Proposed Changes

Due to the challenges faced by the CDAC making funding allocations, the staff will begin working on some changes to the allocations process. Some items to consider include:

- An agency that does not sign an agreement by the deadline may not file applications in the following funding cycle
- Start the funding process on the second week in January and add a study session the week before the public hearings and recommendations.
- A minimum and maximum funding request amount in public service
- An agency may file only one application per category
- An agency that does not sign an agreement by the deadline may not file applications in the following funding cycle.
- Any other recommendations that come from the recipient organizations and the public.

We are also interested in any direction that the Board of Directors may recommend.

CDAC Members

Fran Hall - Chairperson	George Willis - Vice Chairperson
Kerri Norman	Joshua Carson
Genia Smith	Yvonne Keaton-Martin
Cinda Rusin (absent due to family emergency)	

Attachment 1 – PY 2012 CDBG Funds by Category
Attachment 2 –PY 2012 HOME Funds by Category
Attachment 3 – CDBG & HOME Summary of Funding Requests
Attachment 4 – Rating Summary of Funding Requests
Attachment 5A-D – Funding Recommendations Worksheets by Category
Attachment 6 – Unspent CDBG & HOME Funding by Agency
Attachment 7 – CSCDC Letter to delay Clayton Park Phase II Affordable Housing Project
Applications – A to W
Attachment 8A – Fort Smith CDBG Allocations 1995-2012
Attachment 8B – Fort Smith HOME Allocations 1999-2012
Attachment 9A – Fort Smith CDBG Allocations Inflation Adjusted 1999-2012
Attachment 9B – Fort Smith HOME Allocations Inflation Adjusted 1999-2012

EQUAL HOUSING OPPORTUNITY

CDBG Program Year 2012 COMMUNITY DEVELOPMENT BUDGET

Application Identifier	Agency	CDBG Year35	CDBG Year 36	CDBG Year 37	CDBG Year 38	Total
12-A	Children's Emergency Shelter - Security			$11,428	$25,256	$36,684
12-B	Next Step Day Room - Safe Haven/Campus				$90,721	$90,721
PS-12-C	Good Samaritan Clinic - Medical Services				$20,289	$20,289
PS-12-D	Girls, Inc. - Membership & Summer Fees				$1,500	$1,500
PS-12-E	The ARC for the River Valley - Client Fees				$4,000	$4,000
PS-12-F	Lincoln Childcare Center - Tuition Fees				$5,400	$5,400
PS-12-G	Heart to Heart PSC - Baby Items				$8,199	$8,199
PS-12-H	Fountain of Youth - Client Fees				$2,400	$2,400
PS-12-I	Community Dental Clinic - Patient Fees				$15,289	$15,289
PS-12-J	WestArk RSVP - VITA Tax Assistance				$9,000	$9,000
PS-12-K	WestArk RSVP - Medicare Counseling				$6,000	$6,000
PS-12-L	Next Step Day Room - Case Management				$20,000	$20,000
PS-12-M	First Tee of Fort Smith - Fees and Trans.				$200	$200
PS-12-N	Crisis Intervention Center - Case Management				$23,700	$23,700
12-O	Bost, Inc. - Building Improvements	$9,000				$9,000
12-P	The ARC for the River Valley - Drainage	$1,400				$1,400
12-Q	Old Fort Homeless Coalition - Campus Acq.	$7,892	$72,129	$56,764	$13,497	$150,282
12-R	WestArk RSVP - Building Improvements	$29,164				$29,164
12-S	Lend A Hand - Fisher's Way at Chaffee				$59,955	$59,955
	Fort Smith Housing Assistance			$28,951	$234,015	$262,966
	FS Housing Rehab. Administration				$60,000	$60,000
	Fort Smith - Administration			$15,237	$154,563	$169,800
	Unprogrammed			$1,904	$18,835	$20,739
	Totals	**$47,456**	**$72,129**	**$114,284**	**$772,819**	**$1,006,688**

HOME Program Year 2012 COMMUNITY DEVELOPMENT BUDGET

Application Identifier	Agency	HOME Year 18		HOME Year 19		Total
		CHDO	EN	CHDO	EN	
12-T	Housing Authority of FS - New Const.				$74,606	$74,606
12-U	CSCDC - Acq/Rehab/Resale - CHDO	$93,378		$47,918		$141,296
12-V	CSCDC - Homebuyer's Assistance - DPA				$84,982	$84,982
12-W	Lend A Hand - New Const. - CHDO			$80,000		$80,000
	Fort Smith - HOME Administration				$32,192	$32,192
	Unprogrammed				$2,227	$2,227
	Totals	**$93,378**		**$127,918**	**$194,007**	**$415,303**

Jennings, Matt

From: Winchell,Tracy
Sent: Wednesday, March 21, 2012 3:17 PM
To: Wally Bailey; Jennings, Matt
Subject: OAF 2012
Attachments: Final Report to BoD.pdf

Per our discussion this morning, here's the OAF final recommendations for 2012 funding.

Tracy Winchell
Communications Manager
City of Fort Smith
479.784.1072
479.739.6990

To be ***persuasive****, we must be* ***believable****; to be* ***believable*** *we must be* ***credible****; to be* ***credible*** *we must be* ***truthful****.*

--Edward R. Murrow

Overview

Agency		$ Allocation	2011 Allocation Process			2012 Allocation Process		
		$ 180,000	Requested	Awarded	Difference	Requested	Awarded	Difference
SOCIAL & COMMUNITY SERVICES								
11 Applications	33.33%	$ 60,017						
Alzheimers Association			$ 5,000	$5,000	$0	$ 6,500	**$ 2,753**	$ (3,747)
Community Dental Clinic			$ 6,800	$3,665	-$3,135	$ 5,012	**$ -**	$ (5,012)
Community Service Clearinghouse			$ 25,000	$13,475	-$11,525	$ 25,000	**$ 9,635**	$ (15,365)
Crisis Intervention Center			$ 15,000	$15,000	$0	$ 25,000	**$ 11,677**	$ (13,323)
Don Reynolds Cancer Support House			$ 10,000	$5,390	-$4,610	$ 10,000	**$ 2,478**	$ (7,522)
Girls Shelter			$ 8,000	$8,000	$0	$ 10,000	**$ 4,405**	$ (5,595)
Hannah House			$ 7,500	$4,668	-$2,832	$ 4,000	**$ -**	$ (4,000)
Kistler Center			$ 7,018	$4,500	-$2,518	$ 7,120	**$ 2,478**	$ (4,642)
Lincoln Childcare			$ 12,600	$6,791	-$5,809	$ 12,000	**$ 6,541**	$ (5,459)
Next Step Day Room			$ 20,000	$10,780	-$9,220	$ 20,000	**$ 8,374**	$ (11,626)
River Valley Regional Food Bank			$ 15,000	$6,000	-$9,000	$ 19,700	**$ 11,677**	$ (8,023)
			$ 131,918	$83,269	-$48,649	$ 144,332	**$ 60,018**	$ (84,315)
Grand Total All Requests								
24 Applications		$ 179,952	**$ 303,982**	**$ 177,380**	**$ (126,602)**	**$ 344,228**		**$ (164,276)**

Overview

2012 Outside Agency Applications

24 Total Applications

Agency		$ Allocation $ 180,000	2011 Allocation Process Requested	Awarded	Difference	2012 Allocation Process Requested	Awarded	Difference
RECREATION 5 Applications	33.33%	$ 59,941						
1st Tee			$ 10,000	$ 5,429	$ (4,571)	$ 15,000	$ **9,768**	$ (5,232)
Arc for the River Valley			$ -	0	0	$ 29,358	$ **3,108**	$ (26,250)
Fort Smith Boys & Girls Clubs			$ 44,000	$ 7,239	$ (36,761)	$ 36,000	$ **22,200**	$ (13,800)
Girls Inc.			$ 20,000	$ 10,859	$ (9,141)	$ 22,000	$ **11,544**	$ (10,456)
Lincoln Youth Service			$ 18,000	$ 12,669	$ (5,331)	$ 17,000	$ **13,320**	$ (3,680)
Total			$ 92,000	$ 36,196	$ (55,804)	$ 119,358	$ **59,940**	$ (59,417)
ARTS & HUMANITIES 8 Applications	33.33%	$ 59,994						
Fort Smith Chorale			$ 6,000	$ 4,800	$ (1,200)	$ 6,000	$ **5,328**	$ (672)
Fort Smith Heritage Foundation			$ 10,000	$ 5,000	$ (5,000)	$ 6,750	$ **5,994**	$ (756)
Fort Smith Little Theater			$ 6,782	$ 6,250	$ (532)	$ 6,250	$ **5,550**	$ (700)
Fort Smith Museum of History			$ 20,000	$ 10,000	$ (10,000)	$ 9,738	$ **3,339**	$ (6,399)
Fort Smith Regional Art Museum			$ 6,782	$ 6,250	$ (532)	$ 20,000	$ **11,544**	$ (8,456)
Fort Smith Symphony			$ 14,500	$ 11,600	$ (2,900)	$ 13,000	$ **11,544**	$ (1,456)
Second Street Live			$ 10,000	$ 9,215	$ (785)	$ 10,000	$ **8,880**	$ (1,120)
Western Arkansas Ballet			$ 6,000	$ 4,800	$ (1,200)	$ 8,800	$ **7,815**	$ (985)
			$ 80,064	$ 57,915	$ (22,149)	$ 80,538	$ **59,994**	$ (20,544)

CITY OF FORT SMITH
PY 2012 - YEAR 38
CDBG ENTITLEMENT

			PY 2011	2012 Est.	FINAL	
Category 1	***Homelessness***	15% per Consolidated Plan	$112,635	$115,977	$115,977	
Category 2	***Public Service***	15% Max. per Fed. Regulation	$112,635	$115,977	$115,977	
Category 3	***Community Development***	47.5% per Consolidated Plan	$356,678	$367,261	$367,467	
	FS Housing Assistance	*80% of 47.5% - Con Plan*	$285,342	$301,009		$294,015
	Other CD Activities	*20% of 47.5% - Con Plan*	$71,336	$73,452		$73,452
	Administration	20% Max. per Fed. Regulation	$150,180	$154,636	$154,563	
	Unprogrammed	2.5%	$18,773	$19,331	$18,835	
TOTAL			**$750,901**	**$773,182**	**$772,819**	

March 13, 2012

ATTACHMENT 1

CITY OF FORT SMITH
PY 2012 - YR 19
HOME ENTITLEMENT

			2011 Budgeted	PY 2011	2012 Est.	FINAL
Category 4	***CHDO Operating***	5% Max. by Federal Regulation (City's Option to Fund)	$0	$0	$0	$0
Category 4	***CHDO Reserve***	15 % Min. by Federal Regulation Mandatory	$78,830	$69,006	$47,918	$47,918
Category 4	***Housing***		$384,139	$345,029	$239,588	$239,588
	Administration	10% Max. by Federal Regulation	$52,229	$46,003	$31,945	$32,192
	Unprogrammed	City's Option to Fund	$7,101	$0	$0	$2,227
TOTAL			**$522,299**	**$460,038**	**$319,451**	**$321,925**

March 13, 2012

ATTACHMENT 2

Program Year 2012 Funding Requests for CDBG and HOME Programs
Monday, February 20, 2012

Category 1 - Homelessness - CDBG Year 38

A	***Children's Emergency Shelter***	Security Systems, Fire Alarms, Access Control & Cameras	500 Individuals	$36,684.00
B	***Next Step Day Room***	Acquisition for Safe Haven	325 Individuals	$127,405.00
			Total Requested	**$164,089.00**
		Available	**Year 37**	**$11,428.00**
		Available	**Year 38**	**$115,977.00**
			Total Available	**$127,405.00**

Category 2 - Public Service - CDBG Year 38

C	***Good Samaritan Clinic***	Lab Testing, Medical Supplies, Prescribed Phamaceuticals	4,200 Individuals	$42,500.00
D	***Girls, Inc.***	Annual Membership and Summer Program Fees	90 Individuals	$7,500.00
E	***The ARC for River Valley***	Case Management, Education Materials & Training Seminars	276 Individuals	$20,000.00
F	***Lincoln Childcare Center***	Tuition Fees	12 Individuals	$18,000.00
G	***Heart to Heart Pregnancy SC***	Cribs, Mattresses, Diaper & Formula	2,520 Individuals	$12,275.00
H	***Fountain of Youth Adult Day Care***	Client Fees	15 Individuals	$12,000.00
I	***Community Dental Clinic***	Patient Fees	400 Individuals	$30,000.00
J	***WestArk RSVP***	Tax Preparation	1200 Households	$30,000.00
K	***WestArk RSVP***	Medicare Application Filing Fees	400 Individuals	$20,000.00
L	***Next Step Day Room***	Case Management	1,855 Individuals	$20,000.00
M	***First Tee of Fort Smith***	Summer Activity Fees and Transportation	10 Individuals	$1,000.00
N	***Crisis Intervention Center***	Case Management Fees	79 Individuals	$23,700.00
			Total Requested	**$236,975.00**
			Total Available	**$115,977.00**

ATTACHMENT 3

Category 3 - Community Development - CDBG Year 38

O	***Bost, Inc.***	Bathroom/Classroom Improvements	51 Individuals	$13,500.00
P	***The ARC for the River Valley***	Exterior Drainage Improvements	9 Individuals	$3,550.00
Q	***Old Fort Homeless Coalition***	Acquisition/Rehabilitation of Campus Facility	100 Individuals	$249,801.00
R	***WestArk RSVP***	Building Improvements	400 Individuals	$39,289.73
S	***Lend A Hand, Inc.***	Chaffee Crossing Public Infrastructure	38 Households	$149,888.00
			Total Requested	**$456,028.73**
		Available	**Year 35**	**$47,456.00**
		Available	**Year 36**	**$72,129.00**
		Available	**Year 37**	**$56,764.00**
		Available	**Year 38**	**$73,452.00**
			Total Available	**$249,801.00**

Category 4 - HOME / CHDO / Subrecipient - Year 19

T	***Fort Smith Housing Authority***	New Construction of 3 SF Homes	3 Households	$225,000.00
U	***CSCDC, Inc. - CHDO***	Acq/Rehab/Resale of 4 SF Homes	4 Households	$141,296.00
V	***CSCDC, Inc. - DPA***	DPA for 20 SF Homes	20 Households	$97,500.00
W	***Lend A Hand, Inc. - CHDO***	New Construction of 3 SF Homes	3 Households	$240,000.00
			Total Requested	**$703,796.00**
		CHDO Reserve	**HOME Year 18**	**$93,378.00**
		CHDO Reserve	**HOME Year 19**	**$47,918.00**
		Unrestricted HOME Funds	**HOME Year 19**	**$239,588.00**

Program Year 2012

CDBG and HOME Funds Requested:	**$1,560,888.73**
CDBG and HOME Funds Available for Allocation	**$874,067.00**

ATTACHMENT 3 Continued

ATTACHMENT 4

Note: Cinda Rusin was absent due to a family emergency; No one abstained from voting

	Category 1 - CDBG Year 38								Total	
	Homelessness	***Hall***	***Keaton-Martin***	***Norman***	***Rusin***	***Smith***	***Carson***	***Willis***	**Points**	**Average**
A	Children's Emergency Shelter - Security	66.0	45.0	41.0	0	52.0	43.0	55.0	302	50.33
B	Next Step Day Room - Safe Haven / Campus	65.0	46.0	49.0	0	47.0	43.0	55.0	305	50.83

	Category 2 - CDBG Year 38								Total	
	Public Service	***Hall***	***Keaton-Martin***	***Norman***	***Rusin***	***Smith***	***Carson***	***Willis***	**Points**	**Average**
C	Good Samaritan Clinic - Medical Services	60	52	47	0	54	48	54	315	52.50
D	Girls, Inc. - Membership & Summer Fees	69	50	39	0	49	46	45	298	49.67
E	The ARC for the River Valley - Client Services	55	52	39	0	47	48	45	286	47.67
F	Lincoln Childcare Center - Tuition Fees	68	51	38	0	51	49	50	307	51.17
G	Heart to Heart Pregnancy Support Center	69	50	48	0	50	50	55	322	53.67
H	Fountain of Youth - Client Fees	50	50	43	0	42	45	45	275	45.83
I	Community Dental Clinic - Client Fees	61	53	44	0	48	48	55	309	51.50
J	WestArk RSVP - VITA Tax Assistance	63	54	46	0	54	44	45	306	51.00
K	WestArk RSVP - Medicare Application Assist.	59	53	40	0	49	48	50	299	49.83
L	Next Step Day Room - Case Management	69	55	54	0	51	46	54	329	54.83
M	First Tee of Fort Smith - Fees and Trans.	53	51	33	0	38	42	45	262	43.67
N	Crisis Intervention Center - Case Mngmnt.	69	53	49	0	55	53	55	334	55.67

	Category 3 - CDBG Year 38								Total	
	Community Development	***Hall***	***Keaton-Martin***	***Norman***	***Rusin***	***Smith***	***Carson***	***Willis***	**Points**	**Average**
O	Bost, Inc. - Buidling Improvements	52	36	31	0	26	33	35	213	35.50
P	The ARC for the River Valley - Drainage Imp.	36	36	22	0	30	38	29	191	31.83
Q	Old Fort Homeless Coalition - Campus Acq.	39	45	34	0	31	36	35	220	36.67
R	WestArk RSVP - Building Improvements	37	44	29	0	33	36	40	219	36.50
S	Lend A Hand - Fisher's Way @ Chaffee	30	45	34	0	26	33	40	208	34.67

	Category 4 - HOME Year 19								Total	
	HOME Investement Partnership Funds	***Hall***	***Keaton-Martin***	***Norman***	***Rusin***	***Smith***	***Carson***	***Willis***	**Points**	**Average**
T	Fort Smith Housing Authority - New Const	29.5	40.5	36.5	0	31.5	29.5	40.5	208	34.67
U	CSCDC - CHDO - Acq/Rehab/Resale	60	45	41	0	41	39	40	266	44.33
V	CSCDC - Homebuyers Assistance(DPA)	44	45	43	0	34	42	40	248	41.33
W	Lend A Hand - CHDO - New Construction	29.5	40.5	31.5	0	37.5	28.5	40.5	208	34.67

Funding Worksheet for CDBG HOMELESSNESS - Category 1 - Year 38

8-Mar-12

	Applicant	*Score*	*Funding Recommended*
B	**Next Step Day Room - Safe Haven / Campus**	**50.83**	**$ 90,721.00**
A	**Children's Emergency Shelter - Security**	**50.33**	**$ 36,684.00**
	Year 37 $ 11,428		
	Year 38 $115,977		
			Amount Available
			$127,405.00
			$ -

ATTACHMENT 5A

Funding Worksheet for CDBG Public Service - Category 2 - Year 38

8-Mar-12

	Applicant	*Score*	*Funding Recommended*
N	Crisis Intervention Center	55.67	$ 23,700.00
L	Next Step Day Room - Case Management	54.83	$ 20,000.00
G	Heart to Heart PSC - Baby Items	53.67	$ 8,199.00
C	Good Samaritan Clinic-Medical Services	52.50	$ 20,289.00
I	Community Dental Clinic	51.50	$ 15,289.00
F	Lincoln Childcare Center- Tuition Fees	51.17	$ 5,400.00
J	WestArk RSVP - VITA Tax Assistance	51.00	$ 9,000.00
K	WestArk RSVP - Medicare Counseling	49.83	$ 6,000.00
D	Girls, Inc. - Membership & Summer Fees	49.67	$ 1,500.00
E	The ARC for the River Valley - Client Fees	47.67	$ 4,000.00
H	Fountain of Youth - Client Fees	45.83	$ 2,400.00
M	First Tee of Fort Smith - Fees and Trans.	43.67	$ 200.00
			Amount Available
			$ 115,977.00
			$ -

ATTACHMENT 5B

Funding Worksheet for CDBG Community Development - Category 3 - Year 38
8-Mar-12

	Applicant	*Score*	*Funding Recommended*
Q	Old Fort Homeless Coalition - Campus Acq.	36.67	$ 150,282.00
R	Westark RSVP - Building Improvements	36.50	$ 29,164.00
O	Bost, Inc. - Building Improvements	35.50	$ 9,000.00
S	Lend A Hand - Fisher's Way @ Chaffee	34.67	$ 59,955.00
P	The ARC for the River Valley - Drainage	31.83	$ 1,400.00
	Year 35 $47,456.00		
	Year 36 $72,129.00		
	Year 37 $56,764.00		
	Year 38 $73,452.00		Amount Available
			$ 249,801.00
			$ -

ATTACHMENT 5C

Funding Worksheet for HOME CHDO - Category 4 - Year 19

8-Mar-12

	Applicant	Score	Funding Recommended	CHDO Reserve CHDO Funding Recommended	
U	CSCDC - CHDO - Acq/Rehab/Resale	44.33	$ 56,518.00	$ 84,778.00	$ 141,296.00
V	CSCDC-Homebuyers Assistance (DPA)	41.33	$ 84,982.00		
T	Fort Smith Housing Authority - New Const.	34.67	$ 74,606.00		
W	Lend-A-Hand- CHDO - New Const.	34.67	$ 23,482.00	$ 56,518.00	$ 80,000.00
	CHDO Reserve - Year 18 $ 93,378				
	CHDO Reserve - Year 19 $ 47,918				
	HOME Funds - Year 19 $239,588				
			Unrestricted HOME Funds	Home CHDO Funds Available	
			$ 239,588.00	$ 141,296.00	
			$ -		

ATTACHMENT 5D

ATTACHMENT 6

HOME & CDBG Funding

Agency Name	Award	CDBG Balance	HOME Balance	Year
CSCDC -CHDO	$ 88,907.00		$ 88,907.00	2011
CSCDC - DPA	$ 51,099.00		$ 40,987.74	2011
CSCDC- Credit Repair	$ 3,200.00	$ 2,100.00		2011
FSHA - New Con	$ 152,033.00		$ 152,033.00	**2011**
Fountian of Youth	$ 4,382.00	$ 1,182.00		2011
Good Samaritan Clinic	$ 19,125.00	$ 8,467.47		2011
Habitat	$ 25,000.00		$ 839.62	**2011**
Heart to Heart	$ 7,050.00	$ 1,130.95		2011
LAH - CHDO Rehab	$ 192,830.00		$ 192,830.00	2010
LAH CHDO Operating	$ 5,000.00		$ 4,855.16	2010
LAH - Chaffee Development	$ 20,000.00	$ 14,431.51		2010
Lincoln Childcare Facility	$ 12,000.00	$ 93.00		2011
NSDR - Acquisition	$ 353,893.00	$ 72,886.89		2011
NSDR - Case management	$ 16,650.00	$ 5,562.00		2011
WestArk RSVP - Medicare	$ 6,000.00	$ 1,150.00		2011
WestArk RSVP - Tax Asst.	$ 8,000.00	$ 8,000.00		2011
Total	**$ 951,169.00**	**$ 105,853.82**	**$ 480,452.52**	

ATTACHMENT 7

Crawford-Sebastian Community Development Council, Inc.

