



Mayor - Sandy Sanders

City Administrator - Ray Gosack

City Clerk - Sherri Gard

Board of Directors

Ward 1 - Steve Tyler

Ward 2 - Andre' Good

Ward 3 - Don Hutchings

Ward 4 - George Catsavis

At Large Position 5 - Pam Weber

At Large Position 6 - Kevin Settle

At Large Position 7 - Philip H. Merry Jr.

AGENDA

Fort Smith Board of Directors

Regular Meeting

October 16, 2012 ~ 6:00 P.M.

Fort Smith Public Schools Service Center

3205 Jenny Lind Road

THIS MEETING IS BEING TELECAST LIVE ON THE GOVERNMENT ACCESS CHANNEL 6

INVOCATION & PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENTATION BY MEMBERS OF THE BOARD OF DIRECTORS OF ANY ITEMS OF BUSINESS NOT ALREADY ON THE AGENDA FOR THIS MEETING

(Section 2-37 of Ordinance No. 24-10)

APPROVE MINUTES OF THE OCTOBER 2, 2012 REGULAR MEETING

ITEMS OF BUSINESS:

1. Resolution authorizing continued investigation and litigation regarding HOME Funds loan (*Koller Place Addition Project*) ~ Tyler/Settle placed on agenda at the October 9, 2012 study session ~
2. Consent Agenda
 - A. Resolution authorizing engineering services agreements for the design of projects in the 2013 Sales Tax Program (\$725,260.00 / *Engineering Department / Budgeted - Sales Tax Program Fund*)
 - B. Resolution accepting bid for the replacement of rail crossing on Navy Road and South 7th Street (\$92,716.72 / *Engineering Department / Budgeted - Sales Tax Program Contingency Fund*)
 - C. Resolution accepting bid for the purchase of an aerial truck (\$83,308.00 / *Street Department / Budgeted - Sinking Fund*)

- D. Resolution accepting bid for the purchase of a tractor mower (\$79,300.00 / Street Department / Budgeted - 5303 Operating Fund / Capital Outlay)
- E. Resolution accepting bid for the purchase of a backhoe loader (\$63,789.00 / Utilities Department / Budgeted - 5610 Operating Fund / Capital Outlay)
- F. Resolution accepting the project as complete and authorizing final payment to Land Farmers, Inc. for the Lee Creek Water Treatment Plant Residuals Lagoon Cleaning (\$74,800.00 / Utility Department / Budgeted - 5604-Operating Fund)
- G. Resolution authorizing acquisition of easements in connection with the Lake Fort Smith 48-Inch Water Transmission Line (\$62,400.00 / Utility Department / Budgeted - 2008 Revenue Bonds)
- H. Resolution accepting the project as complete and authorizing final payment to M. Phillips Construction, Inc. for the Sewer Force Main Conduits at Darby Reserve Center (\$13,900.00 / Utility Department / Budgeted - 2008 Revenue Bonds)

OFFICIALS FORUM ~ presentation of information requiring no official action

(Section 2-36 of Ordinance No. 24-10)

- ▶ Mayor
- ▶ Directors
- ▶ City Administrator

EXECUTIVE SESSION

Appointments: Audit Committee (3) and Oak Cemetery Commission (2)

ADJOURN

RESOLUTION NO. ____

A RESOLUTION AUTHORIZING CONTINUED INVESTIGATION AND LITIGATION REGARDING HOME FUNDS LOAN

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY OF FORT SMITH, ARKANSAS, THAT:

The City Administrator and the City Attorney are hereby authorized to continue the City's investigation regarding the \$150,000.00 loan of HOME Funds to Lend A Hand, Inc. in conjunction with the construction of three structures on lots in Koller Place Addition by Barlee Properties II Limited Partnership and, if necessary, to commence litigation to preserve and present the claims of the City.

This Resolution adopted this ____ day of October, 2012.

APPROVED:

Mayor

ATTEST:

City Clerk

Approved as to form:.



City Attorney
No Publication Required

Memo

To: Ray Gosack, City Administrator
From: Matt Jennings, Director of Community Development
CC: U. C. Washington, Lend A Hand & Buddy Coleman, Aaron's Inc.
Date: 10/12/2012
Re: Koller Place HOME Program Loan

I am placing copies of my memos from the September 27, 2012 and October 9, 2012 board study sessions. The attachments are online for reference.

Some additional documents relating to this matter have been located since the board study sessions and included behind this memo. The first letter was submitted to staff by Lend A Hand; the second and third letters were in the city's files at the former main library storage room.

The first letter dated December 6, 2001, is from Ernest R. Coleman to Crystal VanLue, the former executive director of Lend A Hand about the Barlee Properties II City of Fort Smith HOME loan. The second letter, dated January 16, 2003, is from the McAuley Institute to Ms. VanLue concerning the structure of the Lend A Hand organization and the third letter is the response letter from Ms. VanLue dated February 16, 2003.

Attached is the resolution to authorize litigation for the referenced loan if a negotiated settlement is not reached before November 6, 2012.

Please let me know if you have any questions.



December 6, 2001

Lend-A-Hand
PO Box 10941
Fort Smith, AR 72917-0941

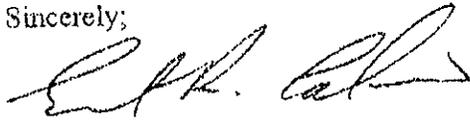
ATTN: Ms. Crystal VanLue

Dear Crystal:

As a part of our request for transfer of the partnership interests in Barlee I, Barlee II and Woodland Hills we would affirm to your organization that as properties are sold in the future that the related proceeds on the realization of receivables will be applied to the note payable to the City of Fort Smith as per the terms of the recorded mortgage.

Please review and advise us of questions that you may have.

Sincerely;



Ernest R. Coleman
Rausch Coleman Development Group, Inc.
PO Box 23422
Barling, AR 72923
501-478-9090



January 16, 2003

Ms. Crystal Vanlue, Executive Director
Lend A Hand Inc.
Central Mall Office Plaza
P.O. Box 10941
Ft. Smith, Arkansas 72917-0941

Dear Crystal,

I have reviewed Lend A Hand's Capacity Assessment Questionnaire which I completed with you on September 10, 2002. I also considered the notes from our interviews and the collateral information I gathered regarding your organization. My conclusion is that McAuley Institute will not be able to provide technical assistance to Lend A Hand with its current organizational structure.

My recommendation is that the Board of Directors legally dissolve Lend A Hand and forms a new non-profit that will meet CHDO requirements in Ft. Smith. I commend you and the Board for your commitment to develop affordable housing in NW Arkansas. I believe your time and talents would be better used in a venue that is not facing the on-going challenges that confront Lend A Hand. In the event your board develops a new housing non-profit, we would be willing to entertain a request for technical assistance, if we have resources available in northwest Arkansas.

I wish you every success in your future housing development activities.

Sincerely,

Rebecca Mathis

Rebecca Mathis, Regional Program Associate

Cc: Matt Jennings, Director, Economic and Community Development, City of Ft. Smith
Eileen Paul, Manager, Technical Assistance and Women's Leadership, McAuley Institute

National Headquarters
8300 Colesville Road, Suite 310
Silver Spring, Maryland 20910
301 588-8110 Fax 588-8154

Regional Network Center
3300 Lyons Avenue, Suite 205
Houston, Texas 77020
713 228-8110 Fax 228-8105

Regional Network Office
1811 West 38th Street
Austin, Texas 78731
512 380-0352 Fax 451-5556

Regional Network Office
2 Hannover Square, Suite 2410
434 Fayetteville Street Mall
Raleigh, North Carolina 27601
919 838-0298 Fax 831-9728

Lend A Hand, Inc.

February 13, 2003

CHDO
Cert. file
—
✓

Ms. Rebecca Mathis, Regional Program Associate
McAuley Institute
3300 Lyons Avenue, Suite 205
Houston, TX 77020

Dear Rebecca:

I certainly appreciate the time you spent in Fort Smith with me. You are a very knowledgeable and persuasive woman.

I have given your recommendation serious consideration. I also presented it to the Lend A Hand Board of Directors at a meeting we held today. In addition, I believe I also advised you of an extensive discussion of the recommendation with our CPA.

I have recommended to the Board that we continue on as Lend A Hand, Inc. I believe that we are pursuing this course with our eyes wide open. As I have advised you, I did request of the City of Fort Smith to re-organize Lend A Hand, Inc., when I first became Director in April of 2001. Matt Jennings encouraged me to try and "work this thing out" and pledged to support me in this endeavor. I believe, as I review the last 18 months that he has supported Lend A Hand, Inc. to the best of his ability. There are concerns, however, Fort Smith is not a major factor of consideration.

I still have a lot to learn. I'm sorry you will not be able to participate in re-building this corporation, for this job is a challenge.

I believe that God appointed me to this job. Though I tried to go to Nineva, He dropped me in my tracks as if Saul. Because of my background and past associations, I believe God knows I am the one to get Lend A Hand, Inc. working as it was intended. There are many, many days, when I feel like I'm facing Goliath, however, I keep reminding myself that with God's help, the 'little guy' won, against all odds. I know that we will succeed, if we don't faint, so Lend A Hand, Inc. is going forward. Please keep us in your prayers, for as you know, the prayers of the righteous, availeth much.

Thank you for your consideration.

Sincerely,



Crystal VanLue
Executive Director

5111 Rogers Avenue #533
Central Mall Office Plaza
P.O. Box 10941
Fort Smith, AR 72917 0941

479-478-9141

479-478-6547 Fax

CC: Matt Jennings, Director, Economic and Community Development, City of Fort Smith
CC: Lend A Hand, Inc., Board of Directors

Memo

To: Ray Gosack, City Administrator
From: Matt Jennings, Director of Community Development
CC: U. C. Washington, Lend A Hand & Buddy Coleman, Aaron's Inc.
Date: 10/5/2012
Re: Koller Place HOME Program Loan

First, I need to clarify a statement in my previous study session memo; the City and Lend A Hand were given financial statements for the Barlee Properties II properties for 2010, 2011 and 2012 to date in March of this year. We have not received the requested financial statements for 1998-2009.

Since the September 19, 2012 study session discussion of the Koller Place loan, there have been comments and questions about when the staff knew about the loan. The staff was always aware the loan existed. It was the HOME agreement that could not be located. In the previous memo as I stated, we were consistently confirming the \$150,000.00 loan as a liability when requested by the auditors in Lend A Hand's (LAH) audits. In the most recent LAH applications for funding the liabilities (Koller and Chaffee Crossing) to the City of Fort Smith are contained within their financial statements. The issue at hand is with the repayment of the loan and not the production of the affordable housing units. There is no question that twenty-three units were produced and of those three were designated as "HOME- Assisted" and deed restricted to recognize the \$50,000.00 HOME investment in each unit.

I have attached documentation relating to the resolution of the loan:

- a letter dated July 15, 2011 when a Rausch-Coleman official requested the status of the HOME agreement for the Koller Place project, (Attachment 1)
- the next was a July 20, 2011 email message to Rev. Washington so we could discuss the letter Rausch-Coleman letter, (Attachment 2)
- a letter from my office dated August 11, 2011 asserting that the loan was past due which was sent to David Frye, Buddy Coleman, Attorney John D. Alford and Rev. U. C. Washington via email. I have also attached, (Attachment 3)
- a memo to my file concerning a meeting with Lend A Hand officials and their attorney, Mr. George S. Ivory on September 30, 2011 concerning options to resolve the matters and (Attachment 4)
- a response letter from Attorney Ivory on October 10, 2011 relating to steps LAH was taking to resolve the loan issue (Attachment 5)

- the summary of CDBG and HOME funding and accomplishments for Lend A Hand from 1998-2012 (Attachment 6)

Other documents relating to our work to find a solution to the loan payment with Lend A Hand and its partnership in the project are available upon request.

The Department of Housing and Urban Development HOME Investment Partnership Act regulations require “Participating Jurisdictions” to document efforts made to identify and encourage the creation of Community Housing Development Organizations (CHDO). Additionally, the city staff is to provide technical assistance to develop capacity to provide affordable housing to Community Housing Development Organizations for our citizens. The city staff wanted Lend A Hand, Inc. to be successful in providing affordable housing to our citizens. We provided additional time for the parties to work towards a solution and it failed. I believe the staff expended a great deal of effort and time to bring this issue to a successful conclusion short of taking legal action.

As you recall at the September 19, 2012 study session, Director Good requested additional documentation in order to make a decision about my recommendation to file a lawsuit to recover the \$150,000.00 loan for the Koller Place project. I have attached a Barlee Properties II Limited Partnership Chronology prepared by Jerry Canfield with documentation from our files and other organizations. This shows the chain of events of the partnership including agreements, mortgages, construction pay estimates, copies of city checks, a copy of an interest payment check, a Rausch – Coleman letter requesting interest abatement, Lend A Hand’s letters to resolve rent issues in 2002 and, the city’s notes payable confirmation to the LAH certified public accountant.

City Attorney Jerry Canfield has indicated that his report will not be ready by the time this item is sent to the Board of Directors and placed on the website but will be supplementing the item next Monday, October 8. We will send it to the board and media when it’s ready.

Behind this memo, I have attached a short summary of the letters and exhibits that are included in the board packet for ease of reference.

Should the Board accept my recommendation to allow the lawsuit to be filed, it is expected that Barlee Properties II Limited Partnership, Aarons, Inc. and Lend A Hand, Inc. will be named in that action. I have discussed with Mr. Canfield the effects that the lawsuit may have on Lend A Hand and he indicated that Lend A Hand will not be harmed by the litigation since they have already acknowledged the debt and this action is to perfect the claim against the Barlee Properties II Partnership. The city attorney will be present at the October 9, 2012 study session to discuss the options and recommendation. If there are any questions or comments, please let me know.



