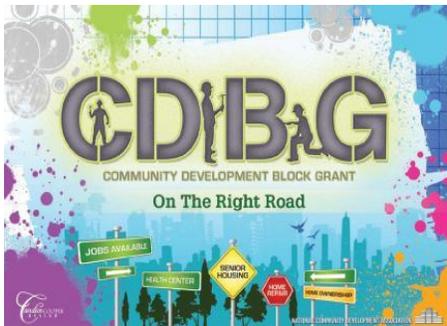


# 2013 ANNUAL ACTION PLAN FOR HOUSING AND COMMUNITY DEVELOPMENT CITY OF FORT SMITH, ARKANSAS



APRIL 15, 2013

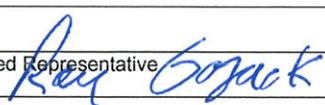
**2013 ANNUAL ACTION PLAN  
FOR HOUSING AND COMMUNITY DEVELOPMENT  
CITY OF FORT SMITH, ARKANSAS  
INCLUDES AMENDMENTS TO ANNUAL ACTION PLANS 2012**

Prepared by:  
Fort Smith Community Development Department  
Matt Jennings, Director of Community Development  
[mjennings@fortsmithar.gov](mailto:mjennings@fortsmithar.gov)

**Final Report  
April 15, 2013**

**APPLICATION FOR  
FEDERAL ASSISTANCE**

Version 7/03

<b>1. TYPE OF SUBMISSION:</b> Application <input checked="" type="checkbox"/> <b>Construction</b> <input type="checkbox"/> <b>Non-Construction</b>		Pre-application <input type="checkbox"/> <b>Construction</b> <input type="checkbox"/> <b>Non-Construction</b>	<b>2. DATE SUBMITTED</b>	Applicant Identifier 2013 CDBG Entitlement Grant
			<b>3. DATE RECEIVED BY STATE</b>	State Application Identifier
			<b>4. DATE RECEIVED BY FEDERAL AGENCY</b>	Federal Identifier
<b>5. APPLICANT INFORMATION</b>				
Legal Name: City of Fort Smith, Arkansas		<b>Organizational Unit:</b> Department: Community Development		
Organizational DUNS: 071253793		Division: Development Services		
<b>Address:</b> Street: 623 Garrison Avenue, Suite 331		<b>Name and telephone number of person to be contacted on matters involving this application (give area code)</b>		
City: Fort Smith		Prefix: Mr.	First Name: James	
County: Sebastian		Middle Name Matthew "Matt"		
State: Arkansas		Last Name Jennings		
Zip Code 72901	Suffix:			
Country: United States of America		Email: mjennings@fortsmithar.gov		
<b>6. EMPLOYER IDENTIFICATION NUMBER (EIN):</b> 71-6003637		Phone Number (give area code) 479-784-2209	Fax Number (give area code) 479-784-2462	
<b>8. TYPE OF APPLICATION:</b> <input checked="" type="checkbox"/> <b>New</b> <input type="checkbox"/> <b>Continuation</b> <input type="checkbox"/> <b>Revision</b> If Revision, enter appropriate letter(s) in box(es) (See back of form for description of letters.) Other (specify) <input type="checkbox"/> <input type="checkbox"/>		<b>7. TYPE OF APPLICANT:</b> (See back of form for Application Types) C. Municipal Other (specify)		
<b>10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER:</b> TITLE (Name of Program): Community Development Block Grant - Entitlement 14-218		<b>9. NAME OF FEDERAL AGENCY:</b> U. S. Department of Housing and Urban Development		
<b>12. AREAS AFFECTED BY PROJECT (Cities, Counties, States, etc.):</b> Fort Smith, Sebastian County, Arkansas		<b>11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT:</b> Community Development Block Grant - Entitlement; Activities by the City of Fort Smith, Arkansas to include homeless, public service and community development projects including housing assistance, new infrastructure for affordable housing and non-profit agency rehabilitation projects.		
<b>13. PROPOSED PROJECT</b> Start Date: 07/01/2013    Ending Date: 06/30/2014		<b>14. CONGRESSIONAL DISTRICTS OF:</b> a. Applicant Third, Arkansas    b. Project Third, Arkansas		
<b>15. ESTIMATED FUNDING:</b>		<b>16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?</b>		
a. Federal	\$	772,819	a. Yes. <input checked="" type="checkbox"/> THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON DATE: April 15, 2013	
b. Applicant	\$	.00	b. No. <input type="checkbox"/> PROGRAM IS NOT COVERED BY E. O. 12372	
c. State	\$	.00	<input type="checkbox"/> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW	
d. Local	\$	.00		
e. Other	\$	3,849,249		
f. Program Income	\$	48,000		
g. TOTAL	\$	4,670,068		
<b>17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?</b> <input type="checkbox"/> Yes If "Yes" attach an explanation. <input checked="" type="checkbox"/> No				
<b>18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.</b>				
<b>a. Authorized Representative</b>				
Prefix Mr.	First Name Ray		Middle Name	
Last Name Gosack			Suffix	
b. Title City Administrator			c. Telephone Number (give area code) 479-784-2201	
d. Signature of Authorized Representative 			e. Date Signed April 8, 2013	

**APPLICATION FOR  
FEDERAL ASSISTANCE**

Version 7/03

<b>1. TYPE OF SUBMISSION:</b> Application <input checked="" type="checkbox"/> <b>Construction</b> <input type="checkbox"/> <b>Non-Construction</b>		Pre-application <input type="checkbox"/> <b>Construction</b> <input type="checkbox"/> <b>Non-Construction</b>	<b>2. DATE SUBMITTED</b>	Applicant Identifier 2013 HOME - Participating Jurisdiction
			<b>3. DATE RECEIVED BY STATE</b>	State Application Identifier
			<b>4. DATE RECEIVED BY FEDERAL AGENCY</b>	Federal Identifier
<b>5. APPLICANT INFORMATION</b>				
Legal Name: City of Fort Smith, Arkansas		<b>Organizational Unit:</b> Department: Community Development		
Organizational DUNS: 071253793		Division: Development Services		
<b>Address:</b> Street: 623 Garrison Avenue, Suite 331		<b>Name and telephone number of person to be contacted on matters involving this application (give area code)</b>		
City: Fort Smith		Prefix: Mr.	First Name: James	
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Country: United States of America		Email: mjennings@fortsmithar.gov		
<b>6. EMPLOYER IDENTIFICATION NUMBER (EIN):</b> 71-6003637		Phone Number (give area code) 479-784-2209	Fax Number (give area code) 479-784-2462	
<b>8. TYPE OF APPLICATION:</b> <input checked="" type="checkbox"/> <b>New</b> <input type="checkbox"/> <b>Continuation</b> <input type="checkbox"/> <b>Revision</b> If Revision, enter appropriate letter(s) in box(es) (See back of form for description of letters.) Other (specify) <input type="checkbox"/> <input type="checkbox"/>		<b>7. TYPE OF APPLICANT:</b> (See back of form for Application Types) C. Municipal Other (specify)		
<b>10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER:</b> TITLE (Name of Program): HOME Investment Partnership Act 14-239		<b>9. NAME OF FEDERAL AGENCY:</b> U. S. Department of Housing and Urban Development		
<b>12. AREAS AFFECTED BY PROJECT (Cities, Counties, States, etc.):</b> Fort Smith, Sebastian County, Arkansas		<b>11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT:</b> HOME Investment Partnership Act - The construction of affordable single family residential units and direct downpayment assistance for the purchase of single family residential units for low income person(s) or a low income family.		
<b>13. PROPOSED PROJECT</b> Start Date: 07/01/2013    Ending Date: 06/30/2015		<b>14. CONGRESSIONAL DISTRICTS OF:</b> a. Applicant Third, Arkansas    b. Project Third, Arkansas		
<b>15. ESTIMATED FUNDING:</b>		<b>16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?</b>		
a. Federal	\$	322,406	a. Yes. <input checked="" type="checkbox"/> THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON DATE: April 15, 2013	
b. Applicant	\$		b. No. <input type="checkbox"/> PROGRAM IS NOT COVERED BY E. O. 12372	
c. State	\$		<input type="checkbox"/> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW	
d. Local	\$			
e. Other	\$	1,756,753		
f. Program Income	\$	44,000		
g. TOTAL	\$	2,123,159		
<b>17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?</b> <input type="checkbox"/> Yes If "Yes" attach an explanation. <input checked="" type="checkbox"/> No				
<b>18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.</b>				
a. Authorized Representative				
Prefix Mr.	First Name Ray		Middle Name	
Last Name Gosack			Suffix	
b. Title City Administrator			c. Telephone Number (give area code) 479-784-2201	
d. Signature of Authorized Representative 			e. Date Signed April 8, 2013	

## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

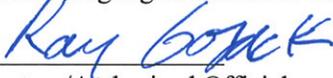
**Anti-Lobbying** -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

  
Signature/Authorized Official      April 8, 2013  
Date

Ray Gosack, City Administrator

## Specific CDBG Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan** -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2011 , 2012(a period specified by the grantee consisting of one, & 2013 two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its

jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

**Compliance With Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

**Compliance with Laws** -- It will comply with applicable laws.

  
\_\_\_\_\_  
Signature/Authorized Official      April 8, 2013  
Date  
Ray Gosack  
City Administrator  
\_\_\_\_\_  
Title

### Specific HOME Certifications

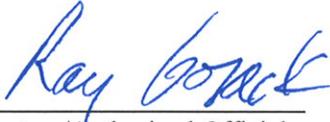
The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

**Eligible Activities and Costs** -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

**Appropriate Financial Assistance** -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;



April 8, 2013

Signature/Authorized Official

Date

Ray Gosack

City Administrator

Title

## APPENDIX TO CERTIFICATIONS

### INSTRUCTIONS CONCERNING LOBBYING:

#### A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

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# I. Executive Summary

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## A. INTRODUCTION

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In 1994, the U.S. Department of Housing and Urban Development (HUD) issued new rules consolidating the planning, application, reporting and citizen participation processes for four formula grant programs: Community Development Block Grants (CDBG), Home Investment Partnerships (HOME), Emergency Shelter Grants (ESG) and Housing Opportunities for Persons with AIDS (HOPWA). The new single-planning process was intended to more comprehensively fulfill three basic goals: to provide decent housing, to provide a suitable living environment and to expand economic opportunities. It was termed the *Consolidated Plan for Housing and Community Development*.

According to HUD, the Consolidated Plan is designed to be a collaborative process whereby a community establishes a unified vision for housing and community development actions. It offers entitlements the opportunity to shape these housing and community development programs into effective, coordinated neighborhood and community development strategies. It also allows for strategic planning and citizen participation to occur in a comprehensive context, thereby reducing duplication of effort.

As the lead agency for the Consolidated Plan, the Community Development Department (CDD) hereby follows HUD's guidelines for citizen and community involvement. Furthermore, it is responsible for overseeing these citizen participation requirements, those that accompany the Consolidated Plan and the Community Development Block Grant (CDBG) and HOME Investment Partnership Program (HOME).

### **PURPOSE OF THE ANNUAL ACTION PLAN**

The *2013 Fort Smith Annual Action Plan for Housing and Community Development* is the one-year planning document identifying the needs and respective resource investments in addressing the city's housing, homeless, non-homeless special needs populations, community development and economic development needs.

### **GOALS OF THE CONSOLIDATED PLAN**

The goals of the Community Development Department are to provide decent housing, a suitable living environment and expanded economic opportunities for the city's low-and moderate-income residents. The CDD strives to accomplish these goals by maximizing and effectively utilizing all available funding resources to conduct housing and community development activities that will serve the economically disadvantaged residents of the city. By addressing need and creating opportunity at the individual and neighborhood levels, the CDD hopes to improve the quality of life for all residents of Fort Smith. These goals are further explained as follows:

- *Providing decent housing* means helping homeless persons obtain appropriate housing and assisting those at risk of homelessness; continue collaborating with homeless providers to

## I. Executive Summary

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supply a continuum of services; preserving the affordable housing stock; and increasing the supply of supportive, transitional, and permanent housing.

- *Improve the condition and availability of affordable housing over the five-year plan* by improving the condition of housing for low-income homeowners; increasing the viability for potential homeownership opportunities; increasing the number of newly constructed homes available on the affordable housing market in Fort Smith; support the increase of the housing supply available to low-income renters; and expanding the funding available for affordable housing programs.
- *Providing a suitable living environment* entails improving the safety and livability of neighborhoods; increasing access to quality facilities and services; and reducing the isolation of income groups within the area through de-concentration of low-income housing opportunities.
- *Expanding economic opportunities* involves creating jobs that are accessible to low- and moderate-income persons; making mortgage financing available for low- and moderate-income persons at reasonable rates; providing access to credit for development activities that promote long-term economic and social viability of the community; and empowering low-income persons to achieve self-sufficiency to reduce generational poverty in federally-assisted and public housing.

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## B. CITIZEN PARTICIPATION SUMMARY

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The city conducted two (2) public hearings to obtain citizens' views and to respond to proposals and questions. One occurred prior to development of the Draft Plan and was intended to solicit public input regarding distinct issues, thereby aiding policy formation. Information about the time, location and subject of each hearing was provided to citizens at least seven (7) calendar days in advance through adopted public notice and outreach procedures. Every effort was made to ensure the public hearings are inclusive. Hearings were held at convenient times and locations and in places where people most affected by proposed activities could attend.

The Director of Community Development published the Draft Consolidated Plan for Public Review in a manner that afforded citizens, public agencies and other interested parties a reasonable opportunity to examine its contents and submit comments. A succinct summary of the Draft Plan was published in a newspaper of general circulation at the beginning of the public comment period. The summary described the contents and purpose of the Consolidated Plan (including a summary of specific objectives) and include a list of the locations where copies of the entire proposed Consolidated Plan may be obtained or examined.

The City of Fort Smith's Community Development Department, as lead agency, received comments from citizens on its Draft Plan for a period of thirty (30) days prior to submission of the Consolidated Plan or Annual Action Plans to HUD. All comments or views of citizens received in writing during the thirty (30) day comment period were considered in preparing the final Consolidated Plan.

## **I. Executive Summary**

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To the extent allowed by law, interested citizens and organizations shall be afforded reasonable and timely access to records covering the preparation of the Consolidated Plan, project evaluation and selection, HUD's comments on the Plan and annual performance reports. In addition, materials on formula grant programs covered by the Consolidated Plan, including activities undertaken in the previous five (5) years, will be made available to any member of the public who request information from the Community Development Department.

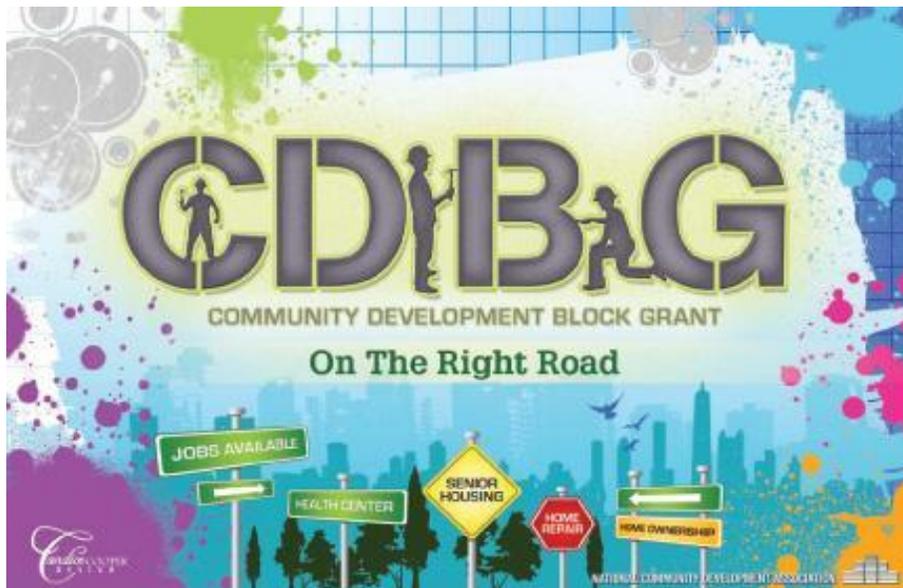
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## **C. 2013 ANNUAL ACTION PLAN SUMMARY**

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The City of Fort Smith is required by the U.S. Department of Housing and Urban Development (HUD) to prepare a Consolidated Plan for Housing and Community Development every three - five years and an Annual Action Plan for Housing and Community Development each year. Timely completion of the Plan in a HUD-acceptable format helps ensure continued funding of housing and community development activities throughout the city. In 2010, the city of Fort Smith prepared its Five-Year Consolidated Plan, covering the program years 2011 – 2015. The city's 2011 – 2015 Consolidated Plan contains a housing market analysis, a housing homeless needs assessment, a community development needs assessment, and the five year strategic plan, and any other key components that will guide use of the city's CDBG and home resources for the next five years.

The following represents the 2013 Annual Action Plan for allocating the city's Community Development Block Grant (CDBG) and Home Investment Partnership Program (HOME) funds to address housing and community development needs. In order to make the document more informative for citizens and more useful for policy makers, the document describes actions and activities to be undertaken with these resources.



## II. ANNUAL ACTION PLAN DEVELOPMENT PROCESS

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### A. LEAD AGENCY AND ADMINISTERING AGENCIES

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As the lead agency for the Consolidated Plan, the Fort Smith Community Development Department (CDD) followed the federal guidelines about public involvement, evaluation of quantitative and qualitative data, needs assessment, strategy development, priority setting, and the formulation of objectives. The Consolidated Plan for 2011 – 2015 was prepared in accordance with CFR Sections 91.100 through 91.230 of HUD’s Consolidated Plan regulations, applicable to entitlement jurisdictions.

The CDD is responsible for overseeing these citizen participation requirements for the Community Development Block Grant (CDBG) and HOME Investment Partnership Program (HOME). Consequently, the CDD strongly encourages public participation and consultation with other organizations as an essential means of identifying community needs. The citizen participation process was formulated at the beginning of the five-year plan development process and is presented in the Citizen Participation Plan (CPP), Appendix A of this document.

The objectives of the CPP are to ensure that the citizens of Fort Smith, particularly persons of low- and moderate-income, persons living in slum and blight areas, units of local government, public housing agencies, and other interested parties, are provided with the opportunity to participate in the planning and preparation of the Consolidated Plan, including amendments to the Consolidated Plan and the Annual Performance Report.

### B. AGENCY CONSULTATION ACTIVITIES

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As part of the consolidated planning process, the lead agency, the CDD must consult with a wide variety of organizations in order to gain understanding of the housing and community development stage. This represents a collective effort from a broad array of entities in Fort Smith, ranging from advocacy groups for the disabled to economic development organizations, and city leaders. Private, non-profit and public organizations, including, persons interested in the CDBG and HOME programs, and persons associated with Continuum of Care organizations were contacted through several means, such as, e-mail correspondence, telephone calls and face-to-face interactions. These persons were solicited to discuss housing and community development needs in Fort Smith, including the ranking of those needs and activities that the CDD might consider in better addressing needs throughout the city. Further, individuals were asked to provide additional insight into prospective barriers and constraints to addressing housing and community development needs in Fort Smith.

### C. EFFORTS TO ENHANCE CITIZEN INVOLVEMENT

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The draft report for public review was announced to the public on April 15, 2013, which initiated a 30-day public review period. This draft report is currently available for download and printing from the CDD Website: [www.fortsmithar.gov](http://www.fortsmithar.gov).

Public input meetings were held on Tuesday, March 5, 2013 at the Elm Grove Community Center at 9 a.m., 2 p.m. and 5:30 p.m. to offer the public an additional opportunity to offer feedback on the Annual Action Plan. These meetings were advertised in the newspaper and interested persons and agencies were notified by email and press releases and display ads aided in the public relations campaign.

A final public meeting was held at the Fort Smith Public School Service Center located at 3205 Jenny Lind Road in Building "B".

Documentation of the advertisements, including press releases and media coverage of these events are presented in Appendix B of this document.

**D. ACTIONS TAKEN TO ENHANCE THE INSTITUTIONAL STRUCTURE AND ITS COMMUNICATION**

The City of Fort Smith will meet its responsibility to provide decent and affordable housing and will aid in the development of viable communities with suitable living environments and expanded economic and community development opportunities. This will be done with the help and support of a network of public institutions, nonprofit organizations, and private industries. The CDD takes additional initiative in instilling capacity and strong housing and community development through funding initiatives, outreach and training, and other capability building endeavors. By meeting with non-profit service providers, faith-based organizations, the Fort Smith Housing Authority, other government entities, and various organizations the City of Fort Smith ensures that the needs of the community are addressed.

The CDD will implement the housing and community development plan offered by the Consolidated Plan. The Department Director and the City Administration provide oversight for the Department. The Community Development Advisory Committee provides direction in the selection of projects to be funded with federal community development funds. The advisory committee is made up of individuals who have been asked to assist in the selection process and bring a variety of private sector skills to the task, without connections to applicant agencies.

A collection of non-profit agencies work with the City to address a variety of social needs such as affordable housing, homelessness, special needs populations, childcare, and education. These agencies work under their own charters, providing the services that meet their own agenda. Recently programs such as the WestArk RSVP, the Good Samaritan Clinic, Old Fort Homeless Coalition and the Next Step Day Room have received and may continue to receive grant allocations from the City. These programs provide housing and support services for homeless individuals, homeless families and the elderly. Programs like the Community Development Housing Assistance Program, maintain the housing stock in Fort Smith by mitigating lead-based paint hazards. City involvement with these organizations includes attendance at coalition meetings and the funding of projects that are eligible for CDBG and HOME funds.

## II. Annual Action Plan Development Process

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Private industry participation in housing and community development activities includes the construction of new multi-family developments, lenders that service loans for first time homebuyers, home repair contractors, and other companies with a stake in the future of the city. These companies work with non-profit organizations working in community development efforts, providing the construction and financing expertise needed for completion of the projects. Local companies have also worked with non-profit agencies through donations of time and money.

The City serves as the conduit to enable for-profits and faith-based organizations to stay abreast of the training and conferences being offered that will enhance the delivery of their services. In addition, staff members are available to assist fledgling non-profits to become chartered agencies. The City will continue to strengthen existing relationships and build new relationships with private and public organizations, social service agencies, neighborhood associations, and the faith-based community, and attend meetings of other organizations promoting community development.



### III. ALLOCATING HOUSING AND COMMUNITY DEVELOPMENT RESOURCES

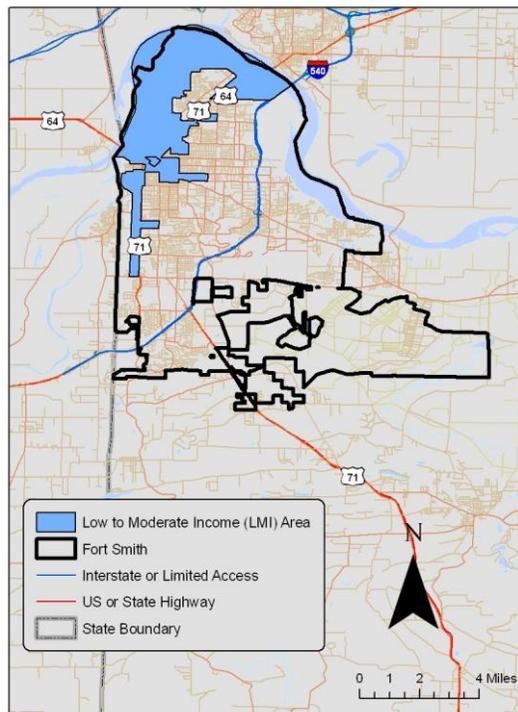
#### A. OVERVIEW OF AVAILABLE RESOURCES

Housing and community development resources are expected to be available to the city of Fort Smith through the US Department of Housing and Urban Development (HUD) under federal block grant programs. These block grants include the Community Development Block Grant (CDBG) Program and HOME Investment Partnership Program (HOME).

#### B. GEOGRAPHIC DISTRIBUTION OF HUD RESOURCES

Formula grant funds from the CDBG and HOME programs may be directed to their highest and best use first, within each set of program guidelines, given the funding of all housing and community development programs throughout Fort Smith. The geographic areas that will be assisted during this grant year include low- to moderate-income (LMI) Census Tract areas and where housing distress, substandard housing, income issues and homelessness are prevalent, in addition to slum and blight on a spot basis, as presented in Map III.1.

**Map III.1**  
**Low- to Moderate-Income Areas**  
Fort Smith Arkansas  
Fort Smith Community Development Department



### **B.1. INVESTMENTS OF HUD RESOURCES FROM 2006 THROUGH 2010**

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Over the past few years, substantial investment of CDBG and HOME funds has been directed to specific projects city wide. Funding has been provided to a wide variety of community groups in Fort Smith including;

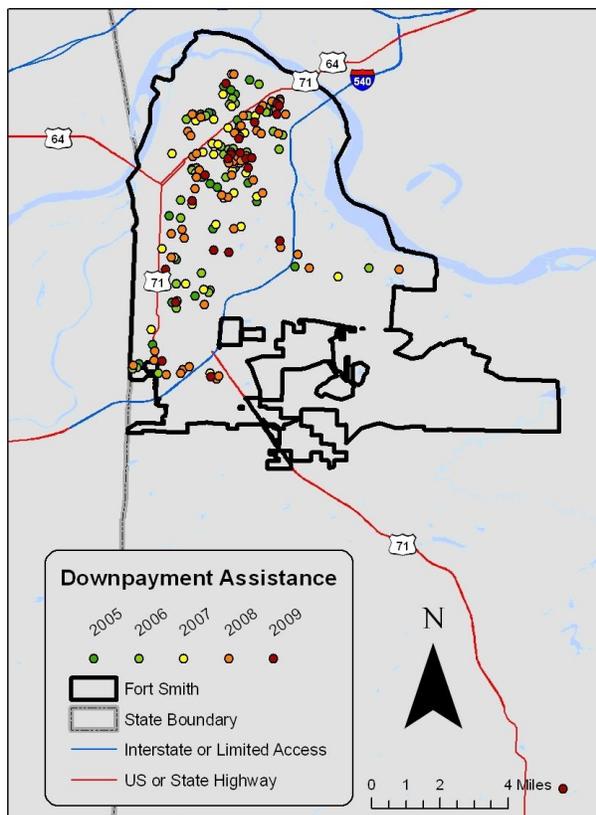
- Lincoln Child Care
- Crisis Intervention Center
- Fort Smith Boys and Girls Club
- Children’s Emergency Shelter
- Fountain of Youth Adult Date Care, Inc.
- Lincoln Youth Service Center
- Heart to Heart Pregnancy Support Center
- Alzheimer’s Association
- Community Dental Clinic
- Community Services Clearinghouse
- Next Step Day Room
- River Valley Regional Food Bank

These agencies traditionally serve the low- to moderate-income communities, elderly citizens and citizens with disabilities. Fort Smith continues to clearly demonstrate its concern for special interest groups in the community.