"A COMMUNITY ACTION AGENCY"
4831 ARMOUR STREET • P. O. BOX 4069
FORT SMITH, ARKANSAS 72914-4069
PHONE 479-785-2303 • FAX 479-785-2341

January 10, 2012

City of Fort Smith
Matt Jennings
PO Box 1908
Fort Smith AR 72902

Dear Mr. Jennings,

Due to the current economic downturn in house sales, C-SCDC has made the very difficult decision to wait on moving forward on Phase II of Clayton Park. Phase I has been very successful and we want Phase II to be just as successful. We are sure that at the right time, Clayton Park Phase II will move forward successfully.

We have already spent $4,010 of CDBG Year 35 funds. This will be paid back from our forgiven program income. The remaining balance of $47,456 can be reallocated to other projects that are ready to move forward.

Also, Year 36 of CDBG funds can be reallocated in the amount of $72,129.

We hope to come back to the city in the future to obtain the funding to move forward with Phase II. Thank you so much for your partnership and help with this difficult decision. We are happy that these funds will be able to be used to make other worthwhile projects in the City of Fort Smith move forward.

Sincerely,

Mark Whitmer
Executive Director

Affirmative Action / Equal Opportunity Employer

Print Form

Application Category: 1 - Homelessness

The City of Fort Smith ARKANSAS

For Staff Use Only

A

Community Development Block Grant

CDBG Year 38 - Request for Funding - Program Year 2012

Agency / Organization:	Fort Smith Childrens Emergency Shelter		
Address:	3015 South 14th Street	Fort Smith, AR Zip Code:	72901
Contact Person:	Jack Moffett	Phone Number:	(479) 783-0018
e-Mail Address:	jack@fsces.org	Fax Number:	(479) 783-1873

Please enter the total amount of CDBG funds being requested and all other funding sources to complete the proposed project. The project total and leverage will be automatically calculated.

CDBG Amount Requested	$36,684.00
Other Funding Sources	$0.00
Proposed Project Total	$36,684.00

Project Address: 3015 South 14th Street

Project Zip Code: 72901

Leverage: 0.0%

Please provide a description of the proposed project:

The proposed project is to replace the security alarm, fire alarm, and camera systems at the Fort Smith Children's Emergency Shelter. Each of the existing systems are original to the building, which was constructed in 1997, and are no longer functioning in a manner that provides the level of safety that we feel is necessary for the children we serve and the staff that serve them. Further, the project would add an access control system that would allow the staff to enter and exit the building conveniently while providing for the building to be locked and the alarm to be armed at all times.

If funded, Fort Smith Children's Emergency Shelter will be prepared to begin the project in October, 2012.

Consolidated Plan Goal: Homelessness (HMLS): Expand housing and services offered to homeless families and individuals.

Objective: HMLS-3 Support transitional housing opportunities for homeless.

Strategy: HMLS - 3.1 Work with non-profit orgs. to develop transitional housing projects, to be funded through SHP private fundraising.

Date & Time Stamp Received - For Staff Use Only

Eligible 2/17/2012

02-16-12 P04:31 IN

EQUAL HOUSING OPPORTUNITY

Form Expires February 18, 2012

Please list proposed project elements by priority in the event that CDAC is unable to recommend the total funding request:

Project Element Description	Estimated Cost
1. Security Alarm System	$8,569.00
2. Fire Alarm System	$7,990.00
3. Camera System	$13,610.00
4. Access Control System	$6,515.00
Other Funding Sources	
Proposed Project Total	$36,684.00

Estimate the number of *clients or households* served through the facility for this proposed service or the proposed project only:

$73.68 per client

LMI *Clients* Served	LMI *Households* Served
500	

Please provide the names of any CDAC or City Board Member currently serving or within the past five years on the agency's Board:

None

By my signature below I am verifying that the agency understands that if the project applied for is changed substantially, the project will no longer be considered and will cancel. The agency could then apply in the next funding cycle. Additionally, if funds are approved and the agency does not enter into an agreement with the City before December 31, 2012, the project will cancel.

I understand that a presentation must be given at one of the public hearings on Thursday, March 11, 2012.

Jack Moffett

Executive Director

Federal Tax ID Number (required) 71-0779347

DUNS Number (required) 96-375-9894

Signature Date Feb 16, 2012

WARNING: 18 U.S.C. 1001 provides, among other things, that whoever knowingly and willingly makes or uses a document or writing containing false, fictitious, or fraudulent statement or entry, in any matter within the jurisdiction of any department or agency of the United States, shall be fined not more than $10,000 or imprisoned for not more than five years, or both.

EQUAL HOUSING OPPORTUNITY

Print Form

Application Category: 1 - Homelessness

The City of Fort Smith Arkansas

For Staff Use Only

B

Community Development Block Grant

CDBG Year 38 - Request for Funding - Program Year 2012

Agency / Organization:	Next Step Day Room, Inc.		
Address:	123 North 6th Street	Fort Smith, AR Zip Code:	72901
Contact Person:	Lance M. Fisher	Phone Number:	(479) 739-0444
e-Mail Address:	lance@nextstepdayroom.org	Fax Number:	(479) 242-5432

Please enter the total amount of CDBG funds being requested and all other funding sources to complete the proposed project. The project total and leverage will be automatically calculated.

CDBG Amount Requested	$127,405.00
Other Funding Sources	$622,595.00
Proposed Project Total	$750,000.00

Project Address: TBD - Old Fort Homeless Coalition Homeless Services Cam

Project Zip Code: 72901

Leverage: 83.0%

Please provide a description of the proposed project:

The Next Step Day Room, a day resource center styled after drop-in centers throughout the nation, proposes to build and operate a Safe Haven in the Fort Smith area. This Safe Haven would be a complementary project to the Old Fort Homeless Coalition's larger campus project. It is to be built and operated in response to the appalling need identified in the most recent Point-In-Time Count performed on January 25, 2011. This project specifically targets Objective 10: Transform homeless services to crisis response systems that prevent homelessness and rapidly return people who experience homelessness to stable housing in the 2010 Opening Doors: Federal Strategic Plan to Prevent and End Homelessness issued by The United States Interagency Council on Homelessness.

This Safe Haven Project fills a gap in the OFHC's continuum of care as there is no existing supportive housing project that specifically targets housing for chronic homeless individuals that suffer from serious and persistent mental illness. Its targeted geographic location, co-located with the proposed OFHC Homeless Campus, is intended to maximize its effectiveness as it strengthens the linkages to other supportive services. In From The Cold states that "To fill its purpose as a portal of entry within the Continuum of Care system, the Safe Haven must be linked to all other components of the Continuum of Care system that are needed by homeless people with a mental illness. The flexibility of the program permits many of these services (i.e. assertive street outreach services, drop-in centers, emergency residential services, health, mental health and substance abuse services) to be funded through HUD's Supportive Housing Program." Currently the NSDR has a strong working relationship with the community mental health agency whereby a licensed social worker provides mental health evaluations and treatment free of charge to homeless individuals in our offices on a weekly basis. That working relationship will continue to be developed.

Consolidated Plan Goal: Homelessness (HMLS): Expand housing and services offered to homeless families and individuals.

Objective: HMLS-3 Support transitional housing opportunities for homeless.

Strategy: HMLS - 3.1 Work with non-profit orgs. to develop transitional housing projects, to be funded through SHP private fundraising.

Date & Time Stamp Received - For Staff Use Only

ELIGIBLE 2/17/2012

02-17-12 P02:07 IN

EQUAL HOUSING OPPORTUNITY

Form Expires February 18, 2012

Please list proposed project elements by priority in the event that CDAC is unable to recommend the total funding request:

Project Element Description	Estimated Cost
1. Acquisition of property for Safe Haven	$127,405.00
2.	
3.	
4.	
Other Funding Sources	$622,595.00
Proposed Project Total	$750,000.00

Estimate the number of *clients or households* served through the facility for this proposed service or the proposed project only:

$392.01 per client

LMI *Clients* Served	LMI *Households* Served
325	

Please provide the names of any CDAC or City Board Member currently serving or within the past five years on the agency's Board:

Ms. Sandra Pyle served on our Board of Directors from 2005 to 2008

By my signature below I am verifying that the agency understands that if the project applied for is changed substantially, the project will no longer be considered and will cancel. The agency could then apply in the next funding cycle. Additionally, if funds are approved and the agency does not enter into an agreement with the City before December 31, 2012, the project will cancel.

I understand that a presentation must be given at one of the public hearings on Thursday, March 11, 2012.

Executive Director

Federal Tax ID Number (required) 74-0755680

DUNS Number (required) 80-706-0751

Signature Date Feb 17, 2012

WARNING: 18 U.S.C. 1001 provides, among other things, that whoever knowingly and willingly makes or uses a document or writing containing false, fictitious, or fraudulent statement or entry, in any matter within the jurisdiction of any department or agency of the United States, shall be fined not more than $10,000 or imprisoned for not more than five years, or both.

EQUAL HOUSING OPPORTUNITY

Print Form

Application Category: 2 - Public Service

Community Development Block Grant

CDBG Year 38 - Request for Funding - Program Year 2012

For Staff Use Only

C

Agency / Organization: The Good Samaritan Clinic, Inc.

Address: 615 North B Street Fort Smith, AR Zip Code: 72901

Contact Person: Evan Breedlove Phone Number: (479) 783-0233

e-Mail Address: evan@goodsamaritanclinic.net Fax Number: (479) 494-7248

Please enter the total amount of CDBG funds being requested and all other funding sources to complete the proposed project. The project total and leverage will be automatically calculated.

CDBG Amount Requested	$42,500.00
Other Funding Sources	$69,500.00
Proposed Project Total	$112,000.00

Project Address: 615 North B Street

Project Zip Code: 72901

Leverage: 62.1%

Please provide a description of the proposed project:

The Good Samaritan Clinic is requesting funds to provide complete and comprehensive medical services to the under-served group of non-working and working poor in the Fort Smith Community. Over 90 percent of the patients who come into the Clinic have incomes below the poverty level. The Good Samaritan Clinic provides basic laboratory testing, pharmaceuticals, and medical supplies, to individuals who cannot access quality medical care because they have no health insurance.

The Good Samaritan Clinic requests funds from the City of Fort Smith Community Development Block Grant for the purpose of providing laboratory testing, prescribed pharmaceuticals, and medical supplies. These are an ever-increasing expenditure. It is estimated that during the upcoming funding year, the Clinic will have over 7,000 patient visits. Nearly 98 percent of all patients seen require at least one prescription along with lab tests. The Clinic has arrangements with some area pharmacies to receive patient prescriptions at or near pharmacy's costs, along with lab work that is provided at great discounts. Prescription drugs, lab costs, and medical supplies are still an enormous expense. In 2011, these three items alone averaged over $9,000 per month in cost to the Clinic.

The Board of Directors and the staff of the Good Samaritan Clinic believe that offering on-going primary and preventive medical care to the under-served population of the unemployed and the working uninsured provides a viable alternative to local emergency rooms, eliminating an individual's need to choose between seeking medical attention for themselves or family members and paying their rent and utilities. We are seeing the need growing as more and more businesses in this area are laying-off workers or shutting down. People are not only losing their jobs, but they are losing their insurance. With the high expense of health insurance, more and more businesses are canceling their insurance coverage for their workers. We are averaging 50 new applications at the Clinic per month.

NHCD: Improve Living Conditions by addressing CD Needs

Consolidated Plan Goal: ~~Special Needs (SN): Evaluate upcoming needs related to non-homeless special needs populatio~~ 2/6/12

Objective: NHCD - 2 Address community needs through community-based public service programs.

Strategy: NHCD - 2.1 Deliver service to low-income citizens of Fort Smith

Date & Time Stamp Received - For Staff Use Only

Eligible 2/6/12

02-03-12 A11:08 IN

Please list proposed project elements by priority in the event that CDAC is unable to recommend the total funding request:

Project Element Description	Estimated Cost
1. Laboratory Testing	$22,525.00
2. Medical Supplies	$12,325.00
3. Prescribed Pharmaceuticals	$7,650.00
4.	
Other Funding Sources	$69,500.00
Proposed Project Total	$112,000.00

Estimate the number of *clients or households* served through the facility for this proposed service or the proposed project only:

CDBG Benefit Ratio $10.13

LMI *Clients* Served	LMI *Households* Served
4,200	1,000

Please provide the names of any CDAC or City Board Member currently serving or within the past five years on the agency's Board:

By my signature below I am verifying that the agency understands that if the project applied for is changed substantially the project will no longer be considered and will cancel. The agency could then apply in the next funding cycle. Additionally if funds are approved and the agency does not enter into an agreement with the City before December 31, 2012, the project will cancel.

I understand that a presentation must be given at one of the public hearings on Thursday March 11, 2012.

Executive Director

Federal Tax ID Number (required): 71-0863639

DUNS Number (required): 13-595-8861

Signature Date: Jan 27, 2012

WARNING: 18 U.S.C. 1001 provides, among other things, that whoever knowingly and willingly makes or uses a document or writing containing false, fictitious, or fraudulent statement or entry, in any matter within the jurisdiction of any department or agency of the United States, shall be fined not more than $10,000 or imprisoned for not more than five years, or both.

EQUAL HOUSING OPPORTUNITY

Print Form

Application Category: 2 - Public Service

The City of Fort Smith ARKANSAS

For Staff Use Only

D

Community Development Block Grant

CDBG Year 38 - Request for Funding - Program Year 2012

Agency / Organization:	Girls Incorporated of Fort Smith		
Address:	1415 Old Greenwood Road	Fort Smith, AR Zip Code:	72901
Contact Person:	Amanda Daniels	Phone Number:	(479) 782-0622
e-Mail Address:	adaniels@girlsincfortsmith.org	Fax Number:	(479) 782-1726

Please enter the total amount of CDBG funds being requested and all other funding sources to complete the proposed project. The project total and leverage will be automatically calculated.

CDBG Amount Requested	$7,500.00
Other Funding Sources	
Proposed Project Total	$7,500.00

Project Address: 1415 Old Greenwood Road

Project Zip Code: 72901

Leverage: 0.0%

Please provide a description of the proposed project:

The funding request is for our annual membership fee and our summer program fee. The annual membership fee allows a girl to come every day to our after-school program from 3 - 6 pm and participate in all of our programming offered at the Center such as cooking classes, scrapbooking, mentoring programs and other special programs implemented from Girls Inc. National. The summer program fee allows members to come every day during the summer from 7:30 am - 6 pm, giving parents a very inexpensive alternative to other high-priced day care programs or the more likely event that girls would be at home by themselves while their parents were at work. We've seen quite an increase in the number of members requesting financial assistance over the last few years and this has been without us advertising this option. If we are able to offer assistance more freely, we believe we can increase the number of girls we serve that may otherwise not have a safe, educational option after-school and in the summer.

Consolidated Plan Goal: Non-Housing Community Development (NHCD): Improve living conditions by addressing CD needs.

Objective: NHCD - 2 Address community needs through community-based public service programs.

Strategy: NHCD - 2.1 Deliver service to low-income citizens of Fort Smith.

Date & Time Stamp Received - For Staff Use Only

02-10-12 08:39 IN

Eligible 2/10/12

EQUAL HOUSING OPPORTUNITY

Form Expires February 18, 2012

Please list proposed project elements by priority in the event that CDAC is unable to recommend the total funding request:

Project Element Description	Estimated Cost
1. Annual Membership fee for 50 girls @ $30 each	$1,500.00
2. Summer Program fees for 40 girls @ $150 each	$6,000.00
3.	
4.	
Other Funding Sources	
Proposed Project Total	$7,500.00

Estimate the number of *clients or households* served through the facility for this proposed service or the proposed project only:

CDBG Benefit Ratio $83.33

LMI *Clients* Served	LMI *Households* Served
90	

Please provide the names of any CDAC or City Board Member currently serving or within the past five years on the agency's Board:

N/A

By my signature below I am verifying that the agency understands that if the project applied for is changed substantially, the project will no longer be considered and will cancel. The agency could then apply in the next funding cycle. Additionally, if funds are approved and the agency does not enter into an agreement with the City before December 31, 2012, the project will cancel.

I understand that a presentation must be given at one of the public hearings on Thursday, March 11, 2012.

Amanda Dann

Executive Director

Federal Tax ID Number (required) 71-0236893

DUNS Number (required) 07-839-6039

Signature Date Feb 3, 2012

WARNING: 18 U.S.C. 1001 provides, among other things, that whoever knowingly and willingly makes or uses a document or writing containing false, fictitious, or fraudulent statement or entry, in any matter within the jurisdiction of any department or agency of the United States, shall be fined not more than $10,000 or imprisoned for not more than five years, or both.

EQUAL HOUSING OPPORTUNITY

Print Form

Application Category: 2 - Public Service

The City of Fort Smith ARKANSAS

For Staff Use Only

E

Community Development Block Grant

CDBG Year 38 - Request for Funding - Program Year 2012

Agency / Organization:	The Arc for the River Valley, Inc.		
Address:	2301 So. 56th Street, Suite 107	Fort Smith, AR	Zip Code: 72903
Contact Person:	Patti Logan, Executive Director	Phone Number:	(479) 783-5529
e-Mail Address:	arcrivervalley@gmail.com	Fax Number:	(479) 783-5394

Please enter the total amount of CDBG funds being requested and all other funding sources to complete the proposed project. The project total and leverage will be automatically calculated.

CDBG Amount Requested	$20,000.00
Other Funding Sources	$13,200.00
Proposed Project Total	$33,200.00

Project Address: Same as above

Project Zip Code: 72903

Leverage: 39.8%

Please provide a description of the proposed project:

The Arc for the River Valley proposes to provide Case Management/Advocacy for 276 Fort Smith residents with intellectual and developmental disabilities. This program will be extended through individual case management and group training sessions for commonly shared issues such as filing for Social Security Disability, Medicaid and Medicaid Waiver, safe and secure housing options, employment preparation and placement, education advocacy and a myriad of other issues.

Our clients and their caregivers will determine direct service needs and issues so The Arc for the River Valley can respond to immediate and long-range needs.

Consolidated Plan Goal: Non-Housing Community Development (NHCD): Improve living conditions by addressing CD needs.

Objective: NHCD - 2 Address community needs through community-based public service programs.

Strategy: NHCD - 2.2 Provide funding to deliver services for disabled.

Date & Time Stamp Received - For Staff Use Only

Eligible 2/17/11

02-15-12 P04:57 IN

EQUAL HOUSING OPPORTUNITY

Form Expires February 18, 2012

Please list proposed project elements by priority in the event that CDAC is unable to recommend the total funding request:

Project Element Description	Estimated Cost
1. Case Management/Advocacy - Group and Individually	$16,800.00
2. Training seminars for advocates and caregivers	$1,350.00
3. Educational materials/books/CDs for clients and caregivers	$1,500.00
4. Brochures detailing available ancillary services for clients and caregivers	$350.00
Other Funding Sources	$13,200.00
Proposed Project Total	$33,200.00

Estimate the number of *clients or households* served through the facility for this proposed service or the proposed project only:

CDBG Benefit Ratio
$ 72.46

LMI *Clients* Served	LMI *Households* Served
276	276

Please provide the names of any CDAC or City Board Member currently serving or within the past five years on the agency's Board:

None

By my signature below I am verifying that the agency understands that if the project applied for is changed substantially, the project will no longer be considered and will cancel. The agency could then apply in the next funding cycle. Additionally, if funds are approved and the agency does not enter into an agreement with the City before December 31, 2012, the project will cancel.

I understand that a presentation must be given at one of the public hearings on Thursday, March 11, 2012.

Patti Lazar
Executive Director

Federal Tax ID Number (required) 71-0511269

DUNS Number (required) 03-118-9280

Signature Date Feb 15, 2012

WARNING: 18 U.S.C. 1001 provides, among other things, that whoever knowingly and willingly makes or uses a document or writing containing false, fictitious, or fraudulent statement or entry, in any matter within the jurisdiction of any department or agency of the United States, shall be fined not more than $10,000 or imprisoned for not more than five years, or both.

EQUAL HOUSING OPPORTUNITY

Print Form

Application Category: 2 - Public Service

The City of Fort Smith ARKANSAS

For Staff Use Only

F

Community Development Block Grant

CDBG Year 38 - Request for Funding - Program Year 2012

Agency / Organization: Lincoln Childcare Center

Address: 1415 North 9th street Fort Smith, AR Zip Code: 72901

Contact Person: Alexandra Altiner Phone Number: (479) 782-4997

e-Mail Address: lincolnchild1@aol.com Fax Number: (479) 782-8273

Please enter the total amount of CDBG funds being requested and all other funding sources to complete the proposed project. The project total and leverage will be automatically calculated.

CDBG Amount Requested	$18,000.00
Other Funding Sources	$27,000.00
Proposed Project Total	$45,000.00

Project Address: 1415 North 9th Street

Project Zip Code: 72901

Leverage: 60.0%

Please provide a description of the proposed project:

CDBG scholarship money will provide 40% of the tuition for 12 students to attend a year round Infant/Toddler Program. Thereby ensuring their family more success at securing a self sustaining income.

Consolidated Plan Goal Anti-Poverty - Reduce the size of the impoverished population in Ft Smith ~~Non-Housing Community Development (NHCD): Improve living conditions by addressing CD needs.~~

Objective AP - Increase childcare and education opportunities for children from low income families.