Attachment and Exhibits Summary

Attachment 1 – Rausch-Coleman letter to Matt Jennings dated July 15, 2011

Attachment 2 – Matt Jennings email to Rev. Washington dated July 20, 2011

Attachment 3 – Matt Jennings letter to Rausch-Coleman dated August 11, 2011

Attachment 4 – Matt Jennings memo to file for September 30, 2011 meeting with LAH and Attorney Ivory dated October, 5, 2011

Attachment 5 – Attorney Ivory letter to Matt Jennings dated October 10, 2011

Attachment 6 – Funding Summary of Lend A Hand Projects

Exhibit A – Agreement of Limited Partnership of Barlee Properties II, LAH entered as General Partner January 2, 1997

Exhibit B – Agreement of Limited Partnership of Barlee Properties II, LAH enters as a General Partner specifically for 23 single family dwelling units in Fort Smith and a project in Van Buren

Exhibit C – Secretary of State Registration and certificate of limited partnership issued to LAH and Aaron's, Inc. as General Partners of the partnership

Exhibit D – Barlee acquired ownership of the property for the Fort Smith project on May 18, 1998

Exhibit E – Property mortgage by Barlee to First National Bank of Fort Smith on May 20, 1998 and released on July 13, 1999

Exhibit F – HOME agreement between the City of Fort Smith and LAH for a \$150,000 loan at 1% interest payable in 10 years for 23 single family dwelling units

Exhibit G – Documentation relating to the 3 HOME assisted units, monitoring and the deed restrictions for income eligible residents, HUD computer project documents on various dates

Exhibit H – Partial Payment request by Barlee through managing partner Aarons, Inc. for partial payment of loan proceeds; LAH accepts applications and submits to City for payment on November 10, 1998

Exhibit I – City issues HOME Investment Trust Fund Check to LAH on November 20, 1998

Exhibit J – A second payment request by the parties and city issues second check on December 18, 1998

Exhibit K – LAH pays 1% interest payment of \$1,500.00 on December 28, 1999

Exhibit L – Barlee mortgages and assignments with Citizens Bank and Trust Co. of Van Buren to Lynn D. Coleman, First National Bank and Northstar Group, Inc. on various dates

Exhibit M – Declaration of Land Use Restrictive Covenants for Low-Income Housing Tax Credits covering the Van Buren and Koller Place properties in Fort Smith on February 28, 2000

Exhibit N – Letter from the managing Partner of Barlee acknowledging the loan and requesting a deferral of interest due to rental income being insufficient to pay the obligations of the project on December 5, 2002

Exhibit O – LAH responds by noting interest in the two projects (Fort Smith and Van Buren) dated December 6, 2002 and November 22, 2002

Exhibit M – Notes Payable Confirmation to LAH Certified Public Accountant for the \$150,000.00 loan by Community Development Assistant Jamie Fout on October 30, 2003

Memo

To: Ray Gosack, City Administrator
From: Matt Jennings, Director of Community Development
CC: U. C. Washington, Lend A Hand & Buddy Coleman, Aaron's Inc.
Date: 9/19/2012
Re: Koller Place HOME Program Loan

Background

During the 1998 CDBG and HOME funding cycle, Lend A Hand, Inc. and their development partner, Aarons, Inc. proposed a project to the Community Development Advisory Committee (CDAC) which was recommended for approval to the City Board of Directors and subsequently approved by Resolution R-83-98. The project was to construct 23 affordable housing units in a new subdivision which was named Koller Place Addition and the street name of Koller Avenue. At that time, Lend A Hand, a certified Community Housing Development Organization (CHDO) proposed and the City Board approved the loan of \$150,000.00 with 1% interest to be repaid in ten (10) years. That agreement was executed on November 16, 1998 and is attached as Attachment "A".

On March 1, 1998, Lend A Hand, Inc., and Aaron's, Inc. formed a partnership named Barlee Properties II Limited (Barlee) partnership for the purpose of engaging in the development and operation of commercial enterprises including housing projects and specifically including 23 single family dwelling units located in Fort Smith (See Attachment "B").

The Koller Place property ownership was acquired on May 18, 1998. By September, 1998 the construction of Koller Place structures were under way. Three of the planned twenty-three (23) home were identified to be built with the City of Fort Smith HOME funds. Following the construction of the three homes, title to the three lots were deed restricted for low income housing to recognize the investment of public funds in the properties. A HOME program restrictive covenant was executed by the managing partner of Barlee on February 19, 1999 and recorded at the courthouse on the same date.

On December 28, 1999, Lend A Hand paid with check number 1474 the amount of \$1,500.00 as the one percent interest payment regarding the Koller Place Project. While LAH officials believe another payment of \$1,500.00 in interest was made in 2000, no records can be found of the payment.

In December 2002, the managing general partner of Barlee acknowledged the Fort Smith HOME loan, including its interest obligation by making a request on December 5, 2002, to the City of Fort Smith for a deferral of the interest loan on the purported basis of inability of the rental units to charge sufficient rent to pay the obligations of the project. The city staff responded noting its interest in those units which were constructed, in whole or part with City of Fort Smith HOME funds. No agreement was reached; however Barlee did not cause the annual interest payments to be made. The city staff noted, to the certified public accountant conducting an audit of LAH activities in 2003, that the \$150,000.00 continued in effect with its principal balance of \$150,000.00 and that one percent (1%) annual payments had not been received by Fort Smith since the year 2000.

At some point during the ensuing years, the documents were placed in a file folder box and stored in the basement at city offices. A flood occurred and the documents were apparently destroyed and removed by community service workers. The community development staff began to search for the files, which contained the agreement but were unable to find them and as such could not take action to resolve this matter.

Recent Actions

In July, 2011, I received a copy of the agreement between the City and LAH from the attorney representing Barlee and at that point froze all funding to LAH until arrangements could be made to repay the loan. At this point, the LAH officials requested that the loan be forgiven since they have no resources to repay the loan. The partnership was the structure where the interest payments and the loan were to be repaid.

At that point, I met with the City Attorney and discussed the matter with him and the city requested the financial statements of the partnership so we could understand the structure of the project and determine its ability to pay back the loan. Neither the city nor LAH was able to obtain these financial documents even to this day. Once LAH provided the city with a plan on hiring an attorney and unraveling all of the issues, we “unfroze” the funding and allowed them to continue with any open agreements with the city’s HOME funds. Additionally, an attempt was made to have LAH sign over their interest so the city could pursue the repayment of the loan proceeds, however all partners had to agree to the assignment and Aaron’s, Inc. would not agree.

I have contacted the Department of Housing and Urban Development’s Little Rock Field Office to determine if one of the options would be to completely forgive the loan. The field office also contacted HUD headquarters and they have reviewed the agreements, deed restrictions plus information inputted into the computer system and was informed that there is a low probability that the \$150,000.00 could be forgiven unless the city itself pays the money back to the HOME Investment Trust fund.

As you are aware, we met with the general managing partner for the Koller Place project on September 12, 2012 trying to reach a solution. The partner indicated that he believes it is only an obligation of LAH and does not

intend to repay the loan. The city attorney has opined that there are contract and equitable principles that indicate otherwise.

Another possibility exists and that is to take a reduction in the next HOME grant funds, however that will reduce homebuyer assistance to the low to moderate income Fort Smith citizens that will not receive homebuyer assistance. If the loan repayment were to occur, the funds would be placed in the downpayment assistance program and could serve approximately 30 homebuyers. Moreover, taking a reduction in HOME funds would result in an inability to serve 30 homebuyers for that program year.

It is very unfortunate that we have been unable to work out a satisfactory solution. Legal time limitations dictate immediate action.

Other Lend A Hand Projects

Currently, LAH has two open projects with the city which includes an agreement from Program Year 2010 to build 3 single family homes to be sold to income eligible homebuyers. This work is in the very early stages and the lots have not been purchased for construction as of the date of this memo.

The second project is the agreement to develop the Fisher's Way proposed subdivision at Chaffee Crossing as a mixed income affordable housing project. The project is in the early development stage with engineering drainage studies and preliminary subdivision layout being completed. At this point, LAH has spent \$62,211.49 in CDBG funds from various program years. The city will be requesting the developer's agreement and other funding commitments prior to December 31, 2012 to amend the agreement since the original developer agreement is being dissolved. This places LAH and the City in a precarious position if this project cannot move forward especially considering the current state of the housing market and the \$62,211.49 in CDBG funds may have to be repaid.

Other Community Development Loans

As of the month of August the department has \$740,715.25 in outstanding CDBG loans to our low to moderate income Fort Smith citizens and \$74,844.56 in outstanding HOME loans. Of those 65 are performing and 31 are nonperforming. We are working with the city attorney's office with the nonperforming loans and the ones that have been foreclosed on by the principal mortgagor. While it is not our desire, we may find ourselves in the position of foreclosure on some of these loans in the near future.

Options

1) Forgive the loan

A) ***Request that the Department of HUD allow the city to take a reduction in the next allocation of HOME funding for Program Year 2013.***

Pros: a solution to the loan issue in a relatively painless manner for LAH and the general partner

Cons: reduces the amount of low to moderate income homebuyers to serve both by the reduction and the nonpayment of the loan. Others in the city program's loan portfolio may request for forgiveness as would be given to the developer. Public perception of forgiving the repayment of public funds for a private entity's profit.

B) ***Repay the loan strictly from non federal city sources.***

Pros: this solution would be the most expedient way to resolve the issue for LAH and the general partner

Cons: the Fort Smith citizens shouldn't be expected to pick up the tab on something that was proposed by the partnership voluntarily. Again others may request loan forgiveness in the city's extensive Community Development loan portfolio. Public perception of forgiving the repayment of public funds for a private entity's profit.

2) **File a lawsuit prior to the expiration of the statute of limitations to recover the \$150,000.00 loan proceeds and \$7,500 in interest that are within the statute of limitations.**

Pros: The City and LAH will be able to compel the general partner to prove there is no equity available to pay the funds back.

Cons: a lengthy process that will be costly and possibly prevent LAH from carrying forward future projects. LAH will be a party to the suit.

Because the contractor has not performed according to the agreement, I am recommending that the City use Option 2 and administratively request the City Attorney to file the lawsuit to bring this issue to some sort of resolution given that others in the Community Development loan portfolio may request that loans be forgiven and could result in the city paying back those funds as well.





Koller Place Subdivision

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING ENGINEERING SERVICES
AGREEMENTS FOR THE DESIGN OF PROJECTS IN THE
2013 SALES TAX PROGRAM**

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY OF FORT SMITH, ARKANSAS, THAT:

SECTION 1: The Mayor is authorized to execute engineering services agreements for the design of the following projects in the 2013 Sales Tax Program utilizing the one cent sales tax proceeds.

Project No.	Description	Engineering Firm	Maximum Fee
13-00-A	Spradling Extension at Riverfront Drive	Mickle-Wagner-Coleman Fort Smith, AR	\$130,374.00
13-03-A	Street Overlays / Reconstruction, Phase A	McGuire Engineering Fort Smith, AR	\$75,200.00
13-03-B	Street Overlays / Reconstruction, Phase B	EDM Consultants, Inc. Fort Smith, AR	\$90,500.00
13-03-C	Street Overlays / Reconstruction, Phase C	Brixy Engineering Fort Smith, AR	\$47,600.00
13-03-D	North B Truck Route	Hawkins-Weir Engineering Van Buren, AR	\$126,000.00
13-06-A	Neighborhood Drainage - Phase "A"	Phil Leraris, PE, LS Fort Smith, AR	\$141,790.00
13-06-B	Neighborhood Drainage - Phase "B"	Morrison Shipley Fort Smith, AR	\$71,446.00
13-06-C	Neighborhood Drainage Study	Atkins Engineering, Inc. Barling, AR	\$42,350.00

SECTION 2: Payment for engineering services authorized by Section 1 is hereby authorized from the Sales Tax Fund (1105).

This Resolution adopted this _____ day of October, 2012.

APPROVED:

Mayor

ATTEST:

