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FY12 BUDGET SUPPLEMENT

INTRODUCTION

The FY12 Budget Supplement contains detail budgets for each of the operating programs. The Budget Supplement reflects comparative numbers for Actual FY10, Budget FY11, Estimated FY11 and Budget FY12. The detail of expenditure/expense classifications - personnel, operating, capital outlay, debt service and transfers - is reflected as account codes. This detail provides management with the appropriation for each account code as a means to control and review the spending patterns of each program. Detail budgets are used in day-to-day operations of each program. A classification of account codes follows the detail budgets and provides an explanation of each account code.

This document is intended for use by management and is considered a supporting document of the FY12 Budget. Distribution of the document is limited; however, the Budget Supplement will be provided to those who request a copy or can be viewed on the City's web site once approved.

POLICY & ADMINISTRATIVE SERVICES

MAYOR

PROGRAM 4100

PERSONNEL	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
101 Regular Salaries	48,271	50,350	48,573	50,400
102 Overtime	1,130	1,750	50	290
103 Retirement	8,782	14,230	12,874	13,180
104 Social Security	4,153	4,880	4,440	4,720
105 Insurance	5,499	5,110	5,110	4,600
106 Longevity	120	130	124	130
108 Other-Vehicle Allowance, Contract Labor	6,759	10,400	5,585	8,000
111 Workers' Compensation	330	660	660	700
Total	75,044	87,510	77,416	82,020

OPERATING

201 Office Supplies	2,961	3,730	2,394	3,000
202 Small Equipment	1,361	1,200	614	1,000
205 Custodial Equipment & Supplies	0	200	0	200
208 Repair of Buildings	0	0	11,593	0
210 Communications	1,696	750	2,397	1,940
212 Bonds, Insurance, License	0	500	0	500
213 Postage	2,275	2,400	396	2,000
214 Advertising, Printing, Photo	10,244	10,000	1,707	6,000
215 Travel	526	2,000	1,908	4,000
216 Education, Memberships, Subscriptions	5,299	6,500	1,243	3,500
217 Lease, Rent, Taxes	33,112	26,000	4,896	25,000
219 Other-Public Relations, Tales of the Crypt, Chrstmas Light Displays	67,716	92,000	8,756	90,000
232 Sister Cities Program	680	1,700	0	0
233 Contractual Services-Beautification with Fort Smith Pride	2,654	10,000	782	10,000
Total	128,524	156,980	36,686	147,140

MAYOR TOTAL 203,568 244,490 114,102 229,160

SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
Mayor	(Note 1)	1	1	1	1
Administrative Secretary	7	1	1	1	1
EMPLOYEE POSITIONS		2	2	2	2

Funding Allocation:

- 43% General Fund
- 8% Street Maintenance Fund
- 37% Water and Sewer Operating Fund
- 12% Sanitation Operating Fund

Note 1: The Mayor's position is elected and is paid an annual salary of \$10,000.

POLICY & ADMINISTRATIVE SERVICES

BOARD OF DIRECTORS

PROGRAM 4101

PERSONNEL	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
101 Regular Salaries	6,624	7,000	7,172	7,000
104 Social Security	3,322	3,120	3,610	3,110
108 Other-Vehicle Allowance	36,800	33,600	33,600	33,600
Total	46,746	43,720	44,382	43,710
OPERATING				
201 Office Supplies	133	0	100	0
205 Custodial Equipment and Supplies	2,938	1,000	0	1,000
210 Communications	32	250	72	0
213 Postage	25	0	200	0
214 Advertising, Printing, Photo	517	1,000	2,444	1,730
215 Travel	8,991	10,000	8,019	8,000
216 Education, Memberships, Subscriptions	28,134	29,000	28,134	29,000
219 Other-Public Relations	18,791	24,000	32,825	2,470
Total	59,561	65,250	71,794	42,200
BOARD OF DIRECTORS TOTAL	106,307	108,970	116,176	85,910

SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
Directors	(Note 1)	7	7	7	7
EMPLOYEE POSITIONS		7	7	7	7

Funding Allocation:

- 28% General Fund; 15% Street Sales Tax Fund
- 8% Street Maintenance Fund
- 37% Water and Sewer Operating Fund
- 12% Sanitation Operating Fund

Note 1: The directors are elected positions and are paid an annual salary of \$1,000.

POLICY & ADMINISTRATIVE SERVICES

CITY ADMINISTRATOR

PROGRAM 4102

PERSONNEL	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
101 Regular Salaries	336,185	296,420	244,196	356,350
103 Retirement	36,094	33,180	25,561	39,420
104 Social Security	20,898	23,920	19,592	28,510
105 Insurance	18,996	19,890	19,890	23,300
106 Longevity	540	550	559	730
108 Other- Vehicle Allowance	9,969	10,800	7,455	10,800
111 Workers' Compensation	350	700	700	1,390
Total	423,032	385,460	317,953	460,500

OPERATING

201 Office Supplies	1,013	1,800	737	3,800
202 Small Equipment	180	1,500	7,388	2,000
203 Fuel, Oil, Lube	68	0	0	0
205 Custodial Equipment & Supplies	815	1,000	1,565	1,100
207 Repair of Equipment	122	600	0	800
210 Communications	6,500	5,900	4,058	9,200
212 Bonds, Insurance, Licenses	0	740	208	740
213 Postage	34,312	29,650	29,414	8,320
214 Advertising, Printing, Photo	76,714	56,870	67,036	35,640
215 Travel	3,308	10,000	18,729	14,800
216 Education, Memberships, Subscriptions	4,056	5,000	6,697	9,550
217 Lease, Rent, Taxes	8,856	6,900	7,167	9,000
219 Other-Public Relation Items, Contractual Services, Citizen Survey, Lobbyist	154,393	158,800	130,989	165,000
Total	290,337	278,760	273,988	259,950

CITY ADMINISTRATOR TOTAL 713,369 664,220 591,941 720,450

SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
City Administrator	(Note 1)	1	1	1	1
Deputy City Administrator	24	1	1	1	1
Communications Manager (Note 2)	12	0	0	0	1
Administrative Assistant	8	1	1	1	1
EMPLOYEE POSITIONS		3	3	3	4

Funding Allocation:

- 23% General Fund; 20% Street Sales Tax Fund
- 8% Street Maintenance Fund
- 37% Water and Sewer Operating Fund
- 12% Sanitation Operating Fund

Note 1: The City Administrators salary is established by the Board of Directors and is currently \$152,490.

Note 2: The Communications Manager position was formerly the ED Coordinator in Program 4111.

POLICY & ADMINISTRATIVE SERVICES

DOWNTOWN DEVELOPMENT

PROGRAM 4111

PERSONNEL	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12	
101 Regular Salaries	110,680	110,110	110,104	58,020	
103 Retirement	10,668	11,040	11,035	5,820	
104 Social Security	8,192	8,500	8,500	4,500	
105 Insurance	13,225	12,350	13,769	8,160	
106 Longevity	240	250	249	130	
111 Workers' Compensation	620	1,240	1,240	700	
Total	143,625	143,490	144,897	77,330	
OPERATING					
201 Office Supplies	2,145	3,000	2,099	2,000	
202 Small Equipment	765	2,000	0	1,000	
210 Communications	4,916	4,000	3,987	2,000	
213 Postage	175	4,000	137	1,000	
214 Advertising, Printing, Photo	109,580	160,000	110,159	70,000	
215 Travel	1,876	6,000	257	3,000	
216 Education, Memberships, Subscriptions	0	4,500	815	2,250	
217 Lease, Rent, Taxes	1,436	2,000	1,225	1,000	
219 Other- Consultant Services, Public Relations	35,321	55,000	47,941	35,000	
230 Downtown Events	53,885	139,271	61,154	50,000	
Total	210,099	379,771	227,774	167,250	
CAPITAL OUTLAY					
301 9th Street Street Scape (1/2 funding)		0	65,000	60,000	
Total Capital Outlay				60,000	
DOWNTOWN DEVELOPMENT TOTAL	576,592	523,261	437,671	304,580	
SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
ED Coordinator (Note 1)	12	1	1	1	0
Downtown Development Coordinator	12	1	1	1	1
EMPLOYEE POSITIONS		2	2	2	1
Funding Allocation: 100% General Fund					

Note 1: The ED Coordinator was transferred to Program 4102 as Communications Manager for 2012.

POLICY & ADMINISTRATIVE SERVICES

DISTRICT COURT OF SEBASTIAN COUNTY, ARKANSAS, FORT SMITH DIVISION

PROGRAM 4201

PERSONNEL	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
101 Regular Salaries	672,840	717,670	690,634	750,580
102 Overtime	4,434	10,000	5,221	8,260
103 Retirement	58,523	66,150	62,344	69,300
104 Social Security	50,063	56,130	56,130	59,080
105 Insurance	121,095	114,820	125,991	114,820
106 Longevity	1,732	2,050	2,021	2,410
108 Other-City Share Judges Salaries, Court Interpreters, Substitute Judges	209,729	209,000	206,202	214,000
111 Workers' Compensation	3,140	5,920	5,920	6,220
Total	1,121,556	1,181,740	1,154,463	1,224,670
OPERATING				
201 Office Supplies	12,028	14,000	14,071	16,000
202 Small Equipment	3,014	8,000	2,523	8,000
204 Clothing	(3,136)	2,300	0	2,300
205 Custodial Equipment & Supplies	1,860	4,000	1,657	4,000
207 Repair of Equipment	2,339	4,000	1,460	4,800
208 Repair of Buildings	0	2,000	0	0
210 Communications	8,643	12,000	5,908	6,200
213 Postage	8,017	10,000	8,866	10,000
214 Advertising, Printing, Photo	10,573	10,000	14,645	11,000
215 Travel	5,353	18,000	9,803	18,000
216 Education, Memberships, Subscriptions	6,453	7,000	6,650	8,500
217 Lease, Rent, Taxes	120,285	158,000	130,158	148,000
219 Other-Computer Maintenance	33,822	41,400	33,276	40,700
Total	209,251	290,700	229,017	277,500
DISTRICT COURT OF SEBASTIAN COUNTY TOTAL	1,330,807	1,472,440	1,383,480	1,502,170

**DISTRICT COURT OF SEBASTIAN COUNTY,
 ARKANSAS, FORT SMITH DIVISION
 (continued)**

PROGRAM 4201

SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
District Judge	(Note 1)	0	0	0	0
District Court Clerk	17	1	1	1	1
Senior Deputy Court Clerk	12	1	1	1	1
Financial Administrator	9	1	1	1	1
Deputy Court Clerk II	8	7	7	7	7
Court Bailiff	7	2	2	2	2
Deputy Court Clerk I	6	4	4	4	4
Records Clerk	3	1	1	1	1
File Clerk	2	1	1	1	1
EMPLOYEE POSITIONS		18	18	18	18

Funding Allocation:
 100% General Fund

Note 1: The salary for the three District Judge positions is \$117,300 each. Per the 2007 agreement between the City and the state, the judges are now state employees. The City's share of gross salary for each judge is \$58,650 or a total of \$175,950 and is included in account 108.

POLICY & ADMINISTRATIVE SERVICES

PROGRAM 4203/4204

	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
Public Defender Program 4203				
108 Other- Legal Services	77,870	81,760	81,760	84,220
City Attorney Program 4204				
108 Other- Legal Services	158,838	215,000	199,299	215,000
219 Other- Expenses	4,839	7,200	13,716	16,000
City Attorney Total	163,677	222,200	213,015	231,000

Funding Allocations:

Program 4203- 100% General Fund

Program 4204- 50% General Fund

25% Street Maintenance Fund

25% Sanitation Operating Fund

The general legal services for the Water and Sewer Operating Fund are accounted for in Program 5501 Utilities Administration.

POLICY & ADMINISTRATIVE SERVICES

DISTRICT COURT- STATE DIVISION

PROGRAM 4206

PERSONNEL	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
101 Regular Salaries	30,194	32,030	30,421	33,220
102 Overtime	446	3,000	823	3,100
103 Retirement	2,945	3,510	3,125	3,640
104 Social Security	2,240	2,690	2,648	2,790
105 Insurance	6,506	8,890	8,890	8,000
111 Workers' Compensation	230	460	460	490
Total	42,561	50,580	46,367	51,240
DISTRICT COURT-STATE DIVISION TOTAL	42,561	50,580	46,367	51,240

SCHEDULE OF PERSONNEL	PAY GRADE	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
Deputy Clerk I	6	1	1	1	1
EMPLOYEE POSITIONS		1	1	1	1

Note: This position is 100% funded by Sebastian County. In previous years, this program was not reflected in the City's budget, however, the position is under the supervision of the District Court. An offsetting revenue is included in the General Fund revenue sources.

POLICY & ADMINISTRATIVE SERVICES

INTERNAL AUDIT

PROGRAM 4405

PERSONNEL	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
101 Regular Salaries	72,210	71,940	71,979	74,330
103 Retirement	8,366	8,950	9,007	9,350
104 Social Security	5,771	6,050	6,452	6,170
105 Insurance	8,368	5,490	5,490	4,940
106 Longevity	5,400	130	91	130
108 Other	0	5,400	5,585	5,400
111 Workers' Compensation	470	940	940	990
Total	100,585	98,900	99,544	101,310

OPERATING

201 Office Supplies	127	150	105	150
203 Fuel, Oil, Lube	3	0	0	0
205 Custodial Equipment & Supplies	5	10	0	10
207 Repair of Equipment	13	30	0	30
210 Communications	347	600	550	600
212 Bonds, Insurance, Licenses	712	750	323	830
214 Advertising, Printing, Photo	97	210	0	210
215 Travel	2,393	2,500	2,631	2,500
216 Education, Memberships, Subscriptions	1,833	2,200	1,953	2,200
217 Lease, Rent, Taxes	0	10	8	10
219 Other-Audit Consulting Fee	6,253	6,720	7,000	13,720
Total	11,783	13,180	12,570	20,260

INTERNAL AUDIT TOTAL	112,368	112,080	112,114	121,570
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SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
Internal Auditor	17	1	1	1	1

EMPLOYEE POSITIONS	1	1	1	1
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Funding Allocation:

- 28% General Fund
- 15% Street Sales Tax Fund
- 8% Street Maintenance Fund
- 37% Water and Sewer Operating Fund
- 12% Sanitation Operating Fund

MANAGEMENT SERVICES

HUMAN RESOURCES

PROGRAM 4104

PERSONNEL	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
101 Regular Salaries	243,613	245,800	245,630	257,750
102 Overtime	31	620	99	640
103 Retirement	25,234	25,420	26,478	26,640
104 Social Security	18,641	19,650	20,704	20,640
105 Insurance	26,816	25,620	25,620	23,060
106 Longevity	984	1,090	1,056	1,090
108 Other-Vehicle Allowance	5,400	5,400	5,585	5,400
110 Unemployment Compensation	96,782	75,000	118,000	110,000
111 Workers' Compensation	470	940	940	990
Total	417,971	399,540	444,112	446,210
OPERATING				
201 Office Supplies	1,741	1,500	1,729	1,500
202 Small Equipment	50	1,000	106	1,000
205 Custodial Equipment & Supplies	806	750	1,072	750
207 Repair of Equipment	0	750	200	750
210 Communications	2,816	2,200	3,358	3,000
212 Bonds, Insurance, Licenses	0	250	87	250
213 Postage	705	1,250	755	1,250
214 Advertising, Printing, Photo	6,352	2,000	5,513	3,500
215 Travel	3,873	5,000	3,922	4,000
216 Education, Memberships, Subscriptions	3,062	2,500	1,483	3,000
217 Lease, Rent, Taxes- (Time & Attendance System Lease)	76,274	80,000	80,526	83,600
219 Other-Salary Survey	15	3,500	0	3,500
220 Examinations	1,738	4,000	5,216	4,000
Total	97,432	104,700	103,967	110,100
HUMAN RESOURCES TOTAL	515,403	504,240	548,079	556,310

HUMAN RESOURCES
(continued)

PROGRAM 4104

SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
Director	21	1	1	1	1
Coordinator	10	2	2	2	2
Administrative Secretary	7	1	1	1	1
EMPLOYEE POSITIONS		4	4	4	4

Funding Allocation:

- 53% General Fund; 10% Street Sales Tax Fund
- 7% Street Maintenance Fund
- 21% Water and Sewer Operating Fund
- 9% Sanitation Operating Fund

MANAGEMENT SERVICES

CITY CLERK/CITIZEN ACTION CENTER

PROGRAM 4105

PERSONNEL	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
101 Regular Salaries	172,695	160,520	132,492	143,000
103 Retirement	18,475	17,860	15,069	15,010
104 Social Security	13,657	12,940	11,502	11,540
105 Insurance	16,990	17,220	17,220	15,500
106 Longevity	526	610	190	240
108 Other-Vehicle Allowance	5,400	5,400	5,585	5,400
111 Workers' Compensation	700	940	940	990
Total	228,443	215,490	182,998	191,680
OPERATING				
201 Office Supplies	925	1,200	1,011	1,500
202 Small Equipment	1,452	3,500	491	3,500
205 Custodial Equipment & Supplies	171	250	204	250
207 Repair of Equipment	300	1,000	515	1,000
210 Communications	1,539	1,500	881	1,000
212 Bonds, Insurance, Licenses	5,317	5,320	5,317	5,320
213 Postage	1,674	2,500	455	2,500
214 Advertising, Printing, Photo	38,422	35,000	44,365	40,000
215 Travel	1,992	5,000	6,338	7,000
216 Education, Memberships, Subscriptions	370	5,500	540	500
217 Lease, Rent, Taxes	4,182	3,500	5,594	6,000
218 Claims	160	1,500	446	1,500
219 Other-Codification of Ordinances, Election Costs	44,004	61,000	62,679	90,000
Total	100,508	126,770	128,836	160,070
CITY CLERK/CITIZEN ACTION CENTER TOTAL	328,951	342,260	311,834	351,750

**CITY CLERK/CITIZEN
ACTION CENTER
(continued)**

PROGRAM 4105

SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
City Clerk	17	1	1	1	1
Assistant City Clerk	9	1	1	1	1
Production Assistant	6	1	1	1	1
EMPLOYEE POSITIONS		3	3	3	3

Funding Allocation:

33% General Fund; 10% Street Sales Tax Fund

8% Street Maintenance Fund

37% Water and Sewer Operating Fund

12% Sanitation Operating Fund

MANAGEMENT SERVICES

FINANCE

PROGRAM 4301

PERSONNEL	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
101 Regular Salaries	596,197	609,720	598,557	627,050
102 Overtime	0	0	1,108	0
103 Retirement	59,281	62,270	62,062	64,980
104 Social Security	44,772	47,810	50,416	49,180
105 Insurance	80,833	71,950	71,950	64,850
106 Longevity	2,740	2,890	2,960	3,010
107 Medical Expenses	0	0	0	500
108 Other-Vehicle Allowance	5,400	5,400	5,585	5,400
111 Workers' Compensation	660	1,320	1,320	1,390
Total	789,883	801,360	793,958	816,360
OPERATING				
201 Office Supplies	6,522	8,000	8,254	8,000
202 Small Equipment	2,929	4,000	3,237	3,000
207 Repair of Equipment	4,008	3,000	923	2,000
210 Communications	9,630	6,000	7,491	6,700
212 Bonds, Insurance, Licenses	0	500	512	500
213 Postage	15,409	19,000	11,583	16,000
214 Advertising, Printing, Photo	16,400	25,000	12,848	15,500
215 Travel	1,094	7,000	8,887	7,000
216 Education, Memberships, Subscriptions	5,600	7,500	4,487	6,500
217 Lease, Rent, Taxes	14,740	15,500	17,751	18,200
219 Other - External Audit, Consulting Fees	186,696	240,000	220,930	212,000
Total	263,028	335,500	296,903	295,400
FINANCE TOTAL	1,052,911	1,136,860	1,090,861	1,111,760

FINANCE
(continued)

PROGRAM 4301

SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
Director of Finance	23	1	1	1	1
Assistant Director of Finance	19	1	1	1	1
Accounting Manager	13	1	1	1	1
Payroll Accountant	10	1	1	1	1
Grant Administrator	9	1	1	1	1
General Ledger Accountant	9	1	1	1	1
Administrative Coordinator	9	1	1	1	1
Accounting Technician	6	4	4	4	4
EMPLOYEE POSITIONS		11	11	11	11

Funding Allocation:

- 23% General Fund; 20% Street Sales Tax Fund
- 8% Street Maintenance Fund
- 37% Water and Sewer Operating Fund
- 12% Sanitation Operating Fund