Strategy AP - 1.1 Provide support to non-profit agencies that deliver childcare, headstart and after school services to LI households

Date & Time Stamp Received - For Staff Use Only

Eligible 2/16/12

02-16-12 A11:25 IN

EQUAL HOUSING OPPORTUNITY

Form Expires February 18, 2012

Please list proposed project elements by priority in the event that CDAC is unable to recommend the total funding request:

Project Element Description	Estimated Cost
1. ~~Parents contributions increase depending on total CDAC funding decrease~~	~~$27,000.00~~
2. Scholarship/Tuition	$18,000.00
3.	
4.	
Other Funding Sources Parents contribution (May increase depending on total CDBG funding)	27,000
Proposed Project Total	$45,000.00

Estimate the number of *clients or households* served through the facility for this proposed service or the proposed project only:

CDBG Benefit Ratio $1500.00

LMI *Clients* Served	LMI *Households* Served
12	12

Please provide the names of any CDAC or City Board Member currently serving or within the past five years on the agency's Board:

By my signature below I am verifying that the agency understands that if the project applied for is changed substantially, the project will no longer be considered and will cancel. The agency could then apply in the next funding cycle. Additionally, if funds are approved and the agency does not enter into an agreement with the City before December 31, 2012, the project will cancel.

I understand that a presentation must be given at one of the public hearings on Thursday, March 11, 2012.

Executive Director

Federal Tax ID Number (required) 71-0748303

DUNS Number (required) 08-493-6103

Signature Date 02/15/2012

WARNING: 18 U.S.C. 1001 provides, among other things, that whoever knowingly and willingly makes or uses a document or writing containing false, fictitious, or fraudulent statement or entry, in any matter within the jurisdiction of any department or agency of the United States, shall be fined not more than $10,000 or imprisoned for not more than five years, or both.

EQUAL HOUSING OPPORTUNITY

Print Form

Application Category: 2 - Public Service

The City of Fort Smith Arkansas

For Staff Use Only

G

Community Development Block Grant

CDBG Year 38 - Request for Funding - Program Year 2012

Agency / Organization:	Heart to Heart Pregnancy Support Center		
Address:	417 South 16th St	Fort Smith, AR Zip Code:	72901
Contact Person:	Daphne Dahlem, Development Director	Phone Number:	(479) 452-2260
e-Mail Address:	hearttoheartpsc@mynewroads.com	Fax Number:	(479) 573-0700

Please enter the total amount of CDBG funds being requested and all other funding sources to complete the proposed project. The project total and leverage will be automatically calculated.

CDBG Amount Requested	$12,275.00
Other Funding Sources	$18,272.81
Proposed Project Total	$30,547.81

Project Address: 417 South 16th, Fort Smith, AR

Project Zip Code: 72901

Leverage: 59.8%

Please provide a description of the proposed project:

This project provides pregnant, single, married, LMI mothers, fathers, and families with necessary items for the care of their babies and children. These items include cribs, car seats, diapers, and formula. This will be the ninth year for this program, which began with 30 clients and presently serves over 2500 women and their families in Fort Smith. This project is essential in meeting community needs. It provides assistance, which in turn promotes hope, confidence, encouragement, and responsibility before, during, and after pregnancy. We have seen an increase in services of 32% in 2011, due to economic hardships and conditions and expect to see the trend continuing in 2012. We are asking for and seeking funding for this program to meet these needs.

Consolidated Plan Goal: Non-Housing Community Development (NHCD): Improve living conditions by addressing CD needs.

Objective: NHCD - 2 Address community needs through community-based public service programs.

Strategy: NHCD - 2.1 Deliver service to low-income citizens of Fort Smith.

Date & Time Stamp Received - For Staff Use Only

Eligible 2/17/12 02-16-12 P12:02 IN

Form Expires February 18, 2012

EQUAL HOUSING OPPORTUNITY

Please list proposed project elements by priority in the event that CDAC is unable to recommend the total funding request:

Project Element Description		Estimated Cost
1. Cribs and Mattresses	$145 X 35 = $5075.00	$5,075.00
2. Diapers	$13 each X 500 packages = $6500.00	$6,500.00
3. Formula	$14 per can X 50 cans = $700.00	$700.00
4.		
Other Funding Sources		$18,272.81
	Proposed Project Total	$30,547.81

Estimate the number of *clients or households* served through the facility for this proposed service or the proposed project only:

CDBG Benefit Ratio
@ 4.87

LMI *Clients* Served	LMI *Households* Served
2,522	

Please provide the names of any CDAC or City Board Member currently serving or within the past five years on the agency's Board:

By my signature below I am verifying that the agency understands that if the project applied for is changed substantially, the project will no longer be considered and will cancel. The agency could then apply in the next funding cycle. Additionally, if funds are approved and the agency does not enter into an agreement with the City before December 31, 2012, the project will cancel.

I understand that a presentation must be given at one of the public hearings on Thursday, March 11, 2012.

Theresa K. Reeder
Executive Director

Federal Tax ID Number (required) 71-0696728

DUNS Number (required) 55-734-8133

Signature Date Feb 15, 2012

WARNING: 18 U.S.C. 1001 provides, among other things, that whoever knowingly and willingly makes or uses a document or writing containing false, fictitious, or fraudulent statement or entry, in any matter within the jurisdiction of any department or agency of the United States, shall be fined not more than $10,000 or imprisoned for not more than five years, or both.

EQUAL HOUSING OPPORTUNITY

Print Form

Application Category: 2 - Public Service

The City of Fort Smith ARKANSAS

For Staff Use Only

H

Community Development Block Grant

CDBG Year 38 - Request for Funding - Program Year 2012

Agency / Organization:	Fountain of Youth Adult Day Care, Inc.		
Address:	2409 South 56th Street, #121	Fort Smith, AR Zip Code:	72903
Contact Person:	Kristi Graham	Phone Number:	(479) 484-7782
e-Mail Address:	executivedirector@foyadc.org	Fax Number:	(479) 484-7951

Please enter the total amount of CDBG funds being requested and all other funding sources to complete the proposed project. The project total and leverage will be automatically calculated.

CDBG Amount Requested	$12,000.00
Other Funding Sources	$72,960.00
Proposed Project Total	$84,960.00

Project Address: 2409 South 56th Street, #121, Fort Smith, AR

Project Zip Code: 72903

Leverage: 85.9%

Please provide a description of the proposed project:

CDBG funding is used to enable Fort Smith residents, who meet the low income requirements, the opportunity to participate as Fountain of Youth Clients. In addition, when a dependent Adult is spending time at FOY, receiving adult daycare services, family caregivers are afforded a much needed time of respite from around the clock caregiving. This allows these caregivers, also Fort Smith residents the opportunity to work, go to school, volunteer, or have time for rest or personal care. Our CDBG funding is used to cover the cost of care for these families who cannot afford to pay and do not qualify for other types of assistance. Our services allow for healthier family relationships and allow families to stay together longer by postponing nursing home placement and allowing caregivers to be productive citizens in the Fort Smith community.

Consolidated Plan Goal: Special Needs (SN): Evaluate upcoming needs related to non-homeless special needs population.

Special Needs

Objective: NHCD - 2 Address community needs through community-based public service programs.

Strategy: SN - 3 Provide funding for orgs. that deliver assistance to persons with disabilities...

Date & Time Stamp Received - For Staff Use Only

Eligible 2/17/12

02-17-12 A10:45 IN AW

EQUAL HOUSING OPPORTUNITY

Form Expires February 18, 2012

Please list proposed project elements by priority in the event that CDAC is unable to recommend the total funding request:

Project Element Description	Estimated Cost
1. Adult daycare fees for clients, with majority being 62 and older who fall into low income category	$12,000.00
2.	
3.	
4.	
Other Funding Sources	$72,960.00
Proposed Project Total	$84,960.00

Estimate the number of *clients or households* served through the facility for this proposed service or the proposed project only:

CDBG Benefit Ratio $ 800.00

LMI *Clients* Served	LMI *Households* Served
15	

Please provide the names of any CDAC or City Board Member currently serving or within the past five years on the agency's Board:

None

By my signature below I am verifying that the agency understands that if the project applied for is changed substantially, the project will no longer be considered and will cancel. The agency could then apply in the next funding cycle. Additionally, if funds are approved and the agency does not enter into an agreement with the City before December 31, 2012, the project will cancel.

I understand that a presentation must be given at one of the public hearings on Thursday, March 11, 2012.

Kristi Graham
Executive Director

Federal Tax ID Number (required) 71-0693658

DUNS Number (required) 12-551-7677

Signature Date Feb 10, 2012

WARNING: 18 U.S.C. 1001 provides, among other things, that whoever knowingly and willingly makes or uses a document or writing containing false, fictitious, or fraudulent statement or entry, in any matter within the jurisdiction of any department or agency of the United States, shall be fined not more than $10,000 or imprisoned for not more than five years, or both.

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Application Category: 2 - Public Service

The City of Fort Smith ARKANSAS

Community Development Block Grant

CDBG Year 38 - Request for Funding - Program Year 2012

For Staff Use Only

Agency / Organization:	Community Dental Clinic, A Program of CSCDC, Inc.		
Address:	P. O. Box 4069	Fort Smith, AR Zip Code:	72914
Contact Person:	Nenya Perry	Phone Number:	(479) 782-6021
e-Mail Address:	nperry@cscdccaa.org	Fax Number:	(479) 709-0161

Please enter the total amount of CDBG funds being requested and all other funding sources to complete the proposed project. The project total and leverage will be automatically calculated.

CDBG Amount Requested	$30,000.00
Other Funding Sources	$173,538.00
Proposed Project Total	$203,538.00

Project Address: 3428 Armour Street

Project Zip Code: 72914

Leverage: 85.3%

Please provide a description of the proposed project:

During the last 12 month period, 1,429 very low-income residents of Crawford and Sebastian counties received dental treatment at the Community Dental Clinic. Of 1,429 patients, 866 or 61% are residents of Fort Smith.

The Clinic provides oral cancer screenings, examinations, full-mouth x-rays, extractions, cleaning and dentures. The requested $30,000 would provide just $75 per appointment for 400 Fort Smith patients, no matter what dental services were needed.

Consolidated Plan Goal: Non-Housing Community Development (NHCD): Improve living conditions by addressing CD needs.

Objective: NHCD - 2 Address community needs through community-based public service programs.

Strategy: NHCD - 2.1 Deliver service to low-income citizens of Fort Smith.

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Eligible 2/17/12 02-17-12 P12:11 IN

EQUAL HOUSING OPPORTUNITY

Form Expires February 18, 2012

Please list proposed project elements by priority in the event that CDAC is unable to recommend the total funding request:

Project Element Description	Estimated Cost
1. Patient Fees-See Project Narrative for breakdown	$30,000.00
2.	
3.	
4.	
Other Funding Sources	$173,538.00
Proposed Project Total	$203,538.00

Estimate the number of *clients or households* served through the facility for this proposed service or the proposed project only:

CDBG Benefit Ratio
$75.00

LMI *Clients* Served	LMI *Households* Served
400	400

Please provide the names of any CDAC or City Board Member currently serving or within the past five years on the agency's Board:

none

By my signature below I am verifying that the agency understands that if the project applied for is changed substantially, the project will no longer be considered and will cancel. The agency could then apply in the next funding cycle. Additionally, if funds are approved and the agency does not enter into an agreement with the City before December 31, 2012, the project will cancel.

I understand that a presentation must be given at one of the public hearings on Thursday, March 11, 2012.

Mark Lehrtman
Executive Director

Federal Tax ID Number (required) 71-0388927

DUNS Number (required) 17-414-8247

Signature Date February 17, 2012

WARNING: 18 U.S.C. 1001 provides, among other things, that whoever knowingly and willingly makes or uses a document or writing containing false, fictitious, or fraudulent statement or entry, in any matter within the jurisdiction of any department or agency of the United States, shall be fined not more than $10,000 or imprisoned for not more than five years, or both.

EQUAL HOUSING OPPORTUNITY

Print Form

Application Category: 2 - Public Service

The City of Fort Smith ARKANSAS

For Staff Use Only

J

Community Development Block Grant

CDBG Year 38 - Request for Funding - Program Year 2012

Agency / Organization:	WestArk RSVP, A Program of WACGC, Inc.		
Address:	401 North 13th Street, Fort Smith, AR 72901	Fort Smith, AR Zip Code:	72901
Contact Person:	Susan Reehl	Phone Number:	(479) 783-4155
e-Mail Address:	rsvp@ipa.net	Fax Number:	(479) 782-2269

Please enter the total amount of CDBG funds being requested and all other funding sources to complete the proposed project. The project total and leverage will be automatically calculated.

CDBG Amount Requested	$30,000.00
Other Funding Sources	$50,585.00
Proposed Project Total	$80,585.00

Project Address: RSVP Center, 401 N. 13th Street, Ft. Smith,

Project Zip Code: 72901

Leverage: 62.8%

Please provide a description of the proposed project:

WestArk Retired and Senior Volunteer Program (RSVP) is requesting $30,000 for a Public Service project of the RSVP Community Outreach Program to assist the elderly, unemployed, active duty military and families with incomes under $50,000 in preparing and electronically filing their federal and state income tax returns. This is an endeavor to increase the disposable income of low income wage earners and their families by offering free professional tax services enabling them to maximise their refunds and save the preparation fee which is at a minimum $125.

RSVP members will receive extensive training and after competency testing will serve as certified IRS volunteers. The volunteers using the resources of the RSVP Computer Lab will prepare and electronically file free federal and state income tax returns. Special emphasis will be placed on reaching families who are eligible for the Earned Income Tax Credit, the disabled and the homeless. Tax services will be also be made available to the home bound.

This project should return close to $1,000,000 in Earned Income Tax Credit to low income families in Fort Smith while saving them over $187,500 in preparation fees.

Consolidated Plan Goal: Non-Housing Community Development (NHCD): Improve living conditions by addressing CD needs.

Objective: NHCD - 2 Address community needs through community-based public service programs.

Strategy: NHCD - 2.1 Deliver service to low-income citizens of Fort Smith.

Date & Time Stamp Received - For Staff Use Only

Elizabeth 2/17/12

02-17-12 P02:05 IN

EQUAL HOUSING OPPORTUNITY

Form Expires February 18, 2012

Please list proposed project elements by priority in the event that CDAC is unable to recommend the total funding request:

Project Element Description	Estimated Cost
1. Tax return preparation and electronic filing for Fort Smith residents.	$30,000.00
2.	
3.	
4.	
Other Funding Sources	50,585.00
Proposed Project Total	~~$30,000.00~~ $80,585.

Estimate the number of *clients or households* served through the facility for this proposed service or the proposed project only:

CDBG Benefit Ratio $25.00

LMI *Clients* Served	LMI *Households* Served
	1,200

Please provide the names of any CDAC or City Board Member currently serving or within the past five years on the agency's Board:

None.

By my signature below I am verifying that the agency understands that if the project applied for is changed substantially, the project will no longer be considered and will cancel. The agency could then apply in the next funding cycle. Additionally, if funds are approved and the agency does not enter into an agreement with the City before December 31, 2012, the project will cancel.

I understand that a presentation must be given at one of the public hearings on Thursday, March 11, 2012.

Susan P. Rahl

~~Executive~~ Project Director

Signature Date Feb 14, 2012

Federal Tax ID Number (required) 23-7015826

DUNS Number (required) 07-126-0202

WARNING: 18 U.S.C. 1001 provides, among other things, that whoever knowingly and willingly makes or uses a document or writing containing false, fictitious, or fraudulent statement or entry, in any matter within the jurisdiction of any department or agency of the United States, shall be fined not more than $10,000 or imprisoned for not more than five years, or both.

EQUAL HOUSING OPPORTUNITY

Form Expires February 18, 2012

Print Form

Application Category: 2 - Public Service

Community Development Block Grant

CDBG Year 38 - Request for Funding - Program Year 2012

For Staff Use Only

K

Agency / Organization:	WestArk RSVP, A Program of WACGC, Inc.		
Address:	401 North 13th Street, Fort Smith, AR 72901	Fort Smith, AR	Zip Code: 72901
Contact Person:	Susan Reehl	Phone Number:	(479) 783-4155
e-Mail Address:	rsvp@ipa.net	Fax Number:	(479) 782-2269

Please enter the total amount of CDBG funds being requested and all other funding sources to complete the proposed project. The project total and leverage will be automatically calculated.

CDBG Amount Requested	$20,000.00
Other Funding Sources	$15,750.00
Proposed Project Total	$35,750.00

Project Address: RSVP Center, 401 N. 13th Street, Ft. Smith,

Project Zip Code: 72901

Leverage: 44.1%

Please provide a description of the proposed project:

WestArk Retired and Senior Volunteer Program (RSVP) is requesting $20,000 for a Public Service project of the RSVP Community Outreach Program to aid Medicare beneficiaries. Using trained senior volunteers serving as SHIIP* advocates and the resources of th RSVP Computer Lab counseling will be provided to Medicare recipients (both aged and disabled) to assist those:

1. Needing help with Medicare premiums because of a modest income (income less than $1,354 a month for singles, $1,822 a month for couples). Assistance will be provided to complete electronic applications for federal Extra Help and/or state Medicare Savings benefit. This assistance will allow Medicare recipients with modest incomes to afford their prescription medications and recoup their $99 monthly Medicare Part B premium.

2. New to Medicare or those who will become eligible in the next three months. Assistance will be provided by trained volunteers to instruct new Medicare beneficiaries on their health care choices and the time-frame in which decisions must be made.

3. Have questions about Medicare Part D prescription drug plans or Medicare Part C advantage plans? Throughout the year but most intensely during Medicare Open Enrollment (October 15th through December 7th) counseling will be offered to Medicare beneficiaries who choose to use the Medicare.gov plan finder.

4. Problem solving snafus with Centers for Medicare/Medicaid Services, Arkansas Department of Human Services and private insurers.

*SHIIP is the Senior Health Insurance Information Program operated by the Arkansas Insurance Department.

Consolidated Plan Goal: Special Needs (SN): Evaluate upcoming needs related to non-homeless special needs population.

Objective: SPECIAL NEEDS

Strategy: SN - 2 Provide funding for orgs. that deliver health services to persons with mental health and other chronic illnesses...

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Eligible 2/17/12

02-17-12 P02:05 IN

Please list proposed project elements by priority in the event that CDAC is unable to recommend the total funding request:

Project Element Description	Estimated Cost
1. Fort Smith Extra Help and/or Medicare Applications at $50 per application	$20,000.00
2.	
3.	
4.	
Other Funding Sources	15,750.00
Proposed Project Total	~~$20,000.00~~

$ 35,750.00

Estimate the number of *clients or households* served through the facility for this proposed service or the proposed project only:

CDBG Benefit Ratio $50.00

LMI *Clients* Served	LMI *Households* Served
400	

Please provide the names of any CDAC or City Board Member currently serving or within the past five years on the agency's Board:

None.

By my signature below I am verifying that the agency understands that if the project applied for is changed substantially, the project will no longer be considered and will cancel. The agency could then apply in the next funding cycle. Additionally, if funds are approved and the agency does not enter into an agreement with the City before December 31, 2012, the project will cancel.

I understand that a presentation must be given at one of the public hearings on Thursday, March 11, 2012.

Susan P. Reehl

~~Executive~~ Project Director

Signature Date Feb 14, 2012

Federal Tax ID Number (required) 23-7015826

DUNS Number (required) 07-126-0202

WARNING: 18 U.S.C. 1001 provides, among other things, that whoever knowingly and willingly makes or uses a document or writing containing false, fictitious, or fraudulent statement or entry, in any matter within the jurisdiction of any department or agency of the United States, shall be fined not more than $10,000 or imprisoned for not more than five years, or both.

EQUAL HOUSING OPPORTUNITY

Form Expires February 18, 2012

Print Form

Application Category: 2 - Public Service

The City of Fort Smith Arkansas

For Staff Use Only

L

Community Development Block Grant

CDBG Year 38 - Request for Funding - Program Year 2012

Agency / Organization:	Next Step Day Room, Inc.		
Address:	123 North 6th Street	Fort Smith, AR Zip Code:	72901
Contact Person:	Lance M. Fisher	Phone Number:	(479) 739-0444
e-Mail Address:	lance@nextstepdayroom.org	Fax Number:	(479) 242-5432

Please enter the total amount of CDBG funds being requested and all other funding sources to complete the proposed project. The project total and leverage will be automatically calculated.

CDBG Amount Requested	$20,000.00
Other Funding Sources	$247,000.00
Proposed Project Total	$267,000.00

Project Address: 123 North 6th Street

Project Zip Code: 72901

Leverage: 92.5%

Please provide a description of the proposed project:

In 2011, the Next Step Day room served 1,855 clients. Remarkably, 818 (44%) were new clients. Our case management staff of seven sees an average of 124 clients a day, total, which is a bit challenging in our 1,700 square foot facility.

The agency addresses the specific needs of Fort Smith residents to effectively prevent and end homelessness. Individual case management is extended to explore options for self-reliance and independence. These avenues are innovative and tailored to the particular abilities of each client. Case managers are sensitive to the emotional complexities accompanying homelessness in their interaction with each client, while encouraging progression in their life.

Consolidated Plan Goal: Non-Housing Community Development (NHCD): Improve living conditions by addressing CD needs.

Objective: NHCD - 2 Address community needs through community-based public service programs.

Strategy: NHCD - 2.1 Deliver service to low-income citizens of Fort Smith.

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Eligible 2/17/12

02-17-12 P02:07 IN

EQUAL HOUSING OPPORTUNITY

Form Expires February 18, 2012

Please list proposed project elements by priority in the event that CDAC is unable to recommend the total funding request:

Project Element Description	Estimated Cost
1. Case Management	$20,000.00
2.	
3.	
4.	
Other Funding Sources	$247,000.00
Proposed Project Total	$267,000.00

Estimate the number of *clients or households* served through the facility for this proposed service or the proposed project only:

$24.45

LMI *Clients* Served	LMI *Households* Served
1,855	

Please provide the names of any CDAC or City Board Member currently serving or within the past five years on the agency's Board:

Ms. Sandra Pyle served on our Board of Directors from 2005 to 2008

By my signature below I am verifying that the agency understands that if the project applied for is changed substantially, the project will no longer be considered and will cancel. The agency could then apply in the next funding cycle. Additionally, if funds are approved and the agency does not enter into an agreement with the City before December 31, 2012, the project will cancel.

I understand that a presentation must be given at one of the public hearings on Thursday, March 11, 2012.

