

Mayor – Sandy Sanders

City Administrator – Ray Gosack

City Clerk – Sherri Gard

Board of Directors

Ward 1 – Keith Lau

Ward 2 – Andre' Good

Ward 3 – Mike Lorenz

Ward 4 – George Catsavis

At Large Position 5 – Pam Weber

At Large Position 6 – Kevin Settle

At Large Position 7 – Philip H. Merry Jr.

AGENDA
Fort Smith Board of Directors
Regular Meeting
April 2, 2013 ~ 6:00 P.M.
Fort Smith Public Schools Service Center
3205 Jenny Lind Road

THIS MEETING IS BEING TELECAST LIVE ON THE GOVERNMENT ACCESS CHANNEL 6

INVOCATION & PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENTATION BY MEMBERS OF THE BOARD OF DIRECTORS OF ANY ITEMS OF BUSINESS NOT ALREADY ON THE AGENDA FOR THIS MEETING

(Section 2-37 of Ordinance No. 24-10)

APPROVE MINUTES OF THE MARCH 27, 2013 REGULAR MEETING

ITEMS OF BUSINESS:

1. Public hearing and resolution approving the Year 39 Community Development Block Grant Budget, the Year 20 HOME Investment Partnership Act Program Budget, authorizing the submission of the Program Year 2013 Action Plan and for other purposes ~ *Settle/Lorenz placed on agenda at the March 12, 2013 study session ~*
2. Ordinance amending the 2009 Unified Development Ordinance of the City of Fort Smith *(parking lot - offsite)*
3. Resolution authorizing the Mayor to execute an agreement with Hawkins Weir Engineers, Inc. for providing engineering services for the Massard 48-Inch Interceptor Sewer Easement Clearing and Access Road Construction Project *(\$48,000.00 / Utility Department / Budgeted – 2008 Revenue Bonds)*

4. Resolution by the City of Fort Smith Board of Directors encouraging Whirlpool Corporation and the Arkansas Department of Environmental Quality to diligently pursue remediation of pollutants in the vicinity of 6400 Jenny Road ~ *Weber / Good placed on agenda at the March 27, 2013 regular meeting ~*

OFFICIALS FORUM ~ presentation of information requiring no official action

(Section 2-36 of Ordinance No. 24-10)

- Mayor
- Directors
- City Administrator

ADJOURN

RESOLUTION NO. _____

A RESOLUTION APPROVING THE YEAR 39 COMMUNITY DEVELOPMENT BLOCK GRANT BUDGET, THE YEAR 20 HOME INVESTMENT PARTNERSHIP ACT PROGRAM BUDGET, AUTHORIZING THE SUBMISSION OF THE PROGRAM YEAR 2013 ACTION PLAN AND FOR OTHER PURPOSES

WHEREAS, it is the intention of the Board of Directors of the City of Fort Smith to allocate Community Development Block Grant (CDBG) funds in such a manner that the maximum feasible priority is given to activities which will benefit low to moderate income families or persons and eliminate slum and blight.

WHEREAS, it is the intention of the Board of Directors of the City of Fort Smith to allocate HOME Investment Partnership Act (HOME) funds in such a manner as to provide affordable housing opportunities to low and moderate income persons or families.

WHEREAS, there is a total of \$772,819 estimated for Year 39 funds allocated to the CDBG Program for budgetary purposes; and

WHEREAS, there is a total of \$322,406 estimated in Year 20 funds allocated to the HOME Program for budgetary purposes; and

WHEREAS, there are funds from the Year 38 CDBG program and HOME Year 19 to be reprogrammed;

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY OF FORT SMITH, ARKANSAS THAT:

SECTION 1: The Year Thirty-nine CDBG budget totaling seven hundred, seventy-two thousand, eight hundred and nineteen dollars (\$772,819) for budgeting purposes is adopted by reference to the attached budget sheet.

SECTION 2: The Year Twenty HOME Program budget totaling three hundred, twenty-two thousand, four hundred and six dollars (\$322,406) for budgeting purposes is adopted by reference to the attached budget sheet.

SECTION 3: The in-house Affirmative Action Policy which prescribes equal opportunity policies for the recruitment, hiring, training, promoting, demotions and termination of employees, with personnel goals revised annually, as stated in Resolution No. R-7-81 is reaffirmed.

- SECTION 4:** A Year Thirty-nine CDBG Affirmative Action Plan is adopted to provide contractual procedures with regard to equal opportunity personnel policies on the part of CDBG project contractors.
- SECTION 5:** The Fair Housing Program/Policy of the City of Fort Smith as stated in Resolution No. 2214, is reaffirmed to affirmatively further Fair Housing practices in the sale, lease or rental of housing and to prevent discrimination on the basis of race, color, religion, national origin, sex, disability or familial status and to provide a procedure and Fair Housing Officer to assist and educate the public on their rights and procedures available to have complaints reviewed, investigated and resolved.
- SECTION 6:** The Director of Community Development is authorized to prepare and submit the P. Y. 2013 Action Plan to carry out the activities/projects identified in the 2011-2015 Five-Year Consolidated Plan and the amendment to the P. Y. 2012 Plans to the U. S. Department of Housing and Urban Development (HUD) for review and approval. Once the approvals by HUD have occurred, the Mayor is authorized to execute agreements, his signature being attested by the City Clerk, with the agencies identified in the P. Y. 2013 Community Development Department Budget as application numbers 2013-A through 2013-Q to undertake the activities/projects in the Action Plan.
- SECTION 7:** All approved agencies of CDBG and HOME funds will use, at a minimum, the city's procurement procedures for any services or contracts.
- SECTION 8:** Any CDBG project not commenced by June 30, 2014 will be canceled and the project funding will transfer to the Fort Smith Housing Assistance Program #8722. All CDBG program income from prior projects will transfer to the Fort Smith Housing Assistance Program #8722 and the allowed 20% for program administration will be deducted prior to the transfer.
- SECTION 9:** Any HOME project not commenced by June 30, 2015 will be canceled and the funding will transfer to the Downpayment Assistance Program #8503 with the exception of CHDO Reserve funds. All HOME program income received by the City will transfer to the Downpayment Assistance Program # 8503 with the allowed 10% for program administration deducted prior to the transfer. HOME recaptured funds will be used according to federal regulations.
- SECTION 10:** Any funding sequestration or rescission from the U. S. Dept. of HUD which reduces the budgeted amounts in this resolution and attached budget will cause each project/activity to take a reduction by the same percentage amount that the funds were reduced.

SECTION 11: Any funding increase will first be reduced by the allowed program administration and the balance placed in the programs noted in Sections 8 or 9, depending on whether it is the CDBG or HOME program.

SECTION 12: Subject to approval of form by the City Attorney, the City Administrator or his authorized agent is authorized to execute any documents related to real property transactions that are funded with the CDBG and / or HOME funds, this includes but is not limited to deeds, mortgage releases, subordination agreements and participation in HUD's FHA Good Neighbor Program.

SECTION 13: The City Administrator is authorized to execute all grant documents and certifications required by the U. S. Department of Housing and Urban Development. The City Administrator or his authorized agent will be designated as the Environmental Certifying Officer.

SECTION 14: Any activity that is proposed to be altered in terms of its purpose, scope, location, or beneficiaries to such an extent that it can no longer reasonably be construed as the activity reviewed by the public and approved by the Fort Smith Board of Directors will be canceled.

THIS RESOLUTION APPROVED THIS 2nd DAY OF APRIL 2013.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

Approved as to form:



No Publication Required

CDBG Program Year 2013 COMMUNITY DEVELOPMENT BUDGET

| Application Identifier | Agency | CDBG Year 20 | | Total |
|------------------------|--|-----------------|------------------|------------------|
| | | CHDO | EN | |
| 13-A | Next Step Day Room - Safe Haven/Campus | | \$115,923 | \$115,923 |
| PS-13-B | Good Samaritan Clinic - Medical Services | | \$17,000 | \$17,000 |
| PS-13-C | Fountain of Youth - Client Fees | | \$9,000 | \$9,000 |
| PS-13-D | Girls, Inc. - Membership & Summer Fees | | \$4,550 | \$4,550 |
| PS-13-E | Community Dental Clinic - Patient Fees | | \$18,957.89 | \$18,957.89 |
| PS-13-F | Heart to Heart PSC - Baby Items | | \$11,386.37 | \$11,386.37 |
| PS-13-G | Children's Emergency Shelter | | \$7,112 | \$7,112 |
| PS-13-H | Crisis Intervention Center - Case Management | | \$13,000 | \$13,000 |
| PS-13-I | Next Step Day Room - Case Management | | \$16,000 | \$16,000 |
| PS-13-J | WestArk RSVP - Medicare Counseling | | \$7,557.87 | \$7,557.87 |
| PS-13-K | WestArk RSVP - VITA Tax Assistance | | \$11,357.87 | \$11,357.87 |
| 13-L | Bost, Inc. – 4401 Yorkshire Drive | | \$6,955 | \$6,955 |
| 13-M | Old Fort Homeless Coalition - Campus Acq. | \$59,955 | \$56,463 | \$116,418 |
| 13-N | FSPS – Cavanaugh Elementary School | | \$10,000 | \$10,000 |
| | Fort Smith Housing Assistance | | \$233,671 | \$233,671 |
| | FS Housing Rehab. Administration | | \$60,000 | \$60,000 |
| | Fort Smith - Administration | | \$154,563 | \$154,563 |
| | Unprogrammed | | \$19,322 | \$19,322 |
| | Totals | \$59,955 | \$772,819 | \$832,774 |

| Application Identifier | Agency | HOME Year 20 | | Total |
|------------------------|--------------------------------------|-------------------|------------------|------------------|
| | | CHDO | EN | |
| 13-O | Housing Authority of FS - New Const. | | \$144,747 | \$144,747 |
| 13-P | CSCDC - Homebuyer's Assistance - DPA | | \$97,500 | \$97,500 |
| 13-Q | CSCDC - Acq/Rehab/Resale - CHDO | \$127,918* | | \$127,918* |
| | Fort Smith - HOME Administration | | \$32,241 | \$32,241 |
| | Unprogrammed | | \$0 | \$0 |
| | Totals | \$127,918* | \$274,488 | \$402,406 |

* This amount includes reallocation of \$80,000 in CHDO Reserve from HOME Year 19

CHDO – Community Housing Development Organization

EN – Entitlement

DPA – Down Payment Assistance



Memo

To: Ray Gosack, City Administrator
From: Matt Jennings, Director of Community Development
CC: Wally Bailey, Director of Development Services
Date: 3/27/2013
Re: *Recommendations by the Community Development Advisory Committee for Year 39 CDBG and HOME Year 20 Program Funding - Program Year 2013 (July 1, 2013 - June 30, 2014)*

Attached is the memo from Genia Smith, Chairperson of the Community Development Advisory Committee (CDAC). As you know, her memo sets forth the recommendations of the CDAC which were reviewed with the Board of Directors in the study session on March 12.

A resolution is attached detailing the budget of both programs as set forth by the CDAC recommendations and other items prescribed in the 2011 – 2015 Five Year Consolidated Plan. The resolution also contains the re-programming of Year 38 CDBG and Year 19 HOME funds.

Should you have any questions or comments, please let me know.

Memo

To: Ray Gosack, City Administrator

From: Genia Smith, Chairperson of the Community Development Advisory Committee

CC: Wally Bailey, Director of Development Services and Matt Jennings, Director of Community Development

Date: 3/7/2013

Re: Recommendations for Year 39 CDBG and Year 20 HOME Investment Partnership Programs
(Community Development Department Budget for Program Year 2013: July 1, 2013 - June 30, 2014)

The Community Development Advisory Committee (CDAC) held three public hearings on March 5, 2013, to review funding requests for Community Development Block Grant (CDBG) and HOME Investment Partnership Act Program funds from the agencies and citizens. At the close of the final public hearing, the CDAC members met to consider funding recommendations to the Fort Smith Board of Directors. On November 16, 2010, the City Board of Directors approved the Five Year Consolidated Plan which established priorities for funding allocations to both the CDBG and HOME programs. The following table reflects those priorities as they relate to the Program Year 2013 allocations:

| CDBG AND HOME FUNDS | | | |
|----------------------------|---------------------|---------------------|---------------------|
| CATEGORY | YEAR 39 CDBG | YEAR 20 HOME | TOTALS |
| Homelessness | \$115,923 | | \$115,923 |
| Public Service | \$115,922 | | \$115,922 |
| Community Development | \$367,089 | | \$367,089 |
| HOME/CHDO | | \$290,165 | \$290,165 |
| Administration | \$154,563 | \$32,241 | \$186,804 |
| Unprogrammed | \$19,322 | \$0 | \$19,322 |
| Totals | \$772,819* | \$322,406* | \$1,095,225* |

Note: **Amounts are estimated, HUD has not indicated final program allocation amounts; for planning purposes, last year's funding allocations were used.*

Additionally, CDBG and HOME funds are being reprogrammed from the 2012 program year as follows: CDBG Year 38 Community Development: \$59,955 and HOME Community Housing Development Organization Reserve (CHDO): \$80,000. The CDBG funds are being reprogrammed as a result of Lend A Hand, Inc. being unable to obtain financing and a development partner for the Fisher's Way at Chaffee Crossing project by the December 31, 2012 deadline, accordingly the project canceled. The HOME CHDO funds are being reallocated due to Lend A Hand being unable to meet the PY 2012 HUD standard for fiscal soundness, project underwriting and capacity.

Several changes were made to the policies for CDBG and HOME funding process during the October and November 2012 time period. The proposed changes were before all agencies in public hearings and then with minor adjustments as a result of public comments, the changes were adopted by the CDAC on November 6, 2012. Since the agencies were a part of the process these changes have been well accepted. The changes are summarized as follows: 1) If an agency does not execute an agreement by December 31 deadline, the project cancels and the agency cannot apply in the next funding cycle; 2) A CDAC study session has been implemented one week prior to the public hearings; 3) No more than 2 agency applications per category; 4) For public service applications: a \$20,000 maximum request and \$5,000 minimum and a \$2,000 minimum award; 5) The rating forms were revised to be more objective than subjective; 6) CDBG requires a minimum 10% match with other funding sources and HOME requires a 15% match; 7) Required agency attendance at the CDAC funding deliberations; and 8) The HOME funding cycle starts in mid-December to allow for underwriting, fiscal capacity and developer capacity analysis of proposed projects.

The estimated CDBG and HOME funding breakdown by category follows this memo. Next is the rating criteria summary the worksheets by category with the final CDAC recommendations of funding. Any program income on hand by each organization is noted in the application itself.

