

Mayor – Sandy Sanders

City Administrator – Carl Geffken

City Clerk – Sherri Gard

Board of Directors

Ward 1 – Keith Lau

Ward 2 – Andre’ Good

Ward 3 – Mike Lorenz

Ward 4 – George Catsavis

At Large Position 5 – Tracy Pennartz

At Large Position 6 – Kevin Settle

At Large Position 7 – Don Hutchings

AGENDA

Fort Smith Board of Directors

REGULAR MEETING

July 19, 2016 ~ 6:00 p.m.

**Fort Smith Public Schools Service Center
3205 Jenny Lind Road**

***THIS MEETING IS BEING TELECAST LIVE ON THE GOVERNMENT ACCESS CHANNEL 214
AND ONLINE AT <http://www.ustream.tv/channel/city-of-fort-smith-board-of-directors-meetings>***

INVOCATION & PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENTATION BY MEMBERS OF THE BOARD OF DIRECTORS OF ANY ITEMS OF BUSINESS NOT ALREADY ON THE AGENDA FOR THIS MEETING

(Section 2-37 of Ordinance No. 24-10)

APPROVE MINUTES OF THE JULY 5, 2016 REGULAR MEETING

ITEMS OF BUSINESS:

1. Ordinance amending Section 1K of Ordinance No. 87-15 to clarify sales commission and related procedures for designated employees
2. Consent Agenda
 - A. Resolution authorizing partial payment to Forsgren, Inc. for the construction of Jenny Lind Road and Ingersoll Avenue Widening Project, AHTD Job 040471, City of Fort Smith Project No. 07-01-A (\$841,347.85 / Engineering Department / Budgeted – Sales Tax Program Fund) ♦
 - B. Resolution to accept the bid and authorize a contract for the construction of Street Overlays/Reconstruction, Project No. 16-03-C (\$1,672,589.15 / Engineering Department / Budgeted – Sales Tax Program Fund) ♦

- C. Resolution to accept the bid and authorize a contract for the construction of Intersection Improvements on R.S. Boreham, Jr. Street at Highway 271, Project No. 16-09-B, upon concurrence from Baldor Electric Company (“Baldor”) (\$353,743.20 / *Engineering Department / Budgeted – Sales Tax Program Fund*) ♦
- D. Resolution accepting completion of and authorizing final payment to Advanced Workzone Service, LLC for construction of the Blue Lion Bikeway – Sharrows Project (\$34,011.25 / *Parks Department / Budgeted - 1/8% Sales and Use Tax*)
- E. Resolution authorizing execution of a contract with Owens Corning Sales, Inc. for firefighting assistance on an annual basis
- F. Resolution authorizing settlement of lawsuit against Rockfish Interactive Corporation, et al

OFFICIALS FORUM ~ presentation of information requiring no official action
(Section 2-36 of Ordinance No. 24-10)

- Mayor
- Directors
- City Administrator

EXECUTIVE SESSION

Appointments: Mechanical Board of Adjustments and Appeals (1); Parks and Recreation Commission (2); and, Transit Advisory Commission (1)

ADJOURN

ORDINANCE NO. _____

**AN ORDINANCE AMENDING SECTION 1K OF ORDINANCE NO. 87-15
TO ESTABLISH SALES COMMISSION AND RELATED PROCEDURES
FOR DESIGNATED EMPLOYEES**

**BE IT ORDAINED AND ENACTED BY THE BOARD OF DIRECTORS OF THE
CITY OF FORT SMITH, ARKANSAS, THAT**

Section 1K of Ordinance No. 87-15 is hereby amended to read as follows:

- K. Employees designated by their position description as filling a sales function will be paid a designated share of a 5% commission on all sales in excess of their gross sales (excluding contract labor fees) for the same quarter of the previous year subject to certain conditions and procedures as follows: The gross sales amount for the previous year will be determined by the Chief Operating Officer of the department in which the salesperson eligible to receive the commission works. For salespersons employed at the Convention Center, the quarter commission will be distributed as follows: Director of Sales, 4%; Event Sales and Services Manager, 1%.

This Ordinance adopted this ____ day of _____, 2016.

APPROVED:

Mayor

ATTEST:

City Clerk

Approved as to form:



City Attorney
No Publication Required



1.

TO: Carl Geffken
City Administrator

FROM: Claude Legris
Executive Director
Fort Smith Advertising and
Promotion (A &P) Commission

A handwritten signature in blue ink, appearing to read "Claude Legris", written over the printed name and title.

DATE: July 19, 2016

COPY: Mayor Sandy Sanders
A & P Commission Chairman

Tim Seeberg
General Manager
Fort Smith Convention Center

The attached clarification to Ordinance No. 87-15, Section 1. Pay Rates and Salaries, Section K relates to the incentive pay distribution to sales personnel at the Fort Smith Convention Center as directed by the City Internal Auditor.

The program was instituted in the January 2009 Salary Ordinance and has been included in all subsequent City budgets.

The methodology of sales incentive pay is that they are to be paid a designated share of a 5% commission on all sales in excess of their gross sales (excluding contract labor fees) for the same quarter of the previous year subject to certain conditions. Though no specific distribution has been previously included in this section of the salary ordinance, this proposed language includes such distribution which results in no additional financial impact on the operation of the facility.

Fort Smith Convention & Visitors Bureau

2 North B Street • Fort Smith, Arkansas 72901
479-783-8888 • 1-800-637-1477 • Fax 479-784-2421
E-Mail: tourism@fortsmith.org • URL: <http://www.fortsmith.org>

RESOLUTION _____

A RESOLUTION AUTHORIZING PARTIAL PAYMENT TO FORSGREN, INC., FOR THE CONSTRUCTION OF JENNY LIND ROAD AND INGERSOLL AVENUE WIDENING PROJECT AHTD JOB 040471, CITY OF FORT SMITH PROJECT NO. 07-01-A

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY OF FORT SMITH, ARKANSAS, THAT:

Payment in the amount of \$841,347.85 for Periodic Pay Estimate No. 4 to Forsgren, Inc., is hereby approved for the construction of Jenny Lind Road and Ingersoll Avenue Widening Project, AHTD Job 040471, City of Fort Smith Project No. 07-01-A.

This resolution adopted this _____ day of July, 2016.

APPROVED:

Mayor

ATTEST:

City Clerk

Approved as to Form



 No Publication Required



Memorandum

TO: Carl Geffken, City Administrator

FROM: Stan Snodgrass, P.E., Director of Engineering

DATE: July 13, 2016

SUBJECT: Jenny Lind Road and Ingersoll Avenue Widening Project
AHTD Job 040471, City Project No. 07-01-A

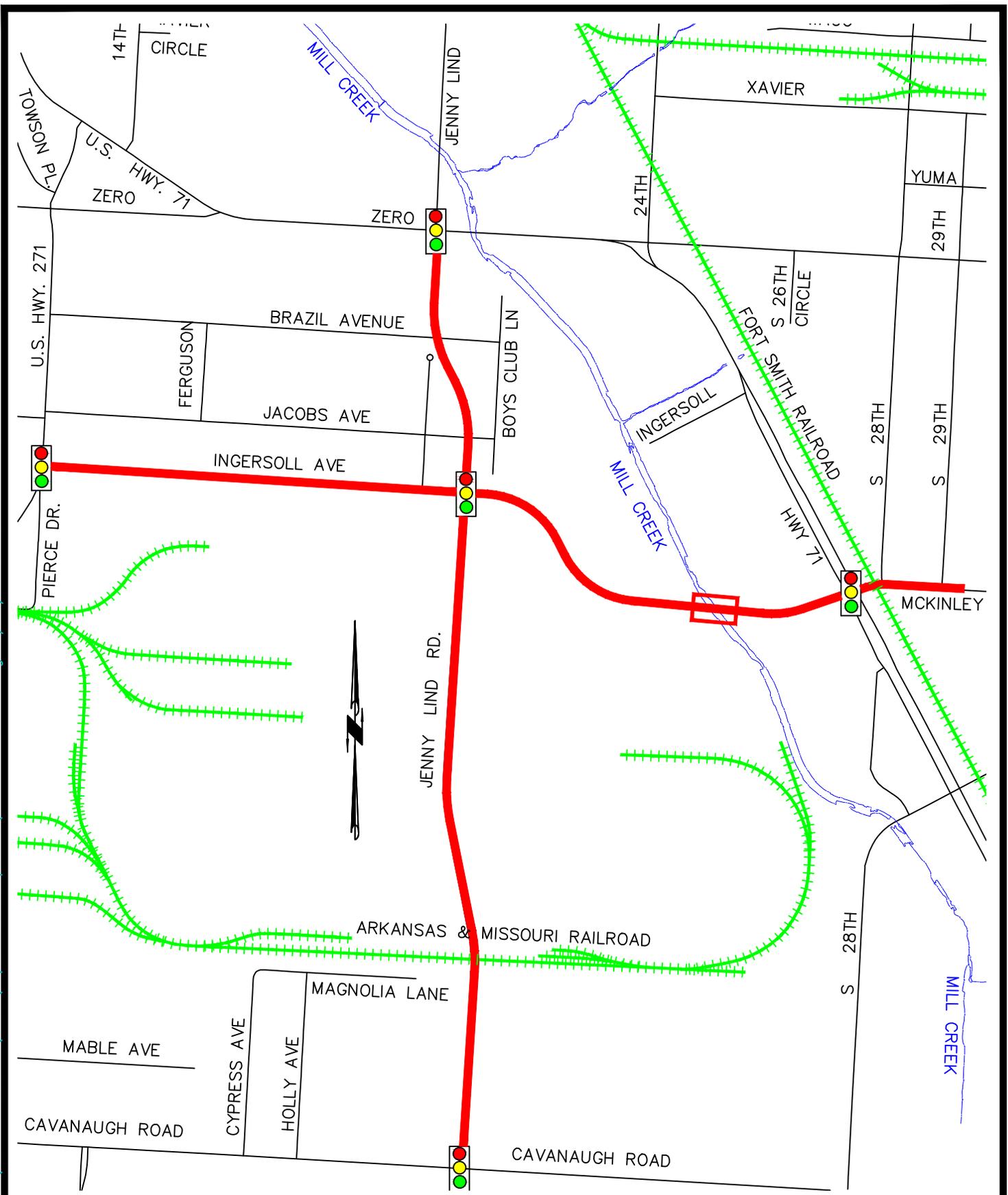
This project includes widening and improvements to Jenny Lind Road between Zero and Cavanaugh Road, and Ingersoll Avenue from Hwy 271 to Jenny Lind Road. It also includes the extension of Ingersoll Avenue from Jenny Lind Road to Highway 71B. A location map showing the area of the proposed improvements is attached. A project summary sheet which provides more information is also attached.