Executive Director

Federal Tax ID Number (required) 74-0755680

DUNS Number (required) 80-706-0751

Signature Date Feb 17, 2012

WARNING: 18 U.S.C. 1001 provides, among other things, that whoever knowingly and willingly makes or uses a document or writing containing false, fictitious, or fraudulent statement or entry, in any matter within the jurisdiction of any department or agency of the United States, shall be fined not more than $10,000 or imprisoned for not more than five years, or both.

EQUAL HOUSING OPPORTUNITY

Print Form

Application Category: 3 - Community Development

The City of Fort Smith ARKANSAS

For Staff Use Only

M

Community Development Block Grant

CDBG Year 38 - Request for Funding - Program Year 2012

Agency / Organization:	The First Tee of Fort Smith		
Address:	5800 Geren Road	Fort Smith, AR	Zip Code: 72916
Contact Person:	Monica McKinney	Phone Number:	(479) 648-9833
e-Mail Address:	monica@firsttee.arcoxmail.com	Fax Number:	(479) 648-9888

Please enter the total amount of CDBG funds being requested and all other funding sources to complete the proposed project. The project total and leverage will be automatically calculated.

CDBG Amount Requested	$1,000.00
Other Funding Sources	$500.00
Proposed Project Total	$1,500.00

Project Address: 5800 Geren Road

Project Zip Code: 72916

Leverage: 33.3%

Please provide a description of the proposed project:

The First Tee of Fort Smith is committed to providing life skills to children through the game of golf. This involves using golf as a vehicle to teach integrity, sportsmanship, respect, honesty, perserverance, courtesy, confidence, judgment and responsibility. These values are taught in children ranging in age from 5-18 years old through our after school and summer programming. Lifeskills are taught through stages that coincide with golf scoring levels; par, birdie, eagle and ace. During these levels all of the core values are repeated with additional steps as a natural progression by the age levels that they were created for. During the upper levels of participation life skills such as career planning, education options, financial planning and volunteering are presented to better prepare our participants so that they will have a better understanding of adult life.

We feel that all children should be exposed to all opportunities equally and that economic status should not play a role in whether a child participates or not.

Our request is focusing on obtaining funding so that we can provide services for 10 low income children to be able to participate in our complete summer program including transportation to and from The First Tee of Fort Smith facility. Although this seems to be a small number we are wanting to start out on a conservative level and increase with time. Many children that live in low income households are not aware of our program and if they are they may think that golf isn't for them based on their current situation. We are wanting to break this barrier and provide them with the same opportunities that others in the community have.

We will work with the Fort Smith Boys and Girls Clubs and Fort Smith Public Schools to find students that are in need and would most benefit from the services that we are able to provide.

Consolidated Plan Goal: Non-Housing Community Development (NHCD): Improve living conditions by addressing CD needs.

Objective: NHCD - 2 Address community needs through community-based public service programs.

Strategy: NHCD - 2.1 Deliver service to low-income citizens of Fort Smith.

Date & Time Stamp Received - For Staff Use Only

Received 2/17/12

02-17-12 P02:08 IN

EQUAL HOUSING OPPORTUNITY

Form Expires February 18, 2012

Please list proposed project elements by priority in the event that CDAC is unable to recommend the total funding request:

Project Element Description	Estimated Cost
1. Membership for 10 low income children to The First Tee of Fort Smith for 2012	$500.00
2. Summer activity fee for 10 low income children to The First Tee of Fort Smith for 2012	$700.00
3. Transportation for 10 low income children to The First Tee of Fort Smith for 2012	$300.00
4.	
Other Funding Sources	
Proposed Project Total	$1,500.00

Estimate the number of *clients or households* served through the facility for this proposed service or the proposed project only:

$150.00

LMI *Clients* Served	LMI *Households* Served
108	

Please provide the names of any CDAC or City Board Member currently serving or within the past five years on the agency's Board:

Philip Merry

By my signature below I am verifying that the agency understands that if the project applied for is changed substantially, the project will no longer be considered and will cancel. The agency could then apply in the next funding cycle. Additionally, if funds are approved and the agency does not enter into an agreement with the City before December 31, 2012, the project will cancel.

I understand that a presentation must be given at one of the public hearings on Thursday, March 11, 2012.

Mary Lewis

Executive Director

Federal Tax ID Number (required) 71-0828700

DUNS Number (required) 06-711-1844

Signature Date 2-16-12

WARNING: 18 U.S.C. 1001 provides, among other things, that whoever knowingly and willingly makes or uses a document or writing containing false, fictitious, or fraudulent statement or entry, in any matter within the jurisdiction of any department or agency of the United States, shall be fined not more than $10,000 or imprisoned for not more than five years, or both.

EQUAL HOUSING OPPORTUNITY

Print Form

Application Category: 2 - Public Service

The City of Fort Smith ARKANSAS

For Staff Use Only

N

Community Development Block Grant

CDBG Year 38 - Request for Funding - Program Year 2012

Agency / Organization:	Crisis Intervention Center, Inc.		
Address:	5603 S. 14th Street	Fort Smith, AR Zip Code:	72901
Contact Person:	Nicki Babb	Phone Number:	(479) 782-1821
e-Mail Address:	nbabb@crisisinterventioncenter.org	Fax Number:	(479) 782-9035

Please enter the total amount of CDBG funds being requested and all other funding sources to complete the proposed project. The project total and leverage will be automatically calculated.

CDBG Amount Requested	$23,700.00
Other Funding Sources	$260,350.57
Proposed Project Total	$284,050.57

Project Address: 5603 S. 14th Street, Fort Smith AR

Project Zip Code: 72901

Leverage: 91.7%

Please provide a description of the proposed project:

This project will provide victims of domestic violence, sexual assault, and their children with case management services to assist them in securing safe affordable housing, job skills training, education, employment, legal assistance, permanent child care and other supportive services.

Consolidated Plan Goal: Non-Housing Community Development (NHCD): Improve living conditions by addressing CD needs.

Objective: NHCD - 2 Address community needs through community-based public service programs.

Strategy: SN - 1 Provide funding for orgs. that deliver services for victims of domestic violence...

Date & Time Stamp Received - For Staff Use Only

Eligible 2/17/12

02-17-12 PC2:49 IN

DW

Form Expires February 18, 2012

EQUAL HOUSING OPPORTUNITY

Please list proposed project elements by priority in the event that CDAC is unable to recommend the total funding request:

Project Element Description	Estimated Cost
1. Case Management Services provided at a cost of $300/client/month X 79 estimated Fort Smith clients	$23,700.00
2.	
3.	
4.	
Other Funding Sources	$260,350.57
Proposed Project Total	$284,050.57

Estimate the number of *clients or households* served through the facility for this proposed service or the proposed project only:

CDBG Benefit Ratio
$300.00

LMI *Clients* Served	LMI *Households* Served
79	79

Please provide the names of any CDAC or City Board Member currently serving or within the past five years on the agency's Board:

N/A

By my signature below I am verifying that the agency understands that if the project applied for is changed substantially, the project will no longer be considered and will cancel. The agency could then apply in the next funding cycle. Additionally, if funds are approved and the agency does not enter into an agreement with the City before December 31, 2012, the project will cancel.

I understand that a presentation must be given at one of the public hearings on Thursday, March 11, 2012.

Nicki Bobb
Executive Director

Federal Tax ID Number (required) 71-0246064

DUNS Number (required) 1,645,873,210,000
16-458-7321

Signature Date Feb 17, 2012

WARNING: 18 U.S.C. 1001 provides, among other things, that whoever knowingly and willingly makes or uses a document or writing containing false, fictitious, or fraudulent statement or entry, in any matter within the jurisdiction of any department or agency of the United States, shall be fined not more than $10,000 or imprisoned for not more than five years, or both.

EQUAL HOUSING OPPORTUNITY

Form Expires February 18, 2012

Print Form

Application Category: 3 - Community Development

The City of Fort Smith ARKANSAS

For Staff Use Only

O

Community Development Block Grant

CDBG Year 38 - Request for Funding - Program Year 2012

Agency / Organization:	Bost Inc.		
Address:	P.O. Box 11495	Fort Smith, AR	Zip Code: 72917
Contact Person:	Dalton Meyers	Phone Number:	(479) 478-5470
e-Mail Address:	dmeyers@bost.org	Fax Number:	(479) 478-5471

Please enter the total amount of CDBG funds being requested and all other funding sources to complete the proposed project. The project total and leverage will be automatically calculated.

CDBG Amount Requested	$13,500.00
Other Funding Sources	$2,700.00
Proposed Project Total	$16,200.00

Project Address: 4401 Yorkshire St, Ft. Smith, AR

Project Zip Code: 72904

Leverage: 16.7%

Please provide a description of the proposed project:

At the North Hand-in-Hand Preschool located on Yorkshire Street in Fort Smith, AR., we will be adding an interior wall to separate the toddler class room from the infant classroom. This wall will increase the learning potential for the persons served as it will reduce the number of interruptions from surrounding areas. We will also be adding a bathtub in the girls bathroom to help with the cleanliness of the children. This will allow all the children at least one bath per day during the week decreasing their risk of illness and germs brought from other children's homes. We will also be eliminating two(2) doors that lead from the classroom to the C.T.'s office at the south side of the classroom. This will increase the usable space for the children and give them more room to expand their learning space along with keep them from being distracted from traffic moving in and out of the classroom.

Consolidated Plan Goal ~~Special Needs (SN): Evaluate upcoming needs related to non-homeless special needs population.~~
Anti-Poverty (AP): Reduce the size of the impoverished population in Fort Smith

Objective AP - Increase childcare and education opportunities for children from low income families.

Strategy AP - 1.1 Provide support to non-profit agencies that deliver childcare, headstart and after school services to LI households.

Date & Time Stamp Received - For Staff Use Only
Eligible 2/8/2012
02-02-12 P01:49 IN

EQUAL HOUSING OPPORTUNITY

Form Expires February 18, 2012

Please list proposed project elements by priority in the event that CDAC is unable to recommend the total funding request:

Project Element Description	Estimated Cost
1. Building the wall to separate the classrooms	$4,500.00
2. Installing the bathtub in the girls room	$4,500.00
3. Eliminating two doors in the classrooms	$4,500.00
4.	
Other Funding Sources	$2,700.00
Proposed Project Total	$16,200.00

Estimate the number of *clients or households* served through the facility for this proposed service or the proposed project only:

$264.70 per client

LMI *Clients* Served	LMI *Households* Served
51	~~30~~

Please provide the names of any CDAC or City Board Member currently serving or within the past five years on the agency's Board:

City Board Member: Andre Good

By my signature below I am verifying that the agency understands that if the project applied for is changed substantially, the project will no longer be considered and will cancel. The agency could then apply in the next funding cycle. Additionally, if funds are approved and the agency does not enter into an agreement with the City before December 31, 2012, the project will cancel.

I understand that a presentation must be given at one of the public hearings on Thursday, March 11, 2012.

Executive Director

Federal Tax ID Number (required) 71-0539738

DUNS Number (required) 07-125-5822

Signature Date 2/1/2012

WARNING: 18 U.S.C. 1001 provides, among other things, that whoever knowingly and willingly makes or uses a document or writing containing false, fictitious, or fraudulent statement or entry, in any matter within the jurisdiction of any department or agency of the United States, shall be fined not more than $10,000 or imprisoned for not more than five years, or both.

EQUAL HOUSING OPPORTUNITY

Print Form

Application Category: 3 - Community Development

The City of Fort Smith Arkansas

For Staff Use Only

P

Community Development Block Grant

CDBG Year 38 - Request for Funding - Program Year 2012

Agency / Organization:	The Arc for the River Valley, Inc.		
Address:	2301 So. 56th Street, Suite 107	Fort Smith, AR Zip Code:	72903
Contact Person:	Patti Logan, Executive Director	Phone Number:	(479) 783-5529
e-Mail Address:	arcrivervalley@gmail.com	Fax Number:	(479) 783-5394

Please enter the total amount of CDBG funds being requested and all other funding sources to complete the proposed project. The project total and leverage will be automatically calculated.

CDBG Amount Requested	$3,550.00
Other Funding Sources	$0.00
Proposed Project Total	$3,550.00

Project Address: 914 So. 25th Street, Fort Smith

Project Zip Code: 72901

Leverage: 0.0%

Please provide a description of the proposed project:

The Arc for the River Valley owns an eight-unit apartment complex at 914 So. 25th Street in Fort Smith for intellectually and developmentally challenges adults. This invaluable housing option faces flooding problems with heavy rains. Two lower-level apartments experience interior standing water on the floor. Wicking into the sheetrock, electrical dangers and mildew problems are inevitable. A French drain is needed on the north side of the building.

Consolidated Plan Goal: Non-Housing Community Development (NHCD): Improve living conditions by addressing CD needs.

Objective: NHCD - 1 Address community needs by targeting a public facilities need.

Strategy: NHCD - 1.1 Assist non-profits that traditionally work with low-income citizens.

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Eligible 2/16/2012 MG

02-15-12 P04:57 IN

Form Expires February 18, 2012

EQUAL HOUSING OPPORTUNITY

Please list proposed project elements by priority in the event that CDAC is unable to recommend the total funding request:

Project Element Description	Estimated Cost
1. Excavate north side of building, install French drain with runoff directed east and west of building.	$3,550.00
2.	
3.	
4.	
Other Funding Sources	
Proposed Project Total	$3,550.00

Estimate the number of *clients or households* served through the facility for this proposed service or the proposed project only:

$394.44 per client

LMI *Clients* Served	LMI *Households* Served
9	8

Please provide the names of any CDAC or City Board Member currently serving or within the past five years on the agency's Board:

None

By my signature below I am verifying that the agency understands that if the project applied for is changed substantially, the project will no longer be considered and will cancel. The agency could then apply in the next funding cycle. Additionally, if funds are approved and the agency does not enter into an agreement with the City before December 31, 2012, the project will cancel.

I understand that a presentation must be given at one of the public hearings on Thursday, March 11, 2012.

Patti Logan
Executive Director

Federal Tax ID Number (required) 71-0511269

DUNS Number (required) 03-118-9280

Signature Date Feb 15, 2012

WARNING: 18 U.S.C. 1001 provides, among other things, that whoever knowingly and willingly makes or uses a document or writing containing false, fictitious, or fraudulent statement or entry, in any matter within the jurisdiction of any department or agency of the United States, shall be fined not more than $10,000 or imprisoned for not more than five years, or both.

EQUAL HOUSING OPPORTUNITY

Print Form

Application Category: 3 - Community Development

The City of Fort Smith ARKANSAS

For Staff Use Only

Q

Community Development Block Grant

CDBG Year 38 - Request for Funding - Program Year 2012

Agency / Organization:	Old Fort Homeless Coalition, Inc.		
Address:	PO Box 4374	Fort Smith, AR	Zip Code: 72914
Contact Person:	Karen Phillips	Phone Number:	(479) 785-2303
e-Mail Address:	kphillips@cscdccaa.org	Fax Number:	(479) 784-9029

Please enter the total amount of CDBG funds being requested and all other funding sources to complete the proposed project. The project total and leverage will be automatically calculated.

CDBG Amount Requested	$249,801.00
Other Funding Sources	$1,750,199.00
Proposed Project Total	$2,000,000.00

Project Address: See Exhibit 3--Target Service Map for Homeless Campus

Project Zip Code: 72901

Leverage: 87.5%

Please provide a description of the proposed project:

The Riverview Hope Campus is a place where homeless service providers, shelters, and other social services will meet to provide comprehensive assistance to the homeless person. Services will be provided in a more efficient, less duplicative way. These servi will be used to engage our homeless population rather than enable them: To help them move out of homelessness into productive lifestyles. The campus is a joint effort wherein the Salvation Army, Next Step Day Room, and the Fort Smith Housing Authority have all signed MOU's of support.

According to the 2011 point in time count, on any given night 82 persons are unsheltered, meaning that they are not staying in our existing emergency shelters nor at a friends/family member's home. They are literally homeless sleeping in tents on the river, sleeping in their car, behind dumpsters, sleeping in places not meant for human habitation.

The Riverview Hope Campus will have a Safe Haven provided by Next Step Day Room of 25 beds, a "First Step" emergency shelter with 75 beds, as well as a fully functioning kitchen, dining rooms, medical services, job and educational training classes, and much more. To see the full list of services to be provided on the campus, please see the report provided by homeless campus consultant, Dr. Robert Marbut, in the narrative section.

The requested funds will be used to acquire the building that will house the new comprehensive homeless services campus.

Consolidated Plan Goal: Non-Housing Community Development (NHCD): Improve living conditions by addressing CD needs.

Objective: NHCD - 1 Address community needs by targeting a public facilities need.

Strategy: NHCD - 1.1 Assist non-profits that traditionally work with low-income citizens.

Date & Time Stamp Received - For Staff Use Only

Eligible 2/20/2012

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EQUAL HOUSING OPPORTUNITY

Form Expires February 18, 2012

Please list proposed project elements by priority in the event that CDAC is unable to recommend the total funding request:

Project Element Description	Estimated Cost
1. Acquisition of property for campus	$1,000,000.00
2. Renovation of property	$1,000,000.00
3.	
4.	
Other Funding Sources	
Proposed Project Total	$2,000,000.00

Estimate the number of *clients or households* served through the facility for this proposed service or the proposed project only:

$2,498.01 per client

LMI *Clients* Served	LMI *Households* Served
100	100

Please provide the names of any CDAC or City Board Member currently serving or within the past five years on the agency's Board:

Ken Pyle, City Director July, 1998 to February, 2008. Currently serves as Vice President of the Old Fort Homeless Coalition and Executive Director of the Fort Smith Housing Authority.

By my signature below I am verifying that the agency understands that if the project applied for is changed substantially, the project will no longer be considered and will cancel. The agency could then apply in the next funding cycle. Additionally, if funds are approved and the agency does not enter into an agreement with the City before December 31, 2012, the project will cancel.

I understand that a presentation must be given at one of the public hearings on Thursday, March 11, 2012.

x Marshall L Sharpe
Executive Director

Federal Tax ID Number (required) 30-0142947

DUNS Number (required) 96-565-9431

Signature Date Feb 17, 2012

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Form Expires February 18, 2012

Print Form

Application Category: 3 - Community Development

The City of Fort Smith ARKANSAS

For Staff Use Only

R

Community Development Block Grant

CDBG Year 38 - Request for Funding - Program Year 2012

Agency / Organization:	WestArk RSVP, A Program of WACGC, Inc.		
Address:	401 North 13th Street	Fort Smith, AR Zip Code:	72901
Contact Person:	Susan Reehl	Phone Number:	(479) 783-4155
e-Mail Address:	rsvp@ipa.net	Fax Number:	(479) 782-2269

Please enter the total amount of CDBG funds being requested and all other funding sources to complete the proposed project. The project total and leverage will be automatically calculated.

CDBG Amount Requested	$39,289.73
Other Funding Sources	$5,000.00
Proposed Project Total	$44,289.73

Project Address: RSVP Center, 401 North 13th Street, Fort Smith, AR

Project Zip Code: 72901

Leverage: 11.3%

Please provide a description of the proposed project:

WestArk Retired and Senior Volunteer Program (RSVP) is requesting $39,289 for a Community Development project to improve the RSVP Center at the corner of North 13th Street in Fort Smith. From this location Medicare and Tax Assistance are provided to thousands of Fort Smith citizens each year by senior volunteers. The building is well over 120 years old and was not designed for the purpose for which it is used or to sustain the vibration of the truck traffic on Grand Avenue. Improvements to the RSVP Center will allow WestArk RSVP to more efficiently serve the needs of our clients and lower our operating costs.

The project includes:

1. Floor Covering Improvements - $10,222 for purchase of heavy duty carpet and application of heavy duty carpet and vinyl capable of withstanding the intense foot traffic. RSVP has acquired the vinyl.

2. Masonry (tuck points) Improvement - $8,800 for improvements to allow the building to withstand the vibration of the truck traffic on Grand Avenue.

3. Painting to the Exterior - $3,985 after the masonry work.

4. Canopy Improvements - $6,157.11 to replace fabric on existing canopies to reduce glare and heat and the addition of two canopies on the West side of the building to allow for safer entrance to the building and reduce glare and heat.

5. Addition of Exterior Fence to Northwest Corner - $5,000 to limit access to heating and air conditioning equipment, phone box and secure trash receptacles. RSVP will move and upgrade exterior lighting.

Consolidated Plan Goal: Non-Housing Community Development (NHCD): Improve living conditions by addressing CD needs.

Objective: NHCD - 1 Address community needs by targeting a public facilities need.

Strategy: NHCD - 1.1 Assist non-profits that traditionally work with low-income citizens.

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Eligible 2/20/2012 MG

02-17-12 P02:05 IN

EQUAL HOUSING OPPORTUNITY

Form Expires February 18, 2012

Please list proposed project elements by priority in the event that CDAC is unable to recommend the total funding request:

Project Element Description	Estimated Cost
1. Floor Covering	$10,222.00
2. Masonry (tuck points) and Exterior Painting to RSVP Center	$12,785.00
3. Canopies - New fabric for three, two new canopies	$6,157.11
4. Exterior Fencing & Construction Fee	$10,124.62
Other Funding Sources	$5,000.00
Proposed Project Total	$44,288.73

Estimate the number of *clients or households* served through the facility for this proposed service or the proposed project only:

$98.22 per Client

LMI *Clients* Served	LMI *Households* Served
400	1,200

Please provide the names of any CDAC or City Board Member currently serving or within the past five years on the agency's Board:

Not applicable.

By my signature below I am verifying that the agency understands that if the project applied for is changed substantially, the project will no longer be considered and will cancel. The agency could then apply in the next funding cycle. Additionally, if funds are approved and the agency does not enter into an agreement with the City before December 31, 2012, the project will cancel.

I understand that a presentation must be given at one of the public hearings on Thursday, March 11, 2012.

Susan B. Reed

~~Executive~~ Program Director

Signature Date Feb 17, 2012

Federal Tax ID Number (required) 23-7015826

DUNS Number (required) 07-126-0202

WARNING: 18 U.S.C. 1001 provides, among other things, that whoever knowingly and willingly makes or uses a document or writing containing false, fictitious, or fraudulent statement or entry, in any matter within the jurisdiction of any department or agency of the United States, shall be fined not more than $10,000 or imprisoned for not more than five years, or both.