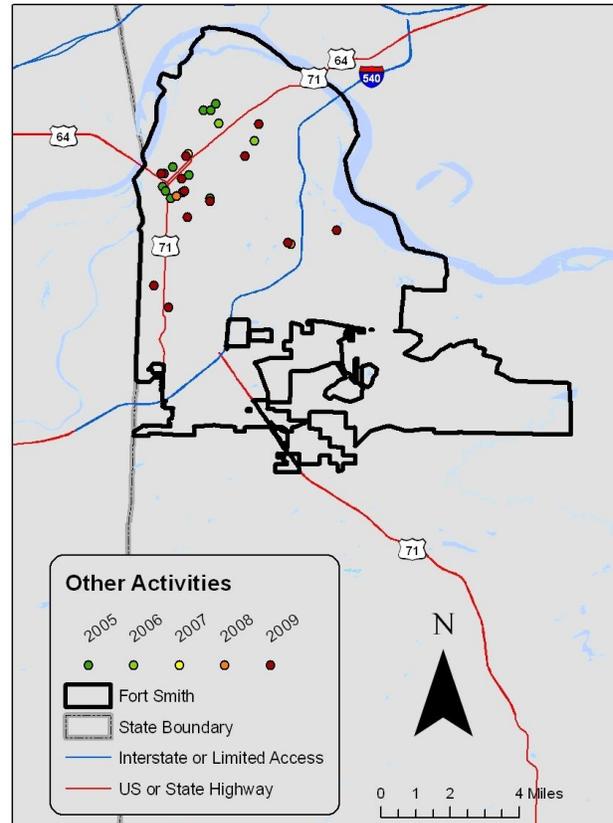
### III. Allocating Fort Smith Housing and Community Development Resources

Additionally, many CDBG and HOME funded programs have successfully aided the community over the last few years. Map III.2, shows the geographic location of individuals and families who participated in the Arkansas Down Payment Assistance program. Grants from this program may be used for down payment assistance toward the purchase of single family housing by eligible families. Many of the homes bought are within the LMI census income tracts. Map III.3 shows the location of other CDBG and HOME funded activities.

**Map III.2**  
**HOME Funded Down Payment Assistance**  
Fort Smith, Arkansas  
Fort Smith Community Development Department



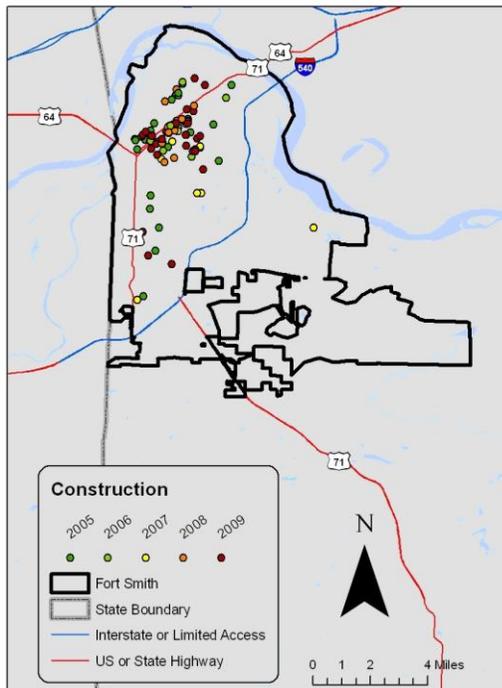
**Map III.3**  
**Other CDBG Activities**  
Fort Smith, Arkansas  
Fort Smith Community Development Department



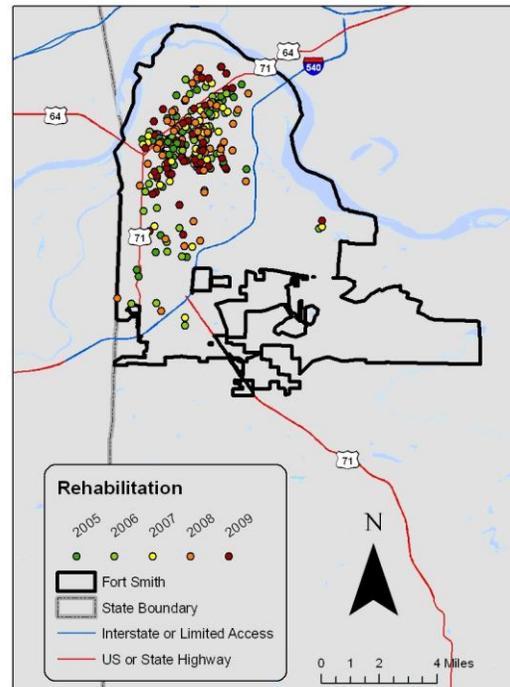
### III. Allocating Fort Smith Housing and Community Development Resources

Using HOME funds many homes have been constructed or rehabilitated in Fort Smith. Map III.4 shows the location of newly constructed homes using HOME funds, while Map III.5 shows the location of rehabilitated homes using CDBG funds. Again, most of the construction and rehabilitation occurred within or near the LMI Census Tracts.

**Map III.4**  
**HOME Funded Housing Construction**  
Fort Smith, Arkansas  
Fort Smith Community Development Department



**Map III.5**  
**CDBG Funded Rehabilitated Homes**  
Fort Smith, Arkansas  
Fort Smith Community Development Department



Still, the housing and community development needs citywide exceed the available resources to address those needs. Therefore, it is necessary to prioritize needs by type of activity and geography in order to ensure the greatest impact with limited resources. Diversity across the city means that different areas have different housing and community development needs that are best addressed through different types of investment activities.

## C. ANTICIPATED USE OF RESOURCES IN 2013

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### C.1 CDBG RESOURCES TO BE APPLIED IN 2013

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The CDD expects to address a set of housing and community development demands on housing and community development resources over the next five year plan, including several in the current 2013 Annual Action Plan. The following is a general guideline of the anticipated allocation of CDBG resources:

Homelessness	15%
Public Service	15%
Community Development	47.5%
Housing Assistance	80%
Other Community Development Projects	20%
Administration	20%
Unprogrammed	2.5%

### C.2 HOME RESOURCES TO BE APPLIED IN 2013

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The CDD expects to address a set of housing and community development demands on housing and community development resources over the next five year plan, including several in the current 2012 Annual Action Plan. The following is a general guideline of the anticipated allocation of HOME resources:

Community Housing Development Organization Set-Aside	15%
HOME Projects	75%
Affordable Housing Projects	
HOME Administration	10%

## D. OBSTACLES IN MEETING UNDERSERVED NEEDS

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Resources available in addressing the housing and community development need in Fort Smith are insufficient. Fort Smith has eight low- to moderate-income census tracts to address and insufficient funding to address all underserved needs.

## IV. HOUSING AND COMMUNITY DEVELOPMENT STRATEGIES

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### A. 2011-2015 HOUSING AND COMMUNITY DEVELOPMENT PLAN SUMMARY

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The following list presents the overriding objectives and strategies of the City of Fort Smith, Arkansas, for its Five-Year Consolidated Plan for Housing and Community Development, including selected performance criteria associated with each strategy and goal. Investment strategies will emphasize benefits to the City's low- to moderate-income areas.

### FIVE-YEAR HOUSING AND COMMUNITY DEVELOPMENT OBJECTIVES AND STRATEGIES

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The following list presents the overriding objectives and strategies of the City of Fort Smith, Arkansas, for its Five-Year Consolidated Plan for Housing and Community Development, including selected performance criteria associated with each strategy and goal. Investment strategies will emphasize benefits to the City's low- to moderate-income areas.

### FIVE-YEAR HOUSING AND COMMUNITY DEVELOPMENT OBJECTIVES AND STRATEGIES

#### Affordable Housing

**Goal:** Improve the condition and availability of affordable housing over a 5 year period.

**Objective 1:** improve the condition of housing for low-income homeowners.

**Strategy 1.1:** Increase funding for housing rehabilitation activities.

**Performance Goal:** Allocate 80% of the 47.5% funding in Community Development category to improve existing owner-occupied housing units.

**Strategy 1.2:** Provide emergency repairs to homeowners with urgent repair needs.

**Performance Goal:** 100 owner-occupied housing units

**Strategy 1.3:** Provide funding for rehabilitation or reconstruction projects for low-income homeowners.

**Performance Goal:** 30 housing rehabs and 5 reconstruction units.

**Strategy 1.4:** Work with non-profit and faith-based organizations to create a volunteer home repair program.

**Performance Goal:** 150 owner-occupied housing units.

**Objective 2:** Increase the viability for potential homeownership opportunities.

**Strategy 2.1:** Expand homeownership classes and credit repair programs to accommodate all potential first-time homebuyers and the wider community looking to improve their ability to qualify for home mortgages.

**Performance Goal:** 500 households assisted.

**Strategy 2.2:** Continue to provide downpayment and principal reduction assistance to low-income homebuyers.

**Performance Goal:** 100 households assisted.

**Objective 3:** Increase the number of newly constructed homes available on the affordable housing market in Fort Smith.

**Strategy 3.1:** continue to provide replacement housing where feasible.

**Performance Goal:** 25 housing units.

**Strategy 3.2:** Utilize vacant lots to increase housing availability in low-income communities.

**Performance Goal:** Continue to assist non-profits when vacant lots are identified.

**Objective 4:** Expand funding availability for affordable housing program.

**Strategy 4.1:** Investigate new funding opportunities and potential financial partnerships that could be utilized to leverage federal funds and provide more affordable housing.

**Performance Goal:** Work with partners to develop special programs to address housing needs.

**Strategy 4.2:** Provide funding for homeownership activities from which CHDO's can make affordable houses available to low-income residents.

**Performance Goal:** 10 housing units.

## Homelessness

**Goal:** Facilitate an expansion of housing and services offered to homeless families and individuals in Fort Smith.

**Objective 1:** Support the consolidation of homeless providers and services into a unified campus setting.

**Strategy 1.1:** Explore the use of Section 108 loan and other funding sources.

**Performance Goal:** Allocate CDBG Homeless Category funding to pay secured Section 108 loan payments.

**Strategy 1.2:** Attend meetings, conference, seminars, and outreach activities that support homeless efforts.

**Performance Goal:** Support at least one outreach effort and attend at least 5 meetings, one seminar, and one conference.

**Strategy 1.3:** Provide technical assistance to homeless provider as needed.

**Performance Goal:** Community Development staff should be made available to provide technical assistance to all homeless service providers.

**Objective 2:** Expand emergency shelter facilities serving homeless families and individuals.

**Strategy 2.1:** Provide technical assistance to support non-profit efforts in seeking private funding sources.

**Performance Goal:** Assist all organizations.

**Objective 3:** Support transitional housing opportunities for homeless.

**Strategy: 3.1:** Working with non-profit organizations to develop transitional housing projects, to be funded through the Supportive Housing Program and/or private fundraising efforts.

**Performance Goal:** Add 5 units to the transitional housing supply.

### Special Needs

**Goal:** Evaluate upcoming needs related to non-homeless special needs populations:

**Strategies:**

1. Provide funding for organizations that deliver service for the victims of domestic violence, which may include shelter, counseling, and job training services.
2. Provide funding for organizations that deliver health services to persons with mental health and other chronic illnesses, including case management, referral, homeless shelter, and counseling.
3. Provide funding for organizations that deliver assistance to persons with disabilities, including job training and housing assistance.
4. Provide funding for a wheelchair ramp program to address mobility issues for physically disabled.
5. Expand access to substance abuse treatment and other services that assist addicts in their recovery process.

### Non-Housing Community Development

**Goal:** Improve living conditions in Fort Smith by addressing non-housing community development needs.

**Objective 1:** Address community needs by targeting a public facilities need.

**Strategy: 1.1:** Assist non-profits that traditionally work with low-income citizens.

**Performance Goal:** Fund two projects.

**Objective 2:** Address community needs through community-based public service programs.

**Strategy 2.1:** Deliver service to low-income citizens of Fort Smith

**Performance Goal:** Fund a minimum of 15 programs directed toward low-income citizens.

**Strategy 2.2:** Provide funding to deliver services for disabled.

**Performance Goal:** Fund two projects to improve accessibility.

## Anti-Poverty Strategy

**Goal:** Reduce the size of the impoverished population in Fort Smith

**Objective 1:** Increase childcare and educational opportunities for children from low-income families.

**Strategy:** Provide support to non-profit agencies that deliver childcare, headstart, and after school services to low-income households.

**Objective 2:** Expand affordable housing opportunities.

**Strategies:**

1. Continue working with developers to identify opportunities for the use of Low Income Housing Tax Credits to build affordable housing developments.
2. Work with Fort Smith Housing Authority, Lend-A-Hand, and CSCDC, Inc. to identify homeownership opportunities through subsidized funds.

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## Institutional Structure

**Goal:** identify and address gaps in the institutional structure for the implementation of the housing and community development plan.

**Strategies:**

1. Work with non-profit organizations to address community needs and provide support to federal and non-federal funding initiatives.
2. Work with private industry to address important issues that hamper housing and community development efforts.
3. Continue to identify opportunities to create private/public partnerships for project finance and development to leverage federal funds.
4. Create networking opportunities through a housing roundtable that provides opportunities for City staff to interact with all sectors of the housing industry.

## Coordination

**Goal:** Improve coordination efforts between the City and other agencies and organizations committed to the improvement of housing and community development services in Fort Smith

**Strategies:**

1. Expand participation with various agencies and organization in order to implement the Consolidated Strategy Plan.
2. Initiate a housing roundtable that brings together participants from all sectors of the housing industry, including non-profit and for-profit builders, financial institutions, community activists, appraisers, and insurance representative, to

discuss relevant topics and provide an opportunity for participants to network within the industry.

### **B. ANALYSIS OF IMPEDIMENTS TO FAIR HOUSING CHOICE**

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In exchange for federal funds, the City of Fort Smith is required to submit to the U.S. Department of Housing and Urban Development (HUD) certification that it is affirmatively furthering fair housing. This certification has three elements and requires that the City:

1. Complete an Analysis of Impediments to Fair Housing Choice (AI);
2. Take actions to overcome the effects of any impediments identified through the analysis; and
3. Maintain records reflecting the actions taken in response to the analysis.

HUD describes impediments to fair housing choice in terms of their applicability to local, state and federal law. In the federal Fair Housing Act, impediments are defined as:

- Any actions, omissions or decisions taken because of race, color, religion, sex, national origin, familial status, and mental or physical disability which restrict housing choices or the availability of housing choice for these protected classes.
- Any actions, omissions or decisions which have the effect of restricting housing choices or the availability of housing choice on the protected classes previously listed.

The AI process involves a thorough examination of a variety of sources related to housing, affirmatively furthering fair housing, the fair housing delivery system and housing transactions, particularly for persons who are protected under fair housing law. AI sources include census data, employment and income information, home mortgage application data, federal and state fair housing complaint information, surveys of housing industry experts and stakeholders, and related information found in the public domain.

An AI also includes an active and involved public input and review process via direct contact with stakeholders, a public forum to collect input from citizens and interested parties, distribution of draft reports for citizen review and a formal presentation of findings and actions to consider implementing in order to overcome the identified impediments.

#### **B.1. FAIR HOUSING CERTIFICATION**

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In accordance with the applicable statutes and regulations governing the consolidated plan, the CDD certifies that it will affirmatively further fair housing. This means that the CDD has conducted an AI within the city, will take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard. A summary of the most recent AI is noted below.

## **B.2. A SUMMARY OF THE 2010 ANALYSIS OF IMPEDIMENTS TO FAIR HOUSING CHOICE**

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### **Socio-Economic Context**

The population in Fort Smith increased from 80,268 to 85,544 or by 6.6 percent between 2000 and 2009. During this time period, the largest increase in an age cohort group in Sebastian County was seen in those aged 55 to 64; this group increased by 3,415 during this time. The population of racial and ethnic minorities in the county also increased, with the largest growth seen in the Native Hawaiian/Pacific Islander population at 66.6 percent and the American Indian population at 30.9 percent. The Hispanic population grew extremely fast, with the growth rate exceeding 90.0 percent over this time period. Minority racial and ethnic concentrations were somewhat concentrated in certain parts of Fort Smith. At the time of the 2000 census, the city had a disability rate of 23.3 percent, slightly higher than the 19.0 percent national rate at that time. The disabled population was concentrated in one census tract in the city.

The labor force in Fort Smith, defined as people either working or looking for work, rose from around 38,500 to 42,359 between 1990 and 2009. As a result of the increasing labor force, the unemployment rate increased dramatically, and in 2009 Fort Smith's unemployment rate stood at 7.7 percent. Average earnings per job in Sebastian County have been lagging over recent years, with this value standing at \$43,596 in 2008. In Fort Smith, the poverty rate in 2000 was 15.8 percent with 12,409 persons considered to be living in poverty, and this group was slightly concentrated in certain areas of the city.

The number of housing units in Sebastian County increased by 9.1 percent between 2000 and 2008. Of the 35,353 housing units reported in the 2000 census in Fort Smith, about 68.4 percent were single-family units. An additional 19.3 percent were apartments and 5.9 percent were duplexes. A total of 32,351 units were occupied housing units, and, of these, 18,240 percent were owner-occupied and 14,111 percent were renter-occupied. At the time that the 2000 census was taken, 2.8 percent of households were overcrowded and another 2.4 percent of units were severely overcrowded. In Fort Smith, 422 households were lacking complete kitchen facilities and 297 were lacking complete plumbing facilities. Additionally, 13.4 percent of households had a cost burden and 9.9 percent of households had a severe cost burden in 2000. Assisted housing projects were mostly located in the northern portion of the city and two projects were set to expire in 2010.

### **Lending Practices**

Home Mortgage Disclosure Act (HMDA) data were used to analyze differences in denial rates in the city by race, ethnicity, income and geographic area. Evaluated home purchase loan applications from 2004 through 2008 showed that there were 6,190 loan originations and 1,419 loan denials, for an average five-year loan denial rate of 18.6 percent. These HMDA data also showed that American Indian, black and Hispanic applicants experienced higher rates of loan

denials than white applicants, even after correcting for income. Further, some geographic areas of the city had significantly higher denial rates exceeding 55.0 percent, including areas with high concentrations of minority populations. Analysis of high interest rate loans showed that minority populations also received a disproportionate share of these lower quality loan products.

### **Evaluation of the Fair Housing Profile**

A review of national fair housing studies revealed that despite efforts to curb fair housing discrimination in the U.S., problems still exist in terms of discrimination against racial and ethnic minorities, discrimination against persons with disabilities and residential segregation resulting from some current fair housing efforts. Statewide fair housing studies and cases demonstrated issues of discrimination based on race, familial status and sex.

Fair housing complaint data was collected from HUD and the Arkansas Fair Housing Commission. Data from these sources showed that more than 50 complaints were filed in Fort Smith from 1999 through March 2010. The most common bases for complaints were race and disability and the most prevalent issue was discriminatory terms and conditions in the rental market.

A fair housing survey regarding the state of fair housing throughout Fort Smith showed that many respondents had concerns about fair housing in the city and that they saw barriers to affirmatively furthering fair housing. Some respondents also found fair housing laws difficult to understand and noted that additional outreach and education efforts regarding fair housing are needed in Fort Smith.

### **IDENTIFIED IMPEDIMENTS TO FAIR HOUSING CHOICE**

The 2010 Analysis of Impediments for the City of Fort Smith uncovered several issues that can be considered barriers to affirmatively furthering fair housing and, consequently, impediments to fair housing choice. These issues are as follows:

1. Historically, insufficient system capacity has resulted in:
  - A. Inadequate outreach and education efforts that have led to:
    - i. Insufficient community awareness of fair housing;
    - ii. Insufficient understanding of what constitutes affirmatively furthering fair housing; and
    - iii. Inadequate understanding of the complaint process;
  - B. Ineffective processing and resolution of fair housing complaints.
2. Rental markets in the city appear to demonstrate discriminatory actions by housing providers including:
  - A. Failure to make reasonable accommodation or modification,
  - B. Discriminatory terms, conditions, privileges, services, or facilities.

#### IV. Housing and Community Development Strategies

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3. Disproportionately high home purchase loan denial rates exist for selected racial and ethnic minorities.
4. Home purchase loan denial rates are disproportionately high in lower-income areas.
5. Results from the fair housing survey showed that some respondents still believe that that land-use and development practices may not be in the spirit of affirmatively furthering fair housing.

#### **SUGGESTED ACTIONS TO CONSIDER**

In response to these listed impediments, the City of Fort Smith should consider taking the following actions:

1. Consider initiating a Fair Housing Committee within the Arkansas Community Development Association for efficient use of fair housing resources.
  - A. Contribute resources to central pool to assist with funding fair housing activities.
  - B. Consider additional partners to include in the Arkansas Community Development Association.
2. Increase knowledge and understanding of fair housing and affirmatively furthering fair housing through the following outreach and education efforts:
  - A. Offer meeting space and set up educational schedule for both consumers and providers of housing to be carried out by the Arkansas Fair Housing Commission (AFHC),
    - i. Assist in coordinating local delivery of educational services by the AFHC to local renters,
    - ii. Assist in coordinating local delivery of professional training services by AFHC to landlords, program managers, other rental housing providers,
  - B. Prominently display AFHC posters, flyers, and fair housing educational printed materials,
  - C. Distribute printed materials from the AFHC that present information regarding:
    - i. Definitions of reasonable accommodation and modification,
    - ii. Examples of discriminatory terms and conditions in rental markets,
    - iii. Differences between affirmatively furthering fair housing, affordable housing production and preservation, and landlord/tenant rights and responsibilities,
  - D. Consider updating the Fort Smith Fair Housing Resolution to be consistent with current state and federal fair housing laws and enhance the accessibility and awareness of this resolution,
  - E. Create improved referral system by distributing information about AFHC including how to file a complaint,
  - F. Create fair housing outreach e-mail distribution list for fair housing materials that might be distributed quarterly to all those who may be interested in fair housing,
  - G. Request that the AFHC establish its own Fair Housing Hotline for individuals to contact the AFHC and obtain immediate response to fair housing questions or concerns and also enhance the visibility of the City's existing fair housing hotline,

#### IV. Housing and Community Development Strategies

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- H. Request technical support from the state's Little Rock HUD office for outreach and education activities that might be targeted to racial and ethnic minority consumers of housing.
3. Establish baseline of the actual level and types of discrimination occurring in the community through audit testing activities,
  - A. Ask the AFHC to conduct, or conduct separately, a small sample of fair housing audit tests and record findings; this will again be done in five years to compare results,
    - i. For the City of Fort Smith, this is to include race and disability testing initially,
  - B. Request that the AFHC track complaint data more closely and use complaint data to compare year to year changes in fair housing activities,
    - i. While more complaints are likely to be filed if educational efforts are successful, the goal of this action is to decrease the *percentage* of complaints that are found to be without cause and increase the percentage of those that are amicably reconciled. An additional goal is the decrease of the number of persons who abandon the complaint process without resolution.
4. Coordinate renter, homebuyer and homeowner credit trainings with local bankers and Realtors,
  - A. Enhance understanding of credit, what leads to poor credit and the attributes of predatory lending,
  - B. Enhance the understanding of poor real estate business practices, such as steering, redlining, and blockbusting.
5. More broadly inform the public of recent land use changes to exclusionary zoning and land use policies,
  - A. Consider how the public currently perceives zoning and land use policies,
  - B. Determine the best way to improve the public's understanding of zoning and land use in the city.
6. Form local fair housing workgroup to meet periodically and address fair housing issues in the City. This group should be comprised of interested parties such as bankers, Realtors, property managers, fair housing advocates and representatives of the City.
  - A. Create and maintain database of contact information for this group and establish fair housing outreach e-mail distribution list.

#### C. BARRIERS TO AFFORDABLE HOUSING

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Currently, there are numerous barriers to affordable housing within Fort Smith, which include:

- Population growth;
- Lack of available funding, including competition for tax credits within the state;
- Elevated land prices;
- Lack of available land;
- Inflated housing market;
- Increasing cost of building materials;

#### IV. Housing and Community Development Strategies

- Unwillingness of developers to construct affordable housing due to profit reasons;
- Credit problems for housing buyers, i.e. bankruptcies, high debt-to-income ratio;
- Down payment and closing costs expenses associated with purchasing a home.

The 2010 Housing and Community Development Needs Survey was conducted as part of the process of evaluating housing needs in Fort Smith. The survey provided respondents with a list of a number of possible barriers to affordable housing and asked participants to select any barriers that they felt existed in Fort Smith. A total of 152 responses were received from stakeholders throughout the city. The results are presented in Table IV.1, on the next page.

NIMBYism was the most frequently cited barrier to affordable housing, with 92 observations. This phrase refers to a “Not in My Backyard” mentality that resists construction of projects like public or supportive housing in neighborhoods and communities.

Sixty people believe that the cost of land is a significant barrier to affordable housing. Other frequently sighted barriers to affordable housing include a lack of available and/or affordable land, the cost of materials, the condition of rental housing, the cost of labor, construction fees, and the permitting process.

Many of the barriers noted refer to the costs associated with building additional housing units. Labor, materials, construction fees, land, and permitting fees all affect the amount of affordable housing constructed. High building costs and fees decrease the amount of affordable housing available by limiting the feasibility of new construction.

#### D. MINORITY CONCENTRATIONS

While current information about detailed geographic distribution of population by race or ethnicity is not readily available, data from the 2000 census revealed that the geographic distribution of these racial and ethnic minorities was not even in Fort Smith. An analysis of racial distribution was conducted by calculating the percentage share of total population within

**Table IV.1**  
**Please select the barriers or constraints to affirmatively furthering affordable housing**

City of Fort Smith

2010 Housing and Community Development Survey

Barriers	Observations
NIMBYism (Not In My Back Yard)	92
Cost of land or lot	60
Lack of available and/or affordable land	60
Cost of materials	56
Condition of rental housing	55
Cost of labor	39
Construction fees	35
Permitting process	30
Lack of nearby services	26
Lack of housing quality standards	24
Permitting fees	22
Other zoning	20
Lack of other infrastructure	20
Lack of water/sewer systems	19
Other building codes	18
Impact fees	16
Energy codes	12
Lack of qualified builders	9
Lack of qualified contractors	9
Lot size	9
Density	8
<b>Total</b>	<b>639</b>

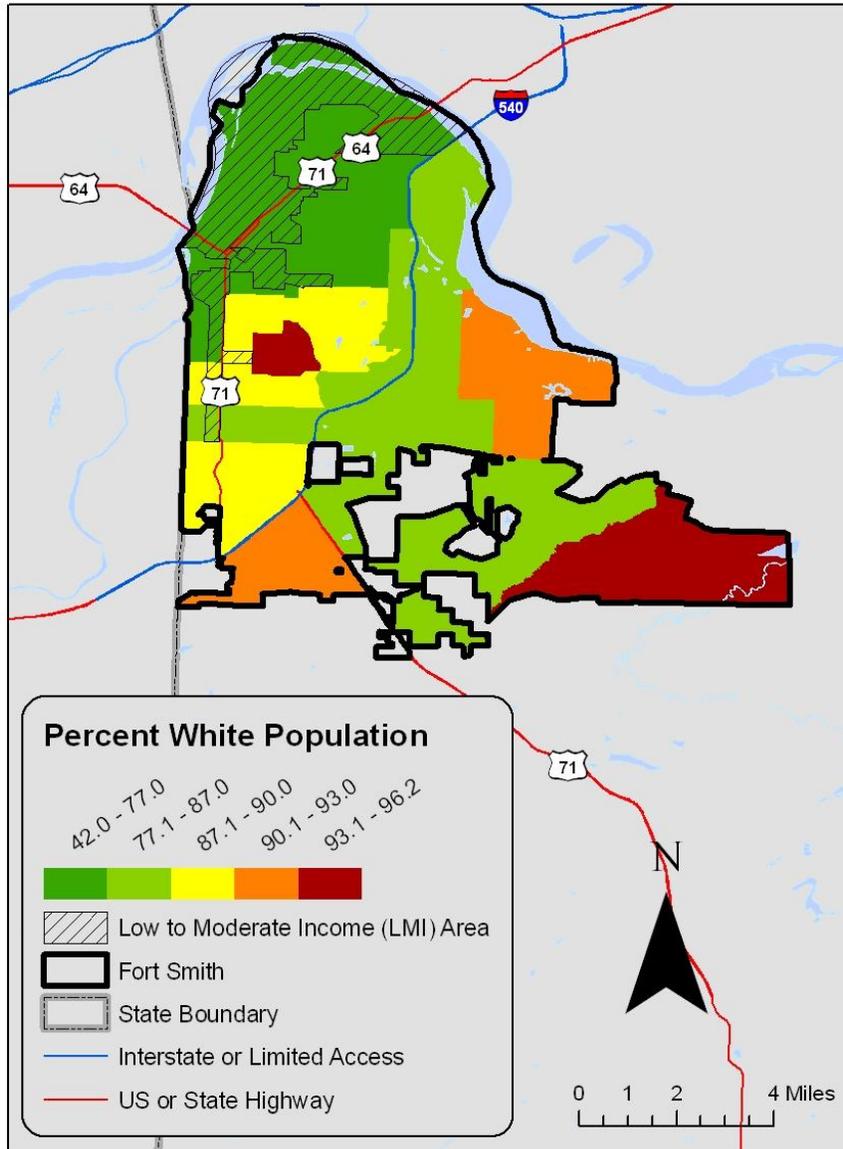
#### IV. Housing and Community Development Strategies

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each census tract of the particular racial or ethnic group. That share was then plotted on a geographic map. HUD defines a population as having a disproportionate share when a portion of a population is more than 10 percentage points higher than the jurisdiction average.