MANAGEMENT SERVICES

COLLECTIONS

PROGRAM 4303

PERSONNEL	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
101 Regular Salaries	255,791	250,760	255,327	264,060
102 Overtime	3,182	5,370	3,886	5,260
103 Retirement	25,047	26,170	26,052	27,090
104 Social Security	19,700	20,310	22,190	21,040
105 Insurance	36,438	37,410	37,410	33,280
106 Longevity	1,346	1,450	1,304	1,450
107 Medical Expenses	0	200	0	0
111 Workers' Compensation	1,030	2,060	2,060	2,170
Total	342,534	343,730	348,229	354,350
OPERATING				
201 Office Supplies	7,345	6,440	250	5,440
202 Small Equipment	8,924	5,000	3,688	8,000
203 Fuel, Oil, Lube	93	500	58	500
205 Custodial Equipment & Supplies	214	1,000	256	1,000
207 Repair of Equipment	2,642	3,000	0	2,000
210 Communications	3,085	2,500	1,717	2,000
212 Bonds, Insurance, Licenses	710	990	737	830
213 Postage	5,787	8,200	8,624	9,000
214 Advertising, Printing, Photo	2,364	5,200	6,393	6,500
215 Travel	500	2,500	2,392	2,500
216 Education, Memberships, Subscriptions	1,685	3,500	257	1,500
217 Lease, Rent, Taxes	6,692	8,000	7,429	8,000
Total	40,041	46,830	31,801	47,270
COLLECTIONS TOTAL	382,575	390,560	380,030	401,620

COLLECTIONS
(continued)

PROGRAM 4303

SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
Collection Manager	12	1	1	1	1
Senior Clerk II	5	5	5	5	5
EMPLOYEE POSITIONS		6	6	6	6

Funding Allocation:

- 33% General Fund; 10% Street Sales Tax Fund
- 8% Street Maintenance Fund
- 37% Water and Sewer Operating Fund
- 12% Sanitation Operating Fund

MANAGEMENT SERVICES

UTILITY BILLING/CUSTOMER SERVICE

PROGRAM 4304

PERSONNEL	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
101 Regular Salaries	526,087	517,720	509,356	526,270
102 Overtime	2,231	2,850	1,404	2,950
103 Retirement	49,226	52,300	52,641	53,200
104 Social Security	39,323	40,400	42,042	41,050
105 Insurance	92,431	83,790	83,790	75,500
106 Longevity	1,983	2,230	2,112	2,290
107 Medical Expenses	0	400	0	400
111 Workers' Compensation	5,650	11,300	11,300	11,870
Total	716,931	710,990	702,645	713,530
OPERATING				
201 Office Supplies	2,709	4,000	3,039	4,000
202 Small Equipment	4,651	3,500	2,177	3,500
203 Fuel, Oil, Lube	21,692	18,000	26,191	20,000
204 Clothing	2,197	2,500	3,536	2,500
205 Custodial Equipment and Supplies	1,240	1,500	1,276	1,500
207 Repair of Equipment	13,008	4,000	4,053	5,000
210 Communications	4,816	8,000	3,244	5,000
212 Bonds, Insurance, Licenses	5,281	4,570	4,470	4,960
213 Postage	142,529	143,000	144,271	143,000
214 Advertising, Printing, Photo	81,438	90,000	53,366	90,000
215 Travel	82	1,000	309	1,000
216 Education, Memberships, Subscriptions	9,396	6,000	9,919	8,000
217 Lease, Rent, Taxes	4,570	4,150	4,388	4,150
218 Claims	0	500	0	500
219 Other - Data Processing Charges	622,017	805,500	589,072	650,000
Total	915,626	1,096,220	849,311	943,110
CAPITAL OUTLAY				
301 Full Size Pickup (1) (Replacement 2003 Model)	11,236	20,800	17,050	21,400
Total Capital Outlay				21,400
UTILITY BILLING/CUSTOMER SERVICE TOTAL	1,643,793	1,828,010	1,569,006	1,678,040

UTILITY BILLING/CUSTOMER SERVICE
(continued)

PROGRAM 4304

SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
Business Manager	12	1	1	1	1
Accounting Technician	6	1	1	1	1
Customer Service Representative	5	5	6	6	6
Senior Clerk II	5	6	5	5	5
EMPLOYEE POSITIONS		13	13	13	13

Funding Allocation:

- 75% Water and Sewer Operating Fund
- 15% Sanitation Operating Fund
- 3% General Fund; 2% Street Sales Tax Fund
- 5% Street Maintenance Fund

MANAGEMENT SERVICES

PURCHASING

PROGRAM 4306

PERSONNEL	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
101 Regular Salaries	96,438	98,300	97,574	99,400
102 Overtime	0	770	0	800
103 Retirement	9,317	9,960	9,806	10,070
104 Social Security	7,229	7,660	8,248	7,750
105 Insurance	12,665	14,090	14,090	10,680
106 Longevity	480	480	497	480
111 Workers' Compensation	470	940	940	990
Total	126,599	132,200	131,155	130,170
OPERATING				
201 Office Supplies	623	2,760	1,188	2,900
202 Small Equipment	590	2,300	1,930	2,420
203 Fuel, Oil, Lube	335	550	624	600
205 Custodial Equipment & Supplies	6,512	7,820	9,124	8,200
206 Materials	1,715	2,280	1,872	2,400
207 Repair of Equipment	4,777	7,800	767	3,150
208 Repair of Buildings	41,403	62,500	64,634	52,900
210 Communications	70,165	66,080	67,879	70,000
212 Bonds, Insurance, Licenses	1,528	3,200	1,917	3,360
213 Postage	710	1,380	682	1,450
214 Advertising, Printing, Photo	7,052	7,460	10,430	7,830
215 Travel	136	2,300	856	2,420
216 Education, Memberships, Subscriptions	2,835	2,020	1,917	3,150
217 Lease, Rent, Taxes	224,139	238,000	238,954	249,600
Total	362,520	406,450	402,774	410,380
PURCHASING TOTAL	489,119	538,650	533,929	540,550

SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
Manager	12	1	1	1	1
Purchasing Technician	6	1	1	1	1
EMPLOYEE POSITIONS		2	2	2	2

Funding Allocation:

- 33% General Fund; 10% Street Sales Tax Fund
- 8% Street Maintenance Fund
- 37% Water and Sewer Operating Fund
- 12% Sanitation Operating Fund

MANAGEMENT SERVICES

INFORMATION & TECHNOLOGY SERVICES

PROGRAM 4401

PERSONNEL	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
101 Regular Salaries	537,153	541,940	537,117	560,410
102 Overtime	3,068	4,480	757	940
103 Retirement	54,068	56,490	55,684	56,970
104 Social Security	41,553	42,630	46,212	43,950
105 Insurance	48,573	46,120	46,120	41,510
106 Longevity	900	1,090	973	1,390
108 Other-Vehicle Allowance	5,400	5,400	5,585	5,400
111 Workers' Compensation	580	1,160	1,160	1,220
Total	691,295	699,310	693,608	711,790
OPERATING				
201 Office Supplies	3,238	4,000	3,976	3,000
202 Small Equipment	81,741	72,655	71,087	50,000
203 Fuel, Oil & Lube	3,215	3,500	2,884	3,500
204 Clothing	2,478	2,500	1,670	2,500
205 Custodial Equipment & Supplies	2,201	3,000	1,427	3,000
206 Materials	1,330	3,000	1,203	3,000
207 Repair of Equipment	24,184	25,000	8,531	25,000
208 Repair of Buildings	50,829	70,000	51,065	55,000
210 Communications	376,810	414,500	427,253	480,000
211 Utilities	48,160	65,000	48,239	65,000
212 Bonds, Insurance, Licenses	8,866	27,000	9,199	11,000
213 Postage	190	500	259	500
214 Advertising, Printing, Photo	0	500	118	500
215 Travel	20,464	30,000	39,821	30,000
216 Education, Memberships, Subscriptions	4,901	5,000	3,286	5,000
217 Lease, Rent, Taxes	55,760	60,000	56,539	60,000
219 Other-GIS Maintenance	100	500	0	500
240 Software Procurement	96,198	95,000	100,674	95,000
241 PC Replacements	63,732	40,000	5,103	10,000
242 Peripheral Replacements	21,764	25,000	18,297	15,000
243 Service Maintenance and Upgrades	63,951	65,000	63,803	70,000
Total	930,112	1,011,655	914,434	987,500
INFORMATION & TECHNOLOGY SERVICES TOTAL	1,621,407	1,710,965	1,608,042	1,699,290

INFORMATION & TECHNOLOGY SERVICES
(continued)

PROGRAM 4401

SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
Director of Information & Technology Systems	22	1	1	1	1
Communications Administrator	17	1	1	1	1
Sr. Network Administrator	17	1	1	1	1
Database Administrator	17	1	1	1	1
Network Administrator	13	0	0	0	1
Senior GIS Analyst	13	1	1	1	1
IT Specialist	9	2	2	1	0
IT Services Specialist	7	2	2	3	3
EMPLOYEE POSITIONS		9	9	9	9

Funding Allocation:

- 40% General Fund; 25% Street Sales Tax Fund
- 5% Street Maintenance Fund
- 20% Water and Sewer Operating Fund
- 10% Sanitation Operating Fund

**PARKING AUTHORITY FUND
PUBLIC PARKING/DECK-
OPERATIONS & MAINTENANCE**

PROGRAM 6921

	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
OPERATING				
201 Office Supplies	0	100	0	100
202 Small Equipment	556	1,400	0	1,400
203 Fuel, Oil, Lube	0	20	0	20
204 Clothing	0	920	0	920
205 Custodial Equipment & Supplies	374	830	98	830
208 Repair of Buildings	22,277	95,000	15,698	30,000
209 Merchandise/Program Participation	0	1,500	0	1,500
210 Communications	1,323	2,100	1,180	1,500
211 Utilities	11,099	13,500	10,646	13,000
212 Bonds, Insurance, Licenses	4,432	4,800	5,193	5,300
214 Advertising, Printing, Photo	0	2,000	0	0
217 Lease, Rent, Taxes	0	1,800	0	1,800
219 Other- External Audit Fees and Paying Agent Fees	4,107	2,500	497	2,500
Total	44,168	126,470	33,312	58,870
Debt Service	137,513	138,040	138,040	137,150
CAPITAL OUTLAY	0	0	0	
301 Parking Deck Structural Repairs				104,870
Total Capital Outlay				104,870
PUBLIC PARKING/DECK TOTAL	181,681	264,510	171,352	300,890

Funding Allocation:
100% Parking Authority Fund

PUBLIC PARKING/DECK-PERSONNEL**PROGRAM 6912**

	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
PERSONNEL				
101 Regular Salaries	26,624	27,440	27,542	27,610
102 Overtime	0	600	0	600
103 Retirement	2,572	2,820	2,767	2,840
104 Social Security	2,017	2,170	2,302	2,180
105 Insurance	5,352	4,840	5,546	4,840
106 Longevity	120	130	124	130
107 Medical Expenses	0	100	0	100
111 Workers' Compensation	260	520	520	550
Total Public Parking/Deck-Personnel	36,945	38,620	38,801	38,850

SCHEDULE OF PERSONNEL	PAY GRADE	FY 10	FY 11	FY 11	FY 12
Parking Deck Attendant	2	1	1	1	1
EMPLOYEE POSITIONS		1	1	1	1

Funding Allocation:
100% General Fund

DEVELOPMENT SERVICES

ENGINEERING

PROGRAM 4103

PERSONNEL	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
101 Regular Salaries	1,012,369	1,015,360	1,013,561	1,046,800
102 Overtime	14,035	18,860	9,937	14,460
103 Retirement	100,797	105,070	104,562	108,900
104 Social Security	77,274	80,290	86,144	83,730
105 Insurance	136,581	125,600	125,600	113,040
106 Longevity	3,613	4,030	4,128	4,570
107 Medical Expenses	55	500	0	500
108 Other-Vehicle Allowance	5,400	5,400	5,585	5,400
111 Workers' Compensation	7,910	15,820	15,820	16,620
Total	1,358,034	1,370,930	1,365,337	1,394,020
OPERATING				
201 Office Supplies	5,095	5,000	2,224	5,000
202 Small Equipment	245	3,000	0	2,000
203 Fuel, Oil, Lube	12,230	13,000	13,604	15,000
204 Clothing	2,230	2,000	0	2,000
205 Custodial Equipment and Supplies	1,469	2,000	1,788	2,000
207 Repair of Equipment	1,293	9,000	5,022	7,500
208 Repair of Buildings	3,960	4,000	3,896	4,000
210 Communications	10,997	14,000	6,913	8,200
212 Bonds, Insurance, Licenses	11,075	13,000	12,467	13,000
213 Postage	776	2,500	1,218	2,500
214 Advertising, Printing, Photo	1,506	1,000	3,737	2,500
215 Travel	1,070	3,500	1,125	3,500
216 Education, Memberships, Subscriptions	1,725	4,500	3,659	4,500
217 Lease, Rent, Taxes	2,613	2,500	4,496	5,000
219 Other- Filing Fees	155	500	411	1,000
Total	56,439	79,500	60,560	77,700
CAPITAL OUTLAY				
	0	15,000	14,205	
301 1/2 Ton Full Size Pickup (1) (Replacement 1999 Model)				21,400
Total Capital Outlay				21,400
ENGINEERING TOTAL	1,414,473	1,465,430	1,440,102	1,493,120

ENGINEERING
(continued)

PROGRAM 4103

SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
Director	22	1	1	1	1
Senior Project Engineer	13-16	4	4	4	4
Project Engineer	12	1	1	1	1
Construction Coordinator	11	1	1	1	1
Engineering Technician IV	10	1	1	1	1
Projects Coordinator	9	1	1	1	1
Engineering Technician II	8	2	2	2	2
Construction Inspector	8	6	6	6	6
Administrative Secretary	7	1	1	1	1
Accounting Technician	6	1	1	1	1
EMPLOYEE POSITIONS		19	19	19	19

Funding Allocation:

- 80% Street Sales Tax Fund; 5% General Fund
- 10% Water and Sewer Operating Fund
- 5% Street Maintenance Fund

DEVELOPMENT SERVICES

PLANNING AND ZONING

PROGRAM 4106

PERSONNEL	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
101 Regular Salaries	387,882	444,370	385,576	424,460
102 Overtime	754	3,600	1,072	1,290
103 Retirement	39,208	46,690	40,486	44,540
104 Social Security	29,381	35,030	32,792	33,750
105 Insurance	49,915	45,740	45,740	36,170
106 Longevity	1,140	1,450	1,205	1,570
108 Other-Vehicle Allowance	5,400	5,400	5,585	5,400
111 Workers' Compensation	581	1,200	1,200	1,260
Total	514,261	583,480	513,656	548,440
OPERATING				
201 Office Supplies	3,854	5,500	1,565	4,000
202 Small Equipment	1,583	4,000	304	3,000
203 Fuel, Oil, Lube	1,170	1,000	1,441	2,000
205 Custodial Equipment and Supplies	1,003	1,000	1,321	1,000
207 Repair of Equipment	2,246	3,000	755	3,000
208 Repair of Buildings	0	1,000	0	1,000
210 Communications	4,441	3,500	3,161	3,000
211 Utilities	0	0	64	0
212 Bonds, Insurance, Licenses	2,137	2,290	2,211	2,480
213 Postage	3,704	6,250	4,294	6,250
214 Advertising, Printing, Photo	11,561	21,060	11,106	16,000
215 Travel	3,841	7,000	829	7,000
216 Education, Memberships, Subscriptions	4,445	6,500	8,000	6,500
217 Lease, Rent, Taxes	6,984	6,000	7,329	7,000
219 Other - Planning Commission, Special Plans	9,159	29,000	25,496	59,400
Total	56,128	97,100	67,876	121,630
PLANNING TOTAL	570,389	680,580	581,532	670,070

PLANNING AND ZONING
(continued)

PROGRAM 4106

SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
Director of Development	22	1	1	1	1
Senior Planner	13	3	3	3	2
Planner I	10	2	2	2	2
Planner II	8	0	0	0	1
Administrative Secretary	7	1	1	1	1
Accounting Technician	6	0.75	0.75	0.75	0.75
EMPLOYEE POSITIONS		7.75	7.75	7.75	7.75

Funding Allocation:

- 65% General Fund; 20% Street Sales Tax Fund
- 15% Water and Sewer Operating Fund

DEVELOPMENT SERVICES

COMMUNITY DEVELOPMENT

PROGRAM 4107

PERSONNEL	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
101 Regular Salaries	219,750	219,750	219,750	188,660
102 Overtime	470	470	470	0
103 Retirement	23,330	23,330	23,330	20,240
104 Social Security	17,220	17,220	17,220	14,820
105 Insurance	20,820	20,820	20,820	18,740
106 Longevity	1,030	1,030	1,030	1,150
107 Medical Expenses	100	100	100	0
111 Workers' Compensation	940	940	940	760
Total	283,660	283,660	283,660	244,370
OPERATING				
201 Office Supplies	3,000	3,000	3,000	2,500
202 Small Equipment	500	500	500	0
203 Fuel, Oil, Lube	3,000	3,000	3,000	3,500
205 Custodial Equipment and Supplies	0	0	0	1,000
207 Repair of Equipment	2,800	2,800	2,800	2,500
208 Repair of Buildings	1,000	1,000	1,000	0
210 Communications	5,600	5,600	5,600	2,000
212 Bonds, Insurance, Licenses	2,000	2,000	2,000	1,710
213 Postage	1,500	1,500	1,500	1,000
214 Advertising, Printing, Photo	4,500	4,500	4,500	3,000
215 Travel	10,000	10,000	10,000	9,000
216 Education, Memberships, Subscriptions	3,000	3,000	3,000	4,850
217 Lease, Rent, Taxes	4,800	4,800	4,800	4,000
219 Other-Audit Services	16,000	16,000	16,000	16,000
Total	57,700	57,700	57,700	51,060
COMMUNITY DEVELOPMENT TOTAL	341,360	341,360	341,360	295,430

**COMMUNITY DEVELOPMENT
(continued)**

PROGRAM 4107

SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
Director of Community Development	17	1	1	1	1
Community Development Coordinator	11	1	1	1	1
Housing Assistance Coordinator	11	1	1	1	1
Housing Technician	8	1	1	1	0
Accounting Technician	6	0.25	0.25	0.25	0.25
EMPLOYEE POSITIONS		4.25	4.25	4.25	3.25

Note: This program budget is funded by the Community Development Block Grant Fund.

Funding Allocation:
100% Community Development Block Grant Fund

DEVELOPMENT SERVICES

BUILDING SAFETY

PROGRAM 4108

PERSONNEL	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
101 Regular Salaries	538,491	546,020	536,826	557,700
102 Overtime	838	5,350	1,440	5,530
103 Retirement	52,015	55,320	53,988	56,520
104 Social Security	41,031	43,130	45,608	44,040
105 Insurance	76,230	57,690	57,690	46,920
106 Longevity	1,665	1,750	1,613	1,810
111 Workers' Compensation	1,540	3,080	3,080	3,240
Total	711,810	712,340	700,245	715,760
OPERATING				
201 Office Supplies	3,160	4,000	1,135	4,000
202 Small Equipment	-5	7,569	140	3,900
203 Fuel, Oil, Lube	12,135	13,000	14,502	15,000
204 Clothing	244	1,100	937	1,100
205 Custodial Equipment and Supplies	317	500	338	500
207 Repair of Equipment	7,728	12,000	12,454	17,200
209 Merchandise/Program Participation	3,071	2,000	0	2,000
210 Communications	13,901	15,000	9,056	11,000
212 Bonds, Insurance, Licenses	7,206	6,400	7,896	8,100
213 Postage	963	2,000	935	2,000
214 Advertising, Printing, Photo	1,113	2,000	238	2,000
215 Travel	10,225	10,000	12,439	11,000
216 Education, Memberships, Subscriptions	1,910	1,500	296	5,000
217 Lease, Rent, Taxes	999	3,500	984	3,600
Total	62,967	80,569	61,350	86,400
CAPITAL OUTLAY	9,814	0	0	0
BUILDING SAFETY TOTAL	784,591	792,909	761,595	802,160

BUILDING SAFETY
(continued)

PROGRAM 4108

SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
Building Official	18	1	1	1	1
Plans Examiner	10	1	1	1	1
Electrical Inspector	9	2	2	2	2
Plumbing Inspector	9	1	1	1	1
Building Inspector	9	2	2	2	2
HVAC Inspector	9	1	1	1	1
HVAC Plumbing Inspector	9	1	1	1	1
Permit Officer	8	1	1	1	1
Accounting Technician	6	1	1	1	1
EMPLOYEE POSITIONS		11	11	11	11

Funding Allocation:
100% General Fund

DEVELOPMENT SERVICES

CLEANUP/DEMOLITION PROGRAM FUND

NEIGHBORHOOD SERVICES

PROGRAM 6900

	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
PERSONNEL				
101 Regular Salaries	294,579	298,790	290,834	305,740
102 Overtime	342	3,020	100	3,030
103 Retirement	28,465	30,300	24,196	30,990
104 Social Security	21,685	23,290	23,854	23,880
105 Insurance	57,069	48,950	48,950	44,100
106 Longevity	924	1,150	949	1,030
111 Workers' Compensation	1,880	3,760	3,760	3,950
Total	404,944	409,260	392,643	412,720
OPERATING				
201 Office Supplies	3,347	3,500	3,049	3,500
202 Small Equipment	1,093	6,000	62	5,000
203 Fuel, Oil, Lube	9,111	10,000	11,655	13,000
204 Clothing	568	1,000	318	1,000
205 Custodial Equipment and Supplies	174	500	349	500
207 Repair of Equipment	1,183	10,000	3,205	8,500
210 Communications	7,417	12,000	5,508	7,000
212 Bonds, Insurance, Licenses	3,562	3,810	4,735	4,850
213 Postage	48,003	45,000	49,261	50,000
214 Advertising, Printing, Photo	2,320	2,000	1,496	2,000
215 Travel	3,475	4,000	5,129	5,000
216 Education, Memberships, Subscriptions	445	1,000	0	1,000
217 Lease, Rent, Taxes	3,569	3,600	3,198	3,800
219 Other-Cleanup/Demolition Costs	154,651	154,000	144,667	154,000
Total	238,918	256,410	232,632	259,150
NEIGHBORHOOD SERVICES TOTAL	643,862	665,670	625,275	671,870

SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
Property Maintenance Supervisor	11	1	1	1	1
Property Maintenance Inspector	7	4	4	4	4
Environmental Coordinator	5	1	1	1	1
Senior Clerk I	4	2	2	2	2
EMPLOYEE POSITIONS		8	8	8	8

Note: This program is not included in the operating funds appropriations as funds are allocated from the Cleanup/Demolition Program Fund. Annual funding is provided by transfers from the General Fund and the Sanitation Operating Fund. Employees of the program are under the direction of the Development Services 4108 Building Safety Program.