City Clerk

Approved as to Form



NPR

INTER-OFFICE MEMO

TO: Ray Gosack, City Administrator

FROM: Stan Snodgrass, P.E., Director of Engineering

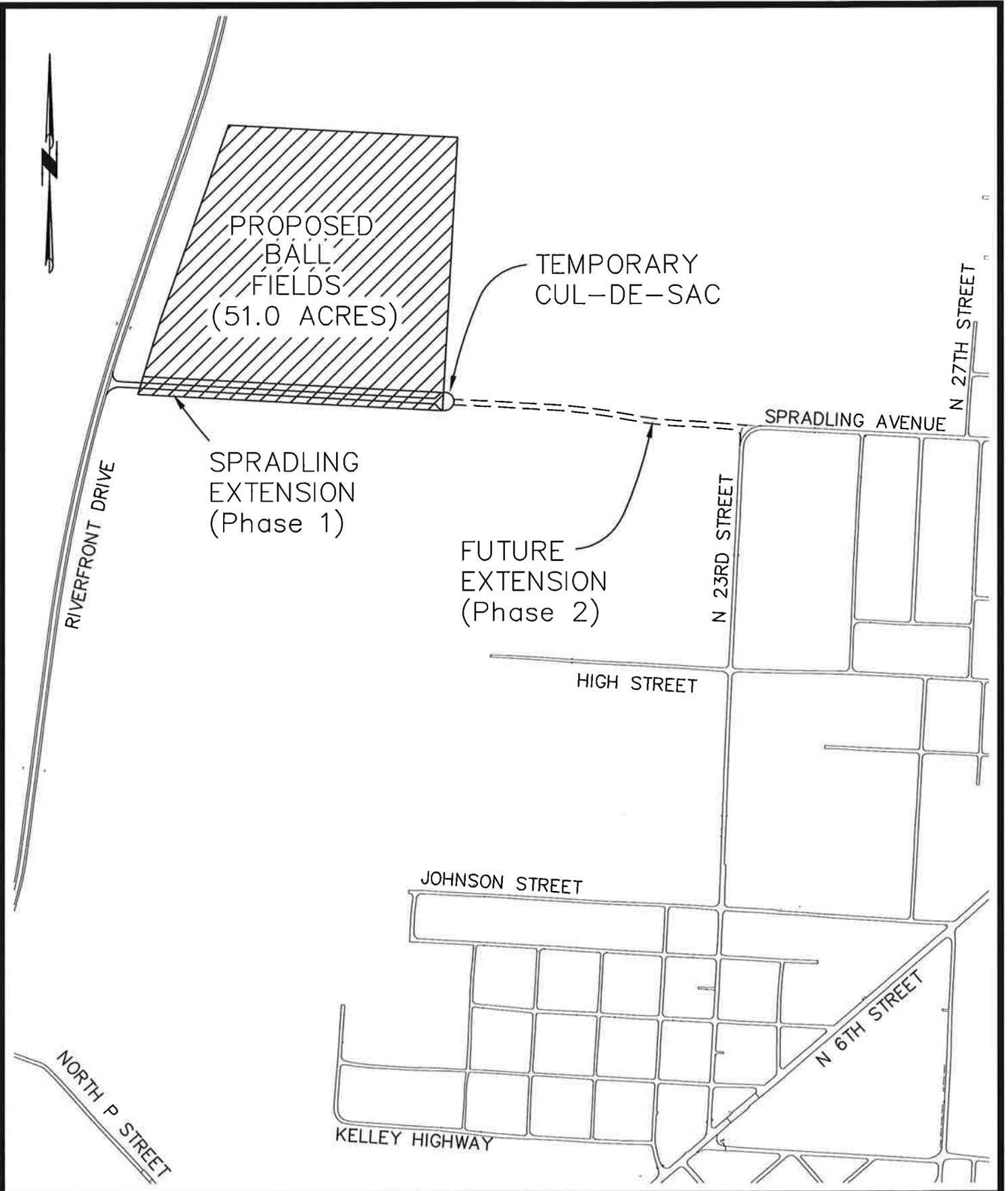
DATE: October 12, 2012

SUBJECT: 2013 Sales Tax Program
Engineering Services Agreements

The attached Resolution authorizes the Mayor to execute engineering services agreements for projects in the 2013 Sales Tax Program for streets, bridges and related drainage improvements. The locations of these projects are shown on the attached exhibits.

The professional services qualifications on file were reviewed and a summary of the selected firms is attached. The cost for the engineering services is set at a maximum not to exceed fee as noted on the resolution.

I recommend that the Resolution be adopted by the Board at the next regular meeting.



2013 CAPITAL IMPROVEMENTS PROGRAM
 SPRADLING EXTENSION
 FORT SMITH, ARKANSAS

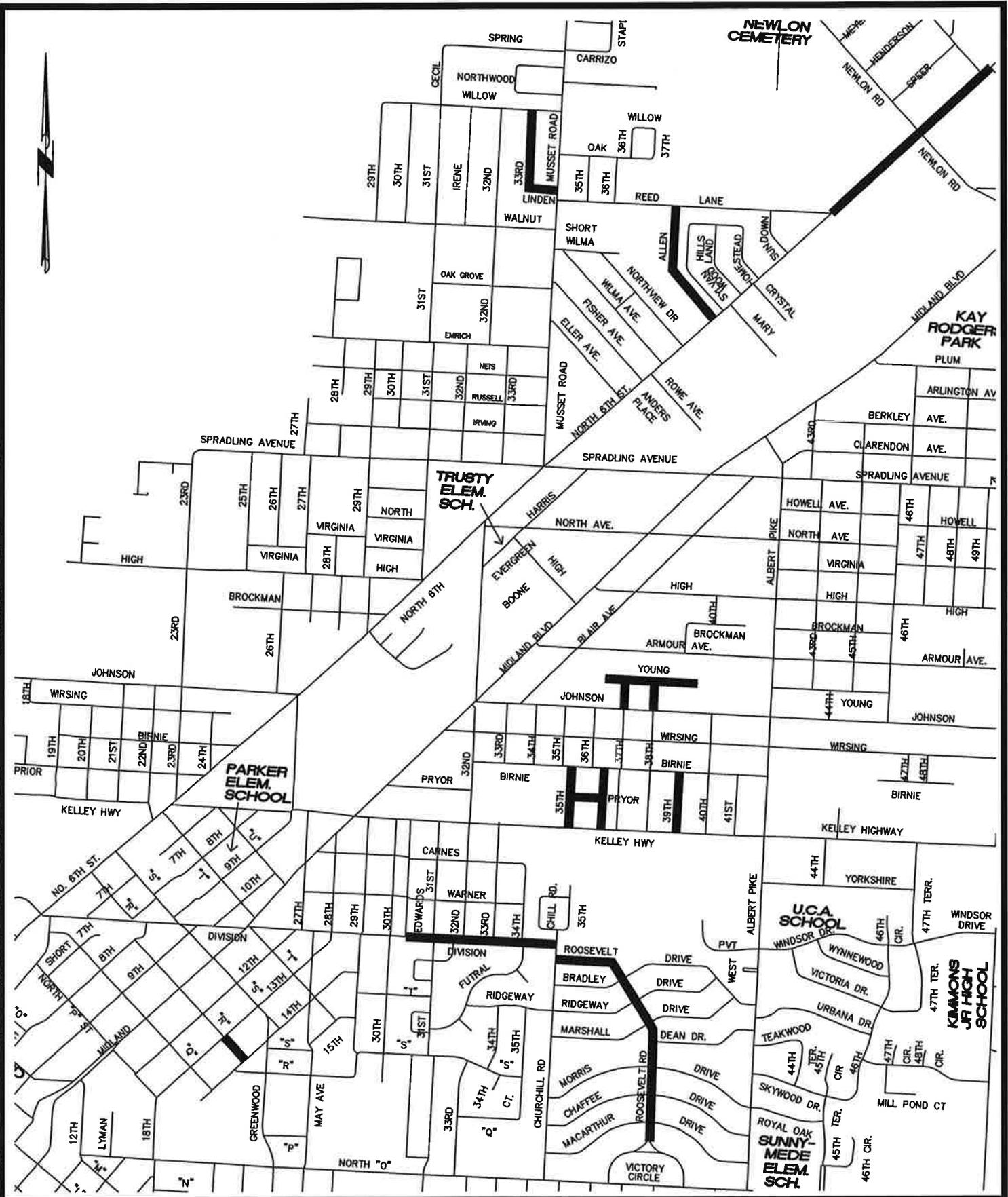


Project: 13-00-A

Date: SEPTEMBER 2012

Scale: NONE

Drawn By: RBR

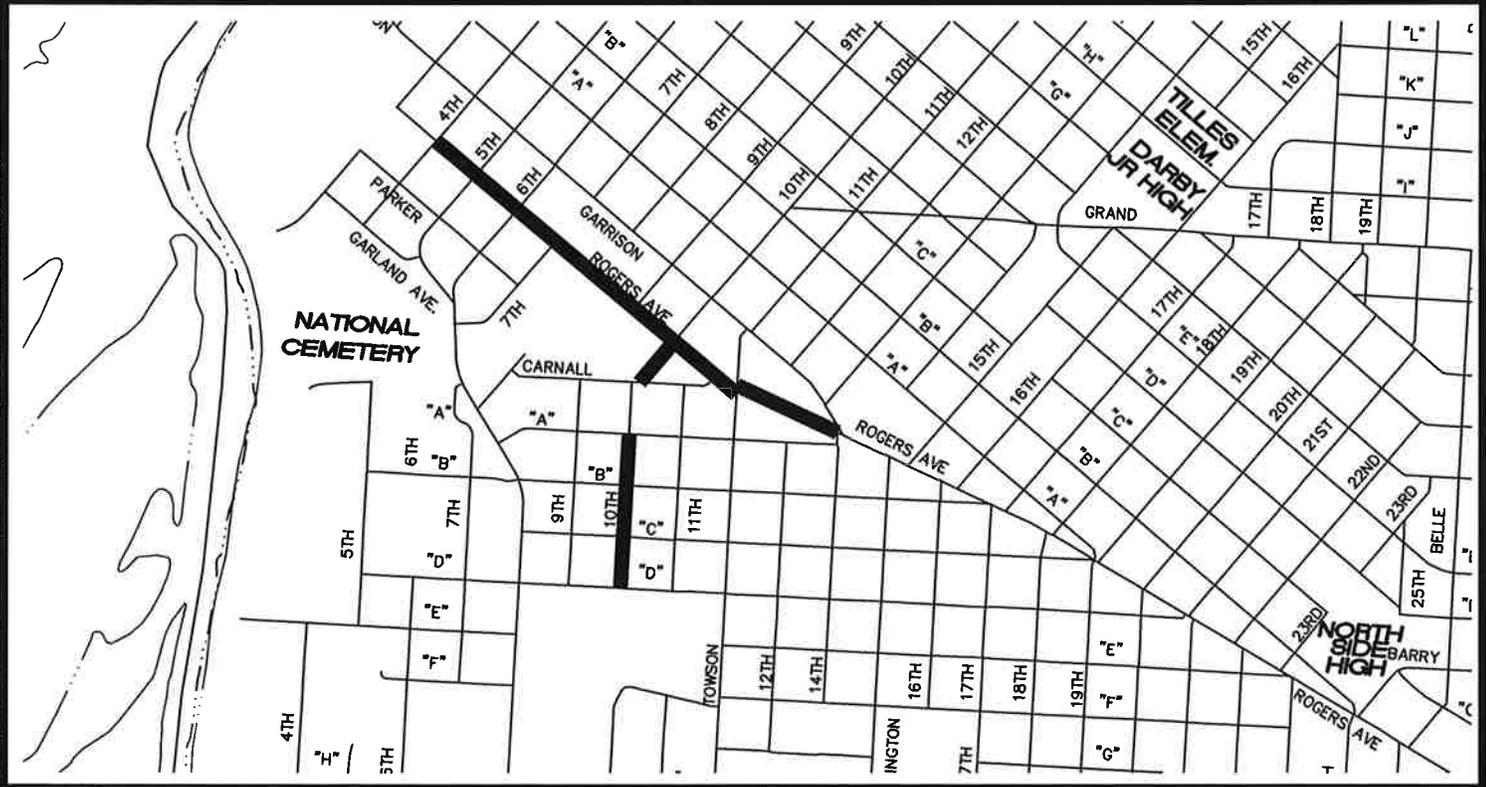
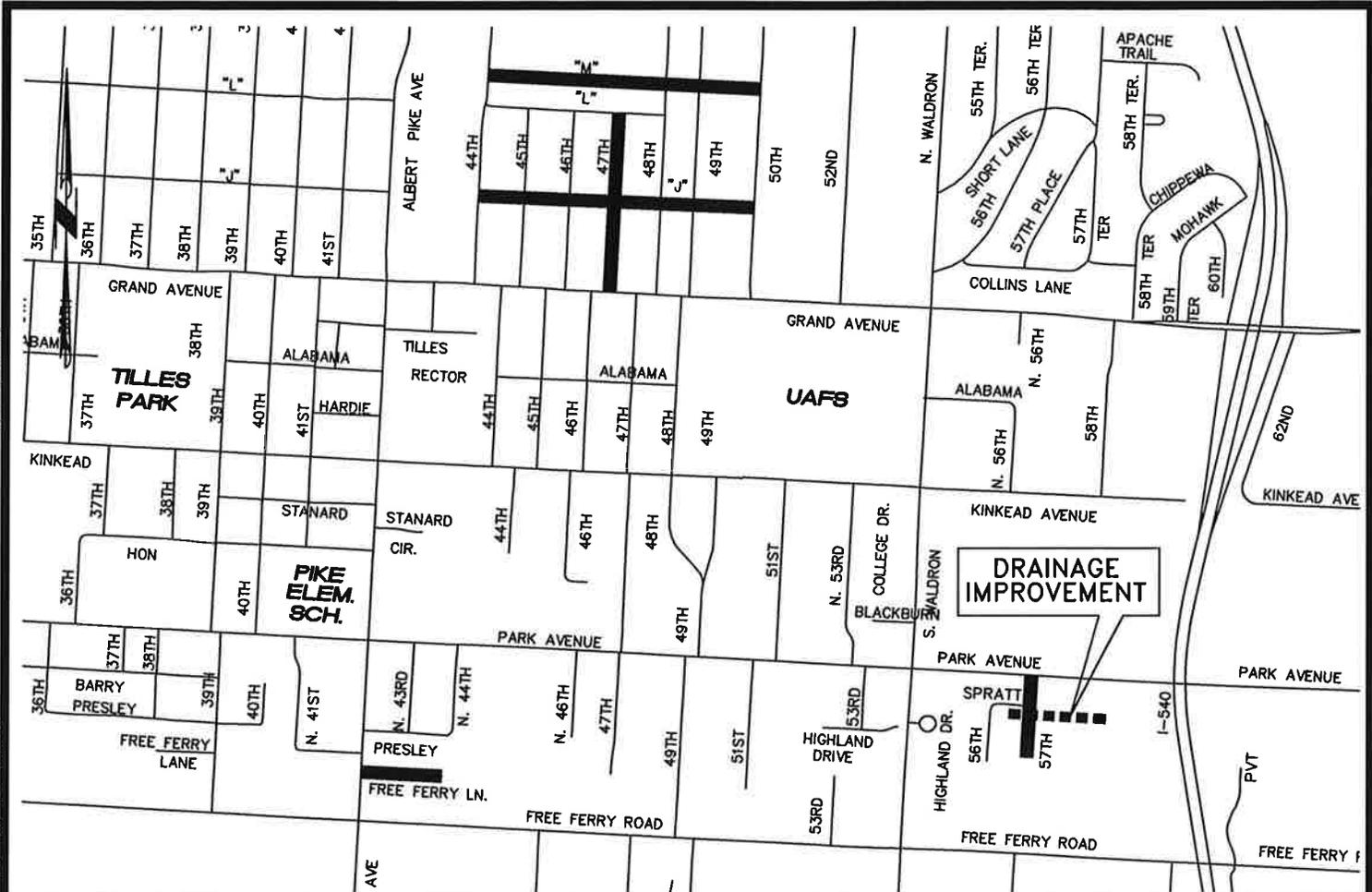