For example, Map IV.1, on the next page, shows the concentration of the white population in the city. At the time of the 2000 census 77.0 percent of the population in the city was white. Therefore, based on HUD's definition, any area that had a white population ten percentage points or more higher at that time had a disproportionate share of the white population. This map shows that the white population was concentrated in several census tracts throughout the City of Fort Smith, shown in yellow, orange and red.

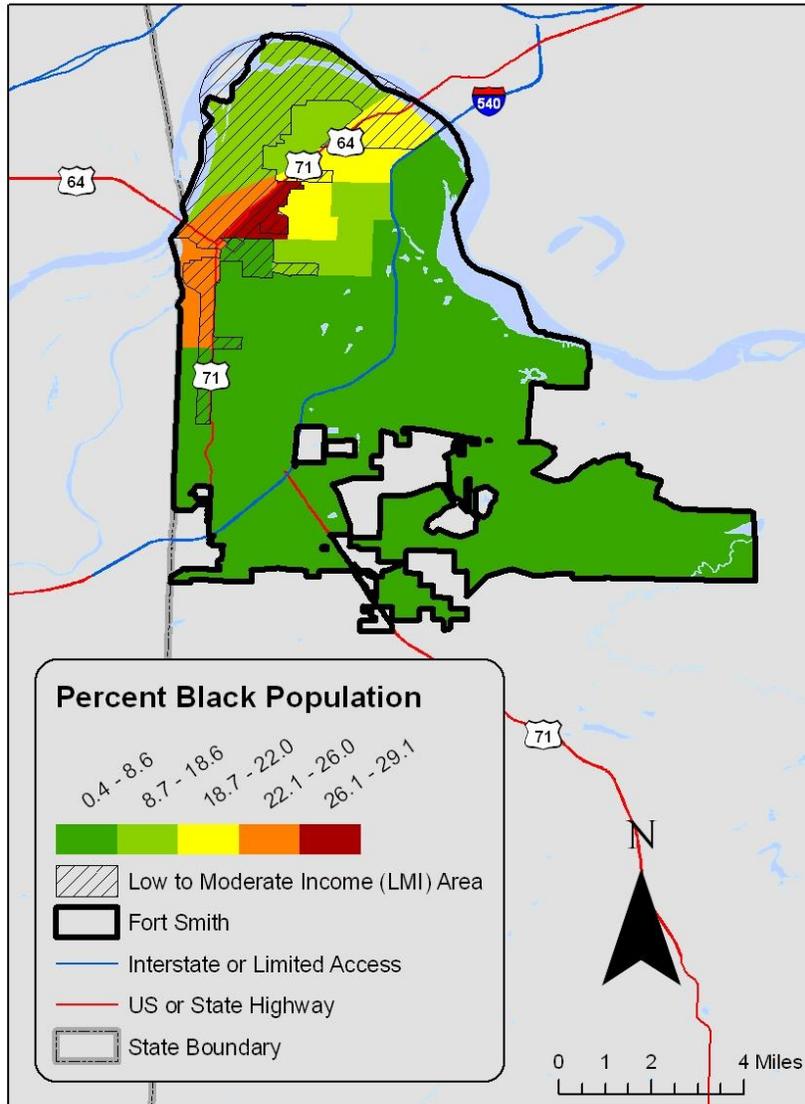
**Map IV.1**  
**Percent White Population by Census Tract**  
City of Fort Smith  
2000 Census Data



**IV. Housing and Community Development Strategies**

Map IV.2 shows the concentration of the black population in the city by census tract. There were four census tracts that had a disproportionate share of black populations located in the northwest part of the city. These tracts are shown in yellow, orange and red.

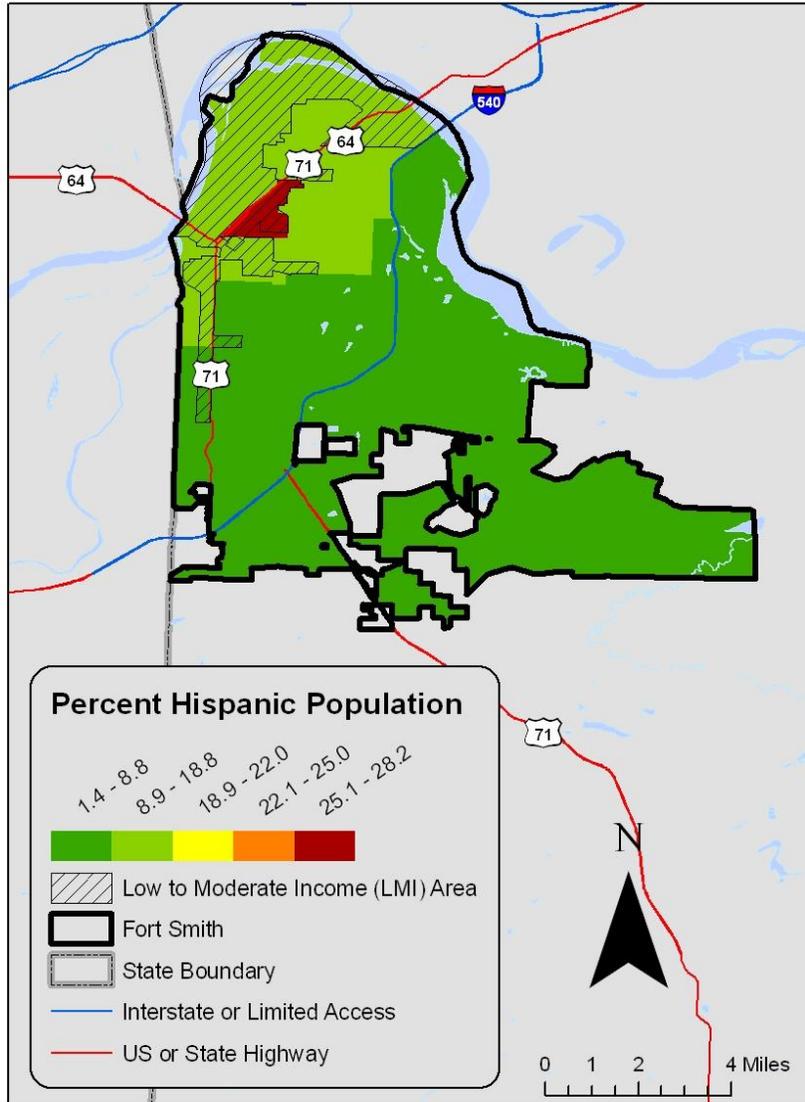
**Map IV.2**  
**Percent Black Population by Census Tract**  
City of Fort Smith  
2000 Census Data



**IV. Housing and Community Development Strategies**

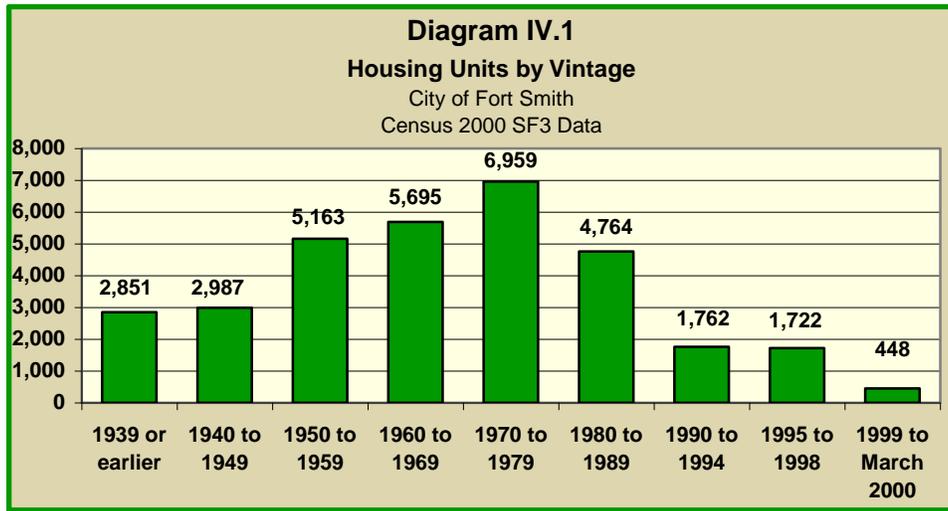
Map IV.3 presents the geographic concentration of another minority population in the city: Hispanic persons. There was one census tract with a disproportionate share of Hispanic population, located in the northwest part of the city, as seen in red.

**Map IV.3**  
**Percent Hispanic Population by Census Tract**  
City of Fort Smith  
2000 Census Data



**E. LEAD-BASED PAINT**

According to the 2000 census data, homes built before 1980 comprise 73.1 percent of the homes in Fort Smith as seen in Diagram IV.1. Homes built before 1980 are more likely to contain lead-based paint hazards.



HUD’s estimates of lead contamination rates for homes built prior to 1980 were applied to the total number of units shown above. Table IV.2, on the following page, presents the total number of housing units estimated to have lead-based paint risks and shows that a significant number of housing units in the city of Fort Smith were at risk of lead-based paint contamination, a total of 16,931. The majority of these homes were owner-occupied rather than renter-occupied.

Year Built	Units with Lead Based Paint Risk		
	Owner	Renter	Total
1939 or earlier	1,644	922	2,566
1940 to 1949	1,475	914	2,390
1950 to 1959	2,728	1,402	4,130
1960 to 1969	2,003	1,528	3,531
1970 to 1979	2,088	2,227	4,315
<b>Total</b>	<b>9,938</b>	<b>6,994</b>	<b>16,931</b>

Table IV.3, on the next page, presents 2009 data regarding the number of households at risk of lead-based paint hazards broken down by tenure and also by presence of children. Owner-occupied households showed 1,562 units with young children at risk of lead-based paint exposure. In total, roughly 3,308 households showed the capacity to pose lead-based paint health risks for children.

<b>Table IV.3</b>			
<b>Households At Risk to Lead Based Paint Hazards by Year Structure Built by Presence of Young Children by Tenure</b>			
Sebastian County 2009 HUD CHAS Data			
Year Built	Have Young Children		Total
	Yes	No	
<b>Owner</b>			
1939-	243	1,773	2,016
1940 to 1959	528	3,948	4,476
1960 to 1979	791	5,134	5,924
<b>Total</b>	<b>1,562</b>	<b>10,855</b>	<b>12,416</b>
<b>Renter</b>			
1939-	297	1,049	1,346
1940 to 1959	504	1,304	1,808
1960 to 1979	946	3,174	4,120
<b>Total</b>	<b>1,747</b>	<b>5,527</b>	<b>7,273</b>
<b>Total</b>			
1939-	540	2,822	3,362
1940 to 1959	1,032	5,252	6,284
1960 to 1979	1,736	8,308	10,044
<b>Total</b>	<b>3,308</b>	<b>16,382</b>	<b>19,690</b>

The City of Fort Smith Community Development Assistance program has employees certified to perform Lead Inspection and Risk Assessment. These individuals provide necessary testing to housing units involved in any rehabilitation programs. Currently, the program is successful in performing necessary testing, without causing financial strain, on meeting the goals of the 5 Year Consolidated Plan for Housing.

**F. ANTI-POVERTY STRATEGY**

Poverty is the condition of having insufficient resources or income. In its extreme form, poverty is a lack of basic human needs, such as adequate and healthy food, clothing, housing, water, and health services. Even modest levels of poverty can prevent people from realizing their goals and dreams.

Mere numbers and statistics do not tell the whole story of poverty. In order to fully grasp the nature and extent of poverty in the United States, it is important to understand how the federal government defines this term. Since the 1960s, the U.S. government has measured poverty by relating it to an artificially constructed *poverty line*. At the risk of oversimplifying this term, the *poverty line* is based on the level at which one-third of a family’s annual income, adjusted for

#### IV. Housing and Community Development Strategies

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inflation, is no longer sufficient to afford an adequate diet. However, since that time, food costs have steadily decreased as a percentage of a family's budget, while medical and housing costs have skyrocketed. Thus, the assumption that a family spends an average of one third of its budget on food is no longer an accurate one.

The federal government does not consider families earning more than this level to be living in poverty despite the fact that the wages of these families are not high enough to lift them out of what most of society considers to be poverty. Many of these families are often called the "working poor" since their employment does not guarantee them a "living wage."

The CDD will reduce poverty by fostering and promoting self-sufficiency and independence. To better empower individual and families toward this goal, the following strategies will be put to work:

- Promote sustainable economic development through affordable housing and other community development activities;
- Assist households in purchasing homes, developing stability and net worth and reducing the likelihood for poverty;
- Evaluate projects, in part, on the basis of their ability to foster self-sufficiency when awarding funding for projects;
- Maintain a strong relationship with the Old Fort Homeless Coalition to enhance and promote stabilization of homeless families and encourage transition to stable, permanent housing situations;
- Create and on-going mechanism for participation by residents and businesses in the revitalization of the area;
- Enhance efforts to educate the public and interested persons about available supportive services that foster self-sufficiency and independent living arrangements.
- Encourage job training and placement referral service to low and moderate income residents in the area

Specifically, the City, in partner with the Fort Smith Housing Authority, will fund, sponsor, or operate a number of programs designed to address the needs of families living in poverty and assist them in their efforts to escape poverty status. These programs include business and workforce development efforts, GED tutoring, childcare facilities, headstart centers, after school programs and housing assistance.

### G. ANTI-DISPLACEMENT POLICY

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*Displacement* occurs when a person moves as a direct result of federally-assisted acquisition, demolition, conversion, or rehabilitation activities, because he or she is:

- Required to move, or
- Not offered a decent, safe, sanitary and affordable unit in the project, or
- Treated “unreasonably” as part of a permanent or temporary move.

The term *displaced person* means any person that moves from real property or moves his or her personal property from real property permanently as a direct result of one or more of the following activities:

- Acquisition of, or written notice of intent to acquire, or initiation of negotiations to acquire, such real property, in whole or in part, for a project.
- Rehabilitation or demolition of such real property for a project.
- Rehabilitation, demolition, or acquisition (or written notice of intent) of all or a part of other real property on which the person conducts a business or farm operation, for a project.

A person may also be considered displaced if the necessary notices are not given or provided in a timely manner and the person moves for any reason.

The CDD currently has no projects in which displacement would occur. If displacement should occur the CDD will minimize the number of displaced persons. Additionally, the CDD will provide suitable housing and finance the costs associated with displacement.

During the relocation planning process the CDD will, at a minimum, guarantee the following:

1. Timely and full access to all documents relevant to the relocation program.
2. The provision of technical assistance necessary to interpret elements of the relocation plan and other pertinent materials.
3. The right to submit written or oral comments and objections.
4. Prompt, written response to any written objections or criticisms.

The CDD will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(D) of the Housing and Community Development Act of 1974, as amended, in connection with and activity assisted with funding under the CDBG programs.

## V. ONE YEAR ACTION PLAN

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The following narrative describes the activities that the CDD will undertake for each of the formula grant programs to which it receives funding: HOME and CDBG.

### A. ADMINISTERED CDBG FUNDS

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Fort Smith's CDBG entitlement funds are earmarked to continue to provide effective programming, monitoring, and management of activities meeting the CDBG national objectives: (1) benefiting low to moderate- income individuals; (2) eliminating slum and blight; and (3) addressing urgent needs.

The proposed CDBG entitlement for program year 2013 is estimated at \$772,819. Funds will be used for, but not limited to capital improvements, public services, emergency repairs, housing rehabilitation, housing staff costs and administrative costs. Additionally, program year 2012 funds in the amount of \$59,955 are being reprogrammed due to a project cancellation.

The City of Fort Smith does not presently nor does it plan to carry out CDBG float-funded activities. The City has set aside \$19,322 in un-programmed funds. These funds will be used to cover minor project cost overruns. If the funds are not used at the end of the program year, according to the Fort Smith Board of Directors resolution, the funds will transfer into the Fort Smith Housing Assistance Program where they will be used to rehabilitate or provide emergency repairs to owner-occupied single family housing units. There are no CDBG funds budgeted to address Urgent Need Category projects.

### B. ADMINISTERED HOME FUNDS

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Fort Smith's HOME Investment Partnership Act funds are earmarked to continue to provide effective programming, monitoring, and management of Homebuyer activities. As a Participating Jurisdiction, the city will partner with three agencies to carry out the annual goals, objectives and strategies for Program Year 2013. Fort Smith's homeowner rate is approximately 10% below the national rate and it is a goal to increase the number of homeowners in the city.

The proposed HOME Investment Partnership Act funds for Program Year 2013 is estimated to be \$322,406. It is expected that this amount could be reduced by 5% due to the federal sequestration. When the city is notified all projects will take the same percentage cut. This represents a substantial cut when consideration is given to the PY 2012 and PY 2013, which will reduce the city's ability to create more affordable housing opportunities for income eligible families. Also, \$80,000 in CHDO set-aside from program year 2012 are being reprogrammed due a project cancellation.

Fort Smith, as provided by written agreement, will continue to use the volunteer labor and materials donation from the Arkansas Valley Habitat for Humanity. The city has long partnered

with habitat sometimes using HOME fund to purchase lots for single family construction. All Habitat homes are HOME eligible construction in Fort Smith are deed restricted appropriately.

### C. HOMELESS PROGRAMS

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As an advisory member, the CDD actively participates in the Old Fort Housing Coalition. In addition to the services provided through the continuum of care, the Next Step Day Room provides homeless counseling and services. In 2012 the Buddy Smith Home was constructed using substantial HUD funding. The home now assists 15 homeless veterans and 1 homeless man back into society by providing job assistance, budgeting classes, child care, and other support services.

Each CoC is required to submit an annual CoC plan and application for funding. The application includes a Housing Gap Analysis Chart, which identifies housing and supportive service needs for each region's homeless and homeless special needs population. Table 1A, provides a summary of the information provided by Old Fort. The information is separated into two sections: homeless individuals and people who are homeless in families with children.

Compiling accurate homeless counts is a complex challenge faced by communities across the nation. The most common method used to count homeless persons is a point-in-time count. Point-in-time counts involve counting all the people who are literally homeless on a given day or series of days and are designed to be statistically reliable and produce unduplicated numbers.

However, the National Coalition for the Homeless has pointed out that because point-in-time studies give just a "snapshot" picture of homelessness, they may miss people who are homeless at other times during the year. Other people may be missed because they are not in places researchers can easily find. These unsheltered or "hidden" homeless may be living in automobiles or campgrounds, for instance, or doubling up temporarily with relatives, friends, or others. Despite these limitations, the point-in-time counts done by the CoC provide a helpful estimation of the homeless population in the Fort Smith area.

**Table 1A**  
**Old Fort Homeless Coalition**  
 Homeless and Special Needs Populations  
 Continuum of Care: Housing Gap Analysis Chart

		<b>Current Inventory</b>	<b>Under Development</b>	<b>Unmet Need/ Gap</b>	
<b>Individuals</b>					
<b>Example</b>	<b>Emergency Shelter</b>	<b>100</b>	<b>40</b>	<b>26</b>	
<b>Beds</b>	Emergency Shelter	116		1	
	Transitional Housing	89		39	
	Permanent Supportive Housing	205		125	
	<b>Total</b>	<b>410</b>		<b>165</b>	
<b>Persons in Families With Children</b>					
<b>Beds</b>	Emergency Shelter	70		57	
	Transitional Housing	23		57	
	Permanent Supportive Housing	155	* <sup>1</sup>	25	
	<b>Total</b>	<b>248</b>		<b>139</b>	
<b>Part 1: Homeless Population</b>		<b>Sheltered</b>		<b>Unsheltered</b>	<b>Total</b>
		<b>Emergency</b>	<b>Transitional</b>		
Number of Families with Children (Family Households):		10		0	10
1. Number of Persons in Families with Children		22		0	22
2. Number of Single Individuals and Persons in Households without children		77	72	35	174
<b>(Add Lines Numbered 1 &amp; 2 Total Persons)</b>		<b>99</b>	<b>72</b>	<b>35</b>	<b>196</b>
<b>Part 2: Homeless Subpopulations</b>		<b>Sheltered</b>			<b>Total</b>
a. Chronically Homeless		15		35	50
b. Severely Mentally Ill		23			
c. Chronic Substance Abuse		11			
d. Veterans		13			
e. Persons with HIV/AIDS		0			
f. Victims of Domestic Violence		14			
g. Unaccompanied Youth (Under 18)		16			

Table 1A shows that Old Fort has a significant shortage of transitional housing and especially permanent supportive housing for individuals. Slightly fewer than 40 transitional housing units and 125 permanent housing units are needed for individuals, while emergency shelter has less of a project needs, with one gap in units. Persons in families with children need 57 emergency shelter beds and 57 transitional housing beds. Permanent supportive housing is the most pressing housing need for people in families with children. 174 permanent supportive housing beds are needed.

<sup>1</sup> Next Step Day Room is nearing the completion of the Buddy Smith Home which is scheduled to open in May 2012..

Additional information is provided in Table 1A concerning six homeless subpopulations:

- Severely mentally ill;
- Chronic substance abuse;
- Veterans;
- Persons with HIV/AIDS;
- Victims of domestic Violence; and,
- Unaccompanied youth under the age of 18.

As shown earlier in HUD Table 1A, the number of people who were sheltered homeless in each subcategory ranged from 23 for person with severe mental illness to 13 veterans. Because these totals resulted from point-in-time counts, they are likely much lower than the actual number of people who are homeless in each subcategory.

Program Year 2013

Annual

Action

Plan

July 1, 2013 – June 30, 2014

## V. One Year Action Plan

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As set forth in 24 CFR Part 91, the U.S. Department of Housing and Urban Development (HUD) requires jurisdictions to incorporate their planning and application requirements into one plan called the Consolidated Strategy Plan. A Consolidated Plan was prepared for program years 2011-2015. An Annual Action Plan (AAP) must be prepared for each year of the Consolidated Plan.

The City's proposed allocation for Program Year 2013 is estimated to consist of a total of \$1,095,225 in projected support from the following programs: (1) Community Development Block Grant (CDBG)- \$772,819; and (2) HOME Investment Partnership (HOME) - \$322,406. Additionally, CDBG and HOME funds from Program Year 2012 is being re-programmed for various activities that are noted in the city board resolution as well as in each individual activity description.

The activities and programs described in the Annual Action Plan are aligned with the Strategic Plan, as outlined in the Consolidated Plan. The 2013 program year will place considerable emphasis on targeting low to moderate income areas and leveraging entitlement funds. The amount of leverage this year is estimated at \$5,981,385 and is shown on each proposed project listing. See the table of contents for the page numbers of proposed projects.

This plan was developed using an effective citizen participation process in compliance with the regulations set forth in 24 CFR Part 91. A copy of the comments that were received, if received, will be incorporated into this document. The City's participation plan encourages and empowers citizens to participate in the development of viable urban programs.

The following is the proposed PY 2013 Annual Action Plan, which identifies the method of distributing HUD funds and outlines the City's overall housing and community development needs and strategies.

There are no activities proposed that will result in displacement by any other entity. However, should any other activity cause displacement, the City of Fort Smith's plan for minimizing displacement will be implemented.

The goals, objectives and strategies begin on Page 14 of this plan from the Five Year Consolidated Plan 2011-2015 which were incorporated as a part of the application process. The performance and outcomes measures are identified on each individual activity proposed within the annual action plan.

## V. One Year Action Plan

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Currently, the City of Fort Smith is meeting and in some areas exceeding goals in the area of past performance as is demonstrated in the most recent Consolidated Annual Performance and Evaluation Report (CAPER). The city is proud of its partners as we all continue to do more with less and leverage funds with CDBG and HOME. The staff is discouraged that the CDBG and HOME programs have suffered funding reductions which will impact neighborhoods and the quality of life for our LMI citizens. Even at full funding, inflation has eroded the purchasing power of that funding even with returning to the levels of funding in FFY 2005.

## Annual Goals and Objectives

### AFFORDABLE HOUSING, Goals, Objective, and Strategies

Goal: Improve the condition and availability of affordable housing over a 5 year period.

Objective 1: Improve the condition of housing for low-income homeowners

Strategy Number	Description	2011	2012	2013	2014	2015
1.1	Increase funding for housing rehabilitation activities	Allocate 80% of the 47.5% funding in Community Development category to improve existing owner-occupied housing units.				
1.2	Provide emergency repair to homeowners with urgent repair needs	Assist 20	Assist 20	Assist 20	Assist 20	Assist 20
1.3	Provide funding for rehabilitation or reconstruction projects for low-income homeowners	Assist 6 rehabs/ 1 recon	Assist 6 rehabs/ 1 recon	Assist 6 rehabs/ 1 recon	Assist 6 rehabs/ 1 recon	Assist 6 rehabs/ 1 recon
1.4	Work with non-profit and faith-based organizations to create a volunteer home repair program	Assist 30	Assist 30	Assist 30	Assist 30	Assist 30

Objective 2: Increase the viability for potential homeownership opportunities.

Strategy Number	Description	2011	2012	2013	2014	2015
2.1	Expand homeownership classes and credit repair programs to accommodate all potential first time homebuyers and the wider community looking to improve their ability to qualify for home mortgages. <b>(Apply in Public Service)</b>	Assist 100				
2.2	Continue to provide downpayment and principal reduction assistance to low-income homebuyers <b>(Apply in HOME)</b>	Assist 20				

Objective 3: Increase the number of newly constructed homes available on the affordable housing market in Fort Smith.

Strategy Number	Description	2011	2012	2013	2014	2015
3.1	Continue to provide replacement housing where feasible <b>(Apply in HOME)</b>	5 units	5 units	5 units	5 units	5 units
3.2	Utilize vacant lots to increase housing availability in low-income communities	Continue to assist non-profits when vacant lots are identified.				

Objective 4: Expand funding availability for affordable housing programs.

Strategy Number	Description	2011	2012	2013	2014	2015
4.1	Investigate new funding opportunities and potential financial partnerships that could be utilized to leverage federal funds and provide more affordable housing	Work with partners to develop special programs to address housing needs.				
4.2	Provide funding for homeownership activities from which CHDO's can make affordable houses available to low-income residents <b>(CHDO's Apply in HOME)</b>	2 units	2 units	2 units	2 units	2 units

**V. One Year Action Plan**

**AFFORDABLE HOUSING, Goals, Objective, and Strategies**

Goal: Improve the condition and availability of affordable housing over a 5 year period.