The task of making recommendations to the Board of Directors was more straightforward given the changes described in the above paragraph. This year 17 applications were filed, which is six less than last year's cycle. Lend A Hand and The ARC for the River Valley both files two applications each last year and Lend A Hand was unable to execute agreements by the deadline, which disallowed filing applications in this cycle and The ARC canceled both projects which also disallowed filing. Lincoln Childcare opted not to file an application this year but plans to return in the next cycle and The First Tee did not apply. The committee and city staff listened to application proposals during the three public hearings held that day. Upon closing the public hearing at 5:30 p.m., the committee deliberated until past 7:00 p.m. to reach a consensus on the submitted funding requests and formulate recommendations to the Fort Smith Board of Directors.

Homeless Category

This category received one application—which is one less than last year. The Next Step Day Room application funding request was fully funded at the requested CDBG amount for building rehabilitation as part of the Safe Haven/Campus projects.

Public Service Category

The public service category received ten applications, which is two less than last year's funding cycle. It should be noted that due to the requirements of the HUD programs, some organizations may decide not to apply for these funds. The total amount requested this year was \$142,383.10 compared to 2012 in the amount of \$236,975. We believe the decrease is due to the continuing cuts in funding with the increase of requirements to use the funding. It is apparent that the agencies are seeking additional funding from all other sources as well. Federal regulations require the City to use no more than 15% of the entire CDBG allocation for the public service category which is estimated to be \$115,922. Although it was the desire of the committee members to recommend full funding to the agencies, it was not possible.

Community Development Category

The community development category received three applications this year compared to five last year. The Cavanaugh Elementary School project rated the highest in the category and was recommended for full funding. The Old Fort Homeless Coalition project rated next and then the Bost, Inc. project which were recommended for the funding but not at the full request.

HOME Investment Partnership Act / Community Development Housing Organization (CHDO)

As you recall, this category funding was severely reduced by the federal government in PY 2012 year due to an investigation of HOME projects by The Washington Post. It is expected that the HOME program will lose another 5% of the estimated amount used by the CDAC for planning purposes which is due to the federal budget sequestration. The CSCDC's two projects were the highest rated and the next highest rated proposal by the Fort Smith Housing Authority, which is the construction of two new single family homes.

CDAC Recommendations

The table on page four lists all funding *recommendations* by the CDAC and the City's Housing Assistance Program, administrative costs and un-programmed funds. We are pleased to report that all agencies submitting applications for funding were on time and complete, and we extend our thanks for their hard work. However, as stated previously, the committee could not recommend all requests be funded to their full amounts except for three.

Program income continues to be generated by the city's housing assistance program, the nonprofit partners, and the FSHA which continues to be reused for affordable housing and housing assistance projects. The expenditure of program income to the City is reported annually in the Consolidated Annual Performance and Evaluation Report (CAPER) which is online at the city's website and updated annually and provided to the Board of Directors once the report is accepted by the Department of HUD.

I will be in attendance at the March 12 study session and subject to Board placement, at the Board of Directors voting session on April 2.

CDAC Members

Genia Smith - Chairperson

Kerri Norman

George Willis

Fran Hall (absent due to the death of Cpl. Johnson)

Cinda Rusin - Vice Chairperson

Joshua Carson

Yvonne Keaton-Martin

Attachment 1 – PY 2013 CDBG Funds by Category

Attachment 2 –PY 2013 HOME Funds by Category

Attachment 3 – CDBG & HOME Summary of Funding Requests

Attachment 4 – Rating Summary of Funding Requests

Attachment 5A-D – Funding Recommendations Worksheets by Category

Applications – A to Q



CDBG Program Year 2013 COMMUNITY DEVELOPMENT BUDGET

| Application Identifier | Agency | CDBG Year 38 | | Total |
|------------------------|--|-----------------|------------------|------------------|
| | | | | |
| 13-A | Next Step Day Room - Safe Haven/Campus | | \$115,923 | \$115,923 |
| PS-13-B | Good Samaritan Clinic - Medical Services | | \$17,000 | \$17,000 |
| PS-13-C | Fountain of Youth - Client Fees | | \$9,000 | \$9,000 |
| PS-13-D | Girls, Inc. - Membership & Summer Fees | | \$4,550 | \$4,550 |
| PS-13-E | Community Dental Clinic - Patient Fees | | \$18,957.89 | \$18,957.89 |
| PS-13-F | Heart to Heart PSC - Baby Items | | \$11,386.37 | \$11,386.37 |
| PS-13-G | Children's Emergency Shelter | | \$7,112 | \$7,112 |
| PS-13-H | Crisis Intervention Center - Case Management | | \$13,000 | \$13,000 |
| PS-13-I | Next Step Day Room - Case Management | | \$16,000 | \$16,000 |
| PS-13-J | WestArk RSVP - Medicare Counseling | | \$7,557.87 | \$7,557.87 |
| PS-13-K | WestArk RSVP - VITA Tax Assistance | | \$11,357.87 | \$11,357.87 |
| 13-L | Bost, Inc. – 4401 Yorkshire Drive | | \$6,955 | \$6,955 |
| 13-M | Old Fort Homeless Coalition - Campus Acq. | \$59,955 | \$56,463 | \$116,418 |
| 13-N | FSPS – Cavanaugh Elementary School | | \$10,000 | \$10,000 |
| | Fort Smith Housing Assistance | | \$233,671 | \$233,671 |
| | FS Housing Rehab. Administration | | \$60,000 | \$60,000 |
| | Fort Smith - Administration | | \$154,563 | \$154,563 |
| | Unprogrammed | | \$19,322 | \$19,322 |
| | Totals | \$59,955 | \$772,819 | \$832,774 |

| Application Identifier | Agency | HOME Year 20 | | Total |
|------------------------|--------------------------------------|-------------------|------------------|------------------|
| | | CHDO | EN | |
| 13-O | Housing Authority of FS - New Const. | | \$144,747 | \$144,747 |
| 13-P | CSCDC - Homebuyer's Assistance - DPA | | \$97,500 | \$97,500 |
| 13-Q | CSCDC - Acq/Rehab/Resale - CHDO | \$127,918* | | \$127,918* |
| | Fort Smith - HOME Administration | | \$32,241 | \$32,241 |
| | Unprogrammed | | \$0 | \$0 |
| | Totals | \$127,918* | \$274,488 | \$402,406 |

* This amount includes reallocation of \$80,000 in CHDO Reserve from HOME Year 19

**CITY OF FORT SMITH
PY 2013 - YEAR 39
CDBG ENTITLEMENT**

| | | | 2012 | 2013 Est. | FINAL |
|-------------------|------------------------------|------------------------------|------------------|------------------|--------------|
| Category 1 | <i>Homelessness</i> | 15% per Consolidated Plan | \$115,923 | \$115,923 | |
| Category 2 | <i>Public Service</i> | 15% Max. per Fed. Regulation | \$115,922 | \$115,922 | |
| Category 3 | <i>Community Development</i> | 47.5% per Consolidated Plan | \$367,089 | \$367,089 | |
| | <i>FS Housing Assistance</i> | 80% of 47.5% - Con Plan | \$293,671 | \$293,671 | |
| | <i>Other CD Activities</i> | 20% of 47.5% - Con Plan | \$73,418 | \$73,418 | |
| | <i>Administration</i> | 20% Max. per Fed. Regulation | \$154,563 | \$154,563 | |
| | <i>Unprogrammed</i> | 2.5% | \$19,322 | \$19,322 | |
| TOTAL | | | \$772,819 | \$772,819 | |

December 27, 2012

ATTACHMENT 1

**CITY OF FORT SMITH
 PY 2013 - YR 20
 HOME ENTITLEMENT**

| | | 2012 Budgeted | 2013 Est. | FINAL |
|--------------|---|------------------|------------------|-------|
| Category 4 | <i>CHDO Operating</i> 5% Max. by Federal Regulation <i>City's Option to Fund</i> | \$0 | \$0 | |
| Category 4 | <i>CHDO Reserve</i> 15 % Min. by Federal Regulation Mandatory | \$47,918 | \$47,918 | |
| Category 4 | <i>Housing</i> | \$239,588 | \$242,247 | |
| | <i>Administration</i> 10% Max. by Federal Regulation | \$32,192 | \$32,241 | |
| | <i>Unprogrammed</i> <i>City's Option to Fund</i> | \$2,227 | \$0 | |
| TOTAL | | \$321,925 | \$322,406 | |

December 27, 2012

**Program Year 2013 Funding Requests for CDBG and HOME Programs
February 12, 2013**

Category 1 - Homelessness - CDBG Year 39

| | | | | |
|----------|---------------------------|---|------------------------|---------------------|
| A | Next Step Day Room | Acquisition / Rehabilitation for Safe Haven at the Campus | 325 Individuals | \$115,923.00 |
| | | | Total Requested | \$115,923.00 |
| | | | Total Estimated | \$115,923.00 |

Category 2 - Public Service - CDBG Year 39

| | | | | |
|----------|---|--|------------------------|---------------------|
| B | Good Samaritan Clinic | Lab Testing, Medical Supplies, Prescribed Phamaceuticals | 4,500 Individuals | \$20,000.00 |
| C | Fountain of Youth Adult Day Care | Client Fees | 15 Individuals | \$12,000.00 |
| D | Girls, Inc. | Participant Fees | 40 Individuals | \$6,500.00 |
| E | Community Dental Clinic | Patient Fees | 400 Individuals | \$20,000.00 |
| F | Heart to Heart Pregnancy SC | Baby Items | 1,966 Individuals | \$12,030.00 |
| G | Children's Emergency Shelter | Kitchen Equipment Upgrades | 300 Individuals | \$11,853.10 |
| H | Crisis Intervention Center | Case Management Fees | 116 Individuals | \$20,000.00 |
| I | Next Step Day Room | Case Management | 1,841 Individuals | \$20,000.00 |
| J | WestArk RSVP | Medicare Application Filing Fees | 320 Individuals | \$8,000.00 |
| K | WestArk RSVP | Tax Preparation | 1,000 Individuals | \$12,000.00 |
| | | | Total Requested | \$142,383.10 |
| | | | Total Estimated | \$115,922.00 |

Category 3 - Community Development - CDBG Year 39

| | | | | |
|----------|------------------------------------|---|------------------------|---------------------|
| L | Bost, Inc. | Floor coverings at Yorkshire Drive Facility | 50 Individuals | \$7,641.00 |
| M | Old Fort Homeless Coalition | Acquisition of Campus Facility | 1,800 Individuals | \$133,373.00 |
| N | FSPS - Cavanaugh Elementary | Outdoor Classroom Materials Purchase | 255 Households | \$10,000.00 |
| | | | Total Requested | \$151,014.00 |
| | | | Available | Year 38 |
| | | | Estimated | Year 39 |
| | | | | Total |
| | | | | \$59,955.00 |
| | | | | \$73,418.00 |
| | | | | \$133,373.00 |

ATTACHMENT 3

Category 4 - HOME / CHDO / Subrecipient - Year 20

| | | | | |
|---|------------------------------|--------------------------------|--|---------------------|
| O | Fort Smith Housing Authority | New Construction of 3 SF Homes | 3 Households | \$285,000.00 |
| P | CSCDC, Inc. - DPA | DPA for 20 SF Homes | 20 Households | \$97,500.00 |
| Q | CSCDC, Inc. - CHDO | Acq/Rehab/Resale of 2 SF Homes | 2 Households | \$187,918.00 |
| | | | Total Requested | \$570,418.00 |
| | | | CHDO Reserve HOME Year 19 | \$80,000.00 |
| | | | Estimated CHDO Reserve HOME Year 20 | \$47,918.00 |
| | | | Estimated Unrestricted HOME Funds HOME Year 20 | \$242,247.00 |

| | |
|--|--------------|
| Program Year 2013 | |
| CDBG and HOME Funds Requested: | \$979,738.10 |
| CDBG and HOME Funds Available for Allocation | \$735,383.00 |

| <i>Fran Hall was unable to attend the public hearings</i> | | | | | | | | Total | | | | | | | | |
|---|---|--|--|--|--|--|--|--------|---------------|--------|-------|-------|--------|--------|--------|---------|
| Category 1 - CDBG Year 39 | | | | | | | | Points | Average | | | | | | | |
| Homelessness | | | | | | | | Hall | Keaton-Martin | Norman | Rusin | Smith | Carson | Willis | | |
| A | Next Step Day Room - Safe Haven / Campus | | | | | | | | 90 | 95 | 100 | 100 | 95 | 95 | 575 | 95.83 |
| Category 2 - CDBG Year 39 | | | | | | | | Total | | | | | | | | |
| Public Service | | | | | | | | Hall | Keaton-Martin | Norman | Rusin | Smith | Carson | Willis | Points | Average |
| B | Good Samaritan Clinic - Medical Services | | | | | | | | 85 | 100 | 100 | 100 | 95 | 100 | 580 | 96.67 |
| C | Fountain of Youth - Client Fees | | | | | | | | 90 | 85 | 95 | 95 | 90 | 85 | 540 | 90.00 |
| D | Girls, Inc. | | | | | | | | 80 | 95 | 95 | 80 | 80 | 95 | 525 | 87.50 |
| E | Community Dental Clinic - Client Fees | | | | | | | | 100 | 100 | 100 | 100 | 100 | 100 | 600 | 100.00 |
| F | Heart to Heart Pregnancy Support Center | | | | | | | | 100 | 100 | 100 | 100 | 100 | 100 | 600 | 100.00 |
| G | Children's Emergency Shelter | | | | | | | | 80 | 80 | 80 | 80 | 80 | 80 | 480 | 80.00 |
| H | Crisis Intervention Center - Case Mngmnt. | | | | | | | | 95 | 80 | 90 | 80 | 95 | 80 | 520 | 86.67 |
| I | Next Step Day Room - Case Management | | | | | | | | 95 | 95 | 95 | 95 | 95 | 95 | 570 | 95.00 |
| J | WestArk RSVP - Medicare Application Assist. | | | | | | | | 100 | 100 | 100 | 100 | 100 | 100 | 600 | 100.00 |
| K | WestArk RSVP - Tax preparation | | | | | | | | 100 | 100 | 100 | 100 | 100 | 100 | 600 | 100.00 |
| Category 3 - CDBG Year 39 | | | | | | | | Total | | | | | | | | |
| Community Development | | | | | | | | Hall | Keaton-Martin | Norman | Rusin | Smith | Carson | Willis | Points | Average |
| L | Bost, Inc. - Floor coverings - 4401 Yorkshire | | | | | | | | 100 | 90 | 90 | 90 | 90 | 90 | 550 | 91.67 |
| M | Old Fort Homeless Coalition - Campus Acq. | | | | | | | | 100 | 85 | 100 | 85 | 100 | 85 | 555 | 92.50 |
| N | FSPS - Cavanaugh Elementary - materials | | | | | | | | 100 | 100 | 100 | 100 | 100 | 100 | 600 | 100.00 |
| Category 4 - HOME Year 20 | | | | | | | | Total | | | | | | | | |
| HOME Investement Partnership Funds | | | | | | | | Hall | Keaton-Martin | Norman | Rusin | Smith | Carson | Willis | Points | Average |
| O | Fort Smith Housing Authority - New Const | | | | | | | | 75 | 60 | 60 | 60 | 60 | 60 | 375 | 62.50 |
| P | CSCDC - Homebuyers Assistance(DPA) | | | | | | | | 65 | 85 | 100 | 85 | 100 | 85 | 520 | 86.67 |
| Q | CSCDC - CHDO - Acq/Rehab/Resale | | | | | | | | 85 | 65 | 65 | 65 | 65 | 65 | 410 | 68.33 |