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Form Expires February 18, 2012

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Application Category: 3 - Community Development

The City of Fort Smith Arkansas

For Staff Use Only

S

Community Development Block Grant

CDBG Year 38 - Request for Funding - Program Year 2012

Agency / Organization:	Lend A Hand		
Address:	721 North 10th Street	Fort Smith, AR	Zip Code: 72901-2240
Contact Person:	Ulysses C. Washington	Phone Number:	(479) 782-0612
e-Mail Address:	mumc1@sbcglobal.net	Fax Number:	(479) 494-0107

Please enter the total amount of CDBG funds being requested and all other funding sources to complete the proposed project. The project total and leverage will be automatically calculated.

CDBG Amount Requested	$149,888.00
Other Funding Sources	$954,772.70
Proposed Project Total	$1,104,660.70

Project Address: Fort Chaffee

Project Zip Code: 72916

Leverage: 86.4%

Please provide a description of the proposed project:

Fishers Way is a proposed residential subdivision located east of the Janet Huckabee Nature Center and north of the Bost development on Wells Lake Road. Lend A Hand is seeking to build and provide a mixed income and mixed housing units of single family and rental homes in the Fort Chaffee area. Just west of the Chaffee Crossing's developing industrial area and within walking distance to the nature center and trails, this area will provide not only housing options but a possibility for families to live, work and play in close proximity.

Fishers Way will be a phased development made possible by the Agreement Regarding Base Closure Community Redevelopment and Homeless Assistance implemented by the Fort Chaffee Redevelopment Authority. A total of forty acres are to be deeded in ten acre increments to the non-profit organization Lend A Hand for the development of affordable housing.

Consolidated Plan Goal: Affordable Housing (AH): Improve condition & availability of affordable housing over a 5 year period.

Objective: AH - 1 Improve the condition of housing for low-income homeowners.

Strategy: AH - 3.2 Utilize vacant lots to increase housing availability in low-income communites.

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Form Expires February 18, 2012

Please list proposed project elements by priority in the event that CDAC is unable to recommend the total funding request:

Project Element Description	Estimated Cost
1. For the cost sharing of the public infrastructure to develop the subdivision	$149,888.00
2.	
3.	
4.	
Other Funding Sources	$954,772.70
Proposed Project Total	$1,104,660.70

Estimate the number of *clients or households* served through the facility for this proposed service or the proposed project only:

$3,944.42 per household

LMI *Clients* Served	LMI *Households* Served
	38

Please provide the names of any CDAC or City Board Member currently serving or within the past five years on the agency's Board:

None

By my signature below I am verifying that the agency understands that if the project applied for is changed substantially, the project will no longer be considered and will cancel. The agency could then apply in the next funding cycle. Additionally, if funds are approved and the agency does not enter into an agreement with the City before December 31, 2012, the project will cancel.

I understand that a presentation must be given at one of the public hearings on Thursday, March 11, 2012.

Ulysses C. Washington
Executive Director

Federal Tax ID Number (required) 58-2002763

DUNS Number (required) 02-169-8904

Signature Date Feb 8, 2012

WARNING: 18 U.S.C. 1001 provides, among other things, that whoever knowingly and willingly makes or uses a document or writing containing false, fictitious, or fraudulent statement or entry, in any matter within the jurisdiction of any department or agency of the United States, shall be fined not more than $10,000 or imprisoned for not more than five years, or both.

EQUAL HOUSING OPPORTUNITY

Print Form

The City of Fort Smith ARKANSAS

For Staff Use Only

T

Application Type: Subrecipient

HOME

HOME Investment Partnership Act Program

HOME Year 19 - Request for Funding - Program Year 2012

Agency / Organization:	Housing Authority of the City of Fort Smith		
Address:	2100 North 31st Street	Fort Smith, AR	Zip Code: 72904
Contact Person:	Ken Pyle	Phone Number:	(479) 782-4991
e-Mail Address:	kpyle@fortsmithha.com	Fax Number:	(479) 782-0120

Please enter the total amount of HOME funds being requested and all other funding sources to complete the proposed project. The project total and leverage will be automatically calculated.

HOME FUNDS ~~CDBG Amount~~ Requested	$225,000.00
Other Funding Sources	$18,433.35
Proposed Project Total	$243,433.35

Project Address: 3000 Block of North 26th Street Fort Smith,AR

Project Zip Code: 72904

Leverage: 10.0%

Please provide a description of the proposed project:

The Housing Authority proposes the construction of three (3) new affordable homes. The Housing Authority proposes to build all three homes on current inventory lots. Funding this request will allow us to continue our successful revitalization of neighborhoods by providing quality affordable housing for the low income residents of Fort Smith.

Consolidated Plan Goal: Affordable Housing (AH): Improve condition & availability of affordable housing over a 5 year period.

Objective: AH - 3 Increase the number of newly constructed homes available on the affordable housing market.

Strategy: AH - 3.2 Utilize vacant lots to increase housing availability in low-income communites.

Date & Time Stamp Received - For Staff Use Only

Eligible - MS 2/17/2012

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CW

EQUAL HOUSING OPPORTUNITY

Form Expires February 18, 2012

Please list proposed project elements by priority in the event that CDAC is unable to recommend the total funding request:

Project Element Description	Estimated Cost
1. Construction of single family home	$75,000.00
2. Construction of single family home	$75,000.00
3. Construction of single family home	$75,000.00
4.	
Other Funding Sources	$18,433.35
Proposed Project Total	$243,433.35

How many Single Family Homes does the agency propose to undertake with the requested funding? 3

If the agency is a CHDO, provide organizational role to develop the project:

$75,000 per household

For New Construction or Rehabilitation projects, answer the following questions:

1. On December 31, 2011, how much HOME program income / project proceeds did the agency have according to the bank statement? $39,614.72

2. On December 31, 2011, how many Single Family Homes were *under construction* with previous HOME funding? 0

3a. On December 31, 2011, how many Fort Smith funded Single Family Homes does the agency have in inventory that are vacant? 6

3b. Of these homes, how many are under contract for purchase? 1

Prior to any project being set up under the CHDO/CDC designation and before any funding disbursements are made, the agency must be certified as a CHDO or an entity eligible to apply for HOME funds. The checklist for CHDO's is available from CD Staff or in the Policies & Procedures Manual. Your signature below indicates your understanding of this requirement. All HOME funds are subject to the City of Fort Smith Procurement Policies unless specifically overridden by Federal Regulations.

Please provide the names of any CDAC or City Board Member currently serving or within the past five years on the agency's Board:

EQUAL HOUSING OPPORTUNITY

By my signature below I am verifying that the agency understands that if the project applied for is changed substantially, the project will no longer be considered and will cancel. The agency could then apply in the next funding cycle. Additionally, if funds are approved and the agency does not enter into an agreement with the City before December 31, 2012 or there is a change in the scope of the project presented, the project will cancel.

I understand that a presentation must be given at one of the public hearings on Thursday, March 11, 2012.

Executive Director

Signature Date Feb 15, 2012

Federal Tax ID Number (required) 71-6038904

DUNS Number (required) 13-873-5209

WARNING: 18 U.S.C. 1001 provides, among other things, that whoever knowingly and willingly makes or uses a document or writing containing false, fictitious, or fraudulent statement or entry, in any matter within the jurisdiction of any department or agency of the United States, shall be fined not more than $10,000 or imprisoned for not more than five years, or both.

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Print Form

For Staff Use Only

U

Application Type: CHDO Comm. Housing Dev. Org.

HOME Investment Partnership Act Program

HOME Year 19 - Request for Funding - Program Year 2012

Agency / Organization:	Crawford-Sebastian Community Development Council, Inc.		
Address:	4831 Armour Avenue	Fort Smith, AR	Zip Code: 72914
Contact Person:	Karen Phillips	Phone Number:	785-2303
e-Mail Address:	kphillips@cscdccaa.org	Fax Number:	784-9029

Please enter the total amount of HOME funds being requested and all other funding sources to complete the proposed project. The project total and leverage will be automatically calculated.

CDBG Amount Requested	$141,296.00
Other Funding Sources	$15,000.00
Proposed Project Total	$156,296.00

Project Address: various, Fort Smith, Arkansas

Project Zip Code: various

Leverage: 10.0%

Please provide a description of the proposed project:

C-SCDC will be able to acquire 4 substandard homes. completely rehabilitate them and bring them up to state and local codes, and then sell these beautiful homes to low income families in Fort Smith. In spite of a poor housing market, these homes are highly sought after mainly because they are much more affordable than a new home and do not require immediate repairs to be paid by the new homeowner such as is found in older homes. We do far more than a typical investor would do to repair the home. The hones that our low income families buy in this program are beautiful on the outside and the major systems are in good working condition lasting for years to come.

I'd also like to explain that we currently own four properties to be rehabilitated. 2 have not begun rehabilitation but have recently been bid out. 1 was completed in December of 2011 and one is currently being rehabilitated and will be complete In February. The only home that was 100% complete as of this application, has a real estate contract on it. This contract was received in less than 2 months from the date of completion and is expected to close in late March.

Consolidated Plan Goal: Affordable Housing (AH): Improve condition & availability of affordable housing over a 5 year period.

Objective: AH - 4 Expand funding availability for affordable housing programs.

Strategy: AH - 4.2 Provide funding for homeownership activities from which CHDO's can make affordable houses...(Apply in HOME)

Date & Time Stamp Received - For Staff Use Only

ELIGIBLE 2/20/2012 MG

02-17-12 P01:39 IN MG

EQUAL HOUSING OPPORTUNITY

Form Expires February 18, 2012

Please list proposed project elements by priority in the event that CDAC is unable to recommend the total funding request:

Project Element Description	Estimated Cost
1. acquisition and rehabilitation of 4 homes	$141,296.00
2.	
3.	
4.	
Other Funding Sources	
Proposed Project Total	$141,296.00

How many Single Family Homes does the agency propose to undertake with the requested funding? [X] → 4

If the agency is a CHDO, provide organizational role to develop the project: Developer

$35,324.00 per household

For New Construction or Rehabilitation projects, answer the following questions:

1. On December 31, 2011, how much HOME program income / project proceeds did the agency have according to the bank statement? $6,019.

2. On December 31, 2011, how many Single Family Homes were *under construction* with previous HOME funding? 1

3a. On December 31, 2011, how many Fort Smith funded Single Family Homes does the agency have in inventory that are vacant? 1

3b. Of these homes, how many are under contract for purchase? 1

Prior to any project being set up under the CHDO/CDC designation and before any funding disbursements are made, the agency must be certified as a CHDO or an entity eligible to apply for HOME funds. The checklist for CHDO's is available from CD Staff or in the Policies & Procedures Manual. Your signature below indicates your understanding of this requirement. All HOME funds are subject to the City of Fort Smith Procurement Policies unless specifically overridden by Federal Regulations.

Please provide the names of any CDAC or City Board Member currently serving or within the past five years on the agency's Board:

none

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By my signature below I am verifying that the agency understands that if the project applied for is changed substantially, the project will no longer be considered and will cancel. The agency could then apply in the next funding cycle. Additionally, if funds are approved and the agency does not enter into an agreement with the City before December 31, 2012 or there is a change in the scope of the project presented, the project will cancel.

I understand that a presentation must be given at one of the public hearings on Thursday, March 11, 2012.

Mark Lehrman

Executive Director

Federal Tax ID Number (required) 71-0388927

DUNS Number (required) 17-414-8247

Signature Date Feb 17, 2012

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Print Form

Application Type: CDC Community Development Corp.

The City of Fort Smith Arkansas

For Staff Use Only

V

HOME Investment Partnership Act Program

HOME Year 19 - Request for Funding - Program Year 2012

Agency / Organization:	Crawford-Sebastian Community Development Council, Inc.		
Address:	4831 Armour Avenue	Fort Smith, AR	Zip Code: 72914
Contact Person:	Karen Phillips	Phone Number:	785-2303
e-Mail Address:	kphillips@cscdccaa.org	Fax Number:	784-9029

Please enter the total amount of HOME funds being requested and all other funding sources to complete the proposed project. The project total and leverage will be automatically calculated.

CDBG Amount Requested	$97,500.00
Other Funding Sources	$1,650,000.00
Proposed Project Total	$1,747,500.00

Project Address: various, Fort Smith, Arkansas

Project Zip Code: various

Leverage: 90.0%

Please provide a description of the proposed project:

The City of Fort Smith Down Payment Assistance Program has been operating successfully since 1997. A small amount of funds are able to go a long way when coupled with private financing versus using government dollars to build the homes. Clients find affordable homes in their price range (existing or new) and this program helps them purchase those homes by providing the down payment assistance gap that helps them get into their home. With just $97,500, we will be able to help 20 families successfully purchase a home in fort Smith, helping the distressed housing market and providing an opportunity for families to own their home.

This program isn't just about helping families buy a home. We work hard to ensure that the buyers are well educated about the homebuying process, budgeting, maintenance, and sustainability. Every homeowner is required to have their home inspected prior to purchase by the City of Fort Smith, they are required to meet one-on-one with a certified housing counselor regarding their post-purchase budget, and they are required to attend an 8 hour homebuyer education course.

This program fills a great need. Last year alone, we spent over $100,000 in this program. The grant we have received this year is much lower than usual and it is very necessary that the amount we receive in this funding round is more in line with what we have typically received ($90,000 to $110,000). No other program in the HOME category is able to help as many clients with such little funds per household. This is due to the large amount of leveraging this program is able to use.

Consolidated Plan Goal: Affordable Housing (AH): Improve condition & availability of affordable housing over a 5 year period.

Objective: AH - 2 Increase the viability for potential homeownership opportunities.

Strategy: AH - 2.2 Continue to provide downpayment reduction assistance to low-income homebuyers (Apply in HOME)

Date & Time Stamp Received - For Staff Use Only

Eligible 2/20/2012 NG

02-17-12 P01:39 IN NG

EQUAL HOUSING OPPORTUNITY

Form Expires February 18, 2012

Please list proposed project elements by priority in the event that CDAC is unable to recommend the total funding request:

Project Element Description	Estimated Cost
1. down payment assistance	$80,000.00
2. counseling fees	$10,000.00
3. Inspection fees	$7,500.00
4.	
Other Funding Sources	
Proposed Project Total	$97,500.00

How many Single Family Homes does the agency propose to undertake with the requested funding? 20

If the agency is a CHDO, provide organizational role to develop the project: Subrecipient

$4,875.00 per household

For New Construction or Rehabilitation projects, answer the following questions:

1. On December 31, 2011, how much HOME program income / project proceeds did the agency have according to the bank statement? $988.70

2. On December 31, 2011, how many Single Family Homes were *under construction* with previous HOME funding? 0

3a. On December 31, 2011, how many Fort Smith funded Single Family Homes does the agency have in Inventory that are vacant? 0

3b. Of these homes, how many are under contract for purchase? 0

Prior to any project being set up under the CHDO/CDC designation and before any funding disbursements are made, the agency must be certified as a CHDO or an entity eligible to apply for HOME funds. The checklist for CHDO's is available from CD Staff or in the Policies & Procedures Manual. Your signature below indicates your understanding of this requirement. All HOME funds are subject to the City of Fort Smith Procurement Policies unless specifically overridden by Federal Regulations.

Please provide the names of any CDAC or City Board Member currently serving or within the past five years on the agency's Board:

none

EQUAL HOUSING OPPORTUNITY

By my signature below I am verifying that the agency understands that if the project applied for is changed substantially, the project will no longer be considered and will cancel. The agency could then apply in the next funding cycle. Additionally, if funds are approved and the agency does not enter into an agreement with the City before December 31, 2012 or there is a change in the scope of the project presented, the project will cancel.

I understand that a presentation must be given at one of the public hearings on Thursday, March 11, 2012.

Mark Ichikawa

Executive Director

Federal Tax ID Number (required) 71-0388927

DUNS Number (required) 17-414-8247

Signature Date Feb 17, 2012

WARNING: 18 U.S.C. 1001 provides, among other things, that whoever knowingly and willingly makes or uses a document or writing containing false, fictitious, or fraudulent statement or entry, in any matter within the jurisdiction of any department or agency of the United States, shall be fined not more than $10,000 or imprisoned for not more than five years, or both.

EQUAL HOUSING OPPORTUNITY

Print Form

For Staff Use Only

W

Application Type: CHDO Comm. Housing Dev. Org.

HOME Investment Partnership Act Program

HOME Year 19 - Request for Funding - Program Year 2012

Agency / Organization:	Lend A Hand Inc.,		
Address:	721 North 10th Street	Fort Smith, AR	Zip Code: 72901-2240
Contact Person:	Ulysses C. Washington	Phone Number:	(479) 782-0612
e-Mail Address:	mumc1@sbcglobal.net	Fax Number:	(479) 494-0107

Please enter the total amount of HOME funds being requested and all other funding sources to complete the proposed project. The project total and leverage will be automatically calculated.

~~CDBG~~ Home Amount Requested	$240,000.00
Other Funding Sources	$45,000.00
Proposed Project Total	$285,000.00

Project Address: To be identified

Project Zip Code:

Leverage: 20.0%

Please provide a description of the proposed project:

The funding will allow us to purchase three lots, on which we will build three new homes. These homes will be constructed in the targeted area noted on the Five Year Consolidation Plan set by the City of Fort Smith. The homes will be sold to low-to- moderate income families. LAH will also assist the families with down payment and closing cost.

Consolidated Plan Goal: Affordable Housing (AH): Improve condition & availability of affordable housing over a 5 year period.

Objective: AH - 3 Increase the number of newly constructed homes available on the affordable housing market.

Strategy: AH - 4.2 Provide funding for homeownership activities from which CHDO's can make affordable houses...(Apply in HOME)

Date & Time Stamp Received - For Staff Use Only

02-17-12 P03:40 IN

Form Expires February 18, 2012

EQUAL HOUSING OPPORTUNITY

Please list proposed project elements by priority in the event that CDAC is unable to recommend the total funding request:

Project Element Description	Estimated Cost
1. Three replacement homes & lots	$240,000.00
2.	
3.	
4.	
Other Funding Sources	$45,000.00
Proposed Project Total	$285,000.00

How many Single Family Homes does the agency propose to undertake with the requested funding? 3

If the agency is a CHDO, provide organizational role to develop the project: Developer

$80,000.00 per household

For New Construction or Rehabilitation projects, answer the following questions:

1. On December 31, 2011, how much HOME program income / project proceeds did the agency have according to the bank statement? $0.00

2. On December 31, 2011, how many Single Family Homes were *under construction* with previous HOME funding? 0

3a. On December 31, 2011, how many Fort Smith funded Single Family Homes does the agency have in inventory that are vacant? 4

3b. Of these homes, how many are under contract for purchase? 1

Prior to any project being set up under the CHDO/CDC designation and before any funding disbursements are made, the agency must be certified as a CHDO or an entity eligible to apply for HOME funds. The checklist for CHDO's is available from CD Staff or in the Policies & Procedures Manual. Your signature below indicates your understanding of this requirement. All HOME funds are subject to the City of Fort Smith Procurement Policies unless specifically overridden by Federal Regulations.

Please provide the names of any CDAC or City Board Member currently serving or within the past five years on the agency's Board:

NA

EQUAL HOUSING OPPORTUNITY

By my signature below I am verifying that the agency understands that if the project applied for is changed substantially, the project will no longer be considered and will cancel. The agency could then apply in the next funding cycle. Additionally, if funds are approved and the agency does not enter into an agreement with the City before December 31, 2012 or there is a change in the scope of the project presented, the project will cancel.

I understand that a presentation must be given at one of the public hearings on Thursday, March 11, 2012.