Objective 1: Improve the condition of housing for low-income homeowners

Strategy Number	Description	2011	2012	2013	2014	2015
1.1	Increase funding for housing rehabilitation activities	Allocate 80% of the 47.5% funding in Community Development category to improve existing owner-occupied housing units.				
1.2	Provide emergency repair to homeowners with urgent repair needs	Assist 20	Assist 20	Assist 20	Assist 20	Assist 20
1.3	Provide funding for rehabilitation or reconstruction projects for low-income homeowners	Assist 6 rehabs/ 1 recon	Assist 6 rehabs/ 1 recon	Assist 6 rehabs/ 1 recon	Assist 6 rehabs/ 1 recon	Assist 6 rehabs/ 1 recon
1.4	Work with non-profit and faith-based organizations to create a volunteer home repair program	Assist 30	Assist 30	Assist 30	Assist 30	Assist 30

Objective 2: Increase the viability for potential homeownership opportunities.

Strategy Number	Description	2011	2012	2013	2014	2015
2.1	Expand homeownership classes and credit repair programs to accommodate all potential first time homebuyers and the wider community looking to improve their ability to qualify for home mortgages.	Assist 100				
2.2	Continue to provide downpayment and principal reduction assistance to low-income homebuyers	Assist 20				

Objective 3: Increase the number of newly constructed homes available on the affordable housing market in Fort Smith.

Strategy Number	Description	2011	2012	2013	2014	2015
3.1	Continue to provide replacement housing where feasible	5 units	5 units	5 units	5 units	5 units
3.2	Utilize vacant lots to increase housing availability in low-income communities	Continue to assist non-profits when vacant lots are identified.				

Objective 4: Expand funding availability for affordable housing programs.

Strategy Number	Description	2011	2012	2013	2014	2015
4.1	Investigate new funding opportunities and potential financial partnerships that could be utilized to leverage federal funds and provide more affordable housing	Work with partners to develop special programs to address housing needs.				
4.2	Provide funding for homeownership activities from which CHDO's can make affordable houses available to low-income residents	2 units	2 units	2 units	2 units	2 units

**V. One Year Action Plan**

**HOMELESSNESS, Goals, Objective, and Strategies**

Goal: Facilitate an expansion of housing and services offered to homeless families and individuals in Fort Smith.

Objective 1: Support the consolidation of homeless providers and services into a unified campus setting.

Strategy Number	Description	2011	2012	2013	2014	2015
1.1	Explore the use of Section 108 loan and other funding sources	Allocate CDBG Homeless Category funding to pay secured Section 108 loan payments.				
1.2	Attend meetings, conferences, seminars, and outreach activities that support homeless efforts	Support at least one outreach effort and attend at least 5 meetings, one seminar and one conference.				
1.3	Provide technical support to homeless providers as needed.	Staff available upon request	Staff available upon request	Staff available upon request	Staff available upon request	Staff available upon request

Objective 2: Expand emergency shelter facilities serving homeless families and individuals.

Strategy Number	Description	2011	2012	2013	2014	2015
2.1	Provide technical assistance to support non-profit efforts in seeking private funding sources.	Assist All				

Objective 3: Support transitional housing opportunities for homeless.

Strategy Number	Description	2011	2012	2013	2014	2015
3.1	Working with non-profit organizations to develop transitional housing projects, to be funded through Supportive Housing Program and/or private fundraising efforts	1 unit				

**V. One Year Action Plan**

**NON-HOUSING COMMUNITY DEVELOPMENT, Goals, Objective, and Strategies**

Goal: Improve living conditions in Fort Smith by addressing non-housing community development needs.

Objective 1: Address community needs by targeting a public facilities need.

Strategy Number	Description	2011	2012	2013	2014	2015
1.1	Assist non-profits that traditionally work with low-income citizens	Fund 2 projects				

Objective 2: Address community needs through community-based public service programs

Strategy Number	Description	2011	2012	2013	2014	2015
2.1	Deliver service to low-income citizens of Fort Smith	Fund 3	Fund 3	Fund 3	Fund 3	Fund 3
2.2	Provide funding to deliver services for disabled	Fund 2 projects				

**ANTI-POVERTY STRATEGY**

Goal: Reduce the size of the impoverished population in Fort Smith

Objective 1: Increase childcare and educational opportunities for children from low-income families

Strategy Number	Description	2011	2012	2013	2014	2015
1	Provide Support to non-profit agencies that deliver childcare, headstart, and after school services to low-income households.					

Objective 2: Expand affordable housing opportunities

Strategy Number	Description	2011	2012	2013	2014	2015
1	Continue working with developers to identify opportunities for the use of Low Income Housing Tax Credits to build affordable housing developments					
2	Work with Fort Smith Housing Authority, Lend-A-Hand, and CSCDC, Inc., to identify homeownership opportunities through subsidized funds.					

**SPECIAL NEEDS, Goals, Objective, and Strategies**

Goal: Evaluate upcoming needs related to non-homeless special needs populations.

Strategy Number	Description	2011	2012	2013	2014	2015
1	Provide funding for organizations that deliver services for victims of domestic violence, which may include shelter, counseling, and job training.					
2	Provide funding for organizations that deliver health services to persons with mental health and other chronic illnesses, including case management, referral, homeless shelter, and counseling.					
3	Provide funding for organizations that deliver assistance to persons with disabilities, including job training and housing assistance.					
4	Provide funding for a wheelchair ramp program to address mobility issues for physically disabled.					
5	Expand access to substance abuse treatment and other services that assist addicts in their recovery process.					

### **Public Housing**

The City and the Housing Authority will continue to work together over the next two years with their partnership for affordable housing. There is continued collaboration of efforts for grant submittals and pooling of resources.

Specifically, the Housing Authority has embarked on a sustained effort to obtain HOME funds and Low Income Housing Tax Credits (LIHTC) through the Arkansas Development Finance Authority to build quality, affordable rental housing for low income families within mixed income developments in Fort Smith. The first three projects, North Pointe I (2008) and II (2011) and Clayton Heights at Williams Lane (2013), will result in the construction of 172 single-family and duplex rental housing units to replace the former Ragon Homes family public housing (170 units), demolished in 2008. The City provided over \$1.5 million in CDBG and City Street Tax funds to assist with the construction of North Pointe I and II, as well as other assistance in the demolition of Ragon Homes. A fourth LIHTC project was submitted to ADFA in February 2013 to build 75 single-family and duplex units at two locations in Fort Smith. Thirty-six single-family units are planned for the Bailey Hill reservoir site in south Fort Smith and 39 units of single-family and duplex units are planned for an area just south of the current North Pointe homes. If awarded in June 2013, construction should begin in 2014. The City of Fort Smith has committed \$1.1 million in street tax funds to assist in the street and drainage infrastructure construction for the project. Additional Low Income Housing Tax Credit projects are in design and will be submitted to ADFA for funding in future years.

In 2011, the City of Fort Smith in partnership with the Fort Smith Housing Authority was awarded \$820,000 by the Arkansas Economic Development Commission for Disaster Assistance (Ike-2) funding, specifically for a Neighborhood Revitalization Project. The project funds were used to acquire at least 23 properties that had fallen into disrepair, were blighted, abandoned and otherwise damaged as a result of the March and April 2008 hail and windstorms. The project included the acquisition, demolition and preparation of the lots for redevelopment of single family homes for sale to low income eligible families over the next several years. The construction of new homes is not included in the scope of this grant, but the City and Housing Authority will be looking for other partnerships and funding sources to provide for construction. The Ike-2 project completed in spring 2013 resulting in 26 buildable lots, four of which will be donated to other non-profit low-income housing builders in Fort Smith.

Ike-2 built upon an earlier \$1.3 million grant awarded to FSHA in April 2010 through the Neighborhood Stabilization Program – 1 (NSP-1) administered by the Arkansas Development Finance Authority. The grant provided for the acquisition of blighted, abandoned and vacant properties on the north side of Fort Smith in order to demolish the houses and redevelop the lots with new construction houses available for sale to income eligible families. A total of eight new homes were constructed on scattered lots in the target area. These two projects further

## V. One Year Action Plan

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the City's strategy to stabilize and strengthen neighborhoods through elimination of blighted homes and replacement with new construction in-fill houses.

The Fort Smith Housing Authority is receiving approximately \$5.0 million in Housing Assistance Payment funds on an annual basis to serve 1239 families during the funding period of January 1 - December 31. The service area for the Authority is both Sebastian County and the City of Fort Smith, although most of the families reside in Fort Smith. Specifically, 85% of the housing voucher assistance families reside in Fort Smith.

Nelson Hall Homes, the Housing Authority's 288 unit public housing development for elderly and disabled income eligible citizens, is undergoing a \$3.5 million interior remodel of each apartment/unit which should be completed in 2014. The project was constructed in 1968 and has never undergone any significant interior modernization. Nearly \$3 million was spent in the previous 3 years to upgrade the site sidewalks, parking, sewer systems, lighting, handicapped accessibility and unit exteriors following a hail and windstorm event in April 2008 that caused significant damage. The modernization of the interiors will extend the useful life of the project for at least another 30 years and provide a better quality of life and living experience for the residents. The City of Fort Smith will continue to assist these projects through the 50/50 sidewalk improvement program and upgrades to the interior streets and drainage of the development. In addition, a major resurfacing and drainage improvement project was completed in 2011 to a major internal street (Futrall).

The Fort Smith Housing Authority has set the following goals in the PHA's Five Year Plan:

- 1) Expand the supply of assisted housing;
- 2) Improve the quality of assisted housing;
- 3) Increase assisted housing choices;
- 4) Provide an improved living environment;
- 5) Promote self-sufficiency and asset development of assisted households; and
- 6) Ensure equal opportunity and affirmatively further fair housing.

Fort Smith officials and citizens are pleased to have a PHA that continues to work closely with local housing and service agencies. The Fort Smith Housing Authority continues to be highly rated by HUD for its operations and maintenance of the facilities. Specifically, the Fort Smith Housing Authority recently earned a 100% score and a designation of "High Performer" on the Section Eight Management Assessment Program (Housing Assistance Payments/Housing Choice Voucher program) report for the most recent fiscal year. Similarly, the public housing development, Nelson Hall Homes was awarded "High Performer" status by scoring 95 out of a possible 100 points. The Fort Smith Housing Authority was named "Agency of the Year" for 2010 by the Arkansas Chapter of the National Association of Housing and Redevelopment Officers.

### **HIV/AIDS Housing Goals**

The City of Fort Smith does not directly receive an allocation of HOPWA funds. These funds are administered by the State of Arkansas for this jurisdiction.

### **Geographic Distribution**

The proposed allocation of funds is based on federal funding requirements for each formula-allocated grant. Areas of low to moderate-income concentration and certain areas of high minority concentration were targeted. Areas of low homeownership and deteriorating housing conditions were also considered in the process. The rehabilitation activities are not limited to the target areas but are focused on the low moderate income households citywide. The services will not only bring in the typical housing activity but will also coordinate efforts in the following areas all specifically targeted for low income residents:

- Medical Service
- Education/Literacy
- Safety
- Infrastructure Improvements
- Quality of Life (parks and recreation)
- Transportation

The City will allocate its resources to improve low-moderate income neighborhoods citywide and in the eight census tracts (target areas) where housing distress, substandard housing, income issues, and homelessness are prevalent.

The obstacles facing the city are the continued reduction of the CDBG and HOME program funds to address underserved needs. The city is not in a position to estimate the amount of funds to each of the eight census tracts and further does not receive enough resources to segregate the funds on that basis.

The estimated amount of CDBG funds that will be used for activities that benefit person of low and moderate income is \$872,774, which includes \$59,955 re-programmed funds from Program Year 2012 and \$40,000 in estimated program income.

### **Home Specific Requirements**

#### **Deed Restriction-HOME Investment Partnerships Program**

The receipt of the HOME assistance for the purchase or rehabilitation of a property is subjected to all the requirements of the HOME Program and affordability requirements contained in 24 CFR Part 92. Following are the restrictions in the deed:

#### **Duration of Affordability Restrictions**

The housing being constructed or rehabilitated will qualify as affordable housing pursuant according to the requirements of 24 CFR 92.254, for the “Affordability Period” and after the completion of the project, covenants and restrictions in the deed restriction would terminate without any further action required by the owner or the City.

#### **Termination of Affordability Restrictions**

The affordability restrictions will terminate due to foreclosure or a transfer of the property in lieu of a foreclosure; however, if the owner obtains an ownership interest in the property before the foreclosure or deed in lieu of foreclosure, during the original affordability period, the affordability restrictions shall be reviewed.

#### **Recapture Restrictions**

In the event of a failure of a HOME Program beneficiary to satisfactorily adhere to all applicable affordability requirements, City of Fort Smith will use the following recapture provision to ensure that the intent of the HOME funded activity is accomplished or that the unforgiven portion of the HOME funds are recaptured and used for other activities eligible under the HOME Program.

#### **Home Owner Housing**

1. acquisition/rehabilitation/sale of affordable housing
2. new construction/sale of affordable housing
3. provision of mortgage subsidy
4. provision of down payment assistance/closing cost subsidy

**Recapture Option**

1. Recapture that portion of HOME Program investment unforgiven by the elapsed affordability period or recapture the maximum net proceeds from sale of property (whether recapture is effected through foreclosure or no foreclosure action)
  
2. Net proceeds recovered will be used to:
  - a) Reimburse the HOME Program (Approved Activity) for the outstanding balance of HOME funds not repaid or forgiven during the applicable affordability at the time of recapture.
  
  - b) Reimburse the HOME Program (Administration) for “holding costs” or other costs associated with the recapture action (legal fees, insurance, taxes, realtor fees, appraisal / BPO costs, etc.)

If net proceeds recaptured are less than the outstanding balance of HOME funds invested in the property (for all approved activities and holding costs incurred), the loss will be absorbed by the HOME Program and all HOME Program requirements would be considered to have been satisfied.

If net proceeds recaptured are greater than the outstanding balance of HOME funds invested in the property (for all approved activities and holding costs incurred), the balance of net proceeds would be distributed to the homeowner (or his/her estate). If the recapture of proceeds is effectuated through a completed foreclosure action, and the property is legally owned by City of Fort Smith, the balance of net proceeds recaptured will inure to City of Fort Smith.

### **Affirmative Marketing Plan**

The City of Fort Smith, through a coordinated effort with other organizations, is committed to the goals of affirmative marketing and fair housing. The following steps will be taken:

The City publishes annually, in the Times Record, a statement of Fort Smith's equal opportunity and affirmative action policies pertaining to housing programs in general and to the HOME Program in particular. The Equal Housing Opportunity logotype or slogan is included in all press releases and informational materials for the public.

To inform owners of the City's policy on affirmative marketing, a statement will be included in advertisements or promotional materials. As record keeping requirements and compliance with fair housing laws, the foregoing will be part of assistance contracts with owners and contractors, and the City's policy will be discussed with owners during the contract signing.

To inform potential home buyers, the City of Fort Smith will include the policy statement in application packets and will print the Equal Housing Opportunity slogan or logotype on forms and instructions. In addition, the City will make available in the Community Development Office literature on Fair Housing laws and rights of minorities and women to equal housing opportunity.

Every owner and agency entering into agreement with the City to fund a project wholly or in part with HOME or CDBG money must agree to abide by applicable fair housing and equal opportunity laws and regulations, to use a newspaper of general circulation to advertise properties available for purchase, to use the Equal Housing Opportunity slogan in advertisements and written announcements, to maintain records on the racial gender identities of applicants, and to report such data annually to the City on request.

Every CHDO or subrecipient participating in the HOME and CDBG Program must develop an Affirmative Marketing Plan acceptable to the City of Fort Smith's HOME and CDBG Program. This plan is to be incorporated into a legally binding agreement with the City. The Affirmative Marketing Plan must be directed toward obtaining applications from persons of the racial group least likely to apply to buy or lease the assisted property and must provide at least the following:

1. A written determination of the racial group from which applicants are least likely to come and to which special outreach is to be directed.

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2. Whenever more than fifty percent of current tenants of a project are of a minority group or the census block group in which the project located is more than fifty-one percent minority, the owner will:
  - A. Use newspapers and other media of general circulation or orientation to advertise properties available; and,
  - B. Specify at least two social service agencies which serve both white and non-white clients or religious institutions with majority members to which the owner will send letters informing them approximately when the housing will be available and of the intention to sell on the same terms to both majority and minority applicants. CHDO's may not specify themselves as one of these agencies.
3. Whenever less than thirty percent of the current residents of the project site are of the minority population or the immediate vicinity of the site is predominately populated by the person of a racial minority, the owner will use the Times Record as well as other newspapers of general circulation to advertise availability of assisted units. (Other measures may be taken, in addition, such as notification of churches with a predominately minority membership).
4. The owner will display the Equal Opportunity logo and/or slogan in all advertising and communications concerning HOME and CDBG funded projects.

The City's HOME and CDBG Program will collect and keep records of the racial and gender identities of all applicants for assistance, whether successful or unsuccessful, who apply directly to the City. It will require subrecipients, owners, agents, CHDO's and other through whom HOME and CDBG assistance may be provided indirectly, to keep similar records. The City will keep and will require subrecipients, owners, CHDO's and other agents to keep copies of advertisements, press releases, letters to fair housing groups and social service agencies, promotional materials, and other documents to demonstrate good faith effort toward affirmative marketing.

The City's Director of Community Development will be responsible for an annual assessment of affirmative marketing efforts of the city and of all individuals and agencies which the City has required to implement an affirmative marketing plan as part of an agreement for HOME and CDBG Program assistance. Results will be tabulated to show total participation, minority participation, female-headed household participation, and participation by persons with disabilities in each project assisted with HOME and CDBG funds. In addition, a check-form will list all of the actions required as described herein and the records will be examined to determine whether the required actions have or have not been taken in each instance. Where a

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required action has not been taken or there is no record to document it, the individual or agency will be given ninety days to evidence corrective action and will be required for a period of one year to notify the City when an affirmative action step is taken, such as placement of a vacancy advertisement or the awarding of a letter of notice to a fair housing agency. Should no timely corrective action be taken, the City will disqualify the individual, agency or CHDO from further participation in the HOME and CDBG Program.

To the greatest extent feasible, contracts for work to be performed in connection with such projects will be awarded to business concerns in the City of Fort Smith, and the City will encourage the use of minority and women enterprises in the HOME funded projects.

### **Outreach to Minority and Women Owned Businesses (MBE/WBE)-**

The City continues to maintain and update regularly the following lists of minority and women-owned businesses:

1. MBE/WBE general contractors
2. MBE/WBE specialty contractors and subcontractors
3. MBE/WBE firms which supply goods and services related to housing development and construction, including but not limited to real estate agencies, legal counsel, appraisal, financial services, investment banking, insurance and bonds, building materials, office supplies, and printing. The lists will be supplied to CHDOs, CDCs, contractors, and owners who are applying for assistance under the HOME program or who enter into contracts or agreements with the City for HOME-assisted projects.
4. New MBE/WBE of all types that are willing to participate in the listing upon application / issuance of a new City business license.

The Community Development Housing Division will conduct at least one workshop each year to explain the City's entitlement grant programs and brief those MBEs and WBEs engaged in housing development and construction on any changes and new developments. The City is also partnering with the transit department and the airport to assist with lists and the availability of contracts or services purchases by our entities.

The City will require MBE/WBE outreach plans and actions to affirmatively market HOME-assisted housing in all written agreements with CHDOs, CDCs, and owners or sponsors or projects other than owner-occupied rehabilitations administered by the City under technical assistance requests.

The City or entities receiving an award of HOME program funds will routinely notify MBE/WBE contractors and suppliers by direct mail or by phone calls or through the City website, of all awards or agreements for multi-unit housing projects, including in the notice the nature of the activity, estimated project costs, the number of units to be developed, and the name and address of the owner, manager, or sponsor.

The CDD will affirmatively market all housing assisted with HOME funds and use the Equal Housing Opportunity logotype or slogan in all press releases, informational materials, and advertisements.

The CDD will collect information on racial and gender composition of all applicants and beneficiaries of the HOME program and require all subrecipients to collect and maintain similar information.

Should individuals or organization awarded HOME funds by the City fail to comply with MBE/WBE outreach or affirmative marketing requirements, a period of thirty days will be extended to evidence corrective action. If no satisfactory corrective actions are taken, the City will disqualify the individual or organization for further participation in the HOME Program.

***Proposed Expenditures***

**2013 Entitlement Summary  
(Expenditures)**

**Community Development Block Grant Year 39**

Administration		\$	154,563
Homelessness Category			115,923
Public Service Category			115,922
Community Development Category			367,089
Un-programmed funding			<u>19,322</u>
Year 39 CDBG	Subtotal	\$	772,819
Year 38 CDBG Lend A Hand Cancellation CPS # 0019			59,955
Program Income			<u>40,000</u>
<b>Total</b>		<b>\$</b>	<b>872,774</b>

**HOME Investment Partnership Act Funds Year 20**

Administration		\$	32,406
Community Housing Development Organization (CHDO)			47,918
Other Housing Activities			242,247
Year 20 HOME	Subtotal	\$	322,406
Year 19 CHDO Reserve – Lend A Hand Cancellation CPS # 0027			80,000
Program Income			<u>40,000</u>
<b>Total</b>		<b>\$</b>	<b>442,406</b>

## PROGRAM YEAR 2013 ACTIVITIES

Each activity is color coded in the title. The key for each category is as follows:

	Homelessness
	Public Service
	Community Development
	City of Fort Smith
	HOME Investment Partnership Act / CHDO

### PROJECT / ACTIVITY DESCRIPTIONS

The following are descriptions of projects and activities that will be funded during the 2013 Program Year with CDBG and HOME funds:

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NEXT STEP DAY ROOM – SUPPORTIVE HOUSING 2013-A - CPS # 1			
The proposed project will provide CDBG funding to build & operate Safe Haven as part of the Old Fort Homeless Coalition’s larger campus project. These funds will be used to fund the partial rehabilitation of a suitable building for the homeless campus.			
<b>HUD Matrix Code:</b>	03C Homeless Facilities §570.201(c)	<b>Objectives:</b>	
<b>Eligibility:</b>	§570.208(a)(2) Low/Mod Limited Clientele	<input type="checkbox"/> Suitable Living Environment	
<b>Priority Need:</b>	Homelessness	<input checked="" type="checkbox"/> Decent Housing	
<b>Specific Objective:</b>	Provide housing for homeless persons.	<input type="checkbox"/> Creating Economic Opportunities	
<b>Specific Outcomes:</b>	Number of homeless persons given overnight shelter	<b>Outcomes:</b>	
<b>Project Goals:</b>	325 People	<input checked="" type="checkbox"/> Availability/Accessibility	
<b>Primary Purpose:</b>	<input checked="" type="checkbox"/> Homeless <input type="checkbox"/> HIV/AIDS <input type="checkbox"/> Disabled	<input type="checkbox"/> Affordability	
<b>Subrecipient Type:</b>	Public §570.500(c)	<input type="checkbox"/> Sustainability	
<b>Location:</b>	To be determined	<b>Funding:</b>	
<b>Start Date</b>	07/01/2013	CDBG	\$115,923
<b>Completion Date</b>	12/31/2014	HOME	\$0
		Other Sources	\$484,077
		Total	\$600,000

GOOD SAMARITAN CLINIC PS 2013-B - CPS # 2			
The activity will provide the working uninsured and their families, homeless and disabled with medical services including laboratory services, medical supplies and prescribed pharmaceuticals.			
<b>HUD Matrix Code:</b>	05M Health Services §570.201(e)	<b>Objectives:</b>	
<b>Eligibility:</b>	§570.208(a)(2) Low/Mod Limited Clientele	<input checked="" type="checkbox"/> Suitable Living Environment	
<b>Priority Need:</b>	Public Services / Special Needs	<input type="checkbox"/> Decent Housing	
<b>Specific Objective:</b>	Improve the services for low/moderate income persons.	<input type="checkbox"/> Creating Economic Opportunities	
<b>Specific Outcomes:</b>	Number of persons assisted with improved access to a service.	<b>Outcomes:</b>	
<b>Project Goals:</b>	4,500 People	<input checked="" type="checkbox"/> Availability/Accessibility	
<b>Primary Purpose:</b>	<input type="checkbox"/> Homeless <input type="checkbox"/> HIV/AIDS <input type="checkbox"/> Disabled	<input type="checkbox"/> Affordability	
<b>Subrecipient Type:</b>	Public §570.500(c)	<input type="checkbox"/> Sustainability	
<b>Location:</b>	615 North “B” Street	<b>Funding:</b>	
<b>Start Date</b>	07/01/2013	CDBG	\$17,000
<b>Completion Date</b>	06/30/2014	HOME	\$0
		Other Sources	\$90,000
		Total	\$107,000

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FOUNTAIN OF YOUTH – PS 2013-C - CPS # 3			
This activity will provide for adult day care for income eligible Fort Smith citizens to allow family members respite from caregiving.			
<b>HUD Matrix Code:</b>	05 Public Services §570.201(e)	<b>Objectives:</b>	
<b>Eligibility:</b>	§570.208(a)(2) Low/Mod Limited Clientele	<input checked="" type="checkbox"/> Suitable Living Environment	
<b>Priority Need:</b>	Public Services / Special Needs	<input type="checkbox"/> Decent Housing	
<b>Specific Objective:</b>	Improve the services for low/moderate income persons.	<input type="checkbox"/> Creating Economic Opportunities	
<b>Specific Outcomes:</b>	Number of persons assisted with improved access to a service.	<b>Outcomes:</b>	
<b>Project Goals:</b>	15 Persons	<input checked="" type="checkbox"/> Availability/Accessibility	
<b>Primary Purpose:</b>	<input type="checkbox"/> Homeless <input type="checkbox"/> HIV/AIDS <input checked="" type="checkbox"/> Disabled	<input type="checkbox"/> Affordability	
<b>Subrecipient Type:</b>	Public §570.500(c)	<input type="checkbox"/> Sustainability	
<b>Location:</b>	2409 South 56 <sup>th</sup> Street, #121	<b>Funding:</b>	
<b>Start Date</b>	07/01/2013	CDBG	\$9,000
<b>Completion Date</b>	06/30/2014	HOME	\$0
		Other Sources	\$54,500
		Total	\$63,500

GIRLS, INC. OF FORT SMITH – PS 2013-D – CPS # 4			
The activity will assist girls from LMI families to participate by providing funds to pay for transportation to the facility, the annual membership fees and/or the summer program fees.			
<b>HUD Matrix Code:</b>	05D Youth Centers §570.201(e)	<b>Objectives:</b>	
<b>Eligibility:</b>	§570.208(a)(2) Low/Mod Limited Clientele	<input checked="" type="checkbox"/> Suitable Living Environment	
<b>Priority Need:</b>	Public Services / Special Needs	<input type="checkbox"/> Decent Housing	
<b>Specific Objective:</b>	Improve the services for low/moderate income persons.	<input type="checkbox"/> Creating Economic Opportunities	
<b>Specific Outcomes:</b>	Number of persons assisted with improved access to a service.	<b>Outcomes:</b>	
<b>Project Goals:</b>	40 People	<input checked="" type="checkbox"/> Availability/Accessibility	
<b>Primary Purpose:</b>	<input type="checkbox"/> Homeless <input type="checkbox"/> HIV/AIDS <input type="checkbox"/> Disabled	<input type="checkbox"/> Affordability	
<b>Subrecipient Type:</b>	Public §570.500(c)	<input type="checkbox"/> Sustainability	
<b>Location:</b>	1415 Old Greenwood Road	<b>Funding:</b>	
<b>Start Date</b>	07/01/2013	CDBG	\$4,550
<b>Completion Date</b>	06/30/2014	HOME	\$0
		Other Sources	\$6,514
		Total	\$11,064