Funding Allocation:
100% Cleanup/Demolition Fund

POLICE SERVICES

ADMINISTRATION

PROGRAM 4701

PERSONNEL	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
101 Regular Salaries	286,909	307,370	286,724	338,760
102 Overtime	0	2,000	0	21,060
103 Retirement	4,557	5,120	4,603	10,130
104 Social Security	5,952	6,880	6,592	7,480
105 Insurance	32,706	28,230	28,230	25,500
106 Longevity	725	790	816	910
107 Medical Expenses	9,011	15,000	17,450	15,000
109 Allowances-Clothing, Language & Field Training	4,800	5,500	4,303	4,800
111 Workers' Compensation	920	1,120	1,120	1,180
Total	345,580	372,010	349,838	424,820
OPERATING				
202 Small Equipment	3,274	2,000	2,085	1,000
203 Fuel, Oil, Lube	4,187	4,000	4,615	5,000
204 Clothing	3,390	3,250	3,455	5,000
205 Custodial Equipment and Supplies	2,459	2,500	1,803	2,500
206 Materials	1,047	2,360	1,762	2,360
207 Repair of Equipment	627	4,000	1,773	4,000
208 Repair of Buildings	77,779	117,000	179,294	80,000
210 Communications	258,862	288,010	228,376	278,500
211 Utilities	74,827	78,000	69,186	87,000
212 Bonds, Insurance, Licenses	11,549	12,340	13,565	13,390
214 Advertising, Printing, Photo	63	1,500	1,227	1,500
215 Travel	10,478	7,500	8,270	10,000
216 Education, Memberships, Subscriptions	19,497	18,000	19,241	12,000
217 Lease, Rent, Taxes	3,503	4,000	3,512	4,000
218 Claims	360	500	0	1,000
219 Other-Public Relations, Police Academy	348	1,000	140	1,000
220 Examinations	0	20,000	3,933	20,000
Total	472,250	565,960	542,237	528,250
ADMINISTRATION TOTAL	817,830	937,970	892,075	953,070

ADMINISTRATION
(continued)

PROGRAM 4701

SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
Police Chief	23	1	1	1	1
Sergeant	13	1	1	1	1
Corporal	8	1	1	1	1
Administrative Assistant	8	1	1	1	1
Patrol Officer	7	1	1	1	1
Administrative Support Technician (Note)	6	0	0	0	1
EMPLOYEE POSITIONS		5	5	5	6

Funding Allocation:
100% General Fund

Note: The Administrative Support Technician position transferred from 4702 for 2012.

POLICE SERVICES

SUPPORT SERVICES

PROGRAM 4702

PERSONNEL	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
101 Regular Salaries	1,603,126	2,020,500	1,726,249	1,872,510
102 Overtime	163,469	200,000	130,224	139,460
103 Retirement	118,965	121,410	119,864	151,240
104 Social Security	98,711	94,000	109,218	109,920
105 Insurance	225,471	258,930	258,930	233,100
106 Longevity	3,507	4,930	4,239	4,990
109 Allowances-Clothing, Language & Field Training	19,527	21,700	18,766	23,000
111 Workers' Compensation	9,640	16,060	16,060	16,870
Total	2,242,416	2,737,530	2,383,550	2,551,090

OPERATING

201 Office Supplies	36,030	49,100	49,960	51,470
202 Small Equipment	82,985	68,553	112,299	145,140
203 Fuel, Oil, Lube	6,861	11,000	12,603	15,000
204 Clothing	5,819	15,400	5,754	7,000
205 Custodial Equipment and Supplies	13,048	17,450	11,799	18,000
206 Materials	754	6,300	582	6,300
207 Repair of Equipment	4,466	33,500	12,685	18,000
208 Repair of Buildings	22,560	62,960	27,998	45,000
210 Communications	385	0	39	0
212 Bonds, Insurance, Licenses	10,033	13,170	11,815	14,080
213 Postage	5,029	8,500	3,795	8,500
214 Advertising, Printing, Photo	5,471	13,000	10,142	9,000
215 Travel	24,011	42,070	57,457	19,300
216 Education, Memberships, Subscriptions	28,934	38,600	35,627	43,780
217 Lease, Rent, Taxes	15,834	16,900	15,911	20,000
218 Claims	0	2,000	0	1,000
219 Other - Prisoner Care	659,454	875,000	832,656	845,000
230 Computer Equipment & Software	222,187	134,883	144,807	136,900
231 Computer Equipment & Software Maintenance	206,221	205,000	190,764	283,280
232 Computer System & Network Fees	317	600	0	600
233 Computer System Support & Consulting	8,471	18,720	10,592	18,000
Total	1,358,870	1,632,706	1,547,285	1,705,350

SUPPORT SERVICES**PROGRAM 4702****(continued)**

CAPITAL OUTLAY	0	24,600	79,745	0
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SUPPORT SERVICES TOTAL	3,601,286	4,394,836	4,010,580	4,256,440
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SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
Major	18	1	1	1	1
Network Administrator	17	1	1	1	1
Network Analyst	15	1	1	1	1
Captain	15	1	1	1	1
Sergeant	13	3	3	3	3
Building Engineer	9	1	1	1	1
Corporal	8	6	4	4	5
Patrol Officer	7	2	2	2	2
Evidence Custodian	7	1	1	1	1
Records Technician	6	1	1	1	1
Accounting Technician	6	1	1	1	1
Admin. Support Tech	6	1	1	1	0
Lead Telecommunicators	6-7	3	3	3	0
911 Dispatch/Comm.Operator	5-7	21	21	21	24
Senior Clerk II	5	2	2	2	2
Senior Clerk I	4	3	2	2	2
Maintenance Person	3	1	1	1	1
Call-Takers (Part-Time)	5	3	3	3	0
Customer Service Desk (Part-Time)	4	2.25	0	0	0
EMPLOYEE POSITIONS		55.25	50.00	50.00	47.00

Note 1: For 2012, the Administrative Support Technician was transferred to 4701 and a position from Program 6920 was transferred into this program.

Funding Allocation:
100% General Fund

POLICE SERVICES

CRIMINAL INVESTIGATIONS

PROGRAM 4703

PERSONNEL	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
101 Regular Salaries	2,086,928	2,080,540	1,986,441	2,089,410
102 Overtime	57,218	75,850	50,079	91,100
103 Retirement	15,673	14,600	11,408	12,760
104 Social Security	31,135	35,080	33,994	38,520
105 Insurance	312,274	269,420	269,420	244,970
106 Longevity	7,700	8,710	7,949	8,650
107 Medical Expenses	0	6,000	2,107	6,000
109 Allowances-Clothing, Language & Field Training	55,318	59,200	48,102	54,800
111 Workers' Compensation	7,460	15,160	15,160	16,220
Total	2,573,706	2,564,560	2,424,660	2,562,430
OPERATING				
201 Office Supplies	1,544	2,000	998	3,000
202 Small Equipment	7,788	14,563	16,857	17,000
203 Fuel, Oil, Lube	51,792	45,000	62,877	65,000
204 Clothing	15,428	17,500	15,568	17,500
205 Custodial Equipment and Supplies	987	1,750	197	2,750
206 Materials	4,187	4,000	4,976	7,750
207 Repair of Equipment	37,084	43,500	35,051	49,500
212 Bonds, Insurance, Licenses	31,372	33,540	36,898	38,000
214 Advertising, Printing, Photo	2,961	6,570	15,037	16,070
215 Travel	24,251	20,320	33,582	3,750
216 Education, Memberships, Subscriptions	9,188	12,340	13,931	16,300
217 Lease, Rent, Taxes	2,170	10,600	2,791	3,500
218 Claims	0	1,840	0	1,000
219 Other- Confidential Buy Money	59,135	41,560	42,480	52,000
Total	247,887	255,083	281,243	293,120
CAPITAL OUTLAY	0	72,500	67,215	0
CRIMINAL INVESTIGATIONS TOTAL	2,821,593	2,892,143	2,773,118	2,855,550

CRIMINAL INVESTIGATIONS
(continued)

PROGRAM 4703

SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
Major	18	1	1	1	1
Captain	15	2	2	2	2
Sergeant	13	6	6	6	5
Corporal	8	18	18	18	19
Patrol Officer	7	11	13	13	13
Senior Clerk II	5	2	2	2	2
Secretary	5	0	0	0	0.42
EMPLOYEE POSITIONS		40	42	42	42.42

Note: The Secretary position in Program 6911 will be split 42/58 between Programs 4703 and 6911, respectively beginning in 2012.

Funding Allocation:
100% General Fund

POLICE SERVICES

PATROL OPERATIONS

PROGRAM 4704

PERSONNEL	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
101 Regular Salaries	5,118,843	5,534,970	5,016,514	5,012,320
102 Overtime	89,942	160,000	101,253	204,550
103 Retirement	29,351	35,650	31,124	36,450
104 Social Security	79,335	98,120	89,988	97,220
105 Insurance	755,011	717,370	717,370	616,830
106 Longevity	14,622	16,210	15,123	15,850
109 Allowances-Clothing, Language, Field Training	20,709	25,000	23,638	29,500
111 Workers' Compensation	29,710	63,130	63,130	63,590
Total	6,137,523	6,650,450	6,058,140	6,076,310
OPERATING				
201 Office Supplies	1,425	3,800	845	0
202 Small Equipment	59,021	81,500	95,670	28,000
203 Fuel, Oil, Lube	260,153	260,000	312,624	315,000
204 Clothing	102,176	111,415	72,559	93,000
205 Custodial Equipment and Supplies	6,273	7,830	15,606	16,830
206 Materials	1,338	3,300	1,299	3,300
207 Repair of Equipment	178,818	162,500	164,041	176,000
210 Communications	(517)	0	0	0
212 Bonds, Insurance, Licenses	57,558	56,230	62,633	64,500
214 Advertising, Printing, Photo	6,924	9,000	6,839	8,000
215 Travel	16,986	23,960	29,353	5,830
216 Education, Memberships, Subscriptions	21,206	25,000	21,813	25,000
217 Lease, Rent, Taxes	4,982	3,900	3,969	4,500
218 Claims	15,305	3,000	1,028	2,000
219 Other - Agreements with Sebastian County Humane Society	254,032	270,600	231,772	250,000
Total	985,680	1,022,035	1,020,051	991,960
CAPITAL OUTLAY	259,125	0	0	0
PATROL OPERATIONS TOTAL	7,382,328	7,672,485	7,078,191	7,068,270

PATROL OPERATIONS
(continued)

PROGRAM 4704

SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
Major	18	1	1	1	1
Captain	15	4	4	4	4
Sergeant	13	10	11	11	11
Corporal	8	34	30	30	28
Patrol Officer	7	60	66	66	64
Animal Control Officer	5	5	5	5	5
Senior Clerk II	4	1	1	1	1
Customer Service Desk (PT)	4	0	2.25	2.25	2.25
Senior Clerk I	3	0	1	1	1
Cadet	2	1.50	1.50	1.50	0.75
EMPLOYEE POSITIONS		116.5	122.75	122.75	118.00

Funding Allocation:
 100% General Fund

POLICE SERVICES

RADIO COMMUNICATIONS

PROGRAM 4705

	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
PERSONNEL				
101 Regular Salaries	108,973	129,220	106,862	133,920
102 Overtime	0	2,000	2,901	4,340
103 Retirement	10,531	11,740	11,033	11,760
104 Social Security	8,070	8,570	9,082	9,190
105 Insurance	13,941	13,230	13,230	11,910
106 Longevity	536	550	559	550
111 Workers' Compensation	280	560	560	590
Total	142,331	165,870	144,227	172,260
OPERATING				
201 Office Supplies	407	1,000	296	1,000
202 Small Equipment	86,838	18,600	7,052	3,000
203 Fuel, Oil, Lube	2,629	9,780	2,338	9,780
204 Clothing	322	450	298	800
205 Custodial Equipment and Supplies	421	650	298	650
207 Repair of Equipment	63,835	97,500	55,467	99,500
208 Repair of Buildings	14,560	13,900	14,195	13,000
210 Communications	1,835	3,600	1,259	0
211 Utilities	11,889	18,600	12,196	18,600
212 Bonds, Insurance, Licenses	33,825	54,000	34,725	35,000
213 Postage	0	500	0	500
214 Advertising, Printing, Photo	59	200	0	200
215 Travel	3,159	14,700	8,047	5,000
216 Education, Memberships, Subscriptions	397	8,800	2,003	800
Total	220,176	242,280	138,174	187,830
CAPITAL OUTLAY				
	0	0	0	
301 Microwave Link between Kelley and ASP Headquarters (Lease purchase-3 years)				25,000
Total Capital Outlay				25,000
RADIO COMMUNICATIONS TOTAL	362,507	408,150	282,401	385,090

SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
Radio Communications Supervisor	11	1	1	1	1
Radio Technician	9	1	1	1	1
EMPLOYEE POSITIONS		2	2	2	2

Funding Allocation:
100% General Fund

POLICE SERVICES

AIRPORT SECURITY

PROGRAM 4706

PERSONNEL	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
101 Regular Salaries	148,324	146,770	90,454	156,960
102 Overtime	1,775	10,350	9,279	7,900
104 Social Security	2,017	2,050	1,638	2,420
105 Insurance	26,179	24,400	24,400	22,050
106 Longevity	676	720	452	670
109 Employee Allowances	1,000	1,500	897	1,500
111 Workers' Compensation	730	1,460	1,460	1,540
Total	180,701	187,250	128,580	193,040

OPERATING

201 Education, Memberships, Subscriptions	0	0	0	1,800
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AIRPORT SECURITY TOTAL	180,701	187,250	128,580	194,840
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SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
Corporal	8	3	3	3	2
Patrol Officer	7	0	0	0	1

EMPLOYEE POSITIONS	3	3	3	3
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Note: This program is partially funded by a federal grant. The estimate for 2012 is \$150,000.

Funding Allocation:
100% General Fund

POLICE GRANT PROGRAM FUND

POLICE GRANT

PROGRAM 6911

PERSONNEL	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
101 Regular Salaries	36,442	44,500	37,698	30,910
103 Retirement	3,539	3,960	3,807	2,290
104 Social Security	2,840	3,670	3,276	1,770
105 Insurance	5,113	5,490	5,281	2,470
106 Longevity	360	370	373	190
111 Workers' Compensation	280	560	560	290
Total	48,574	58,550	50,995	37,920
POLICE GRANT TOTAL	48,574	58,550	50,995	37,920

SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
Secretary	5	1	1	1	0.58
EMPLOYEE POSITIONS		1	1	1	0.58

Note: This program is not included in the Operating Funds appropriations as funds are allocated from the Police Grant Fund by the DEA Fayetteville Task Force. The employee in the program is under the direction of the Police Services Division. Funding for the personnel codes above will be made on a 58% reimbursement basis from the District beginning in 2012. The remaining 42% will be funded from program 4703, a General Fund program.

Funding Allocation:
100% Special Grants Fund

PARKING AUTHORITY FUND

PARKING ENFORCEMENT

PROGRAM 6920

PERSONNEL	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
101 Regular Salaries	89,756	112,950	76,288	90,130
102 Overtime	0	3,410	255	2,540
103 Retirement	8,662	9,920	7,682	9,300
104 Social Security	6,868	7,110	6,506	7,160
105 Insurance	15,088	21,560	21,560	13,400
106 Longevity	332	370	265	240
111 Workers' Compensation	3,380	6,760	6,760	7,100
Total	124,086	162,080	119,316	129,870
OPERATING				
201 Office Supplies	87	250	180	250
202 Small Equipment	12,681	20,000	19,436	20,000
203 Fuel, Oil, Lube	810	4,800	1,214	2,400
204 Clothing	1,055	4,250	1,385	4,250
207 Repair of Equipment	6,225	12,500	5,992	7,000
212 Bonds, Insurance, License	1,425	3,790	1,474	1,650
214 Advertising, Printing, Photo	2,164	2,000	820	2,000
215 Travel	0	2,000	0	2,000
216 Education, Memberships, Subscriptions	0	1,500	0	1,500
Total	24,447	51,090	30,501	41,050
PUBLIC PARKING TOTAL	148,533	213,170	149,817	170,920

PARKING ENFORCEMENT
(continued)

PROGRAM 6920

SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
Senior Clerk I	4	1	1	1	1
Meter Technician	3	1	2	2	2
Meter Enforcement Officer	2	2	1	1	0
EMPLOYEE POSITIONS		4	4	4	3

Note: The employees of this program are under the direction of the Police Services Division. Funds for this Program are maintained in the Parking Authority Fund and, therefore, this program is not included in the operating funds appropriations. This program reflects the total operating costs of the enforcement for the downtown parking system.