Executive Director

Federal Tax ID Number (required) 58-2002763

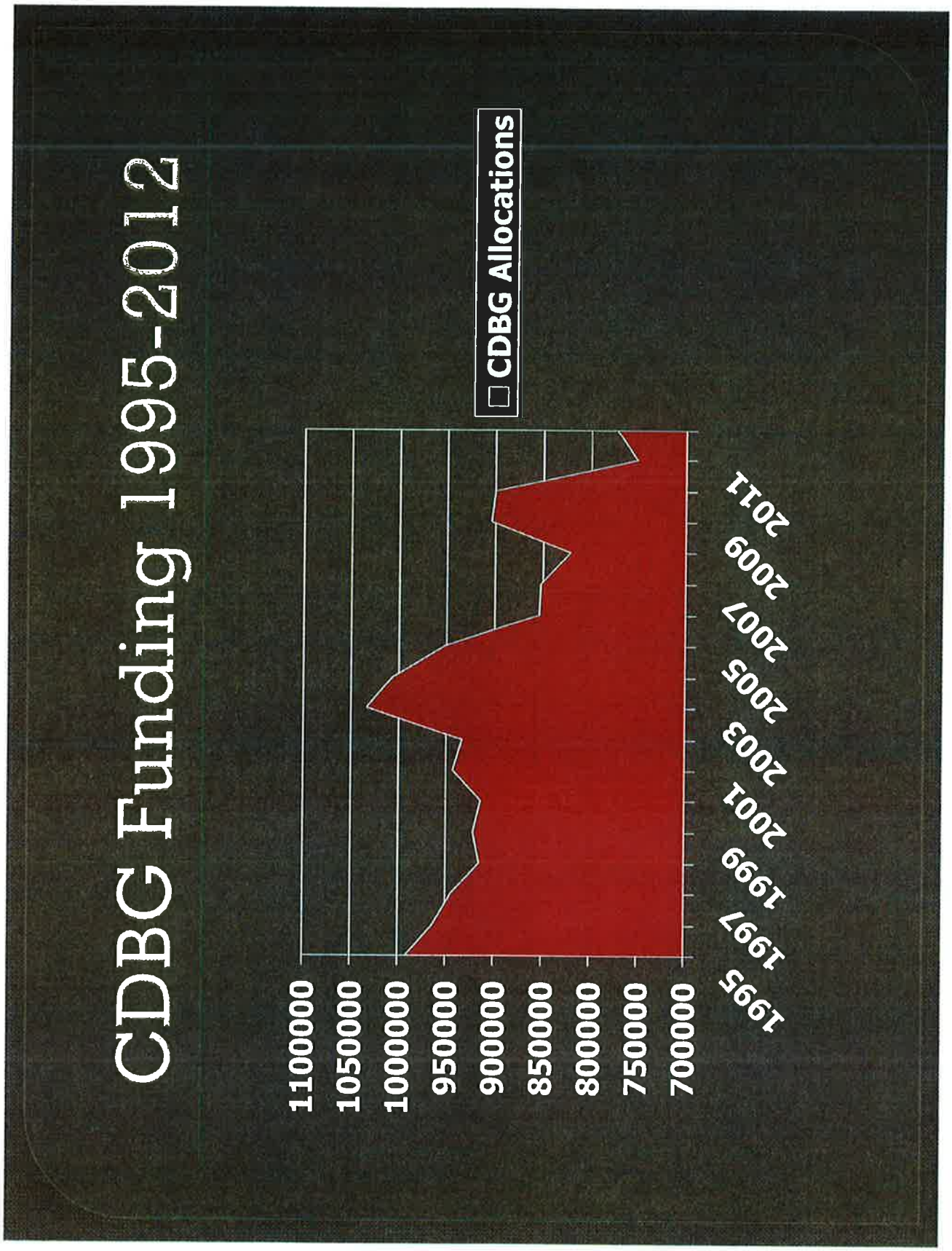
DUNS Number (required) 02-169-8904

Signature Date Feb 8, 2012

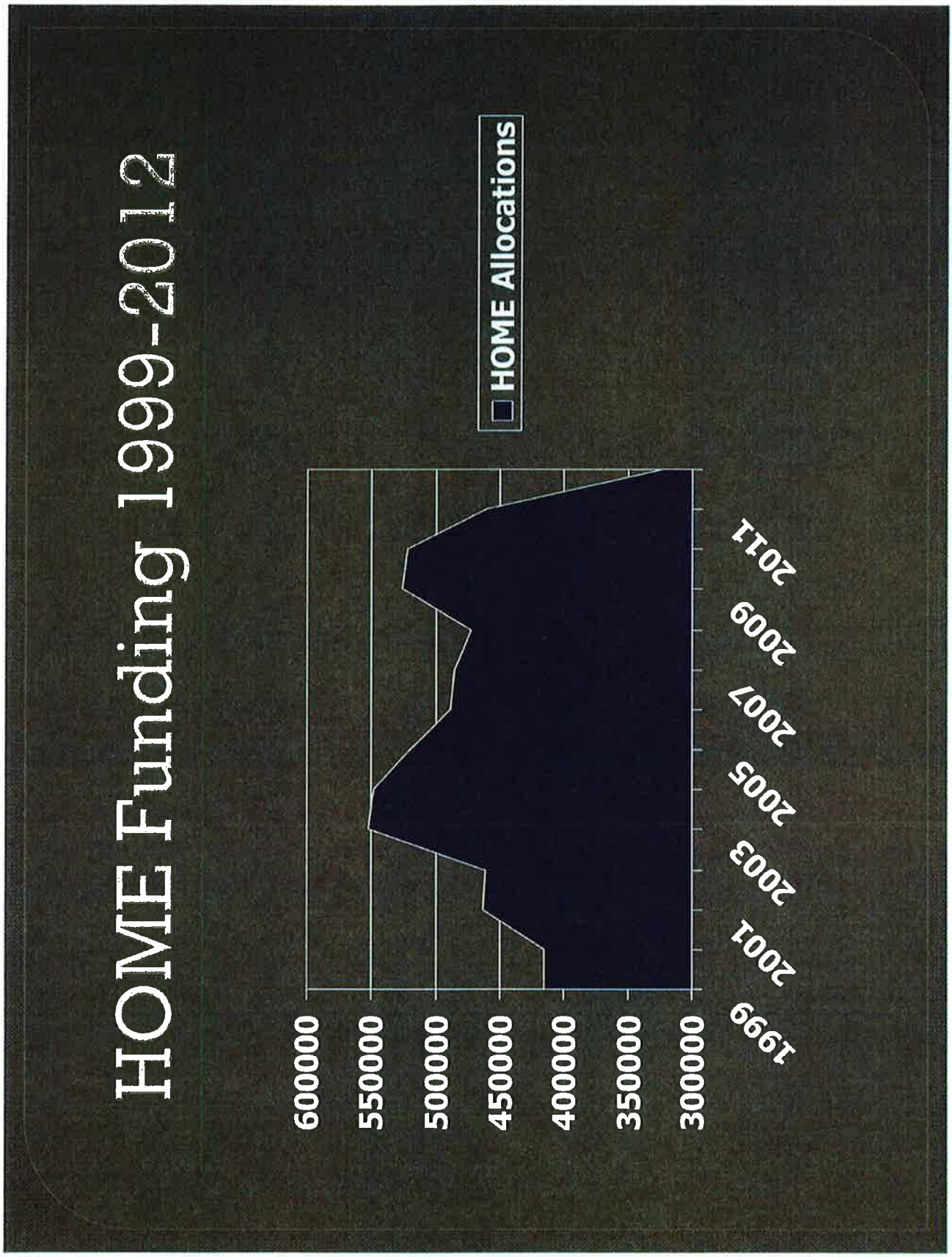
WARNING: 18 U.S.C. 1001 provides, among other things, that whoever knowingly and willingly makes or uses a document or writing containing false, fictitious, or fraudulent statement or entry, in any matter within the jurisdiction of any department or agency of the United States, shall be fined not more than $10,000 or imprisoned for not more than five years, or both.

EQUAL HOUSING OPPORTUNITY

ATTACHMENT 8A

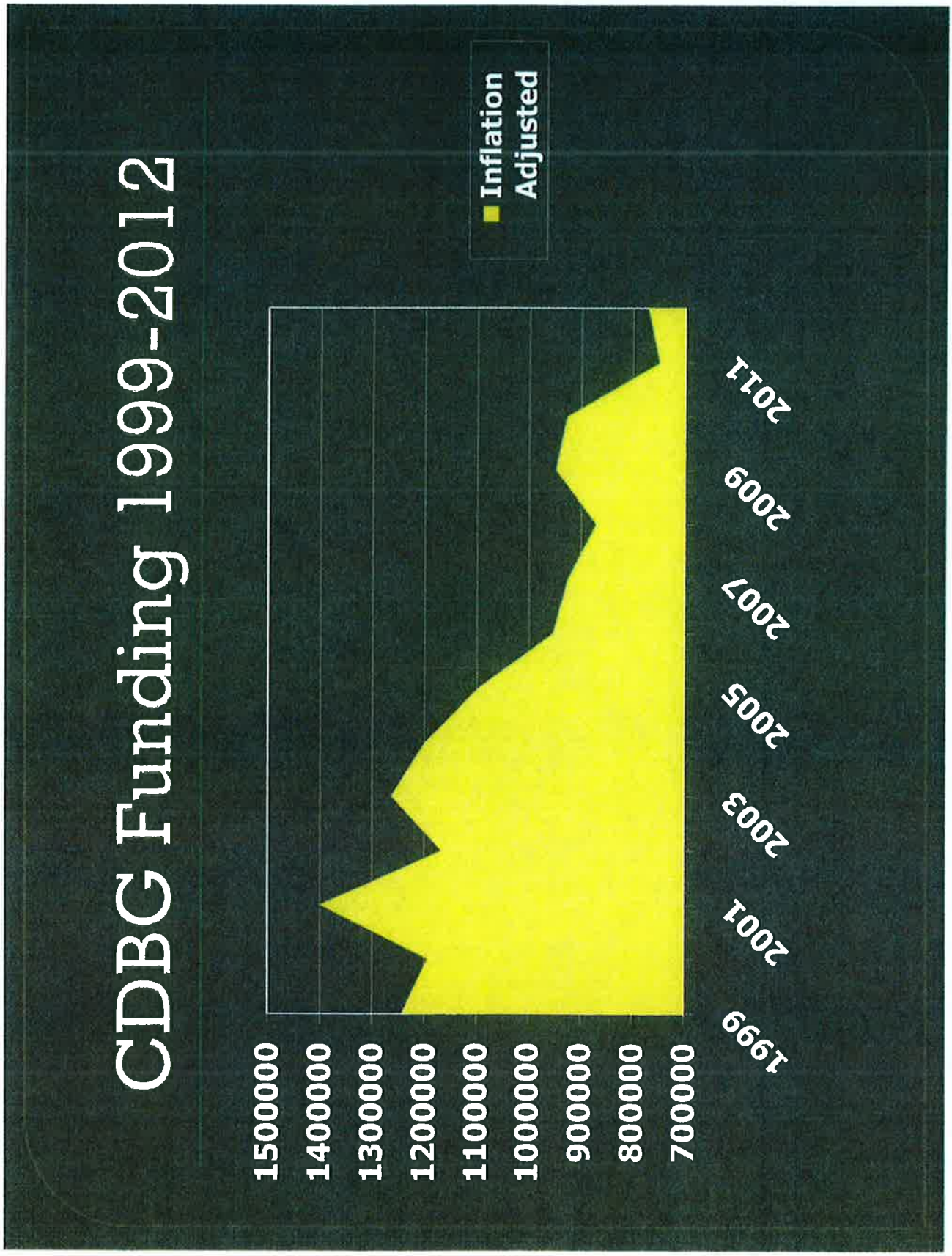


ATTACHMENT 8B



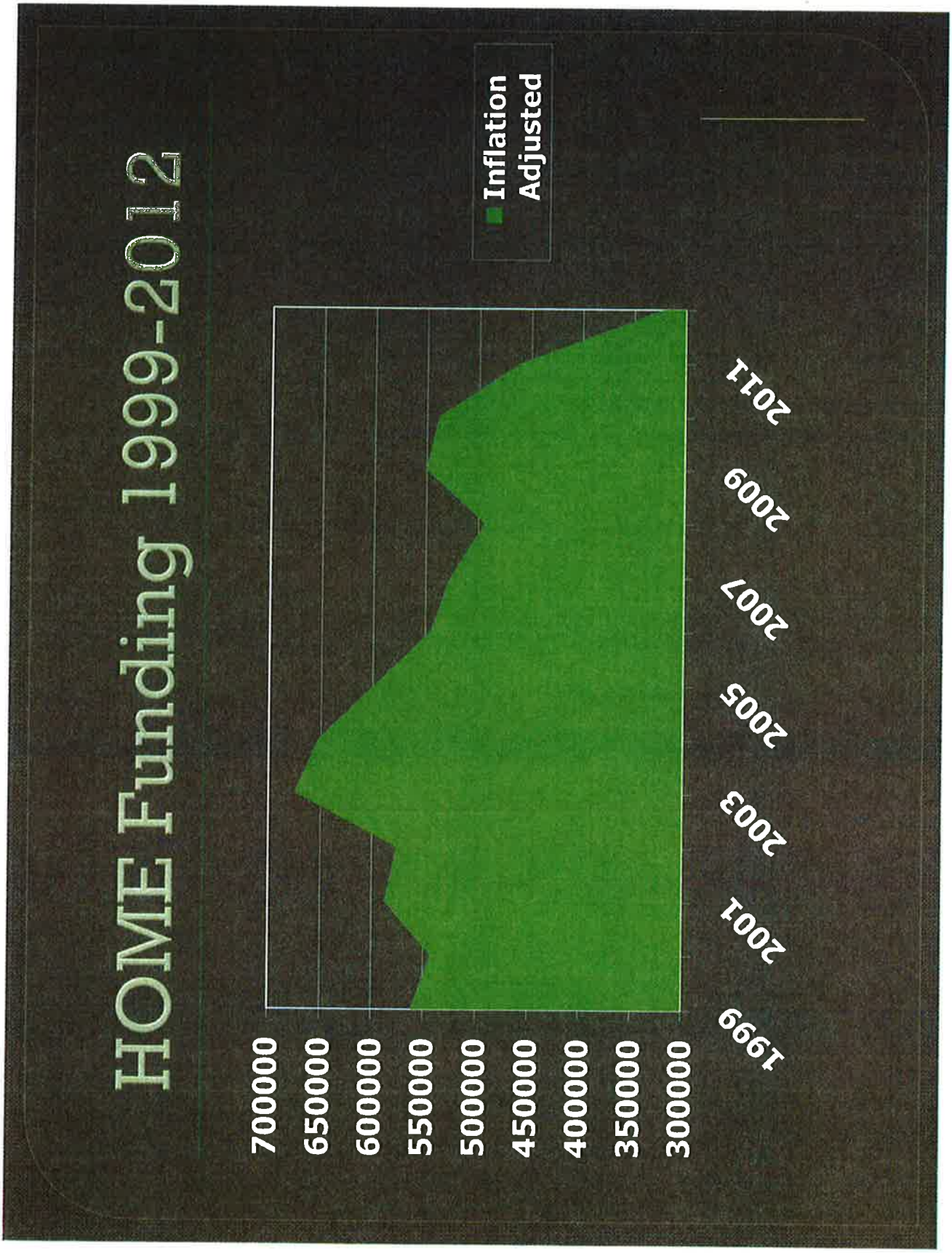
ATTACHMENT 9A

Based on 2011 Dollars



ATTACHMENT 9B

Based on 2011 Dollars



SS2

Interoffice Memorandum

TO: Ray Gosack, City Administrator

FROM: Alie Bahsoon, Purchasing Manager AB

SUBJECT: Insurance Coverage Review

DATE: March 21, 2012

In January of this year, a review of the City's current auto and property insurance policy with Travelers Insurance was conducted and compared with the insurance programs offered by the Arkansas Municipal League. A copy of this review and findings is attached.

As you are aware, a similar study was conducted in 1999 and it was determined at that time the municipal league policy was lacking in many respects and was not a viable option for the City. Since then, the municipal league program has substantially improved and despite the lower premiums when compared to Travelers Insurance, there are still some differences to be taken into consideration.

In order to better understand the value and services offered by our carrier and those of the municipal league, it is important to understand the history of the City's insurance. The City of Fort Smith has carried a traditional fully insured plan on its auto and property whereby we pay an annual premium and the departments are charged their portion based on their fleet size for automobiles and equipment and their building values and contents. Our agent for the past 21 years, Brown Hiller Clark & Associates, has been instrumental in researching the insurance markets and offering the best value to the City based on its current needs.

Though both the municipal league and Travelers Insurance offer great benefits, the primary concern is that the minimum compulsory limits as required by law is ($25,000/$50,000/$25,000)[1] which is the maximum coverage that the municipal league offers (due to tort immunity) whereas we have carried a $1,000,000 each accident limit of liability with Travelers. The City has carried these limits because of our large fleet size of 506 vehicles which has continued to grow annually and the mere fact that our fleet averages an approximate 5,802,264 miles driven annually thereby substantially increasing our risk exposure. There are no known carriers that will write an excess auto liability or an umbrella policy over the minimum compulsory limits.

In an effort to find out what other cities and municipalities are doing, I contacted the cities listed below and inquired about their insurance programs and below are the findings. Of those that responded, they were very pleased with the municipal league. The ones that I have not heard back from (made several attempts to get responses) are noted with the "nr". The overall consensus was that they rely heavily on tort immunity. However, in some cases it has proven to

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[1] *Legal required limits per occurrence: $25,000 on any one person, $50,000 on any one accident and $25,000 for property damage*

be negative publicity on the municipality when actual damages have exceeded the minimum liability limits.

I consulted with City Attorney Rick Wade about the tort immunity and in his legal opinion, the City can carry the minimum limits of the municipal league coverage if it so desires. The board would have to make the decision as to whether it is fiscally responsible to the citizens of Fort Smith in the event these limits were insufficient to cover actual damages incurred by a citizen due to an accident with a city vehicle. Some other concerns are the uncertainty of what state laws would prevail in the event that something major was to happen in Oklahoma since some of our fleet does drive on neighboring Oklahoma roads. A city truck sliding into a Lexus would exceed these limits; a person slipping on the step of a bus and breaking a leg could easily exceed these limits as well. This does not take into consideration any type of serious incident of a city owned vehicle actually being involved in an accident with injuries or property damage.

Arkansas Cities		**Auto**	**Property**	**Excess Coverage** (above statutory limits)	**AML Experience**	**Fleet Size**
Fort Smith		Travelers	Travelers	$1,000,000	N/A	506
Arkadelphia		✓	Ind. Agent	nr	nr	nr
Bentonville		✓	Ind. Agent	No	Positive	269
Conway		✓	✓	nr	nr	nr
Fayetteville		✓	Ind. Agent	nr	nr	341
Harrison		✓	✓	nr	nr	nr
Hot Springs		✓	✓	No	Positive	102
Jonesboro		Ind. Agent	Ind. Agent	No	nr	353
Little Rock		✓	Ind. Agent	nr	nr	nr
N. Little Rock		✓	Ind. Agent	nr	nr	nr
Pine Bluff		✓	Ind. Agent	nr	nr	nr
Pocahontas		✓	✓	nr	nr	nr
Rogers		✓	Ind. Agent	No	Positive	364
Siloam Springs		✓	Ind. Agent	No	Positive	122
Springdale		✓	Ind. Agent	nr	nr	nr
West Helena		✓	Ind. Agent	nr	nr	nr
West Memphis		✓	✓	No	Positive	146

nr = no response
Ind. Agent = Insurance acquired from independent local agent(s)
✓ Insured with the Arkansas Municipal League

Regarding our current carrier, Travelers Insurance, the City's account for both fleet and buildings is underwritten by one department called Travelers Public Sector Services and not two different departments. This division is solely dedicated to the public sector. It has proven beneficial for the City to have both the property and auto policies together with Travelers. This

has had a positive effect on the total account by lowering the premiums which are offset by the loss ratio of either the property or auto.

For instance, in 2011 the auto liability loss ratio was at 73% and with property, the overall account loss ratio was 41%. Over the years, having the aggregated coverage and premiums has helped offset the overall account loss ratio which is of utmost importance to an insurance carrier when looking at re-insuring the account. Not having one or the other could have led to non-renewal or turn-downs (as noted below).

As for price comparisons, the 2012/2013 "possible" markets are not looking too favorable. Not many carriers want to carry transit and/or emergency vehicles. Below is a synopsis of the markets (see also *Exhibit A*):

- CNA Insurance: yes on property; no on auto (can't write emergency vehicles)
- Liberty Mutual: Neither
- Cincinnati: Neither
- United Fire Group: Neither
- Union Standard: Neither
- Philadelphia Insurance: Maybe on both
- HCC Specialty: Neither; not licensed in AR
- Southwest Risk: Property only
- Swett & Crawford: Property only
- Hartford Insurance: Neither
- Berkshire Hathaway: No on property; yes on auto but not competitive ($1,350 per vehicle)
- Deep South Insurance: Neither
- Glatfelter: Neither

Based on the non-favorable market remarks, the City currently has the following options to consider:

Option	Provider	Auto	Property	Total	Auto Liability Limits
A	Travelers Insurance	$409,749	$322,848	$732,597	$1,000,000
B	Travelers Insurance	$378,407	$322,848	$701,255	$500,000
C	Travelers Insurance	$292,978	$322,848	$615,826	$100,000[2]
D	Municipal League	$253,327	$407,902[3]	$661,229	($25/$50/$25)
E	Municipal League-Auto Travelers Ins.-Property	$253,327	≥$322,848[4]	≥$576,175	($25/$50/$25)

Because the industry as a whole (see *Exhibit B-D*) has experienced an upward trend in insurance costs, the 2012/2013 City's renewal premiums with Travelers Insurance are up by 7.6%. I have provided a breakdown of the City's policies for the past 12 years (see *Exhibit E*).

As you can see in the above chart, the City can save $156,422 *(Auto Option A less Auto Option E)* over our current coverage by going with the municipal league for auto coverage. However, the auto

[2] *Lowest limit that Travelers will entertain*
[3] *Based on a $5,000 deductible ($25,000 deductible with Travelers Insurance)*
[4] *Travelers will provide insurance with at least or greater than this amount without the auto policy*

coverage limits will be substantially reduced from $1 million to the minimum statutory limits of $25,000/$50,000/$25,000. If the board considers these limits too risky, the staff has obtained quotes from Travelers Insurance for vehicle liability limits of $500,000 and $100,000. These limits would save $31,342 *(Total Option A less Total Option B)* or $116,771 *(Total Option A less Total Option C)* a year compared to our current liability limit. The fundamental decision is whether we accept lower liability limits in exchange for annual premium savings.

Please let me know if you should have any questions.

Interoffice Memorandum

TO: Ray Gosack, City Administrator

FROM: Alie Bahsoon, Purchasing Manager

SUBJECT: AML Insurance Program

DATE: January 23, 2012

I have reviewed the policies for both the automobile and property insurance from the Arkansas Municipal League ("AML"). There are numerous and significant differences between their insurance program and the one we currently have with Travelers Insurance ("TI"). Below is a summary of these findings.

AUTOMOBILE:

1. The AML will cover a municipal vehicle operated within the employee's scope of employment with proper authorization. A claim could potentially be denied if a person used a vehicle without expressed permission. There are no such limits in our present policy with TI. The AML recognizes any driver as long as they are permitted to drive and have a valid driver license and they do not maintain a list of drivers, whereas TI does and we submit and update that list annually.

2. Limits of liability with the AML are $25,000 on any one person, $50,000 on any one accident and $25,000 for property damage (minimum limits required by law). The current policy with TI extends $1,000,000 each accident limit of liability.

3. The AML does not offer uninsured/under-insured motorist coverage whereas TI policy provides this coverage. This coverage has benefitted the City in recent years due to the rise of uninsured drivers that are involved in accidents with City vehicles.

4. For vehicles operated outside of Arkansas, the AML liability payment limits will be lesser of the limits stated above or the financial responsibility limit in the other state. Our current policy extends the limits mentioned above regardless of what state the vehicle is operated in.

5. Anytime a replacement or additional vehicle is acquired, the AML requires that it must be reported to the Program and appropriate premiums paid within 30 days of acquisition. It also excludes liability caused by any vehicle or equipment not listed on the enumeration schedule. Our policy with TI provides "Fleet Automatic Coverage" which means at each renewal, we report a schedule of vehicles and equipment at the time of renewal and any additions or deletions do not have to be reported during the covered year.

6. The AML policy does not exclude coverage for vandalism, theft, flood, hail, falling objects, freezing or extremes of temperature. Our current policy covers all vehicles and equipment for all of the above-mentioned items as well. The AML program stipulates that we must give notice of a

loss in any case within 10 days of the loss. Our current policy does not stipulate such time restrictions.

7. For damages to persons transported by the city or in the city's care, the AML program states that custody or control may be covered at the discretion of the program's administrator; it is highly discouraged by the AML. Because of the liability exposure with the transit buses, the AML offers a separate policy, but with higher premiums. TI does not have such restrictions for guests/riders in any of our vehicles.

8. The AML premiums are at $100 per vehicle, annually (subject to change based on the City's loss experience). The TI's average rate is at $731.