2013 CAPITAL IMPROVEMENTS PROGRAM
STREET OVERLAYS/RECONSTRUCTION



Project:	13-03-A
Date:	SEPT. 2012
Scale:	NONE
Drawn By:	RBR

G:\DRAWINGS\CIP\00-00 CIPALL\2013\CIPALL 2013 OVERALL.DWG 10/10/12-11:01 RBR 13-03-B



2013 CAPITAL IMPROVEMENTS PROGRAM
STREET OVERLAYS/RECONSTRUCTION



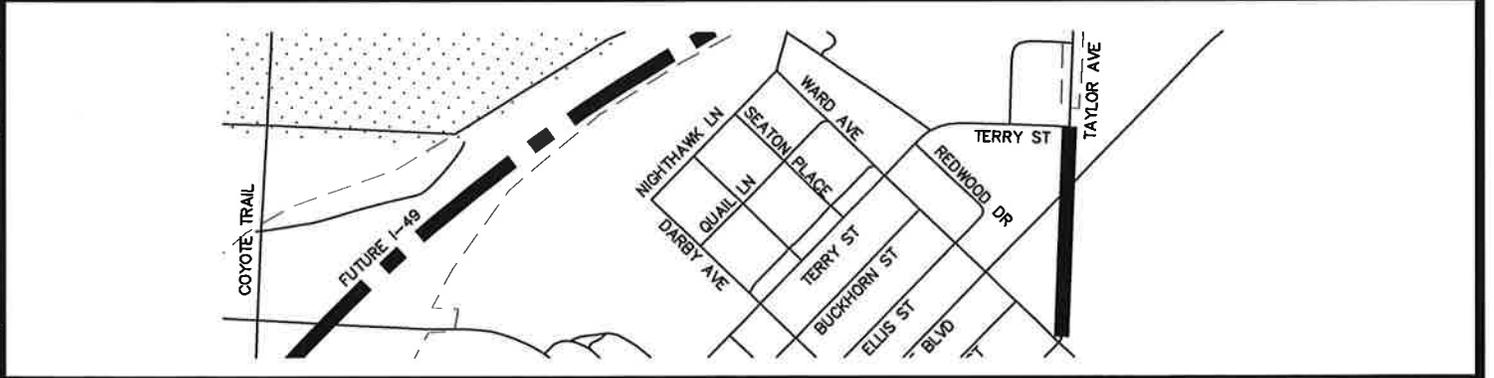
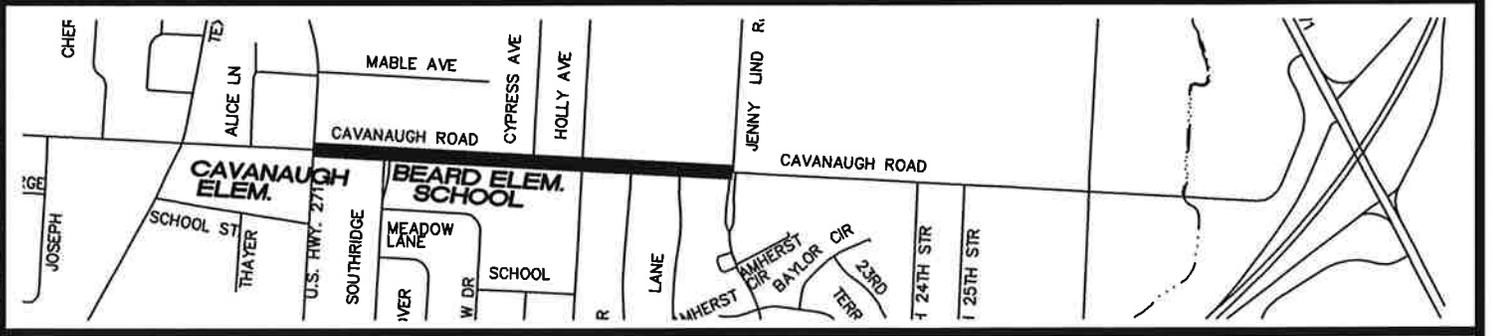
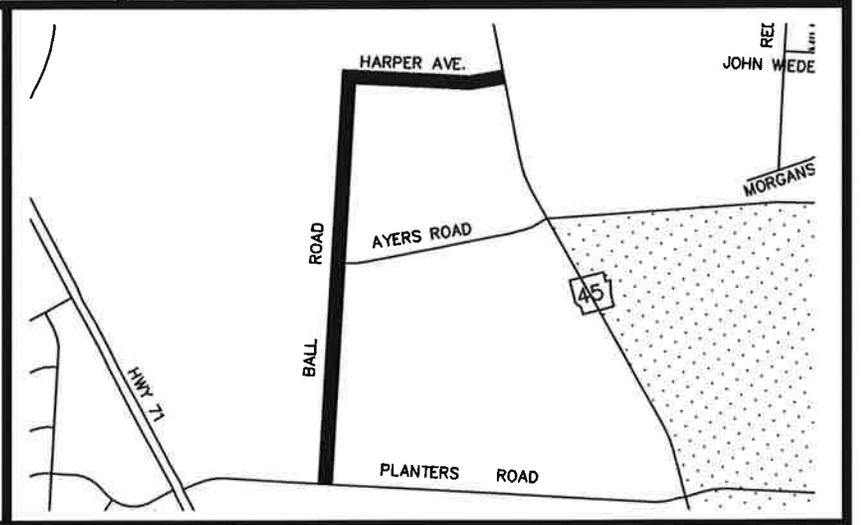
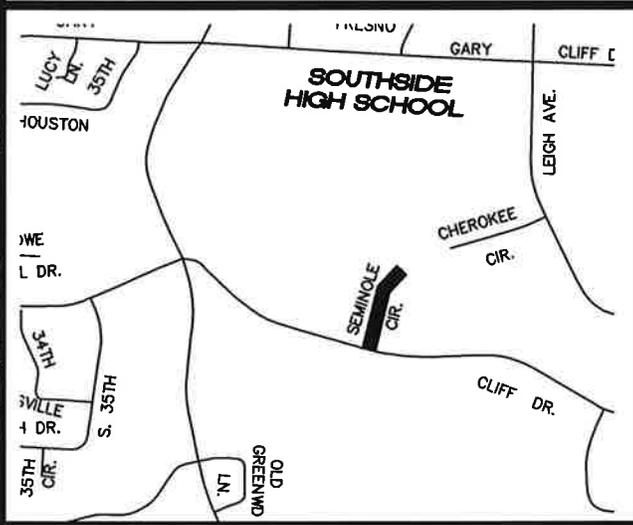
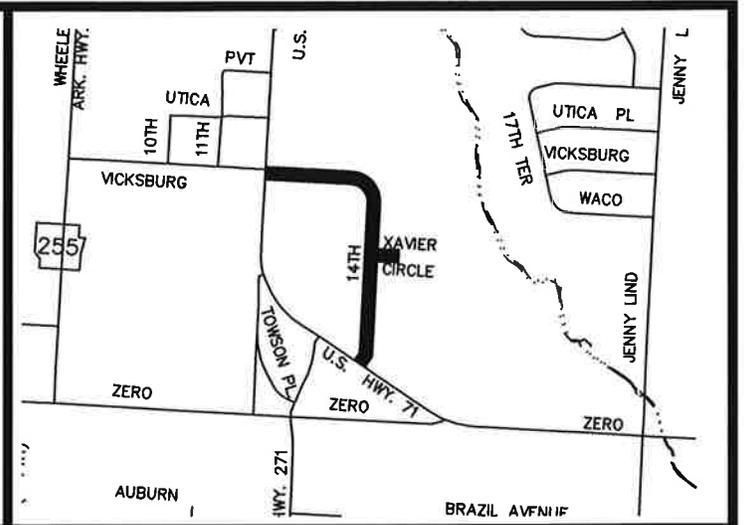
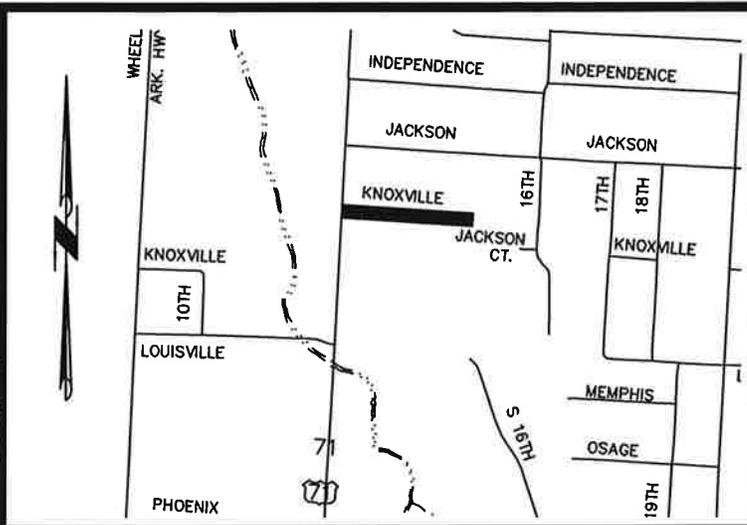
Project:	13-03-B
Date:	SEPT. 2012
Scale:	NONE
Drawn By:	RBR

13-03-C

RBR

10/10/12-10:59

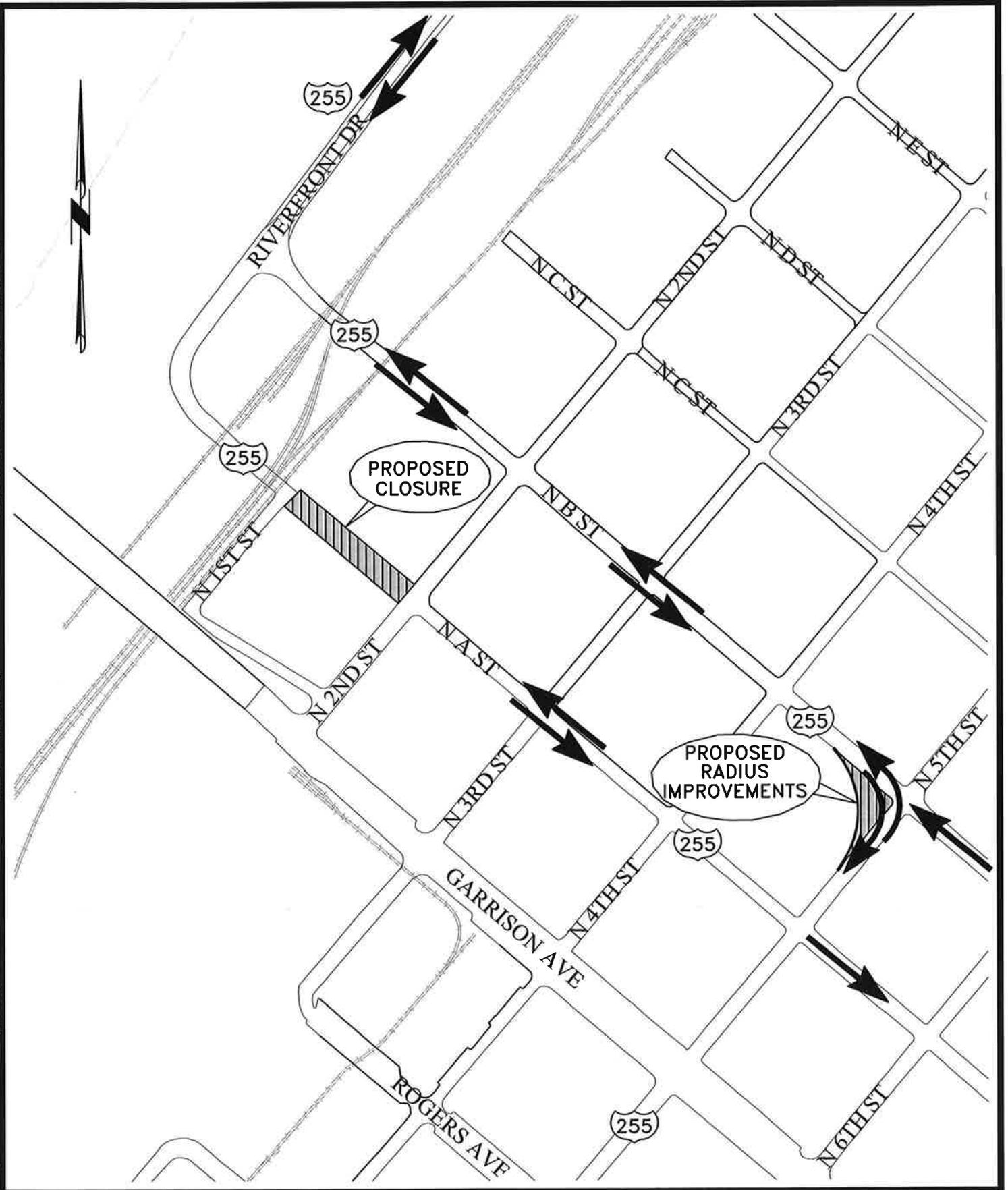
G:\DRAWINGS\CIP\00-00 CIPALL\2013\CIPALL 2013 OVERALL.DWG