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COMMUNITY DENTAL CLINIC PS 2013- E - CPS # 5			
This activity will provide dental services for income eligible Fort Smith citizens. This includes but is not limited to oral cancer screenings, examinations, full-mouth x-rays, extractions, cleanings and dentures.			
<b>HUD Matrix Code:</b>	05M Health Services §570.201(e)	<b>Objectives:</b>	
<b>Eligibility:</b>	§570.208(a)(2) Low/Mod Limited Clientele	<input checked="" type="checkbox"/> Suitable Living Environment	
<b>Priority Need:</b>	Public Services	<input type="checkbox"/> Decent Housing	
<b>Specific Objective:</b>	Improve the services for low/moderate income persons.	<input type="checkbox"/> Creating Economic Opportunities	
<b>Specific Outcomes:</b>	Number of persons assisted with improved access to a service.	<b>Outcomes:</b>	
<b>Project Goals:</b>	379 People	<input checked="" type="checkbox"/> Availability/Accessibility	
<b>Primary Purpose:</b>	<input type="checkbox"/> Homeless <input type="checkbox"/> HIV/AIDS <input type="checkbox"/> Disabled	<input type="checkbox"/> Affordability	
<b>Subrecipient Type:</b>	Public §570.500(c)	<input type="checkbox"/> Sustainability	
<b>Location:</b>	3428 Armour Street	<b>Funding:</b>	
<b>Start Date</b>	07/01/2013	CDBG	\$18,958
<b>Completion Date</b>	06/30/2014	HOME	\$0
		Other Sources	\$20,000
		Total	\$38,958

HEART TO HEART PREGNANCY SUPPORT CENTER PS 2013- F - CPS # 6			
This activity will purchase baby cribs, diapers and formula for pregnant, single LMI mothers, fathers and families.			
<b>HUD Matrix Code:</b>	05 Public Services §570.201(e)	<b>Objectives:</b>	
<b>Eligibility:</b>	§570.208(a)(2) Low/Mod Limited Clientele	<input checked="" type="checkbox"/> Suitable Living Environment	
<b>Priority Need:</b>	Public Services / Anti-Poverty Strategy	<input type="checkbox"/> Decent Housing	
<b>Specific Objective:</b>	Improve the services for low/moderate income persons.	<input type="checkbox"/> Creating Economic Opportunities	
<b>Specific Outcomes:</b>	Number of persons assisted with improved access to a service.	<b>Outcomes:</b>	
<b>Project Goals:</b>	1,966 persons	<input checked="" type="checkbox"/> Availability/Accessibility	
<b>Primary Purpose:</b>	<input type="checkbox"/> Homeless <input type="checkbox"/> HIV/AIDS <input type="checkbox"/> Disabled	<input type="checkbox"/> Affordability	
<b>Subrecipient Type:</b>	Public §570.500(c)	<input type="checkbox"/> Sustainability	
<b>Location:</b>	417 South 16 <sup>th</sup> Street	<b>Funding:</b>	
<b>Start Date</b>	07/01/2013	CDBG	\$11,386
<b>Completion Date</b>	06/30/2014	HOME	\$0
		Other Sources	\$30,602
		Total	\$41,988

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FORT SMITH CHILDRENS EMERGENCY SHELTER – PS 2013- G - CPS # 7			
This activity will provide for the purchase of new kitchen equipment to assure standards of safety and cleanliness for the food served to the children.			
<b>HUD Matrix Code:</b>	05 Public Services §570.201(e)	<b>Objectives:</b>	
<b>Eligibility:</b>	§570.208(a)(2) Low/Mod Limited Clientele	<input checked="" type="checkbox"/> Suitable Living Environment	
<b>Priority Need:</b>	Public Services / Special Needs	<input type="checkbox"/> Decent Housing	
<b>Specific Objective:</b>	Improve the services for low/moderate income persons.	<input type="checkbox"/> Creating Economic Opportunities	
<b>Specific Outcomes:</b>	Number of persons assisted with improved access to a service.	<b>Outcomes:</b>	
<b>Project Goals:</b>	300 Persons	<input checked="" type="checkbox"/> Availability/Accessibility	
<b>Primary Purpose:</b>	<input checked="" type="checkbox"/> Homeless <input type="checkbox"/> HIV/AIDS <input type="checkbox"/> Disabled	<input type="checkbox"/> Affordability	
<b>Subrecipient Type:</b>	Public §570.500(c)	<input type="checkbox"/> Sustainability	
<b>Location:</b>	3015 South 14 <sup>th</sup> Street	<b>Funding:</b>	
<b>Start Date</b>	07/01/2013	CDBG	\$7,112
<b>Completion Date</b>	06/30/2014	HOME	\$0
		Other Sources	\$1,317
		Total	\$8,429

CRISIS INTERVENTION CENTER, INC. – CASE MANAGEMENT PS 2013- H - CPS # 8			
This activity will provide victims of domestic violence, sexual assault, and their children with case management services.			
<b>HUD Matrix Code:</b>	03G Services for Battered and Abused Spouses §570.201(e)	<b>Objectives:</b>	
<b>Eligibility:</b>	§570.208(a)(2) Low/Mod Limited Clientele	<input checked="" type="checkbox"/> Suitable Living Environment	
<b>Priority Need:</b>	Public Services / Special Needs	<input type="checkbox"/> Decent Housing	
<b>Specific Objective:</b>	Improve the services for low/moderate income persons.	<input type="checkbox"/> Creating Economic Opportunities	
<b>Specific Outcomes:</b>	Number of persons assisted with improved access to a service.	<b>Outcomes:</b>	
<b>Project Goals:</b>	116 Persons	<input checked="" type="checkbox"/> Availability/Accessibility	
<b>Primary Purpose:</b>	<input checked="" type="checkbox"/> Homeless <input type="checkbox"/> HIV/AIDS <input type="checkbox"/> Disabled	<input type="checkbox"/> Affordability	
<b>Subrecipient Type:</b>	Public §570.500(c)	<input type="checkbox"/> Sustainability	
<b>Location:</b>	5603 South 14 <sup>th</sup> Street	<b>Funding:</b>	
<b>Start Date</b>	07/01/2013	CDBG	\$13,000
<b>Completion Date</b>	06/30/2014	HOME	\$0
		Other Sources	\$14,800
		Total	\$27,800

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NEXT STEP DAY ROOM – CASE MANAGEMENT PS 2013-I - CPS # 9			
This activity will provide for case management services for individuals, families and military veterans facing homelessness.			
<b>HUD Matrix Code:</b>	03T Operating Costs of Homeless Programs §570.201(e)	<b>Objectives:</b>	
<b>Eligibility:</b>	§570.208(a)(2) Low/Mod Limited Clientele	<input checked="" type="checkbox"/> Suitable Living Environment	
<b>Priority Need:</b>	Public Services / Special Needs	<input type="checkbox"/> Decent Housing	
<b>Specific Objective:</b>	Improve the services for low/moderate income persons.	<input type="checkbox"/> Creating Economic Opportunities	
<b>Specific Outcomes:</b>	Number of persons assisted with improved access to a service.	<b>Outcomes:</b>	
<b>Project Goals:</b>	1,841 Persons	<input checked="" type="checkbox"/> Availability/Accessibility	
<b>Primary Purpose:</b>	<input checked="" type="checkbox"/> Homeless <input type="checkbox"/> HIV/AIDS <input type="checkbox"/> Disabled	<input type="checkbox"/> Affordability	
<b>Subrecipient Type:</b>	Public §570.500(c)	<input type="checkbox"/> Sustainability	
<b>Location:</b>	123 North 6 <sup>th</sup> Street	<b>Funding:</b>	
<b>Start Date</b>	07/01/2013	CDBG	\$16,000
<b>Completion Date</b>	06/30/2014	HOME	\$0
		Other Sources	\$209,841
		Total	\$225,841

WESTARK RSVP – MEDICARE COUNSELING PS 2013-J - CPS # 10			
This activity will provide counseling to newly eligible Medicare beneficiaries (both aged and disabled), provide information to beneficiaries choosing Medicare Part C & D plans, aid in problem solving and completing electronic applications for federal Extra Help and Arkansas Medicare Savings Program benefits.			
<b>HUD Matrix Code:</b>	05 Public Services §570.201(e)	<b>Objectives:</b>	
<b>Eligibility:</b>	§570.208(a)(2) Low/Mod Limited Clientele	<input checked="" type="checkbox"/> Suitable Living Environment	
<b>Priority Need:</b>	Public Services	<input type="checkbox"/> Decent Housing	
<b>Specific Objective:</b>	Improve the services for low/moderate income persons.	<input type="checkbox"/> Creating Economic Opportunities	
<b>Specific Outcomes:</b>	Number of persons assisted with improved access to a service.	<b>Outcomes:</b>	
<b>Project Goals:</b>	303 Persons	<input checked="" type="checkbox"/> Availability/Accessibility	
<b>Primary Purpose:</b>	<input type="checkbox"/> Homeless <input type="checkbox"/> HIV/AIDS <input type="checkbox"/> Disabled	<input type="checkbox"/> Affordability	
<b>Subrecipient Type:</b>	Public §570.500(c)	<input type="checkbox"/> Sustainability	
<b>Location:</b>	401 North 13 <sup>th</sup> Street	<b>Funding:</b>	
<b>Start Date</b>	07/01/2013	CDBG	\$7,558
<b>Completion Date</b>	06/30/2014	HOME	\$0
		Other Sources	\$9,448
		Total	\$17,558

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WESTARK RSVP – VOLUNTEER INCOME TAX ASSISTANCE (VITA) PS 2013- K - CPS # 11			
This activity will provide for income tax return assistance for income qualified individuals and families. This will include preparation and electronically filing of federal and state income tax returns.			
<b>HUD Matrix Code:</b>	05 Public Services §570.201(e)	<b>Objectives:</b>	
<b>Eligibility:</b>	§570.208(a)(2) Low/Mod Limited Clientele	<input checked="" type="checkbox"/> Suitable Living Environment	
<b>Priority Need:</b>	Public Services	<input type="checkbox"/> Decent Housing	
<b>Specific Objective:</b>	Improve the services for low/moderate income persons.	<input type="checkbox"/> Creating Economic Opportunities	
<b>Specific Outcomes:</b>	Number of persons assisted with improved access to a service.	<b>Outcomes:</b>	
<b>Project Goals:</b>	947 Persons	<input checked="" type="checkbox"/> Availability/Accessibility	
<b>Primary Purpose:</b>	<input type="checkbox"/> Homeless <input type="checkbox"/> HIV/AIDS <input type="checkbox"/> Disabled	<input type="checkbox"/> Affordability	
<b>Subrecipient Type:</b>	Public §570.500(c)	<input type="checkbox"/> Sustainability	
<b>Location:</b>	401 North 13 <sup>th</sup> Street	<b>Funding:</b>	
<b>Start Date</b>	07/01/2013	CDBG	\$11,358
<b>Completion Date</b>	06/30/2014	HOME	\$0
		Other Sources	\$14,197
		Total	\$25,555

BOST, INC. – AGENCY REHABILITATION 2013- L - CPS # 12			
This activity will install new vinyl composition tile and cove base throughout the Yorkshire Street Hand In Hand facility.			
<b>HUD Matrix Code:</b>	03M Child Care Centers §570.201(c)	<b>Objectives:</b>	
<b>Eligibility:</b>	§570.208(a)(2) Low/Mod Limited Clientele	<input checked="" type="checkbox"/> Suitable Living Environment	
<b>Priority Need:</b>	Non-Housing Community Development / Special Needs	<input type="checkbox"/> Decent Housing	
<b>Specific Objective:</b>	Improve the services for low/moderate income persons.	<input type="checkbox"/> Creating Economic Opportunities	
<b>Specific Outcomes:</b>	Number of persons assisted with improved access to a service.	<b>Outcomes:</b>	
<b>Project Goals:</b>	50 People	<input checked="" type="checkbox"/> Availability/Accessibility	
<b>Primary Purpose:</b>	<input type="checkbox"/> Homeless <input type="checkbox"/> HIV/AIDS <input type="checkbox"/> Disabled	<input type="checkbox"/> Affordability	
<b>Subrecipient Type:</b>	Public §570.500(c)	<input type="checkbox"/> Sustainability	
<b>Location:</b>	4401 Yorkshire Drive	<b>Funding:</b>	
<b>Start Date</b>	07/01/2013	CDBG	\$6,955
<b>Completion Date</b>	06/30/2014	HOME	\$0
		Other Sources	\$7,200
		Total	\$14,155

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OLD FORT HOMELESS COALITION – CAMPUS ACQUISITION 2013- M – CPS # 13			
This activity will provide for the acquisition of an existing building to be rehabilitated into the Riverview Hope Campus for the homeless population. Rehabilitation of the building will be provided by other funding sources.			
<b>HUD Matrix Code:</b>	03C Homeless Facilities §570.201(c)	<b>Objectives:</b>	
<b>Eligibility:</b>	§570.208(a)(2) Low/Mod Limited Clientele	<input type="checkbox"/> Suitable Living Environment <input checked="" type="checkbox"/> Decent Housing <input type="checkbox"/> Creating Economic Opportunities	
<b>Priority Need:</b>	Homelessness	<b>Outcomes:</b>	
<b>Specific Objective:</b>	Provide housing for homeless persons.	<input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	
<b>Specific Outcomes:</b>	Number of homeless persons given overnight shelter	<b>Funding:</b>	
<b>Project Goals:</b>	1,800 persons	CDBG	\$116,418
<b>Primary Purpose:</b>	<input checked="" type="checkbox"/> Homeless <input type="checkbox"/> HIV/AIDS <input type="checkbox"/> Disabled	HOME	\$0
<b>Subrecipient Type:</b>	Public §570.500(c)	Other Sources	\$2,531,627
<b>Location:</b>	To be determined	Total	\$2,648,045
<b>Start Date</b>	07/01/2013		
<b>Completion Date</b>	12/31/2014		

FSPS CAVANAUGH ELEMENTARY – MATERIALS PURCHASE - 2013-N – CPS # 14			
This activity will provide for the purchase of materials to construct a 20' X 30' covered dual outdoor classroom and community pavilion.			
<b>HUD Matrix Code:</b>	03 Public Facilities §570.201(c)	<b>Objectives:</b>	
<b>Eligibility:</b>	§570.208(a)(2) Low/Mod Limited Clientele	<input checked="" type="checkbox"/> Suitable Living Environment <input type="checkbox"/> Decent Housing <input type="checkbox"/> Creating Economic Opportunities	
<b>Priority Need:</b>	Non-Housing Community Development	<b>Outcomes:</b>	
<b>Specific Objective:</b>	Provide improvements to a public facility.	<input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	
<b>Specific Outcomes:</b>	Number of persons with improved access to a facility.	<b>Funding:</b>	
<b>Project Goals:</b>	255 people	CDBG	\$10,000
<b>Primary Purpose:</b>	<input type="checkbox"/> Homeless <input type="checkbox"/> HIV/AIDS <input type="checkbox"/> Disabled	HOME	\$0
<b>Subrecipient Type:</b>	Public §570.500(c)	Other Sources	\$15,126
<b>Location:</b>	1025 School Street	Total	\$25,126
<b>Start Date</b>	07/01/2013		
<b>Completion Date</b>	12/31/2014		

V. One Year Action Plan

FORT SMITH HOUSING ASSISTANCE – CPS # 15			
The rehabilitation of 6 income eligible owner-occupied homes, one reconstruction, materials only for 30 homes through World Changes and 20 emergency repairs. Program Income for Program Year 2013 is estimated in the amount of \$40,000 for this activity in the other resources amount below. Funding is as follows: Year 39 - \$234,015 and program income of \$40,000.			
<b>HUD Matrix Code:</b>	14A Rehab; Single-Unit Residential §570.202	<b>Objectives:</b>	
<b>Eligibility:</b>	§570.208(a)(3) – Low/Mod Housing	<input type="checkbox"/> Suitable Living Environment	
<b>Priority Need:</b>	Affordable Housing	<input checked="" type="checkbox"/> Decent Housing	
<b>Specific Objective:</b>	Improve the quality of affordable housing	<input type="checkbox"/> Creating Economic Opportunities	
<b>Specific Outcomes:</b>	Owner occupied units rehabilitated or improved	<b>Outcomes:</b>	
<b>Project Goals:</b>	56 housing units	<input type="checkbox"/> Availability/Accessibility	
<b>Primary Purpose:</b>	<input type="checkbox"/> Homeless <input type="checkbox"/> HIV/AIDS <input type="checkbox"/> Disabled	<input checked="" type="checkbox"/> Affordability	
<b>Subrecipient Type:</b>	Local Government	<input type="checkbox"/> Sustainability	
<b>Location:</b>	Community Wide	<b>Funding:</b>	
<b>Start Date</b>	07/01/2013	CDBG	\$233,671
<b>Completion Date</b>	12/31/2014	HOME	\$0
		Program Income	\$40,000
		Total	\$273,671

FORT SMITH HOUSING REHABILITATION ADMINISTRATION - CPS # 16			
This activity is a direct cost to carry out the Program Year 2013 Fort Smith Housing Assistance Program. The charges are directly related to rehabilitating single family owner-occupied, income eligible client housing.			
<b>HUD Matrix Code:</b>	14H Rehabilitation Administration §570.202	<b>Objectives:</b>	
<b>Eligibility:</b>	§570.208(a)(3) – Low/Mod Housing	<input type="checkbox"/> Suitable Living Environment	
<b>Priority Need:</b>	Affordable Housing	<input checked="" type="checkbox"/> Decent Housing	
<b>Specific Objective:</b>	N/A	<input type="checkbox"/> Creating Economic Opportunities	
<b>Specific Outcomes:</b>	N/A	<b>Outcomes:</b>	
<b>Project Goals:</b>	N/A	<input checked="" type="checkbox"/> Availability/Accessibility	
<b>Primary Purpose:</b>	<input type="checkbox"/> Homeless <input type="checkbox"/> HIV/AIDS <input type="checkbox"/> Disabled	<input type="checkbox"/> Affordability	
<b>Subrecipient Type:</b>	Local Government	<input type="checkbox"/> Sustainability	
<b>Location:</b>	Community Wide	<b>Funding:</b>	
<b>Start Date</b>	07/01/2013	CDBG	\$60,000
<b>Completion Date</b>	12/31/2014	HOME	\$0
		Other Sources	\$0
		Total	\$60,000

V. One Year Action Plan

CDBG ADMINISTRATION - CPS # 17			
This activity provides for the administration of the Program Year 2013 CDBG grant program. Program Income for Program Year 2013 is estimated in the amount of \$8,000 for this activity in the other resources amount below. Additional funds are programmed from Year 37 in the amount of \$15,237. The amount from Year 38 is: \$154,563.			
<b>HUD Matrix Code:</b>	21A General Program Administration §570.206	<b>Objectives:</b> <input type="checkbox"/> Suitable Living Environment <input type="checkbox"/> Decent Housing <input type="checkbox"/> Creating Economic Opportunities <b>Outcomes:</b> <input type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	
<b>Eligibility:</b>	§570.208(a)(2) Low/Mod Limited Clientele		
<b>Priority Need:</b>	Planning & Administration		
<b>Specific Objective:</b>	N/A		
<b>Specific Outcomes:</b>	N/A		
<b>Project Goals:</b>	N/A		
<b>Primary Purpose:</b>	<input type="checkbox"/> Homeless <input type="checkbox"/> HIV/AIDS <input type="checkbox"/> Disabled	<b>Funding:</b>	
<b>Subrecipient Type:</b>	Local Government	CDBG	\$154,563
<b>Location:</b>	Community Wide	HOME	\$0
<b>Start Date</b>	07/01/2013	Program Income	\$8,000
<b>Completion Date</b>	06/30/2014	Total	\$162,563

CDBG UN-PROGRAMMED - CPS # 18			
Un-programmed CDBG funding for Program Year 2013.			
<b>HUD Matrix Code:</b>	22 Un-programmed Funds	<b>Objectives:</b> <input type="checkbox"/> Suitable Living Environment <input type="checkbox"/> Decent Housing <input type="checkbox"/> Creating Economic Opportunities <b>Outcomes:</b> <input type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	
<b>Eligibility:</b>	N/A		
<b>Priority Need:</b>	N/A		
<b>Specific Objective:</b>	N/A		
<b>Specific Outcomes:</b>	N/A		
<b>Project Goals:</b>	N/A		
<b>Primary Purpose:</b>	<input type="checkbox"/> Homeless <input type="checkbox"/> HIV/AIDS <input type="checkbox"/> Disabled	<b>Funding:</b>	
<b>Subrecipient Type:</b>	N/A	CDBG	\$19,322
<b>Location:</b>	N/A	HOME	\$0
<b>Start Date</b>	N/A	Other Sources	\$0
<b>Completion Date</b>	N/A	Total	\$19,322

V. One Year Action Plan

HOUSING AUTHORITY OF THE CITY OF FORT SMITH - NEW CONSTRUCTION – 2013- O – CPS # 19			
The construction of two single family affordable homes to be sold to an income qualified homebuyers.			
<b>HUD Matrix Code:</b>	12 Construction of Housing	<b>Objectives:</b>	
<b>Eligibility:</b>	§ 92.205(a)(1) New Construction	<input type="checkbox"/> Suitable Living Environment	
<b>Priority Need:</b>	Affordable Housing	<input checked="" type="checkbox"/> Decent Housing	
<b>Specific Objective:</b>	Increase availability of affordable owner housing.	<input type="checkbox"/> Creating Economic Opportunities	
<b>Specific Outcomes:</b>	Homeownership Units Acquired	<b>Outcomes:</b>	
<b>Project Goals:</b>	2 Housing Units	<input type="checkbox"/> Availability/Accessibility	
<b>Primary Purpose:</b>	<input type="checkbox"/> Homeless <input type="checkbox"/> HIV/AIDS <input type="checkbox"/> Disabled	<input checked="" type="checkbox"/> Affordability	
<b>Subrecipient Type:</b>	§ 92.2 Unit of general local government	<input type="checkbox"/> Sustainability	
<b>Location:</b>	Community Wide	<b>Funding:</b>	
<b>Start Date</b>	07/01/2013	CDBG	\$0
<b>Completion Date</b>	06/30/2015	HOME	\$144,747
		Other Resources	\$73,753
		Total	\$218,500

CRAWFORD-SEBASTIAN COMMUNITY DEVELOPMENT COUNCIL – DPA 2013 - P - CPS # 20			
Direct downpayment assistance for the purchase of affordable housing by low to moderate income families or individuals whom are Fort Smith residents. This project is also funded with estimated program income in the amount of \$40,000 for Program Year 2013 is included in Other Sources.			
<b>HUD Matrix Code:</b>	13 Direct Homeownership Assistance	<b>Objectives:</b>	
<b>Eligibility:</b>	§ 92.205(a)(1) Homebuyer Assistance	<input type="checkbox"/> Suitable Living Environment	
<b>Priority Need:</b>	Affordable Housing	<input checked="" type="checkbox"/> Decent Housing	
<b>Specific Objective:</b>	Increase availability of affordable owner housing.	<input type="checkbox"/> Creating Economic Opportunities	
<b>Specific Outcomes:</b>	Homeownership Units Acquired	<b>Outcomes:</b>	
<b>Project Goals:</b>	20 Housing Units	<input type="checkbox"/> Availability/Accessibility	
<b>Primary Purpose:</b>	<input type="checkbox"/> Homeless <input type="checkbox"/> HIV/AIDS <input type="checkbox"/> Disabled	<input checked="" type="checkbox"/> Affordability	
<b>Subrecipient Type:</b>	§ 92.2 Subrecipient	<input type="checkbox"/> Sustainability	
<b>Location:</b>	Community Wide	<b>Funding:</b>	
<b>Start Date</b>	07/01/2013	CDBG	\$0
<b>Completion Date</b>	12/31/2014	HOME	\$97,500
		Other Resources	\$1,650,000
		Total	\$1,747,500

V. One Year Action Plan

CRAWFORD-SEBASTIAN COMMUNITY DEVELOPMENT COUNCIL – CHDO ACQUIRE / REHABILITATE / RESALE 2013-Q – CPS # 21			
The acquisition of two substandard single family homes to be fully rehabilitated and brought up to current code and then sold to income eligible households. The funds are as follows: Year 19 - \$80,000 and Year 20 - \$47,918.			
<b>HUD Matrix Code:</b>	14G Acquisition for Rehabilitation	<b>Objectives:</b>	
<b>Eligibility:</b>	§ 92.205(a)(1) Acquisition/Rehab/Resale	<input type="checkbox"/> Suitable Living Environment	
<b>Priority Need:</b>	Affordable Housing	<input checked="" type="checkbox"/> Decent Housing	
<b>Specific Objective:</b>	Increase availability of affordable owner housing.	<input type="checkbox"/> Creating Economic Opportunities	
<b>Specific Outcomes:</b>	Homeownership Units Acquired	<b>Outcomes:</b>	
<b>Project Goals:</b>	2 Housing Units	<input type="checkbox"/> Availability/Accessibility	
<b>Primary Purpose:</b>	<input type="checkbox"/> Homeless <input type="checkbox"/> HIV/AIDS <input type="checkbox"/> Disabled	<input checked="" type="checkbox"/> Affordability	
<b>Subrecipient Type:</b>	§ 92.2 Community Housing Development Organization	<input type="checkbox"/> Sustainability	
<b>Location:</b>	Community Wide	<b>Funding:</b>	
<b>Start Date</b>	07/01/2013	CDBG	\$0
<b>Completion Date</b>	06/30/2015	HOME - CHDO	\$127,918
		Other Resources	\$33,000
		Total	\$160,918

HOME ADMINISTRATION - CPS # 22			
HOME funds will be used for salaries associated with carrying out HOME projects by the City's Community Development Department for Program Year 2013. Funding includes an estimated \$4,000 in HOME Program Income.			
<b>HUD Matrix Code:</b>	21H HOME Admin/Planning Costs of PJ (Subject to 10%) §92.207(a)	<b>Objectives:</b>	
<b>Eligibility:</b>	N/A	<input type="checkbox"/> Suitable Living Environment	
<b>Priority Need:</b>	Planning & Administration	<input type="checkbox"/> Decent Housing	
<b>Specific Objective:</b>	N/A	<input type="checkbox"/> Creating Economic Opportunities	
<b>Specific Outcomes:</b>	N/A	<b>Outcomes:</b>	
<b>Project Goals:</b>	N/A	<input type="checkbox"/> Availability/Accessibility	
<b>Primary Purpose:</b>	<input type="checkbox"/> Homeless <input type="checkbox"/> HIV/AIDS <input type="checkbox"/> Disabled	<input type="checkbox"/> Affordability	
<b>Subrecipient Type:</b>	Local Government	<input type="checkbox"/> Sustainability	
<b>Location:</b>	Community Wide	<b>Funding:</b>	
<b>Start Date</b>	07/01/2013	CDBG	\$0
<b>Completion Date</b>	06/30/2015	HOME	\$32,241
		Other Sources	\$4,000
		Total	\$36,241

END of Program Year 2013 Activities

1.

RESOLUTION NO. R-52-13

66

**A RESOLUTION APPROVING THE YEAR 39 COMMUNITY DEVELOPMENT BLOCK GRANT BUDGET, THE YEAR 20 HOME INVESTMENT PARTNERSHIP ACT PROGRAM BUDGET, AUTHORIZING THE SUBMISSION OF THE PROGRAM YEAR 2013 ACTION PLAN AND FOR OTHER PURPOSES**

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**WHEREAS,** it is the intention of the Board of Directors of the City of Fort Smith to allocate Community Development Block Grant (CDBG) funds in such a manner that the maximum feasible priority is given to activities which will benefit low to moderate income families or persons and eliminate slum and blight.

**WHEREAS,** it is the intention of the Board of Directors of the City of Fort Smith to allocate HOME Investment Partnership Act (HOME) funds in such a manner as to provide affordable housing opportunities to low and moderate income persons or families.