PROPERTY:

1. The AML program determines valuation at the time of loss with deduction for depreciation accounted. They must be notified within 10 days of the loss or soon thereafter. Any settlement will be based on the amount listed on our Statement of Values (SOV). Our policy with TI extends replacement cost coverage with no account for depreciation and no time restrictions. It also extends a current blanket limit of insurance based on the total value listed on our SOV schedule. This means that TI could pay up to this limit, less the deductible ($25,000) on any one occurrence at any one or all locations. The AML's deductible is at $5,000.

2. Certification by the Fire Chief or a certified agency must be accepted each year according to the AML program. Each property has to be inspected for fire hazards and deficiencies. Our policy does not restrict us with such certification.

3. The AML premiums are based on a rate of .18 per $100 of value. The TI's property rate is at .13 per $100 of value.

Though the AML policy is a good policy and not as restrictive as it was in the past, I believe it is more suited for smaller municipalities. Because of the City's size and volume of property and automobiles, the City has tremendously benefitted from the services received from Travelers Insurance and those of the agency that represents them, Brown Hiller Clark and Associates BHC). With the City not having its own risk manager/risk management department, both BHC and TI have acted as the City's risk management departments. Their staff, resources, training opportunities, webinars, risk management services (to name a few) have been an invaluable asset to the City's insurance program.

If you wish to discuss this matter further, please let me know.

B·H·C
Brown • Hiller • Clark & Associates

January 18, 2012

Mr. Alie Bahsoon
City of Fort Smith
P.O. Box 1908
Fort Smith, AR 72902

Re: Municipal League Coverage

Dear Alie:

As a follow up to our conversation yesterday, you requested that we perform an overall insurance program comparison based on correspondence the City had received from the Municipal League (ML) relative to the Travelers Public Sector program. As you know a similar comparison was performed in 1999. At that time we were furnished other information that allowed us to compare specific coverage/program differences so in this letter we're going to make some assumptions that those comparisons remain. Here is a summary of some of the differences we found to be of particular concern:

Automobile

1. The ML policy states they will cover a municipal vehicle operated within the employee's scope of employment with authorization and direction to operate said motor vehicles. This implies the ML could deny a claim if a person used a vehicle without expressed permission or for personal usage. There are no such limitations with Travelers.

2. Limits of Liability offered in the ML program are the minimum compulsory limits required in AR which are $25,000 any one person/ $50,000 any one accident and $25,000 property damage. Travelers current policy extends $1,000,000 each accident limits of liability. Just a quick review of the loss history reveals at least 7 liability claims the City has incurred with Travelers where the limit paid was in excess of $25,000 with 2 in excess of $170,000.

3. The ML program makes no mention of the availability of Uninsured/Underinsured Motorist coverage. If it were provided the limits in all likelihood would again be the minimum required by law versus Travelers $500,000 bodily injury each accident limits and $100,000 property damage each accident limits. Travelers has paid claims to the City for this line of coverage.

PROFESSIONAL INSURANCE AGENT

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Marty C. Clark, CIC, President | Scott R. Clark, CIC, Exec. Vice President | Shannon C. Schmidly, CIC, Exec. Vice President | Larry R. Clark, CIC, Vice President | Sam B. Hiller, Vice President

4. The ML policy states for vehicles operated outside of Arkansas the liability payment limits will be the lesser of the limits stated above or the compulsory limit in the other state. Travelers extend $1,000,000 each accident limits of liability regardless of what state the vehicle is operated.

5. In the ML program, anytime a replacement or additional vehicle is acquired, it must be reported to the program and appropriate premium paid within 30 days of acquisition. Also the ML program excludes liability caused by any vehicle or equipment not listed on the Enumeration schedule or for which no service charge has been paid. The Travelers program provides "Fleet Automatic Coverage" which means at each renewal the City reports a schedule of vehicles and equipment at the time of renewal and any additions or deletions do not have to be reported throughout the policy period and thus no premium adjustment. For example, if the City begins the policy period with 20 vehicles and has 21 at expiration, the City owes an additional premium at year end. This eliminates a tremendous amount of concern in knowing that a vehicle is automatically covered when acquired and you don't have to notify us.

* 6. The ML policy excludes coverage for Vandalism, Theft, Flood, Hail, Falling Objects and Freezing or extremes of temperature. As a result of the Hail storm 04/09/08, Travelers paid the City $586,977 for Hail damage to its fleet. The Travelers policy provides Comprehensive coverage on all City vehicles which covers those vehicles from any cause of loss except the covered auto's collision with another object or the covered auto's overturn.

* H, IL DOES OFFER THIS COVERAGE PER LINDA ARMSTRONG. AB

7. The ML program stipulates that you must give notice of a loss in any case within 10 days of the loss. The Travelers program states you must give prompt notice but does not confine you to a specific number of days.

8. The ML program goes on to state that damages to persons transported by the City or in the City's care; custody or control may be covered at the discretion of the program's administrator. What does that mean to the transit or police department or to anyone with a guest in the vehicle like a family member? Travelers has paid numerous claims involving guests entering, exiting and as passengers within the Transit department.

In summary, the ML program indicates a $100 per vehicle per year premium for vehicles, *but the determination of the liability premium is also dependent upon your municipality's loss experience*. The Travelers average rate per vehicle for Liability is $731. Again, ML liability limits are $25,000 each person versus $1,000,000 with Travelers. For physical

damage coverage, the ML program indicates a .005 rate times the covered vehicle value. Travelers presently insure $22,992,991 worth of physical damage coverage and charging $61,917 versus the ML charge of $114,965.

Property

1. The ML program determines valuation at the time of loss WITH deduction for depreciation accounted. The policy goes on to state the basis of adjustment shall be the LESSER of: Actual Cash Value or the amount shown on the Statement of Values. The Travelers policy extends Replacement Cost coverage with no account for depreciation.

2. It is the City's responsibility to individually list the property description and physical address for each location and declare a covered value for each. Travelers presently insures over $200 million worth of Property on a Blanket basis which means Travelers could pay up to this limit, less the deductible, any one occurrence at any one or all locations.

3. The ML program has a disclaimer that states that the listed property has been inspected by proper authorities for fire hazards and that all property deficiencies and fire hazards have been addressed. What if there was a deficiency found after a loss?

4. Since 2008 Travelers has paid $2,179,684 in Property losses.

In summary, the ML program indicates a .18 rate per 100 for municipalities with a Protection Class 2. Traveler's current Property rate is .13 per 100 of value.

As of 03/01/11, Travelers has paid the City of Fort Smith $2,865,750 in total incurred losses since 2008 which results in a 490% loss ratio. We believe it would be an injustice to subject the assets of the City of Fort Smith to a program that states on their website that the Municipal Property Program is an optional program whereby participating municipalities can pool their resources and provide all risk protection for their buildings and contents. Does it not make more sense to insure over $200 million worth of real property, $1,987,915 worth of computerized equipment, $579,625 worth of Police radio equipment, over 500 Autos for Liability protection and over $22 million worth of Autos with a carrier who is the second largest commercial U.S. Property and Casualty insurance company in terms of direct written premium and in 2008 reported revenues of $24 billion and total assets of $110 billion. Travelers is also rated A+ by AM Best which is the most respected indicator of independent financial strength ratings.

Mr. Alie Bahsoon
City of Fort Smith

Alie, it is our opinion that the ML program is obviously very restrictive. Please again refer to the recently submitted Statement of Qualifications regarding Brown-Hiller-Clark and the local expertise and servicing capabilities we've provided the City for over 21 years. As tax payers of this community, we feel honored to service the insurance needs of our municipality and look forward to many years ahead.

We appreciate your business!

Sincerely,

Scott Clark
Executive Vice President

SRC

4. The ML policy states for vehicles operated outside of Arkansas the liability payment limits will be the lesser of the limits stated above or the compulsory limit in the other state. Travelers extend $1,000,000 each accident limits of liability regardless of what state the vehicle is operated.

5. In the ML program, anytime a replacement or additional vehicle is acquired, it must be reported to the program and appropriate premium paid within 30 days of acquisition. Also the ML program excludes liability caused by any vehicle or equipment not listed on the Enumeration schedule or for which no service charge has been paid. The Travelers program provides "Fleet Automatic Coverage" which means at each renewal the City reports a schedule of vehicles and equipment at the time of renewal and any additions or deletions do not have to be reported throughout the policy period and thus no premium adjustment. For example, if the City begins the policy period with 20 vehicles and has 21 at expiration, the City owes an additional premium at year end. This eliminates a tremendous amount of concern in knowing that a vehicle is automatically covered when acquired and you don't have to notify us.

6. The ML policy excludes coverage for Vandalism, Theft, Flood, Hail, Falling Objects and Freezing or extremes of temperature. As a result of the Hail storm 04/09/08, Travelers paid the City $586,977 for Hail damage to its fleet. The Travelers policy provides Comprehensive coverage on all City vehicles which covers those vehicles from any cause of loss except the covered auto's collision with another object or the covered auto's overturn.

7. The ML program stipulates that you must give notice of a loss in any case within 10 days of the loss. The Travelers program states you must give prompt notice but does not confine you to a specific number of days.

8. The ML program goes on to state that damages to persons transported by the City or in the City's care; custody or control may be covered at the discretion of the program's administrator. What does that mean to the transit or police department or to anyone with a guest in the vehicle like a family member? Travelers has paid numerous claims involving guests entering, exiting and as passengers within the Transit department.

In summary, the ML program indicates a $100 per vehicle per year premium for vehicles, *but the determination of the liability premium is also dependent upon your municipality's loss experience*. The Travelers average rate per vehicle for Liability is $731. Again, ML liability limits are $25,000 each person versus $1,000,000 with Travelers. For physical

EXHIBIT "A"

2012-2013 "Possible" Insurance Market Remarks

- **CNA Insurance**: *Lisa Payne, CIC, AIS*
  "CNA does not have an appetite for emergency vehicles and we cannot accommodate that portion. Not sure if this news would kill it or not, but wanted you to know."
- **Liberty Mutual**: *Trenton Robbins, AR Territory Manager*
  "Unfortunately, we are not a market for municipalities as it's an excluded class of business for us. Sorry we can't help you on this one."
- **Union Standard Insurance**: *Pam Higgs, CIC, CPSR*
  "We are not going to be in a position to quote. We can't seem to write the coverage cheap enough for the market place."
- **Philadelphia Insurance**: *Kendall Gill, Market Representative*
  "We have concerns with proceeding on this quote.
  - Composite rating on Auto is problematic for us. Underwriting does not want to offer a composite rate on this quote. I understand that this could be a deal-breaker.
  - Your expiring property rate of $0.13 is too low for our appetite. We would need to consider a floor of $0.20-$0.22, which does not sound competitive against your expected renewal increase.
  - Underwriting wants to shy away from writing accounts with high loss ratios. Considering that our look-back period is 4-years, we would have a hard time pushing for strong credits if we proceeded on this quote."
- **Swett & Crawford**: *Debbie Oliver, Broker*
  "My property underwriter was working with a carrier (I am unsure of the name of the carrier), however indications were around 14. If you can come up with an auto market next year, I would love to take a shot at the property."
- **The Hartford**: *Jeremy Broeme, Sales Underwriter*
  "The Hartford is not a market for Municipalities"
- **Berkshire Hathaway Homestate Companies**: *Mike Johnson, Public Entity Manager*
  "After rating up the Auto Liability and running it through some experience rating models, we've come to the conclusion that we would not be competitive on this account. We know we'd be extremely high on the Physical Damage piece, so overall it doesn't make much sense to continue to kick this around. As I indicated initially, our appetite tends to be toward the smaller towns. I'd be interested in seeing where the renewal numbers come in on this from Travelers as well as other markets. Times do appear to be changing, if slowly."
- **Deep South**: *Tamica King, Underwriter*
  "We will have to pass on the municipality submission; due to the emergency vehicles exposures. This exposure is not currently our appetite. Also, we have to pass on the property section; due to it not being a mono-line submission. Mono-line property is neither in our current appetite. We must have auto exposures also."

EXHIBIT "B"

Scott Clark

From: Sam Derby [SDerby@gcna.com]
Sent: Thursday, January 19, 2012 6:50 PM
To: Becky Tipton; Brent Frueh; Gary Schaefer; Gary Winton; Scott Clark
Subject: REINSURANCE UPDATE

Hannover Re CEO Says Jan Renewal Average Rate Rises 3%-8%

January 18, 2012

By Ulrike Dauer and Joern Rehren

Of DOW JONES NEWSWIRES

FRANKFURT (Dow Jones)--German reinsurer Hannover Re AG's (HNR1.XE) Chief Executive Ulrich Wallin said that in the closely watched Jan. 1 round of reinsurance contract renewals the company increased the average premium rates paid by its primary insurance clients by 3% to 8%.

Wallin's comments are the first from a large reinsurer about the January renewals of roughly two-thirds of property and casualty contracts. He added that he expects further rate increases in the April 1 renewals round, when contracts in Japan come due.

Hannover Re reported flat rates on average in last year's January renewals, though that was still better than the sector's average showing a 5% to 10% decline. Two years ago its rates were stable to down slightly.

Wallin cautioned that rate hikes are still limited so far to disaster-hit areas and that he hasn't observed a full trend reversal toward rate hikes across the board. He said that because Hannover Re's insurance company clients have relatively strong levels of capital to cushion them against losses, they are currently less inclined to buy reinsurance to protect themselves.

Insurance broker Guy Carpenter echoed that view. In a recent report, it said that reinsurers and insurers weathered last year's near-record catastrophe losses and tough economic conditions better than they did in 2005, as the sector was much better capitalized going into 2011. "Today the sector remains fully functional and adequately capitalized," Guy Carpenter said.

Wallin said that, as an example, rates for new property catastrophe policies are up 60% in Australia, which was hit by severe floods last year. Rates for similar policies in the U.S. are up about 10% after tornadoes and a hurricane, and up by 2% and 8% in Europe.

Meanwhile, rates for aviation policies and for credit & surety policies are 5% lower after that sector suffered few losses, though there are signs that surety claims are on the rise due to the prolonged financial and economic crisis, he said.

Traditionally, reinsurance policies for Europe, North America, some parts of Asia and for most industrial companies are renewed Jan. 1. The bulk of U.S. business and aviation is renewed in January.

Policies covering Japan and Korea are renewed April 1, and policies for parts of the U.S., Australia and Latin America are renewed July 1. Aviation policies are renewed Jan. 1 and Oct. 1.

THE MARSHBERRY LETTER

Volume XXVII, Number 12 December, 2011

Control Your Destiny

We are starting to see signs of increased commercial lines renewal rates. Is this a precursor of an impending hard market or merely a short-term market anomaly? Only time will tell. The silver lining in the recession was that many organizations were forced to make tough decisions in order to survive. Many of them have made significant progress over the past 3-5 years and now that they persevered, will they have the fortitude to continue to enforce change? The important thing to remember is that there is hard work to be done to sustain your agency and drive growth and value in the long-term, no matter how the market performs. Do not get complacent and reliant on a hard market to drive your growth and profitability. Control your destiny.

The Market

In the third quarter of 2011, major commercial lines renewed upward, across the board for the first time since 2003 – the end of the last hard market (*see Figure 1, below*). In addition to the increased rate on renewals, we are seeing a shift in some key underlying market fundamentals, indicating that a hardening of the market is likely.

In 2011, underwriting losses will approach $25 billion, versus just $3 billion in 2009. Commercial lines underwriting performance will be the worst since 2002. Workers compensation underwriting results will be the worst they have been since 2000. Carriers have been unable to sustain large underwriting losses for long, especially given the volatility of the current investment arena.

After reaching a record high in the first quarter of 2011, surplus capacity has been deteriorating. And, while surplus growth is still outpacing premium growth, hard markets have historically followed periods where surplus growth declined.

An erosion of excess capacity in the market, due to large sustained catastrophic losses, has led to contraction in the global reinsurance market. Reinsurers have been impacted by the recent uptick in cat losses and the pricing at the June 1st renewal time increased, with further expected increases due on the January 1, 2012 renewal.

It is important to note that hard market cycles are not only few and far between, but short-lived as well. In the past forty years, we have witnessed only three hard market

Figure 1 - Change in Commercial Line Rate Renewals 2Q 2011 vs. 3Q 2011

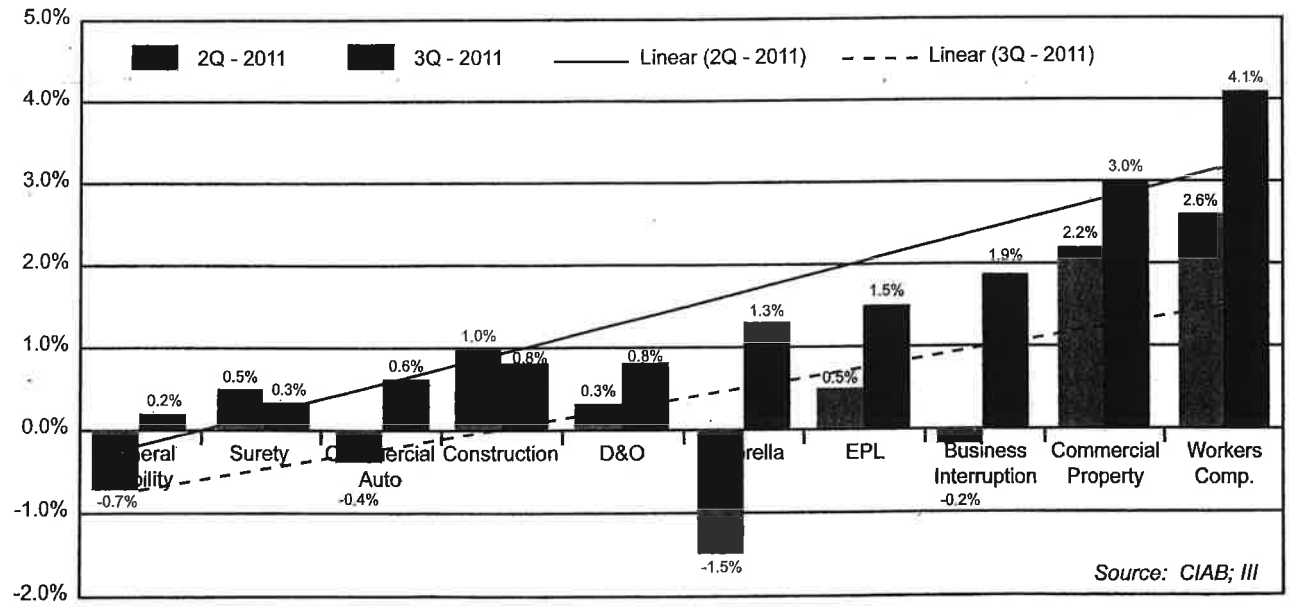

EXHIBIT "D"

Scott Clark

Subject: FW: Articles

Attachments: TRV-4Q11-release.pdf

From: Adams,Thomas L [mailto:TADAMS@travelers.com]
Sent: Monday, February 27, 2012 2:12 PM
To: Scott Clark
Subject: RE: Articles

Scott:

Here is press release detailing Travelers year-end results. Companywide, our combined ratio was 105.1%. Within that overall number Public Sector's combined ratio countrywide was higher at around 114% to 115%. I don't have any hard-copy information specific to Public Sector but the higher loss ratio number was reviewed in our year-end conference call about 1-1/2 weeks ago.

Tom Adams, CPCU – Territory Manager

TRAVELERS
Insurance. In-synch.™

Public Sector Services
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Overland Park, KS 66213
☎: 913.402.5460
🖷: 800.397.1467
☎: 913.706.6128 (cell)
✉: TAdams@travelers.com

EXHIBIT "E"

City of Fort Smith
Breakdown by Policy Period

Policy Period / Insurance Carrier (s)	Property & Auto Earned Premium	Number of Claims	Property Claims -Total Incurred	Auto Claims - Total Incurred	Combined Total Loss Ratio
2012/2013 Travelers	$322,848 Property $491,074 Auto				
2011/2012 Travelers	$293,875 Property $435,549 Auto	0 33	$0	$318,666	43%
2010/2011 Travelers	$271,138 Property $415,891 Auto	1 31	$0	$67,899	10%
2009/2010 Travelers	$258,357 Property $390,249 Auto	1 21	$0	$235,580	36%
2008/2009 Travelers	$223,006 Property $362,281 Auto	9 21	$2,179,684	$737,066	498%
2007/2008 Travelers	$184,321 Property $403,566 Auto	2 20	$547,577	$251,947	136%
2006/2007 Travelers	$122,883 Property $308,487 Auto	0 16	$0	$49,544	11%
2005/2006 Travelers	$209, 702 Property $434,898 Auto	0 24	$0	$74,261	12%
2004/2005 Travelers	$253,503 Property $330,276 Auto	0 21	$0	$95,905	16%
2003/2004 Travelers	$234,624 Property $278,815 Auto	2 28	$46,344	$182,847	45%
2002/2003 First Specialty Coregis Zurich	 $224,584 Property $32,676 Auto $243,699 Auto	 6 0 33	 $0	 $2,138 $67,706	 14%
2001/2002 Coregis	$184,668 Property $249,856 Auto	53 1	$2,360	$262,446	61%
2000/2001 Coregis	$119,751 Property $218,136 Auto	56 1	$0	$174,701	52%

EXHIBIT "E"

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Premium Loss History Detail Report

Insured: City of Fort Smith, Arkansas

Policy Period: 03/01/2011 — Policy# 6013X958 630, 3038P91A 810

Line of Business	Earned/Written Premium	Number Open	Number Closed	Paid Losses Exp	Reserves Loss Exp	Total Incurred	Loss Ratio
Property	$204,462	0	0	$0	$0	$0	0%
Inland	$3,507	0	0	$0	$0	$0	0%
Auto-Liab	$283,451	4	15	$28,272	$177,757	$206,029	73%
Auto-PD	$39,089	3	14	$5,243	$4,656	$9,899	25%
TOTAL	$530,509	7	29	$33,515	$182,413	$215,928	41%

Policy Period: 03/01/2010 — Policy# GP09313902

Line of Business	Earned/Written Premium	Number Open	Number Closed	Paid Losses Exp	Reserves Loss Exp	Total Incurred	Loss Ratio
Property	$266,804	0	1	$0	$0	$0	0%
Inland	$4,334	0	0	$0	$0	$0	0%
Auto-Liab	$355,610	1	27	$51,260	$3,611	$54,871	15%
Auto-PD	$60,281	0	19	$1,124	$0	$1,124	2%
TOTAL	$687,029	1	47	$52,384	$3,611	$55,995	8%

Policy Period: 03/01/2009 — Policy# GP09313902

Line of Business	Earned/Written Premium	Number Open	Number Closed	Paid Losses Exp	Reserves Loss Exp	Total Incurred	Loss Ratio
Property	$253,392	0	1	$0	$0	$0	0%
Inland	$4,965	0	0	$0	$0	$0	0%
Auto-Liab	$361,050	0	21	$221,827	$0	$221,827	61%
Auto-PD	$29,199	0	13	$0	$0	$0	0%
TOTAL	$648,606	0	35	$221,827	$0	$221,827	34%

Policy Period: 03/01/2008 — Policy# GP09313902

Line of Business	Earned/Written Premium	Number Open	Number Closed	Paid Losses Exp	Reserves Loss Exp	Total Incurred	Loss Ratio
Property	$217,198	0	9	$2,179,684	$0	$2,179,684	1004%
Inland	$5,808	0	0	$0	$0	$0	0%
Auto-Liab	$341,885	0	18	$85,951	$0	$85,951	25%
Auto-PD	$20,396	0	10	$600,116	-$1	$600,115	2942%
TOTAL	$585,287	0	37	$2,865,751	-$1	$2,865,750	490%

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This report contains confidential and proprietary information of Travelers, and access to this report is prohibited unless expressly permitted by Travelers. This report may also contain customer or consumer nonpublic personal financial or health information which is protected from unauthorized use or disclosure. This report and the information contained therein shall not be used or further disclosed except to carry out the permissible business purposes for which it was originally accessed or as otherwise permitted or required by law.