Funding Worksheet for CDBG Public Service - Category 2 - Year 39
5-Mar-13

| | <i>Applicant</i> | <i>Score</i> | <i>Funding Recommended</i> | <i>Requested</i> |
|---|---|--------------|----------------------------|------------------|
| B | Good Samaritan Clinic - Medical Services | 96.67 | \$ 17,000.00 | \$ 20,000.00 |
| C | Fountain of Youth - Client Fees | 90.00 | \$ 9,000.00 | \$ 12,000.00 |
| D | Girls, Inc. | 87.50 | \$ 4,550.00 | \$ 6,500.00 |
| E | Community Dental Clinic - Client Fees | 100.00 | \$ 18,957.89 | \$ 20,000.00 |
| F | Heart to Heart Pregnancy Support Center | 100.00 | \$ 11,386.37 | \$ 12,030.00 |
| G | Children's Emergency Shelter | 80.00 | \$ 7,112.00 | \$ 11,853.10 |
| H | Crisis Intervention Center - Case Mngmnt. | 86.67 | \$ 13,000.00 | \$ 20,000.00 |
| I | Next Step Day Room - Case Management | 95.00 | \$ 16,000.00 | \$ 20,000.00 |
| J | WestArk RSVP - Medicare Application Assist. | 100.00 | \$ 7,557.87 | \$ 8,000.00 |
| K | WestArk RSVP - Tax preparation | 100.00 | \$ 11,357.87 | \$ 12,000.00 |
| | | | | |
| | | | | |
| | | | | |
| | | | Amount Available | |
| | | | \$ 115,922.00 | |
| | | | \$ - | |

ATTACHMENT 5B

Funding Worksheet for CDBG Community Development - Category 3 - Year 39
5-Mar-13

| | <i>Applicant</i> | <i>Score</i> | <i>Funding Recommended</i> |
|---|---|--------------|----------------------------|
| N | FSPS - Cavanaugh Elementary - materials | 100.00 | \$ 10,000.00 |
| M | Old Fort Homeless Coalition - Campus Acq. | 92.50 | \$ 116,418.00 |
| L | Bost, Inc. - Floor coverings - 4401 Yorkshire | 91.67 | \$ 6,955.00 |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | Year 38 \$59,955.00 | | |
| | Year 39 \$73,418.00 | | Amount Available |
| | | | \$ 133,373.00 |
| | | | \$ - |

ATTACHMENT 5C

Print Form



For Staff Use Only
A

Application Category: 1 - Homelessness



Community Development Block Grant

CDBG Year ~~36~~ - Request for Funding - Program Year 2013
39

Agency / Organization: Next Step Day Room, Inc.

Address: 123 North 6th Street, Suite 200 Fort Smith, AR Zip Code: 72901

Contact Person: Amy Sherrill Phone Number: (479) 242-5100

e-Mail Address: amy@nextstepdayroom.org Fax Number: (479) 242-5432

Please enter the total amount of CDBG funds being requested and all other funding sources to complete the proposed project. The project total and leverage will be automatically calculated.

| | |
|----------------------------------|--------------|
| CDBG Amount Requested | \$115,923.00 |
| Other Funding Sources (10% Req.) | \$484,077.00 |
| Proposed Project Total | \$600,000.00 |

Project Address: 301 South E Street

Project Zip Code: 72901 Does this project require full CDBG funding requested? No Leverage: 80.7%

Please provide a description of the proposed project:

The Next Step Day Room, a day resource center styled after drop-in centers throughout the nation, proposes to build and operate a Safe Haven in Fort Smith. This Safe Haven would be a complimentary project to the Old Fort Homeless Coalition's larger campus project. It is to be built and operated in response to the appalling need identified in the most recent Point-In-Time Count performed in January 2012. This project specifically targets Objective 10: Transform homeless services to crisis response systems that prevent homelessness and rapidly return people who experience homelessness to stable housing in the 2010 Opening Doors: Federal Strategic Plan to Prevent and End Homelessness issued by the United States Interagency Council on Homelessness.

This Safe Haven Project fills a gap in the OFHC's continuum of care as there is no existing supportive housing project that specifically targets housing for chronic homeless individuals that suffer from serious and persistent mental illness. Its targeted geographic location, co-located with the proposed OFHC Homeless campus, is intended to maximize its effectiveness as it strengthens the linkages to other supportive services. In From the Cold states that "To fill its purpose as a portal of entry within the Continuum of Care system, the Safe Haven must be linked to all other components of the Continuum of Care system that are needed by homeless people with a mental illness. The flexibility of the program permits many of these services (i.e. assertive street outreach services, drop-in centers, emergency residential services, health, mental health and substance abuse services) to be funded through HUD's Supportive Housing Program." Currently, the NSDR has a strong working relationship with two mental health agencies in Fort Smith who provide services to our homeless clients. That working relationship will continue to be developed.

Consolidated Plan Goal Homelessness (HMLS): Expand housing and services offered to homeless families and individuals.

Objective HMLS-3 Support transitional housing opportunities for homeless.

Strategy HMLS - 3.1 Work with non-profit orgs. to develop transitional housing projects, to be funded through SHP private fundraising.



Date & Time Stamp Received - For Staff Use Only
2/8/2013 12:45 p.m. [Signature] A-1

Please list proposed project elements by priority in the event that CDAC is unable to recommend the total funding request:

| Project Element Description | | Estimated Cost |
|-------------------------------|--|---------------------|
| 1. | Rehabilitation of a portion of the property at 301 South E Street for Safe Haven | \$115,923.00 |
| 2. | | |
| 3. | | |
| 4. | | |
| Other Funding Sources | | \$484,077.00 |
| Proposed Project Total | | \$600,000.00 |

Estimate the number of *clients or households* served through the facility for this proposed service or the proposed project only:

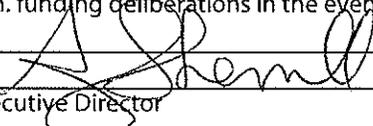
| LMI Clients Served | LMI Households Served |
|--------------------|-----------------------|
| 325 | |

Please provide the names of any CDAC or City Board Member currently serving or within the past five years on the agency's Board:

By my signature below I am verifying that the agency understands that if the project applied for is changed substantially, the project will no longer be considered and will cancel. The agency could then apply in the next funding cycle. Additionally, if funds are approved and the agency does not enter into an agreement with the City before December 31, 2013, the project will cancel and the agency will not be able to apply in the following funding cycle.

Any recommended funding amount(s) is subject to sequestration on January 1, 2013. All projects will be reduced by the percentage amount of the sequestration.

I understand that a presentation must be given at the 9:00 a.m. public hearing for Public Service Projects and 2:00 p.m. for all other CDBG projects on Tuesday, March 5, 2013 and I understand that an agency representative must be present at the March 5, 2013, 5:30 p.m. funding deliberations in the event that a CDAC member has a question or for potential funding negotiations..


 Executive Director

Federal Tax ID Number (required)

Signature Date

DUNS Number (required)

WARNING: 18 U.S.C. 1001 provides, among other things, that whoever knowingly and willingly makes or uses a document or writing containing false, fictitious, or fraudulent statement or entry, in any matter within the jurisdiction of any department or agency of the United States, shall be fined not more than \$10,000 or imprisoned for not more than five years, or both.



A-Z

Print Form

Application Category: 2 - Public Service



For Staff Use Only
B

Community Development Block Grant CDBG Year 38 - Request for Funding - Program Year 2013

Agency / Organization: The Good Samaritan Clinic, Inc.

Address: 615 North B Street Fort Smith, AR Zip Code: 72901

Contact Person: Evan Breedlove Phone Number: (479) 783-0233

e-Mail Address: evan@goodsamaritanclinic.net Fax Number: (479) 494-7248

Please enter the total amount of CDBG funds being requested and all other funding sources to complete the proposed project. The project total and leverage will be automatically calculated.

| | |
|----------------------------------|--------------|
| CDBG Amount Requested | \$20,000.00 |
| Other Funding Sources (10% Req.) | \$90,000.00 |
| Proposed Project Total | \$110,000.00 |

Project Address: 615 North B Street Fort Smith, AR

Project Zip Code: 72901 Does this project require full CDBG funding requested? No Leverage: 4.5

Please provide a description of the proposed project:

The Good Samaritan Clinic is requesting funds to provide complete and comprehensive medical services to the under-served group of non-working and working poor in the Fort Smith Community. Over 90% of the patients who come into the Clinic have incomes below the poverty level. The Good Samaritan Clinic provides basic laboratory testing, pharmaceuticals, and medical supplies, to individuals who cannot access quality medical care because they have no health insurance.

The Good Samaritan Clinic requests funds from the City of Fort Smith Community Development Block Grant for the purpose of providing laboratory testing, prescribed pharmaceuticals, and medical supplies. These are an ever-increasing expenditure. It is estimated that during the upcoming funding year, the Clinic will have over 7,000 patient visits. Nearly 98% of all patients seen require at least one prescription along with lab tests. The Clinic has arrangements with some area pharmacies to receive patient prescriptions at or near pharmacy costs, along with lab work that is provided at great discounts. Prescription drugs, lab costs, and medical supplies are still an enormous expense. In 2012, these items alone averaged over \$9,000 per month in cost to the Clinic.

The Board of Directors and the staff of the Good Samaritan Clinic believe that offering on-going primary and preventive medical care to the under-served population of the unemployed and the working uninsured provides a viable alternative to local emergency rooms, eliminating an individuals need to choose between seeking medical attention for themselves or family members and paying their rent and utilities. We are seeing the need growing as more and more businesses in this area are laying-off workers or shutting down. People are not only losing their jobs, but they are losing their insurance. With the high expense of health insurance, more and more businesses are canceling their insurance coverage for their workers. We are averaging 50 new applications at the Clinic per month.

Consolidated Plan Goal: Special Needs (SN): Evaluate upcoming needs related to non-homeless special needs population.

Objective: SN-2 NHCD--2 Address community needs through community-based public service programs. *Special Needs*

Strategy: SN-2 Provide funding for organizations that deliver health services to persons with mental health and other chronic illnesses. NHCD--2.1 Deliver service to low-income citizens of Fort Smith.

Date & Time Stamp Received - For Staff Use Only
1/22/13 9:45am

Form Expires February 9, 2013



BI

Please list proposed project elements by priority in the event that CDAC is unable to recommend the total funding request:

| Project Element Description | | Estimated Cost |
|-------------------------------|----------------------------|---------------------|
| 1. | Laboratory Testing | \$8,200.00 |
| 2. | Medical Supplies | \$9,000.00 |
| 3. | Prescribed Pharmaceuticals | \$2,800.00 |
| 4. | | |
| Other Funding Sources | | \$90,000.00 |
| Proposed Project Total | | \$110,000.00 |

Estimate the number of *clients* or *households* served through the facility for this proposed service or the proposed project only:

| LMI Clients Served | LMI Households Served |
|--------------------|-----------------------|
| 4,500 | 1,100 |

Please provide the names of any CDAC or City Board Member currently serving or within the past five years on the agency's Board:

By my signature below I am verifying that the agency understands that if the project applied for is changed substantially, the project will no longer be considered and will cancel. The agency could then apply in the next funding cycle. Additionally, if funds are approved and the agency does not enter into an agreement with the City before December 31, 2013, the project will cancel and the agency will not be able to apply in the following funding cycle.

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I understand that a presentation must be given at the 9:00 a.m. public hearing for Public Service Projects and 2:00 p.m. for all other CDBG projects on Tuesday, March 5, 2013 and I understand that an agency representative must be present at the March 5, 2013, 5:30 p.m. funding deliberations in the event that a CDAC member has a question or for potential funding negotiations..


Executive Director

Federal Tax ID Number (required)

Signature Date

DUNS Number (required)

WARNING: 18 U.S.C. 1001 provides, among other things, that whoever knowingly and willingly makes or uses a document or writing containing false, fictitious, or fraudulent statement or entry, in any matter within the jurisdiction of any department or agency of the United States, shall be fined not more than \$10,000 or imprisoned for not more than five years, or both.





Application Category: 2 - Public Service



Community Development Block Grant

CDBG Year 38 - Request for Funding - Program Year 2013

C

Agency / Organization: Fountain of Youth Adult Day Care, Inc.

Address: 2409 South 56th Street, #121

Fort Smith, AR

Zip Code: 72903

Contact Person: Kristi Graham

Phone Number: (479) 484-7782

e-Mail Address: executivedirector@foyadc.org

Fax Number: (479) 484-7951

Please enter the total amount of CDBG funds being requested and all other funding sources to complete the proposed project. The project total and leverage will be automatically calculated.

CDBG Amount Requested \$12,000.00

Other Funding Sources (10% Req.) \$54,500.00

Proposed Project Total \$66,500.00

Project Address: 2409 South 56th Street, #121, Fort Smith, AR 72903

Project Zip Code: 72903

Does this project require full CDBG funding requested?

No

Leverage: 4.54166

Please provide a description of the proposed project:

CDBG funding is used to enable Fort Smith residents, who meet the low income requirements, the opportunity to participate as Fountain of Youth Clients by helping to provide transportation to the facility and respite time. In addition, when a dependent Adult is spending time at FOY, receiving adult daycare services, family caregivers are afforded a much needed time of respite from around the clock caregiving. This allows these caregivers, also Fort Smith residents the opportunity to work, go to school, volunteer, or have time for rest or personal care. Our CDBG funding is used to cover the cost of care for these families who cannot afford to pay and do not qualify for other types of assistance. Our services allow for healthier family relationships and allow families to stay together longer by postponing nursing home placement and allowing caregivers to be productive citizens in the Fort Smith community.

Consolidated Plan Goal Special Needs (SN): Evaluate upcoming needs related to non-homeless special needs population.

Objective *Special Needs*
NHCD - 2 Address community needs through community-based public service programs.

Strategy SN - 3 Provide funding for orgs. that deliver assistance to persons with disabilities...