**WHEREAS,** there is a total of \$772,819 estimated for Year 39 funds allocated to the CDBG Program for budgetary purposes; and

**WHEREAS,** there is a total of \$322,406 estimated in Year 20 funds allocated to the HOME Program for budgetary purposes; and

**WHEREAS,** there are funds from the Year 38 CDBG program and HOME Year 19 to be reprogrammed;

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY OF FORT SMITH, ARKANSAS THAT:**

**SECTION 1:** The Year Thirty-nine CDBG budget totaling seven hundred, seventy-two thousand, eight hundred and nineteen dollars (\$772,819) for budgeting purposes is adopted by reference to the attached budget sheet.

**SECTION 2:** The Year Twenty HOME Program budget totaling three hundred, twenty-two thousand, four hundred and six dollars (\$322,406) for budgeting purposes is adopted by reference to the attached budget sheet.

**SECTION 3:** The in-house Affirmative Action Policy which prescribes equal opportunity policies for the recruitment, hiring, training, promoting, demotions and termination of employees, with personnel goals revised annually, as stated in Resolution No. R-7-81 is reaffirmed.

*Approved as to form*  
*SEC*  
*NPR*

- SECTION 4:** A Year Thirty-nine CDBG Affirmative Action Plan is adopted to provide contractual procedures with regard to equal opportunity personnel policies on the part of CDBG project contractors.
- SECTION 5:** The Fair Housing Program/Policy of the City of Fort Smith as stated in Resolution No. 2214, is reaffirmed to affirmatively further Fair Housing practices in the sale, lease or rental of housing and to prevent discrimination on the basis of race, color, religion, national origin, sex, disability or familial status and to provide a procedure and Fair Housing Officer to assist and educate the public on their rights and procedures available to have complaints reviewed, investigated and resolved.
- SECTION 6:** The Director of Community Development is authorized to prepare and submit the P. Y. 2013 Action Plan to carry out the activities/projects identified in the 2011-2015 Five-Year Consolidated Plan and the amendment to the P. Y. 2012 Plans to the U. S. Department of Housing and Urban Development (HUD) for review and approval. Once the approvals by HUD have occurred, the Mayor is authorized to execute agreements, his signature being attested by the City Clerk, with the agencies identified in the P. Y. 2013 Community Development Department Budget as application numbers 2013-A through 2013-Q to undertake the activities/projects in the Action Plan.
- SECTION 7:** All approved agencies of CDBG and HOME funds will use, at a minimum, the city's procurement procedures for any services or contracts.
- SECTION 8:** Any CDBG project not commenced by June 30, 2014 will be canceled and the project funding will transfer to the Fort Smith Housing Assistance Program #8722. All CDBG program income from prior projects will transfer to the Fort Smith Housing Assistance Program #8722 and the allowed 20% for program administration will be deducted prior to the transfer.
- SECTION 9:** Any HOME project not commenced by June 30, 2015 will be canceled and the funding will transfer to the Downpayment Assistance Program #8503 with the exception of CHDO Reserve funds. All HOME program income received by the City will transfer to the Downpayment Assistance Program # 8503 with the allowed 10% for program administration deducted prior to the transfer. HOME recaptured funds will be used according to federal regulations.
- SECTION 10:** Any funding sequestration or rescission from the U. S. Dept. of HUD which reduces the budgeted amounts in this resolution and attached budget will cause each project/activity to take a reduction by the same percentage amount that the funds were reduced.

**V. One Year Action Plan**

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- SECTION 11:** Any funding increase will first be reduced by the allowed program administration and the balance placed in the programs noted in Sections 8 or 9, depending on whether it is the CDBG or HOME program.
- SECTION 12:** Subject to approval of form by the City Attorney, the City Administrator or his authorized agent is authorized to execute any documents related to real property transactions that are funded with the CDBG and / or HOME funds, this includes but is not limited to deeds, mortgage releases, subordination agreements and participation in HUD's FHA Good Neighbor Program.
- SECTION 13:** The City Administrator is authorized to execute all grant documents and certifications required by the U. S. Department of Housing and Urban Development. The City Administrator or his authorized agent will be designated as the Environmental Certifying Officer.
- SECTION 14:** Any activity that is proposed to be altered in terms of its purpose, scope, location, or beneficiaries to such an extent that it can no longer reasonably be construed as the activity reviewed by the public and approved by the Fort Smith Board of Directors will be canceled.

THIS RESOLUTION APPROVED THIS 2<sup>nd</sup> DAY OF APRIL 2013.

APPROVED:



MAYOR

ATTEST:



CITY CLERK

V. One Year Action Plan

**CDBG Program Year 2013 COMMUNITY DEVELOPMENT BUDGET**

Application Identifier	Agency	CDBG Year		Total
		38	39	
13-A	Next Step Day Room - Safe Haven/Campus		\$115,923	\$115,923
PS-13-B	Good Samaritan Clinic - Medical Services		\$17,000	\$17,000
PS-13-C	Fountain of Youth - Client Fees		\$9,000	\$9,000
PS-13-D	Girls, Inc. - Membership & Summer Fees		\$4,550	\$4,550
PS-13-E	Community Dental Clinic - Patient Fees		\$18,957.89	\$18,957.89
PS-13-F	Heart to Heart PSC - Baby Items		\$11,386.37	\$11,386.37
PS-13-G	Children's Emergency Shelter		\$7,112	\$7,112
PS-13-H	Crisis Intervention Center - Case Management		\$13,000	\$13,000
PS-13-I	Next Step Day Room - Case Management		\$16,000	\$16,000
PS-13-J	WestArk RSVP - Medicare Counseling		\$7,557.87	\$7,557.87
PS-13-K	WestArk RSVP - VITA Tax Assistance		\$11,357.87	\$11,357.87
13-L	Bost, Inc. - 4401 Yorkshire Drive		\$6,955	\$6,955
13-M	Old Fort Homeless Coalition - Campus Acq.	\$59,955	\$56,463	\$116,418
13-N	FSPS - Cavanaugh Elementary School		\$10,000	\$10,000
	Fort Smith Housing Assistance		\$233,671	\$233,671
	FS Housing Rehab. Administration		\$60,000	\$60,000
	Fort Smith - Administration		\$154,563	\$154,563
	Unprogrammed		\$19,322	\$19,322
	<b>Totals</b>	<b>\$59,955</b>	<b>\$772,819</b>	<b>\$832,774</b>

Application Identifier	Agency	HOME Year 20		Total
		CHDO	EN	
13-O	Housing Authority of FS - New Const.		\$144,747	\$144,747
13-P	CSCDC - Homebuyer's Assistance - DPA		\$97,500	\$97,500
13-Q	CSCDC - Acq/Rehab/Resale - CHDO	\$127,918*		\$127,918*
	Fort Smith - HOME Administration		\$32,241	\$32,241
	Unprogrammed		\$0	\$0
	<b>Totals</b>	<b>\$127,918*</b>	<b>\$274,488</b>	<b>\$402,406</b>

\* This amount includes reallocation of \$80,000 in CHDO Reserve from HOME Year 19

CHDO - Community Housing Development Organization

EN - Entitlement

DPA - Down Payment Assistance

# APPENDIX A – CITIZEN PARTICIPATION PLAN

## Introduction

In 1994, the U.S. Department of Housing and Urban Development (HUD) issued new rules consolidating the planning, application, reporting and citizen participation processes of four formula grant programs: Community Development Block Grants (CDBG), Home Investment Partnerships (HOME), Emergency Shelter Grants (ESG) and Housing Opportunities for Persons with AIDS (HOPWA). The new single-planning process was intended to more comprehensively fulfill three basic goals: to provide decent housing, to provide a suitable living environment and to expand economic opportunities.

Provision of decent housing may involve assisting homeless persons in obtaining appropriate housing, retaining the affordable housing stock, increasing the availability of permanent affordable housing for low-income households without discrimination, and / or increasing supportive housing to assist persons with special needs. Providing a suitable living environment might entail improving the safety and livability of neighborhoods, including the provision of adequate public facilities; deconcentrating housing opportunities and revitalizing neighborhoods; restoring and preserving natural and physical features with historic, architectural, and aesthetic value; and conserving energy resources. Expanding economic opportunities can involve creation of accessible jobs, providing access resources for community development, and assisting low-income persons to achieve self-sufficiency.

The Consolidated Plan is actually a three-part planning process required by HUD. It comprises developing a five-year strategic plan, preparing annual action plans and submitting annually performance reports. These three parts are intended to furnish the framework whereby the City of Fort Smith can identify its housing, homeless, community, and economic development needs, identify resources that will be tapped and actions to be taken that will address the needs, as well as look back and evaluate the City's progress toward achieving its strategic goals. Completing these documents on time and in a manner that is acceptable to HUD ensures program funding.

The precursor to the Consolidated Plan is the Citizen Participation Plan (CPP). The objectives of the CPP are to ensure that the citizens of Fort Smith, particularly persons of low- and moderate-income, persons living in slum and blight areas, units of local government, housing agencies and other interested parties, are provided with the opportunity to participate in the planning and preparation of the Consolidated Plan, including amendments to the Consolidated Plan and the Annual Performance Report. In doing so, the CPP sets forth general policies and procedures for implementing and carrying out the Consolidated Planning process, such as how the Consolidated Plan will be developed, dates and milestones along which the process will proceed, and methods for citizens to offer the City of Fort Smith assistance and guidance in the formulation of the Consolidated Plan. Furthermore, the provisions of the CPP fulfill statutory and regulatory requirements for citizen participation specified in the U.S. Department of Housing and Urban Development's rules for the Consolidated Plan, the HOME Investment Partnerships (HOME) Program, the Community Development Block Grant (CDBG) Program, the Emergency Shelter Grants (ESG) Program and the Housing Opportunities for Persons with AIDS (HOPWA) Program. In the City of Fort Smith, the Community Development Department administers CDBG and HOME Investment Partnership Act funds. The Community Development Department is the lead agency for developing the Consolidated Plan.

In order to ensure maximum participation in the Consolidated Planning process among all populations and needs groups, and in order to ensure that their issues and concerns are adequately addressed, the

Director of Community Development will follow the standards set forth in its adopted CPP during development of its Consolidated Plan, Action Plan and Annual Performance Report.

### **Encouraging Citizen Participation**

The Consolidated Plan is designed to enumerate the City of Fort Smith’s overall strategy for coordinating federal and other housing and community development resources to provide decent housing, establish and maintain a suitable living environment, and expand economic opportunities, particularly for low- and moderate-income persons.

Interested groups and individuals are encouraged to provide input into all aspects of Fort Smith’s Consolidated Planning activities, from assessing needs to setting priorities through performance evaluation. By following the CPP, numerous opportunities for citizens to contribute information, ideas and opinions about ways to improve our neighborhoods, promote housing affordability and enhance the delivery of public services to local residents will occur.

The City of Fort Smith is committed to keeping all interested groups and individuals informed of each phase of the Consolidated Planning process and of activities being proposed or undertaken under HUD formula grant programs. Opportunities to comment on or participate in planning community development and affordable housing activities and projects will be publicized and disseminated throughout the City of Fort Smith.

### **Public Hearings and Meetings**

The City will conduct at least two (2) public hearings to obtain citizens’ views and to respond to proposals and questions. The hearings will take place at different stages of the Consolidated Planning process. At least one will occur prior to development of the Draft Plan and will be intended to solicit public input regarding distinct issues, thereby aiding policy formation. At least one more will occur after the Draft Plan has been released for public review, allowing interested parties an opportunity to review the strategies and how they were developed, designed and presented.

Information about the time, location and subject of each hearing will be provided to citizens at least seven (7) calendar days in advance through adopted public notice and outreach procedures. This notification will be disseminated to local governments and other interested parties. Public notification of the hearings will be published in the local newspaper. Community Development Department staff may also attend other meetings and conventions in the City of Fort Smith throughout the year, thereby providing an opportunity for additional public information on the Consolidated Plan.

Every effort will be made to ensure the public hearings are inclusive. Hearings will be held at convenient times and locations and in places where people most affected by proposed activities can attend. The Director of Community Development will utilize hearing facilities that are accessible to persons with mobility impairments. If written notice is given at least seven (7) days before a hearing date, the City of Fort Smith will provide appropriate materials, equipment and interpreting services to facilitate the participation of non-English speaking persons and persons with visual and / or hearing impairments.

Interpreters will be provided at public hearings where a significant number of non-English speaking residents can be reasonably expected to participate. All public hearings and public meetings associated with the Consolidated Planning process will conform to applicable Arkansas open meeting laws.

However, the Director of Community Development may, at its discretion, actively solicit input on housing and community development issues in during the course of the year with other forums, town hall meetings and other venues, as they may present themselves.

### **Publication of Consolidated Plan Documents**

The Director of Community Development will publish the Draft Consolidated Plan for public review in a manner that affords citizens, public agencies and other interested parties a reasonable opportunity to examine its contents and submit comments. The Draft Plan will be a complete document and shall include:

- The amount of assistance the City of Fort Smith expects to receive; and,
- The range of activities that may be undertaken, including the estimated amount that will benefit persons of low- and moderate-income.

A succinct summary of the Draft Plan will be published in a newspaper of general circulation at the beginning of the public comment period. The summary will describe the contents and purpose of the Consolidated Plan (including a summary of specific objectives) and include a list of the locations where copies of the entire proposed Consolidated Plan may be obtained or examined. The following are among the locations where copies of the public comment Draft Plan will be made available to inspections:

- Community Development Department located at 623 Garrison Ave.; Room 331
- Public Library located at 3201 Rogers Avenue; and,
- Windsor, Dallas and Miller Branch Libraries
- City of Fort Smith's website at [www.fortsmithar.gov](http://www.fortsmithar.gov)

Citizens and groups may obtain a reasonable number of free copies of the proposed Consolidated Plan by contacting the Director of Community Development at (479) 784-2209 or the document may be downloaded from the City's website at [www.fortsmithar.gov](http://www.fortsmithar.gov)

### **Public Comments on the Draft Consolidated Plan and Annual Action Plans**

The City of Fort Smith's Community Development Department, as lead agency, will receive comments from citizens on its Draft Plan for a period not less than thirty (30) days prior to submission of the Consolidated Plan or Annual Action Plans to HUD. The Draft Annual Action Plan will be scheduled for release in April of each year.

All comments or views of citizens received in writing during the thirty (30) day comment period will be considered in preparing the final Consolidated Plan. A summary of these comments or views and a summary of any comments or views not accepted and the reasons therefore shall be attached to the final Consolidated Plan.

### **Public Notice and Outreach**

An informed citizenry is critical to effective and responsive housing and community development programs. Efforts to educate residents and empower their participation are an ongoing element of the Consolidated Planning process.

As the fundamental means of notifying interested citizens about the Consolidated Plan and related activities, such as the Annual Action Plan or the Consolidated Annual Performance and Evaluation Report, the Director of Community Development will utilize advertisement notices in newspapers of general circulation. Such notices will be published at least seven (7) calendar days prior to public hearings. All notices will be written in plain, simple language and direct efforts will be undertaken to publish and / or post information at locations that will elicit maximum low- and moderate-income and minority participation.

Public education and outreach will be facilitated through the use of Public Advertisements that describe the Consolidated Planning process, opportunities for citizen participation and available funding through the CDBG and HOME program. The City's Consolidated Plan mailing list will likely include social service organizations, local jurisdictions, low- income housing consumers, neighborhood groups, previous participants and commentators, and others expected to desire input on the Plan. This list is updated periodically and is available for inspection at the Community Development Department.

### **Technical Assistance**

Groups or individuals interested in obtaining technical assistance to develop project proposals or applying for funding assistance through HUD formula grant programs covered by the Consolidated Plan may contact the Director of Community Development. Such assistance may be of particular use to community development organizations, non-profit service providers, and for-profit and non-profit housing development groups that serve or represent persons of low- and moderate-income. Pre-application workshops offer basic program information and materials to potential project sponsors, and the Director of Community Development will provide in-depth guidance and assistance to applicants and program participants on an on-going basis. Emphasis is placed on capacity development of community-based organizations.

### **Amendments to the Consolidated Plan**

Pursuant to HUD regulations, an amendment to the Consolidated Plan is required whenever the Jurisdiction determines to:

- Substantially change the allocation priorities or its method of distributing HUD formula grant funds;
- Utilize formula grant funds (including program income) to carry out activities not previously described in the Action Plan; and,
- Change the purpose, scope, location or beneficiaries of an activity.

Such changes, prior to their implementation, are reviewed under various federal or local requirements, particularly rules on procurement and / or policies on the allocation of public resources. Substantial

amendments to the Consolidated Plan are, in addition, subject to a formal citizen participation process. Notice and the opportunity to comment will be given to citizens through public notices in local newspapers and other appropriate means, such as direct mail or public meetings. A public comment period not less than thirty (30) days will be provided prior to implementing any substantial amendment to the Consolidated Plan. The Director of Community Development will prepare a summary of all comments received in writing and, in cases where any citizens' views are not accepted, provide reasons for the decision. This documentation will be attached to the substantial amendment, which will be available to the public and submitted to HUD.

### **Substantial Amendments**

Occasionally, public comments warrant an amendment to the Consolidated Plan. The criteria for whether to amend is referred to by HUD as Substantial Amendment Criteria. The following conditions are considered to the "Substantial Amendment Criteria":

1. Any change in the described method of distributing funds to local governments or non-profit organizations to carry out activities. Elements of a "method of distribution" are:
  - A. Application process for non-profits;
  - B. Allocation among funding categories;
  - C. Grant size limits; and,
  - D. Criteria selection.
  
2. An administrative decision to reallocate all the funds allocated to an activity in the Action Plan to other activities of equal or lesser priority need level, unless the decision is a result of:
  - A. Federal government recall of appropriated funds, or appropriates are so much less than anticipated that the City makes an administrative decision not to fund one or more activities; or
  - B. The governor declares a state of emergency and reallocates federal funds to address the emergency; and,
  - C. A unique economic development opportunity arises where the City administration asks that federal grants be used to take advantage of the opportunity.

### **Citizen Participation in the Event of a Substantial Amendment**

In the event of a substantial amendment to the Consolidated Plan, the Director of Community Development, depending on the nature of the amendment, will conduct at least one additional public hearing. This hearing will follow a comment period of no less than thirty (30) days, where the proposed substantially amended Consolidated Plan will be made available to interested parties. Citizens will be informed of the public hearing through newspaper notification prior to the hearing, and the notice will appear in at least one newspaper which is circulated city-wide.

Citizens will be notified of the substantially amended Consolidated Plan's availability through newspaper notification prior to the thirty (30) day substantially amended Consolidated Plan comment period. The notification will appear in at least one newspaper that is circulated throughout the City. The

substantially amended sections of the Consolidated Plan will be available on the City of Fort Smith's website, [www.fortsmithar.gov](http://www.fortsmithar.gov) for the full public comment period.

### **Consideration of Public Comments on the Substantially Amended Plan**

In the event of substantial amendments to the Consolidated Plan, the City will openly consider any comments on the substantially amended Consolidated Plan from individuals or groups. Comments must be received in writing or at public hearings. A summary of the written and public hearing comments on the substantial amendments will be included in the final Consolidated Plan. Also included in the final Consolidated Plan will be a summary of all comments not accepted and their reasons for dismissal.

### **Changes in Federal Funding Level**

Any changes in federal funding level after the Consolidated Plan's draft comment period has expired and the resulting effect on the distribution of funds will not be considered an amendment or a substantial amendment.

### **Standard Amendments**

"Standard amendments" are those that are not considered substantial in nature and pertain chiefly to minor administrative modifications of the programs. Thus they do not require in-depth citizen participation.

### **Annual Performance Reports**

Performance reports on programs covered by the Consolidated Plan are to be prepared by the Director of Community Development for annual submission to HUD within ninety (90) days of the start of each program year. Draft performance reports will be made available upon written request. The draft performance report will be available for comment for no less than fifteen (15) days, and any public comments received in writing will be reported in an addendum to the final performance report.

### **Access to Records**

To the extent allowed by law, interested citizens and organizations shall be afforded reasonable and timely access to records covering the preparation of the Consolidated Plan, project evaluation and selection, HUD's comments on the Plan and annual performance reports. In addition, materials on formula grant programs covered by the Consolidated Plan, including activities undertaken in the previous five (5) years, will be made available to any member of the public who request information from the Community Development Department. A complete file of citizen comments will also be available for review by interested parties. After receiving notice of HUD's approval of its Consolidated Plan, the Director of Community Development will inform those on its mailing list of the availability of the final Plan document and of any HUD comments on the Consolidated Plan.

### Complaints and Grievances

Citizens, administering agencies and other interested parties may submit complaints and grievances regarding the Consolidated Plan. Complaints should be in writing, specific in their subject matter, and include facts to support allegations. The following are considered to constitute complaints to which a response letter is due:

- The administering agency has purportedly violated a provision of this Citizen Participation Plan;
- The administering agency has purportedly violated a provision of federal CDBG or HOME program regulations; and,
- The administering agency, or any of its contractors, has purportedly engaged in questionable practices resulting in waste, fraud or mismanagement of any program funds.

Residents may also present complaints and grievances orally or in writing at the community meetings and / or public hearings. All public comments, including complaints and grievances, made either orally or in writing with the thirty (30) day public comment period, will be included in the final Consolidated Plan. Such complaints or grievances shall be directed to the Consolidated Plan representative, the City's Director of Community Development.

### Timely Response to Complaints or Grievances

Upon receipt of a written complaint, the Director of Community Development shall respond to the complainant within fifteen (15) calendar days and maintain a copy of all related correspondence, which will be subject to Development Services Department review.

Within fifteen (15) calendar days of receiving the complaint, the Director of Community Development shall discuss the matter with the Director of Development Services and respond to the complainant in writing. A copy of the response from the Director of Community Development will be transmitted, concurrently, to the complainant and to the Director of Development Services. If, due to unusual circumstances, the Director of Community Development finds that he / she is unable to meet the prescribed time limit, the limit may be extended by written notice to the complainant. The Director of Community Development's notice must include the reason for the extension and the date on which a response is expected to be generated, which may be based on the nature and complexity of the complaint.

Public review materials and performance reports will include data, as appropriate under confidentiality regulations, on any written complaints received and how each was resolved.

## Activities Exempt from Substantial Amendment Citizen Participation Requirements

### Urgent Needs

It may be necessary to amend the Consolidated Plan in the event of an emergency such as a natural disaster. These amendments may include funding new activities and / or the reprogramming of funds including canceling activities to meet community development needs that have a particular urgency. Therefore, the City of Fort Smith, acting through the Community Development Department may utilize its CDBG or HOME funds to meet an urgent need without the normal public comment period, which is otherwise required for substantial amendments.

To comply with the national objective of meeting community development needs having a particular urgency, an activity will alleviate existing conditions that the City of Fort Smith certifies:

- Pose a serious and immediate threat to the health and welfare of the community;
- Are of recent origin or recently became urgent;
- The City and the Community Development Department are unable to finance the activity on their own; and,
- Other resources of funding are not available to carry out the activity.

A condition will generally be considered to be of recent origin if it is developed or became critical within eighteen (18) months preceding the Community Development Department's certification.

### Availability of the Citizen Participation Plan

Copies of the Citizen Participation Plan may be obtained by contacting the Director of Community Development at (479) 784-2209 or on the City's website at [www.fortsmithar.gov](http://www.fortsmithar.gov). Upon request, the Director of Community Development will make the Citizen Participation Plan available in an alternative format accessible to persons with disabilities.

## **APPENDIX B – PUBLIC INVOLVEMENT PUBLICATIONS**

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The public involvement process followed the requirements specified in the Citizen Participation Plan, as noted in Appendix A. However, the following narrative and exhibits provide additional information about the outreach, notification, and public involvement opportunities offered to the citizen of Fort Smith in the development of the *2013 Annual Action Plan for Housing and Community Development*.

### **NOTICE OF FUNDING AVAILABILITY / REQUEST FOR PROPOSALS**

This program year began a new process wherein the HOME NOFA is started earlier to allow for developer, financial and project capacity reviews. On December 17, 2012, the City of Fort Smith published in the legal notices of the TIMES RECORD, a “Notice of Funding Availability” for the HOME Program, as well as mailed out the notices to everyone on the 2013 Citizen Participation List and electronically sent them to the email addresses on the CDBG/HOME Notices group. A mandatory attendance workshop was held on January 3, 2013 to submit an application. The “Notice of Funding” for the Community Development Block Grant Program was published in the TIMES RECORD on January 7, 2013 with mandatory attendance at the application workshop was held on Wednesday, January 23, 2013.

All notices were mailed to everyone noted on the 2013 Citizen Participation List and emailed to those noted on the 2013 email notification list.

### **PUBLIC HEARINGS**

Once applications were accepted and reviewed by the City staff members, they were delivered to the Community Development Advisory Committee (CDAC) and a study session for the Community Development Advisory Committee was held on February 26, 2013 to discuss submitted applications. The next week three public hearings were held on Tuesday, March 5, 2013 at 9:00 am, 2:00 pm and 5:30 pm at the Elm Grove Community Center. Funding recommendations were formulated by CDAC to be presented to the Fort Smith Board of Directors in a study session at noon on Tuesday, March 12, 2013. The final public hearing was held before the Board of Directors on April 2, 2013 at 6:00 pm in the Fort Smith Public Schools Service Center located at 3205 Jenny Lind in Building “B”. There were no public comments and the Board adopted Resolution # 52-13 by a vote of 7 in favor and zero opposed.

### **ADVERTISEMENT DOCUMENTATION**

Documentation of the advertising efforts in relation to community outreach regarding the Annual Action Plan process, including the notices and the public input opportunities, are presented on the following pages.





NOTICE OF FUNDING AVAILABILITY  
HOME Investment Partnership Act Program  
Program Year 2013

The City of Fort Smith Community Development Department will accept applications for Year 20 HOME Investment Partnership Act Funds (\$322,406\*) from Monday, December 17, 2012 through 4:00 p.m. Friday, January 25, 2013. Applications, also known as "Request for Proposals", must meet at least one of the strategies within the 2011-2015 Consolidated Plan established by the Fort Smith Board of Directors to meet the needs of our low to moderate income citizens.

*All potential applicants **must attend the workshop** on Thursday, January 3, 2013 at 12:00 p.m. (Noon) located in the Planning / Community Development Conference Room 326 of the City Offices at 623 Garrison Avenue on the third floor. An application(s) can be picked any time prior to the workshop. This will allow ample opportunity to begin reviewing, gathering documentation and preparing prior to the workshop.*

Required application presentations to the Community Development Advisory Committee (CDAC) will occur on Tuesday, March 5, 2013 at 2:00 p.m., in a public hearing at the Elm Grove Community Center - Oak Room located at 1901 Greenwood Avenue in Martin Luther King Park.

The workshop location is accessible. Should you have any questions, need interpreter services or other accommodations, please contact Jamie Fout, Community Development Coordinator or Matt Jennings, Director of Community Development at 479-784-2209, forty-eight (48) hours in advance of the meeting so that arrangements can be made. The City of Fort Smith is an Equal Opportunity Employer.

*\* This amount is estimated because the federal government has not communicated final allocation amounts. Additionally, there is a possibility of an approximate 8.2% federal budget sequestration on January 1, 2013. Once the city has been notified of final grant amount for the program, adjustments will be made, if necessary, prior to the final public hearing by the Fort Smith Board of Directors.*



# UNLESS YOU REPORT HOUSING DISCRIMINATION, IT WON'T STOP.



**Discrimination isn't always this obvious. But it is just as hurtful and illegal. Here are possible signs you might hear from a landlord:**

- “There’s a lot of traffic. It isn’t safe for kids.”
- “The apartment I told you about on the phone has already been rented.”
- “My insurance won’t cover a ramp if you get hurt.”
- “We only take English speaking people.”
- “The ad is wrong. The rent is really \$75 higher per month.”
- “Steps are what we have. We can’t accommodate a walker.”