2013 CAPITAL IMPROVEMENTS PROGRAM
STREET OVERLAYS/RECONSTRUCTION



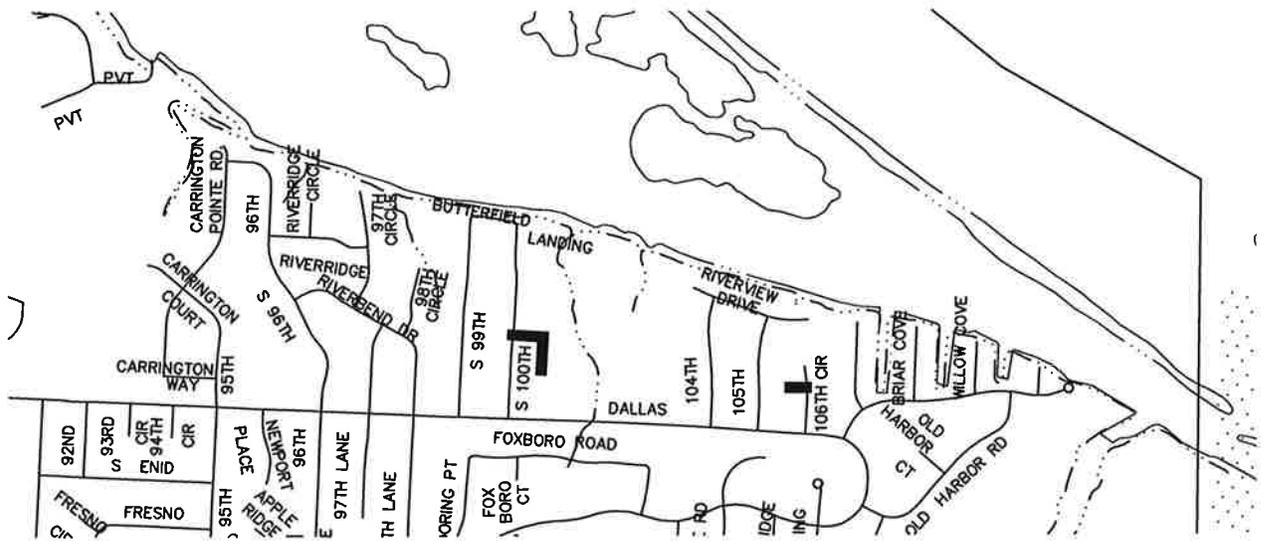
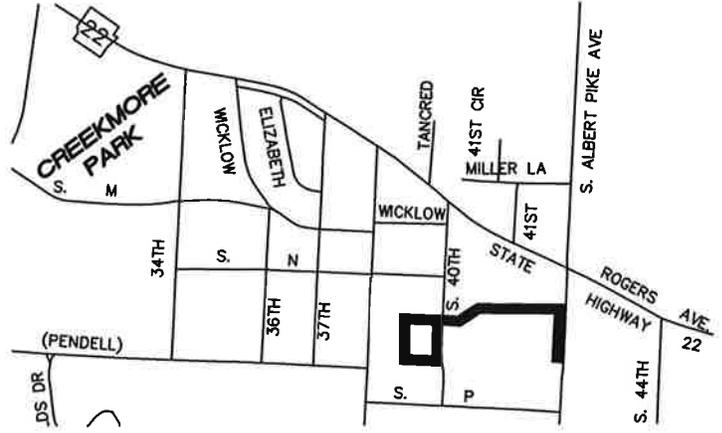
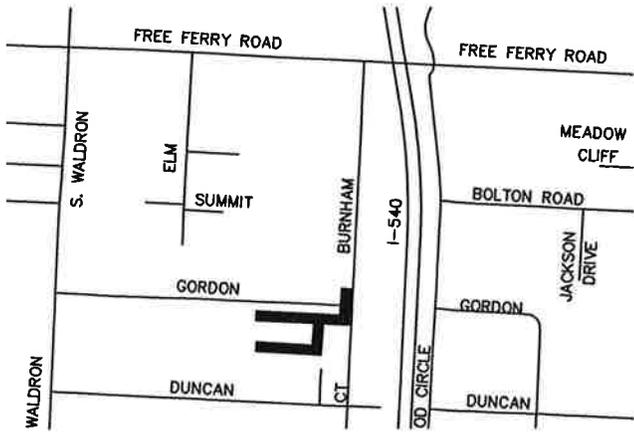
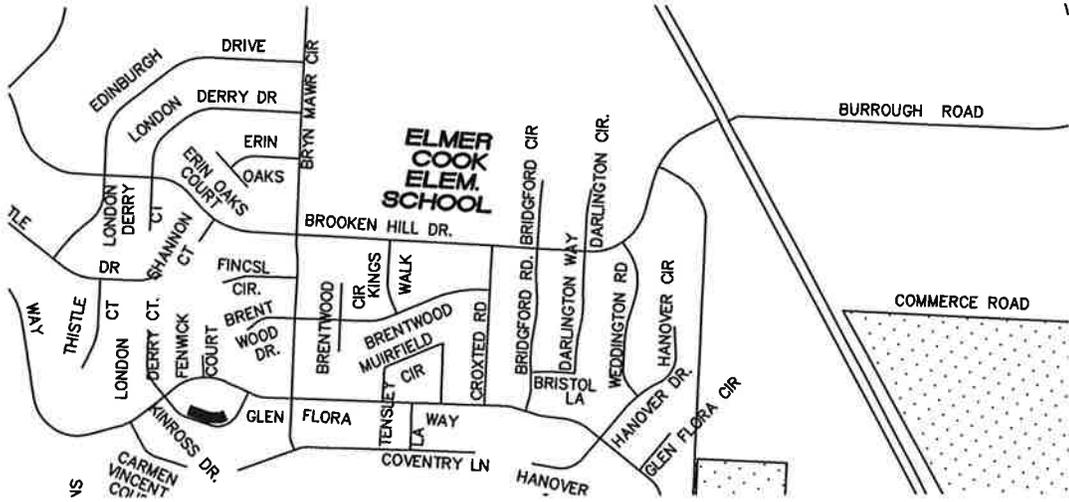
Project:	13-03-C
Date:	SEPT. 2012
Scale:	NONE
Drawn By:	RBR



2013 CAPITAL IMPROVEMENT PROGRAM
 NORTH B TRUCK ROUTE
 FORT SMITH, ARKANSAS



Project:	13-03-D
Date:	SEPT. 2012
Scale:	NONE
Drawn By:	RBR



2013 CAPITAL IMPROVEMENTS PROGRAM
DRAINAGE IMPROVEMENTS



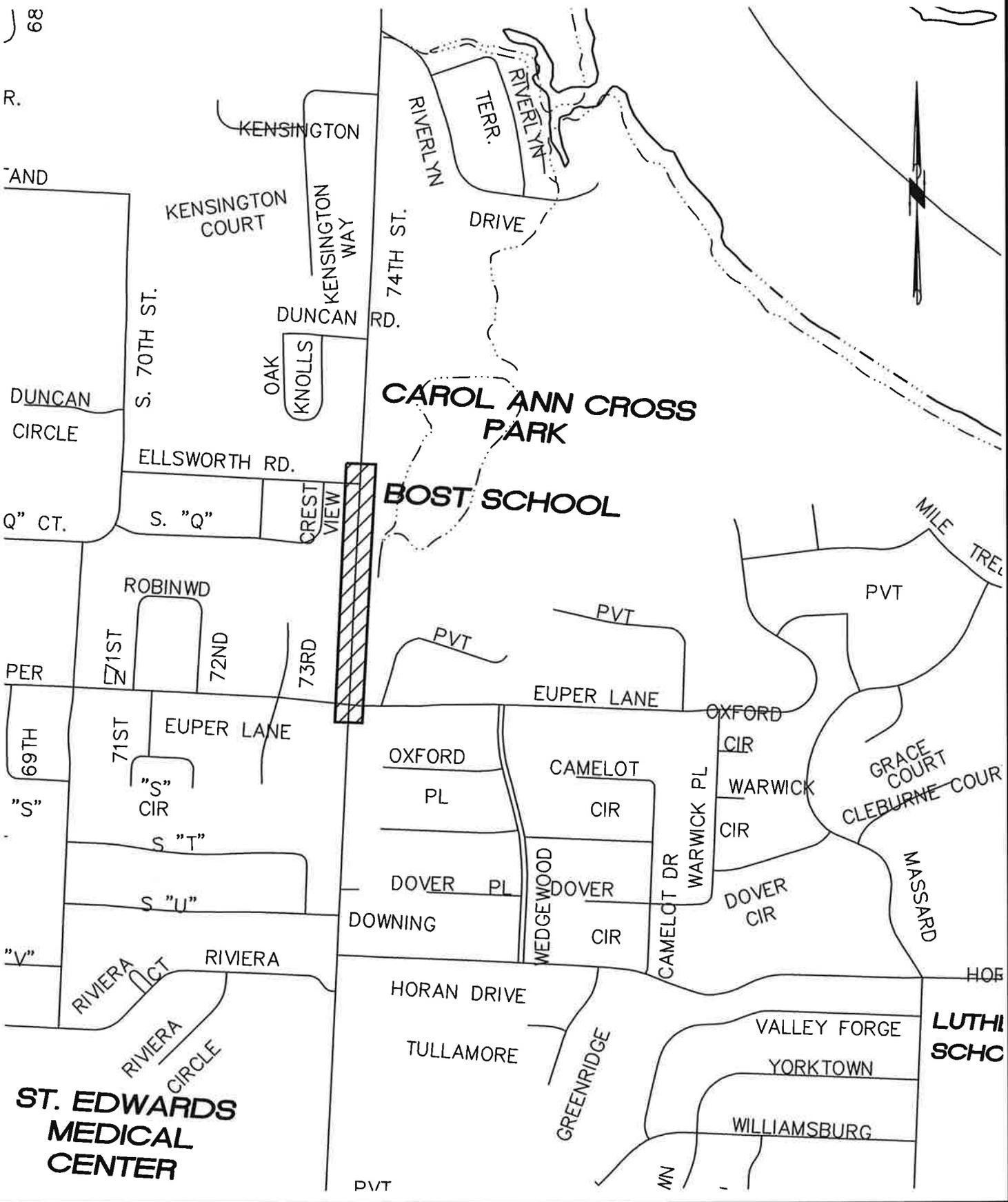
Project: 13-06-B

Date: SEPT. 2012

Scale: NONE

Drawn By: RBR

C:\DRAWINGS\CIP\00-00 CIPALL\2013\CIPALL 2013 OVERALL.DWG 10/11/12-07:52 RBR 13-06-C



2013 CAPITAL IMPROVEMENTS PROGRAM
DRAINAGE IMPROVEMENTS



Project:	13-06-C
Date:	OCT. 2012
Scale:	NONE
Drawn By:	RBR

ENGINEERING CONSULTANT SELECTION - 2013 CAPITAL IMPROVEMENTS PROGRAM

Project No.	Description	Selected Firm	Qualified Firm	Qualified Firm
13-00-A	Spradling Extension at Riverfront Drive	Mickle Wagner Coleman	Hawkins Weir	Morrison Shipley
13-03-A	Street Overlays / Reconstruction, Phase A	McGuire	Brixey	Hawkins Weir
13-03-B	Street Overlays / Reconstruction, Phase B	EDM	McGuire	Brixey
13-03-C	Street Overlays / Reconstruction, Phase C	Brixey	Mickle Wagner Coleman	McGuire
13-03-D	North B Truck Route	Hawkins Weir	Morrison Shipley	Mickle Wagner Coleman
13-06-A	Neighborhood Drainage - Phase "A"	Leraris	Morrison Shipley	Hawkins Weir
13-06-B	Neighborhood Drainage - Phase "B"	Morrison Shipley	Leraris	Mickle Wagner Coleman
13-06-C	Neighborhood Drainage Study	Atkins	Leraris	Morrison Shipley

Determination of the selected firm based upon review of consultant qualifications statements on file in the City Clerk's office, considering experience with respect to the type of services required, capacity and capability to perform the work, past record of performance and familiarity with the area in which the project is located.



Name



Name



Name

RESOLUTION NO. _____

**RESOLUTION ACCEPTING BID FOR THE REPLACEMENT OF RAIL
CROSSING ON NAVY ROAD AND SOUTH 7TH STREET**

**BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY
FORT SMITH, ARKANSAS, THAT:**

The bid, as indicated by enclosure for the replacement of rail crossings on Navy Road and South 7th Street from Grace Railroad Contractors for \$92,716.72, is accepted.

This Resolution adopted this _____ day of October, 2012.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

Approved as to form:



No Publication Required

Interoffice Memorandum

TO: Ray Gosack, City Administrator

COPY TO: Stan Snodgrass, Director of Engineering
Marty Shell, President, Five Rivers Distribution

FROM: Alie Bahsoon, Purchasing Manager 

SUBJECT: Rail Crossing Replacement Bid Tabulation

DATE: October 9, 2012



Bids were advertised and solicited for the replacement of the railroad crossings of both 7th Street and Navy Road on the railroad tracks that serves the Fort Smith Port. This was necessary due to delivery issues to the Port of Fort Smith.

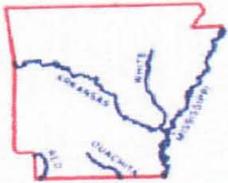
Below is the tabulation of bids received for these repairs and I am recommending that we accept and approve the bid submitted by Grace Railroad Contractors for \$92,716.72. As noted in the attached letter from Mr. Marty Shell, the turn-around time is critical in allowing the port to resume its rail operations with minimal disruption of service to its customers

Please let me know if you should require any additional information.

Tabulation of Bids - City of Fort Smith Railroad Crossing Replacement	
Vendor	Cost
Grace Railroad Contractors Pine Bluff, AR	\$92,716.72 ✓
American Track Generations Fort Worth, TX	\$86,959 *
Steve Beam Construction, Inc. Fort Smith, AR	\$241,140.00

✓ Recommended Bid Award (See attached letter from Five Rivers Distribution)

* 5-6 week minimum turn-around time



River Miles 299 (VB) and 308 (FS)
BARGE*TRUCK*RAIL

Five Rivers Distribution, L.L.C.