Policy Period: 03/01/2007 Policy# GP09313902

Line of Business	Earned/Written Premium	Number Open	Number Closed	Paid Losses Exp	Reserves Loss Exp	Total Incurred	Loss Ratio
Property	$182,564	0	2	$547,577	$0	$547,577	300%
Inland	$1,757	0	0	$0	$0	$0	0%
Auto-Liab	$372,140	0	17	$251,946	$1	$251,947	68%
Auto-PD	$31,426	0	15	$0	$0	$0	0%
TOTAL	$587,887	0	34	$799,523	$1	$799,524	136%

Policy Period: 06/19/2006 Policy# GP09312607

Line of Business	Earned/Written Premium	Number Open	Number Closed	Paid Losses Exp	Reserves Loss Exp	Total Incurred	Loss Ratio
Property	$121,672	0	0	$0	$0	$0	0%
Inland	$1,211	0	0	$0	$0	$0	0%
Auto-Liab	$298,410	0	15	$35,479	$418	$35,897	12%
Auto-PD	$10,077	0	6	$5,210	$0	$5,210	52%
TOTAL	$431,370	0	21	$40,689	$418	$41,107	10%

Policy Period: 06/19/2005 Policy# GP09312607

Line of Business	Earned/Written Premium	Number Open	Number Closed	Paid Losses Exp	Reserves Loss Exp	Total Incurred	Loss Ratio
Property	$209,524	0	0	$0	$0	$0	0%
Inland	$178	0	0	$0	$0	$0	0%
Auto-Liab	$419,766	0	20	$50,744	$1	$50,745	12%
Auto-PD	$15,132	0	7	$11,612	$0	$11,612	77%
TOTAL	$644,600	0	27	$62,356	$1	$62,357	10%

Policy Period: All Terms

Line of Business	Earned/Written Premium	Number Open	Number Closed	Paid Losses Exp	Reserves Loss Exp	Total Incurred	Loss Ratio
Property	$1,455,616	0	13	$2,727,261	$0	$2,727,261	187%
Inland	$21,760	0	0	$0	$0	$0	0%
Auto-Liab	$2,432,312	5	133	$725,479	$181,788	$907,267	37%
Auto-PD	$205,600	3	84	$623,305	$4,655	$627,960	305%
TOTAL	$4,115,288	8	230	$4,076,045	$186,443	$4,262,488	104%

EvaluationDate: 11/2011

separate pieces of property as respects to Part II coverage, including any deductible provisions.

The Program may pay for the loss in money or may repair or replace the property or such part thereof as stated above or may return any stolen property with payment for any resulting damage thereto at any time before the loss is paid or the property is so replaced or may take all or such part of the property at the agreed or appraised value.

E. This coverage applies only to direct and accidental losses to the covered property which is sustained during the coverage period and when such property described in this coverage is maintained and used as municipal property for proper municipal purposes under the direction or approval of officials in charge.

F. Eligibility. A municipality or municipal agency wishing to obtain coverage under the Municipal Vehicle Program Part II must first be enrolled in Part I except that watercraft or aquatic vehicles less than thirty (30) feet in length may not be enrolled in Part I and are eligible only for Part II coverage.

G. Deductible Provision. In the event indemnity for loss is payable to a participating municipality or agency, the amount paid will be reduced by the deductible amount. The deductible amount will be $1,000 per occurrence.

H. The Program is authorized to inspect and appraise the damaged property before its repair or disposition and shall have the right of salvage when applicable.

I. The liability for damages to covered property which is covered by one or more policies of insurance is not covered under this Program except that the Program will pay the excess over any such insurance policy which has coverage's less than the payment limits set forth in this agreement up to such payment limits.

J. In the event of any payment under the terms of this agreement, the Program shall be subrogated to all rights of recovery therefore against any person or organization.

K. Damages to persons transported by the municipality or its agency, or in its care, custody or control may be covered at the discretion of the Program's Administrator, but in any event, the program shall only be liable for bodily harm and only to the extent of limits in Part I, paragraph 1(C).

Conditions Applicable to Parts I and II

1. The term of this agreement shall be for one (1) year beginning and ending on the date set forth in the Enumeration Schedule executed by the parties and incorporated herein by reference. The execution of subsequent Enumeration Schedules shall constitute extensions of this agreement for one (1) year periods designated therein.
2. No one has authority to verbally change any provisions of this Program. Any changes or endorsements must be in writing by a duly authorized representative of the Program.
3. Annual enumeration provides coverage for the vehicles and their equipment listed on the Enumeration Schedule. Therefore, when a replacement or an additional vehicle is acquired, it must be reported to the Program and appropriate pro-rata premium paid within thirty (30) days of acquisition.
4. The municipality, its agency or the Program may terminate this agreement by giving the other party thirty (30) days' notice in writing. Following cancellation by the Program, any refund will be computed pro-rata. Upon cancellation by the municipality or agency, no refund will be made. In the event of termination of the Program, any or all assets, including real or personal property held or owned by the Program, shall be distributed to the participating municipalities on a pro-rata basis. Any property acquired or held for the Program shall be held in the name of the Municipal Vehicle Program.
5. The provisions of this Program and the coverage herein can be afforded only to the covered municipality and covered agency and assignments to any person or persons, firms or corporations or other entity will not be honored by the Program without written consent.
6. The municipality or agency enrolled in this Program agrees to pay into the Program each year a service charge established annually by the Program Administrator for property for which the municipality desires coverage. Such property must be listed annually on the Enumeration Schedule provided by the Program properly executed by authorized official. Payment of the yearly charge by a municipality or agency shall constitute its agreement to and the acceptance of the provisions of this agreement.
7. The Executive Director of the Arkansas Municipal League is hereby designated Program Administrator. The Program Administrator shall at least annually conduct a meeting of all municipalities and municipal agencies participating in the Program to hear recommendations and comments pertaining to the terms and conditions of this agreement and the administration of the Program. The Program Administrator shall also submit a financial statement at each annual meeting. A committee of not more than seven (7) persons representative of participating municipalities may be selected at the annual meeting to govern the Program for the following year. At the League's annual business meeting held during the 74th annual convention, it was determined that the committee should be made up of the League's Officers whose cities or towns are members of the Program. The Program Administrator is authorized to employ such agents, attorneys, investigators and appraisers as he may deem necessary to administer the Program and to pay from the Program all costs and expenses of administration of the Program including compensation to the Program Administrator. This agreement is made for the benefit of the individual municipalities joined herein and no municipal official, employee or other person shall have any legally enforceable rights under this agreement against any municipality joined herein, a municipal agency, the Program, Program Administrator, Program Agents, Arkansas Municipal League or attorneys for any of the foregoing, whether as third-party beneficiaries or otherwise, this agreement being one solely between the municipalities joined herein. The funds and assets of the Program shall be separated from Arkansas Municipal League funds and assets and notwithstanding anything herein to the contrary, the League shall not be obligated directly or indirectly to pay any sum.

MUNICIPAL VEHICLE PROGRAM

Revised Effective January 13, 2010

This Program is not insurance and is not regulated by the Arkansas Insurance Department.

Sponsored by the Arkansas Municipal League

P.O. Box 38
North Little Rock, AR 72115
Phone: 501-374-3484, Ext. 233
Fax: 501-374-0541
E-mail: lm@arml.org

Municipal Vehicle Program

Effective January 1, 1982
As Revised January 13, 2010

Part I. Liability

1. **Payments by Program**
   A. During the term of this Program and subject to terms of this agreement, the Program may pay all sums the municipality legally must pay as damages because of bodily injury, death or property damage to which this agreement applies involving a covered municipal vehicle and for which the municipality is liable under Ark. Code Ann. §21-9-303, (hereinafter sometimes referred to as "damages").
   B. During the term of this Program and subject to terms of this agreement, the Program may pay all sums any employee legally must pay as damages to which this agreement applies involving a covered municipal vehicle operated within the employee's scope of employment with authorization and direction to operate said motor vehicle (hereinafter sometimes referred to as "damages"). Each municipal employee operating a vehicle of a member municipality must have a valid driver's or commercial driver's license.
   C. The limit of payment by the Program is as follows: $25,000 because of bodily injury to or death of one person in any one accident and subject to said limit for one person, $50,000 because of bodily injury to or death of two or more persons in any one accident and $25,000 because of injury to or destruction of property of others in any one accident (the foregoing limits of payment are hereinafter referred to as "payment limits").
   D. The Program has the right to settle and pay any claim or suit as the Program Administrator considers appropriate and payment of the payment limits ends the duty to defend or settle.

2. **Payments by Municipality or Municipal Agency**
   A municipality or municipal agency, if operated by a separate board or commission of the municipality, hereinafter "agency," shall pay into the Program each year a charge established annually by the Program Administrator for covered municipal vehicles and self-propelled mobile equipment owned or leased by the municipality or agency. The municipality or agency shall list all covered vehicles or self-propelled mobile equipment on an Enumeration Schedule. Payment of the charge by a municipality or agency shall constitute its agreement to and the acceptance of the provisions of this agreement.

3. **Out-of-State Extension**
   While a covered municipal vehicle is in a state outside the State of Arkansas, the payment limits for that vehicle will be the lesser of the payment limits included herein or those specified by compulsory or financial responsibility law applicable to a municipality in the jurisdiction where the covered municipal vehicle is being used. Such payment limits in a state outside the State of Arkansas will provide the minimum amounts and types of other coverage's including No Fault that are required of out-of-state vehicles by the jurisdiction where the covered municipal vehicle is being used. However, the Program will not pay anyone more than once for the same elements of loss because of this extension.

4. **Exclusions (Part I)**
   This agreement does not apply to and excludes the following:
   A. Liability caused by any vehicle or self-propelled mobile equipment not listed on the Enumeration Schedule or upon which no service charge has been paid. The terms of this Program shall apply separately to each vehicle or self- propelled mobile equipment listed on the Enumeration Schedule and each shall be held to be separate pieces of property as respects limits of liability including any deductible provisions.
   B. Damages to any employee or agent of the municipality or agency arising out of and in the course of his or her employment or activity on behalf of the municipality or agency.
   C. Damages to persons or to property owned or transported or in the care, custody or control of the municipality or agency except where included and covered by Part II.
   D. Damages caused by the dumping, discharge or escape other than by sudden or accidental means of irritants, pollutants or contaminants.
   E. The payment of punitive damages.
   F. Indirect or consequential loss of any kind.
   G. The Program does not provide coverage for self-propelled vehicles operated upon rails or vehicles which are propelled by electric power obtained from overhead trolley wires but not operated upon rails.
   H. The Program does not provide coverage for watercraft, or aircraft; nor does it provide coverage for aquatic or aerial vehicles and devices.

5. **Conditions (Part I)**
   This agreement is subject to the following conditions:
   A. All requirements of the Program have been complied with and attorneys for the Program participate in defense of claim.
   B. The municipality or agency shall promptly and in any event not later than ten (10) days after the accident notify the Program Administrator of any loss or accident. Within twenty (20) days after the accident and prior to any payments being made by the Program, the municipality or agency shall furnish an accident report completed by the appropriate investigating agency.
   C. The municipality or agency, as the case may be, shall cooperate with the Program in the investigation, settlement or defense of any claim or suit and shall not voluntarily make any payment, assume any obligation or incur any expense and shall cooperate in whatever manner necessary to determine liability or loss and facilitate settlement.
   D. The municipal official or employee shall notify the Executive Director of the League to defend a pending claim by delivering a copy of said claim or complaint along with any and all legal papers accompanying the claim, to the Executive Director of the League not less than seven (7) days, excluding Saturdays and Sundays and holidays, prior to the deadline for responding to said claim or complaint.
   E. See reverse side—Additional Conditions—Part I and II

Part II. Physical Damage to Municipal Vehicles

1. **Intent of Program**
   A. The intent of the Municipal Vehicle Program Part II is to cover motor vehicles and permanently attached equipment which are the property of the participating municipality or agency and any other equipment for which coverage has been applied for and accepted by the Municipal Vehicle Program Part II.
   B. Part II of this Program covers all risks of direct physical loss of or damage to the property covered and listed on the Enumeration Schedule from any external cause except as excluded elsewhere herein.

2. **Exclusions (Part II)**
   This program does not cover:
   A. Indirect or consequential loss of any kind.
   B. Loss or damage caused by or resulting from wear and tear, gradual deterioration, mechanical breakdown, inherent vice, latent defect, insects, vermin, rodents, rust, corrosion, dampness of atmosphere, water, falling objects, freezing or extremes of temperature; however, water damage arising directly from a specific accidental event shall not be excluded with respect to watercraft or aquatic vehicles under thirty (30) feet in length.
   C. Damage to aircraft; nor does it provide coverage for aerial vehicles and devices.
   D. Damage to watercraft or aquatic vehicles thirty (30) feet or more in length.

3. **Valuation**
   For the purpose of this coverage, property will be valued at the full cost to repair or replace the property after deduction for depreciation.

4. **Conditions (Part II)**
   A. When loss occurs, the participating municipality or agency shall protect the property and any further loss due to the failure to protect shall not be recoverable under this Program.
   B. When loss occurs, the participating municipality or agency shall give notice thereof to the Program as soon as practicable and in any case, not more than ten (10) days after the loss.
   C. The limit of the Program's liability for loss of property shall not exceed either: (1) the actual cash value of the property or if the loss is of a part thereof, the actual cash value of such part at the time of loss, or (2) what it would then cost to repair or replace the property of such part thereof with other of like kind and quality with deduction for depreciation, or (3) the applicable limit of liability stated on the Enumeration Schedule.
   D. The terms of this Program shall apply separately to each article listed on the Enumeration Schedule and each shall be held to be

J. The city shall immediately send the Program copies of any summons, notices or legal papers received in connection with the accident or loss.

K. The Program is authorized to inspect and appraise the damaged property before its repair or disposition and shall have the right of salvage when applicable.

L. The liability for damages to covered property which is covered by one or more policies of insurance is not covered under this Program except that the Program will pay the excess over any such insurance policy which has coverages less than the payment limits set forth in this agreement up to such payment limits. In cases where this Program is secondary, losses paid by other policies may satisfy the deductible under this Program.

M. In the event of any payment under the terms of this agreement, the Program shall be subrogated to all of the participant's rights of recovery therefor against any person or organization.

N. The terms of this Program shall apply separately to each article listed on the Enumeration Schedule and each shall be held to be separate pieces of property as respects limits of liability including any deductible provisions.

O. No one has authority to verbally change any provisions of this Program. Any changes or endorsements must be in writing by a duly authorized representative of the Program.

P. The provisions of this Program and the coverage hereon can be afforded only to the covered municipality and assignments to any person or persons, firms or corporations or other entity will not be honored by the Program without written consent.

Q. The municipality enrolled in this Program agrees to pay into the Program each year a service charge established annually by the Program Administrator for property for which the municipality desires coverage. Such property must be listed annually on the Enumeration Schedule provided by the Program properly executed by an authorized official. Payment of the yearly charge by a municipality shall constitute its agreement to and the acceptance of the provisions of this agreement.

R. The Executive Director of the Arkansas Municipal League is hereby designated Program Administrator. The Program Administrator shall at least annually conduct a meeting for all cities participating in the Program to hear recommendations and comments pertaining to the terms and conditions of this agreement and the administration of the Program. The Program Administrator shall also submit a financial statement at each annual meeting. A committee of not more than seven (7) persons representative of participating cities may be selected at the annual meeting to govern the Program for the following year. The Program Administrator is authorized to employ such agents, attorneys, investigators and appraisers as he may deem necessary to administer the Program and to pay from the Program all costs and expenses of administration of the Program including compensation to the Program Administrator. This agreement is made for the benefit of the individual municipalities joined herein and no municipal official, employee or other person shall have any legally enforceable rights under this agreement against any municipality joined herein, the Program, Program Administrator, Program agents, Arkansas Municipal League or attorneys for any of the foregoing, whether as third-party beneficiaries or otherwise, this agreement being one solely between the municipalities joined herein. The funds and assets of the Program shall be separated from Arkansas Municipal League funds and assets and notwithstanding anything herein to the contrary, the League shall not be obligated directly or indirectly to pay any sum.

October 1985—As Amended Dec. 13, 2010

MUNICIPAL PROPERTY PROGRAM

Sponsored by
The Arkansas Municipal League

ARKANSAS MUNICIPAL LEAGUE
CITY HALL
GREAT CITIES MAKE A GREAT STATE

Second and Willow—P.O. Box 38
North Little Rock, AR 72115
374-3484

Municipal Property Program

1. Intent of Program.

A. The intent of the Municipal Property Program is to cover insurable property and equipment, exclusive of motor vehicles and water vessels, which belongs to or is in the care, custody or control of a participating municipality and for which coverage has been applied and accepted by the Municipal Property Program.

B. This Program covers all risks of direct physical loss of or damage to the property covered and listed on the Enumeration Schedule from any external cause except as excluded herein and as excluded pursuant to reinsurance agreements made by the Program.

C. The Scope of the Program's coverage shall be consistent with and equal to the coverage of any reinsurance agreement made by the Program, such coverage terms are incorporated herein as if set out word for word. Should any inconsistencies exist between the Program and the reinsurance agreement, the coverage of the reinsurance agreement shall prevail.

D. Reinsurance agreements made by the Program may be reviewed in full at this location: www.arml.org.

2. Exclusions.

This Program does not cover:

A. Indirect or consequential loss of any kind.

B. Loss or damage caused by or resulting from wear and tear, gradual deterioration, mechanical breakdown, latent defect, insects, vermin, rodents, rust, corrosion, dampness of atmosphere or mold.

C. Loss of cash, currency of any kind or valuable papers.

D. Exclusions made or otherwise enumerated in any reinsurance agreement entered into by the Program having effect at the time of loss, such exclusionary terms are incorporated herein as if set out word for word. Should any inconsistencies exist between the Program and the reinsurance agreement, the exclusions of the reinsurance agreement shall prevail.

3. Valuation.

For the purpose of this coverage, property will be valued at the full cost to repair or replace the property after deduction for depreciation or as agreed to by the participating municipality and Program.

4. Conditions.

A. When loss occurs, the participating municipality shall protect the property and further loss due to the participating municipality's failure to protect shall not be recoverable under this Program.

B. When loss occurs, the participating municipality shall give notice thereof to the Program as soon as practicable and in any case, not more than ten (10) days after the loss.

C. The limit of the Program's liability for loss shall not exceed either: (1) the actual cash value of the property or if the loss is of a part thereof, the actual cash value of such part at the time of loss, or (2) what it would then cost to repair or replace the property or such part thereof with other of like kind and quality with deduction for depreciation, or (3) the applicable limit of liability stated on the Enumeration Schedule or (4) Twenty-five percent (25%) of the Program's available funds at the time of settlement except where the Municipal Property Program has made additional coverage(s) available. The Program may pay for the loss in money or may repair or replace the property or such part thereof as stated above or may return any stolen property with payment for any resulting damage thereto at any time before the loss is paid or the property is so replaced or may take all or such part of the property at the agreed or appraised value.

D. This coverage applies only to direct and accidental losses to the participating municipality's property which is sustained during the coverage period and when such property described in this coverage is maintained and used as municipal property for proper municipal purposes under the direction or approval of officials in charge.

E. Deductible Provision. In the event indemnity for loss is payable to the participating municipality, the amount paid will be reduced by the deductible amount of $5,000, or in the case of flood or earthquake, $100,000.

F. The term of this agreement shall be for one year beginning and ending on the date set forth in the Enumeration Schedule executed by the parties and incorporated herein by reference. The execution of subsequent enumeration schedules shall constitute extensions of this agreement for one-year periods designated therein. Certification by the Fire Chief that the property has been inspected by proper authorities for fire hazards and deficiencies addressed shall be required on the Annual Enumeration Schedule.

G. Annual enumeration authorizes coverage for the property and equipment and contents listed on the Enumeration Schedule. Therefore, where replacement or additional property is acquired, it must be reported to the Program and appropriate pro-rata premium paid in order for coverage to be effective.

H. The city or the Program may terminate this agreement by giving the other party thirty (30) days' notice in writing. Following cancellation by the Program, any refund will be computed pro-rata. Upon cancellation by the city, no refund will be made. In the event of termination of the Program, any or all assets, including real or personal property held or owned by the Program, shall be distributed to the participating municipalities on a pro-rata basis. Any property acquired or held for the Program shall be held in the name of the Municipal Property Program.

I. The city shall cooperate with the Program in the investigation, settlement or defense of any claim or suit and shall not voluntarily make any payment, assume any obligation or incur any expense and shall cooperate in whatever manner necessary to determine liability or loss and facilitate settlement.