Periodic pay estimate number 4 is in the amount of \$841,347.85. A City Ordinance requires that all payments in excess of \$750,000.00 be approved by the Board of Directors. A Resolution authorizing this payment is attached. I recommend that this payment be approved.

This project is also in alignment with the comprehensive plan policies FLU-1.4 (Ensure adequate, well-maintained infrastructure, public safety, and public facilities for all development and prevent development ahead of infrastructure and service provision), TI-5.1 (Continue to ensure that customers within Fort Smith have access to reliable water, sewer, drainage, solid waste services by reducing or eliminating deficiencies and gaps in infrastructure systems) and TI-5.2 (Ensure that utility and infrastructure systems can meet the city's long-term needs).

Attachments

G:\DRAWINGS\CIP\00-00 CIPALL\2016\Sept 2015 Proposals\JL-INGERSOLL.dwg 04/26/16-12:50 RBR JL-INGERSOLL



2016 CAPITAL IMPROVEMENTS PROGRAM
 JENNY LIND - INGERSOLL
 ZERO STREET TO CAVANAUGH ROAD



Project:	
Date:	APR. 2016
Scale:	NONE
Drawn By:	RBR

City of Fort Smith
 Project Status: 9% Complete
 Today's Date: 07/13/16
 Staff Contact Name: Stan Snodgrass
 Staff Contact Phone: 784-2225
 Contract Time (no of days): 720
 Notice to Proceed Issued: 4/4/2016

Project Name: Jenny Lind Road. &
 Ingersoll Avenue Widening
 Project Number: 07-01-A
 Project Engineer: Crafton Tull & Associates, Inc.
 Project Contractor: Forsgren, Inc.

	Dollar Amount	Bid Date	Contract Completion Date
Original bid award	\$28,830,649.66	2/9/2016	3/24/2018
Contract Revision:	\$0.00		
Adjusted contract amount	<u>\$28,830,649.66</u>		
Payments to date (as negative):	\$1,698,568.26		
Amount of this payment	\$841,347.85		
Contract balance remaining	\$26,290,733.55		
Retainage held	\$0.00		
Final payment	N/A		
Amount over original contract as a percentage	N/A		

Final Comments:

A City Ordinance requires that all payments in excess of \$750,000.00 be approved by the Board of Directors.

RESOLUTION _____

**A RESOLUTION TO ACCEPT THE BID AND AUTHORIZE A
CONTRACT FOR THE CONSTRUCTION OF
STREET OVERLAYS/RECONSTRUCTION
PROJECT NO. 16-03-C**

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY OF FORT SMITH, ARKANSAS, THAT:

SECTION 1: The bid of Forsgren, Inc. received July 12, 2016 for the construction of Street Overlays/Reconstruction, Project No. 16-03-C, in the amount of \$1,672,589.15 be accepted.

SECTION 2: The Mayor is authorized to execute a contract with Forsgren, Inc. subject to the terms set forth in Section 1 above.

SECTION 3: Payment for construction authorized by Section 1 is hereby authorized from the Sales Tax Fund (1105).

This resolution adopted this _____ day of July, 2016.

APPROVED:

Mayor

ATTEST:

City Clerk

Approved as to Form



 No Publication Required



Memorandum

TO: Carl Geffken, City Administrator

FROM: Stan Snodgrass, P.E., Director of Engineering

DATE: July 13, 2016

SUBJECT: Street Overlays/Reconstruction
Project No. 16-03-C

The above subject project consists of asphalt street overlays, reconstruction and minor drainage improvements for the streets shown on the attached exhibit. The total length of streets to be improved is approximately 1.0 mile.

Construction plans and specifications were prepared by EDM Consultants, Inc. of Fort Smith. An advertisement was published and bids were received on July 12, 2016. Six contractors requested plans and specifications, and four bids were received which are summarized as follows:

CONTRACTOR	AMOUNT	CONTRACTOR	AMOUNT
1. T-N-T, Inc. Van Buren, AR	\$1,640,151.45	3. Goodwin & Goodwin, Inc. Fort Smith, AR	\$1,772,334.25
2. Forsgren, Inc. Fort Smith, AR	\$1,672,589.15	4. Steve Beam Construction, Inc. Fort Smith, AR	\$1,789,948.00
Engineers Estimate	\$1,600,000.00		

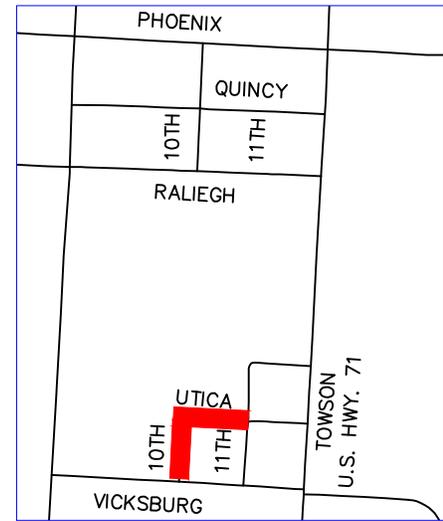
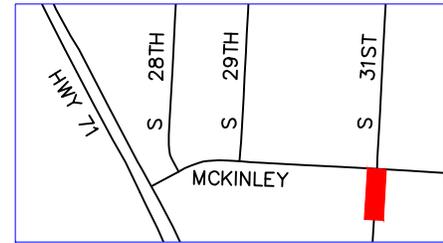
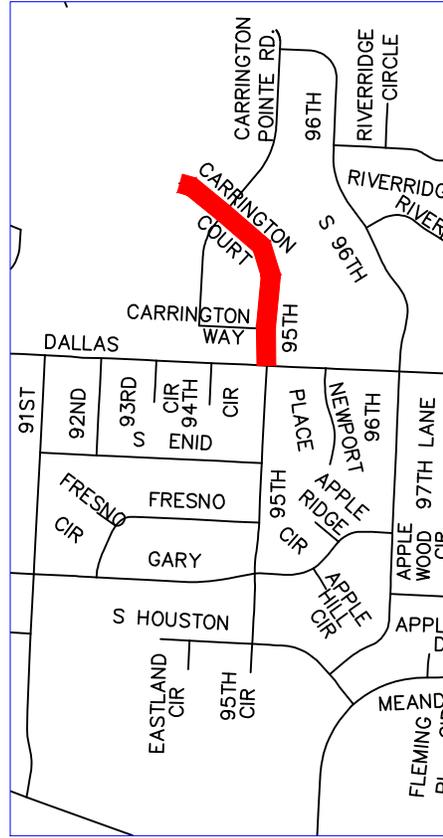
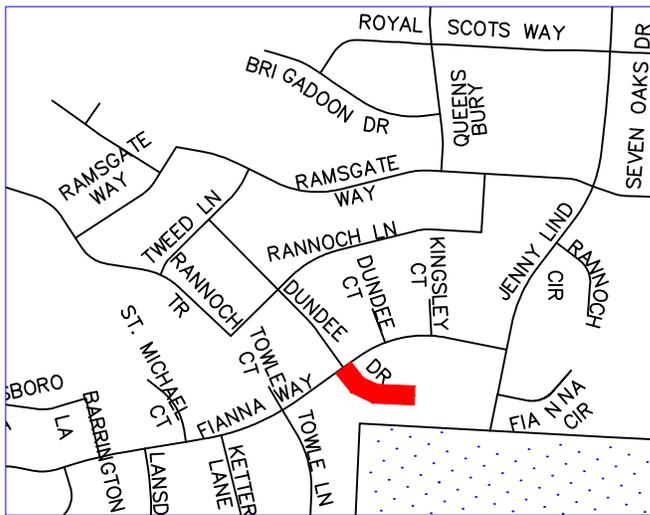
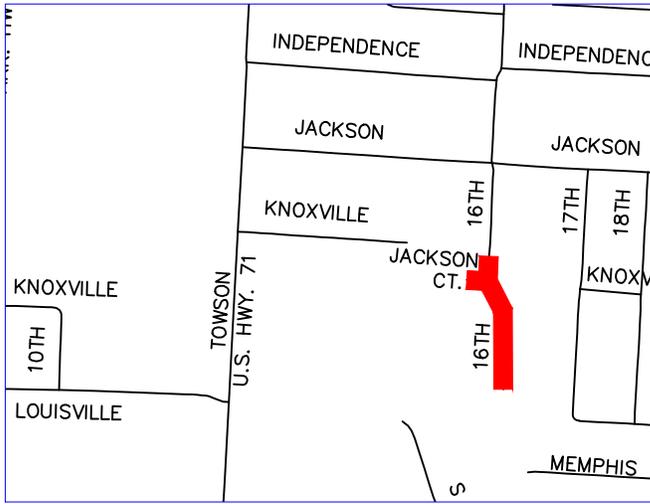
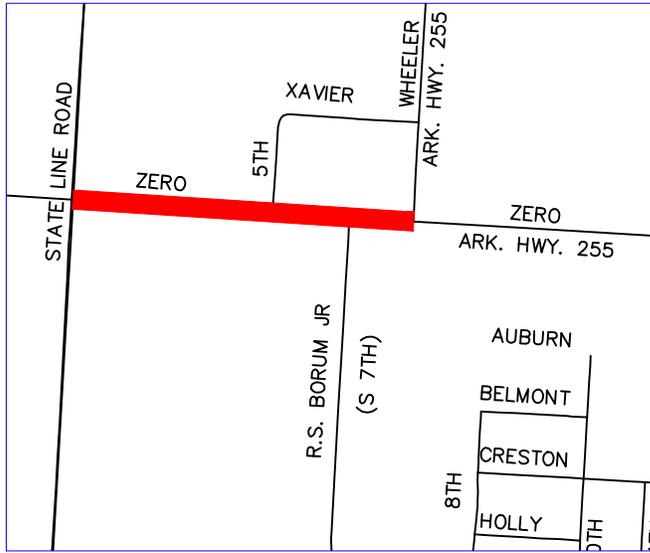
City Ordinance No. 50-15 provides for a preference of five percent (maximum of \$100,000) to the lowest local (city) bidder. The lowest local (city) bidder which qualifies for the five percent local preference is Forsgren, Inc. Reducing the Forsgren, Inc. bid by five percent (\$83,629.46) lowers their bid amount to \$1,588,959.69 for ranking purposes only. With the five percent local preference, the bid of Forsgren, Inc. is considered the lowest ranked bid.