**IF YOU SUSPECT HOUSING DISCRIMINATION, PLEASE REPORT IT.**

Visit [www.hud.gov/fairhousing](http://www.hud.gov/fairhousing) or call the HUD Hotline  
**1-800-669-9777** (voice) **1-800-927-9275** (TTY)



A public service message from the U.S. Department of Housing and Urban Development in partnership with the National Fair Housing Alliance. The federal Fair Housing Act prohibits discrimination because of race, color, religion, national origin, sex, family status or disability. For more information, visit [www.hud.gov/fairhousing](http://www.hud.gov/fairhousing).



**Appendix B – Public Involvement Publications**

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David Harris  
2025 South "V" St.  
Fort Smith, AR 72901

St. Edward Foundation  
P.O. Box 17000  
Fort Smith, AR 72917

Lynn Ellison  
Fort Smith School Systems  
3205 Jenny Lind Road  
Fort Smith, AR 72901

**2013 Citizen Participation List**

Karen Hollenbeck  
Saint Boniface Catholic Church  
201 N. 19<sup>th</sup> St.  
Fort Smith, Arkansas 72904

Nenya Perry  
Community Dental Clinic  
P.O. Box 4069  
Fort Smith, AR 72914

Jerry Glidewell  
Fort Smith Boys/ Girls Club  
4905 N. "O" St.  
Fort Smith, AR 72904

Mark Whitmer, Executive Director  
CSCDC  
P.O. Box 4069  
Fort Smith, AR 72914

Ken Pyle, Executive Director  
Fort Smith Housing Authority  
2100 N. 31<sup>st</sup> Street  
Fort Smith, AR 72904

Roy Thompson  
BOST  
P. O. Box 11495  
Fort Smith, AR 72917

Gateway House  
3900 Armour Ave.  
Fort Smith, AR 72904

Keith Bradley  
Lincoln Youth Service Center  
1422 N. 8<sup>th</sup> St.  
Fort Smith, AR 72901

William B. Loyd  
Abilities Unlimited  
3305 Kibler Rd.  
Van Buren, AR 72955-5513

Crisis Intervention Center  
Susan Steffens  
5603 S. 14<sup>th</sup> St.  
Fort Smith, Arkansas 72901

Robert Thomas  
3210 Phoenix Ave. Apt. "H"  
Fort Smith, Arkansas 72901

Misty Lewis  
The First Tee - Fort Smith  
5800 Geren Road  
Fort Smith, AR 72916

Golden Rule Clothes Closet  
212 N. 3<sup>rd</sup> St.  
Fort Smith, AR 72901

Rev. Queen Ottawa  
Community Action  
2415 Albert Pike Ave.  
Fort Smith, Ar 72903

Tom Minton  
United Way Agencies  
P.O. Box 2300  
Fort Smith, AR 72902

Allene Stafford  
D.S.T., Inc.  
1420 N. 55<sup>th</sup> Terr.  
Fort Smith, AR 72904

Amy Sherrill  
Executive Director  
Next Step Day Room  
123 N. 6<sup>th</sup> Street; Suite 200  
Fort Smith, AR 72901

Cindy Crawford  
Hannah House  
P.O. Box 1672  
Fort Smith, AR 72902

Executive Director  
Girls, Inc.  
1415 Old Greenwood Rd.  
Fort Smith, AR 72901

Jennifer Kistler  
Kistler Center  
3304 S. "M" St.  
Fort Smith, AR 72901

Area Agency on Aging  
524 Garrison Avenue  
Fort Smith, AR 72901

Daphne Dahlem  
Heart to Heart Pregnancy Center  
417 South 16<sup>th</sup> St.  
Fort Smith, AR 72901-4525

Charles Logan  
First National Bank  
P.O. Box 7  
Fort Smith, AR 72901

Jane Stewart  
Howard Elementary  
1301 N. 8<sup>th</sup> St.  
Fort Smith, AR 72901

Bruce Singleton  
Literary Council of Western Ark  
P.O. Box 423  
Fort Smith, AR 72902-0423

Jack Moffett, Exec. Dir.  
Childrens' Emergency Shelter  
3015 S. 14<sup>th</sup> St.  
Fort Smith, AR 72901

Jay Poppe  
Ark. Valley Habitat for Humanity  
P.O. Box 754  
Fort Smith, AR 72901

**Appendix B – Public Involvement Publications**

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AR Sleepers  
2809 Koller St.  
Fort Smith, AR 72904

Evan Breedlove  
Good Samaritan Clinic  
615 N. "B" St.  
Fort Smith, Arkansas 72901

Kent Jones  
P.O. Box 11495  
Fort Smith, Arkansas 72917

**2013 Citizen Participation List**

Mr. Rick Foti  
Community Services Clearinghouse  
P.O. Box 1522  
Fort Smith, Arkansas 72902

Juneteenth Planning Commission  
Greg Herschel  
P.O. Box 8083  
Fort Smith, Arkansas 72902

WAPDD  
P.O. Box 2067  
Fort Smith, Arkansas 72902

Mr. Greg Hershel  
King Solomon CDC  
4400 N. "N" St.  
Fort Smith, Arkansas 72904

Mary Alink  
Harbor House  
P.O. Box 4207  
Fort Smith, Arkansas 72914

The Darby Foundation  
P.O. Box 1625  
Fort Smith, Arkansas 72902

Reverend U. C. Washington  
Lend-A-Hand  
P.O. Box 811  
Fort Smith, Arkansas 72902

Mr. Denny Flynn, Exec. Dir.  
Kay Rodgers Park  
P.O. Box 4145  
Fort Smith, Arkansas 72914

Robbin Flippin  
St. John's Sack Lunch Program  
4628 Free Ferry Road  
Fort Smith, Arkansas 72903

Executive Director  
Fountain of Youth Adult Daycare  
2409 S. 56<sup>th</sup> St. Ste. 121  
Fort Smith, Arkansas 72903

Mr. Robert Miller  
Miller Investments  
11414 Hwy. 71 S.  
Fort Smith, Arkansas 72916

Jackie Kursh  
710 N. 8<sup>th</sup> St.  
Fort Smith, Arkansas 72901

Kenny Rodin  
P.O. Box 6751  
Fort Smith, Arkansas 72906

Kathryn Howard  
818 Belle Ave.  
Fort Smith, Arkansas 72901

Gloria Arnold  
3700 Morris Dr.  
Fort Smith, Arkansas 72904

Rebekah Walton  
3412 N. "Q" St.  
Fort Smith, Arkansas 72904

Alexandria Altiner  
Lincoln Child Care Center  
1415 N. 9<sup>th</sup> St.  
Fort Smith, Arkansas 72901

Scott Chambers  
Fort Smith Housing Authority  
2100 N. 31<sup>st</sup> St.  
Fort Smith, Arkansas 72904

Jake Files  
Foster, Files & Harris LLC  
3203 Waco St.  
Fort Smith, Arkansas 72901

Jackie Hamilton  
2713 S. 74<sup>th</sup> St. Ste. 103  
Fort Smith, Arkansas 72903

Brandon Woodrome  
P.O. Box 2771  
Fort Smith, Arkansas 72913

Reverend Steve Poarch  
St. Paul's United Methodist Church  
4100 Grand Ave.  
Fort Smith, Arkansas 72904

Amy Bebout  
St. John's  
1804 Rannoch Tr.  
Fort Smith, Arkansas 72908

Richard Griffin  
CBID  
P. O. Box 2207  
Fort Smith, Arkansas 72902

Executive Director  
The ARC for the River Valley  
2301 S. 56<sup>th</sup> St. Ste. 106  
Fort Smith, Arkansas 72903-3710

Steven Mason  
Accelerated Equity  
1614 S. "Q" St.  
Fort Smith, Arkansas 72903

Western AR Counsel & Guidance  
3111 S. 70<sup>th</sup> St.  
Fort Smith, Arkansas 72903

Alan Harrison  
Tribuilt Construction Group, LLC  
P.O. Box 180257  
Fort Smith, Arkansas 72918-0267

Brian Hilts  
Community Rescue Mission  
310 N. "F" St.  
Fort Smith, Arkansas 72904

**2013 Citizen Participation List**

2013 Citizen Participation News Release Media Notification List

Media Organization	Contact Name Last, First	Position	Office	Fax	City	State	Preferred Contact Method	Confirmed
Arkansas Democrat Gazette	Hughes, Dave	Pub/Ed	(479) 782-8888	(918) 658-3976	Arkansas	AR	djhughes@arkansasonline.com	YES
Handland Heritage	Barnes, Sherry	Pub/Ed			South, Sebastian	AR	handlandheritage@whico.com	YES
Clear Channel Radio	Fuss, Kelley				Fort Smith	AR	kelley.fuss@clearchannel.com	YES
KISR Radio	Gill, Jennifer		(479) 784-0413		Fort Smith	AR	kjgill@kiser.net	YES
Southwest Times Record	Arnold, Jeff				Fort Smith	AR	arnoldj@wgtimes.com	YES
Southwest Times Record	Hansen, Judi				Fort Smith	AR	jhansen@wgtimes.com	YES
Press Argus-Courier	Kellams, Kyle	News Director			Van Buren	AR	kfv@pressargus.com	YES
KUAF Radio	Seibold, Linda	Publisher			Fayetteville/Fort Smith	AR	linda.seibold@fortsmith.com	YES
Lincoln Echo	Wasson, Lynn	Publisher			Fort Smith	AR	lynnwasson@fortsmith.com	YES
Entertainment Fort Smith	Houston, Marry	Publisher	(479) 785-2400	(479) 785-2411	Fort Smith/Fayetteville	AR	mhouston@myfox24.com	YES
KFTA	Hobbs, Luke				Fort Smith	AR	lhobbs@kfta.com	YES
The City Wire	Tilley, Michael	Assignment Desk			Fort Smith	AR	mtilley@thacitywire.com	YES
KHBS/KHOG TV	Milisp, Linda	Assignment Desk	(479) 783-0550	(479) 783-3293	Booneville	AR	news@4028tv.com	YES
KFSM-TV	Bill, Pharis	Assignment Desk	(479) 783-3293		Booneville	AR	news@boonevillecourier.com	YES
Ozark Area Chamber of Commerce	Vance, Jordan				Ozark	AR	ozarkarea255@centurytel.net	YES
Fort Smith Radio Group	Freeman, Wanda	Business writer			Fort Smith	AR	billharris@wfsop.com	YES
Arkansas Democrat Gazette	Yoder, Whitney		(479) 841-5447		Little Rock	AR	wyoder@arkansasonline.com	YES
Southwest Times Record	Thomas, Brook	News Director			Fort Smith	AR	wfreesman@wgtimes.com	YES
Fort Smith Regional Chamber of Commerce	Boulden, Ben				Fayetteville/Fort Smith	AR	bboulden@wfs.com	YES
Southwest Times Record	Smith, Bobbi	Reporter	(479) 841-2888		Fort Smith	AR	bboulden@wfs.com	YES
KNWA	Parson, Robert	Managing Editor			Fort Smith	AR	rsparson@knwa.com	YES
Entertainment Fort Smith	Cannon, Craig	Anchor	(479) 646-6700	(479) 646-0373	Fort Smith/Fayetteville	AR	scannon@knwa.com	YES
anvalley.com								
KHBS/KHOG TV								
KZCZ Radio								
Alma Chamber of Commerce			(479) 632-4127		Alma	AR		
Alma Journal			(501) 372-4443		Alma	AR		
Arkansas Business Journal	Mortiz				Little Rock	AR		
Charleston Express					Charleston	AR		
Charleston Express					Charleston	AR		
Clarksville - Johnson County Graphic					Clarksville	AR		
Cumulus Radio					Fort Smith	AR		
Fort Smith Alive					Fort Smith	AR		
Greenwood Democrat					Greenwood	AR		
Greenwood Democrat					Greenwood	AR		
Heavener Chamber of Commerce			(818) 653-4303		Heavener	OK		
Johnson County Graphic					Clarksville	AR		
KICS Radio		Production	(479) 646-6151		Fort Smith	AR		YES
KZCZ/KFSK Radio		Production			Fort Smith	AR		
Lincoln Echo					Fort Smith	AR		
Missouri Citizen					Manassfield	AR		
Northwest Arkansas Business Journal	Spark				Mena	AR		
Ozark Magazine		Warren			Northwest Arkansas	AR		
Ozark Spectator					Ozark	AR		
Sallisaw Chamber of Commerce					Ozark	AR		
Sequoyah County Times					Sallisaw	OK		
Spiro Graphic					Spiro	OK		
Waldron News					Waldron	AR		
Yell County Record			(501) 661-7286	(501) 661-7286	Danville	AR		
Associated Press Business - LR	Barnels, Chuck	Business Writer			Little Rock	AR	cbarnels@ap.org	

2013 Citizen Participation Electronic Notification List

Jennings, Matt

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**From:** Jennings, Matt  
**Sent:** Monday, December 17, 2012 9:52 AM  
**To:** Alexandria Altiner - Lincoln Childcare; Amanda Daniels - Girls, Inc.; Amy Sherrill - NSDR; Chad Graham - The ARC; Charleene White - Lend A Hand; Daphne Dahlem - Heart to Heart PSC; Darrin Bercher - FSHA; DeeDra Herschel - CSCDC; Elaine Burton - FSHA; Evan Breedlove - Good Samaritan Clinic; Jack Moffett - Children's Emergency Shelter; Karen Phillips - CSCDC; Ken Pyle - FSHA; Kristi Graham - Fountain of Youth; Linda Gabriel; Misty Lewis - First Tee; Nanya Perry - Community Dental Clinic; Paul McCollom - FSHA; Rev. U. C. Washington - Lend A Hand; Roy Thompson - Bost, Inc.; Scott Chambers - FSHA; Susan Reehl - RSVP; Susan Steffens - Crisis Intervention Center; 'Abbie Taylor Cox'; Alsup, Mike; 'Amber Breazzeal'; 'Anita Brown - New Wine Ministries'; 'Ann Law'; 'april@hhsafetycenter.org'; 'Bill Loyd'; 'Brandon Woodrome'; 'Brian Hilts'; 'Bruce Singleton'; 'Calvin Williams - CSCDC, Inc.'; 'Carol Justice'; 'Carolyn Plank'; 'Cindy Crawford'; 'Eric Weidman'; 'Hank Needham (hneedham@fortsmithschools.org)'; 'Hanna House c/o Jake Files'; 'Herbert Norwood'; 'Jay Poppe'; 'Jerry Glidewell'; 'Joyce Slack - Girls, Inc.'; 'Keith Bradley'; 'Kent Jones'; 'Lance M. Fisher - NSDR'; 'Laurie Burnett'; 'Linda Gabriel'; 'Louise Watts'; 'Mark Whitmer'; 'Mary Alink'; 'Michael Tilley'; 'Nicki Babb - Crisis Intervention Center'; 'Patti Logan - The ARC River Valley'; 'Paula Patterson - Mother Earth's Community Garden'; 'Ragon Clements'; 'Randy Coleman'; Rev. A. J. Parrish - NSTBG; Rick Foti - Community Services Clearinghouse; Sally Fisher - CSCDC; Savage, Ken; T. J. Coker; Tom Minton  
**Cc:** Fout, Jamie; Waters, Candyce; Smith, David  
**Subject:** HOME Program Year 2013: Notice of Funding Availability (NOFA)

Note: CDBG Notices will be sent and published in the Times Record on January 7, 2013



NOTICE OF FUNDING AVAILABILITY  
HOME Investment Partnership Act Program  
Program Year 2013

The City of Fort Smith Community Development Department will accept applications for Year 20 HOME Investment Partnership Act Funds (\$322,406\*) from Monday, December 17, 2012 through 4:00 p.m. Friday, January 25, 2013. Applications, also known as "Request for Proposals", must meet at least one of the strategies within the 2011-2015 Consolidated Plan established by the Fort Smith Board of Directors to meet the needs of our low to moderate income citizens.

*All potential applicants must attend the workshop on Thursday, January 3, 2013 at 12:00 p.m. (Noon) located in the Planning / Community Development Conference Room 326 of the City Offices at 623 Garrison Avenue on the third floor. An application(s) can be picked any time prior to the workshop. This will allow ample opportunity to begin reviewing, gathering documentation and preparing prior to the workshop.*

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The workshop location is accessible. Should you have any questions, need interpreter services or other accommodations, please contact Jamie Fout, Community Development Coordinator or Matt Jennings, Director of Community Development at 479-784-2209, forty-eight (48) hours in advance of the meeting so that arrangements can be made. The City of Fort Smith is an Equal Opportunity Employer.

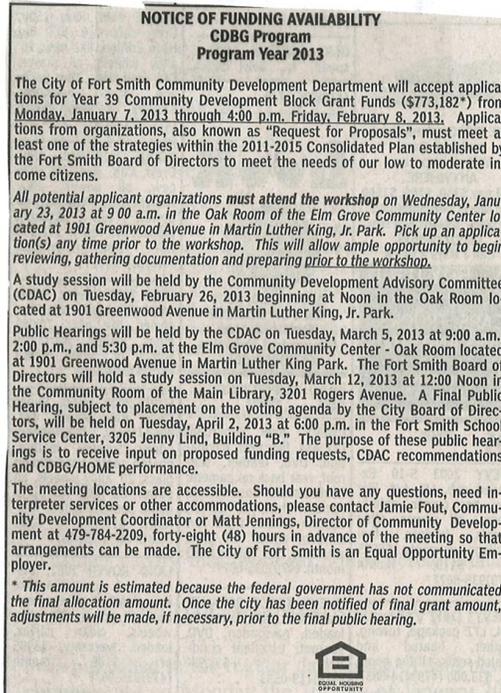
*\* This amount is estimated because the federal government has not communicated final allocation amounts. Additionally, there is a possibility of an approximate 8.2% federal budget sequestration on January 1, 2013. Once the city has been notified of final grant amount for the program, adjustments will be made, if necessary, prior to the final public hearing by the Fort Smith Board of Directors.*



ATTENDANCE SHEET  
 HOME Application Workshop  
 City Planning / CD Conference Room  
 January 3, 2013; 12 Noon

Name	email	Signature
Fort Smith Housing Authority	<a href="mailto:schambers@fortsmithha.com">schambers@fortsmithha.com</a>	
Fort Smith Housing Authority	<a href="mailto:dbercher@fortsmithha.com">dbercher@fortsmithha.com</a>	
Crawford-Sebastian CDC, Inc.	<a href="mailto:kphillips@cscdcaa.org">kphillips@cscdcaa.org</a>	
Crawford-Sebastian CDC, Inc.	<a href="mailto:lgabriel@cscdcaa.org">lgabriel@cscdcaa.org</a>	
City of Fort Smith	<a href="mailto:jfout@fortsmithar.gov">jfout@fortsmithar.gov</a>	
City of Fort Smith	<a href="mailto:mjennings@fortsmithar.gov">mjennings@fortsmithar.gov</a>	
City of Fort Smith	<a href="mailto:wbailey@fortsmithar.gov">wbailey@fortsmithar.gov</a>	

Cust:  
Ad: 100621697  
CDBG



89

Manager of the Times Record, a newspaper not less than four pages of five cent daily intervals continuously in the a period of twelve months, circulated to subscribers and readers generally of all areas. The price for each copy, or a fixed price per annum, shall be based upon the news service value of the newspaper. The newspaper shall have paid cash for their subscription fees, over a period of at least six months. The newspaper shall not exceed more than forty percent news matter. The newspaper shall be owned by Johnson, Logan, Polk, Scott and

ed in the matter of:

2013

newspaper for consecutive insertions on Monday, the 14th day of January, 2013, and concluding on Monday

the 21st day of January 2013 for the following dates:

01/07/13, 01/21/13

for a total cost of: \$ 627.00

*Radonna Taylor*

Radonna Taylor

Sworn before me on the 23 day of

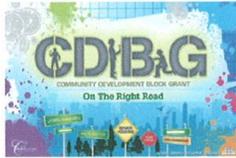
*January*, 2013



*Johnnie L. Swain*

Notary Public

My commission expires: 1/1/2023 #12371362



**NOTICE OF FUNDING AVAILABILITY  
CDBG Program  
Program Year 2013**

The City of Fort Smith Community Development Department will accept applications for Year 39 Community Development Block Grant Funds (\$773,182\*) from Monday, January 7, 2013 through 4:00 p.m. Friday, February 8, 2013. Applications from organizations, also known as “Request for Proposals”, must meet at least one of the strategies within the 2011-2015 Consolidated Plan established by the Fort Smith Board of Directors to meet the needs of our low to moderate income citizens.

*All potential applicant organizations **must attend the workshop** on Wednesday, January 23, 2013 at 9:00 a.m. in the Oak Room of the Elm Grove Community Center located at 1901 Greenwood Avenue in Martin Luther King, Jr. Park. Pick up an application(s) any time prior to the workshop. This will allow ample opportunity to begin reviewing, gathering documentation and preparing prior to the workshop.*

A study session will be held by the Community Development Advisory Committee (CDAC) on Tuesday, February 26, 2013 beginning at Noon in the Oak Room located at 1901 Greenwood Avenue in Martin Luther King, Jr. Park.

Public Hearings will be held by the CDAC on Tuesday, March 5, 2013 at 9:00 a.m., 2:00 p.m., and 5:30 p.m. at the Elm Grove Community Center - Oak Room located at 1901 Greenwood Avenue in Martin Luther King Park. The Fort Smith Board of Directors will hold a study session on Tuesday, March 12, 2013 at 12:00 Noon in the Community Room of the Main Library, 3201 Rogers Avenue. A Final Public Hearing, subject to placement on the voting agenda by the City Board of Directors, will be held on Tuesday, April 2, 2013 at 6:00 p.m. in the Fort Smith School Service Center, 3205 Jenny Lind, Building “B.” The purpose of these public hearings is to receive input on proposed funding requests, CDAC recommendations and CDBG/HOME performance.

The meeting locations are accessible. Should you have any questions, need interpreter services or other accommodations, please contact Jamie Fout, Community Development Coordinator or Matt Jennings, Director of Community Development at 479-784-2209, forty-eight (48) hours in advance of the meeting so that arrangements can be made. The City of Fort Smith is an Equal Opportunity Employer.

*\* This amount is estimated because the federal government has not communicated the final allocation amount. Once the city has been notified of final grant amount, adjustments will be made, if necessary, prior to the final public hearing. Additionally, these grant amounts could be reduced by 8.2% due to possible federal sequestration.*



To be published in the Legal Notices Section of the Times Record on 1/7/2013 and 1/21/2013

ATTENDANCE SHEET  
 CDBG Application Workshop  
 Elm Grove Community Center; Oak Room  
 January 23, 2013; 9 a.m.

Name	email	Signature
The Good Samaritan Clinic	<a href="mailto:evan@goodsamaritanclinic.net">evan@goodsamaritanclinic.net</a>	<i>Evan Goodwin</i>
Next Step Day Room	<a href="mailto:Amy@nextstepdavroom.org">Amy@nextstepdavroom.org</a>	<i>Amy</i>
Fort Smith Public Schools – Cavanaugh	<a href="mailto:hneedham@fortsmithschools.org">hneedham@fortsmithschools.org</a>	<i>Hannah Needham</i>
Bost, Inc.	<a href="mailto:jpzoesch@bost.org">jpzoesch@bost.org</a>	<i>James P. Zoesch</i>
Crawford-Sebastian Community Development Council, Inc. Community Dental Clinic	<a href="mailto:lgabriel@cscdcaa.org">lgabriel@cscdcaa.org</a>	<i>Linda Gabriel</i>
Girls, Inc.	<a href="mailto:adaniels@girlsinfortsmith.org">adaniels@girlsinfortsmith.org</a>	<i>ADaniels</i>
Old Fort Homeless Coalition	<a href="mailto:kpyle@fortsmithha.com">kpyle@fortsmithha.com</a>	<i>Kyle</i>
WestArk RSVP, Inc.	<a href="mailto:rsvp@jpa.net">rsvp@jpa.net</a>	<i>Susan B. Beck</i>
Crisis Intervention Center	<a href="mailto:Susan@FSCIC.org">Susan@FSCIC.org</a>	<i>June Tai-Mie</i>
Heart to Heart Pregnancy Support Center	<a href="mailto:hearttoheartpsc@mynewroads.com">hearttoheartpsc@mynewroads.com</a>	<i>Raphae Dahlen</i>

*Habitat for Humanity*  
*dirdev@mynewroads.com - Debbie Ewerly*  
 Page 1 of 2

ATTENDANCE SHEET  
 CDBG Application Workshop  
 Elm Grove Community Center; Oak Room  
 January 23, 2013; 9 a.m.

Name	email	Signature
Fountain of Youth Adult Day Center	<a href="mailto:executivedirector@foyadc.com">executivedirector@foyadc.com</a>	
Lincoln Childcare Center	<a href="mailto:lincolnchild1@aol.com">lincolnchild1@aol.com</a>	
City of Fort Smith	<a href="mailto:jfout@fortsmithar.gov">jfout@fortsmithar.gov</a>	
City of Fort Smith	<a href="mailto:dsmith@fortsmithar.gov">dsmith@fortsmithar.gov</a>	
City of Fort Smith	<a href="mailto:mjennings@fortsmithar.gov">mjennings@fortsmithar.gov</a>	
Children's Emergency Shelter	<a href="mailto:jack@fscs.org">jack@fscs.org</a>	
The Arc for the River Valley	<a href="mailto:arc@river-valley@gmail.com">arc@river-valley@gmail.com</a>	



Mailed to  
CP List  
3/27/2013

FINAL PUBLIC HEARING NOTICE  
CDBG and HOME Programs  
Program Year 2013

94

The City of Fort Smith Community Development Department has accepted applications for Year 39 Community Development Block Grant (CDBG) Funds (\$773,182\*) and for Year 20 HOME Investment Partnership Act Funds (\$322,406\*) and amendments to the PY 2012 Annual Action Plan. Each application has met at least one of the strategies within the 2011-2015 Consolidated Plan established by the Fort Smith Board of Directors to meet the needs of our low to moderate income citizens.