P. O. Box 5606

Van Buren, Arkansas 72957

Phone: 479-410-1557 Fax: 479-410-1587 Cell: 479-883-4973

Email: marty@fiveriversdist.com

Website: www.fiveriversdist.com

From: [Marty Shell](#)

To: Abahsoon@fsark.com

Cc: 'Jeff Dingman'; [Snodgrass, Stan](#)

Sent: Thursday, October 11, 2012 3:09 PM

Subject: FSPT rail track

Alie,

Per our telephone conversation this afternoon I wanted to send you a e-mail stating the events that happen today for the FSPT rail track. I received a phone call from Grace railroad stating they were at the Port of Fort Smith to patch the rail that has been taking out of service, but was informed by you that American Track was going to be awarded the bid. Mr. Grace stated that he had about \$1,800.00 with man power and travel time already into this job. I advised him to please stand by while I tried to call you. I left you a voice mail and text which you replied that you were in a meeting and would call as soon as possible. I then contact Chris Bush with American Track and ask how long it would take to come patch the track. Mr. Bush advised that best case would be next Friday 10-19-12 or even later due to employees going on vacation. I made a judgment call and advised Mr. Grace to proceed with the work and if the City of Fort Smith wouldn't cover it that I would pay for it out of my pocket for safety issues and to keep rail movement at the Public Port moving. Mr. Grace advised that he could have all materials on site in two weeks while Mr. Bush advised it would be 5 to 6 weeks out. My personnel thought would be that even if Grace is a little higher in their bid the time frame is going to make up the price difference. My main concern is safety for personal and to customers products and equipment.

Kind Regards,

N.M. "Marty" Shell III

President

Five Rivers Distribution, LLC

PO Box 5606

2020 Riverfront Road

Van Buren, AR 72957

Office Phone: 479-410-1557

Office Fax: 479-410-1587

Cell Phone: 479-629-4306

Email: marty@fiveriversdist.com

Website: www.fiveriversdist.com

Two Locations:

Port of Van Buren - 2020 Riverfront Road, Van Buren, AR 72957

Port of Fort Smith - 200 Navy Road - Fort Smith, AR 72901

2C

RESOLUTION NO. _____

**RESOLUTION ACCEPTING BID FOR THE PURCHASE OF AN
AERIAL TRUCK**

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY
FORT SMITH, ARKANSAS, THAT:

The bid, as indicated by enclosure for the purchase of an aerial truck for
\$83,308.00 from Altec Industries, is accepted.

This Resolution adopted this _____ day of October, 2012.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

Approved as to form:



No Publication Required

2C

Interoffice Memorandum

TO: Ray Gosack, City Administrator
COPY TO: Greg Riley, Director of Streets/Traffic Control
FROM: Alie Bahsoon, Purchasing Manager 
SUBJECT: Aerial Truck Purchase
DATE: October 10, 2012



In December of 2005, the Board of Directors approved Ordinance 93-05, thereby authorizing the city to participate in the State Cooperative Purchasing program. This process has enabled us to take advantage of other negotiated contracts that the State of Arkansas currently participates in.

One of these contracts is the National Joint Powers Alliance (NJPA), a national municipal contracting agency offering national contract purchasing solutions by facilitating and awarding national competitively bid contracts. Because of their contract, local governments nationwide are permitted to purchase through their cooperative purchasing program.

The Street Department (Program 5401) has budgeted \$72,000 for this purchase for which funding has been appropriated for in the 2012 City Budget in the "Reserve for Equipment-Sinking Fund Account". Because of this NJPA agreement (Contract #060311-All), bids were not solicited and we are therefore acquiring this truck from Altec Industries of Birmingham, Alabama in the amount of \$83,308. You will find attached a memorandum from the Street Department with additional information about this purchase.

Please be advised that this purchase fulfils all of the purchasing obligations as mandated by both state and local purchasing requirements; I am therefore recommending that the enclosed resolution be approved.

Please let me know if should require any additional information.

Interoffice Memorandum

TO: Ray Gosack, City Administrator
FROM: Greg Riley, Director of Street/Traffic Control
SUBJECT: Asset 115 2005 Bucket Truck Replacement
DATE: October 12, 2012



The street department runs two bucket trucks daily to maintain traffic signals throughout the City. These trucks are essential to the operation of the traffic control department. We are replacing a 2005 Ford Bucket Truck this year that was approved as part of the 2012 budget. The condition of this truck does warrant replacement at this time as it has 162,674 miles and has required significant maintenance in the last two years. The additional cost over the budgeted amount can be absorbed by the sinking fund and should be replaced by funds acquired in the sale of the old truck once the new truck is on hand.

Quotation Number: 201321
DATE: 8/6/2012

ORDER PRICE REVIEW

Customer Quoted For: City of Fort Smith, AR
Customer Contact: Mr. Alle Bahsoon
Phone: 479-784-2267 /Fax: 479-784-2484 /Email: abahsoon@fortsmithar.gov
Quoted By Inside Sales Rep: Leslie Handley
Phone: 270-505-1543 /Fax: 270-360-0601 /Email: leslie.handley@altec.com

REFERENCE ALTEC MODEL

AT30-G	Telescopic Aerial Device (Insulated)	\$73,956
--------	--------------------------------------	----------

Per Altec Commercial Standard Specifications plus Options listed below

(A.) NJPA CONTRACT OPTIONS

1	AT30-G-1	Secondary Stowage System	\$1,082
2			
3			
4			

(A1.) NJPA CONTRACT OPTIONS

1	SPOT	ONE (1) POST-MOUNTED SPOTLIGHT. Mounted on Driver's Side of Chassis.	\$275
2	BK	WATER CASK (Includes Bracket)	\$156
3	SPOT3	FOUR (4) POINT STROBE SYSTEM (Recessed, LED)	\$1,012
2	EH	ENGINE BLOCK HEATER OEM. 110-VAC	\$94

(B.) OPEN MARKET OPTIONS (PER CUSTOMER REQUEST)

1	Body to be painted School bus yellow to match chassis cab color (NOTE: Unit to be powder-coat painted white)		\$2,000
2	Unit to have 350 lb. platform capacity, in lieu of 300 lbs.		\$0
3	Combination pintle hitch with 2" ball		\$255
4	Standard Cone holder, installed on streetside of tailshelf		\$190
5	3-Gallon water cooler		\$56
6	Go-Light wireless remote control spotlight, Model 2000 perm mount		\$336
7	Star Beam amber light bar, #6056H this model # is discontinued replaced with 6304H		\$508
8	Side-mounted ladder rack, with angle rails on top of streetside w/ladder ratchet straps		\$745
9	ICC Bumper with Gripstrut Steps Installed on Curbside and Streetside		\$591
10	Chassis to be painted School bus yellow, in lieu of standard white		\$0

DELIVERY COST TO CUSTOMER \$1,170
TOTAL FOR UNIT/BODY/CHASSIS: \$82,426

(C.) ADDITIONAL OPTIONS (Items Below are Not Included in the Total Price Above. If Selected, Quote Total is Subject to Change)

1	180-degree Rotator, in lieu of 90-degree rotator	\$813
2	Unit to have 400 lb. platform capacity, in lieu of 350 lbs	\$69
3		
4		

****Pricing Valid for 45 Days****

Total: \$83,308

STANDARD NOTES

PAINT: White to match chassis, unless otherwise specified by customer

2D

RESOLUTION NO. _____

**RESOLUTION ACCEPTING BID FOR THE PURCHASE OF A
TRACTOR MOWER**

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY
FORT SMITH, ARKANSAS, THAT:

The bid, as indicated by enclosure on the attached Bid Tabulation
5303-301-BA for the purchase of a tractor mower for \$79,300 from Alma Tractor, is
accepted.

This Resolution adopted this _____ day of October, 2012.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

Approved as to form:



No Publication Required

Interoffice Memorandum

TO: Ray Gosack, City Administrator
FROM: Alie Bahsoon, Purchasing Manager 
SUBJECT: Purchase of Tractor Mower
DATE: October 10, 2012



You will find below the bid tabulation for a tractor mower for use by the City of Fort Street Drainage Division of the Street Department.

Funding for this mower is available and has been appropriated for in the 2012 Budget in Capital Account 301 and a budget amount of \$75,000.

I recommend that the bid noted by enclosure be accepted. Please let me know if should require any additional information.

Tabulation of Bids - City of Fort Smith Street Department Tractor Mower Bid Tab 5303-301-BA				
Vendor	Williams Tractor Fayetteville, AR	Alma Tractor Alma, AR	Springdale Tractor Springdale, AR	Spider Webb Fort Smith, AR
Mower Make	Case	New Holland	Kubota	John Deere
Mower Model	Maxxum 125	T6050	126GXDTC	7230 Cab
Rotary Cutter	Rhino FR180	Rhino FR180	Bushwacker	Rhino FR180
Cost	\$79,982.00	\$79,300.00 ✓	\$72,100.00 *	\$88,900.00
Delivery Terms	60 Days	30 Days	30 Days	30 Days

✓ **Recommended Bid Award**

*Does not meet bid specifications

Interoffice Memorandum

TO: Ray Gosack, City Administrator
FROM: Greg Riley, Director of Street/Traffic Control
SUBJECT: New Tractor Mower
DATE: October 12, 2012



The street department budget for 2012 included the purchase of a new tractor mower. This tractor is a new purchase that will provide an additional tractor to better utilize crews and efficiency in mowing the major drainage channels. The funds are available in the sinking fund for this purchase.

RESOLUTION NO. _____

**RESOLUTION ACCEPTING BID FOR THE PURCHASE
BACKHOE LOADER**

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY
FORT SMITH, ARKANSAS, THAT:

The bid, as indicated by enclosure on the attached Bid Tabulation
5610-301-BA for the purchase of a backhoe loader for \$63,789 from Warrior of
Arkansas, is accepted.

This Resolution adopted this _____ day of October, 2012.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

Approved as to form:



No Publication Required

Interoffice Memorandum

TO: Ray Gosack, City Administrator
FROM: Alie Bahsoon, Purchasing Manager 
SUBJECT: Purchase of Backhoe Loader
DATE: October 10, 2012



You will find below the bid tabulation for a backhoe loader for use by the City of Fort Water Line Maintenance Department.

Funding for this backhoe loader is available and has been appropriated for in the 2012 Budget in Capital Account 301 and a budgeted amount of \$75,000.

I recommend that the bid noted by enclosure be accepted. Please let me know if should require any additional information.

**Tabulation of Bids - City of Fort Smith Utilities Department
 Backhoe Loader
 Bid Tab 5610-301-BA**

Vendor	Warrior of AR Fort Smith, AR	JA Riggs Tractor Fort Smith, AR	Scott Equipment Fort Smith, AR
Loader Make	John Deere	Caterpillar	Case
Loader Model	310K	420F	580SN
Cost	\$63,789.00	\$79,035.00	\$67,997.00
Options	\$397.00	Included	\$731.00
Delivery Terms	30 Days	30 Days	30-90 Days
Total Cost	\$64,186.00 ✓	\$79,035.00	\$68,728.00

✓ **Recommended Bid Award**

INTER-OFFICE MEMO

To: Alie Bahsoon, Purchasing Manager

From: Leroy Jeremiah, Superintendent 

Date: October 11, 2012

Subject: Backhoe/Loader Replacement
Operations Program 5610

The 2012 operating budget includes the purchase of a replacement backhoe/loader for the water line maintenance program 5610. The water line maintenance program operates several backhoe/loaders to perform excavations for water distribution system maintenance and repairs.

This backhoe/loader purchase will replace a 1997 John Deere backhoe/loader. It is now 15 years old. The program has spent about \$5,700.00 on repairs to this piece of equipment in the last two year period. As the backhoe/loaders are used on each maintenance and repair crew, in response water distribution leaks and routine maintenance, the unit's declining reliability affects the department's ability to respond timely to customer needs.

pc: Steve Parke

RESOLUTION ACCEPTING THE PROJECT AS COMPLETE AND AUTHORIZING
FINAL PAYMENT TO LAND FARMERS, INC., FOR THE LEE CREEK
WATER TREATMENT PLANT RESIDUALS LAGOON CLEANING

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY OF FORT
SMITH, ARKANSAS, that:

SECTION 1: The construction of the Lee Creek Water Treatment Plant Residuals
Lagoon Cleaning, Project Number 12-11-C1, is accepted as complete.

SECTION 2: Final payment to the contractor, Land Farmers, Inc., in the amount of
\$74,800.00, is hereby approved.

This Resolution adopted this _____ day of October 2012.

APPROVED:

Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:



_____npr

INTER-OFFICE MEMO

TO: Ray Gosack, City Administrator

DATE: October 8, 2012

FROM: Steve Parke, Director of Utilities

SUBJECT: Lee Creek Water Treatment Plant Residuals Lagoon Cleaning
Project Number 12-11-C1

This project was for the disposal of approximately 5,000 cubic yards of accumulated residuals within lagoon number 3 at the Lee Creek water treatment plant. The project was awarded to Land Farmers, Inc., in August for a 40 day contract time. They have completed the work in accordance with the contract documents.

Attached is a Resolution accepting the project as complete and authorizing the final payment to Land Farmers, Inc., in the amount of \$74,800.00. It is my recommendation that the project be accepted as complete, and the final payment be approved.

Should you or members of the Board have any questions or desire additional information, please let me know.

attachment

pc: Jeff Dingman

Project Summary

Today's date: October 8, 2012

Project name: Lee Creek Water Treatment Plant Residuals
Lagoon Cleaning

Staff contact name: Steve Parke

Project number: **12-11-C1**

Staff contact phone: 784-2231

Project engineer: Jimmie B. Johnson, P.E.

Notice to proceed issued: 8/25/12

Project contractor: Land Farmers, Inc.