After factoring in the five percent local bidder preference from City Ordinance No. 50-15, I recommend that the contract be awarded to Forsgren, Inc. in the amount of \$1,672,589.15. The estimated notice to proceed date for this contract is August 15, 2016. Based on the contract duration of 210 days, the estimated completion date would be March 12, 2017.

This project is in alignment with the comprehensive plan policies FLU-1.4 (Ensure adequate, well-maintained infrastructure, public safety, and public facilities for all development and prevent development ahead of infrastructure and service provision), TI-5.1 (Continue to ensure that customers within Fort Smith have access to reliable water, sewer, drainage, solid waste services by reducing or eliminating deficiencies and gaps in infrastructure systems), TI-5.2 (Ensure that utility and infrastructure systems can meet the city's long-term needs) and NCR-2.6 (Reduce stormwater runoff and flooding).

Attached is a Resolution to accomplish the above recommendation. Funds are available in the Sales Tax Program (1105).

Attachments



2016 CAPITAL IMPROVEMENTS PROGRAM
STREET OVERLAYS/RECONSTRUCTION



Project: 16-03-C
Date: JULY 2016
Scale: NONE
Drawn By: RBR

RESOLUTION NO. ____

A RESOLUTION TO ACCEPT THE BID AND AUTHORIZE A CONTRACT FOR THE CONSTRUCTION OF INTERSECTION IMPROVEMENTS ON R.S. BOREHAM, JR. STREET AT HIGHWAY 271, PROJECT 16-09-B UPON CONCURRENCE FROM BALDOR ELECTRIC COMPANY (“BALDOR”)

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY OF FORT SMITH, ARKANSAS, THAT:

SECTION 1: Based, in part, on the concurrence of Baldor Electric Company to the preliminary design, final design and bidding of this project pursuant to paragraph 5 of December 30, 2015 agreement between the City and Baldor, the bid of Goodwin and Goodwin, Inc., received July 12, 2016, for the construction of intersection improvements on R.S. Boreham, Jr. Street at Highway 271, Project No. 16-09-B, in the amount of \$353,743.20 is hereby accepted.

SECTION 2: The Mayor is authorized to execute a contract with Goodwin and Goodwin, Inc. subject to the terms set forth in Section 1 above.

SECTION 3: Payment of the City’s share of the construction authorized by Section 1 is hereby authorized from the Sales Tax Fund (1105).

This resolution adopted this _____ day of July, 2016

APPROVED:

Mayor

ATTEST:

City Clerk

Approved as to form:



No Publication Required



Memorandum

TO: Carl Geffken, City Administrator

FROM: Stan Snodgrass, P.E., Director of Engineering

DATE: July 13, 2016

SUBJECT: Intersection Improvements
R.S. Boreham, Jr. Street at Hwy 271
Project No. 16-09-B

This project is for the construction of intersection improvements along R.S. Boreham, Jr. Street at Highway 271. These improvements will include significant radius improvements to accommodate the large truck turning movements from the tractor-trailer trucks that serve Baldor Electric Company. The project is being cost shared with Baldor paying \$150,000. Baldor has also dedicated the necessary right of way to the city at no cost. The City's share of the project is being funded from the street sales tax program. A project exhibit is attached which shows the location of the proposed intersection improvements.

Construction plans and specifications were prepared by Philip J. Leraris, P.E., L.S. of Fort Smith. An advertisement was published and bids were received on July 12, 2016. Six contractors requested plans and specifications and four bids were received which are summarized as follows:

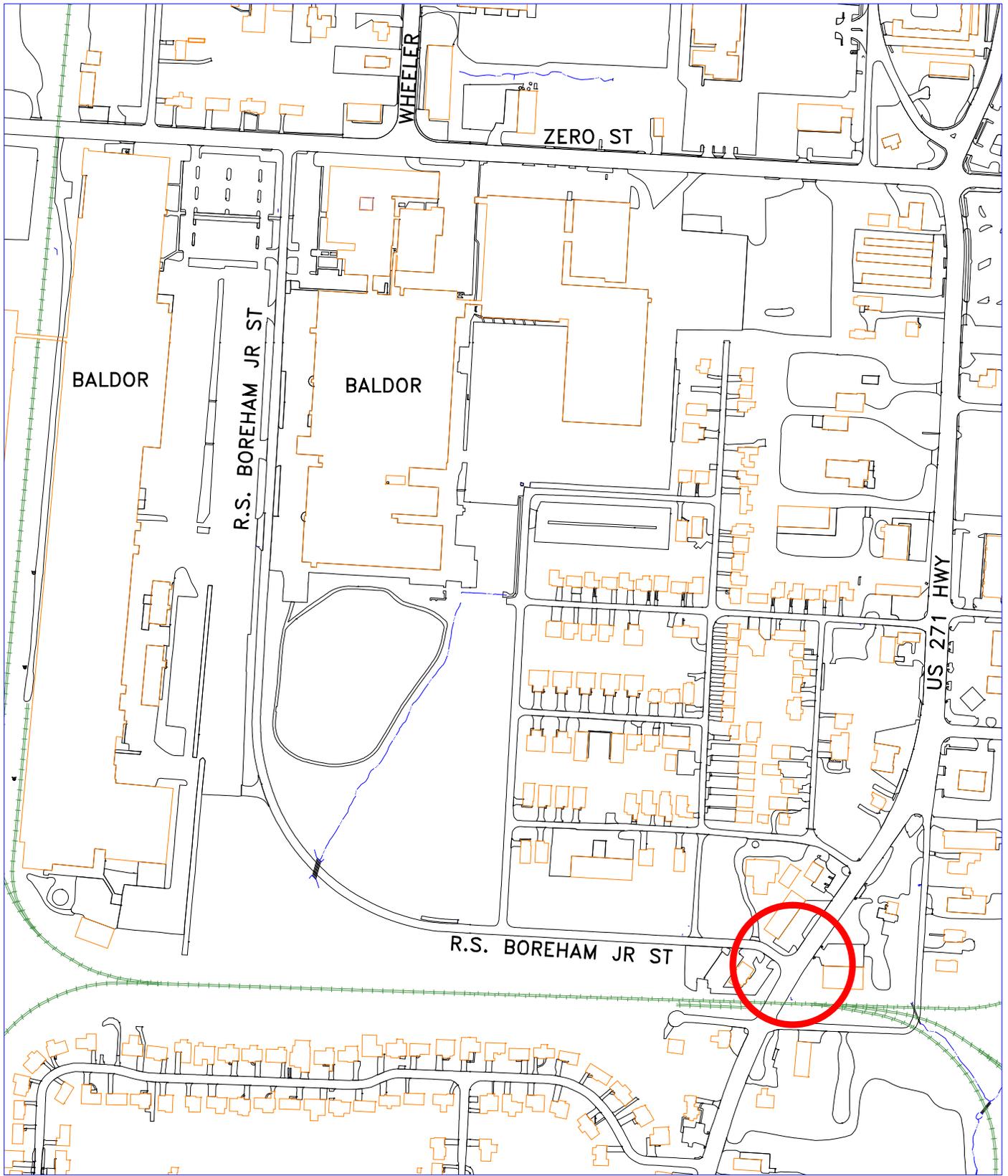
CONTRACTOR	AMOUNT	CONTRACTOR	AMOUNT
1. Goodwin & Goodwin, Inc. Fort Smith, AR	\$353,743.20	3. Forsgren, Inc. Fort Smith, AR	\$369,197.50
2. Steve Beam Const. Inc. Fort Smith, AR	\$357,465.00	4. Township Builders, Inc. Little Rock, AR	\$464,847.00
Engineers Estimate	\$400,000.00		

I recommend that the lowest bid be accepted and that the construction contract be awarded to Goodwin & Goodwin, Inc. The estimated notice to proceed date for this contract is August 15, 2016. Based on the contract duration of 90 days, the estimated completion date would be November 12, 2016.