Funding Allocation:
100% Parking Authority Fund

FIRE SERVICES

ADMINISTRATION

PROGRAM 4801

	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12	
PERSONNEL					
101 Regular Salaries	600,446	636,560	608,135	633,080	
102 Overtime	680	5,090	4,458	4,590	
103 Retirement	17,902	19,700	21,409	22,400	
104 Social Security	11,076	15,380	12,742	13,810	
105 Insurance	76,511	62,050	62,050	55,900	
106 Longevity	2,581	2,790	2,677	2,530	
107 Medical Expenses	0	1,140	206	1,140	
108 Allowances-Clothing, Language & Field Training	5,400	5,400	5,585	5,400	
109 Investigative Allowance	600	1,200	2,690	3,600	
111 Workers' Compensation	660	1,320	1,320	1,390	
Total	715,856	750,630	721,272	743,840	
OPERATING					
201 Office Supplies	6,775	7,500	4,186	7,500	
202 Small Equipment	2,224	10,500	11,814	13,100	
203 Fuel, Oil, Lube	8,525	8,000	11,635	11,000	
204 Clothing	5,891	8,000	5,839	9,820	
207 Repair of Equipment	4,430	9,500	6,056	9,500	
208 Repair of Buildings	1,024	7,000	1,933	6,000	
210 Communications	35,192	55,590	31,682	5,300	
212 Bonds, Insurance, Licenses	6,411	6,860	6,849	7,440	
213 Postage	401	600	264	600	
214 Advertising, Printing, Photo	3,573	3,000	3,000	4,500	
215 Travel	6,683	7,520	10,000	22,900	
216 Education, Memberships, Subscriptions	3,590	5,000	3,533	5,000	
217 Lease, Rent, Taxes	6,529	8,000	7,072	8,000	
219 Other-Hazmat County Fee, Reverse 911 Emergency Notification	40,680	44,950	40,680	46,000	
Total	131,928	182,020	144,543	156,660	
CAPITAL OUTLAY					
301 1/2 Ton Pickup (1) (Replacement 2000 Model)	0	25,330	24,355	26,900	
Total				26,900	
ADMINISTRATION TOTAL	847,784	957,980	890,170	927,400	
SCHEDULE OF PERSONNEL					
	PAY GRADE	FY10	FY11	FY11	FY12
Fire Chief	23	1	1	1	1
Assistant Chief	17	2	1	1	1
Training Officer	17	2	2	2	2
Fire Marshal	17	1	2	2	2
Senior Mechanic II	9	1	1	1	1
Administrative Secretary	7	1	1	1	1
Senior Clerk II	5	1	1	1	1
EMPLOYEE POSITIONS		9	9	9	9
Funding Allocation: 100% General Fund					

FIRE SERVICES

SUPPRESSION AND RESCUE

PROGRAM 4802

PERSONNEL	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
101 Regular Salaries	6,357,138	6,633,010	6,460,368	6,900,810
102 Overtime	405,440	415,970	451,313	464,850
103 Retirement	35,643	32,840	30,766	25,640
104 Social Security	69,923	110,470	81,278	100,310
105 Insurance	973,437	911,580	911,580	820,500
106 Longevity	23,631	25,330	24,788	25,880
107 Medical Expenses	2,491	12,580	7,769	12,580
109 Allowances-Clothing, Language & Field Training	74,837	79,950	74,119	79,950
111 Workers' Compensation	18,250	36,500	36,500	38,330
Total	7,960,790	8,258,230	8,078,481	8,468,850
OPERATING				
202 Small Equipment	50,708	78,000	75,000	102,620
203 Fuel, Oil, Lube	59,556	55,000	84,000	96,260
204 Clothing	135,946	120,000	120,000	130,990
205 Custodial Equipment & Supplies	27,100	24,450	31,407	32,000
206 Materials	18,255	13,500	13,967	21,000
207 Repair of Equipment	87,945	125,869	97,296	115,000
208 Repair of Buildings	140,759	99,000	120,000	99,000
210 Communications	5,832	8,000	6,000	34,400
211 Utilities	81,250	95,000	83,616	85,000
212 Bonds, Insurance, Licenses	33,818	35,050	37,862	51,010
213 Postage	321	300	289	300
214 Advertising, Printing, Photo	625	600	0	600
215 Travel	9,804	6,500	6,337	10,000
216 Education, Memberships, Subscriptions	9,804	15,000	12,000	15,200
217 Lease, Rent, Taxes	1,658	1,500	211	2,000
219 Other-Training Facility (Note 1)	(48,851)	196,061	0	0
220 Examinations	3,305	14,650	4,000	20,000
Total	617,835	888,480	691,985	815,380
CAPITAL OUTLAY	114,545	0	151	0
SUPPRESSION AND RESCUE TOTAL	8,693,170	9,146,710	8,770,617	9,284,230

SUPPRESSION AND RESCUE
(continued)

PROGRAM 4802

SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
Battalion Chief	17	3	3	3	3
Captain	14	33	33	33	33
Driver	9	42	42	42	42
Firefighter	6	45	45	45	45
EMPLOYEE POSITIONS		123	123	123	123

Funding Allocation:
100% General Fund

Note 1: The 219 account is funded by money the city receives from Act 833. The funds are appropriated each year as a prior year encumbrance. The funds will be collected until the amount is sufficient for a training facility in future years. Act 833 funds are a part of the insurance turnback funds that is restricted for specific fire department equipment and facilities.

OPERATION SERVICES STREETS & TRAFFIC CONTROL

ADMINISTRATION

PROGRAM 5101

PERSONNEL	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
101 Regular Salaries	239,751	242,400	238,757	250,780
102 Overtime	205	1,690	1,673	1,800
103 Retirement	24,875	25,720	25,949	26,620
104 Social Security	18,911	19,390	21,188	20,090
105 Insurance	29,888	27,330	27,330	24,600
106 Longevity	845	1,030	1,056	1,150
107 Medical Expenses	55	250	0	250
108 Other	5,400	5,400	5,585	5,400
111 Workers' Compensation	470	940	940	990
Total	320,400	324,150	322,478	331,680
OPERATING				
201 Office Supplies	4,891	4,000	3,719	4,100
202 Small Equipment	593	1,500	252	1,500
203 Fuel, Oil, Lube	2,307	2,400	665	2,450
204 Clothing	4	1,000	39	1,000
205 Custodial Equipment & Supplies	13,516	11,000	11,750	11,300
206 Materials	2	300	272	350
207 Repair of Equipment	3,386	300	68	300
208 Repair of Buildings	41,550	45,198	58,616	48,000
210 Communications	7,885	4,220	4,595	5,000
211 Utilities	31,473	37,000	28,584	37,800
212 Bonds, Insurance, Licenses	4,630	4,950	5,994	5,370
213 Postage	841	400	734	400
214 Advertising, Printing, Photo	559	500	513	500
215 Travel	0	1,500	0	1,000
216 Education, Memberships, Subscriptions	3,850	3,000	422	1,500
217 Lease, Rent, Taxes	4,813	5,000	5,151	5,500
218 Claims	603	1,500	195	1,500
219 Other-Consultant Fees, Bridge Inspection Fee	3,073	2,000	469	2,000
Total	123,976	125,768	122,038	129,570
CAPITAL OUTLAY	0	64,200	35,322	0
ADMINISTRATION TOTAL	444,376	514,118	479,838	461,250
Sinking Fund-Depreciation				2,700

ADMINISTRATION
(continued)

PROGRAM 5101

SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
Director of Streets and Traffic Control	22	1	1	1	1
Administrative Supervisor	11	1	1	1	1
Administrative Secretary	7	1	1	1	1
Secretary/Dispatcher	5	1	1	1	1
Clerk	4	1	1	1	1
EMPLOYEE POSITIONS		5	5	5	5

Funding Allocation:
100% Street Maintenance Fund

**OPERATION SERVICES
STREETS & TRAFFIC CONTROL**

STREET CONSTRUCTION

PROGRAM 5302

	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
PERSONNEL				
101 Regular Salaries	388,997	412,730	373,321	417,720
102 Overtime	7,556	24,470	22,254	24,740
103 Retirement	36,320	40,920	37,508	41,520
104 Social Security	29,291	33,680	32,896	34,110
105 Insurance	68,688	65,470	65,470	59,000
106 Longevity	2,096	2,350	2,123	2,350
107 Medical Expenses	276	500	197	500
111 Workers' Compensation	10,450	20,900	20,900	21,950
Total	543,674	601,020	554,669	601,890
OPERATING				
202 Small Equipment	4,589	6,000	4,962	6,000
203 Fuel, Oil, Lube	52,360	52,000	61,572	62,000
204 Clothing	5,478	9,400	6,574	9,600
206 Materials	107,744	212,000	212,000	220,000
207 Repair of Equipment	55,134	62,000	63,147	67,000
210 Communications	873	1,500	791	1,500
212 Bonds, Insurance, Licenses	14,062	14,990	14,735	16,260
215 Travel	113	300	249	300
217 Lease, Rent, Taxes	3,340	6,500	9,090	6,700
Total	243,693	364,690	373,120	389,360
STREET CONSTRUCTION TOTAL	787,367	965,710	927,789	991,250
Sinking Fund-Depreciation				58,440
Planned Purchases- 2012 Asphalt Roller (1) (Replacement 1993 Model)				49,500
Total				49,500

STREET CONSTRUCTION
(continued)

PROGRAM 5302

SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
Supervisor	11	1	1	1	1
Street Construction Foreperson	7	1	1	1	1
Heavy Equipment Mechanic	6	2	2	2	2
Carpenter	5	1	1	1	1
Equipment Operator III	5	2	2	2	2
Equipment Operator II	4	2	2	2	2
Concrete Finisher	4	1	1	1	1
Equipment Operator (Seasonal)	2	1.44	1.44	1.44	1.44
EMPLOYEE POSITIONS		11.44	11.44	11.44	11.44

Funding Allocation:
 100% Street Maintenance Fund

**OPERATION SERVICES
STREETS & TRAFFIC CONTROL**

STREET DRAINAGE

PROGRAM 5303

	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
PERSONNEL				
101 Regular Salaries	485,878	582,500	483,524	603,530
102 Overtime	13,385	26,420	35,610	27,720
103 Retirement	45,835	50,970	50,396	52,900
104 Social Security	37,967	47,200	43,746	48,970
105 Insurance	75,897	70,550	70,550	63,500
106 Longevity	2,265	2,350	2,360	2,770
107 Medical Expenses	458	500	51	500
111 Workers' Compensation	10,450	20,900	20,900	21,950
Total	672,135	801,390	707,137	821,840
OPERATING				
202 Small Equipment	4,145	7,000	3,019	6,000
203 Fuel, Oil, Lube	58,719	59,000	80,000	65,000
204 Clothing	8,765	12,000	7,405	12,200
206 Materials	130,119	75,000	70,000	76,500
207 Repair of Equipment	76,911	62,000	87,212	64,000
210 Communications	739	1,200	850	1,200
212 Bonds, Insurance, Licenses	23,534	24,950	22,166	27,070
215 Travel	122	500	93	300
217 Lease, Rent, Taxes	14,187	20,000	12,000	12,000
219 Other-Removal of Trees	0	3,000	1,000	3,000
Total	317,241	264,650	283,745	267,270
CAPITAL OUTLAY	0	0	0	
301 4WD 125hp Tractor w/gang mower and cab (1) (Addition)				96,000
Total Capital Outlay				96,000
STREET DRAINAGE TOTAL	989,376	1,066,040	990,882	1,185,110
Sinking Fund- Depreciation				79,433
Planned Purchases- 2012				
1 Ton Diesel Flat Bed Dump Truck (1) (Replacement 2001 Model)				40,000

STREET DRAINAGE
(continued)

PROGRAM 5303

SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
Supervisor	11	1	1	1	1
Street Drainage Foreperson	7	1	1	1	1
Equipment Operator III	5	3	3	3	3
Welder	5	1	1	1	1
Equipment Operator II	4	4	4	4	4
Equipment Operator I	3	2	2	2	2
Laborer	2	2	2	2	2
Equipment Operator (Seasonal)	2	2.88	2.88	2.88	2.88
Laborer (Seasonal)	1	2.16	2.16	2.16	2.16
EMPLOYEE POSITIONS		19.04	19.04	19.04	19.04

Funding Allocation:
100% Street Maintenance Fund

**OPERATION SERVICES
STREETS & TRAFFIC CONTROL**

STREET MAINTENANCE

PROGRAM 5304

	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
PERSONNEL				
101 Regular Salaries	410,306	416,010	390,086	445,100
102 Overtime	22,354	30,000	27,382	30,830
103 Retirement	36,909	38,840	37,194	40,240
104 Social Security	31,991	33,040	34,466	36,650
105 Insurance	72,612	71,750	71,750	64,600
106 Longevity	1,293	1,750	1,411	1,570
107 Medical Expenses	509	500	51	500
111 Workers' Compensation	11,650	23,300	23,300	24,470
Total	587,624	615,190	585,640	643,960
OPERATING				
202 Small Equipment	3,924	8,000	3,061	7,000
203 Fuel, Oil, Lube	41,893	40,000	53,770	54,000
204 Clothing	7,577	10,000	10,680	11,000
206 Materials	137,525	176,000	124,555	177,000
207 Repair of Equipment	43,368	40,000	67,683	50,000
210 Communications	752	1,800	921	1,800
212 Bonds, Insurance, Licenses	16,864	17,860	15,607	19,380
215 Travel	0	400	237	200
217 Lease, Rent, Taxes	475	3,000	262	3,000
Total	252,378	297,060	276,776	323,380
STREET MAINTENANCE TOTAL	840,002	912,250	862,416	967,340
Sinking Fund- Depreciation				66,475
Planned Purchase-2012				
3/4 Ton 4WD Pickup w/utility bed (1) (Replacement 2001 Model)				35,000
Street Sweeper (1) (Replacement 2003 Model)				186,500
Total				221,500

STREET MAINTENANCE
(continued)

PROGRAM 5304

SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
Supervisor	11	1	1	1	1
Foreperson	7	1	1	1	1
Equipment Operator II	4	5	5	6	6
Concrete Finisher	4	1	1	1	1
Maintenance Person	3	1	1	0	0
Equipment Operator I	3	1	1	1	1
Laborer	2	2	2	2	2
Equipment Operator (Seasonal)	2	2.16	2.16	2.16	2.16
Laborer (Seasonal)		1.44	1.44	1.44	1.44
EMPLOYEE POSITIONS		15.60	15.60	15.60	15.60

Funding Allocation:
100% Street Maintenance Fund

**OPERATION SERVICES
STREETS & TRAFFIC CONTROL**

TRAFFIC CONTROL OPERATIONS

PROGRAM 5401

	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
PERSONNEL				
101 Regular Salaries	415,661	443,610	408,245	459,030
102 Overtime	796	6,030	5,707	6,290
103 Retirement	37,765	40,760	38,065	42,200
104 Social Security	31,164	34,770	34,650	35,980
105 Insurance	70,790	72,420	72,420	65,200
106 Longevity	1,791	2,050	1,913	2,110
107 Medical Expenses	227	500	103	500
111 Workers' Compensation	4,610	9,220	9,220	9,690
Total	562,804	609,360	570,323	621,000
OPERATING				
201 Office Supplies	25	300	0	310
202 Small Equipment	88	3,500	884	0
203 Fuel, Oil, Lube	30,747	40,000	40,312	41,500
204 Clothing	4,874	7,600	4,858	7,860
205 Custodial Equipment & Supplies	(233)	300	630	310
206 Materials	117	1,500	431	1,530
207 Repair of Equipment	9,502	11,000	20,308	15,000
210 Communications	1,714	3,500	912	3,570
212 Bonds, Insurance, Licenses	8,590	9,150	9,108	9,930
213 Postage	0	110	0	120
214 Advertising, Printing, Photo	0	170	0	180
216 Education, Memberships, Subscriptions	(20)	1,500	0	1,530
217 Lease, Rent, Taxes	567	1,760	564	1,850
Total	55,971	80,390	78,007	83,690
TRAFFIC CONTROL OPERATIONS TOTAL	618,775	689,750	648,330	704,690
Sinking Fund- Depreciation				14,580
Planned Fleet Purchases 2012: 2 Ton Bucket Truck (1) (Replacement 2005 Model)				72,000
Total				72,000

TRAFFIC CONTROL OPERATIONS
(continued)

PROGRAM 5401

SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
Superintendent	13	1	1	1	1
Supervisor	11	1	1	1	1
Electronics Technician	8	1	1	1	1
Traffic Maintenance Leadperson	6	1	1	1	1
Traffic Signal Specialist	5	3	3	3	3
Maintenance Person	3	3	3	3	3
Laborer	2	1	1	1	1
Laborer (Seasonal)	1	1.44	1.44	1.44	1.44
Laborer (Part-Time)	1	0.72	0.72	0.72	0.72
EMPLOYEE POSITIONS		13.16	13.16	13.16	13.16

Funding Allocation:
 100% Street Maintenance Fund

**OPERATION SERVICES
STREETS & TRAFFIC CONTROL**

SIGNALS

PROGRAM 5402

OPERATING	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
202 Small Equipment	9,761	8,000	2,796	8,160
206 Materials	36,061	85,749	45,302	81,600
207 Repair of Equipment	6,046	8,000	3,367	8,160
210 Communications	8,052	10,000	6,913	10,200
211 Utilities	133,959	135,000	100,044	50,000
Total	193,879	246,749	158,422	158,120
 SIGNALS TOTAL	 193,879	 246,749	 158,422	 158,120

Funding Allocation:
100% Street Maintenance Fund

**OPERATION SERVICES
STREETS & TRAFFIC CONTROL**

STREET LIGHTING

PROGRAM 5403

	Actual	Budget	Estimated	Budget
OPERATING	FY 10	FY 11	FY 11	FY 12
211 Utilities	1,152,815	1,270,000	1,095,068	1,200,000
Total	1,152,815	1,270,000	1,095,068	1,200,000
STREET LIGHTING TOTAL	1,152,815	1,270,000	1,095,068	1,200,000

Funding Allocation:
100% Street Maintenance Fund

**OPERATION SERVICES
STREETS & TRAFFIC CONTROL**

SIGN SHOP

PROGRAM 5405

OPERATING	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
202 Small Equipment	4,282	9,680	2,398	9,880
206 Materials	46,040	115,000	100,045	100,000
207 Repair of Equipment	470	5,000	2,553	5,100
Total	50,792	129,680	104,996	114,980
 SIGN SHOP TOTAL	 50,792	 129,680	 104,996	 114,980

Funding Allocation:
100% Street Maintenance Fund

OPERATION SERVICES WATER AND SEWER

UTILITY ADMINISTRATION

PROGRAM 5501

PERSONNEL	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
101 Regular Salaries	717,324	775,200	713,032	836,360
102 Overtime	2,497	2,540	2,573	2,830
103 Retirement	71,146	79,760	73,554	85,960
104 Social Security	54,616	61,410	61,028	66,070
105 Insurance	88,765	89,700	89,700	80,730
106 Longevity	1,981	2,230	1,926	2,290
107 Medical Expenses	0	0	369	0
108 Other	5,400	5,400	5,585	5,400
111 Workers' Compensation	1,870	3,740	3,740	3,930
Total	943,599	1,019,980	951,507	1,083,570
OPERATING				
201 Office Supplies	10,954	11,600	10,966	12,450
202 Small Equipment	22,009	10,000	11,284	10,000
203 Fuel, Oil, Lube	2,754	2,400	3,301	3,300
204 Clothing	567	800	45	800
205 Custodial Equipment & Supplies	8,004	6,500	6,426	7,000
206 Materials	947	4,000	1,442	4,000
207 Repair of Equipment	8,551	8,000	5,150	8,000
208 Repair of Buildings	170,585	132,268	105,671	145,500
210 Communications (Includes CTY)	29,559	32,000	25,505	32,000
211 Utilities	44,117	45,000	40,776	45,000
212 Bonds, Insurance, Licenses	15,478	16,000	12,162	12,880
213 Postage	1,493	3,000	1,798	3,000
214 Advertising, Printing, Photo	139	4,000	1,889	3,000
215 Travel	3,306	6,000	8,223	10,000
216 Education, Memberships, Subscriptions	9,849	10,000	16,754	12,500
217 Lease, Rent, Taxes	25,706	26,000	30,992	30,000
218 Claims	4,940	25,000	10,378	25,000
219 Other - Contractual Svcs./Legal Svcs., Impact Fee Study, Rate Development	159,851	151,174	213,174	170,000
Total	518,809	493,742	505,936	534,430
CAPITAL OUTLAY				
301 Standard Passenger Cargo Van (1) (Replacement 1996 Model)	0	0	0	21,800
Total Capital Outlay				21,800
UTILITY ADMINISTRATION TOTAL	1,462,408	1,513,722	1,457,443	1,639,800

**UTILITY ADMINISTRATION
(continued)**

PROGRAM 5501

SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
Director of Utilities	23	1	1	1	1
Civil Engineer/Assistant					
Director of Utilities	20	1	1	1	1
Senior Project Engineer (Note 1)	16	3	2	2	2
Training and Safety Coordinator	11	1	1	1	1
Property Manager	11	1	1	1	1
Rate & Financial Analyst	11	1	1	1	1
Administrative Coordinator	9	1	1	1	1
Cross Connection Technician	9	2	2	2	2
Utility Technician	8	1	1	1	1
Technician-Autocad	7	1	1	1	1
Records Coordinator	6	1	1	1	1
Secretary	5	2	2	2	2
EMPLOYEE POSITIONS		16	15	15	15

Note 1: One Project Engineer position is shown not funded for 2012 as one position is expected to remain unfilled during 2012.