Completion date: 9/28/12

	Dollar Amount	Contract Time (Days)
Original contract	\$74,800.00	40
Change orders:		
 Total change orders	 \$0.00	 <u>0</u>
Adjusted contract	\$74,800.00	<u><u>40</u></u>
Payments to date (as negative):	\$ 0.00	0.0%
Amount of this payment (as negative)	\$ (74,800.00)	100.0%
Retainage held	\$0.00	
Contract balance remaining	\$0.00	0.0%
Amount Over (under)- as a percentage	0.0%	

Final comments:

RESOLUTION AUTHORIZING ACQUISITION OF EASEMENTS IN CONNECTION
WITH THE LAKE FORT SMITH 48-INCH WATER TRANSMISSION LINE

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY OF FORT
 SMITH, ARKANSAS, that:

SECTION 1: The following values for the acquisition of water transmission line and access easements for the Lake Fort Smith 48-Inch Water Transmission Line, Project Number 08-07-P are approved, and acquisition of the easements for the amounts listed are hereby authorized:

<u>Tract No.</u>	<u>Owner</u>	<u>Apprasied Value</u>
11-30-10-03	Jimmie Seratt & Melissa Seratt	\$ 1,400.00
11-30-15-01	David L. Adams & Faylene Adams	\$ 11,900.00
11-30-15-03/03B	Anthony J. Rupp & Angela M. Rupp	\$ 14,500.00
11-30-21-04	The Smith Trust	\$ 11,400.00
11-30-28-04/04 AE	Logan France & Irene France and Jerrod English & Lena English	\$ 7,200.00
11-30-28-02	Billy Joe Shepherd & Marjorie Shepherd	\$ 3,200.00
11-30-32-01/29-03 AE	James H. Shepherd & Dorothy Shepherd	\$ 5,700.00
11-30-32-01A/01A AE	Ernestine Shepherd & Roy Shepherd, Jr.	\$ 1,900.00
11-30-32-05/05 AE	Ronald Smith	\$ 3,600.00
11-30-32-03	Edna Hough, Stephen Hough, Darla Hough, Robert Hough, Jr., Michelle Hough, Keith Hough and Lisa Hough	\$ 1,600.00

SECTION 2: The City Administrator, or his designated agent, and the City Attorney are hereby authorized to acquire the easements for the above listed appraisal amounts.

SECTION 3: In the event the easements described herein cannot be acquired by negotiation, the City Administrator and the City Attorney are hereby authorized to commence eminent domain proceedings to obtain the necessary easements herein described and make deposits of just compensation of the values of the easements listed herein. All such actions previously taken for this project are hereby confirmed.

This Resolution adopted this ____ day of October 2012.

APPROVED:

Mayor

Attest:

City Clerk

APPROVED AS TO FORM:



npr

INTER-OFFICE MEMO

TO: Ray Gosack, City Administrator

DATE: October 8, 2012

FROM: Steve Parke, Director of Utilities

SUBJECT: Lake Fort Smith 48-Inch Water Transmission Line Project
Project Number 08-07-P

The City of Fort Smith is planning to construct the first 6.5 miles of new 48-inch water transmission line from the Lake Fort Smith water treatment plant. This segment of the line will extend from the water treatment plant in Mountainburg to the Grotto community near Highway 282. A location map is attached.

The project requires the acquisition of water line and/or access easements from 32 landowners. To date, several of the needed easements have been acquired for the appraised value as authorized by the city's property acquisition policy. Staff recommends that the Board offer the appraised value of the easements shown on the attached Resolution to the identified land owners to allow staff to continue the easement acquisition process. Exhibits showing the various easement areas for the listed acquisitions are attached.

Because of the project's scheduling, staff recommends that this Resolution, which includes authorizing the city administrator and city attorney to proceed with eminent domain actions to acquire the needed easements if the land owner declines to accept the city's offer, be submitted to the Board of Directors for their approval. As always, representatives of the city will continue to negotiate with the property owners in an effort to reach a mutually agreeable settlement.

If you or members of the Board have any questions or desire additional information, please let me know.

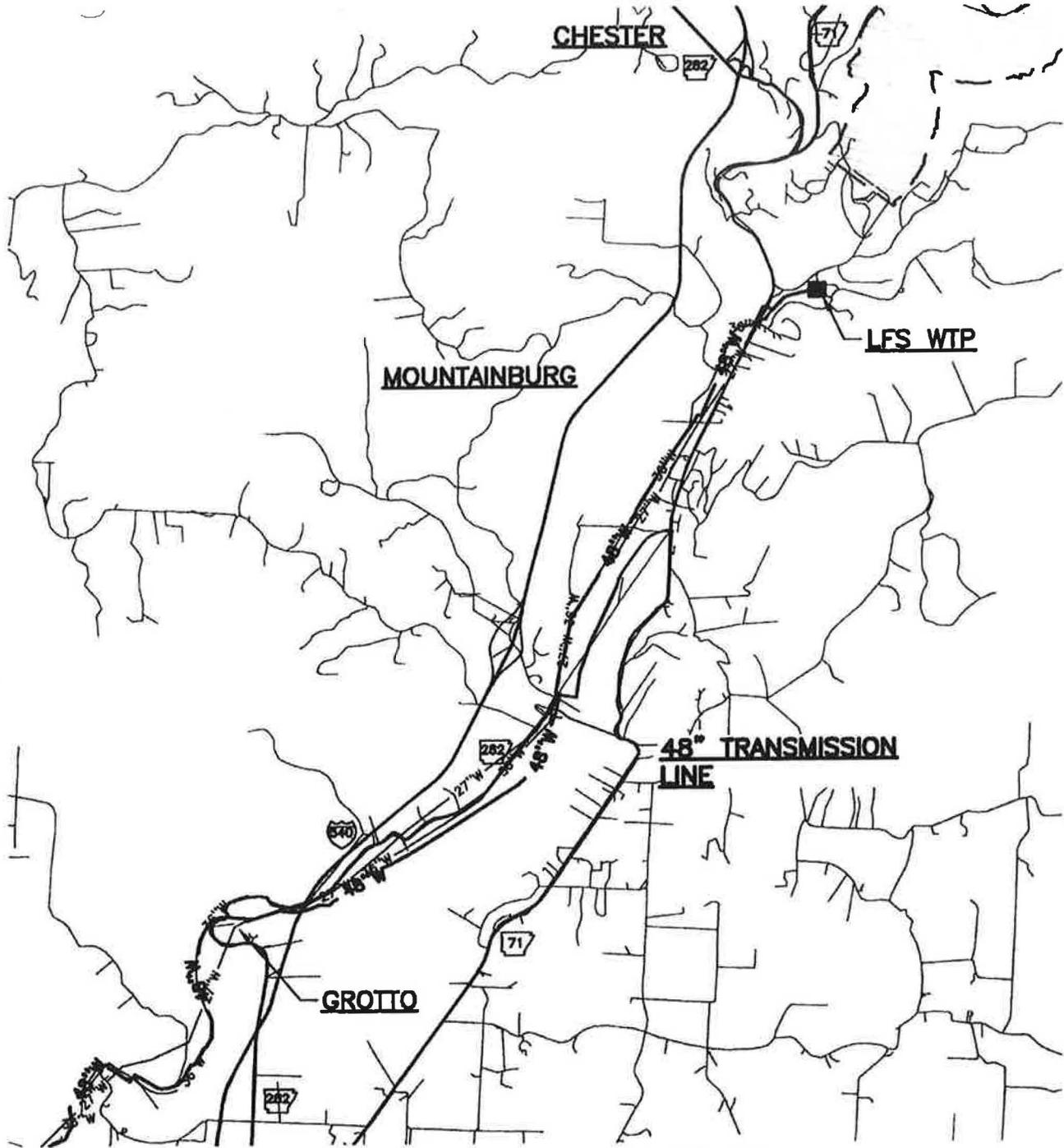
attachment

pc: Jeff Dingman

MICKLE-WAGNER-COLEMAN, INC.
Engineers Consultants Surveyors

3434 Country Club Avenue
P.O. Box 1507
Fort Smith, Arkansas 72902

Fort Smith \CFS TRANSMISSION LINE \EXHIBITS\CFS TRANSMISSION LINES - MTNBURG TO GROTTO.dwg - Layout1. 6/26/2012 2:28:22 PM .jtbble



MOUNTAINBURG TO GROTTO

N.T.S.

PROJECT NO. 08-07-E2

LAKE FORT SMITH WATER TRANSMISSION LINE

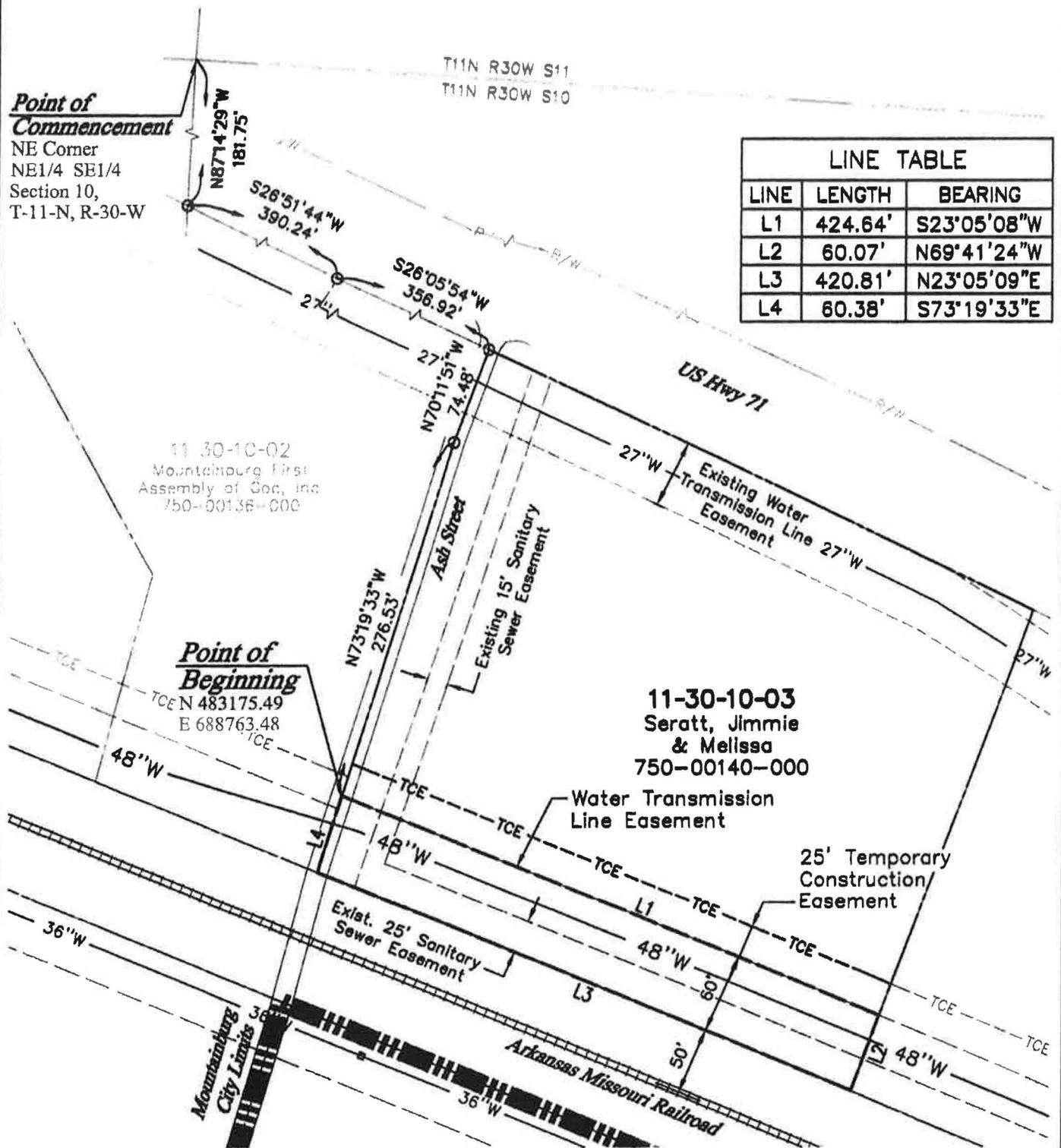
MICKLE-WAGNER-COLEMAN, INC.
Engineers Consultants Surveyors

3434 Country Club Avenue
 P.O. Box 1507
 Fort Smith, Arkansas 72902



Point of Commencement
 NE Corner
 NE1/4 SE1/4
 Section 10,
 T-11-N, R-30-W

LINE TABLE		
LINE	LENGTH	BEARING
L1	424.64'	S23°05'08"W
L2	60.07'	N69°41'24"W
L3	420.81'	N23°05'09"E
L4	60.38'	S73°19'33"E



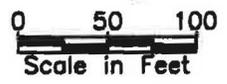
11-30-10-02
 Mountainburg First
 Assembly of God, Inc
 750-00136-000