This project aligns with the goals of the comprehensive plan policies FLU-1.4 (Ensure adequate well-maintained infrastructure, public safety, and public facilities for all development and prevent development ahead of infrastructure and service provision) and ED-6.1 (Ensure that economic development objectives are included in the evaluation of all future City infrastructure projects, including parks and recreation facilities).

Attached is a Resolution to accomplish the above recommendation. I recommend that the Resolution be adopted by the Board of Directors at the next regular meeting. Funds for the City's share of the construction are available in the Sales Tax Program (1105).

Attachments



INTERSECTION IMPROVEMENTS
R.S. BOREHAM JR STREET
AT HIGHWAY 271
FORT SMITH, ARKANSAS



Project:	16-09-B
Date:	DEC. 2015
Scale:	NONE
Drawn By:	RBR

RESOLUTION NO. _____

RESOLUTION ACCEPTING COMPLETION OF AND
AUTHORIZING FINAL PAYMENT TO ADVANCED WORKZONE SERVICE, LLC
FOR CONSTRUCTION OF THE BLUE LION BIKEWAY – SHARROWS PROJECT

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY OF FORT SMITH,
ARKANSAS THAT:

SECTION 1: The City of Fort Smith hereby accepts as complete the construction
of the Blue Lion Bikeway – Sharrows Project.

Section 2: Final payment is hereby authorized in the amount of \$34,011.25 to
the contractor Advanced Workzone Service, LLC for the above captioned project.

This Resolution adopted this _____ day of July, 2016.

APPROVED:

Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM



_____npr



Memo:

July 12, 2016

To: Carl Geffken, City Administrator
From: Doug Reinert, Director of Parks and Recreation *DSR*
Re: Blue Lion Bikeway – Sharrows Acceptance as Complete and Final Pay

The Blue Lion Bikeway is a bike route on designated city streets starting from N. 5th Street headed east to 66th Street. This path defined by sharrows and signage connects the Riverfront to the University of Arkansas Fort Smith and Sunnymede Trail. This bike route was sponsored by Arvest Bank who donated \$50,000 to bring this project to the forefront of the Trails and Greenways Master Sharrows Plan. Not only does the Blue Lion Bikeway make a connection through the heart of Fort Smith it also serves as a safe alternative transportation route for students attending the University. This project was studied and designed by Hawkins-Weir Engineers, Inc. and construction was completed by Advanced Workzone Services, LLC. This project is complete minus road makings of sharrows on Park and Lecta Aveues due to an overlay in the fall.

This project has been completed to the satisfaction of the Parks and Recreation Department. I recommend Final Payment for \$34,011.25 to Advanced Workzone Services, LLC. This project is in alignment with the goals of the Comprehensive Plan policy IT-1.3.1, TI-1.5.1, TI-1.6.1, TI-3.1 and TI-3.3.1. Should you have any questions or need additional information please feel free to contact me.

cc: Jeff Dingman

Project Summary

Project Status: Complete Project name: Blue Lion Bikeway - Sharrows
Today's Date: July 13, 2016 Project contractor: Advanced Workzone Service, LLC
Staff contact name: Doug Reinert
Staff contact phone: (479) 784-1006
Notice to proceed issued: June 6, 2016

	Dollar Amount	Contract Time (Days)
Original bid award	37,775.00	60
Total change orders	<u>0.00</u>	<u>0</u>
Adjusted contract amount	<u><u>37,775.00</u></u>	60
Payments to date (as negative):	0.00	
Amount of this payment (as negative)	-34,011.25	
Retainage held	0.00	
	3,763.75	
Contract balance remaining	0.00	
Amount under as a percentage	9.96%	

Final Comments:

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING EXECUTION OF A CONTRACT WITH OWENS CORNING SALES INC. FOR FIREFIGHTING ASSISTANCE ON AN ANNUAL BASIS

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY OF FORT SMITH, ARKANSAS, THAT:

Section 1. The Contract for Firefighting Assistance on an Annual Basis between the City of Fort Smith and Owens Corning Sales Inc., substantially in the form attached hereto, is hereby approved and provides for the terms and conditions in providing firefighting assistance.

Section 2. The Mayor, his signature being attested by the City Clerk, is hereby authorized to execute this Contract for Firefighting Assistance on an Annual Basis to which the City of Fort Smith is a party.

THIS RESOLUTION ADOPTED this ____ day of _____ 2016.

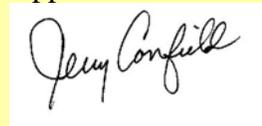
APPROVED:

Mayor

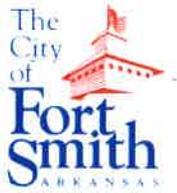
ATTEST:

Sherri Gard, City Clerk

Approved as to form:



No Publication Required



FORT SMITH FIRE DEPARTMENT

200 North 5th Street
Fort Smith, AR 72901
(479) 783-4052 office (479) 783-5338 fax



Phil Christensen
Interim Fire Chief

Memo

To: Carl Geffken, City Administrator
From: Phil Christensen, Interim Fire Chief *PC*
Date: June 29, 2016
Re: Firefighting Contracts Outside Fort Smith City Limits

The Fort Smith Fire Department currently provides firefighting assistance by contract to eight (8) commercial/industrial businesses located outside the corporate city limits of Fort Smith.

On October 20, 2015, the Board of Directors passed Ordinance No. 70-15, resulting in a new contract template that provides all current and future firefighting assistance contract customers a clear understanding of the basis of the contract fee and what services they can expect for that fee.

Since the ordinance was approved, fire department staff has made contact with all current contract holders. As of to date, we have implemented six (6) signed contracts with the new template. They are the following:

- Harry G. Barr Co., 6500 Zero St.
- Weatherford, 8220 Hwy 271
- Zero Mountain, 8425 Hwy 45
- Rheem, 5600 Old Greenwood Rd.
- Wal-Mart Distribution, 8100 Zero St.
- Hogback Exploration, 10101 Hwy 253

Attached is a signed contract with Owens Corning Sales Inc., located at 5520 Planters Road. This contract will need approval from the Board of Directors, the fire department is recommending an approval.

Please let me know should you have any questions.

**CONTRACT FOR FIREFIGHTING ASSISTANCE
ON AN ANNUAL BASIS**

WITNESS this Agreement executed this 29 day of JUNE, 2016, by and between OWENS CORNING SAKES, LLC, a Corporation, with reference to the following described property located outside of the corporate limits of the City of Fort Smith, Arkansas, to wit:

Street No.	Street or Avenue	Legal Description
<u>5520</u>	<u>PLANTER'S ROAD</u>	

and the City of Fort Smith, Arkansas, acting by and through its Mayor, after resolution duly passed by the Board of Directors of the City:

1. In consideration of the payment of the sums set forth herein, the City of Fort Smith agrees to provide firefighting machinery and equipment, with the necessary firefighters to operate it, to combat fires at the above-described location; provided, however, that this contract shall be subject to the City's recognized superior and paramount right of refusal to respond or to limit its response to any call or fire alarm at such location if responding would endanger the lives or property of citizens of the City, in the sole judgment of the Chief of the Fort Smith Fire Department or his/her designee or in the sole judgment of the City Administrator of the City of Fort Smith. In exchange for such service, OWENS CORNING SAKES, LLC agrees to pay to the City an annual sum equal to the proportional cost of real and personal property tax that any business (or any other property classification) within the City would pay for the same services. (This "proportional cost" is derived from the percentage of the general fund revenue appropriated to the Fort Smith Fire Department in that given year.) For example, the annual fee

for such firefighting services shall be a sum based on the millage assessed on the business' real estate and personal property values (established by the Sebastian County Tax Assessor) times the proportional cost for firefighting services available to businesses within the City, which proportional cost figure is currently twenty-eight percent (28%) (e.g., twenty-eight percent of five mills (.005 x 28%)). The annual fee will be recalculated each year, beginning August 15, 2016, and thereafter on or before the 15th day of each August for the duration of this Agreement; the effective date of any changes in the annual fee shall be the first of January of the following year. In addition to the aforementioned annual sum, an amount equal to the City's one mill tax assessment for fire pensions shall be added to the annual firefighting fee – this sum shall be dedicated and paid into the Arkansas Local Police and Fire Retirement System (LOPFI) Contribution Fund. Using the aforementioned formula for determining the annual fee, the parties recognize the possibility of an increase or a decrease of that annual payment during the years 2016 and 2017 (either based on changes in appraised real estate or personal property values or based on changes in the percentage of proportional cost of providing firefighting services within the City) – in such event, the increase or the decrease for those years shall only be one-third of that increase or decrease for the respective year, with full implementation of the formula as it relates to any increase to be in effect for the contract year beginning January 1, 2018; however, for the purposes of determining if a decrease of the annual payment is appropriate, the formula shall become effective upon completion of the initial term of the contract.

OWENS CORNING SALES, LLC agrees to pay to the City the annual contract sum, payable in advance, in equal monthly installments. The payments are to be made through the City's Finance Department.

2. OWENS CORNING SALES, LLC agrees that the Fort

Smith City Fire Marshal, Fire Chief and other public safety officials may, at reasonable times, enter upon and inspect all portions of the above described premises and make recommendations for the elimination of fire hazards, the compliance with all such recommendations to be a condition of the future furnishing of firefighting equipment and personnel by the City; furthermore, OWENS CORNING SALES LLC agrees to provide full information to the City Administrator and to the City Fire Chief regarding the location of all water hydrants and connections for its sprinkling systems, if any, or other firefighting apparatus which may, from time to time, be available to the property.