Date & Time Stamp Received - For Staff Use Only

1/30/2013 1:25 pm CWI



Please list proposed project elements by priority in the event that CDAC is unable to recommend the total funding request:

| Project Element Description | | Estimated Cost |
|-------------------------------|--|--------------------|
| 1. | Adult daycare fees for clients, with majority being 62 and older in the low income category | \$10,000.00 |
| 2. | Transportation assistance for clients, with majority being 62 and older in the low income category | \$2,000.00 |
| 3. | | |
| 4. | | |
| Other Funding Sources | | \$54,500.00 |
| Proposed Project Total | | \$66,500.00 |

Estimate the number of *clients* or *households* served through the facility for this proposed service or the proposed project only:

| LMI Clients Served | LMI Households Served |
|--------------------|-----------------------|
| 15 | |

800⁰⁰ - CDBG
 8433.00
 Total

Please provide the names of any CDAC or City Board Member currently serving or within the past five years on the agency's Board:

None

By my signature below I am verifying that the agency understands that if the project applied for is changed substantially, the project will no longer be considered and will cancel. The agency could then apply in the next funding cycle. Additionally, if funds are approved and the agency does not enter into an agreement with the City before December 31, 2013, the project will cancel and the agency will not be able to apply in the following funding cycle.

Any recommended funding amount(s) is subject to sequestration on January 1, 2013. All projects will be reduced by the percentage amount of the sequestration.

I understand that a presentation must be given at the 9:00 a.m. public hearing for Public Service Projects and 2:00 p.m. for all other CDBG projects on Tuesday, March 5, 2013 and I understand that an agency representative must be present at the March 5, 2013, 5:30 p.m. funding deliberations in the event that a CDAC member has a question or for potential funding negotiations..

Krista Graham
 Executive Director

Federal Tax ID Number (required) 71-0693658

Signature Date Jan 30, 2013

DUNS Number (required) 12-551-7677

WARNING: 18 U.S.C. 1001 provides, among other things, that whoever knowingly and willingly makes or uses a document or writing containing false, fictitious, or fraudulent statement or entry, in any matter within the jurisdiction of any department or agency of the United States, shall be fined not more than \$10,000 or imprisoned for not more than five years, or both.



A Print Form

Application Category: 2 - Public Service



For Staff Use Only
D



Community Development Block Grant

CDBG Year 39 - Request for Funding - Program Year 2013

Agency / Organization: Girls Incorporated of Fort Smith

Address: 1415 Old Greenwood Road Fort Smith, AR Zip Code: 72901

Contact Person: Amanda Daniels Phone Number: (479) 782-0375

e-Mail Address: adaniels@girlsincfortsmith.org Fax Number: (479) 782-1726

Please enter the total amount of CDBG funds being requested and all other funding sources to complete the proposed project. The project total and leverage will be automatically calculated.

| | |
|----------------------------------|-------------|
| CDBG Amount Requested | \$6,500.00 |
| Other Funding Sources (10% Req.) | \$6,513.83 |
| Proposed Project Total | \$13,013.83 |

Project Address: 1415 Old Greenwood Road

Project Zip Code: 72901 Does this project require full CDBG funding requested? No Leverage: 1.0021

Please provide a description of the proposed project:

Girls Incorporated® of Fort Smith is committed to inspiring all girls to be strong, smart and bold. We do this through believing in girls' rights and abilities and providing an experience for them based around six essential elements: a girls-only environment, mentoring relationships, intentional programming, research-based curricula, interactive activities and sustained exposure. This project proposed by Girls Inc. will provide a much-needed, community service to low-income Fort Smith residents by allowing them to utilize our organization free of charge, in most cases. It will also give girls an opportunity to participate in programs and activities that they may otherwise never be exposed to, which can change and mold a young girls future. Last year we served 672 girls and this year we already have goals and plans to reach at least 150 more girls through outreach and additional programs at Girls Inc. We know by doing this, we will have increased exposure, which in turn will lead to more girls attending in the future, which will lead to more requests for waived fees. With an average of over \$5,000 in waived fees over the past 3 years this project would make a significant impact on our clients and their families.

50% wa
100% wa

Consolidated Plan Goal Non-Housing Community Development (NHCD): Improve living conditions by addressing CD needs.

Objective NHCD - 2 Address community needs through community-based public service programs.

Strategy NHCD - 2.1 Deliver service to low-income citizens of Fort Smith.



Date & Time Stamp Received - For Staff Use Only
1/31/13 3:45pm DI

Please list proposed project elements by priority in the event that CDAC is unable to recommend the total funding request:

| Project Element Description | Estimated Cost |
|--------------------------------|--------------------|
| 1. After-School Transportation | \$1,500.00 |
| 2. Memberships | \$5,125.00 |
| 3. Activities | \$250.00 |
| 4. Camp | \$750.00 |
| Other Funding Sources | \$6,513.83 |
| Proposed Project Total | \$14,138.83 |

Estimate the number of *clients or households* served through the facility for this proposed service or the proposed project only:

| LMI Clients Served | LMI Households Served |
|--------------------|-----------------------|
| 40 | |

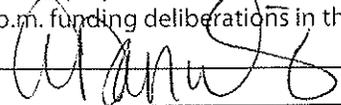
Please provide the names of any CDAC or City Board Member currently serving or within the past five years on the agency's Board:

Yvonne Keaton-Martin, Honorary Member (non-active)

By my signature below I am verifying that the agency understands that if the project applied for is changed substantially, the project will no longer be considered and will cancel. The agency could then apply in the next funding cycle. Additionally, if funds are approved and the agency does not enter into an agreement with the City before December 31, 2013, the project will cancel and the agency will not be able to apply in the following funding cycle.

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 Executive Director

Federal Tax ID Number (required) 71-0236893

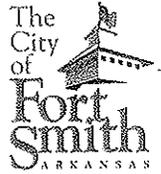
Signature Date 01-31-2013

DUNS Number (required) 96-476-1519

WARNING: 18 U.S.C. 1001 provides, among other things, that whoever knowingly and willingly makes or uses a document or writing containing false, fictitious, or fraudulent statement or entry, in any matter within the jurisdiction of any department or agency of the United States, shall be fined not more than \$10,000 or imprisoned for not more than five years, or both.



Print Form



For Staff Use Only

E

Application Category: 2 - Public Service



Community Development Block Grant
CDBG Year 38 - Request for Funding - Program Year 2013

39

Agency / Organization: Community Dental Clinic, A Program of CSCDC, Inc.

Address: P.O. Box 4069 Fort Smith, AR Zip Code: 72914

Contact Person: Nanya Perry Phone Number: (479) 782-6021

e-Mail Address: nperry@cscdcaa.org Fax Number: (479) 709-0161

Please enter the total amount of CDBG funds being requested and all other funding sources to complete the proposed project. The project total and leverage will be automatically calculated.

| | |
|----------------------------------|-------------|
| CDBG Amount Requested | \$20,000.00 |
| Other Funding Sources (10% Req.) | \$20,000.00 |
| Proposed Project Total | \$40,000.00 |

Project Address: 3428 Armour Street

Project Zip Code: 72914

Does this project require full CDBG funding requested?

No

Leverage: 1

Please provide a description of the proposed project:

100% CDBG / 50% Proj

In 2012 the Community Dental Clinic extended dental services to 1,308 low income Fort Smith residents. This is a remarkable 51% increase in the number of Fort Smith patients served in 2011! This dramatic increase is due to plant closings, job loss and elimination of health benefits.

Although our patients receive multiple services at each visit, we respectfully request CDBG funding of \$50 per patient for 400 of our anticipated 1,500 Fort Smith patients in the coming funding cycle.

Consolidated Plan Goal: Non-Housing Community Development (NHCD): Improve living conditions by addressing CD needs.

Objective: NHCD - 2 Address community needs through community-based public service programs.

Strategy: NHCD - 2.1 Deliver service to low-income citizens of Fort Smith.



Date & Time Stamp Received - For Staff Use Only

2/1/2013 1:29 pm [Signature]

Please list proposed project elements by priority in the event that CDAC is unable to recommend the total funding request:

| Project Element Description | | Estimated Cost |
|-------------------------------|--|--------------------|
| 1. | Delivery of dental services to 400 low-income Fort Smith residents | \$20,000.00 |
| 2. | | |
| 3. | | |
| 4. | | |
| Other Funding Sources | | \$20,000.00 |
| Proposed Project Total | | \$40,000.00 |

Estimate the number of clients or households served through the facility for this proposed service or the proposed project only:

| LMI Clients Served | LMI Households Served |
|--------------------|-----------------------|
| 400 | 400 |

\$50 each

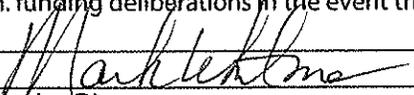
Please provide the names of any CDAC or City Board Member currently serving or within the past five years on the agency's Board:

None

By my signature below I am verifying that the agency understands that if the project applied for is changed substantially, the project will no longer be considered and will cancel. The agency could then apply in the next funding cycle. Additionally, if funds are approved and the agency does not enter into an agreement with the City before December 31, 2013, the project will cancel and the agency will not be able to apply in the following funding cycle.

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Executive Director

Federal Tax ID Number (required) 71-0388927

Signature Date Feb 1, 2013

DUNS Number (required) 17-414-8247

WARNING: 18 U.S.C. 1001 provides, among other things, that whoever knowingly and willingly makes or uses a document or writing containing false, fictitious, or fraudulent statement or entry, in any matter within the jurisdiction of any department or agency of the United States, shall be fined not more than \$10,000 or imprisoned for not more than five years, or both.

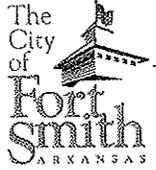


E2

Print Form

For Staff Use Only

Application Category: 2 - Public Service



F



Community Development Block Grant

CDBG Year 38 - Request for Funding - Program Year 2013

39

Agency / Organization: Heart to Heart Pregnancy Support Center

Address: 417 S 16th St

Fort Smith, AR

Zip Code: 72901

Contact Person: Daphne Dahlem, Development Director

Phone Number: (479) 452-2260

e-Mail Address: hearttoheartpsc@mynewroads.com

Fax Number: (479) 573-0700

Please enter the total amount of CDBG funds being requested and all other funding sources to complete the proposed project. The project total and leverage will be automatically calculated.

CDBG Amount Requested \$12,030.00

Other Funding Sources (10% Req.) \$30,601.53

Proposed Project Total \$42,631.53

Project Address: 417 S 16th St

Project Zip Code: 72901

Does this project require full CDBG funding requested?

No

Leverage: 2.54376

Please provide a description of the proposed project:

2x's funding request

This project provides pregnant, single, married, very low - low income mothers, fathers and families with necessary items addressing the care, nutrition, and safety of their babies and children. These items include cribs, diapers, and formula. This will be the tenth year for this program. Our program began with 30 clients and now presently serves over 2300 women and their families in Fort Smith. This project is essential in meeting the needs of the Fort Smith Community. It provides assistance for emergency needs and the chance to earn items based on attendance in the program. This in turn provides and establishes the beginning of hope, encouragement, confidence, responsibility, and dignity before, during, and after pregnancy. As the economy shifts and changes, we are asking for and seeking funding to meet the needs of the residents and the needs of the community.

Consolidated Plan Goal Non-Housing Community Development (NHCD): Improve living conditions by addressing CD needs.

Objective NHCD - 2 Address community needs through community-based public service programs.

Strategy NHCD - 2.1 Deliver service to low-income citizens of Fort Smith.

Form Expires February 9, 2013
Form Expires February 9, 2013



Page 1 of 2
Page 1 of 2

Date & Time Stamp Received - For Staff Use Only

2:00pm April 2/6/13

FI

Please list proposed project elements by priority in the event that CDAC is unable to recommend the total funding request:

| Project Element Description | | Estimated Cost |
|-------------------------------|--|--------------------|
| 1. | Cribs & Mattresses \$150 X 35 = \$5250.00 | \$5,250.00 |
| 2. | Diapers \$13 each X 500 Packages = \$6500.00 | \$6,500.00 |
| 3. | Formula \$14 per can X 20 cans = \$280.00 | \$280.00 |
| 4. | | |
| Other Funding Sources | | \$30,601.53 |
| Proposed Project Total | | \$42,631.53 |

Estimate the number of *clients* or *households* served through the facility for this proposed service or the proposed project only:

| LMI Clients Served | LMI Households Served |
|--------------------|-----------------------|
| 1,966 | |

Please provide the names of any CDAC or City Board Member currently serving or within the past five years on the agency's Board:

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Theresa K. Rinder
Executive Director

Federal Tax ID Number (required)

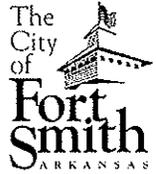
Signature Date

DUNS Number (required)

WARNING: 18 U.S.C. 1001 provides, among other things, that whoever knowingly and willingly makes or uses a document or writing containing false, fictitious, or fraudulent statement or entry, in any matter within the jurisdiction of any department or agency of the United States, shall be fined not more than \$10,000 or imprisoned for not more than five years, or both.



Print Form



For Staff Use Only
G

Application Category: 2 - Public Service



Community Development Block Grant CDBG Year 39 - Request for Funding - Program Year 2013

Agency / Organization: Fort Smith Childrens Emergency Shelter

Address: 3015 South 14th Street Fort Smith, AR Zip Code: 72901

Contact Person: Jack Moffett Phone Number: (479) 783-0018

e-Mail Address: jack@fscs.org Fax Number: (479) 783-1873

Please enter the total amount of CDBG funds being requested and all other funding sources to complete the proposed project. The project total and leverage will be automatically calculated.

| | |
|----------------------------------|-------------|
| CDBG Amount Requested | \$11,853.10 |
| Other Funding Sources (10% Req.) | \$1,317.01 |
| Proposed Project Total | \$13,170.11 |

Project Address: 3015 South 14th Street

Project Zip Code: 72901 Does this project require full CDBG funding requested? No Leverage: 11.1%

Please provide a description of the proposed project:

To purchase new kitchen equipment that will allow our food service program to meet the standards of safety and cleanliness for the food we serve to the children and the containers and utensils used to prepare the food. The project includes a hot/cold serving counter that will ensure the food is served at the required temperature, a reach-in refrigerator that will allow milk and other beverages to be served at the required temperature, and a number of miscellaneous containers, utensils, and other serving and preparation kitchen items to meet standards of cleanliness. It is important to note that the number of LMI clients listed on the second page of this application is an annual number, whereas this new equipment will last for several years. Please see Section H.: Project Narrative for a more detail project description.

Consolidated Plan Goal Non-Housing Community Development (NHCD): Improve living conditions by addressing CD needs.

Objective NHCD - 2 Address community needs through community-based public service programs.

Strategy NHCD - 2.1 Deliver service to low-income citizens of Fort Smith.