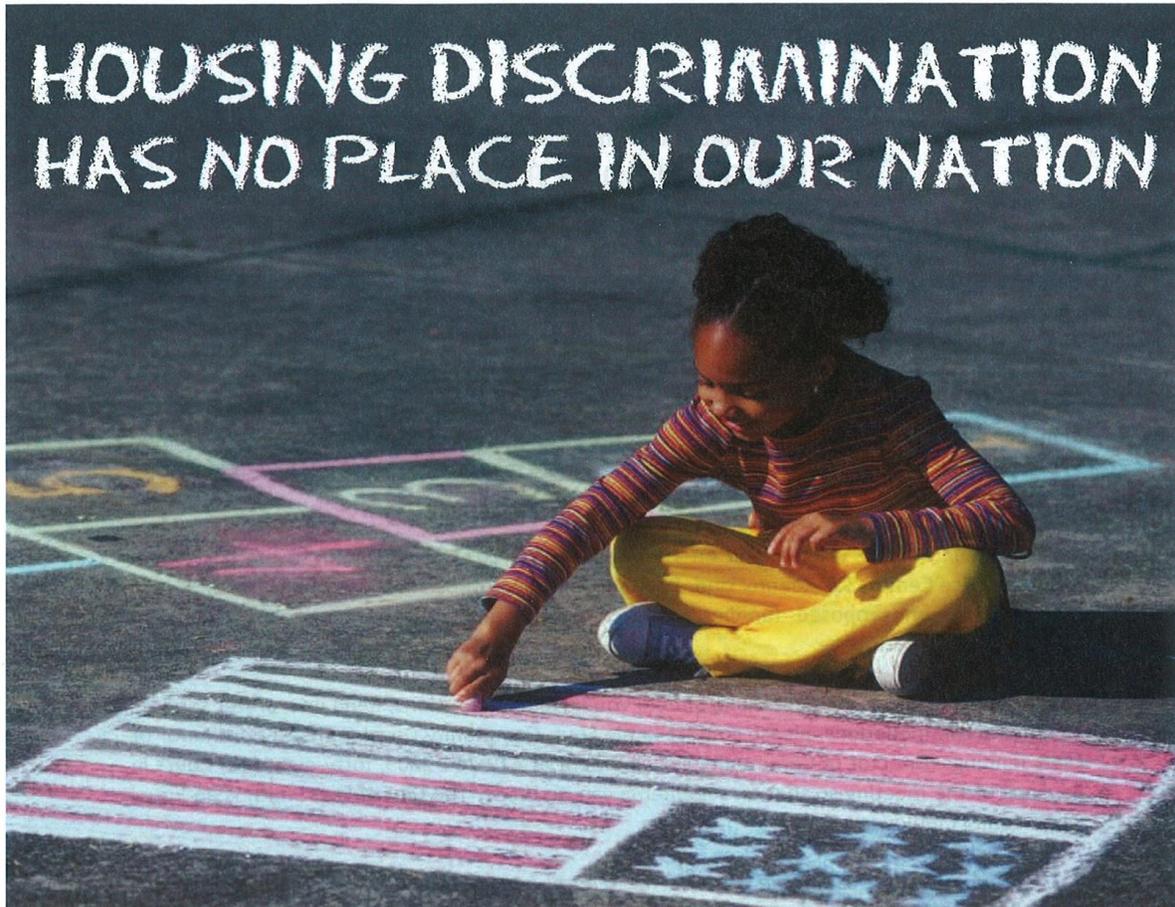
A Final Public Hearing will be held on Tuesday, April 2, 2013 at 6:00 p.m. in the Fort Smith School Service Center, 3205 Jenny Lind, Building "B." The purpose of these public hearings is to receive input on proposed funding requests, amendments, CDAC recommendations and CDBG/HOME performance.

The meeting locations are accessible. Should you have any questions, need interpreter services or other accommodations, please contact Jamie Fout, Community Development Coordinator or Matt Jennings, Director of Community Development at 479-784-2209, forty-eight (48) hours in advance of the meeting so that arrangements can be made. The City of Fort Smith is an Equal Opportunity Employer.

*\* These amounts are estimated because the federal government has not communicated the final allocation amounts and are currently subject to the federal sequestration.*

Published in the Legal Notices Section of the Times Record on 3/27/2013





**LEARN SOME POSSIBLE SIGNS SO YOU CAN HELP STOP IT.**

- "We don't take kids."
- "We don't take teenagers."
- "I can't assign you a handicap parking space."
- "The apartment I told you about on the phone has been rented."
- "We only take people who speak English."
- "The ad was wrong – the rent is really \$75 more."

**THE ONLY WAY TO STOP HOUSING DISCRIMINATION IS FOR YOU TO REPORT IT.**

Visit [www.hud.gov/fairhousing](http://www.hud.gov/fairhousing) or call the HUD Hotline

**1-800-669-9777 (voice) 1-800-927-9275 (TTY)**



A public service message from the U.S. Department of Housing and Urban Development in partnership with the National Fair Housing Alliance. The federal Fair Housing Act prohibits discrimination because of race, color, religion, national origin, sex, family status or disability. For more information, visit [www.hud.gov/fairhousing](http://www.hud.gov/fairhousing).



**ATTENDANCE SHEET  
CDAC Study Session  
Elm Grove Community Center; Oak Room  
February 26, 2013; 12 Noon**

<i>Name</i>	<i>email</i>	<i>Signature</i>
The Good Samaritan Clinic	<a href="mailto:evan@goodsamaritanclinic.net">evan@goodsamaritanclinic.net</a>	
Next Step Day Room	<a href="mailto:Amy@nextstepdavroom.org">Amy@nextstepdavroom.org</a>	
Fort Smith Public Schools – Cavanaugh	<a href="mailto:hneedham@fortsmithschools.org">hneedham@fortsmithschools.org</a>	
Bost, Inc.	<a href="mailto:jpzoesch@bost.org">jpzoesch@bost.org</a>	
Crawford-Sebastian Community Development Council, Inc. Community Dental Clinic	<a href="mailto:lgabriel@cscdcaa.org">lgabriel@cscdcaa.org</a>	
Girls, Inc.	<a href="mailto:adaniels@girlsincfortsmith.org">adaniels@girlsincfortsmith.org</a>	
Old Fort Homeless Coalition	<a href="mailto:kpyle@fortsmithha.com">kpyle@fortsmithha.com</a>	
WestArk RSVP, Inc.	<a href="mailto:rsvp@jpa.net">rsvp@jpa.net</a>	
Crisis Intervention Center	<a href="mailto:Susan@FSCIC.org">Susan@FSCIC.org</a>	
Heart to Heart Pregnancy Support Center	<a href="mailto:hearttoheartpsc@mynewroads.com">hearttoheartpsc@mynewroads.com</a>	

Page 1 of 2

**ATTENDANCE SHEET**  
**CDAC Study Session**  
**Elm Grove Community Center; Oak Room**  
**February 26, 2013; 12 Noon**

<i>Name</i>	<i>email</i>	<i>Signature</i>
Fountain of Youth Adult Day Center	<a href="mailto:executivedirector@foyadc.com">executivedirector@foyadc.com</a>	
Lincoln Childcare Center	<a href="mailto:Lincolnchild1@aol.com">Lincolnchild1@aol.com</a>	
City of Fort Smith	<a href="mailto:ifout@fortsmithar.gov">ifout@fortsmithar.gov</a>	
City of Fort Smith	<a href="mailto:dsmith@fortsmithar.gov">dsmith@fortsmithar.gov</a>	
City of Fort Smith	<a href="mailto:mjennings@fortsmithar.gov">mjennings@fortsmithar.gov</a>	
Fran Hall	On file	Present
Genia Smith	On file	Present
George Willis	On file	Present
Kerry Norman	On file	Present
Yvonne Keaton-Martin	On file	Present
<i>Candace Waters</i>		<i>Candace Waters</i>

ATTENDANCE SHEET  
 CDAC Public Hearing  
 Elm Grove Community Center; Oak Room  
 March 5, 2013; 9:00 am

Name	email	Signature
The Good Samaritan Clinic	evan@goodsamaritanclinic.net	<i>Evan</i>
Next Step Day Room	Amy@nextstepdayroom.org	<i>Amy</i>
Crawford-Sebastian Community Development Council, Inc. Community Dental Clinic	lgabriel@cscdcca.org	<i>Linda Gabriel</i>
Girls, Inc.	adaniels@girlsinfortsmith.org	<i>Adaniels</i>
Fountain of Youth Adult Day Center	executivedirector@foyadc.com	<i>Kusti Maham</i>
WestArk RSVP, Inc.	rsvp@jpa.net	<i>Susan C. Reed</i>
Crisis Intervention Center	Susan@FSCIC.org	<i>Susan</i>
Heart to Heart Pregnancy Support Center	hearttoheartpsc@mynewroads.com	<i>Daphne Dawson</i>
Children's Emergency Shelter	jack@fscs.org	<i>Jack Moffitt</i>
CSCDC, Inc. CDC	ON FILE	<i>Nenya Perry</i>

ATTENDANCE SHEET  
 CDAC Public Hearing  
 Elm Grove Community Center; Oak Room  
 March 5, 2013; 9:00 am

Name	email	Signature
Cinda Rusin	On file	Present
Genia Smith	On file	Present
George Willis	On file	Present
Kerry Norman	On file	Present
Yvonne Keaton-Martin	On file	Present
City of Fort Smith	<a href="mailto:cwaters@fortsmithar.gov">cwaters@fortsmithar.gov</a>	Present
City of Fort Smith	<a href="mailto:dsmith@fortsmithar.gov">dsmith@fortsmithar.gov</a>	Present
City of Fort Smith	<a href="mailto:mjennings@fortsmithar.gov">mjennings@fortsmithar.gov</a>	Present
Post.	on file	Present
CIC	june@fscic.org	Present
City of Fort Smith	<a href="mailto:jford@fortsmithar.gov">jford@fortsmithar.gov</a>	Present
Josh Carson	On File	Present

ATTENDANCE SHEET  
 CDAC Public Hearing  
 Elm Grove Community Center; Oak Room  
 March 5, 2013; 2:00 pm

Name	email	Signature
Fort Smith Public Schools – Cavanaugh <del>N</del>	hneedham@fortsmithschools.org	<i>Hanez hneedham</i> #5
Bost, Inc. <del>X</del>	jpzoesch@bost.org	<i>James P. Zoersch</i> #4
Crawford-Sebastian Community Development Council, Inc. <del>R, Q</del>	lgabriel@cscdcca.org	<i>Mike Phillips</i> #1
Old Fort Homeless Coalition <del>M</del>	kpyle@fortsmithha.com	<i>Kyle</i> #6
Fort Smith Housing Authority <del>D</del>	dbercher@fortsmithha.com	<i>D. Bercher</i>
Next Step Day Room <del>A</del>	on file	<i>Adhernd</i> #7
FSHA <del>D</del>	Schamborgs@fortsmithha.com	<i>Scott</i> #2
Calvin Williams <del>C, R, E, M, C</del>	C.Williams@CSCDC	<i>Calvin Williams</i>
Randy Colawa <del>N</del>	MWC	<i>Randy Colawa</i>

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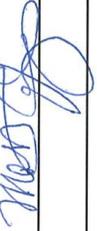
ATTENDANCE SHEET  
 CDAC Public Hearing  
 Elm Grove Community Center; Oak Room  
 March 5, 2013; 5:30 pm

Name	email	Signature
The Good Samaritan Clinic	<a href="mailto:evan@goodsamaritanclinic.net">evan@goodsamaritanclinic.net</a>	
Next Step Day Room	<a href="mailto:Amy@nextstepdavroom.org">Amy@nextstepdavroom.org</a>	
Crawford-Sebastian Community Development Council, Inc. Community Dental Clinic	<a href="mailto:jgabriel@cscdcaaa.org">jgabriel@cscdcaaa.org</a>	
Girls, Inc.	<a href="mailto:adaniels@girlsinfortsmith.org">adaniels@girlsinfortsmith.org</a>	
Fountain of Youth Adult Day Center	<a href="mailto:executivedirector@foyardc.com">executivedirector@foyardc.com</a>	
WestArk RSVP, Inc.	<a href="mailto:rsvp@jpa.net">rsvp@jpa.net</a>	
Crisis Intervention Center	<a href="mailto:Susan@FSCIC.org">Susan@FSCIC.org</a>	
Heart to Heart Pregnancy Support Center	<a href="mailto:hearttoheartpsc@mynewroads.com">hearttoheartpsc@mynewroads.com</a>	
Children's Emergency Shelter	<a href="mailto:jack@fscs.org">jack@fscs.org</a>	
Fort Smith Housing Authority	<a href="mailto:dbercher@fortsmithha.com">dbercher@fortsmithha.com</a>	

ATTENDANCE SHEET  
 CDAC Public Hearing  
 Elm Grove Community Center; Oak Room  
 March 5, 2013; 5:30 pm

Name	email	Signature
Fort Smith Public Schools – Cavanaugh	<a href="mailto:hneedham@fortsmithschools.org">hneedham@fortsmithschools.org</a>	<i>Hana Needham</i>
Bost, Inc.	<a href="mailto:jpzoesch@bost.org">jpzoesch@bost.org</a>	<i>James P. Zoesch</i>
Crawford-Sebastian Community Development Council, Inc.	<a href="mailto:lgabriel@cscdcca.org">lgabriel@cscdcca.org</a>	<i>See front page</i>
Old Fort Homeless Coalition	<a href="mailto:kpyle@fortsmithha.com">kpyle@fortsmithha.com</a>	<i>Shawnee Shays</i> <i>Kenneth</i>
Cinda Rusin	On file	Present
Genia Smith	On file	Present
George Willis	On file	Present
Kerry Norman	On file	Present
Yvonne Keaton-Martin	On file	Present
City of Fort Smith	<a href="mailto:cwaters@fortsmithar.gov">cwaters@fortsmithar.gov</a>	<i>Present</i>

ATTENDANCE SHEET  
 CDAC Public Hearing  
 Elm Grove Community Center; Oak Room  
 March 5, 2013; 5:30 pm

Name	email	Signature
City of Fort Smith	<a href="mailto:dsmith@fortsmithar.gov">dsmith@fortsmithar.gov</a>	
City of Fort Smith	<a href="mailto:mjennings@fortsmithar.gov">mjennings@fortsmithar.gov</a>	

**Jennings, Matt**

---

**From:** Jennings, Matt  
**Sent:** Wednesday, March 27, 2013 7:57 AM  
**To:** Undisclosed Recipients  
**Cc:** Fout, Jamie; Waters, Candyce; Smith, David  
**Subject:** Final Public Hearing Notice - 2013 CDBG & HOME Programs

**FINAL PUBLIC HEARING NOTICE**  
**CDBG and HOME Programs**  
**Program Year 2013**

The City of Fort Smith Community Development Department has accepted applications for Year 39 Community Development Block Grant (CDBG) Funds (\$773,182\*) and for Year 20 HOME Investment Partnership Act Funds (\$322,406\*) and amendments to the PY 2012 Annual Action Plan. Each application has met at least one of the strategies within the 2011-2015 Consolidated Plan established by the Fort Smith Board of Directors to meet the needs of our low to moderate income citizens.

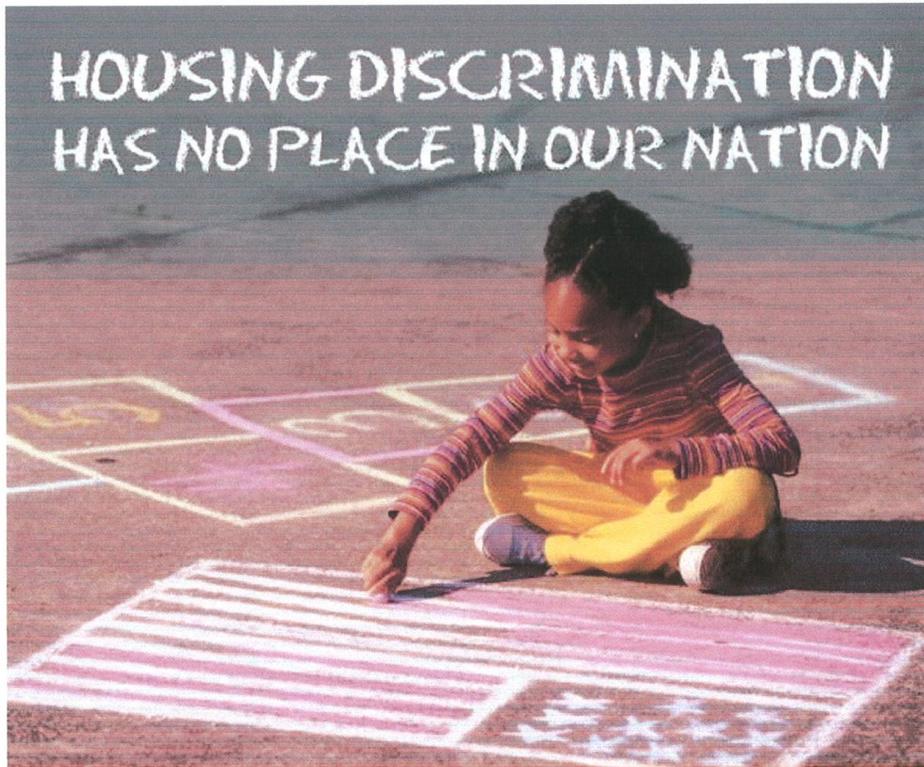
A Final Public Hearing will be held on Tuesday, April 2, 2013 at 6:00 p.m. in the Fort Smith School Service Center, 3205 Jenny Lind, Building "B." The purpose of these public hearings is to receive input on proposed funding requests, amendments, CDAC recommendations and CDBG/HOME performance.

The meeting locations are accessible. Should you have any questions, need interpreter services or other accommodations, please contact Jamie Fout, Community Development Coordinator or Matt Jennings, Director of Community Development at 479-784-2209, forty-eight (48) hours in advance of the meeting so that arrangements can be made. The City of Fort Smith is an Equal Opportunity Employer.

*\* These amounts are estimated because the federal government has not communicated the final allocation amounts and are currently subject to the federal sequestration.*

To be published in the Legal Notices Section of the Times Record on 3/27/2013





**HOUSING DISCRIMINATION  
HAS NO PLACE IN OUR NATION**

**LEARN SOME POSSIBLE SIGNS SO YOU CAN HELP STOP IT.**

- "We don't take kids."
- "We don't take teenagers."
- "I can't assign you a handicap parking space."
- "The apartment I told you about on the phone has been rented."
- "We only take people who speak English."
- "The ad was wrong – the rent is really \$75 more."

**THE ONLY WAY TO STOP HOUSING DISCRIMINATION IS FOR YOU TO REPORT IT.**

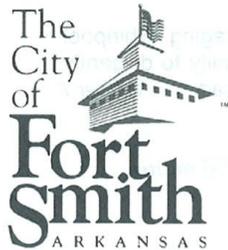
Visit [www.hud.gov/fairhousing](http://www.hud.gov/fairhousing) or call the HUD Hotline  
**1-800-669-9777 (voice) 1-800-927-9275 (TTY)**



 A public service message from the U.S. Department of Housing and Urban Development in partnership with the National Fair Housing Alliance. The federal Fair Housing Act prohibits discrimination because of race, color, religion, national origin, sex, family status or disability. For more information, visit [www.hud.gov/fairhousing](http://www.hud.gov/fairhousing).



J. Matt Jennings, AICP  
Director of Community Development



Mayor – Sandy Sanders

City Administrator – Ray Gosack

City Clerk – Sherri Gard

**Board of Directors**

Ward 1 – Keith Lau

Ward 2 – Andre’ Good

Ward 3 – Mike Lorenz

Ward 4 – George Catsavis

At Large Position 5 – Pam Weber

At Large Position 6 – Kevin Settle

At Large Position 7 – Philip H. Merry Jr.

**AGENDA**  
**Fort Smith Board of Directors**  
**Regular Meeting**  
**April 2, 2013 ~ 6:00 P.M.**  
**Fort Smith Public Schools Service Center**  
**3205 Jenny Lind Road**

*THIS MEETING IS BEING TELECAST LIVE ON THE GOVERNMENT ACCESS CHANNEL 6*

**INVOCATION & PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**PRESENTATION BY MEMBERS OF THE BOARD OF DIRECTORS OF ANY ITEMS OF BUSINESS NOT ALREADY ON THE AGENDA FOR THIS MEETING**

*(Section 2-37 of Ordinance No. 24-10)*

**APPROVE MINUTES OF THE MARCH 27, 2013 REGULAR MEETING**

**ITEMS OF BUSINESS:**

1. Public hearing and resolution approving the Year 39 Community Development Block Grant Budget, the Year 20 HOME Investment Partnership Act Program Budget, authorizing the submission of the Program Year 2013 Action Plan and for other purposes ~ *Settle/Lorenz placed on agenda at the March 12, 2013 study session ~*
2. Ordinance amending the 2009 Unified Development Ordinance of the City of Fort Smith *(parking lot - offsite)*
3. Resolution authorizing the Mayor to execute an agreement with Hawkins Weir Engineers, Inc. for providing engineering services for the Massard 48-Inch Interceptor Sewer Easement Clearing and Access Road Construction Project *(\$48,000.00 / Utility Department / Budgeted – 2008 Revenue Bonds)*

Cust:  
Ad: 100630039  
CDBG

**PUBLIC HEARING NOTICE**  
**CDBG and HOME Programs**  
**Program Year 2013**

The City of Fort Smith Community Development Department has accepted applications for Year 39 Community Development Block Grant (CDBG) Funds (\$773,182\*) and for Year 20 HOME Investment Partnership Act Funds (\$322,406\*) and amendments to the PY 2012 Annual Action Plan. Each application has met at least one of the strategies within the 2011-2015 Consolidated Plan established by the Fort Smith Board of Directors to meet the needs of our low to moderate income citizens.

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\* This amount is estimated because the federal government has not communicated the final allocation amounts and is currently subject to the federal sequestration.

DN

107

I am the Inside Sales Manager of the Times Record, a mailing privilege, and being not less than four pages of five of business and at fixed daily intervals continuously in the Kansas, for more than a period of twelve months, circulated of business to subscribers and readers generally of all for a definite price for each copy, or a fixed price per annum, e value of the publication based upon the news service value he subscribers thereto have paid cash for their subscription recognized news dealers, over a period of at least six d an average of more than forty percent news matter. The Crawford, Franklin, Johnson, Logan, Polk, Scott and

I further certify that the legal notice hereto attached in the matter of:

**#4107 FINAL CDBG & HOME**

Was published in the regular daily issue of said newspaper for consecutive insertions commencing on Wednesday the 27th day of March 2013 , and concluding on Wednesday the 27th day of March 2013 for the following dates:

03/27/13

for a total cost of: \$ 165.00

*Radonna Taylor*

Radonna Taylor

Sworn before me on the 28 day of

March, 2013

*Johnnie L Swaim*

Notary Public

My commission expires:

JOHNNIE L SWAIM  
 Sebastian County  
 Commission Number 12391360  
 Notary Public - Arkansas  
 My Commission Expires January 11, 2023

## **REVIEW AND COMMENT NOTICE**

### **CDBG and HOME Programs**

The Complete Annual Action Plan (AAP) for Program Year 2013, which also reprograms Community Development Block Grant (CDBG) and HOME Investment Partnership Act funds related to the Program Year 2012 AAP will be available for review by any interested party at the Fort Smith Library, all Library Branches, the City Planning and Community Development Department (Room 331) and City Clerk's Office (Room 303) at the Stephens Building located at 623 Garrison Avenue between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday. Additionally, the plan will be accessible in a portable document file (pdf) by going to [www.FortSmithAR.gov](http://www.FortSmithAR.gov), go to Departments and Services, click on Community Development and then the Documents tab.

Information presented in the Annual Action Plan includes the grant funds anticipated to be received, the range of eligible activities that may be undertaken and the proposed projects to be included in the applications to be submitted to the HUD Little Rock Field Office on or about May 15, 2013. The range of funding requests include the acquisition/rehabilitation of supportive housing/homeless campus, public service activities, agency interior building rehabilitation, materials purchase for an outdoor classroom/community pavilion, new single family home construction, housing assistance, the purchase of existing vacant single family home for rehabilitation then resale to income eligible households and homebuyer downpayment assistance.

Written Comments concerning the Annual Action Plan and/or reprogramming funds will be submitted to: Matt Jennings or Jamie Fout, Community Development Department, City of Fort Smith, P. O. Box 1908, Fort Smith, AR 72902 no later than 4:00 p. m. on Tuesday, May 14, 2013. Written comments received by that date will be submitted with the Annual Action Plan to the Department of Housing and Urban Development.



(Please include this EHO logo in all advertisements)

Publish in Legal Notices:    April 14, 2013  
   April 24, 2013

## Appendix C – Project Selection Criteria

The Community Development Advisory Committee (CDAC) uses rating criteria for determining funding recommendations. A spreadsheet showing the total points from the rating criteria is attached. This program year began a revised rating system and is a useful tool for CDAC members to determine funding in categories where there were many requests but few dollars for allocation. Comments from organizations last year were reviewed and public hearings were held to revise ratings and other items related to the funding cycle. The criterion includes the applicant's experience with federal program funding, the organization's previous monitoring, the amount of other funding contributed to the CDBG or HOME funds and the cost/benefit ratio for clients served. All categories now have 100 points maximum to achieve. The applications are linked to the Objectives/Strategies/Goals of the adopted Five Year Consolidated Plan.

<i>Fran Hall was unable to attend the public hearings</i>								Total	
Category 1 - CDBG Year 39								Points	Average
Homelessness									
	Hall	Keaton-Martin	Norman	Rusin	Smith	Carson	Willis		
A	Next Step Day Room - Safe Haven / Campus	90	95	100	100	95	95	575	95.83
Category 2 - CDBG Year 39								Total	
Public Service								Points	Average
	Hall	Keaton-Martin	Norman	Rusin	Smith	Carson	Willis		
B	Good Samaritan Clinic - Medical Services	85	100	100	100	95	100	580	96.67
C	Fountain of Youth - Client Fees	90	85	95	95	90	85	540	90.00
D	Girls, Inc.	80	95	95	80	80	95	525	87.50
E	Community Dental Clinic - Client Fees	100	100	100	100	100	100	600	100.00
F	Heart to Heart Pregnancy Support Center	100	100	100	100	100	100	600	100.00
G	Children's Emergency Shelter	80	80	80	80	80	80	480	80.00
H	Crisis Intervention Center - Case Mngmnt.	95	80	90	80	95	80	520	86.67
I	Next Step Day Room - Case Management	95	95	95	95	95	95	570	95.00
J	WestArk RSVP - Medicare Application Assist.	100	100	100	100	100	100	600	100.00
K	WestArk RSVP - Tax preparation	100	100	100	100	100	100	600	100.00
Category 3 - CDBG Year 39								Total	
Community Development								Points	Average
	Hall	Keaton-Martin	Norman	Rusin	Smith	Carson	Willis		
L	Bost, Inc. - Floor coverings - 4401 Yorkshire	100	90	90	90	90	90	550	91.67
M	Old Fort Homeless Coalition - Campus Acq.	100	85	100	85	100	85	555	92.50
N	FSPS - Cavanaugh Elementary - materials	100	100	100	100	100	100	600	100.00
Category 4 - HOME Year 20								Total	
HOME Investement Partnership Funds								Points	Average
	Hall	Keaton-Martin	Norman	Rusin	Smith	Carson	Willis		
O	Fort Smith Housing Authority - New Const	75	60	60	60	60	60	375	62.50
P	CSCDC - Homebuyers Assistance(DPA)	65	85	100	85	100	85	520	86.67
Q	CSCDC - CHDO - Acq/Rehab/Resale	85	65	65	65	65	65	410	68.33





## Appendix D – Monitoring and Audit Requirements

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The City of Fort Smith has implemented plans to effect comprehensive monitoring of programs and activities described in the Consolidated Plan on an annual basis. Monitoring plans have also been developed for organizations and activities funded by the City to further activities in the Consolidated Plan.

The monitoring plan is directed to ensure:

- Program Performance
- Financial performance
- Regulatory compliance

The Community Development Department (CDD) is the primary entity for carrying out programs in the 2013 Action Plan. The CDD has procedures in place to monitor and evaluate work-in-progress, expenditures and beneficiaries of programs described in the Action Plan. The monitoring process will occur throughout the program year and those not meeting at least an “satisfactory” monitoring designation will be monitored on a quarterly basis until program administration is improved. Technical assistance may be provided.

If a subrecipient or CHDO receives more than \$75,000 from the CDBG or HOME program during the previous program year, the agency must provide an audit in accordance with OMB Circular A-133, “Audits of Institutions of Higher Education and Other Non-Profit Organizations” and OMB Circular A-133 Compliance Supplement 2010. Newly funded agencies are required to submit audits for at least the first three years of program delivery.

In each agreement is the following statement:

(The Agency Name) shall submit an agency-wide audit which shall include the project funds annually until the project is completed. This audit shall be in accordance with generally accepted accounting principles. (The Agency Name) shall provide the City with two (2) copies of each annual audit for project duration. Any deficiencies noted in the audit report shall be fully cleared by (The Agency Name) within thirty (30) days after receipt of said audit report by the City. Failure of (The Agency Name) to clear deficiencies noted in the audit report shall be a breach of this agreement and the City may exercise any and all of its rights and remedies under Section VIII, Remedies on Default (of the agreement).