3. Either party may terminate this Agreement on thirty (30) days' written notice to the other. In the event that the City exercises its right to terminate this Agreement, the City shall repay a pro rata portion of the annual fee agreement paid in advance by OWENS CORNING SALES, LLC. In the event that OWENS CORNING SALES, LLC terminates this Agreement, there shall be no refund of the fees already paid. Any notices required under this Agreement shall be sent to the following:

To the Corporation:

OWENS CORNING SALES LLC
5520 PLANTERS ROAD
FORT SMITH, AR 72914

To the City:

City of Fort Smith, Arkansas
City Administrator
P.O. Box 1908
Fort Smith, AR 72902

4. OWENS CORNING SALES, LLC may assign this Agreement to another party that becomes the tenant or owner of the above described real property after providing at least fourteen (14) days' prior written notice to the City Administrator. However, the City Administrator shall have the absolute right to disapprove the assignment and/or to cancel this Agreement.

5. OWENS CORNING SALES LLC recognizes and acknowledges that

the City of Fort Smith and its employees are, pursuant to A.C.A. § 21-9-301, immune from liability and from suit for damages, except to the extent that they may be covered by liability insurance. Furthermore, the parties intend this Agreement to be for their sole benefit and do not confer any benefit, right, or remedy upon any person or entity other than the parties hereto.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals on the date first set forth above.

City of Fort Smith, Arkansas

By: _____
Mayor

Attest:

City Clerk

OWENS CORNING FIBER LLC Corporation

By: _____

[Name]

TIM BOLD

[Title]

PLANT LEADER

RESOLUTION NO. _____

RESOLUTION AUTHORIZING SETTLEMENT OF LAWSUIT AGAINST ROCKFISH INTERACTIVE CORPORATION, ET AL.

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY OF FORT SMITH, ARKANSAS, THAT:

SECTION 1: The mediation agreement providing for the settlement of the City’s breach of contract litigation against Rockfish Interactive Corporation, Stone Bay, Inc. and identified individuals on the terms described below is hereby approved. The terms of the settlement agreement are:

- (1) The Defendants will deliver to the City the program created under the agreement and the source code associated therewith;
- (2) The City is relieved of any further payment obligations or other liability under the parties’ agreements; and,
- (3) The Defendants will pay the City \$35,000.00.

SECTION 2: The City Administrator and City Attorney are hereby authorized to take all actions, including the execution of all documents, necessary to effectuate the settlement agreement based on the above terms.

THIS RESOLUTION ADOPTED THIS _____ DAY OF July, 2016

APPROVED:

Mayor

ATTEST:

City Clerk

Approved as to form:



No Publication Required

DAILY & WOODS

A PROFESSIONAL LIMITED LIABILITY COMPANY
ATTORNEYS AT LAW

JERRY L. CANFIELD, P.A.
THOMAS A. DAILY, P.A.
WYMAN R. WADE, JR., P.A.
DOUGLAS M. CARSON, P.A.
C. MICHAEL DAILY, P.A. † ●
COLBY T. ROE, P.A.
MICHAEL A. LAFRENIERE

KMW BUILDING
58 SOUTH SIXTH STREET
P.O. BOX 1446
FORT SMITH, AR 72902
TELEPHONE (479) 782-0361
FAX (479) 782-6160

www.dailywoods.com

JAMES E. WEST
OF COUNSEL

HARRY P. DAILY (1886-1965)
JOHN P. WOODS (1886-1976)
JOHN S. DAILY (1912-1987)
BEN CORE (1924-2007)

WRITER'S E-MAIL ADDRESS
CRoe@DailyWoods.com

† Also Licensed in Oklahoma
● Also Licensed in Wyoming & North Dakota

July 15, 2016

Mr. Carl Geffken
Fort Smith City Administrator
623 Garrison Avenue, 3rd Floor
Fort Smith, AR 72901

Re: City of Fort Smith, Arkansas v. Rockfish Interactive Corporation, et al.,
Sebastian County Circuit Court Case No. CV-12-285(I)

Dear Mr. Geffken:

In September, 2009, the City entered into agreements with Rockfish Interactive Corporation ("Rockfish") whereby Rockfish agreed to convert a database used by the City's Utility Department that maintained its financial and document information records into a more up-to-date database. The total amount to be paid under the agreements by the City to Rockfish was \$93,250.00. The City has paid Rockfish \$83,829.37 for work performed by Rockfish under the subject agreements. Due to Rockfish's failure to deliver a product as required by the agreements, the City filed a lawsuit against Rockfish and others in 2012.

This matter was set for trial in October, 2014; however, the parties removed it from the Court's docket to allow settlement discussions in hopes of reaching a resolution of the issues. Since late summer of 2014, the parties have engaged in numerous exchanges whereby the City identified deficiencies in the Rockfish produced database, and Rockfish attempted to correct those deficiencies. That type of exchange by the City and Rockfish has occurred at least six times since September, 2014. Most recently, the City did another review of the Rockfish product in January and February of this year and, again, identified deficiencies with the program. The Defendants maintain that they have performed all obligations under the agreements and any issues with the program are minor.

The parties mediated this matter of July 15, 2016. Mr. Geffken and I negotiated on behalf of the City and reached a tentative agreement, which is subject to the Board of Directors' approval. The terms of the tentative settlement agreement are:

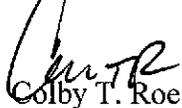
- The Defendants will pay the City \$35,000.00;
- The City is relieved of any further payment obligations or other liability under the agreements; and,

- The Defendants will deliver to the City the program in its current state, together with the source code associated therewith.

The City Administrator recommends approval of the above agreement to resolve this matter and we concur in that recommendation. We are enclosing a resolution form which may be used by the Board of Directors to approve the mediated settlement agreement.

Thank you for your attention in this matter.

Very truly yours,


Colby T. Roe
cmm

Enclosures



MEMORANDUM

TO: Mayor and Board of Directors
FROM: Wendy Mathis, Administrative Assistant
DATE: July 13th, 2016
SUBJECT: Mechanical Board of Adjustments and Appeals

The term of Mr. Ron B. Smith of the Mechanical Board of Adjustments and Appeals will expire July 31st, 2016. Mr. Smith wishes to be reappointed to this board.

There are no other applicants available at this time.

Appointments are **by the Board of Directors**, one appointment is needed. The term will expire July 31st, 2021.

623 Garrison Avenue
P.O. Box 1908
Fort Smith, Arkansas 72902
(479) 785-2801
www.fortsmithar.gov

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MECHANICAL BOARD OF ADJUSTMENTS AND APPEALS

The mechanical Board of Adjustments and Appeals has the authority to hear appeals of decisions and interpretations of the administrative authority relating to the 1997 Arkansas Mechanical Code.

The board consists of five members who have knowledge and experience in the mechanical code, such as design professionals, contractors or industry representatives. The board, following initial staggered terms, will serve five year terms. In addition, there are two alternate members (one member at large from the industry and one member-at-large from the public) who serve one year terms. A member shall not act in a case in which he had a personal or financial interest. Appointments are made by the **Board of Directors**.

	<u>DATE APPOINTED</u>	<u>TERM EXPIRES</u>
<u>INDUSTRY MEMBERS</u>		
Ron B. Smith (Owner) Air Pro Heating & Air 3221 Cliff Drive (03) 646-4478 (h) 646-9699 (w) airproaaron@sbcglobal.net	07/19/11	07/31/16
Michael Blaylock Blaylock Heating & Air 1530 North Greenwood (1) 783-3420 (h) 782-8940 (w) blaylock@blaylockhvac.com	07/17/07	07/31/17
Ted Neal Ted's Air Conditioning, Inc. 2215 Bluff Avenue (01) 785-3287 (h) 783-7857 (w) 883-2529 © tedneal@sbcglobal.net	07/20/99	07/31/18
Buford Martin Owner of Martin's Heating & Air 4015 South T Street (03)	09/16/14	07/31/19

CITY OF FORT SMITH
Application for City Boards/Commissions/Committees

Note: As an applicant for a City Board, Commission or Committee, your name, address and phone number will be available to the press and the public. You will be contacted before any action is taken on your appointment.

Name: Ron Smith Date: 7/12/16
 Home Address: 3221 Cliff Dr Home Telephone: 479-646-4478
 Zip: 72903 Work Telephone: 479-646-9699
 Email: airproarron@sbcglobal.net
 Occupation: President / Air-Pro Heating & Air Cond TUC
 (If retired, please indicate former occupation or profession)

Education: 12 + AVVTS

Professional and/or Community Activities: Member of Chambers / member
Home builders / Member NCT

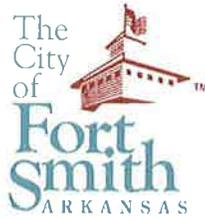
Additional Pertinent Information/References: Past member serving
Mech. Board of Adjustments & Appeals

Are you a registered voter in the City of Fort Smith? Yes No
 Have you ever been convicted of a felony, misdemeanor, DWI/DUI or other serious traffic offense?
 Yes NO
 If yes, please identify the offense and the approximate date. A "yes" answer will not automatically preclude you from
 Drivers License: 0000000000 Date of Birth: 0000 This information will be use to conduct a criminal back ground check of all applican

I am interested in serving on the (please check):