Date & Time Stamp Received - For Staff Use Only
2/7/2013 1:56 p.m. **GI**

Please list proposed project elements by priority in the event that CDAC is unable to recommend the total funding request:

| Project Element Description | | Estimated Cost |
|-------------------------------|-----------------------------|--------------------|
| 1. | Hot/cold serving counter | \$8,100.00 |
| 2. | Reach-in refrigerator | \$1,200.00 |
| 3. | Miscellaneous kitchen items | \$3,870.11 |
| 4. | | |
| Other Funding Sources | | |
| Proposed Project Total | | \$13,170.11 |

Estimate the number of *clients* or *households* served through the facility for this proposed service or the proposed project only:

| LMI Clients Served | LMI Households Served |
|--------------------|-----------------------|
| 300 | |

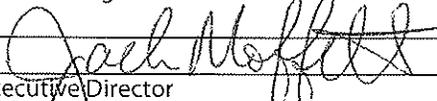
Please provide the names of any CDAC or City Board Member currently serving or within the past five years on the agency's Board:

Not applicable

By my signature below I am verifying that the agency understands that if the project applied for is changed substantially, the project will no longer be considered and will cancel. The agency could then apply in the next funding cycle. Additionally, if funds are approved and the agency does not enter into an agreement with the City before December 31, 2013, the project will cancel and the agency will not be able to apply in the following funding cycle.

Any recommended funding amount(s) is subject to sequestration on January 1, 2013. All projects will be reduced by the percentage amount of the sequestration.

I understand that a presentation must be given at the 9:00 a.m. public hearing for Public Service Projects and 2:00 p.m. for all other CDBG projects on Tuesday, March 5, 2013 and I understand that an agency representative must be present at the March 5, 2013, 5:30 p.m. funding deliberations in the event that a CDAC member has a question or for potential funding negotiations..


Executive Director

Federal Tax ID Number (required) 71-0779347

Signature Date Feb 4, 2013

DUNS Number (required) 96-375-9894

WARNING: 18 U.S.C. 1001 provides, among other things, that whoever knowingly and willingly makes or uses a document or writing containing false, fictitious, or fraudulent statement or entry, in any matter within the jurisdiction of any department or agency of the United States, shall be fined not more than \$10,000 or imprisoned for not more than five years, or both.



Print Form

Application Category: 2 - Public Service



For Staff Use Only
H



Community Development Block Grant

CDBG Year ~~38~~ ³⁹ - Request for Funding - Program Year 2013

Agency / Organization: Crisis Intervention Center, Inc.

Address: 5603 South 14th Street Fort Smith, AR Zip Code: 72901

Contact Person: Susan Steffens Phone Number: (479) 782-1821

e-Mail Address: susan@fscic.org Fax Number: (479) 782-9035

Please enter the total amount of CDBG funds being requested and all other funding sources to complete the proposed project. The project total and leverage will be automatically calculated.

| | |
|----------------------------------|-------------|
| CDBG Amount Requested | \$20,000.00 |
| Other Funding Sources (10% Req.) | \$14,800.00 |
| Proposed Project Total | \$34,800.00 |

Project Address: 5603 South 14th Street

Project Zip Code: 72901 Does this project require full CDBG funding requested? Yes Leverage: 74.0%

Please provide a description of the proposed project:

The funds requested through this City of Ft Smith Community Development Block Grant application will provide case management to Ft Smith residents who are victims of domestic violence. These case management services will assist the victims in securing safe affordable housing, legal assistance, job skills training, employment, education, child care and other supportive services. This is proposed project benefits the special needs population (domestic violence victims) through community-based service programs (the Crisis Intervention Center) as detailed in the Five Year Consolidated Plan.

The estimate cost/benefit ratio for the requested funding is \$300 per Ft Smith victim per month.

Consolidated Plan Goal Special Needs (SN): Evaluate upcoming needs related to non-homeless special needs population.

Objective *Special Needs*
NHCD-2 Address community needs through community-based public service programs.

Strategy SN - 1 Provide funding for orgs. that deliver services for victims of domestic violence...



Date & Time Stamp Received - For Staff Use Only
2/7/2013 3:30 PM *MO*
H I

Please list proposed project elements by priority in the event that CDAC is unable to recommend the total funding request:

| Project Element Description | | Estimated Cost |
|-------------------------------|---|----------------|
| 1. | Case Management services provided at a cost of \$300/Ft Smith client/month until grant is expended. | \$20,000.00 |
| 2. | | |
| 3. | | |
| 4. | | |
| Other Funding Sources | | \$14,800.00 |
| Proposed Project Total | | \$34,800.00 |

Estimate the number of *clients* or *households* served through the facility for this proposed service or the proposed project only:

| LMI Clients Served | LMI Households Served |
|--------------------|-----------------------|
| | 116 |

Please provide the names of any CDAC or City Board Member currently serving or within the past five years on the agency's Board:

NA

By my signature below I am verifying that the agency understands that if the project applied for is changed substantially, the project will no longer be considered and will cancel. The agency could then apply in the next funding cycle. Additionally, if funds are approved and the agency does not enter into an agreement with the City before December 31, 2013, the project will cancel and the agency will not be able to apply in the following funding cycle.

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I understand that a presentation must be given at the 9:00 a.m. public hearing for Public Service Projects and 2:00 p.m. for all other CDBG projects on Tuesday, March 5, 2013 and I understand that an agency representative must be present at the March 5, 2013, 5:30 p.m. funding deliberations in the event that a CDAC member has a question or for potential funding negotiations..


Executive Director

Federal Tax ID Number (required) 71-0246064

Signature Date 2-7-2013

DUNS Number (required) 16-458-7321

WARNING: 18 U.S.C. 1001 provides, among other things, that whoever knowingly and willingly makes or uses a document or writing containing false, fictitious, or fraudulent statement or entry, in any matter within the jurisdiction of any department or agency of the United States, shall be fined not more than \$10,000 or imprisoned for not more than five years, or both.



H2

Print Form



Application Category: 2 - Public Service

For Staff Use Only



Community Development Block Grant

CDBG Year 38 - Request for Funding - Program Year 2013

39

Agency / Organization: Next Step Day Room, Inc.

Address: 123 North 6th Street, Suite 200 Fort Smith, AR Zip Code: 72901

Contact Person: Amy Sherrill Phone Number: (479) 242-5100

e-Mail Address: amy@nextstepdayroom.org Fax Number: (479) 242-5432

Please enter the total amount of CDBG funds being requested and all other funding sources to complete the proposed project. The project total and leverage will be automatically calculated.

| | |
|----------------------------------|--------------|
| CDBG Amount Requested | \$20,000.00 |
| Other Funding Sources (10% Req.) | \$209,841.00 |
| Proposed Project Total | \$229,841.00 |

Project Address: 123 North 6th Street

Project Zip Code: 72901

Does this project require full CDBG funding requested? Yes Leverage: 91.3%

Please provide a description of the proposed project:

In 2012, the Next Step Day Room served 1,841 clients. Remarkably, 860 (47%) were new clients. our case management staff of four sees between 80 and 120 clients a day, total, which is a bit challenging in our 1,700 square foot facility.

The agency addresses the specific needs of Fort Smith residents to effectively prevent and end homelessness. Individual case management is extended to explore options for self-reliance and independence. These avenues are innovative and tailored to the particular abilities of each client. Case managers are sensitive to the emotional complexities accompanying homelessness in their interaction with each client, while encouraging progression in their life.

Consolidated Plan Goal *Elle J* Non-Housing Community Development (NHCD): Improve living conditions by addressing CD needs.

Objective *Elle J* NHCD-2 Address community needs through community-based public service programs.

Strategy *Elle J* NHCD-2.1 Deliver service to low-income citizens of Fort Smith.



Date & Time Stamp Received - For Staff Use Only
2/8/2013 12:45 p.m. *IT*

Please list proposed project elements by priority in the event that CDAC is unable to recommend the total funding request:

| Project Element Description | | Estimated Cost |
|-------------------------------|-----------------|----------------|
| 1. | Case Management | \$20,000.00 |
| 2. | | |
| 3. | | |
| 4. | | |
| Other Funding Sources | | \$209,841.00 |
| Proposed Project Total | | \$229,841.00 |

Estimate the number of *clients* or *households* served through the facility for this proposed service or the proposed project only:

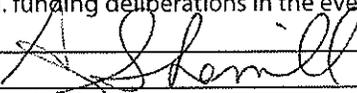
| LMI Clients Served | LMI Households Served |
|--------------------|-----------------------|
| 1,841 | |

Please provide the names of any CDAC or City Board Member currently serving or within the past five years on the agency's Board:

By my signature below I am verifying that the agency understands that if the project applied for is changed substantially, the project will no longer be considered and will cancel. The agency could then apply in the next funding cycle. Additionally, if funds are approved and the agency does not enter into an agreement with the City before December 31, 2013, the project will cancel and the agency will not be able to apply in the following funding cycle.

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 Executive Director

Federal Tax ID Number (required)

Signature Date

DUNS Number (required)

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Application Category: 2 - Public Service

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J



Community Development Block Grant CDBG Year 2013 - Request for Funding - Program Year 2013 39

Agency / Organization: Western Arkansas Counseling & Guidance Center, Inc., dba WestArk RSVP

Address: 401 North 13th Street Fort Smith, AR Zip Code: 72901

Contact Person: Susan Reehl Phone Number: (479) 783-4155

e-Mail Address: rsvp@ipa.net Fax Number: (479) 782-2269

Please enter the total amount of CDBG funds being requested and all other funding sources to complete the proposed project. The project total and leverage will be automatically calculated.

| | |
|----------------------------------|-------------|
| CDBG Amount Requested | \$8,000.00 |
| Other Funding Sources (10% Req.) | \$10,000.00 |
| Proposed Project Total | \$18,000.00 |

Project Address: 401 North 13th Street, Fort Smith, AR 72901

Project Zip Code: 72901 Does this project require full CDBG funding requested? No Leverage: 55.6%

Please provide a description of the proposed project:

WestArk Retired and Senior Volunteer Program (RSVP) is requesting \$8,000 for a Public Service project of the RSVP Community Outreach Program to aid Medicare beneficiaries. Using trained senior volunteers serving as SHIIP* advocates and the resources of the RSVP Computer Lab aid will be provided to Medicare recipients (both aged and disabled) to assist those:

1. Needing financial assistance to afford Medicare premiums (income less than \$1,277 a month for singles, \$1,723 a month for couples). Assistance will be provided to complete electronic applications for Arkansas Medicare Savings Programs. This assistance will allow Medicare recipients with modest incomes to recoup their \$104.90 monthly Medicare Part B premium and for those with the lowest incomes (income less than \$951 a month for singles or \$1,281 a month for couples) to have their Medicare Part A and Part B deductible and co-payments met.
2. Needing financial assistance to afford their prescription medication (income less than \$1,416 a month for singles, \$1,931 a month for couples). Assistance will be provided to complete electronic applications for federal Extra Help. This assistance will pay Medicare Part D premiums, reduce the co-pays and do away with the "donut hole".
3. Who have questions about Medicare Part D prescription drug plans or Medicare Part C advantage plans. Throughout the year but most intensely during Medicare Open Enrollment (October 15th through December 7th) counseling will be offered to Medicare beneficiaries who choose to use the Medicare.gov plan finder.

*SHIIP is the Senior Health Insurance Information Program operated by the Arkansas Insurance Department.

Consolidated Plan Goal *Improve living conditions in Ft Smith by addressing non-homeless com ded ne*
Special Needs (SN): Evaluate upcoming needs related to non-homeless special needs population.

Objective NHCD - 2 Address community needs through community-based public service programs.

Strategy NHCD - 2.2 Provide funding to deliver services for disabled:
Deliver services to low income citizens of Ft Smith

Date & Time Stamp Received - For Staff Use Only
2/8/13 1:26pm
MJ



Please list proposed project elements by priority in the event that CDAC is unable to recommend the total funding request:

| Project Element Description | | Estimated Cost |
|-------------------------------|--|----------------|
| 1. | Preparation of electronic applications for federal Extra Help and Arkansas Medicare Savings Programs | \$8,000.00 |
| 2. | | |
| 3. | | |
| 4. | | |
| Other Funding Sources | | \$10,000.00 |
| Proposed Project Total | | \$18,000.00 |

Estimate the number of *clients* or *households* served through the facility for this proposed service or the proposed project only:

| LMI Clients Served | LMI Households Served |
|--------------------|-----------------------|
| 320 | |

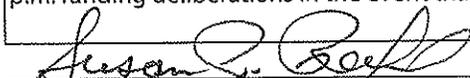
Please provide the names of any CDAC or City Board Member currently serving or within the past five years on the agency's Board:

None.

By my signature below I am verifying that the agency understands that if the project applied for is changed substantially, the project will no longer be considered and will cancel. The agency could then apply in the next funding cycle. Additionally, if funds are approved and the agency does not enter into an agreement with the City before December 31, 2013, the project will cancel and the agency will not be able to apply in the following funding cycle.

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Executive Director

Federal Tax ID Number (required) 23-7015826

Signature Date Feb 7, 2013

DUNS Number (required) 07-126-0202

WARNING: 18 U.S.C. 1001 provides, among other things, that whoever knowingly and willingly makes or uses a document or writing containing false, fictitious, or fraudulent statement or entry, in any matter within the jurisdiction of any department or agency of the United States, shall be fined not more than \$10,000 or imprisoned for not more than five years, or both.



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Application Category: 2 - Public Service

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K



Community Development Block Grant
CDBG Year 38 - Request for Funding - Program Year 2013
39

Agency / Organization: Western Arkansas Counseling & Guidance Center, Inc. dba WestArk RSVP

Address: 401 North 13th Street Fort Smith, AR Zip Code: 72901

Contact Person: Susan Reehl Phone Number: (479) 783-4155

e-Mail Address: rsvp@ipa.net Fax Number: (479) 782-2269

Please enter the total amount of CDBG funds being requested and all other funding sources to complete the proposed project. The project total and leverage will be automatically calculated.

| | |
|----------------------------------|-------------|
| CDBG Amount Requested | \$12,000.00 |
| Other Funding Sources (10% Req.) | \$15,000.00 |
| Proposed Project Total | \$27,000.00 |

Project Address: 401 North 13th Street, Fort Smith, AR 72901

Project Zip Code: 72901 Does this project require full CDBG funding requested? No Leverage: 55.6%

Please provide a description of the proposed project:

WestArk Retired and Senior Volunteer Program (RSVP) is requesting \$12,000 for a Public Service project of the RSVP Community Outreach Program to assist the elderly, disabled, unemployed, active duty military and families with incomes under \$50,000 in preparing and electronically filing their federal and state income tax returns. This is an endeavor to increase the disposable income of low income wage earners and their families by offering free competent tax services enabling them to maximise their refunds and save the preparation fee which is at a minimum \$125.

RSVP members will receive extensive training and after competency testing will serve as certified IRS volunteers. The volunteers using the resources of the RSVP Computer Lab will prepare and electronically file free federal and state income tax returns. Special emphasis will be placed on reaching families who are eligible for the Earned Income Tax Credit, the disabled and the homeless. Tax services will be also be made available to the home bound.

This project should return close to \$1,000,000 in Earned Income Tax Credit to low income families in Fort Smith while saving them over \$187,500 in preparation fees.