Funding Allocation:
100% Water and Sewer Operating Fund

**OPERATION SERVICES
WATER AND SEWER**

**WATER AND WASTEWATER
TREATMENT ADMINISTRATION**

PROGRAM 5601

PERSONNEL	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
101 Regular Salaries	132,800	132,490	130,857	136,580
102 Overtime	18	200	502	310
103 Retirement	12,834	13,340	13,197	13,760
104 Social Security	10,062	10,330	11,136	10,660
105 Insurance	18,584	16,210	16,210	14,600
106 Longevity	600	610	620	670
111 Workers' Compensation	470	940	940	990
Total	175,368	174,120	173,462	177,570

OPERATING

201 Office Supplies	7,349	5,000	5,264	5,000
202 Small Equipment	61	600	66	600
203 Fuel, Oil, Lube	723	650	918	700
205 Custodial Equipment & Supplies	(60)	0	21	0
207 Repair of Equipment	566	600	0	600
208 Repair of Buildings	20	0	0	0
210 Communications	267	400	238	400
212 Bonds, Insurance, Licenses	712	760	797	830
213 Postage	7,025	9,000	3,338	9,000
214 Advertising, Printing, Photo	8,216	8,000	13,354	13,000
215 Travel	873	500	727	500
216 Education, Memberships, Subscriptions	16	500	402	500
Total	25,768	26,010	25,125	31,130

ADMINISTRATION TOTAL 201,136 200,130 198,587 208,700

SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
Superintendent	17	1	1	1	1
Secretary	5	1	1	1	1
Storekeeper	2	1	1	1	1
EMPLOYEE POSITIONS		3	3	3	3

Funding Allocation:
100% Water and Sewer Operating Fund

**OPERATION SERVICES
WATER AND SEWER**

SEWER TREATMENT

PROGRAM 5603

	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
PERSONNEL				
101 Regular Salaries	1,084,299	1,077,120	1,048,949	1,096,260
102 Overtime	113,727	125,000	136,462	149,790
103 Retirement	112,718	119,100	118,754	125,350
104 Social Security	89,900	93,160	99,728	96,540
105 Insurance	159,293	151,670	151,670	136,510
106 Longevity	7,174	7,510	7,023	7,090
107 Medical Expenses	2,060	500	1,731	3,400
111 Workers' Compensation	10,980	21,960	21,960	23,060
Total	1,580,151	1,596,020	1,586,277	1,638,000
OPERATING				
202 Small Equipment	11,537	11,000	15,799	11,000
203 Fuel, Oil, Lube	22,964	22,960	28,500	27,500
204 Clothing	17,804	18,000	18,371	19,700
205 Custodial Equipment & Supplies	18,894	21,000	22,088	21,000
206 Materials	565,510	333,000	247,754	325,000
207 Repair of Equipment	84,289	92,000	74,866	75,000
208 Repair of Buildings	14,565	24,800	30,792	30,000
210 Communications	1,343	1,800	1,769	2,000
211 Utilities	562,477	573,000	620,000	656,000
212 Bonds, Insurance, Licenses	101,155	100,000	104,564	105,280
215 Travel	1,445	2,000	785	2,000
216 Education, Memberships, Subscriptions	581	1,500	939	2,500
217 Lease, Rent, Taxes	835	1,500	1,280	1,500
219 Other - Sludge Testing, Biosolids Disposal Landfill	359,448	76,000	0	360,000
Total	1,762,847	1,278,560	1,167,507	1,638,480
CAPITAL OUTLAY				
301 Grounds Mower (1) (Replacement 1996 Model)				12,000
302 1/2 Ton Full Size Pickup (1) (Replacement 1996 Model)				23,800
Total				35,800
SEWER TREATMENT TOTAL	3,342,998	3,286,580	3,142,575	3,312,280

SEWER TREATMENT
(continued)

PROGRAM 5603

SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
Supervisor	11	1	1	1	1
Chief Operator	8	2	2	2	4
Chief Process Operator	8	1	1	1	1
Chief Solids Operator	8	2	2	2	2
Plant Operator I-IV	3-7	19	19	19	17
Swing Shift Operator	3-7	1	1	1	1
Equipment Operator II	4	2	2	2	2
Laborer (Seasonal)	1	1	1	1	1
EMPLOYEE POSITIONS		29	29	29	29

Funding Allocation:
100% Water and Sewer Operating Fund

**OPERATION SERVICES
WATER AND SEWER**

WATER TREATMENT

PROGRAM 5604

PERSONNEL	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
101 Regular Salaries	893,168	889,030	855,596	873,280
102 Overtime	106,924	100,000	112,410	113,630
103 Retirement	95,490	99,560	97,165	99,110
104 Social Security	74,436	76,700	80,440	76,410
105 Insurance	156,003	142,200	142,200	128,000
106 Longevity	3,768	4,150	3,653	4,030
107 Medical Expenses	1,330	1,000	1,234	3,400
111 Workers' Compensation	14,110	28,220	28,220	29,640
Total	1,345,229	1,340,860	1,320,918	1,327,500

OPERATING

202 Small Equipment	10,201	20,000	5,161	23,600
203 Fuel, Oil, Lube	27,064	36,000	47,000	65,900
204 Clothing	14,437	16,000	17,600	21,100
205 Custodial Equipment & Supplies	8,337	8,000	8,203	8,500
206 Materials	1,087,873	1,082,000	1,237,000	1,206,000
207 Repair of Equipment	92,565	145,000	108,646	120,000
208 Repair of Buildings	13,297	18,000	31,574	32,000
210 Communications	5,332	7,000	4,999	7,720
211 Utilities	552,147	465,000	536,000	526,500
212 Bonds, Insurance, Licenses (USGS payments)	191,027	177,720	200,500	205,000
214 Advertising, Printing, Photo	25	300	0	300
215 Travel	1,935	3,000	1,851	3,000
216 Education, Memberships, Subscriptions	1,899	2,500	3,893	2,500
217 Lease, Rent, Taxes	1,590	2,500	467	2,500
219 Other-Contract Services/ Backwash Lagoon Cleaning	225,480	479,520	5,757	450,000
Total	2,233,209	2,462,540	2,208,651	2,674,620

**WATER TREATMENT
(continued)**

PROGRAM 5604

CAPITAL OUTLAY	0	7,500	18,709	
301 Water Quality Caurtest Analyzer (2)				13,200
302 1/2 Ton Pickup 4WD (2) (Replacement 1995 Models)				43,800
303 Grounds Mower for Lake Fort Smith (1) (Addition)				14,000
Total				71,000
WATER TREATMENT TOTAL	3,578,438	3,810,900	3,548,278	4,073,120

SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
Supervisor	11	2	2	2	2
Chief Operator	8	2	2	2	2
Plant Operator I-IV	3-7	18	18	18	18
Laborer (Seasonal)	1	1	0	0	0
EMPLOYEE POSITIONS		23	22	22	22

Funding Allocation:
100% Water and Sewer Operating Fund

**OPERATION SERVICES
WATER AND SEWER**

LABORATORY SERVICES

PROGRAM 5605

	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
PERSONNEL				
101 Regular Salaries	304,091	326,610	300,455	331,230
102 Overtime	9,175	11,300	7,915	11,360
103 Retirement	26,133	28,410	27,291	28,590
104 Social Security	22,979	25,990	25,468	26,370
105 Insurance	49,112	49,100	49,100	44,190
106 Longevity	596	730	721	970
107 Laboratory Services-Medical	30	0	0	0
111 Workers' Compensation	1,090	2,180	2,180	2,290
Total	413,206	444,320	413,130	445,000
OPERATING				
201 Office Supplies	1,498	2,000	320	2,000
202 Small Equipment	9,285	12,000	20,200	24,200
203 Fuel, Oil, Lube	9,283	9,300	11,660	12,500
204 Clothing	3,796	2,800	3,325	3,600
205 Custodial Equipment and Supplies	6,083	9,500	6,320	7,500
206 Materials	86,886	68,000	107,949	103,000
207 Repair of Equipment	22,061	12,000	19,533	12,000
208 Repair of Buildings	4,113	5,500	4,162	5,000
210 Communications	844	1,200	211	1,440
212 Bonds, Insurance, Licenses	5,656	10,500	9,822	10,000
213 Postage	1	500	0	500
214 Advertising, Printing, Photo	4,182	4,500	4,993	6,500
215 Travel	4,631	3,000	3,304	3,500
216 Education, Memberships, Subscriptions	3,564	2,800	1,231	3,000
217 Lease, Rent, Taxes	(42,896)	85,000	67,897	75,000
219 Other - Contract Lab Service	119,145	95,000	111,706	120,000
Total	238,132	323,600	372,633	389,740

LABORATORY SERVICES
(continued)

PROGRAM 5605

CAPITAL OUTLAY	0	40,500	40,500	
301 Ion Chromatrograph (1) (Replacement 1997 Model)				85,000
302 UV/IS Spectrophotometer (1) (Replacement 1997 Model)				30,000
303 Analytical Balance (1) (Replacement 1988 Model)				9,000
304 Cargo Van (1) (Replacement 2001 Model)				21,800
305 ISCO Sampler (2) (Replace units lost in 2010 Flood)				8,000
306 Battery Backpack Electrofisher (1) (Replace obsolete unit)				8,000
Total				161,800
LABORATORY SERVICES TOTAL	651,338	808,420	826,263	996,540

SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
Environmental Chemist	9	1	1	1	1
Water Biologist	8	2	2	2	2
Laboratory Analyst	7	1	1	1	1
Lab Technician	5	3	3	3	3
Laborer (Seasonal)	1	2	2	2	2
EMPLOYEE POSITIONS		9	9	9	9

Funding Allocation:
100% Water and Sewer Operating Fund

**OPERATION SERVICES
WATER AND SEWER**

**WASTEWATER EQUIPMENT
MAINTENANCE**

PROGRAM 5606

	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
PERSONNEL				
101 Regular Salaries	501,428	505,630	503,113	518,640
102 Overtime	12,609	15,000	9,170	15,500
103 Retirement	49,783	50,520	50,904	51,840
104 Social Security	38,339	40,320	42,842	41,340
105 Insurance	83,046	81,350	81,350	73,250
106 Longevity	2,980	3,310	3,344	3,610
107 Medical Expenses	120	0	154	200
111 Workers' Compensation	15,650	31,300	31,300	32,870
Total	703,955	727,430	722,177	737,250
OPERATING				
202 Small Equipment	11,886	26,000	16,531	33,400
203 Fuel, Oil, Lube	27,819	25,600	32,771	31,200
204 Clothing	11,742	11,000	14,067	15,000
205 Custodial Equipment & Supplies	6,161	7,000	6,967	7,000
206 Materials	23,644	26,500	22,663	61,700
207 Repair of Equipment	187,281	226,000	219,400	242,400
208 Repair of Buildings	2,105	18,358	2,584	15,000
210 Communications	1,162	2,030	752	3,520
211 Utilities	161,954	172,000	169,260	172,000
212 Bonds, Insurance, Licenses	15,456	15,460	14,541	17,080
215 Travel	1,070	3,000	986	2,000
216 Education, Memberships, Subscriptions	743	2,000	554	4,500
217 Lease, Rent, Taxes	2,407	5,000	5,645	5,000
219 Other - Contractual Services	2,335	5,000	0	5,000
Total	455,765	544,948	506,721	614,800

**WASTEWATER EQUIPMENT
MAINTENANCE
(continued)**

PROGRAM 5606

CAPITAL OUTLAY	14,337	58,000	58,000	
301 Grounds Mower (2) (Replacement 1996 Model & 1 Addition)				28,000
Total				28,000

WASTEWATER EQUIPMENT MAINTENANCE TOTAL	1,174,057	1,330,378	1,286,898	1,380,050
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SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
Supervisor	11	1	1	1	1
Chief Mechanic	8	1	1	1	1
Maintenance Machinist/ Mechanic I-IV	3-6	8	8	8	8
Grounds Maintenance Leadperson	5	1	1	1	1
Grounds Maintenance Person	3	2	2	2	3
Laborer (Seasonal)	1	1	1	1	0
EMPLOYEE POSITIONS		14	14	14	14

Funding Allocation:
100% Water and Sewer Operating Fund

**OPERATION SERVICES
WATER AND SEWER**

**INDUSTRIAL WASTE
MONITORING**

PROGRAM 5609

	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
PERSONNEL				
101 Regular Salaries	202,201	196,810	212,326	236,160
102 Overtime	2,441	4,500	1,269	3,930
103 Retirement	17,447	19,100	17,732	19,290
104 Social Security	15,156	15,630	17,586	18,510
105 Insurance	25,968	26,420	26,420	23,780
106 Longevity	494	670	455	550
111 Workers' Compensation	3,380	6,760	6,760	7,100
Total	267,087	269,890	282,548	309,320
OPERATING				
201 Office Supplies	0	1,000	523	1,000
202 Small Equipment	4,288	4,500	291	6,900
203 Fuel, Oil, Lube	5,578	5,260	5,988	6,200
204 Clothing	1,080	1,800	1,673	1,950
206 Materials	4,538	4,000	1,324	4,000
207 Repair of Equipment	4,238	2,700	3,256	3,800
210 Communications	26	300	23	780
212 Bonds, Insurance, Licenses	2,849	3,300	3,288	4,390
213 Postage	10,042	7,000	12,624	12,000
214 Advertising, Printing, Photo	637	500	357	500
215 Travel	4,793	4,000	2,335	4,000
216 Education, Memberships, Subscriptions	2,391	1,600	365	1,600
219 Other-Contract Analytical Services	10,954	10,000	19,992	23,600
Total	51,414	45,960	52,039	70,720
CAPITAL OUTLAY				
301 Cargo Van (2) (Replacement 1998 & 1999 Models)	0	0	0	48,800
302 ISCO Samplers (4) (Replacements)				7,500
Total Capital Outlay				56,300
INDUSTRIAL WASTE MONITORING TOTAL	318,501	315,850	334,587	436,340

**INDUSTRIAL WASTE
MONITORING
(CONTINUED)**

PROGRAM 5609

SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
Supervisor*	14	1	1	1	1
Environmental Coordinator	8	1	1	1	1
Environmental Technician	6	2	2	2	2
Sampling Technician (Seasonal) (Note 1)	6	1.69	0.69	0.69	1.69
EMPLOYEE POSITIONS		5.69	4.69	4.69	5.69

* Position supervises Program 5605 Laboratory Services also.

Note 1: One Seasonal Sampling Technician position will be reinstated for 2012.

Funding Allocation:
100% Water and Sewer Operating Fund

**OPERATION SERVICES
WATER AND SEWER**

WATER LINE MAINTENANCE

PROGRAM 5610

	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
PERSONNEL				
101 Regular Salaries	698,766	808,440	694,870	815,490
102 Overtime	56,961	67,700	72,331	60,790
103 Retirement	73,705	87,030	79,918	87,940
104 Social Security	56,602	66,930	66,276	67,730
105 Insurance	115,918	109,790	109,790	98,920
106 Longevity	2,410	2,590	2,609	3,010
107 Medical Expenses	335	1,000	317	1,000
111 Workers' Compensation	31,860	63,720	63,720	66,910
Total	1,036,557	1,207,200	1,089,831	1,201,790
OPERATING				
202 Small Equipment	18,974	23,000	18,944	35,000
203 Fuel, Oil, Lube	57,909	58,000	78,112	69,000
204 Clothing	17,472	18,000	17,122	18,000
205 Custodial, Equipment & Supplies	3,706	4,000	3,949	4,000
206 Materials	393,443	342,336	436,000	400,000
207 Repair of Equipment	70,961	70,000	90,480	102,000
210 Communications	993	900	1,045	3,900
212 Bonds, Insurance, Licenses	21,140	22,000	19,822	28,000
215 Travel	2,021	2,760	901	2,800
216 Education, Memberships, Subscriptions	615	1,500	86	1,500
217 Lease, Rent, Taxes	444	3,000	915	3,000
219 Other- Directional Boring/Fence Replacement	21,420	22,000	37,580	27,000
Total	609,098	567,496	704,956	694,200
CAPITAL OUTLAY				
	0	125,800	125,800	
301 Backhoe Loader (1) (Replacement 1997 Model)				75,000
302 2 Ton Dump Truck (1) (Replacement 1997 Model)				62,100
303 Equipment Trailer (1) (Replacement 1998 Model)				10,000
Total				147,100
WATER LINE MAINTENANCE TOTAL	1,645,655	1,900,496	1,920,587	2,043,090

**WATER LINE MAINTENANCE
(CONTINUED)**

PROGRAM 5610

SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
Supervisor	11	1	1	1	1
Utility Service Leadperson	6	7	7	7	7
Equipment Operator II	4	5	5	5	5
Maintenance Person	3	9	9	9	9
EMPLOYEE POSITIONS		22	22	22	22

Funding Allocation:
100% Water and Sewer Operating Fund

**OPERATION SERVICES
WATER AND SEWER**

SEWER LINE MAINTENANCE

PROGRAM 5611

	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
PERSONNEL				
101 Regular Salaries	869,741	936,190	856,247	922,230
102 Overtime	30,996	55,250	40,979	57,660
103 Retirement	86,987	99,440	90,133	98,430
104 Social Security	66,820	76,700	74,550	75,760
105 Insurance	140,334	139,190	139,190	125,300
106 Longevity	3,751	4,510	4,094	4,210
107 Medical Expenses	1,223	1,500	1,212	1,500
111 Workers' Compensation	25,650	51,300	51,300	53,870
Total	1,225,502	1,364,080	1,257,705	1,338,960
OPERATING				
202 Small Equipment	23,611	20,000	19,355	36,000
203 Fuel, Oil, Lube	72,346	70,000	90,840	83,000
204 Clothing	18,146	20,000	17,207	20,000
205 Custodial Equipment & Supplies	5,295	4,500	5,263	4,500
206 Materials	131,096	130,739	103,204	125,000
207 Repair of Equipment	158,278	170,000	118,288	170,000
208 Repair of Buildings	1,221	8,000	1,286	8,000
210 Communications	822	1,500	3,113	5,000
212 Bonds, Insurance, Licenses	23,282	26,500	21,478	30,000
215 Travel	423	1,500	717	1,500
216 Education, Memberships, Subscriptions	716	800	132	800
217 Lease, Rent, Taxes	869	3,500	3,578	5,000
Total	436,105	457,039	384,461	488,800
CAPITAL OUTLAY				
301 Sewer Rodding Truck (1) (Replacement 2001 Model)				150,000
302 Equipment Trailer (1) (Replacement 1999 Model)				10,000
303 Jet Cleaning Vehicle (1) (Replacement 1997 Model)				375,000
304 Traffic Message Board (1) (Replacement 1989 Model)				16,600
Total				551,600
SEWER LINE MAINTENANCE TOTAL	1,881,607	1,984,509	1,795,532	2,379,360

SEWER LINE MAINTENANCE
(continued)

PROGRAM 5611

SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
Supervisor	11	2	2	2	2
Technician	7	1	1	1	1
Leadperson	6	3	3	3	3
Equipment Operator III	5	3	3	3	3
Senior Maintenance Person	5	4	4	4	4
Equipment Operator II	4	2	2	2	2
Maintenance Person	3	9	9	9	9
EMPLOYEE POSITIONS		24	24	24	24

Funding Allocation:
 100% Water and Sewer Operating Fund

**OPERATION SERVICES
WATER AND SEWER**

SEWER LINE CONSTRUCTION

PROGRAM 5612

	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
PERSONNEL				
101 Regular Salaries	124,788	108,910	85,071	118,530
102 Overtime	3,497	13,740	2,641	14,910
103 Retirement	10,800	12,290	11,581	13,390
104 Social Security	8,566	9,420	9,702	10,260
105 Insurance	18,249	22,770	22,770	20,700
106 Longevity	120	250	124	370
107 Medical Expenses	451	950	0	950
111 Workers' Compensation	4,400	8,800	8,300	9,240
Total	170,871	177,130	140,189	188,350
OPERATING				
202 Small Equipment	8,945	7,000	4,641	9,400
203 Fuel, Oil, Lube	7,860	7,800	9,671	8,300
204 Clothing	6,216	6,000	5,792	6,000
205 Custodial Equipment & Supplies	2,707	2,000	2,498	2,200
206 Materials	82,080	74,739	67,099	72,000
207 Repair of Equipment	19,289	23,408	46,190	45,000
208 Repair of Buildings	0	7,000	0	7,000
210 Communications	0	0	0	1,000
212 Bonds, Insurance, Licenses	3,626	4,000	3,435	5,000
215 Travel	27	450	0	450
216 Education, Memberships, Subscriptions	84	300	0	300
217 Lease, Rent, Taxes	1,402	7,000	215	7,000
Total	132,236	139,697	139,541	163,650
SEWER LINE CONSTRUCTION TOTAL	303,107	316,827	279,730	352,000

SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
Leadperson	6	1	1	1	1
Equipment Operator II	4	1	1	1	1
Service Person	3	2	2	2	2
EMPLOYEE POSITIONS		4	4	4	4

Funding Allocation:
100% Water and Sewer Capital Improvement Projects Fund (6505)