- | | |
|---|--|
| <input type="checkbox"/> Audit Committee | <input type="checkbox"/> Housing Assistance Bd. |
| <input type="checkbox"/> Advertising & Promoting Commission | <input type="checkbox"/> Library Bd of Trustees |
| <input type="checkbox"/> Airport Commission | <input checked="" type="checkbox"/> Mechanical Bd of Adjustments and Appeals |
| <input type="checkbox"/> Animal Services Advisory Board | <input type="checkbox"/> Oak Cemetery Commission |
| <input type="checkbox"/> Arkansas Fair & Exhibition Facilities Bd | <input type="checkbox"/> Outside Agency Review Panel |
| <input type="checkbox"/> Benevolent Fund Board | <input type="checkbox"/> Parking Authority |
| <input type="checkbox"/> Bldg. Bd. Of Adjustment and Appeals | <input type="checkbox"/> Parks & Recreation Commission |
| <input type="checkbox"/> Central Business Improvement District | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Comprehensive Plan Imp. Committee | <input type="checkbox"/> Plumbing Advisory Board |
| <input type="checkbox"/> Convention Center Commission | <input type="checkbox"/> Port Authority |
| <input type="checkbox"/> Civil Service Commission | <input type="checkbox"/> Property Owners Appeals Board |
| <input type="checkbox"/> CIP Committee (Streets, Bridges, & Drainage) | <input type="checkbox"/> Sebastian County Reg. Solid Waste Mgmt. Bd. |
| <input type="checkbox"/> Community Development Advisory Com. | <input type="checkbox"/> Sister Cities Committee |
| <input type="checkbox"/> County Equalization Board | <input type="checkbox"/> Transit Advisory Commission |
| <input type="checkbox"/> Electric Code Board of Appeals | <input type="checkbox"/> Residential Housing Facilities Board |
| <input type="checkbox"/> Fire Code Board of Appeals & Adjustments | |
| <input type="checkbox"/> Historic District Commission | |

Please return this form to Wendy Mathis, P.O. Box 1908, FSM, AR 72902
 wmathis@fortsmithar.gov



MEMORANDUM

TO: Mayor and Board of Directors
FROM: Wendy Mathis, Administrative Assistant
DATE: July 15th, 2016
SUBJECT: Parks and Recreation Commission

The terms of Mr. Billy Bob Williams and Mr. Bryan Merry of the Parks and Recreation Commission will expire August 31st, 2016. Mr. Merry wishes to be reappointed and Mr. Williams does not wish to be reappointed at this time.

The applicants available at this time are:

Lacey M. Jennen	1531 Fianna Place Terrace
Gary J. Blan	11111 Maple Park Drive
Jim Rowland	6511 Meadow Cliff Drive
Nancy Raney	8108 Adam Drive
Kathryne Ethen	1232 North Albert Pike
Jana Leeper	1201 North 55 Ter

Appointments are **by the Board of Directors**, two appointments are needed. The terms will expire August 31st, 2021.

623 Garrison Avenue
P.O. Box 1908
Fort Smith, Arkansas 72902
(479) 785-2801
www.fortsmithar.gov

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PARKS AND RECREATION COMMISSION

The Parks and Recreation Commission acts in an advisory capacity to the Board of Directors of the city of Fort Smith and Director of Parks and Recreation in the promotion, planning, maintenance, development and operation of all recreation areas and facilities owned, controlled or leased by the city. The members of the Parks and Recreations Commissions shall be qualified electors of the city. Members are appointed by the **Board of Directors** for five year terms. The commission meets at 11:30 on the second Wednesday of each month at the Creekmore Community Center.

	<u>DATE APPOINTED</u>	<u>TERM EXPIRES</u>
Billy Bob Williams Self Employed 9701 Painter Drive (03) 452-4133 (h)	7/22/03	08/31/16
Bryan Merry 2636 Enid Place (01) 926-0423 (h) bryan@farrisinsurance.com	07/19/11	08/31/16
Lorie Robertson Marketing Executive 3301 South 96 Street (03) 452-6985 (h) 242-2167 (w) lorie@chaffecrossing.com	07/17/12	08/31/17
Sherry Toliver Executive Director 3201 South 93 Circle (03) 434-4854 (h) 420-1162 (w) Stoliv44@gmail.com	07/16/13	08/31/18
Casey Millspaugh 408 Apple Valley Road (08) 817-676-4104 (h) 459-4017 (w) cmillspaugh@ups.com	10/15/13	08/31/19

Chris Raible
Arvest Business Resource Cntr. Manager
5206 Twin Hills Drive (16)
649-9937 (h)
709-8830 (w)
c_raible@hotmail.com

10/21/14

08/31/19

Madeline Marquette
7818 Valley Forge Road
478-7021 (h)
madgs@sbcglobal.net

07/20/10

08/31/20

CITY OF FORT SMITH
Application for City Boards/Commissions/Committees

Note: As an applicant for a City Board, Commission or Committee, your name, address and phone number will be available to the press and the public. You will be contacted before any action is taken on your appointment.

Date: 6/16/16
 Name: Bryan Messy Home Telephone: (479) 926-0923
 Home Address: 2636 Enid Pl. Work Telephone: _____
 Zip: 72901 Email: bryan@fssinsurance.com
 Occupation: Insurance Agent
 (If retired, please indicate former occupation or profession)

Education: ~~Bachelors~~ Bachelors Business Admin

Professional and/or Community Activities: First Tee-VP Boy's Shelter-P
First Presbyterian Church

Additional Pertinent Information/References: I've been on the PAR commission for 5 yrs I'd really like to stay on w/ Trails & many other exciting things going on

Are you a registered voter in the City of Fort Smith? Yes No _____

Have you ever been convicted of a felony, misdemeanor, DWI/DUI or other serious traffic offense?
 Yes No _____

If yes, please identify the offense and the approximate date. A "yes" answer will not automatically preclude you from consideration

Driver's License Dee 399 Date of Birth 0000
 (This information is subject to a criminal background check of all applicants.)

I am interested in serving on the (please check):

- | | |
|---|--|
| <input type="checkbox"/> Audit Committee | <input type="checkbox"/> Housing Assistance Board |
| <input type="checkbox"/> Advertising & Promoting Commission | <input type="checkbox"/> Library Board of Trustees |
| <input type="checkbox"/> Airport Commission | <input type="checkbox"/> Mechanical Board of Adjustments and Appeals |
| <input type="checkbox"/> Animal Services Advisory Board | <input type="checkbox"/> Oak Cemetery Commission |
| <input type="checkbox"/> Arkansas Fair & Exhibition Facilities Board | <input type="checkbox"/> Outside Agency Review Panel |
| <input type="checkbox"/> Benevolent Fund Board | <input type="checkbox"/> Parking Authority |
| <input type="checkbox"/> Building Board of Adjustment and Appeals | <input checked="" type="checkbox"/> Parks & Recreation Commission |
| <input type="checkbox"/> Central Business Improvement District | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Comprehensive Plan Improvement Committee | <input type="checkbox"/> Plumbing Advisory Board |
| <input type="checkbox"/> Convention Center Commission | <input type="checkbox"/> Port Authority |
| <input type="checkbox"/> Civil Service Commission | <input type="checkbox"/> Property Owners Appeals Board |
| <input type="checkbox"/> CIP Committee (Streets, Bridges, & Drainage) | <input type="checkbox"/> Sebastian County Reg. Solid Waste Mgmt. Board |
| <input type="checkbox"/> Community Development Advisory Comm. | <input type="checkbox"/> Sister Cities Committee |
| <input type="checkbox"/> County Equalization Board | <input type="checkbox"/> Transit Advisory Commission |
| <input type="checkbox"/> Electric Code Board of Appeals | <input type="checkbox"/> Residential Housing Facilities Board |
| <input type="checkbox"/> Fire Code Board of Appeals & Adjustments | |
| <input type="checkbox"/> Historic District Commission | |

Please return this form to Wendy Mathis, P.O. Box 1908, FSM, AR 72902
 wmathis@fortsmithar.gov

CITY OF FORT SMITH
Application for City Boards/Commissions/Committees

Note: As an applicant for a City Board, Commission or Committee, your name, address and phone number will be available to the press and the public. You will be contacted before any action is taken on your appointment.

Date: June 23, 2016

Name: Lacey M. Jennen Home Telephone: 479-769-4679

Home Address: 1531 Fianna Place Terrace Work Telephone: 479-646-1177

Zip: 72908 Email: laceyjennen@gmail.com

Occupation: Assistant Director of Creative Ministries at Grace Community Church
 (If retired, please indicate former occupation or profession)

Education: Bachelor of Science in Horticulture from the U of A Fayetteville, 2002

Professional and/or Community Activities: PTA Secretary for Beard Elementary, DAR member,
Member at Grace Community Church, Kids Church Committee at GCC, Steep Hill Cemetery consultant

Additional Pertinent Information/References: please see attached letter

Kyle Parker - President & CEO of Arkansas Colleges of Health Education 479-459-8800 Jeff Jones - Grace Community Church 479-739-1360

Are you a registered voter in the City of Fort Smith? Yes x No

Have you ever been convicted of a felony, misdemeanor, DWI/DUI or other serious traffic offense?