Consolidated Plan Goal Non-Housing Community Development (NHCD): Improve living conditions by addressing CD needs.

Objective NHCD - 2 Address community needs through community-based public service programs.

Strategy NHCD - 2.1 Deliver service to low-income citizens of Fort Smith.



Date & Time Stamp Received - For Staff Use Only
1:27pm 2/8/13 mjs KI

Please list proposed project elements by priority in the event that CDAC is unable to recommend the total funding request:

| Project Element Description | | Estimated Cost |
|-------------------------------|--|----------------|
| 1. | Income tax preparation and electronic filing for 1,000 Fort Smith residents. | \$12,000.00 |
| 2. | | |
| 3. | | |
| 4. | | |
| Other Funding Sources | | \$15,000.00 |
| Proposed Project Total | | \$27,000.00 |

Estimate the number of *clients or households* served through the facility for this proposed service or the proposed project only:

| LMI Clients Served | LMI Households Served |
|--------------------|-----------------------|
| | 1,000 |

Please provide the names of any CDAC or City Board Member currently serving or within the past five years on the agency's Board:

None.

By my signature below I am verifying that the agency understands that if the project applied for is changed substantially, the project will no longer be considered and will cancel. The agency could then apply in the next funding cycle. Additionally, if funds are approved and the agency does not enter into an agreement with the City before December 31, 2013, the project will cancel and the agency will not be able to apply in the following funding cycle.

Any recommended funding amount(s) is subject to sequestration on January 1, 2013. All projects will be reduced by the percentage amount of the sequestration.

I understand that a presentation must be given at the 9:00 a.m. public hearing for Public Service Projects and 2:00 p.m. for all other CDBG projects on Tuesday, March 5, 2013 and I understand that an agency representative must be present at the March 5, 2013, 5:30 p.m. funding deliberations in the event that a CDAC member has a question or for potential funding negotiations..


 Program Director

Federal Tax ID Number (required) 23-7015826

Signature Date Feb 5, 2013

DUNS Number (required) 07-126-0202

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Print Form



For Staff Use Only

Application Category: 3 - Community Development



Community Development Block Grant CDBG Year 39 - Request for Funding - Program Year 2013

L

Agency / Organization: Bost, Inc.

Address: P. O. Box 11495 (5812 Remington Circle) Fort Smith, AR Zip Code: 72917-1495

Contact Person: Jim Zoesch Phone Number: (479) 478-5470

e-Mail Address: jpzoesch@bost.org Fax Number: (479) 478-5471

Please enter the total amount of CDBG funds being requested and all other funding sources to complete the proposed project. The project total and leverage will be automatically calculated.

CDBG Amount Requested \$7,641.00

Other Funding Sources (10% Req.) \$2,548.00

Proposed Project Total \$10,189.00

Project Address: 4401 Yorkshire Drive

Project Zip Code: 72904

Does this project require full CDBG funding requested?

No

Leverage: 33.3%

Please provide a description of the proposed project:

Install new VCT (vinyl composition tile) and cove base throughout the Yorkshire Street Hand In Hand facility located at 4401 Yorkshire Drive, Fort Smith, AR. The current tile has been in place since the facility was built (1974) as has the green cove base. The tile has started cracking in several locations and has outlived its' useful life expectancy. Replacing the tile and cove base will give the building a much needed updated look as well as provide for continued floor care and proper disinfecting. As the tile breaks, it creates a safety hazard for the clients/consumers who utilize this service five days a week. New tile and cove base will also allow us to paint the interior of the building to provide an overall fresh look. Bost, Inc. will undertake the painting at its' expense. One room of the approximately 4,000 square foot building has had the tile replaced at our expense due to safety reasons. This project will all Bost, Inc. to continue to serve the approximately 50 low income children and children with developmental disabilities and promotes a sense of pride in the parents of the children we serve. This project will also allow Bost, Inc., who has served the community of Fort Smith since 1959, to continue to provide educational opportunities to the children of low income families.

Consolidated Plan Goal: Anti-Poverty (AP): Reduce the size of the impoverished population in Fort Smith.

Objective: AP - Increase childcare and education opportunities for children from low income families.

Strategy: AP - 1.1 Provide support to non-profit agencies that deliver childcare, headstart and after school services to LI households.



Form Expires February 9, 2013

Page 1 of 2

Date & Time Stamp Received - For Staff Use Only
Feb. 6, 2013 1:56 pm [Signature]

L-1

Please list proposed project elements by priority in the event that CDAC is unable to recommend the total funding request:

| Project Element Description | | Estimated Cost |
|-------------------------------|--|--------------------|
| 1. | Install flooring throughout the Yorkshire Hand In Hand location. | \$7,641.00 |
| 2. | | |
| 3. | | |
| 4. | | |
| Other Funding Sources | | \$2,548.00 |
| Proposed Project Total | | \$10,189.00 |

Estimate the number of *clients or households* served through the facility for this proposed service or the proposed project only:

| LMI Clients Served | LMI Households Served |
|--------------------|-----------------------|
| 50 | |

Please provide the names of any CDAC or City Board Member currently serving or within the past five years on the agency's Board:

Andre Good

By my signature below I am verifying that the agency understands that if the project applied for is changed substantially, the project will no longer be considered and will cancel. The agency could then apply in the next funding cycle. Additionally, if funds are approved and the agency does not enter into an agreement with the City before December 31, 2013, the project will cancel and the agency will not be able to apply in the following funding cycle.

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I understand that a presentation must be given at the 9:00 a.m. public hearing for Public Service Projects and 2:00 p.m. for all other CDBG projects on Tuesday, March 5, 2013 and I understand that an agency representative must be present at the March 5, 2013, 5:30 p.m. funding deliberations in the event that a CDAC member has a question or for potential funding negotiations..


Executive Director

Federal Tax ID Number (required)

Signature Date

DUNS Number (required)

WARNING: 18 U.S.C. 1001 provides, among other things, that whoever knowingly and willingly makes or uses a document or writing containing false, fictitious, or fraudulent statement or entry, in any matter within the jurisdiction of any department or agency of the United States, shall be fined not more than \$10,000 or imprisoned for not more than five years, or both.



L-2

Print Form



For Staff Use Only
M

Application Category: 3 - Community Development

Community Development Block Grant CDBG Year 38 - Request for Funding - Program Year 2013

39

Agency / Organization: Old Fort Homeless Coalition

Address: 2100 North 31st Street Fort Smith, AR Zip Code: 72904

Contact Person: Ken Pyle Phone Number: (479) 782-4991

e-Mail Address: kpyle@fortsmithha.com Fax Number: (479) 782-0120

Please enter the total amount of CDBG funds being requested and all other funding sources to complete the proposed project. The project total and leverage will be automatically calculated.

CDBG Amount Requested \$133,373.00

Other Funding Sources (10% Req.) \$2,531,627.00

Project Address: 301 South E Street, Fort Smith, AR

Proposed Project Total \$2,665,000.00

Project Zip Code: 72901 Does this project require full CDBG funding requested? No Leverage: 18.981%

Please provide a description of the proposed project:

The Riverview Hope Campus (RHC) is a place where homeless service providers, including emergency shelters, social services agencies, churches and others, will meet to engage rather than enable homeless persons through comprehensive, one-stop services. The goals are to eliminate street homelessness, improve outcomes for persons experiencing homelessness, reduce duplication of services, improve efficiency in delivery and access to services, and relocate current shelter and day room activities out of the historic district and downtown areas. RHC is a joint effort of the Old Fort Homeless Coalition, Salvation Army, Next Step Day Room, Fort Smith Housing Authority, and the City of Fort Smith.

The 2011 and 2012 point-in-time counts revealed that between 65 and 82 persons were unsheltered in our area on any given night. The term "unsheltered" means that they are not staying in one of our existing emergency shelters, nor with friends or family in a home. They are literally homeless sleeping in tents on the river, in their car, behind dumpsters or other places not meant for human habitation. The total unduplicated homeless count, for the past two years has between 211 and 232 persons.

The RHC will have six primary areas of service: 1) Safe Haven with 25 beds for chronic homeless persons with serious and persistent mental illness; 2) First Step with space for 75 otherwise unsheltered persons in a "low-demand" setting; 3) Next Step Day Room will move from North 6th and B Streets to operate their day room services; 4) an administrative and co-located services area for non-profits and other service providers not located at RHC to meet with members; 5) common spaces for the use of all RHC members including a kitchen, dining area, training and computer classrooms, bathrooms/showers and a worship center; and 6) twelve single-room occupancy transitional housing apartments for the homeless.

The requested funds will be used to acquire the building at 301 South E Street, a former Riverside Furniture plant.

Consolidated Plan Goal Non-Housing Community Development (NHCD): Improve living conditions by addressing CD needs.

Objective NHCD - 1 Address community needs by targeting a public facilities need.

Strategy NHCD - 1.1 Assist non-profits that traditionally work with low-income citizens.



Form Expires February 9, 2013

Page 1 of 2

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2/7/2013 1:15 p.m. [Signature]

M-1

Please list proposed project elements by priority in the event that CDAC is unable to recommend the total funding request:

| Project Element Description | | Estimated Cost |
|-------------------------------|--|-----------------------|
| 1. | Acquisition of 301 South E Street former Riverside Furniture plant (total = \$620,000) | \$133,373.00 |
| 2. | Remainder of acquisition funding (other sources) | \$486,627.00 |
| 3. | Renovation of facility/property (other sources) | \$2,045,000.00 |
| 4. | | |
| Other Funding Sources | | |
| Proposed Project Total | | \$2,665,000.00 |

Estimate the number of clients or households served through the facility for this proposed service or the proposed project only:

| LMI Clients Served | LMI Households Served |
|--------------------|-----------------------|
| 1,800 | |

Please provide the names of any CDAC or City Board Member currently serving or within the past five years on the agency's Board:

None

By my signature below I am verifying that the agency understands that if the project applied for is changed substantially, the project will no longer be considered and will cancel. The agency could then apply in the next funding cycle. Additionally, if funds are approved and the agency does not enter into an agreement with the City before December 31, 2013, the project will cancel and the agency will not be able to apply in the following funding cycle.

Any recommended funding amount(s) is subject to sequestration on January 1, 2013. All projects will be reduced by the percentage amount of the sequestration.

I understand that a presentation must be given at the 9:00 a.m. public hearing for Public Service Projects and 2:00 p.m. for all other CDBG projects on Tuesday, March 5, 2013 and I understand that an agency representative must be present at the March 5, 2013, 5:30 p.m. funding deliberations in the event that a CDAC member has a question or for potential funding negotiations..

Executive Director



Federal Tax ID Number (required)

30-0142947

Signature Date

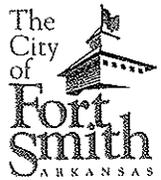
February 6, 2013

DUNS Number (required)

96-565-9431

WARNING: 18 U.S.C. 1001 provides, among other things, that whoever knowingly and willingly makes or uses a document or writing containing false, fictitious, or fraudulent statement or entry, in any matter within the jurisdiction of any department or agency of the United States, shall be fined not more than \$10,000 or imprisoned for not more than five years, or both.





Application Category: 3 - Community Development



Community Development Block Grant

CDBG Year 38 - Request for Funding - Program Year 2013

39

N

Agency / Organization: Cavanaugh Elementary School / Fort Smith Public Schools

Address: 1025 School Street

Fort Smith, AR

Zip Code:

72908

Contact Person: Hank Needham

Phone Number:

(479) 646-1131

e-Mail Address: hneedham@fortsmithschools.org

Fax Number:

(479) 648-8297

Please enter the total amount of CDBG funds being requested and all other funding sources to complete the proposed project. The project total and leverage will be automatically calculated.

CDBG Amount Requested

\$10,000.00

Other Funding Sources (10% Req.)

\$10,000.00

Proposed Project Total

\$20,000.00

Project Address: 1025 School Street

Project Zip Code: 72908

Does this project require full CDBG funding requested?

No

Leverage:

100%

Please provide a description of the proposed project:

Cavanaugh School is the center of activity in the low to moderate income community it serves. Almost 74% of Cavanaugh students receive free or reduced meals. In an effort to address the need for improved recreational facilities for Cavanaugh Elementary School and the Cavanaugh community and to address the obesity epidemic that is plaguing our state and nation, Cavanaugh School, in collaboration with our Partners In Education and Parent-Teacher Association, is developing the land formerly known as Cavanaugh Trailer Park into a community park. The project includes the construction of a softball field, soccer field, an outdoor classroom/pavilion, a quarter-mile paved walking trail, and fitness stations. The park will also include Arkansas native trees and shrubbery, learning gardens, and flower beds.

We are seeking CDBG funding for the construction of a dual outdoor classroom and community pavilion. The 20' x 30' covered pavilion would enable teachers to use the structure as an outdoor classroom. The pavilion would also provide families and community organizations a facility for picnics, meetings, and other social gatherings.

The pavilion will be constructed in part by manpower provided by members of the Fort Smith Commissary Kiwanis Club and other school supporters. Funding provided by the CDBG will enable Cavanaugh School to secure building materials identified in the Project Element Description and will also assist in procuring electrical and plumbing supplies. Some labor costs will be associated with the construction of the pavilion.

Cavanaugh Park is being developed by Cavanaugh School, the Cavanaugh Parent-Teacher Association, and our supportive Partners In Education to improve the physical and psychological health of children and adults in our neighborhood, to strengthen our community pride, and to make the Cavanaugh area a more attractive place for families to live and prosper.

Consolidated Plan Goal: Non-Housing Community Development (NHCD): Improve living conditions by addressing CD needs.

Objective: NHCD - 1 Address community needs by targeting a public facilities need.

Strategy: NHCD - 2.1 Deliver service to low-income citizens of Fort Smith.



Date & Time Stamp Received - For Staff Use Only

2/8/2013 11:10am [Signature] N-1

Please list proposed project elements by priority in the event that CDAC is unable to recommend the total funding request:

| Project Element Description | | Estimated Cost |
|-------------------------------|-----------------------------------|--------------------|
| 1. | 20 x 30 concrete footings and pad | \$2,500.00 |
| 2. | Wood framing | \$3,300.00 |
| 3. | Metal roofing | \$2,840.00 |
| 4. | Gable end sheeting | \$510.00 |
| Other Funding Sources | | \$10,850.00 |
| Proposed Project Total | | \$20,000.00 |

Estimate the number of *clients or households* served through the facility for this proposed service or the proposed project only:

| LMI Clients Served | LMI Households Served |
|--------------------|-----------------------|
| | 255 |

Please provide the names of any CDAC or City Board Member currently serving or within the past five years on the agency's Board:

Yvonne Keaton-Martin

By my signature below I am verifying that the agency understands that if the project applied for is changed substantially, the project will no longer be considered and will cancel. The agency could then apply in the next funding cycle. Additionally, if funds are approved and the agency does not enter into an agreement with the City before December 31, 2013, the project will cancel and the agency will not be able to apply in the following funding cycle.