**OPERATION SERVICES
WATER AND SEWER**

**METERING/TRANSMISSION
LINE MAINTENANCE**

PROGRAM 5613

	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
PERSONNEL				
101 Regular Salaries	567,581	627,100	575,772	648,780
102 Overtime	22,961	35,020	30,662	36,800
103 Retirement	56,112	65,730	59,765	67,960
104 Social Security	43,723	51,270	49,950	52,850
105 Insurance	102,252	121,170	121,170	109,100
106 Longevity	1,251	1,990	1,056	1,450
107 Medical Expenses	1,190	2,500	694	2,500
111 Workers' Compensation	13,170	26,340	26,340	27,760
Total	808,240	931,120	865,409	947,200
OPERATING				
202 Small Equipment	25,896	16,000	23,579	35,000
203 Fuel, Oil, Lube	34,672	35,000	50,520	43,000
204 Clothing	20,480	15,000	21,045	23,000
205 Custodial Equipment & Supplies	3,987	4,500	4,553	4,500
206 Materials	128,465	120,739	140,000	125,000
207 Repair of Equipment	57,338	45,000	93,420	85,000
210 Communications	1,648	1,800	1,715	5,000
212 Bonds, Insurance, Licenses	15,047	17,250	15,569	17,000
214 Advertising, Printing, Photo	0	350	0	350
215 Travel	1,608	3,000	4,800	3,000
216 Education, Memberships, Subscriptions	6,150	3,500	2,887	4,000
217 Lease, Rent, Taxes	810	4,500	2,789	4,500
Total	296,101	266,639	360,877	349,350

**METERING/TRANSMISSION
LINE MAINTENANCE
(continued)**

PROGRAM 5613

CAPITAL OUTLAY	43,565	120,000	85,000	
301 Meters				175,000
302 Mini Excavator (1) (Replacement 2002 Model)				32,200
303 Mid Size SUV (2) (Replacement 1997 & 2000 Model)				50,000
304 1/2 Ton Full Size Pickup 4WD (2) (Replacement 1994 & 2001 Models)				50,000
Total				307,200
METERING/TRANSMISSION LINE MAINTENANCE TOTAL	1,147,906	1,317,759	1,311,286	1,603,750

SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
Supervisor	11	1	1	1	1
Utility Service Leadperson	6	4	4	4	4
Chief Meter Reader	5	1	1	1	1
Senior Maintenance Person	5	2	2	2	2
Equipment Operator II	4	1	1	1	1
Service Person	3	4	4	4	4
Meter Reader	3	8	8	8	8
Laborer (Seasonal)	1	0.5	0.5	0.5	0.5
EMPLOYEE POSITIONS		21.5	21.5	21.5	21.5

Funding Allocation:
100% Water and Sewer Operating Fund

**OPERATION SERVICES
WATER AND SEWER**

**WATER AND WASTEWATER LINE
MAINTENANCE ADMINISTRATION**

PROGRAM 5615

PERSONNEL	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
101 Regular Salaries	460,741	471,440	462,686	535,410
102 Overtime	45,007	48,810	35,591	50,830
103 Retirement	48,908	52,340	50,056	58,870
104 Social Security	37,866	40,320	41,442	45,420
105 Insurance	67,246	70,520	70,520	63,500
106 Longevity	2,101	2,290	2,281	2,350
107 Medical Expenses	165	1,500	0	1,500
111 Workers' Compensation	4,640	9,280	9,280	9,750
Total	666,674	696,500	671,856	767,630
OPERATING				
201 Office Supplies	10,354	10,000	10,666	10,000
202 Small Equipment	14,087	15,000	4,775	21,000
203 Fuel, Oil, Lube	8,701	8,500	11,152	12,000
204 Clothing	4,627	4,500	4,044	4,500
205 Custodial Equipment & Supplies	5,373	5,000	4,096	5,000
207 Repair of Equipment	8,393	10,000	9,328	10,000
208 Repair of Buildings	3,864	6,200	1,429	6,000
210 Communications	17,172	15,000	14,029	18,200
212 Bonds, Insurance, Licenses	3,999	6,000	3,952	8,940
213 Postage	1,819	3,000	1,389	3,000
214 Advertising, Printing, Photo	6,158	6,000	6,221	6,500
215 Travel	1,814	1,500	446	1,500
216 Education, Memberships, Subscriptions	1,788	1,500	1,426	1,500
Total	88,149	92,200	72,953	108,140

**WATER AND WASTEWATER LINE
MAINTENANCE ADMINISTRATION**
(continued)

PROGRAM 5615

CAPITAL OUTLAY	0	43,300	49,611	
301 1 Ton Cab & Chassis w/Flat Bed (1) (Replacement 1999 Model)				60,000
302 Radio Console (Replacement)-3 year lease purchase				60,000
Total				120,000
WATER AND WASTEWATER LINE MAINTENANCE ADMINISTRATION TOTAL	754,823	832,000	794,420	995,770

SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
Superintendent	17	1	1	1	1
Supervisor	11	1	1	1	1
Chief System Control Operator	8	0	0	0	1
System Control Operator I-IV	3-7	5	5	5	5
Equipment Mechanic Body Repair	6	1	1	1	1
Heavy Equipment Mechanic	6	1	1	1	1
Secretary	5	1	1	1	1
Maintenance Person	3	2	2	2	2

EMPLOYEE POSITIONS		12	12	12	13
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Funding Allocation:
100% Water and Sewer Operating Fund

**OPERATION SERVICES
WATER AND SEWER**

**WATER STATIONARY
EQUIPMENT MAINTENANCE**

PROGRAM 5616

	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
PERSONNEL				
101 Regular Salaries	384,418	456,220	388,893	455,100
102 Overtime	10,855	21,990	13,118	38,210
103 Retirement	38,902	49,470	40,350	49,490
104 Social Security	29,945	37,920	34,320	38,030
105 Insurance	44,369	47,580	47,580	42,850
106 Longevity	1,471	1,510	1,495	1,510
107 Medical Expenses	197	1,500	231	1,500
111 Workers' Compensation	6,290	12,580	12,580	13,210
Total	516,447	628,770	538,567	639,900
OPERATING				
202 Small Equipment	17,693	20,000	30,000	30,800
203 Fuel, Oil, Lube	21,222	22,000	30,200	28,000
204 Clothing	8,566	9,000	8,942	9,000
205 Custodial Equipment & Supplies	3,336	2,500	3,766	2,500
206 Materials	19,734	35,000	15,158	33,250
207 Repair of Equipment	74,839	98,450	58,945	85,000
208 Repair of Buildings	6,170	20,000	6,976	20,000
210 Communications	1,540	2,000	2,354	5,400
211 Utilities	218,800	178,000	328,000	280,000
212 Bonds, Insurance, Licenses	10,528	12,000	10,332	13,610
215 Travel	3,740	15,000	5,305	15,000
216 Education, Memberships, Subscriptions	3,590	6,000	259	6,000
217 Lease, Rent, Taxes	1,263	1,500	3,010	4,000
219 Other - Contractual Services/Lee Creek Turbine Generator	7,372	12,500	8,057	14,000
Total	398,393	433,950	511,304	546,560
CAPITAL OUTLAY	0	70,000	70,000	
301 1 Ton Cab & Chassis w/Utility Bed (1) (Replacement 1999 Model)				39,000
302 1 Ton Cab & Chassis w/Utility Bed & Crane (1) (Replacement 1996 Model)				52,000
Total				91,000
WATER STATIONARY EQUIPMENT MAINTENANCE TOTAL	914,840	1,132,720	1,119,871	1,277,460

**WATER STATIONARY
EQUIPMENT MAINTENANCE**
(continued)

PROGRAM 5616

SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
Supervisor	11	1	1	1	1
Electronic Technician	8	2	2	2	2
Electrician	8	2	2	2	2
Maintenance Machinist/ Mechanic I-IV	3-6	4	4	4	4
EMPLOYEE POSITIONS		9	9	9	9

Funding Allocation:
100% Water and Sewer Operating Fund

**OPERATION SERVICES
WATER AND SEWER**

DEBT SERVICE

PROGRAM 5618

	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
414 Transfer to Water and Sewer Bond Fund - 2002 Series	4,225,290	4,221,795	3,165,863	0
416 Transfer to Water and Sewer Bond Fund - 2005A Series	2,151,160	2,149,230	2,149,230	2,146,250
417 Transfer to Water and Sewer Bond Fund - 2005B Series	309,795	309,795	309,795	309,795
418 Transfer to Water and Sewer Bond Fund - 2007 Series	1,889,570	1,887,370	1,887,370	1,889,700
419 Transfer to Water and Sewer Bond Fund - 2008 Series	6,423,045	6,430,830	6,430,830	6,553,250
421 Transfer to Sales & Use Tax Bond Fund - 2009 SUT Series Interest Payments	522,854	350,000	699,000	699,300
422 Transfer to Water and Sewer Bond Fund - 2011 Series	0	0	843,650	3,107,000
DEBT SERVICE TOTAL	15,521,714	15,349,020	15,485,738	14,705,295

Funding Allocation:
100% Water and Sewer Operating Fund

**OPERATION SERVICES
PARKS & COMMUNITY SERVICES**

HEALTH SERVICES

PROGRAM 6101

OPERATING	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
201 Office Supplies	6,079	9,350	5,358	6,700
202 Small Equipment	6,140	4,950	4,000	4,000
205 Custodial Equipment & Supplies	7,730	12,000	9,267	10,000
206 Materials	486	900	5,540	2,400
207 Repair of Equipment	267	1,000	309	500
208 Repair of Buildings	48,844	66,000	85,497	59,000
210 Communications	3,651	6,600	4,782	5,700
211 Utilities	25,501	37,120	26,004	30,000
212 Bonds, Insurance, Licenses	1,135	1,750	1,281	1,500
213 Postage	6,600	5,000	3,600	5,700
214 Advertising, Printing, Photo	142	400	859	500
215 Travel	226	450	191	300
216 Education, Memberships, Subscriptions	710	550	240	500
217 Lease, Rent, Taxes	2,967	4,000	3,082	3,000
Total	110,478	150,070	150,010	129,800
CAPITAL OUTLAY	15,923	0	0	
301 Update Main Public Restrooms (Labor provided by County)				30,000
Total Capital Outlay				30,000
HEALTH SERVICES TOTAL	126,401	150,070	150,010	159,800

Funding Allocation:
100% General Fund

Note: The City receives 50% reimbursement from Sebastian County for this program. Therefore, the net cost to the city is one-half of the costs presented.

**OPERATION SERVICES
PARKS AND RECREATION**

PARKS MAINTENANCE

PROGRAM 6201

PERSONNEL	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
101 Regular Salaries	666,037	686,160	638,119	706,170
102 Overtime	5,311	12,590	3,839	6,720
103 Retirement	55,938	59,580	58,080	61,520
104 Social Security	50,780	45,080	55,908	56,300
105 Insurance	85,766	79,360	79,360	71,500
106 Longevity	2,191	2,410	2,467	2,590
107 Medical Expenses	30	1,070	51	570
108 Other-Temporary/Seasonal Staffing, Vehicle Allowance	45,989	41,400	35,621	43,400
111 Workers' Compensation	6,820	13,640	13,640	14,330
Total	918,862	941,290	887,085	963,100

OPERATING

201 Office Supplies	1,353	2,000	600	1,200
202 Small Equipment	18,673	20,000	12,300	15,000
203 Fuel, Oil, Lube	25,508	29,000	36,000	35,750
204 Clothing	7,609	8,000	10,000	8,000
205 Custodial Equipment & Supplies	4,319	6,000	3,034	5,000
206 Materials	48,689	64,447	55,000	49,500
207 Repair of Equipment	23,715	26,863	30,750	35,000
208 Repair of Buildings	86,548	63,000	48,000	55,000
210 Communications	8,332	8,000	5,712	6,000
211 Utilities	81,511	80,000	83,250	86,000
212 Bonds, Insurance, Licenses	40,125	41,160	43,200	44,660
213 Postage	293	500	200	500
214 Advertising, Printing, Photo	4,059	5,000	4,000	2,000
215 Travel	125	5,000	8,123	7,500
216 Education, Memberships, Subscriptions	1,734	2,500	2,297	2,000
217 Lease, Rent, Taxes	118,076	124,000	44,125	15,500
219 Other-Media Services, Recreation Programming	26,025	25,000	15,557	17,500
230 Contractual Services	168,881	151,800	136,533	178,000
Total	665,575	662,270	538,681	564,110

PARKS MAINTENANCE
(continued)

PROGRAM 6201

CAPITAL OUTLAY	9,303	2,055	0	0
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PARKS MAINTENANCE TOTAL	1,593,740	1,605,615	1,425,766	1,527,210
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SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
Parks & Recreation Director	21	1	1	1	1
Maintenance Supervisor	11	1	1	1	1
Recreation Supervisor	11	1	1	1	1
Forester (Note 1)		0	0	0	0
Park Maintenance Technician	8	2	2	2	2
Administrative Secretary	7	1	1	1	1
Senior Maintenance Person	5	2	2	2	2
Equipment Operator II	4	2	2	2	2
Maintenance Person	3	4	4	4	4
Laborer (Seasonal)	1	6.5	6.5	6.5	6.5
 EMPLOYEE POSITIONS		 20.5	 20.5	 20.5	 20.5

Note 1: This position is funded in coordination with UAFS. The City's share of this position is \$23,000 and is included in 108-Other.

Funding Allocation for Personnel & Operating Costs:
83.3% General Fund
16.7% Street Maintenance Fund (\$250,240)

Funding Allocation for Capital Outlay:
100% General Fund

**OPERATION SERVICES
PARKS AND RECREATION**

OAK CEMETERY

PROGRAM 6202

PERSONNEL	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
101 Regular Salaries	84,567	96,230	92,354	99,790
102 Overtime	1,145	5,120	2,290	3,220
103 Retirement	6,764	7,350	7,086	7,430
104 Social Security	6,359	5,670	7,904	8,010
105 Insurance	12,076	11,450	11,450	10,400
106 Longevity	480	490	497	550
107 Medical Expenses	0	1,000	0	500
111 Workers' Compensation	610	1,220	1,220	1,290
Total	112,001	128,530	122,801	131,190

OPERATING

201 Office Supplies	52	100	12	100
202 Small Equipment	450	2,000	2,000	2,000
203 Fuel, Oil, Lube	1,477	1,500	2,093	1,630
204 Clothing	781	2,000	2,000	1,000
205 Custodial Equipment & Supplies	1,612	2,000	1,200	1,500
206 Materials	1,865	2,000	1,500	2,000
207 Repair of Equipment	3,530	4,800	7,183	6,000
208 Repair of Buildings	3,317	4,000	1,700	4,000
210 Communications	318	1,800	300	800
211 Utilities	2,925	3,000	3,150	3,500
212 Bonds, Insurance, Licenses	2,272	4,130	2,351	2,500
213 Postage	384	200	300	300
214 Advertising, Printing, Photo	0	1,000	34	0
215 Travel	0	0	0	0
216 Education, Memberships, Subscriptions	50	100	50	100
217 Lease, Rent, Taxes	1,281	1,500	900	1,500
219 Other- Dead Wood Removal, Tales of the Crypt	6,989	6,000	8,049	3,000
Total	27,303	36,130	32,822	29,930

OAK CEMETERY
 (continued)

PROGRAM 6202

OAK CEMETERY TOTAL		139,304	164,660	155,623	161,120
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SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
Sexton	5	1	1	1	1
Maintenance Person	3	1	1	1	1
Laborer (Seasonal)	1	1.5	1.5	1.5	1.5
EMPLOYEE POSITIONS		3.5	3.5	3.5	3.5

Funding Allocation:
 100% General Fund

**OPERATION SERVICES
PARKS AND RECREATION**

COMMUNITY CENTERS

PROGRAM 6204

PERSONNEL	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
101 Regular Salaries	86,274	108,260	84,911	90,910
102 Overtime	1,089	1,530	681	1,580
103 Retirement	5,112	5,730	5,354	5,690
104 Social Security	6,601	4,400	7,306	7,670
105 Insurance	8,976	8,180	8,180	7,380
106 Longevity	120	130	124	310
107 Medical Expenses	0	200	0	200
111 Workers' Compensation	620	1,240	1,240	1,310
Total	108,792	129,670	107,796	115,050

OPERATING

201 Office Supplies	204	500	440	500
202 Small Equipment	5,418	5,500	5,500	3,000
204 Clothing	790	500	500	500
205 Custodial Equipment and Supplies	6,902	7,000	7,500	8,000
206 Materials	4,242	3,000	1,950	3,000
207 Repair of Equipment	0	500	300	500
208 Repair of Buildings	19,212	23,500	20,000	22,000
210 Communications	3,453	2,000	0	2,000
211 Utilities	21,511	25,000	21,750	25,000
Total	61,732	67,500	57,940	64,500

COMMUNITY CENTERS TOTAL 170,524 197,170 165,736 179,550

SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
Clerk	3	2	2	2	2
Laborer (Part-time)	1	2.25	2.25	2.25	2.25
EMPLOYEE POSITIONS		4.25	4.25	4.25	4.25

Funding Allocation:
100% General Fund

**OPERATION SERVICES
PARKS AND RECREATION**

AQUATICS

PROGRAM 6205

	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12	
PERSONNEL					
101 Regular Salaries	77,820	91,970	79,193	89,170	
102 Overtime	10,969	12,730	10,078	13,150	
104 Social Security	6,792	8,010	6,829	7,830	
107 Medical Expenses	30	200	30	200	
111 Workers' Compensation	3,390	6,780	6,780	7,120	
Total	99,001	119,690	102,910	117,470	
OPERATING					
201 Office Supplies	139	300	285	300	
202 Small Equipment	1,040	2,000	3,530	3,000	
204 Clothing	3,122	3,500	2,400	3,000	
205 Custodial Equipment & Supplies	1,852	3,000	5,561	4,000	
206 Materials	27,111	39,000	30,200	33,000	
207 Repair of Equipment	165	2,000	1,495	2,000	
208 Repair of Buildings	18,084	20,000	29,000	30,000	
210 Communications	0	500	104	300	
211 Utilities	12,297	13,000	14,250	15,000	
212 Bonds, Insurance, Licenses	0	0	85	0	
Total	63,810	83,300	86,910	90,600	
CAPITAL OUTLAY	98,267	0	0	0	
AQUATICS TOTAL	261,078	202,990	189,820	208,070	
SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
Seasonal Manager	9	0.20	0.20	0.20	0.20
Seasonal Assistant Manager	4	0.40	0.40	0.40	0.40
Seasonal Head Lifeguard	3	0.75	0.75	0.75	0.75
Seasonal Lifeguards	3	3.50	3.50	3.50	3.50
EMPLOYEE POSITIONS		4.85	4.85	4.85	4.85

Funding Allocation:
100% General Fund

**OPERATION SERVICES
PARKS & RECREATION**

**RIVERFRONT/DOWNTOWN
MAINTENANCE**

PROGRAM 6206

	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
PERSONNEL				
101 Regular Salaries	120,180	126,160	115,645	130,230
102 Overtime	3,012	2,800	1,099	2,890
103 Retirement	7,919	8,650	8,119	8,960
104 Social Security	9,141	6,650	9,734	10,260
105 Insurance	19,307	17,020	17,020	15,330
106 Longevity	155	430	335	430
107 Medical Expenses	0	200	51	200
111 Workers' Compensation	610	1,220	1,220	1,290
Total	160,324	163,130	153,223	169,590
OPERATING				
201 Office Supplies	53	100	150	100
202 Small Equipment	13,637	6,002	7,227	6,000
203 Fuel, Oil, Lube	2,603	2,630	5,268	5,300
204 Clothing	2,722	3,000	3,410	3,000
205 Custodial Equipment and Supplies	3,868	5,000	5,181	5,000
206 Materials	3,562	10,000	7,277	8,000
207 Repair of Equipment	5,625	4,000	2,250	4,000
208 Repair of Buildings	37,968	35,000	28,302	35,000
210 Communications	4,001	1,000	100	1,000
211 Utilities	41,396	43,600	45,750	46,500
212 Bonds, Insurance, Licenses	2,280	5,900	2,261	2,900
217 Lease, Rent, Taxes	999	2,500	0	1,500
Total	118,714	118,732	107,176	118,300
CAPITAL OUTLAY	8,527	0	0	0
RIVERFRONT/DOWNTOWN MAINTENANCE TOTAL	287,565	281,862	260,399	287,890

**RIVERFRONT/DOWNTOWN
MAINTENANCE
(continued)**

PROGRAM 6206

SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
Maintenance Person	3	2	2	2	3
Laborer	2	1	1	1	0
Laborer (Part-Time)	1	2	2	2	2
EMPLOYEE POSITIONS		5	5	5	5

Funding Allocation:
100% General Fund

OPERATION SERVICES PARKS & RECREATION

THE PARK AT WEST END

PROGRAM 6207

	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
PERSONNEL				
101 Regular Salaries	15,237	19,780	12,697	17,930
102 Overtime	566	770	906	800
104 Social Security	1,210	1,570	1,160	1,440
111 Workers' Compensation	180	360	360	380
Total	17,193	22,480	15,123	20,550
OPERATING				
201 Office Supplies	61	100	70	100
202 Small Equipment	384	500	100	500
204 Clothing	142	300	279	300
205 Custodial Equipment and Supplies	176	500	11	500
206 Materials	844	1,500	385	1,000
207 Repair of Equipment	0	300	0	2,500
210 Communications	0	300	92	100
211 Utilities	2,195	3,000	2,150	3,000
212 Bonds, Insurance, Licenses	6,040	7,000	6,040	7,050
214 Advertising, Printing, Photo	746	2,000	520	0
217 Lease, Rent, Taxes	0	10	2	10
Total	10,588	15,510	9,649	15,060
THE PARK AT WEST END TOTAL	27,781	37,990	24,772	35,610

SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
Lead Worker	2	0	0.40	0.40	0.40
Laborer (Part-Time)	1	0	0.60	0.60	0.60
EMPLOYEE POSITIONS		0	1.00	1.00	1.00

Funding Allocation:
100% General Fund

Note: The revenue generated by the ferris wheel and the carousel is netted against the actual costs each year.
If expenditures exceed revenues, the difference is made up by the CBID.