Yes NO x

If yes, please identify the offense and the approximate date. A "yes" answer will not automatically exclude you from

Drivers License information Date of Birth this
 final back ground check of all applicar

I am interested in serving on the (please check):

- | | |
|---|--|
| <input type="checkbox"/> Audit Committee | <input type="checkbox"/> Housing Assistance Bd. |
| <input type="checkbox"/> Advertising & Promoting Commission | <input type="checkbox"/> Library Bd of Trustees |
| <input type="checkbox"/> Airport Commission | <input type="checkbox"/> Mechanical Bd of Adjustments and Appcals |
| <input type="checkbox"/> Animal Services Advisory Board | <input type="checkbox"/> Oak Cemetery Commission |
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| <input type="checkbox"/> Benevolent Fund Board | <input type="checkbox"/> Parking Authority |
| <input type="checkbox"/> Bldg. Bd. Of Adjustment and Appeals | <input checked="" type="checkbox"/> Parks & Recreation Commission |
| <input type="checkbox"/> Central Business Improvement District | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Comprehensive Plan Imp. Committee | <input type="checkbox"/> Plumbing Advisory Board |
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| <input type="checkbox"/> Fire Code Board of Appeals & Adjustments | |
| <input type="checkbox"/> Historic District Commission | |

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 wmathis@fortsmithar.gov

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Application for City Boards/Commissions/Committees

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Date: June 23, 2016
 Name: Gary J. BLAN Home Telephone: 214 9609620
 Home Address: 11111 Maple Park Dr. Work Telephone: 214 9609620
 Zip: 72916 Email: gblan@cox.net
 Occupation: Hospital & Health System CEO, International Health Consulting
(If retired, please indicate former occupation or profession)
 Education: B.S., M.H.A., F.A.C.H.E.
 Professional and/or Community Activities: See Attached

Additional Pertinent Information/References: Sam T. Sicard, Steve Clark,
Sandy Sanders, John Clayton

Are you a registered voter in the City of Fort Smith? Yes No
 Have you ever been convicted of a felony, misdemeanor, DWI/DUI or other serious traffic offense?
 Yes NO

If yes, please identify the offense and approximate date. A "yes" answer will automatically include you from consideration for City positions.
 Drivers License AF 0000000000 Date of 00000000 This information will be used for background check of all applicants.

I am interested in serving on the (please check):

- | | |
|---|--|
| <input type="checkbox"/> Audit Committee | <input type="checkbox"/> Housing Assistance Bd. |
| <input type="checkbox"/> Advertising & Promoting Commission | <input type="checkbox"/> Library Bd of Trustees |
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| <input type="checkbox"/> Bldg. Bd. Of Adjustment and Appeals | <input checked="" type="checkbox"/> Parks & Recreation Commission |
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CITY OF FORT SMITH
Application for City Boards/Commissions/Committees

Note: As an applicant for a City Board, Commission or Committee, your name, address and phone number will be available to the press and the public. You will be contacted before any action is taken on your appointment.

Name: Jim Rowland Date: June 30 - 2016
 Home Address: 6511 Meadow Cliff Home Telephone: 479-452-0659
 Zip: 72903 Work Telephone: 479-651-0548 Cell
 Occupation: Retired - Director of Athletics & Student Activities at Fort Smith Public Schools
 (If retired, please indicate former occupation or profession)
 Email: normarowland@sbcglobal.net
 Education: B.S.E. in Education - Masters in Education - Educational Administrators Certification
 Professional and/or Community Activities: _____

Additional Pertinent Information/References: Deacon - Donald Arnum Baptist Church
Member of the Board of Overseers, Fellowship of Christian Athletes

Are you a registered voter in the City of Fort Smith? Yes No _____
 Have you ever been convicted of a felony, misdemeanor, DWI/DUI or other serious traffic offense?
 Yes _____ NO
 If yes, please identify the offense and the approximate date. A "yes" answer will not automatically preclude you from being considered for appointment.
 Driv _____ Date of B _____
 information will be used to conduct a background check of all applicants.

I am interested in serving on the (please check):

- | | |
|---|--|
| <input type="checkbox"/> Audit Committee | <input type="checkbox"/> Housing Assistance Bd. |
| <input type="checkbox"/> Advertising & Promoting Commission | <input type="checkbox"/> Library Bd of Trustees |
| <input type="checkbox"/> Airport Commission | <input type="checkbox"/> Mechanical Bd of Adjustments and Appeals |
| <input type="checkbox"/> Animal Services Advisory Board | <input type="checkbox"/> Oak Cemetery Commission |
| <input type="checkbox"/> Arkansas Fair & Exhibition Facilities Bd | <input type="checkbox"/> Outside Agency Review Panel |
| <input type="checkbox"/> Benevolent Fund Board | <input type="checkbox"/> Parking Authority |
| <input type="checkbox"/> Bldg. Bd. Of Adjustment and Appeals | <input checked="" type="checkbox"/> Parks & Recreation Commission |
| <input type="checkbox"/> Central Business Improvement District | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Comprehensive Plan Imp. Committee | <input type="checkbox"/> Plumbing Advisory Board |
| <input type="checkbox"/> Convention Center Commission | <input type="checkbox"/> Port Authority |
| <input type="checkbox"/> Civil Service Commission | <input type="checkbox"/> Property Owners Appeals Board |
| <input type="checkbox"/> CIP Committee (Streets, Bridges, & Drainage) | <input type="checkbox"/> Sebastian County Reg. Solid Waste Mgmt. Bd. |
| <input type="checkbox"/> Community Development Advisory Com. | <input type="checkbox"/> Sister Cities Committee |
| <input type="checkbox"/> County Equalization Board | <input type="checkbox"/> Transit Advisory Commission |
| <input type="checkbox"/> Electric Code Board of Appeals | <input type="checkbox"/> Residential Housing Facilities Board |
| <input type="checkbox"/> Fire Code Board of Appeals & Adjustments | |
| <input type="checkbox"/> Historic District Commission | |

Please return this form to Wendy Mathis, P.O. Box 1908, FSM, AR 72902
 wmathis@fortsmithar.gov

CITY OF FORT SMITH
Application for City Boards/Commissions/Committees

Note: As an applicant for a City Board, Commission or Committee, your name, address and phone number will be available to the press and the public. You will be contacted before any action is taken on your appointment.

Date: 7/6/16
 Name: Nancy Raney Home Telephone: 479 452 5170
 Home Address: 8108 Adam Dr Cell
 Work Telephone: 479 221 2643
 Zip: 72903 Email: nancyr729@gmail.com
 Occupation: Supervisor, United States Postal Service, Retired
 (If retired, please indicate former occupation or profession)
 Education: Bachelor Degree - Communication / Management
 Professional and/or Community Activities: 29 years with USPS,
Leadership Fort Smith 2001, FS Citizens' Academy 2014,
Trails + Greenways Committee 2015 -
 Additional Pertinent Information/References:

Drew Linder, Julie Moncrief, Stan Logan, Postmaster
 + ADDENDUM attached Fort Smith, AR
 484 6402

Are you a registered voter in the City of Fort Smith? Yes No
 Have you ever been convicted of a misdemeanor, DWI/DUI or other serious traffic offense?

[Signature] date. A "yes" answer will be included
[Signature] - Craig, Date of [Signature] (This

information will be use to conduct a criminal back ground check of all appli

I am interested in serving on the (please check):

- | | |
|---|--|
| <input type="checkbox"/> Audit Committee | <input type="checkbox"/> Housing Assistance Bd. |
| <input type="checkbox"/> Advertising & Promoting Commission | <input type="checkbox"/> Library Bd of Trustees |
| <input type="checkbox"/> Airport Commission | <input type="checkbox"/> Mechanical Bd of Adjustments and Appeals |
| <input type="checkbox"/> Animal Services Advisory Board | <input type="checkbox"/> Oak Cemetery Commission |
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| <input type="checkbox"/> Benevolent Fund Board | <input type="checkbox"/> Parking Authority |
| <input type="checkbox"/> Bldg. Bd. Of Adjustment and Appeals | <input checked="" type="checkbox"/> Parks & Recreation Commission |
| <input type="checkbox"/> Central Business Improvement District | <input type="checkbox"/> Planning Commission |
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| <input type="checkbox"/> Fire Code Board of Appeals & Adjustments | |
| <input type="checkbox"/> Historic District Commission | |

Please return this form to Wendy Mathis, P.O. Box 1908, FSM, AR 72902
 wmathis@fortsmithar.gov

CITY OF FORT SMITH

Application for City Boards/Commissions/Committees

Note: As an applicant for a City Board, Commission or Committee, your name, address and phone number will be available to the press and the public. You will be contacted before any action is taken on your appointment.

Date: 7-7-2016

Name: Kathryne Ethen

Home Telephone: 485-760-4780

Home Address: 1232 N. Albert Pike Apt. D

Work Telephone: 479-452-7427

Zip: 72904

Email: katieethen@gmail.com

Occupation: Kay Hourly Manager at Texas Roadhouse
(If retired, please indicate former occupation or profession)

Education: Bachelor's Degree in International Business at UAFS

Professional and/or Community Activities: Teaching color guard at Spiro High School

Additional Pertinent Information/References: Certificate of Proficiency in Community Leadership presented about bringing a food truck alley to Fort Smith.

Are you a registered voter in the City of Fort Smith? Yes No

Have you ever been convicted of a felony, misdemeanor, DWI/DUI or other serious traffic offense?

Yes No

If yes, please identify the offense and the approximate date. A "yes" answer will not automatically preclude you from consideration.

Driver's License: ellee Date of Birth: ellee

(This information will be used to conduct a criminal background check of all applicants).