Any recommended funding amount(s) is subject to sequestration on January 1, 2013. All projects will be reduced by the percentage amount of the sequestration.

I understand that a presentation must be given at the 9:00 a.m. public hearing for Public Service Projects and 2:00 p.m. for all other CDBG projects on Tuesday, March 5, 2013 and I understand that an agency representative must be present at the March 5, 2013, 5:30 p.m. funding deliberations in the event that a CDAC member has a question or for potential funding negotiations..

Hank Needham
Executive Director

Federal Tax ID Number (required) 71-6020978

Signature Date 2/8/13

DUNS Number (required) 04-063-3174

WARNING: 18 U.S.C. 1001 provides, among other things, that whoever knowingly and willingly makes or uses a document or writing containing false, fictitious, or fraudulent statement or entry, in any matter within the jurisdiction of any department or agency of the United States, shall be fined not more than \$10,000 or imprisoned for not more than five years, or both.



N-2

Print Form



For Staff Use Only
O

Application Type: Subrecipient



HOME Investment Partnership Act Program HOME Year 20 - Request for Funding - Program Year 2013

Agency / Organization: Housing Authority of the City of Fort Smith

Address: 2100 North 31st Street Fort Smith, AR Zip Code: 72904

Contact Person: Ken Pyle Phone Number: (479) 782-4991

e-Mail Address: kpyle@fortsmithha.com Fax Number: (479) 782-1272

Please enter the total amount of HOME funds being requested and all other funding sources to complete the proposed project. The project total and leverage will be automatically calculated.

HOME Amount Requested \$285,000.00

Other Funding Sources (15% Min.) \$42,750.00

Project Address: 3026, 3022, 3018 North 26th Street Proposed Project Total \$327,750.00

Project Zip Code: 72904 Does this project require full HOME funding requested? No Leverage: 15%

Please provide a description of the proposed project:

The Housing Authority proposes the construction of three (3) new affordable homes. The Housing Authority proposes to build all three homes on current inventory lots, to finish out the five lots that the Housing Authority owns on that Street. Funding this request will allow us to continue our successful revitalization of neighborhoods by providing quality affordable housing for low income residents of Fort Smith.

Consolidated Plan Goal Affordable Housing (AH): Improve condition & availability of affordable housing over a 5 year period.

Objective AH - 3 Increase the number of newly constructed homes available on the affordable housing market.

Strategy AH - 3.2 Utilize vacant lots to increase housing availability in low-income communities.

Form Expires January 25, 2013



Page 1 of 3

Date & Time Stamp Received - For Staff Use Only
1/16/2013 11:37am CW

0-1

Please list proposed project elements by priority in the event that CDAC is unable to recommend the total funding request:

| Project Element Description | | Estimated Cost |
|-------------------------------|--|----------------|
| 1. | | |
| 2. | | |
| 3. | | |
| 4. | | |
| Other Funding Sources | | |
| Proposed Project Total | | |

How many Single Family Homes does the agency propose to undertake with the requested funding?

If the agency is a CHDO, provide organizational role to develop the project:

For New Construction or Rehabilitation projects, answer the following questions:

1. On November 30, 2012, how much HOME program income / project proceeds did the agency have according to the bank statement?

2. On November 30, 2012, how many Single Family Homes were under construction with previous HOME funding?

3a. On November 30, 2012, how many Fort Smith funded Single Family Homes does the agency have in inventory that are vacant?

3b. Of these homes, how many are under contract for purchase?

Prior to applying under the CHDO/CDC designation, the agency must be certified as a CHDO. The checklist for CHDO's is available from CD Staff or in the Policies & Procedures Manual. Your signature on the next page indicates your understanding of this requirement. All HOME funds are subject to the City of Fort Smith Procurement Policies unless specifically overridden by Federal Regulations.

Please provide the names of any CDAC or City Board Member currently serving or within the past five years on the agency's Board:

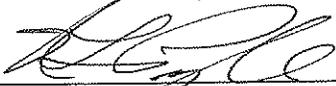


0-2

By my signature below I am verifying that the agency understands that if the project applied for is changed substantially, the project will no longer be considered and will cancel. The agency could then apply in the next funding cycle. Additionally, if funds are approved and the agency does not enter into an agreement with the City before December 31, 2013, the project will cancel and the agency will not be able to apply in the following funding cycle. NOTE: Any recommended and subsequently approved HOME funding amount will be reduced by 10% for city staff project delivery costs.

Any recommended funding amount(s) is subject to sequestration on January 1, 2013. All projects will be reduced by the percentage amount of the sequestration.

I understand that a presentation must be given at the 2:00 p.m. public hearing on Tuesday, March 5, 2013 and I understand that I or an agency representative must be present at the March 5, 2013, 5:30 p.m. funding deliberations meeting in the event that a CDAC member has a question and/or for potential negotiations.



Executive Director

Signature Date

Federal Tax ID Number (required)

DUNS Number (required)

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Print Form



For Staff Use Only

Application Type: CDC Community Development Corp.

P



HOME Investment Partnership Act Program

HOME Year 20 - Request for Funding - Program Year 2013

Agency / Organization: Crawford-Sebastian Community Development Council, Inc.

Address: 4831 Armour Avenue, P.O. Box 4068

Fort Smith, AR

Zip Code: 72914

Contact Person: Karen Phillips

Phone Number:

(479) 785-2303

e-Mail Address: kphillips@cscdcca.org

Fax Number:

(479) 784-9029

Please enter the total amount of HOME funds being requested and all other funding sources to complete the proposed project. The project total and leverage will be automatically calculated.

HOME Amount Requested

\$97,500.00

Other Funding Sources (15% Min.)

\$1,650,000.00

Project Address: Scattered sites to be determined, Fort Smith, AR

Proposed Project Total

\$1,747,500.00

Project Zip Code: Various

Does this project require full HOME funding requested?

No

Leverage:

16.9230

Please provide a description of the proposed project:

The City of Fort Smith Down Payment Assistance Program has been operating successfully since 1997. Limited funding is utilized most effectively when coupled with private financing, versus using government dollars to build the homes. Clients find affordable homes in their price range (existing or new), and this program helps them purchase those homes by providing the down payment assistance gap which makes the purchase possible. With just \$97,500, we will be able to help 20 families successfully purchase a home in Fort Smith, helping the distressed housing market and providing an opportunity for families to own their home.

This program goes well beyond helping families purchase a home. We work diligently to ensure that the buyers are well educated about the home buying process, budgeting, maintenance and sustainability. Every homeowner is required to have their home inspected by the City of Fort Smith prior to purchase; they are required to meet one-on-one with a Certified Housing Counselor regarding their post-purchase budget; and they are required to attend an eight-hour home buyer education course.

This program fills a great need. Last year we spent more than \$90,000 in this program. No other program within the HOME category is able to help as many clients with such limited funding per household. This is due to the large amount of leveraging this program is able to utilize.

Consolidated Plan Goal Affordable Housing (AH): Improve condition & availability of affordable housing over a 5 year period.

Objective AH - 2 Increase the viability for potential homeownership opportunities.

Strategy AH - 2.2 Continue to provide downpayment reduction assistance to low-income homebuyers (Apply in HOME)



Date & Time Stamp Received - For Staff Use Only

1/18/2013 2:00 p.m. [Signature] P-1

Please list proposed project elements by priority in the event that CDAC is unable to recommend the total funding request:

| Project Element Description | Estimated Cost |
|-------------------------------|-----------------------|
| 1. Down payment assistance | \$80,000.00 |
| 2. Counseling fees | \$10,000.00 |
| 3. Inspection fees | \$7,500.00 |
| 4. | |
| Other Funding Sources | \$1,650,000.00 |
| Proposed Project Total | \$1,747,500.00 |

How many Single Family Homes does the agency propose to undertake with the requested funding?

If the agency is a CHDO, provide organizational role to develop the project:

For New Construction or Rehabilitation projects, answer the following questions:

1. On November 30, 2012, how much HOME program income / project proceeds did the agency have according to the bank statement?

2. On November 30, 2012, how many Single Family Homes were *under construction* with previous HOME funding?

3a. On November 30, 2012, how many Fort Smith funded Single Family Homes does the agency have in inventory that are vacant?

3b. Of these homes, how many are under contract for purchase?

Prior to applying under the CHDO/CDC designation, the agency must be certified as a CHDO. The checklist for CHDO's is available from CD Staff or in the Policies & Procedures Manual. Your signature on the next page indicates your understanding of this requirement. All HOME funds are subject to the City of Fort Smith Procurement Policies unless specifically overridden by Federal Regulations.

Please provide the names of any CDAC or City Board Member currently serving or within the past five years on the agency's Board:

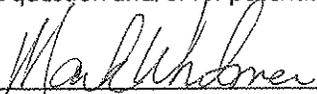


P-2

By my signature below I am verifying that the agency understands that if the project applied for is changed substantially, the project will no longer be considered and will cancel. The agency could then apply in the next funding cycle. Additionally, if funds are approved and the agency does not enter into an agreement with the City before December 31, 2013, the project will cancel and the agency will not be able to apply in the following funding cycle. NOTE: Any recommended and subsequently approved HOME funding amount will be reduced by 10% for city staff project delivery costs.

Any recommended funding amount(s) is subject to sequestration on January 1, 2013. All projects will be reduced by the percentage amount of the sequestration.

I understand that a presentation must be given at the 2:00 p.m. public hearing on Tuesday, March 5, 2013 and I understand that I or an agency representative must be present at the March 5, 2013, 5:30 p.m. funding deliberations meeting in the event that a CDAC member has a question and/or for potential negotiations.


Executive Director

Signature Date

Federal Tax ID Number (required)

DUNS Number (required)

WARNING: 18 U.S.C. 1001 provides, among other things, that whoever knowingly and willingly makes or uses a document or writing containing false, fictitious, or fraudulent statement or entry, in any matter within the jurisdiction of any department or agency of the United States, shall be fined not more than \$10,000 or imprisoned for not more than five years, or both.



Print Form



For Staff Use Only
Q

Application Type: CHDO Comm. Housing Dev. Org.



HOME Investment Partnership Act Program

HOME Year 20 - Request for Funding - Program Year 2013

Agency / Organization: Crawford-Sebastian Community Development Council, Inc.

Address: 4831 Armour Avenue, P.O. Box 4069 Fort Smith, AR Zip Code: 72914

Contact Person: Karen Phillips Phone Number: (479) 785-2303

e-Mail Address: kphillips@cscdcca.org Fax Number: (479) 784-9029

Please enter the total amount of HOME funds being requested and all other funding sources to complete the proposed project. The project total and leverage will be automatically calculated.

| | |
|----------------------------------|--------------|
| HOME Amount Requested | \$187,918.00 |
| Other Funding Sources (15% Min.) | \$33,000.00 |
| Proposed Project Total | \$220,918.00 |

Project Address: Scattered Sites, Fort Smith, Arkansas

Project Zip Code: Fort Smith Does this project require full HOME funding requested? No Leverage: 18%

Please provide a description of the proposed project:

Crawford-Sebastian Community Development Council, Inc. (C-SCDC) request funding to acquire two substandard homes. We will completely rehabilitate them and bring them up to state and local codes. These beautiful homes will then be sold to low-income families in Fort Smith.

In spite of a continuing poor housing market, these homes are highly sought because they are much more affordable than a new home and do not require immediate repairs by the new homeowners, as is the case in older homes. We do far more than a typical investor would do to repair the homes. The homes that our low-income families purchase in this program are beautiful on the outside, and all major systems are in good working condition lasting for years to come.

We currently have two homes for sale that have been rehabilitated through prior year funding. They are eligible for down payment assistance, so we expect these homes to be sold within the first quarter of 2013.

Consolidated Plan Goal Affordable Housing (AH): Improve condition & availability of affordable housing over a 5 year period.

Objective AH - 4 Expand funding availability for affordable housing programs.

Strategy AH - 4.2 Provide funding for homeownership activities from which CHDO's can make affordable houses...(Apply in HOME)



Date & Time Stamp Received - For Staff Use Only
1/18/2013 2:07 p.m. MJ Q-1

Please list proposed project elements by priority in the event that CDAC is unable to recommend the total funding request:

| Project Element Description | | Estimated Cost |
|--|---|---------------------|
| 1. | Acquisition and rehabilitation of two homes in Fort Smith | \$187,918.00 |
| 2. | | |
| 3. | | |
| 4. | | |
| Other Funding Sources | | |
| Time spent by Housing Manager and Program Director | | \$33,000.00 |
| Proposed Project Total | | \$220,918.00 |

How many Single Family Homes does the agency propose to undertake with the requested funding?

If the agency is a CHDO, provide organizational role to develop the project:

For New Construction or Rehabilitation projects, answer the following questions:

1. On November 30, 2012, how much HOME program income / project proceeds did the agency have according to the bank statement?

2. On November 30, 2012, how many Single Family Homes were under construction with previous HOME funding?

3a. On November 30, 2012, how many Fort Smith funded Single Family Homes does the agency have in inventory that are vacant?

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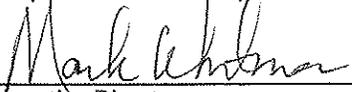


Q-2

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Executive Director

Signature Date

Federal Tax ID Number (required)

DUNS Number (required)

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Q-3

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE 2009 UNIFIED DEVELOPMENT
ORDINANCE OF THE CITY OF FORT SMITH**

WHEREAS, the Board of Directors passed and approved Ordinance No. 36-09 which adopted the Unified Development Ordinance on May 19, 2009; and,

WHEREAS, it is necessary to amend certain sections of the Unified Development Ordinance to provide clarity and remove conflicts with other provisions of the municipal code; and,

WHEREAS, the Planning Commission held a public hearing regarding these amendments and recommended on March 12, 2013, that said changes be made; and,

WHEREAS, three (3) copies of April 2013 Amendments to the Unified Development Ordinance have been on file in the Office of the City Clerk of the City of Fort Smith for inspection and review by the public prior to the passage of this Ordinance; and,

NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE BOARD OF DIRECTORS OF THE CITY OF FORT SMITH THAT:

SECTION 1: The April 2013 Amendments to the Unified Development Ordinance Appendix A is hereby adopted.

SECTION 2: The codifier shall codify the new sections and amend the existing sections of the Unified Development Ordinance.

SECTION 3: It is hereby found and determined that the adoption of these amendments to the Unified Development Ordinance is necessary to alleviate an emergency created by the lack

of regulation of uses of property within the City of Fort Smith so that the protection of the health, safety and welfare of the inhabitants of the City requires that the amendments be effective, and the amendment is hereby made effective, as of the date of approval of this Ordinance.

PASSED AND APPROVED THIS _____ DAY OF _____, 2013.