**OPERATION SERVICES
CONVENTION CENTER**

CONVENTION CENTER

PROGRAM 6203

	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
PERSONNEL				
101 Regular Salaries	501,474	518,070	489,636	518,390
102 Overtime	2,071	3,390	2,150	3,460
103 Retirement	49,479	54,080	50,979	54,810
104 Social Security	36,282	40,840	39,754	40,790
105 Insurance	99,073	96,420	100,594	96,420
106 Longevity	863	1,750	1,201	1,810
107 Medical Expenses	0	70	0	70
108 Other	29,348	34,000	22,019	34,000
111 Workers' Compensation	1,730	3,310	3,310	3,480
Total	720,320	751,930	709,643	753,230
OPERATING				
201 Office Supplies	1,282	1,000	849	1,500
202 Small Equipment	9,617	0	29,216	4,900
203 Fuel, Oil, Lube	541	600	471	700
204 Clothing	5,953	7,100	6,024	7,100
205 Custodial Equipment & Supplies	16,212	15,000	16,073	26,150
206 Materials	1,303	1,700	894	4,000
207 Repair of Equipment	3,458	8,500	2,475	8,500
208 Repair of Buildings	81,255	107,721	116,218	100,000
209 Merchandise/Program Participation	39,294	80,000	61,965	50,000
210 Communications	17,838	21,000	16,094	18,000
211 Utilities	239,844	270,000	251,976	275,000
212 Bonds, Insurance, Licenses	57,600	60,000	61,968	63,000
213 Postage	827	1,100	624	2,000
214 Advertising, Printing, Photo	22,296	28,000	20,703	25,000
215 Travel	14,977	25,000	17,612	18,500
216 Education, Memberships, Subscriptions	2,045	3,000	3,703	3,080
217 Lease, Rent, Taxes	4,480	4,500	4,507	4,500
219 Other - Pest Control, Convention Center Commission	1,637	1,200	11	1,000
Total	520,459	635,421	611,383	612,930
CAPITAL OUTLAY	6,229	35,000	0	0
CONVENTION CENTER TOTAL	1,247,008	1,422,351	1,321,026	1,366,160

CONVENTION CENTER
(continued)

PROGRAM 6203

SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
Director	21	1	1	1	0
Chief Operating Officer	17	0	0	0	1
Operation Supervisor	11	1	1	1	1
Sales Director	9	2	2	2	2
Events Coordinator	7	1	1	1	1
Administrative Secretary	7	1	1	1	1
Lead Engineer	8	1	1	1	1
Building Engineer	6	2	2	2	2
Maintenance Person	3	4	4	4	4
Laborer (Seasonal)	1	0.5	0.5	0.5	0.5
EMPLOYEE POSITIONS		13.5	13.5	13.5	13.5

Funding Allocation:
 100% Convention Center Fund

**OPERATION SERVICES
SANITATION**

ADMINISTRATION

PROGRAM 6301

	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
PERSONNEL				
101 Regular Salaries	283,230	284,160	283,141	279,500
102 Overtime	16,399	16,620	15,279	13,280
103 Retirement	30,647	31,310	31,720	30,050
104 Social Security	22,691	23,690	25,340	23,110
105 Insurance	44,994	33,640	33,640	30,300
106 Longevity	681	790	771	790
107 Medical Expenses	0	330	51	0
108 Other (temporary customer service labor)	12,429	15,630	7,453	6,820
111 Workers' Compensation	6,060	12,120	12,120	12,730
Total	417,131	418,290	409,515	396,580
OPERATING				
201 Office Supplies	8,884	10,000	3,739	10,000
202 Small Equipment	33,292	20,886	70,647	5,000
203 Fuel, Oil, Lube	1,698	900	1,744	1,900
204 Clothing	2,393	3,800	3,643	4,500
205 Custodial Equipment & Supplies	2,720	5,200	2,826	3,200
206 Materials	624	0	881	0
207 Repair of Equipment	428	2,000	1,959	2,000
208 Repair of Buildings	17,972	16,531	22,376	11,000
210 Communications	27,099	6,330	30,437	4,560
211 Utilities	15,077	12,500	16,296	12,500
212 Bonds, Insurance, Licenses	3,054	3,380	3,184	3,640
213 Postage	390	2,000	310	2,000
214 Advertising, Printing, Photo	20,858	20,000	19,058	20,000
215 Travel	3,677	15,000	17,448	15,000
216 Education, Memberships, Subscriptions	2,614	1,540	1,685	5,400
217 Lease, Rent, Taxes(Mobile Radio Lease \$201,084 in 2012-2014	21,825	14,940	8,500	216,020
Total	162,605	135,007	205,333	316,720
CAPITAL OUTLAY	78,836	0	10,060	0
ADMINISTRATION TOTAL	658,572	553,297	624,908	713,300

**ADMINISTRATION
(continued)**

PROGRAM 6301

Sinking Fund Depreciation

7,678

SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
Director of Sanitation	22	1	1	1	1
Superintendent	17	0	0	0	1
Administrative Supervisor	11	1	1	1	0
Administrative Secretary	7	1	1	1	1
Accounting Technician	6	2	2	2	2
Dispatcher	6	1	1	1	1
EMPLOYEE POSITIONS		6	6	6	6

Funding Allocation:

100% Sanitation Operating Fund

OPERATION SERVICES SANITATION

RESIDENTIAL COLLECTION

PROGRAM 6302

	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
PERSONNEL				
101 Regular Salaries	730,025	780,160	747,090	792,570
102 Overtime	51,448	62,030	70,807	64,550
103 Retirement	75,728	84,510	82,109	85,970
104 Social Security	57,638	64,770	67,352	65,910
105 Insurance	144,896	146,630	146,630	132,000
106 Longevity	1,919	2,410	2,148	2,410
107 Medical Expenses	780	2,050	694	2,050
108 Other	200,008	146,770	191,864	143,270
109 Clothing, Language & Field Training	1,000	1,050	1,035	1,050
111 Workers' Compensation	33,340	66,680	66,680	70,020
Total	1,296,782	1,357,060	1,376,409	1,359,800
OPERATING				
202 Small Equipment	9,594	4,500	11,879	4,500
203 Fuel, Oil, Lube	187,014	255,500	225,194	280,000
204 Clothing	31,557	31,540	29,654	35,790
205 Custodial Equipment & Supplies	7,822	6,350	8,204	8,350
206 Materials	653	500	372	500
207 Repair of Equipment	321,124	251,083	251,654	273,000
208 Repair of Buildings	4,063	2,500	5,217	2,500
210 Communications	6,879	11,900	7,255	11,900
211 Utilities	1,011	1,500	924	1,500
212 Bonds, Insurance, Licenses	17,803	16,350	16,132	17,600
213 Postage	20	3,000	0	3,000
214 Advertising, Printing, Photo	46,524	15,000	25,488	15,000
215 Travel	712	6,000	2,855	6,000
216 Education, Memberships, Subscriptions	1,468	4,110	3,525	8,090
217 Lease, Rent, Taxes	7,525	17,600	5,714	13,000
218 Claims	3,019	500	0	500
Total	646,788	627,933	594,067	681,230
CAPITAL OUTLAY				
301 Automated Sideloaders (1) (Replacement 1999 Model)				270,000
302 Automated Refuse Carts 96GL (4,000)				189,840
303 Automated Refuse Carts 65GL (1,000)				42,600
304 Automated Recycling Containers (2,500)				106,500
Total				608,940
RESIDENTIAL COLLECTION TOTAL	2,921,630	2,733,933	2,701,001	2,649,970

RESIDENTIAL COLLECTION
(continued)

PROGRAM 6302

SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
Residential Supervisor	11	1	1	1	1
Residential Foreperson	8	1	1	1	1
Equipment Operator III	5	9	10	10	11
Equipment Operator II	4	13	13	13	12
EMPLOYEE POSITIONS		24	25	25	25

Funding Allocation:
100% Sanitation Operating Fund

OPERATION SERVICES SANITATION

COMMERCIAL COLLECTION

PROGRAM 6303

	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
PERSONNEL				
101 Regular Salaries	392,753	368,320	371,051	373,690
102 Overtime	67,420	79,560	58,790	86,850
103 Retirement	44,476	45,020	43,190	46,290
104 Social Security	34,247	34,570	35,782	35,560
105 Insurance	67,647	69,330	69,330	62,400
106 Longevity	1,836	2,230	2,058	2,230
107 Medical Expenses	175	1,000	51	1,000
111 Workers' Compensation	6,430	12,860	12,860	13,510
Total	614,984	612,890	593,112	621,530
OPERATING				
202 Small Equipment	5,626	4,000	10,782	4,000
203 Fuel, Oil, Lube	132,712	120,360	156,247	160,000
204 Clothing	10,569	11,780	7,752	10,530
205 Custodial Equipment and Supplies	4,578	3,000	5,062	3,000
206 Materials	1,937	1,850	1,420	1,500
207 Repair of Equipment	154,969	91,083	126,886	125,000
208 Repair of Buildings	3,073	3,000	1,078	2,500
210 Communications	2,592	9,150	2,558	9,150
211 Utilities	975	1,500	924	1,000
212 Bonds, Insurance, Licenses	10,007	9,900	11,628	10,680
214 Advertising, Printing, Photo	12,594	5,000	6,346	3,750
215 Travel	458	3,000	4,553	3,000
216 Education, Memberships, Subscriptions	578	850	713	670
218 Claims	0	2,000	0	2,000
Total	340,668	266,473	335,949	336,780
CAPITAL OUTLAY				
	164,981	251,810	231,167	
301 2yd Rear Load Containers (200)				110,000
302 4yd Front Load Containers (100)				95,000
303 8yd Front Load Containers (100)				120,000
304 8yd Front Load Cardboard Containers (50)				65,000
305 6yd Front Load Containers (50)				50,000
306 Office Recycle Containers (210)				10,000
Total				450,000
COMMERCIAL COLLECTION TOTAL	1,120,633	1,131,173	1,160,228	1,408,310
Sinking Fund Depreciation				162,348

COMMERCIAL COLLECTION
(continued)

PROGRAM 6303

Planned Fleet Purchases 2012:		
Container Delivery/Welding Truck (2) (Replacement 1996 & 1999 Models)		100,000
Total		100,000

SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
Commercial Supervisor	11	1	1	1	1
Office Recycle Coordinator	6	1	1	0	0
Equipment Operator III	5	5	4	5	5
Equipment Operator II	4	4	4	4	4
EMPLOYEE POSITIONS		11	10	10	10

Funding Allocation:
100% Sanitation Operating Fund

Note 1: This position also supervises Program 6307 Roll-Off Collection.

SANITATION

FLEET AND GROUNDS MAINTENANCE

PROGRAM 6304

	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
PERSONNEL				
101 Regular Salaries	376,096	386,150	373,373	392,420
102 Overtime	43,611	50,000	36,451	51,540
103 Retirement	40,410	45,480	41,044	44,490
104 Social Security	30,571	34,840	33,290	34,100
105 Insurance	68,073	63,710	63,710	57,400
106 Longevity	480	790	608	910
107 Medical Expenses	280	650	103	650
108 Other	22,585	15,000	22,530	15,000
111 Workers' Compensation	9,390	18,780	18,780	19,720
Total	591,496	615,400	589,889	616,230
OPERATING				
202 Small Equipment	17,874	13,200	18,034	13,200
203 Fuel, Oil, Lube	41,338	65,500	43,135	55,500
204 Clothing	14,557	11,000	14,730	11,000
205 Custodial Equipment and Supplies	21,180	25,000	16,841	25,000
206 Materials	22,929	10,750	22,521	20,000
207 Repair of Equipment	42,450	27,750	48,001	30,000
208 Repair of Buildings	28,337	35,000	37,979	35,000
210 Communications	5,066	3,600	3,503	3,600
211 Utilities	17,173	20,000	17,628	20,000
212 Bonds, Insurance, Licenses	12,225	13,620	13,193	14,700
214 Advertising, Printing, Photo	203	1,000	734	1,000
215 Travel	405	7,000	226	6,000
216 Education, Memberships, Subscriptions	200	0	1,483	3,870
217 Lease, Rent, Taxes	3,584	2,000	3,351	2,000
Total	227,521	235,420	241,359	240,870
CAPITAL OUTLAY				
	0	90,000	90,000	
301 Parking Lot Concrete Repair				20,000
302 Pressure Washing Machine (1) (Replacement)				25,000
Total				45,000
FLEET AND GROUNDS MAINTENANCE TOTAL	819,017	940,820	921,248	902,100
Sinking Fund Depreciation				50,196

**FLEET AND GROUNDS
MAINTENANCE**
(continued)

PROGRAM 6304

Planned Fleet Purchases 2012:

1/2 Ton Full Size Pickup 4WD (1) (Replacement 2001 Model)

21,900

SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
Fleet & Grounds Manager	12	1	1	1	1
Fleet & Grounds Foreperson	8	1	1	1	1
Heavy Equipment Mechanic II	6	6	6	6	6
Senior Maintenance Person	5	2	2	2	2
EMPLOYEE POSITIONS		10	10	10	10

Funding Allocation:

100% Sanitation Operating Fund

**OPERATION SERVICES
SANITATION**

SANITARY LANDFILL

PROGRAM 6305

	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
PERSONNEL				
101 Regular Salaries	608,831	623,850	617,922	618,640
102 Overtime	138,765	133,630	102,528	78,680
103 Retirement	72,270	76,050	72,288	70,010
104 Social Security	55,613	58,280	60,144	53,720
105 Insurance	107,105	114,550	114,550	103,100
106 Longevity	2,489	2,710	2,422	2,590
107 Medical Expenses	290	4,380	197	4,380
108 Other	42,457	58,420	39,545	27,340
111 Workers' Compensation	8,910	17,820	17,820	18,720
Total	1,036,730	1,089,690	1,027,416	977,180
OPERATING				
202 Small Equipment	6,638	10,000	9,397	10,000
203 Fuel, Oil, Lube	315,976	322,780	339,275	367,000
204 Clothing	17,823	19,560	18,067	19,540
205 Custodial Equipment & Supplies	6,937	8,000	4,789	8,000
206 Materials	143,180	153,850	99,581	141,600
207 Repair of Equipment	269,736	412,700	333,752	335,000
208 Repair of Buildings	42,402	52,000	17,045	37,000
210 Communications	3,355	8,000	3,221	8,000
211 Utilities	42,668	38,190	48,204	40,780
212 Bonds, Insurance, Licenses	44,802	48,490	46,282	52,440
214 Advertising, Printing, Photo	475	2,000	388	2,000
215 Travel	3,241	4,500	4,935	4,500
216 Education, Memberships, Subscriptions	2,682	610	1,224	610
217 Lease, Rent, Taxes	55,910	50,960	75,511	50,960
219 Other-(Testing & Permit Fees, Letter of Credit Fee)	16,568	26,100	31,573	26,100
230 Landfill Fees-ADEQ/SCRSWMD	280,621	1,176,000	866,872	1,008,000
231 Groundwater (Well) Monitoring	32,502	25,000	31,355	32,000
239 Ft. Chaffee Agreement	20,000	20,000	20,000	20,000
Total	1,305,516	2,378,740	1,951,471	2,163,530
SANITARY LANDFILL TOTAL	2,342,246	3,468,430	2,978,887	3,140,710

SANITARY LANDFILL
(continued)

PROGRAM 6305

Sinking Fund Depreciation-Equipment	382,679
Sinking Fund Depreciation-Convenience Center	200,000

Planned Purchases for 2012:
None

SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
Landfill Manager	12	1	1	1	1
Foreperson	8	1	1	1	1
Landfill Attendant	6	2	2	2	2
Equipment Operator III	5	13	13	13	13
EMPLOYEE POSITIONS		17	17	17	17

Funding Allocation:
100% Sanitation Operating Fund

**OPERATION SERVICES
SANITATION**

SANITATION DEBT SERVICE

PROGRAM 6306

	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
405 Transfer to Solid Waste Revenue Bond Fund - 2002 Issue	1,103,220	1,099,350	19,675	0
DEBT SERVICE TOTAL	1,103,220	1,099,350	19,675	0

Funding Allocation:
100% Sanitation Operating Fund

OPERATION SERVICES SANITATION

SANITATION ROLL-OFF COLLECTION

PROGRAM 6307

PERSONNEL	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
101 Regular Salaries	357,099	356,220	359,948	363,970
102 Overtime	52,841	60,000	44,572	50,400
103 Retirement	39,322	41,810	40,613	41,630
104 Social Security	29,874	32,080	33,032	31,960
105 Insurance	69,763	62,720	62,720	56,500
106 Longevity	1,455	1,750	1,610	1,810
107 Medical Expenses	250	1,750	249	1,750
111 Workers' Compensation	7,080	14,160	14,160	14,870
Total	557,684	570,490	556,904	562,890
OPERATING				
202 Small Equipment	1,141	3,500	9,812	3,500
203 Fuel, Oil, Lube	126,757	96,340	156,125	149,150
204 Clothing	12,366	12,750	9,582	10,250
205 Custodial Equipment & Supplies	2,262	2,450	2,783	1,950
206 Materials	2,007	4,000	372	2,500
207 Repair of Equipment	166,637	111,084	121,680	125,000
208 Repair of Buildings	1,390	2,000	972	1,000
210 Communications	0	6,590	0	6,590
211 Utilities	0	1,500	0	1,500
212 Bonds, Insurance, Licenses	11,190	9,900	14,978	10,680
214 Advertising, Printing, Photo	4,250	2,500	6,472	2,500
218 Claims	518	1,500	0	1,500
Total	328,518	254,114	322,776	316,120
CAPITAL OUTLAY	135,262	145,500	152,938	
301 2yd Compactors (1)				15,500
302 4yd Compactor (1)				25,000
303 20yd Open Top Containers (5)				19,000
304 30yd Open Top Containers (5)				21,000
305 40yd Open Top Containers (5)				22,500
306 40yd Compactor Containers (2)				11,000
Total				114,000
ROLL OFF COLLECTION TOTAL	1,021,464	970,104	1,032,618	993,010
Sinking Fund Depreciation				102,109
Planned Fleet Purchases 2012: Roll-off Trucks (2) (Replacements 2001 Models)				340,000

SANITATION ROLL-OFF COLLECTION
(continued)

PROGRAM 6307

SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
Equipment Operator III	5	10	10	10	10
EMPLOYEE POSITIONS		10	10	10	10

Funding Allocation:
100% Sanitation Operating Fund

**OPERATION SERVICES
PUBLIC TRANSIT**

PUBLIC TRANSIT

PROGRAM 6550

	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
PERSONNEL				
101 Regular Salaries	1,114,295	1,184,930	1,088,159	1,175,600
102 Overtime	52,914	52,970	49,528	52,790
103 Retirement	107,713	127,460	111,036	125,210
104 Social Security	88,545	97,350	96,610	95,690
105 Insurance	164,959	191,570	191,570	172,450
106 Longevity	3,444	3,910	3,570	4,330
107 Medical Expenses	1,005	2,000	1,140	3,000
108 Other-Vehicle Allowance	6,328	5,400	5,585	5,400
109 Allowances-Clothing, Language & Field Training	1,000	1,280	1,035	0
111 Workers' Compensation	13,010	26,020	26,020	27,330
Total	1,553,213	1,692,890	1,574,253	1,661,800
OPERATING				
201 Office Supplies	5,800	7,500	6,421	6,000
202 Small Equipment	13,990	15,000	10,587	12,000
203 Fuel, Oil, Lube	192,705	165,000	255,315	235,000
204 Clothing	16,274	21,000	20,722	17,000
205 Custodial Equipment and Supplies	11,109	10,400	8,199	10,000
206 Materials	1,275	1,500	2,508	2,500
207 Repair of Equipment	85,744	85,000	78,672	78,500
208 Repair of Buildings	34,902	39,000	26,642	30,000
210 Communications	11,953	21,000	13,688	20,000
211 Utilities	30,304	30,000	33,276	31,000
212 Bonds, Insurance, Licenses	23,996	35,400	24,960	28,500
213 Postage	703	800	682	800
214 Advertising, Printing, Photo	12,672	10,000	7,116	10,000
215 Travel	3,279	4,000	3,817	6,000
216 Education, Memberships, Subscriptions	1,735	4,000	1,004	6,000
217 Lease, Rent, Taxes	3,221	3,800	3,049	6,500
219 Other- Professional Services	16,523	17,000	15,789	16,000
Total	466,185	470,400	512,447	515,800
CAPITAL OUTLAY				
301 CPR Training Equipment				5,200
302 Bus (1) (Replacement 2007 Model)				80,000
303 Compressed Natural Gas Bus Conversions				40,000
304 Hoist Lifts for Maintenance (2)				8,000
305 HVAC Unit Replacements for Maintenance Shop (2)				5,300
Total				138,500
PUBLIC TRANSIT TOTAL	2,238,859	3,657,251	3,550,139	2,316,100