I am interested in serving on the (please check):

- | | |
|---|--|
| <input type="checkbox"/> Audit Committee | <input type="checkbox"/> Housing Assistance Board |
| <input type="checkbox"/> Advertising & Promoting Commission | <input type="checkbox"/> Library Board of Trustees |
| <input type="checkbox"/> Airport Commission | <input type="checkbox"/> Mechanical Board of Adjustments and Appeals |
| <input type="checkbox"/> Animal Services Advisory Board | <input type="checkbox"/> Oak Cemetery Commission |
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| <input type="checkbox"/> Benevolent Fund Board | <input type="checkbox"/> Parking Authority |
| <input type="checkbox"/> Building Board of Adjustment and Appeals | <input checked="" type="checkbox"/> Parks & Recreation Commission |
| <input checked="" type="checkbox"/> Central Business Improvement District | <input checked="" type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Comprehensive Plan Improvement Committee | <input type="checkbox"/> Plumbing Advisory Board |
| <input type="checkbox"/> Convention Center Commission | <input type="checkbox"/> Port Authority |
| <input type="checkbox"/> Civil Service Commission | <input type="checkbox"/> Property Owners Appeals Board |
| <input type="checkbox"/> CIP Committee (Streets, Bridges, & Drainage) | <input type="checkbox"/> Sebastian County Reg. Solid Waste Mgmt. Board |
| <input type="checkbox"/> Community Development Advisory Comm. | <input type="checkbox"/> Sister Cities Committee |
| <input type="checkbox"/> County Equalization Board | <input type="checkbox"/> Transit Advisory Commission |
| <input type="checkbox"/> Electric Code Board of Appeals | <input type="checkbox"/> Residential Housing Facilities Board |
| <input type="checkbox"/> Fire Code Board of Appeals & Adjustments | |
| <input type="checkbox"/> Historic District Commission | |

Please return this form to Wendy Mathis, P.O. Box 1908, FSM, AR 72902
wmathis@fortsmithar.gov

CITY OF FORT SMITH
Application for City Boards/Commissions/Committees

Note: As an applicant for a City Board, Commission or Committee, your name, address and phone number will be available to the press and the public. You will be contacted before any action is taken on your appointment.

Date: 6-14-2016
 Name: Jana Aydelott-Leeper Home Telephone: 254-258-0245
 Home Address: 1201 N 55 TER Work Telephone: 254-258-0245
 Zip: 72904 Email: naturalstateparenting@yahoo.com
 Occupation: Business Owner / Yoga therapy / Eco Green retail
 (If retired, please indicate former occupation or profession)
 Education: 500 HR RYT, Atmospheric Dynamics CCAF

Professional and/or Community Activities: I currently volunteer and serve on North side family and consumer science board. Also currently serve on an administrative group for Fort Smith Babywearing. Also volunteer for cloth diaper and breastfeeding peer support groups in Fort Smith.
 Additional Pertinent Information/References: prior service active duty Air Force, and long-term Fort Smith resident. Can provide references.

Are you a registered voter in the City of Fort Smith? Yes No
 Have you ever been convicted of a felony, misdemeanor, DWI/DUI or other serious traffic offense?
 Yes NO

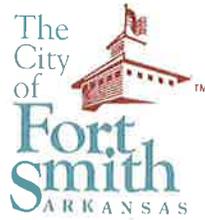
If yes, please identify the offense and the approximate date. A "yes" answer will not automatically preclude you from consideration.

Drivers License [redacted] Date [redacted]
 information v [redacted] (background check of all applicants).

I am interested in serving on the (please check):

- | | |
|---|--|
| <input type="checkbox"/> Audit Committee | <input type="checkbox"/> Housing Assistance Bd. |
| <input checked="" type="checkbox"/> Advertising & Promoting Commission | <input type="checkbox"/> Library Bd of Trustees |
| <input type="checkbox"/> Airport Commission | <input type="checkbox"/> Mechanical Bd of Adjustments and Appeals |
| <input type="checkbox"/> Animal Services Advisory Board | <input type="checkbox"/> Oak Cemetery Commission |
| <input type="checkbox"/> Arkansas Fair & Exhibition Facilities Bd | <input type="checkbox"/> Outside Agency Review Panel |
| <input type="checkbox"/> Benevolent Fund Board | <input type="checkbox"/> Parking Authority |
| <input type="checkbox"/> Bldg. Bd. Of Adjustment and Appeals | <input checked="" type="checkbox"/> Parks & Recreation Commission |
| <input checked="" type="checkbox"/> Central Business Improvement District | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Comprehensive Plan Imp. Committee | <input type="checkbox"/> Plumbing Advisory Board |
| <input type="checkbox"/> Convention Center Commission | <input type="checkbox"/> Port Authority |
| <input type="checkbox"/> Civil Service Commission | <input type="checkbox"/> Property Owners Appeals Board |
| <input type="checkbox"/> CIP Committee (Streets, Bridges, & Drainage) | <input type="checkbox"/> Sebastian County Reg. Solid Waste Mgmt. Bd. |
| <input checked="" type="checkbox"/> Community Development Advisory Com. | <input type="checkbox"/> Sister Cities Committee |
| <input type="checkbox"/> County Equalization Board | <input type="checkbox"/> Transit Advisory Commission |
| <input type="checkbox"/> Electric Code Board of Appeals | <input type="checkbox"/> Residential Housing Facilities Board |
| <input type="checkbox"/> Fire Code Board of Appeals & Adjustments | |
| <input type="checkbox"/> Historic District Commission | |

Please return this form to Wendy Mathis, P.O. Box 1908, FSM, AR 72902



MEMORANDUM

TO: Mayor and Board of Directors
FROM: Wendy Mathis, Administrative Assistant
DATE: July 15th, 2016
SUBJECT: Transit Advisory Commission

The term of Ms. Guadalupe Contreras of the Transit Advisory Commission has expired July 15th, 2016. Ms. Contreras is not interested in being reappointed to this commission.

The applicant available at this time is:

Barbara Houston-Blatchford 2304 North 50 Street

Appointments are **by the Mayor confirmed by the Board of Directors**, one appointment is needed. The term will expire July 15th, 2019.

623 Garrison Avenue
P.O. Box 1908
Fort Smith, Arkansas 72902
(479) 785-2801
www.fortsmithar.gov

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TRANSIT ADVISORY COMMISSION

The Transit Advisory Commission is responsible for maintaining and improving public transit in Fort Smith and to direct efforts regarding marketing/advertising, shelters, special projects, bus zones, stops and routes as well as other related issues.

The commission was established April 7, 1998. The Transit Advisory Commission consist of five members appointed by the ***Mayor***, confirmed by the Board of Directors and each serves three year terms. Meetings are quarterly at 3:00 p.m. in the Transit Department, first floor at 6821 Jenny Lind Road.

	<u>DATE APPOINTED</u>	<u>TERM EXPIRES</u>
Guadalupe Contreras 2008 South 6 Street (01) 222-6671 (h) 452-7500 (w)	02/17/15	07/15/16
Leo Good Retired 5014 North T Street (04) 782-8583 (h) 420-0023 ©	06/16/15	07/15/17
Dustin Perceful 4615 South R Street (03) 651-0865 (h) 471-3482 (w) Ke5sx.@gmail.com	05/15/12	06/15/18
Dr. Kathleen Cates Executive Director 500 Saint Karr Way (16) 629-4113 (h) kathleen@fscic.org	06/16/15	06/15/18
Charles Poole 8503 Ashberry Court (08) 478-6883 (h) cpoolec@cox.net	07/20/10	07/15/19

CITY OF FORT SMITH
Application for City Boards/Commissions/Committees

Note: As an applicant for a City Board, Commission or Committee, your name, address and phone number will be available to the press and the public. You will be contacted before any action is taken on your appointment.

Date: July 14, 2016
 Name: Barbara Houston-Blatchford Home Telephone: (479) 420-6203
 Home Address: 2304 N. 50th St, Ft. Sm. AR Work Telephone: N/A
 Zip: 72904 Email: _____

Occupation: Retired - Social Security Claims Rep, UAMS KIDS FIRST, Librarian
 (If retired, please indicate former occupation or profession)

Education: BS plus many extra hours in Early Education

Professional and/or Community Activities: Girl Scout of the USA, Red Cross instructor for 8 yrs, Volunteer for United Blood Services

Additional Pertinent Information/References: Post-polio syndrome, ADA information extensive

Are you a registered voter in the City of Fort Smith? Yes No _____
 Have you ever been convicted of a felony, misdemeanor, DWI/DUI or other serious traffic offense?
 Yes _____ No
 If yes, please identify the offense and the approximate date. A "yes" answer will not automatically preclude you from consideration.
 Driver's License AK _____ Date of Birth _____
 (This information will be use to conduct a criminal back ground check of all applicants).

I am interested in serving on the (please check):

- | | |
|---|--|
| <input type="checkbox"/> Audit Committee | <input type="checkbox"/> Housing Assistance Board |
| <input type="checkbox"/> Advertising & Promoting Commission | <input type="checkbox"/> Library Board of Trustees |
| <input type="checkbox"/> Airport Commission | <input type="checkbox"/> Mechanical Board of Adjustments and Appeals |
| <input type="checkbox"/> Animal Services Advisory Board | <input type="checkbox"/> Oak Cemetery Commission |
| <input type="checkbox"/> Arkansas Fair & Exhibition Facilities Board | <input type="checkbox"/> Outside Agency Review Panel |
| <input type="checkbox"/> Benevolent Fund Board | <input type="checkbox"/> Parking Authority |
| <input type="checkbox"/> Building Board of Adjustment and Appeals | <input type="checkbox"/> Parks & Recreation Commission |
| <input type="checkbox"/> Central Business Improvement District | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Comprehensive Plan Improvement Committee | <input type="checkbox"/> Plumbing Advisory Board |
| <input type="checkbox"/> Convention Center Commission | <input type="checkbox"/> Port Authority |
| <input type="checkbox"/> Civil Service Commission | <input type="checkbox"/> Property Owners Appeals Board |
| <input type="checkbox"/> CIP Committee (Streets, Bridges, & Drainage) | <input type="checkbox"/> Sebastian County Reg. Solid Waste Mgmt. Board |
| <input type="checkbox"/> Community Development Advisory Comm. | <input type="checkbox"/> Sister Cities Committee |
| <input type="checkbox"/> County Equalization Board | <input checked="" type="checkbox"/> Transit Advisory Commission |
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| <input type="checkbox"/> Fire Code Board of Appeals & Adjustments | |
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