APPROVED:

Mayor

ATTEST:

City Clerk

Approved as to form:



Publish One Time

| Districts | | RE3 | RE1 | RS-1 | RS-2 | RS-3 | RS-4 | RS-5 | RSD-2 | RSD-3 | RSD-4 | RM-2 | RM-3 | RM-4 | RMD | H | RH | T | C-1 | C-2 | C-3 | C-4 | C-5 | C-6 | I-1 | I-2 | I-3 |
|--|--|-----|-----|------|------|------|------|------|-------|-------|-------|------|------|------|-----|---|----|--------|-----|-----|-----|-----|-----|-----|-------|-----|-----|
| | | | | R-1 | R-2 | R-3 | R-4 | R-6 | DP-2 | DP-3 | DP-4 | MF-2 | MF-3 | MF-4 | R-5 | | | T1,2,3 | | | | | | | I-1,2 | I-3 | I-4 |
| P = Permitted Use, C = Conditional Use, A = Accessory Use | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Bail bonds office | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Barber shop/salon/spa/massage services | | | | | | | | | | | | | | | | P | | | C | P | P | P | P | P | | |
| | Laundry (commercial/industrial) | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Laundry and cleaning facilities (self-service) | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Laundry, cleaner | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Laundry, cleaner (drop-off station) | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Photocopy shop | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Photography studio | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Print shop | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Shoe repair shop | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Tailor shop | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Tanning salons | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Tattoo/body piercing parlor | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Weight loss centers | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Pet and animal services | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Animal and pet services (indoor) | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Animal and pet services (outdoor) | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Animal shelter | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Equestrian facilities | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Kennels | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Pet cemetery | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Pet shop | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Pet supply store | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Veterinary clinic (no outdoor kennels) | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Veterinary clinic (with outdoor kennels) | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Automobile Parking Facilities | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Parking garage | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Parking lot (commercial) | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Parking lot (off site) (See Section 27-601-11) | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Manufacturing and Wholesale Trade | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Food, Textiles and Related Products | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Animal food processing | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Clothing manufacturing | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Food and beverage processing | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Leather and allied products | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Textiles | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Tobacco manufacturing | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Wood, Paper and Printing Products | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Cabinet and woodwork shop | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Furniture or home furnishings | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Manufacturing, boxes/containers/corrugated | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Manufacturing, packaging material | | | | | | | | | | | | | | | | | | | | | | | | | | |

Memorandum

To: Ray Gosack, City Administrator
From: Wally Bailey, Director of Development Services
Date: 3/27/2013
Re: Unified Development Ordinance Amendments (Off Site Parking Lots)

The planning staff was recently asked about a permit for an off-site parking lot in a Transitional zone. After reviewing the UDO we found that off-site parking lots are not allowed in Transitional and Commercial 1 zoning districts. After analyzing this situation we recommend a text amendment to the code instead of a zoning change for these situations.

An off-site parking lot is one which is not located on the same lot or tract occupied by the main use, but which is within three hundred (300) feet of the lot or tract of land where the main use is located.

We recommend amending the land use chart to allow off-site parking lots as a conditional use in the Transitional and Commercial-1 zoning districts. These two districts often have single family adjacent or near the businesses and because of that we felt it was important for the planning commission to review off-site parking lots in these two districts. With the planning commission review, any issues could be mitigated with special conditions placed on the development.

The planning commission reviewed this proposal at their March 12, 2013 meeting. The planning commission voted 8 in favor and 0 opposed to recommend this text amendment to the Board of Directors.

Please contact me if you have any questions.

**PLANNING COMMISSION & BOARD OF ZONING ADJUSTMENT
MINUTES
ROSE ROOM
CREEKMORE PARK COMMUNITY CENTER
5:30 P.M.
MARCH 12, 2013**

On roll call, the following Commissioners were present: Vicki Newton, Brandon Cox, Walton Maurras, Marshall Sharpe, Steve Griffin, Richard Spearman, John Huffman and Rett Howard. Commissioner Jennifer Parks was absent.

Motion was made by Commissioner Maurras, seconded by Commissioner Howard and carried unanimously to approve the minutes of the February 11, 2013, Special Meeting and the February 12, 2013, regular meeting.

Ms. Brenda Andrews read the staff procedures.

1. Unified Development Ordinance Amendments

Ms. Brenda Andrews stated that the Planning Department had received a request to construct a parking lot (offsite) within a Transitional zone and currently, the code prohibits this use in the Transitional (T) zone. Ms. Andrews noted that in lieu of processing an individual zoning change request, staff believes a code change allowing the uses citywide is more appropriate and agrees that allowing parking lots (offsite) as a Conditional Use would be an appropriate amendment.

No one was present to speak in opposition to this amendment.

Chairman Griffin then called for the vote on the Unified Development Ordinance Amendment. The vote was 8 in favor and 0 opposed.

2. Final Plat – Stonebrook at Chaffee Crossing – Crafton Tull (tabled from February 2013)

Ms. Brenda Andrews noted that staff is recommending approval of this final plat and the subdivision's Declaration of Covenants, Conditions and Restrictions, subject to all required approvals of the plat and the affixing of all required signatures on the original tracing and other copies and associated documents prior to the plat being filed with the county recorder.

Chairman Griffin called for the vote on the final plat. The vote was 8 in favor and 0 opposed.

3. A request by Rickey Shores, agent for Hisham Yasin, for development plan approval for an office, covered patio and handicap accessible restroom facility for

RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH HAWKINS WEIR ENGINEERS, INC., FOR PROVIDING ENGINEERING SERVICES FOR THE MASSARD 48-INCH INTERCEPTOR SEWER EASEMENT CLEARING AND ACCESS ROAD CONSTRUCTION

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY OF FORT SMITH, ARKANSAS, that:

SECTION 1: An Agreement with Hawkins Weir Engineers Inc., for engineering services associated with the Massard 48-Inch Interceptor Sewer Easement Clearing and Access Road Construction, Project Number 13-03-ED1, is hereby approved.

SECTION 2: The Mayor is hereby authorized to execute an Agreement for professional engineering services in the amount of \$48,000.00.

This Resolution adopted this _____ day of April 2013.

APPROVED:

Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:



npr

INTER-OFFICE MEMO

TO: Ray Gosack, City Administrator

DATE: March 26, 2013

FROM: Steve Parke, Director of Utilities

SUBJECT: Massard 48-Inch Interceptor Sewer
Easement Clearing and Access Road Construction
Project Number 13-03-ED1

We are currently under contract with CDM Smith to update the city's 1993 wastewater management plan. A task under that contract was to investigate the condition of the Massard 48-inch interceptor sewer line which serves as the only link to the Massard wastewater treatment plant. This line was installed in 1965 with construction of the plant and exceeds 30 feet in depth as it approaches the treatment plant.

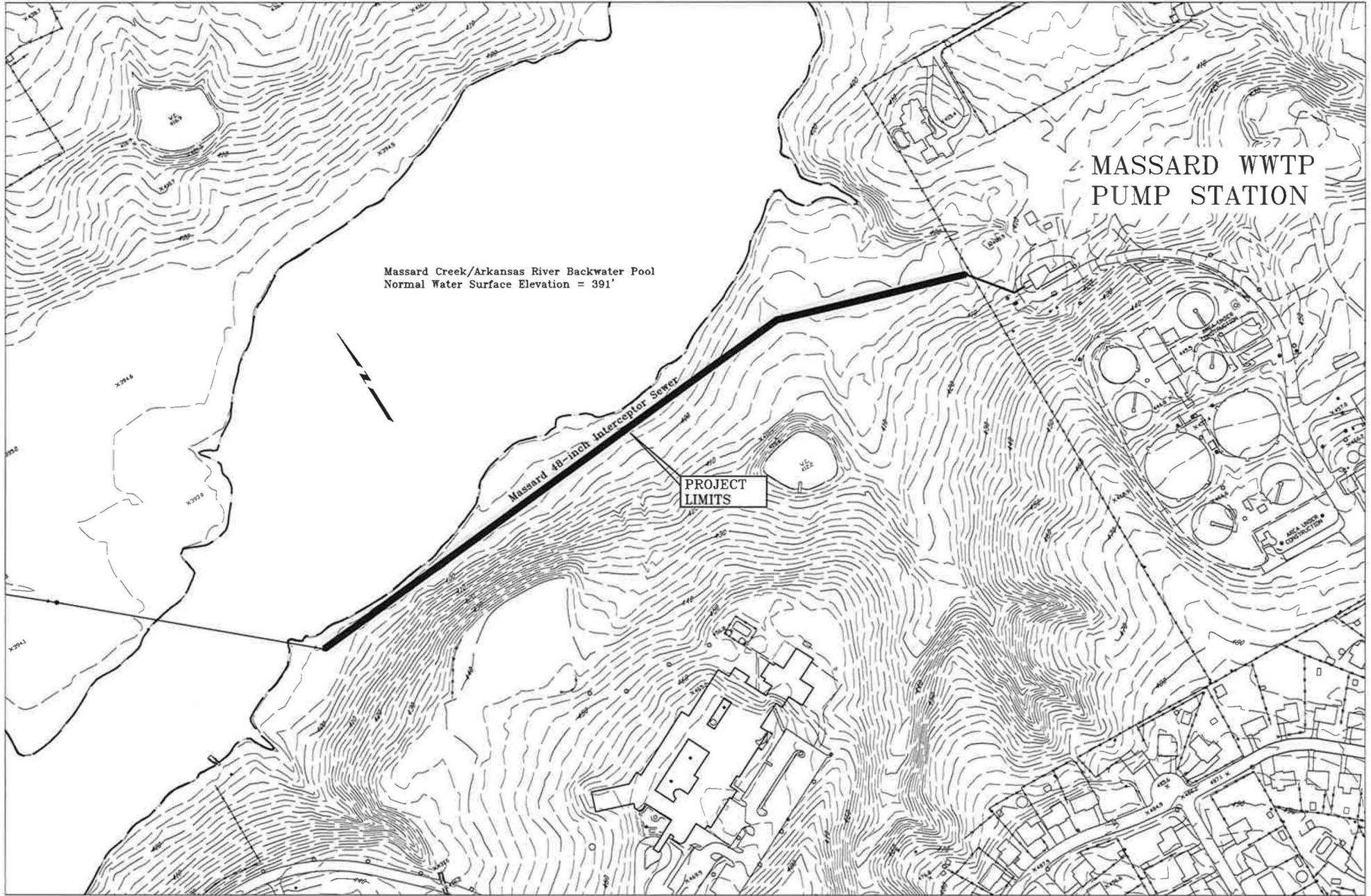
CDM subcontracted with RedZone Robotics, Inc., who utilized a specialized, multi-sensor tracked vehicle to inspect 5,600 feet of the 48-inch interceptor. Overall the interceptor was in fair shape with the exception of three segments totaling 1,817 feet in length which were rated in poor condition and will require rehabilitation. Access to those segments of the sewer closest to the plant is limited due to topography and backwater from the Arkansas River. In order to gain access with equipment needed for rehabilitation we will need to construct an access road.

I have attached a Resolution authorizing an agreement with Hawkins Weir Engineers, Inc., for providing engineering services associated with the design of improvements necessary for accessing this interceptor sewer line. Under the agreement Hawkins Weir will provide initial clearing of the easement needed for conducting topographic and property surveys. They will provide soils and foundation testing, design a gravel access road with required drainage structures, prepare temporary and permanent easement documents necessary for construction, prepare contract drawings and specifications, and assist with the bidding phase of the project. Their fee for providing these services will not exceed \$48,000. Funds for this project are available from the 2008 Revenue Bonds. I have attached an exhibit showing the location of this project.

Should you or members of the Board have any questions or need any additional information, please let me know.

attachment

pc: Jeff Dingman



MASSARD WWTP
PUMP STATION

Massard Creek/Arkansas River Backwater Pool
Normal Water Surface Elevation = 391'

Massard 48-inch Interceptor Sewer

PROJECT
LIMITS

Massard 48-inch Interceptor Sewer
Easement Clearing and Access Road Construction

RESOLUTION NO. _____

A RESOLUTION BY THE CITY OF FORT SMITH BOARD OF DIRECTORS ENCOURAGING WHIRLPOOL CORPORATION AND THE ARKANSAS DEPARTMENT OF ENVIRONMENTAL QUALITY TO DILIGENTLY PURSUE REMEDIATION OF POLLUTANTS IN THE VICINITY OF 6400 JENNY LIND ROAD

WHEREAS, the Whirlpool Corporation (“Whirlpool”) has acknowledged and taken responsibility for the release of pollutants, including trichloroethylene (“TCE”) from its manufacturing facility located at 6400 Jenny Lind Road in Fort Smith; and

WHEREAS, Whirlpool has publicly stated that it is committed to handling the situation in an open and responsible manner, and although the plant is closed, Whirlpool will remain in the community until the issue with the pollutants is resolved; and

WHEREAS, the Arkansas Department of Environmental Quality (“ADEQ”) is the state regulatory authority regarding environmental issues such as pollutant spills and effective, responsible remediation of elements that pose a threat to the health and well-being of the environment and the community; and

WHEREAS, the ADEQ has stated that they are committed to facilitating the remediation process with Whirlpool as expeditiously as possible and maintaining effective communication with the city and the general public during the process.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City of Fort Smith, Arkansas that Whirlpool and ADEQ are encouraged and directed to jointly and diligently pursue immediate remediation of any and all pollutants, including TCE, from the Whirlpool plant property and any surrounding properties affected by such pollutants in the interest of the environment and the general public’s health and welfare.

BE IT FURTHER RESOLVED that the Board of Directors and the City of Fort Smith expect continuous effort and effective communication from both Whirlpool and ADEQ as appropriate to keep the general public apprised of the progress and status of all efforts to remediate this Emergency Situation.

This Resolution adopted this 2nd day of April, 2013.

Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:



City Attorney (no publication req'd)



Memo

To: Ray Gosack, City Administrator
From: Jeff Dingman, Deputy City Administrator
Date: 3/28/2013
Re: Emergency Situation Resolution

At the March 27 regular meeting, the Directors Good and Weber asked staff to prepare a resolution indicating the Board's desire for Whirlpool Corporation and the Arkansas Department of Environmental Quality (ADEQ) to proceed as diligently and efficiently as possible in order to remediate the Emergency Situation created by the release of pollutants, including trichloroethylene (TCE), from the Whirlpool plant at 6400 Jenny Lind Road.

Whirlpool has conceded that there are pollutants present and that they are responsible for them. ADEQ has indicated that Whirlpool is cooperating with remediation requirements and processes set for by the Agency in order to remove the pollutants from the plant site and the surrounding neighborhoods. Both entities have indicated a commitment to communicate openly with the city, the board of directors, the residents/property owners in the affected neighborhoods, and the general public regarding the ongoing status of remediation efforts.

The Board considers this matter to be an Emergency Situation and wishes to emphasize the importance of cleaning up these pollutants as quickly as possible. A resolution is attached for the Board's consideration at its April 2 regular meeting.