PUBLIC TRANSIT
(continued)

PROGRAM 6550

SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
Director	21	1	1	1	1
Transit Superintendent	13	1	1	1	1
Mechanic Supervisor	11	1	1	1	1
Driver Supervisor	11	1	1	1	1
Administrative Secretary	7	1	1	1	1
Heavy Equipment Mechanic (Note 1)	6	2	2	2	2
Dispatcher	5	3	3	3	3
Driver II	4	1	1	1	1
Maintenance Laborer	3	1	1	1	1
Maintenance Person	3	1	1	1	1
Senior Clerk II	3	1	1	1	1
Driver	3	22	22	22	22
EMPLOYEE POSITIONS		36	36	36	36

Funding Allocation:
100% General Fund

**NON-DEPARTMENTAL
GENERAL FUND**

PROGRAM 6600

	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
CONTRACTUAL SERVICES WITH AGENCIES -				
6604-001 Fort Smith Museum of History - Operating	0	0		
6605-000 Lincoln Youth Service Center	16,572	0		
6605-001 Lincoln Childcare Center	6,818	0		
6613-000 Fort Smith Art Center	6,782	0		
6613-001 Fort Smith Heritage Foundation - Clayton House	4,360	0		
6616-000 The Fort Smith Symphony	14,594	0		
6620-000 Western Arkansas Ballet	0	0		
6623-000 Fort Smith Chorale	6,298	0		
6624-006 Crisis Intervention Center	8,117	0		
6624-008 Fort Smith Boys Club	40,052	0		
6624-009 Fort Smith Girls Club	18,417	0		
6624-010 Fort Smith Little Theatre	6,782	0		
6624-012 Gregory Kistler Treatment Center for Children-Utilities	4,058	0		
6624-013 Children's Emergency Shelter	5,411	0		
6624-014 Fountain of Youth Adult Day Care- Utilities & Equipment	9,268	0		
6624-015 Hannah House	4,058	0		
6624-017 Westark RSVP	0	0		
6624-018 The First Tee, Inc.	9,208	0		
6624-022 Next Step Day Room	8,528	0		
6624-007 Community Services Clearinghouse	8,528	0		
6624-016 Alzheimers Association	1,500	0		
6624-024 Second Street Live	10,173	0		
6624-025 Heart to Heart Pregnancy Center	2,380	0		
6624-011 Girls Shelter	4,530	0		
6624-019 Community Dental Clinic	6,822	0		
6624-020 River Valley Regional Food Bank	5,117	0		
6624-001 Allocation to Outside Agencies	0	202,700	202,818	162,000
SUB-TOTAL	208,373	202,700	202,818	162,000

**NON-DEPARTMENTAL
GENERAL FUND - CONTINUED**

PROGRAM 6600

	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
6601-001 Legal Services-Special	19,378	15,000	3,000	10,000
6603-000 Port Authority Insurance	5,836	5,500	6,000	6,200
6603-001 Port Authority Improvements	0	0	15,477	0
6603-003 Port Authority Advertising	1,000	1,000	500	1,000
6604-000 Fort Smith Museum of History-Utilities	19,030	20,000	20,000	20,000
6606-000 SRCA, Inc. Social Services	175,156	172,398	172,398	171,363
6607-000 WAPDD Annual Dues	20,860	20,860	20,860	20,860
6608-000 Federally Seized & Forfeited Property	0	0	258,816	0
6609-000 Youth Programs	61	0	0	0
6624-002 Darby House Building Improvements	1,831	0	18,049	0
6624-023 Fort Smith Classic	33,590	0	0	0
6624-026 Juneteenth Planning Commission	9,800	0	0	0
6625-001 Transit Charters	350	0	220	0
6625-009 Mallalieu Demolition/Restoration	0	0	324,816	0
6626-000 Transfer to Cleanup/Demolition	140,000	180,000	180,000	90,000
6626-001 Transfer to Convention Center Fund	0	0	0	777,000
6627-000 Transfer to Parking Authority Fund	250,000	250,000	250,000	250,000
6628-000 Property Insurance Deductible	1,047	5,000	1,100	5,000
6630-000 Fort Chaffee Redevelopment Authority (2006-2018)	31,000	31,000	31,000	31,000
6630-006 City/Chamber/UAFS Entrepreneurial Initiative (IEC)	0	50,000	0	30,000
6630-007 Fort Chaffee Redevelopment- Mars Petcare (2011-2019 @\$8,000)	0	8,000	8,000	8,000
6630-008 Western Arkansas Regional Intermodal Authority (RITA)	0	25,000	25,000	0
6630-009 Ft.Chaffee Redevelopment Authority- Umarex (2012-2041 @\$7,000)	0	0	0	7,000
6632-000 Fort Smith Public Library-6% County Tax Allocation	893,521	919,590	906,390	915,450
6633-001 Area Agency on Aging	48,650	50,000	50,000	50,000
6633-003 Project Compassion	7,297	7,500	7,500	7,500
6635-004 Downtown Development - Trolley Crossing	0	0	213,956	0
6635-006 Downtown Development	278,891	91,806	92,175	0
6635-007 Mayor's 4th of July Celebration	28,022	35,000	35,014	0
6635-009 US Marshals Museum	0	0	0	50,000
SUB-TOTAL	1,965,320	1,887,654	2,640,271	2,450,373
GENERAL FUND NON-DEPARTMENTAL TOTAL	2,173,693	2,090,354	2,843,089	2,612,373

Funding Allocation:
100% General Fund

Note: The utility payment amount for the Fort Smith Museum of History has been moved from the outside agency allocation list to the list about because the City and the Museum have an agreement for such payment that dates back to 1936.

NON-DEPARTMENTAL

STREET MAINTENANCE FUND

PROGRAM 6600

	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
6641-000 Reserve for Street Equipment- Sinking Fund	197,514	222,800	300,843	300,000
6641-007 50/50 Sidewalk Repair Program	4,803	15,000	5,000	15,000
6641-008 Drainage Improvement Program Participation	11,309	20,000	12,942	20,000
6642-000 Property Insurance Deductible	0	15,000	0	5,000
6645-000 Transfer to General Fund	78,250	82,160	82,160	86,260
	<u>291,876</u>	<u>354,960</u>	<u>400,945</u>	<u>426,260</u>
STREET MAINTENANCE FUND NON-DEPARTMENTAL TOTAL				

Funding Allocation:
100% Street Maintenance Fund

NON-DEPARTMENTAL

**WATER AND SEWER
OPERATING FUND**

PROGRAM 6600

	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
6673-000 Property Insurance Deductible	0	30,000	0	15,000
6673-003 W/S Efficiency Study- Transfer to W/S Capital Improvement Projects Fund	0	0	114,180	0
6673-006 James Fork Association- Annual Payment per Agreement (2011-2015)	360,000	120,000	207,688	210,000
6684-001 Transfer to General Fund	78,250	82,160	82,160	86,260
WATER AND SEWER OPERATING FUND NON-DEPARTMENTAL TOTAL	<u>438,250</u>	<u>232,160</u>	<u>404,028</u>	<u>311,260</u>

Funding Allocation:
100% Water and Sewer Operating Fund

Water and Sewer Operating Fund
Transfers for Capital Projects

6671-000 Transfer to W/S Capital Improvement Projects Fund (Riverfront Drive project, neighborhood water projects)	0	0	165,000	1,750,000
Total	<u>0</u>	<u>0</u>	<u>165,000</u>	<u>1,750,000</u>

Note: The transfer for the capital projects is not included in the operating budget expenses as these transfers are included as capital costs in the All Funds Summaries section of the budget.

NON-DEPARTMENTAL

SANITATION OPERATING FUND

PROGRAM 6600

	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
6680-000 Transfer to Sanitation Sinking Fund for Equipment Replacement	962,000	720,490	717,897	705,010
6680-001 Transfer to Sanitation Sinking Fund for Closure and Post Closure Care Costs	350,000	400,000	400,000	250,000
6682-000 Transfer to Cleanup/Demolition Fund	140,000	180,000	380,000	280,000
6683-000 Property Insurance Deductible	0	15,000	0	10,000
6684-002 Transfer to General Fund	78,250	82,160	82,160	86,260
SANITATION OPERATING FUND	1,530,250	1,397,650	1,580,057	1,331,270
NON-DEPARTMENTAL TOTAL	1,530,250	1,397,650	1,580,057	1,331,270

Funding Allocation:
100% Sanitation Operating Fund

Sanitation Operating Fund Transfers for Capital Projects				
6680-002 Transfer to Landfill Construction Fund for Phase VI	800,000	500,000	500,000	500,000
6680-003 Transfer to Sanitation Sinking Fund- for Convenience Center	0	0	0	200,000
Total	800,000	500,000	500,000	700,000

Note: The transfer for the capital projects is not included in the operating budget expenses as these transfers are included as capital costs in the All Funds Summaries section of the budget.

ADVERTISING AND PROMOTION FUND

CONVENTION AND TOURISM BUREAU

PROGRAM 6870

	Actual FY 10	Budget FY 11	Estimated FY 11	Budget FY 12
PERSONNEL				
101 Regular Salaries	221,503	232,130	230,416	241,320
102 Overtime	0	210	0	230
103 Retirement	23,031	25,050	24,897	24,910
104 Social Security	16,922	18,470	19,648	19,200
105 Insurance	36,311	37,320	42,899	37,320
106 Longevity	374	550	557	610
108 Other-Car Allowance, Contract Labor	5,400	5,400	5,585	5,400
111 Workers' Compensation	470	940	940	990
Total	304,011	320,070	324,942	329,980
OPERATING				
201 Office Supplies	4,265	4,500	5,676	5,000
202 Small Equipment	949	1,700	3,162	5,000
204 Clothing	27	0	0	250
205 Custodial Equipment & Supplies	0	100	0	100
206 Materials	547	100	0	600
207 Repair of Equipment	2,582	1,550	1,676	3,300
208 Repair of Buildings	7,210	6,000	7,135	8,400
210 Communications	10,599	11,350	11,744	11,770
211 Utilities	7,925	8,500	8,916	9,000
212 Bonds, Insurance, Licenses	696	950	748	950
213 Postage	11,188	21,000	9,357	13,750
214 Advertising, Printing, Photo	26,173	39,100	22,416	40,950
215 Travel	47,423	39,190	47,245	43,430
216 Education, Memberships, Subscriptions	14,347	7,180	12,978	10,340
217 Lease, Rent, Taxes	2,763	5,000	3,032	5,000
219 Other - Public Relations	14,746	13,300	42,402	14,100
230 Print Media Advertising-Newspapers	6,674	6,980	8,691	8,400
231 Print Media Advertising-Magazines	71,983	54,980	48,975	51,300
234 Agency Costs	3,396	6,000	887	6,000
235 Volunteer Programs	5,699	13,501	11,415	11,700
236 Gifts and Donations	7,572	5,000	2,334	5,000
237 Convention/Meeting Marketing Contingency	4,666	2,500	2,492	3,000
238 Group Traveler Marketing Contingency	106	6,019	1,029	3,000
239 Casual Traveler Marketing Contingency	3,008	4,192	7,141	3,000
240 Special Events	161,506	117,600	140,898	128,100
002 Collection Fee	20,362	21,000	0	22,000
Total	436,412	397,292	400,349	413,440
CONVENTION AND TOURISM BUREAU TOTAL	740,423	717,362	725,291	743,420

CONVENTION AND TOURISM BUREAU
(continued)

PROGRAM 6870

SCHEDULE OF PERSONNEL	PAY GRADE	FY10	FY11	FY11	FY12
Executive Director	21	1	1	1	1
Administrative Coordinator/Sales	9	1	1	1	1
Convention Sales & Service	8	1	1	1	1
Communication/Services					
Coordinator	7	1	1	1	1
Secretary	5	1	1	1	1
EMPLOYEE POSITIONS		5	5	5	5

Note 1: This program is not included in the Operating Funds as funds are allocated from the Advertising and Promotion Fund. Employees are under the direction of the Advertising and Promotion Commission. The Mayor and one Board member serve on this Commission.

Funding Allocation:
 100% Advertising and Promotion Fund

Wage Study Pay Grade Classification

<u>Pay Grade</u>	<u>Salary Range</u>	
24	69,142	108,735
23	66,924	105,319
22	64,708	101,835
21	62,580	98,395
20	60,363	94,933
19	58,169	91,517
18	55,974	88,012
17	53,756	84,571
16	51,608	81,134
15	48,915	76,924
14	46,744	73,531
13	44,142	69,435
12	41,970	66,020
11	41,923	59,481
10	39,662	56,246
9	37,398	53,033
8	35,115	49,797
7	32,852	46,607
6	30,611	43,371
5	28,350	40,183
4	26,064	36,969
3	23,801	33,756
2	21,539	30,520
1	19,277	27,308

CLASSIFICATION OF ACCOUNT CODES

100 SALARIES AND BENEFITS

101 Regular Salaries

Includes salaries and wages of all regularly employed personnel, both full and part time. Also, includes salaries paid to the Mayor and Board of Directors.

102 Overtime

All payments to employees for time worked in excess of a specified work period in accordance with the Fair Labor Standards Act (FLSA).

103 Retirement

Includes City cost for employee participation in the respective pension plans, defined contribution plan or deferred compensation plan.

104 Social Security

Employer share of cost for employee participation in the Federal Insurance Contributions Act (FICA) and Medicare match.

105 Insurance

Employer participation for life and disability insurance, health insurance and dental insurance premiums.

106 Longevity

Additional compensation given to employees for accepted periods of tenure at specific time periods.

107 Medical Expenses

Doctor's fees, laboratory and x-ray fees, drugs and other costs incurred in the medical treatment of employees injured in the line of duty and annual physicals as required.

108 Other

Includes such items as fee base compensation such as backstage work or temporary judgeship. Also includes car allowance benefit.

109 Employee Allowances

Reimbursement for authorized employee allowances such as clothing, field training (SWAT), language interpretation, etc.

111 Workers' Compensation

Contribution to the City's Workers' Compensation Fund for payment of claims.

200 SUPPLIES AND SERVICES

Expenditures/expenses for materials, supplies and services which are obtained by express or implied contract or materials, supplies and services which are of such nature that they normally would be obtained by such a contract.

201 Office Supplies

Includes all supplies necessary for the operation of an office, e.g. toner, copy paper, blank diskettes, stationery, books used for office reference, small office items such as staples, letter trays, etc., and standard forms which do not require special printing services. This classification does not include postage or prestamped envelopes.

202 Small Equipment

The small equipment account includes items with a unit value of \$5,000 or less. Items in this classification include personal computers, printers, display units, camera equipment, weapons, ammunition, bullet proof vests, hand tools, calculators, typewriters, electric staplers, surge protectors, playground equipment, survey equipment, microfiche viewers, office furniture, fax machines, small copiers, packaged software, laboratory equipment, etc.

203 Fuel, Oil, Lube

Includes bulk purchases of gasoline, diesel fuel and other fuel for vehicles and equipment. Includes kerosene, heating oil, coal, propane, butane, etc., used for heating or flares. Also, includes all oils and lubricants utilized for City equipment or machinery.

204 Clothing

Includes all items of clothing and linen supplies such as uniforms, badges, belts, boots, hats, shoes, slickers, holsters, handcuffs, gloves, etc.
Includes linen service, towel service, laundry and embroidery.

205 Custodial Equipment & Supplies

Food consumed by an employee during work hours or on official duty (Ex. lunch provided for disaster/emergency relief: retirement cake); includes ice and bottled water; coffee sugar, creamer and supplies (please note that flavored coffee, hot chocolate, and tea are not allowable expenses). This also includes utensils, paper plates, foam/plastic/paper cups, etc. Any item bought for consumption by animals. Includes drugs utilized in the treatment of disease and all first aid supplies. Includes all cleaning supplies such as soap, solvents, disinfectants, deodorizers, floor oils, wax, paper towels, etc. Includes cleaning equipment such as brooms, brushes, mops, etc.

206 Materials

Includes all materials required in the maintenance and repair of streets, sidewalks, street lights, park lights, etc., i.e., asphalt, cement, sand gravel, etc. However, any improvements that substantially increase the value of the project should be charged to capital outlay or capital improvements. Includes chemicals and drugs used in the laboratory, water and sewage treatment plants and pest control. Includes fertilizers, bulbs, seeds, trees, plants and plant sprays, top soil, etc. used in parks and public grounds. Also, includes recharging fire extinguishers. Does not include photographic processing.

207 Repair of Equipment

Includes all services and materials required in the maintenance and repair of all machinery and equipment including automobiles, oil and lube, trucks, tractors, draglines, ditching machines, sweepers, shop and plant equipment, traffic signals, instruments of all types, window air conditioners and office equipment such as typewriters, adding machines, calculators, desks, chairs, etc.; and all such services required in the maintenance and repair of minor apparatus and tools. Does not include services applicable to the maintenance of buildings and improvements.

208 Repair of Buildings

Includes all services and materials required in the maintenance and repair of real property such as land, buildings, structures of all types, swimming pools, elevators, boilers, heating and air conditioning systems, etc. Also includes security services. However, any replacements or improvements that substantially increase the value of the building or facility should be charged to capital outlay.

209 Merchandise/Program Participation

Items purchased to be resold to other departments or to the public such as inspection code books. This code also covers the participation in events held at the City's Convention Center such as University of Arkansas at Fort Smith (UAFS) performances.

210 Communications

Includes telephone equipment services such as monthly leases and repair charges, telephone and radio line services and replacement telephones.

211 Utilities

All gas and electrical services furnished by franchised operators.

212 Bonds, Insurance, Licenses

Includes all automotive insurance premiums, building and product liability facilities insurance premiums, performance and surety insurance premiums, all fees for licensing, safety inspection and titles and any expenditures/expenses for bonding an employee. Also, includes licenses for software packages.

213 Postage

Cost of mailing items including stamps, post cards, prestamped envelopes, postage due, insurance, registered letter fees and express mail.

214 Advertising, Printing, Photo

Includes cost of advertising, posters, publication of public notices, ordinances, bid invitation, and other such items. All service performed by an outside vendor for printing, reproduction and binding or pamphlets, newsletters and other reading material and all inhouse copying charges. Includes film, film packs, video tapes, batteries for cameras, flash bulbs, chemicals, and paper for development.

215 Travel

Includes transportation, meals, and lodging expenditures/expenses of employees incurred in the performance of official duties. Includes registration fee relative to travel, e.g. conference registration fee.

216 Education, Memberships, Subscriptions

Course materials purchased through outside vendors utilized for inhouse training sessions. Tuition fees associated with continuing education at approved local or regional schools or colleges. Includes memberships in professional organizations and subscriptions to periodicals and publications from which the City will derive benefit. Registration fees for conferences should be coded to travel.

217 Lease, Rent, Taxes

Includes rentals or leasing of land or structures, post office boxes, and equipment such as office machines and heavy equipment. Property taxes due to entities outside our local jurisdiction should be designated for payment from this account.

218 Claims

Includes settlements of judgments and claims. Includes such items as filing fees and court costs in connection with liens and right-of-way fees. Includes expenses incurred for services rendered in collecting bad debts.

219 Other

Includes expenditures/expenses such as courthouse custodial costs, care of prisoners, state mandated fees, and such services provided by outside vendors in connection with data processing service bureau, consulting firms, engineering fees not related to a specific construction fund, recodification of ordinances, grant match funds, and veterinary services. Use of this code for other purposes besides the outlined costs should be cleared in Finance prior to execution.

220 Examinations

Expenses incurred due to Police and Fire qualification and standards of personnel.

ADDITIONAL NOTES