Point of Beginning
 TCE N 483175.49
 E 688763.48

11-30-10-03
 Seratt, Jimmie
 & Melissa
 750-00140-000

TRACT 11-30-10-03

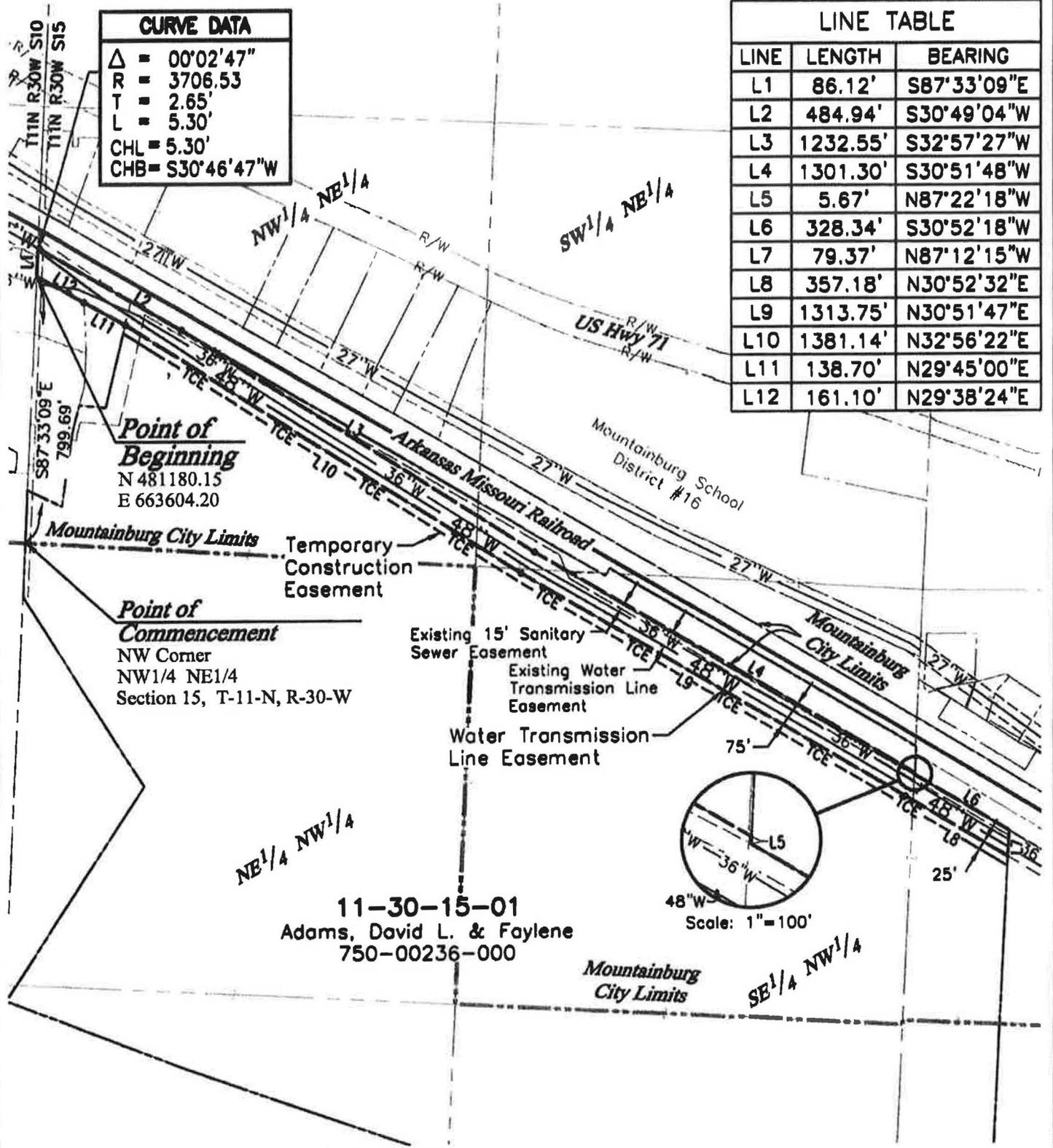
Scale 1"=100'



LAKE FORT SMITH WATER TRANSMISSION LINE - EASEMENTS

CURVE DATA	
Δ	= 00°02'47"
R	= 3706.53
T	= 2.65'
L	= 5.30'
CHL	= 5.30'
CHB	= S30°46'47"W

LINE TABLE		
LINE	LENGTH	BEARING
L1	86.12'	S87°33'09"E
L2	484.94'	S30°49'04"W
L3	1232.55'	S32°57'27"W
L4	1301.30'	S30°51'48"W
L5	5.67'	N87°22'18"W
L6	328.34'	S30°52'18"W
L7	79.37'	N87°12'15"W
L8	357.18'	N30°52'32"E
L9	1313.75'	N30°51'47"E
L10	1381.14'	N32°56'22"E
L11	138.70'	N29°45'00"E
L12	161.10'	N29°38'24"E



Point of Beginning
 N 481180.15
 E 663604.20

Point of Commencement
 NW Corner
 NW 1/4 NE 1/4
 Section 15, T-11-N, R-30-W

11-30-15-01
 Adams, David L. & Faylene
 750-00236-000

TRACT 11-30-15-01

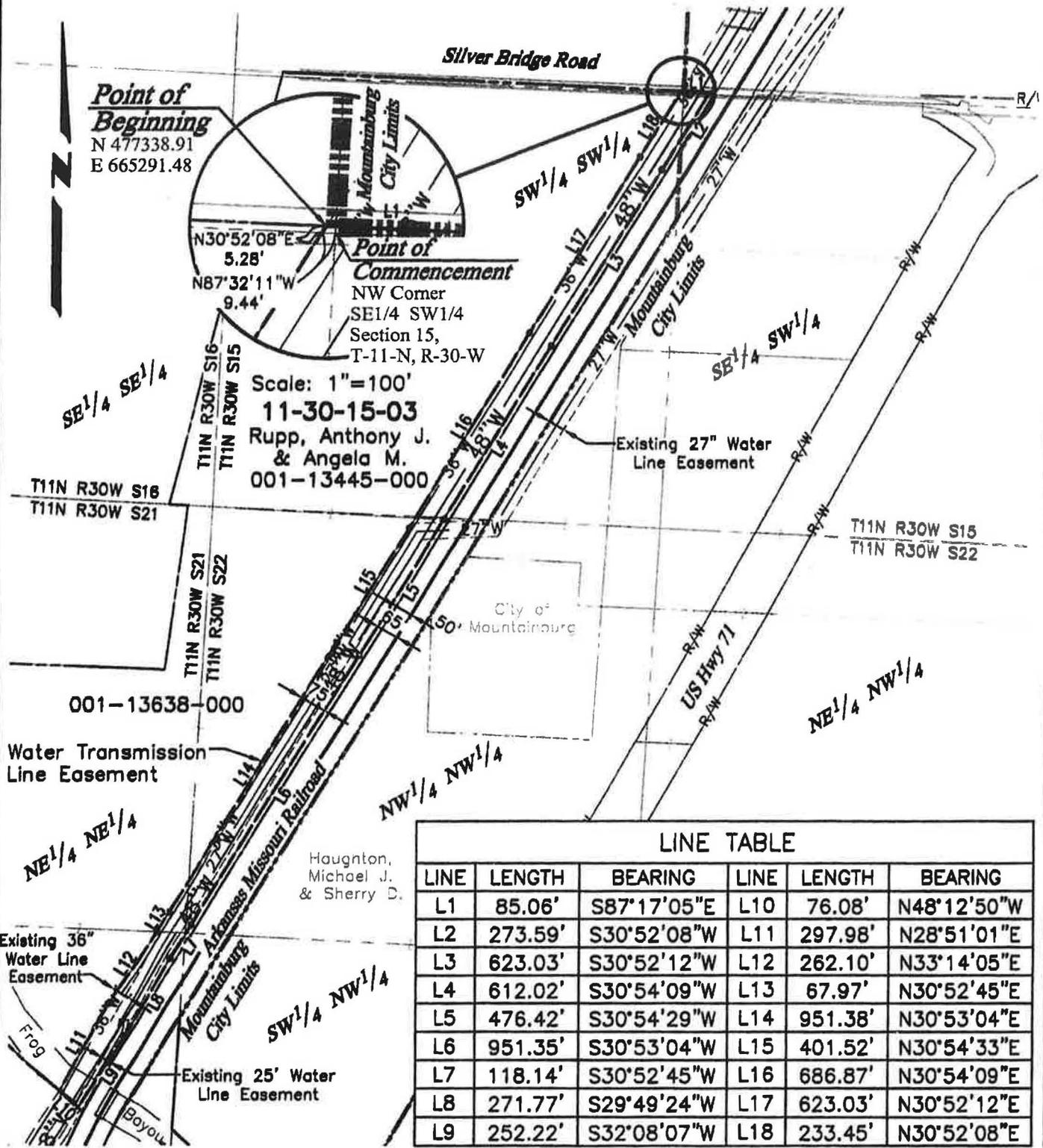
Scale 1"=400'



LAKE FORT SMITH WATER TRANSMISSION LINE - EASEMENTS

MICKLE-WAGNER-COLEMAN, INC.
Engineers Consultants Surveyors

3434 Country Club Avenue
 P.O. Box 1507
 Fort Smith, Arkansas 72902



Scale: 1"=100'
11-30-15-03
 Rupp, Anthony J.
 & Angela M.
 001-13445-000

LINE TABLE					
LINE	LENGTH	BEARING	LINE	LENGTH	BEARING
L1	85.06'	S87°17'05"E	L10	76.08'	N48°12'50"W
L2	273.59'	S30°52'08"W	L11	297.98'	N28°51'01"E
L3	623.03'	S30°52'12"W	L12	262.10'	N33°14'05"E
L4	612.02'	S30°54'09"W	L13	67.97'	N30°52'45"E
L5	476.42'	S30°54'29"W	L14	951.38'	N30°53'04"E
L6	951.35'	S30°53'04"W	L15	401.52'	N30°54'33"E
L7	118.14'	S30°52'45"W	L16	686.87'	N30°54'09"E
L8	271.77'	S29°49'24"W	L17	623.03'	N30°52'12"E
L9	252.22'	S32°08'07"W	L18	233.45'	N30°52'08"E

TRACT 11-30-15-03

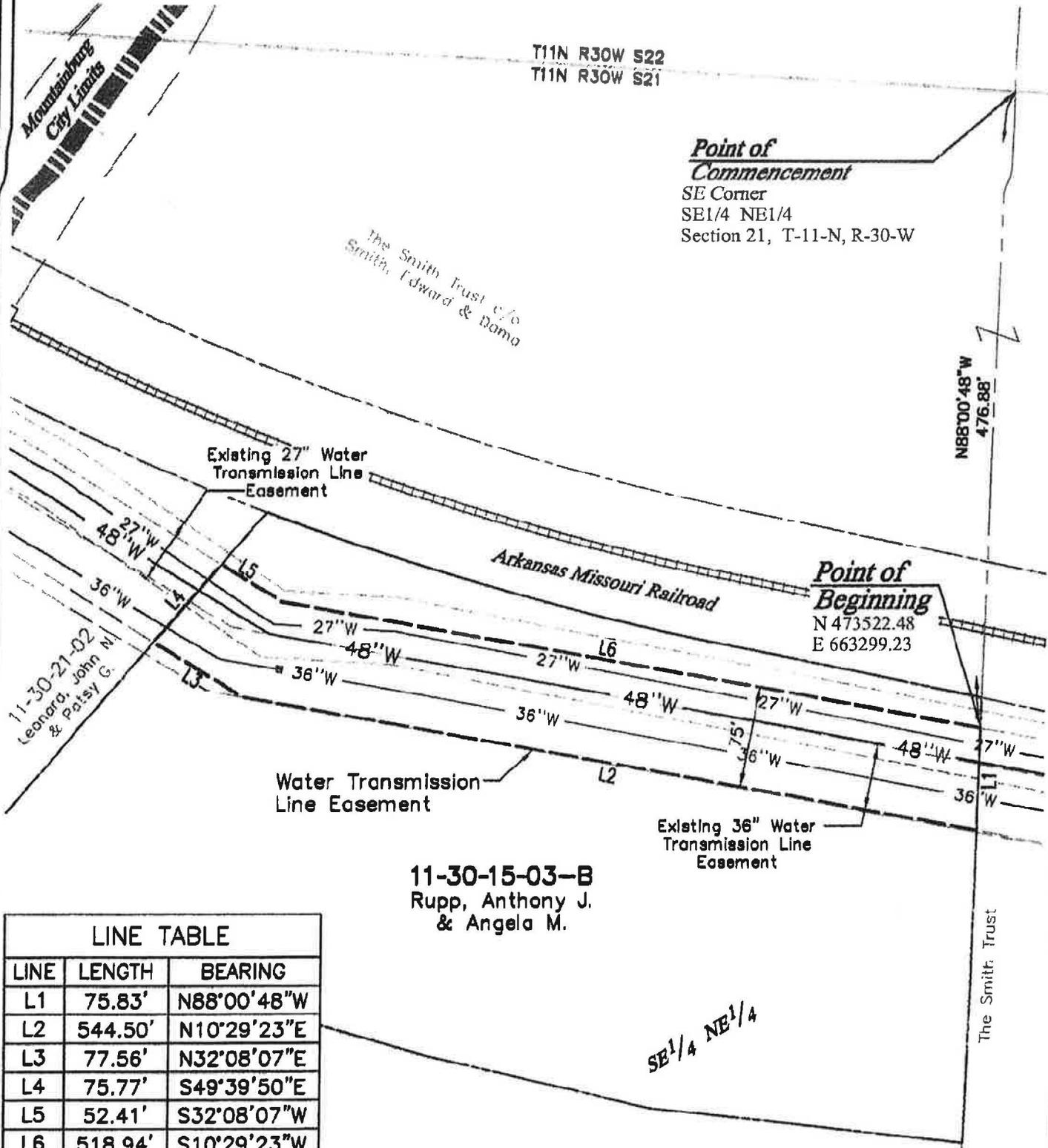
Scale 1"=400'



LAKE FORT SMITH WATER TRANSMISSION LINE - EASEMENTS

MICKLE-WAGNER-COLEMAN, INC.
Engineers Consultants Surveyors

3434 Country Club Avenue
 P.O. Box 1507
 Fort Smith, Arkansas 72902

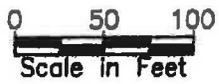


11-30-15-03-B
 Rupp, Anthony J.
 & Angela M.

LINE TABLE		
LINE	LENGTH	BEARING
L1	75.83'	N88°00'48"W
L2	544.50'	N10°29'23"E
L3	77.56'	N32°08'07"E
L4	75.77'	S49°39'50"E
L5	52.41'	S32°08'07"W
L6	518.94'	S10°29'23"W

TRACT 11-30-15-03-B

Scale 1"=100'



LAKE FORT SMITH WATER TRANSMISSION LINE - EASEMENTS

MICKLE-WAGNER-COLEMAN, INC.
Engineers Consultants Surveyors

3434 Country Club Avenue
 P.O. Box 1507
 Fort Smith, Arkansas 72902

Point of Commencement

NW Corner
 NE1/4 SE1/4
 Section 21, T-11-N, R-30-W

Point of Beginning 1

N 473525.11
 E 663223.44
11-30-21-04
 The Smith Trust
 c/o Smith, Edward & Dama

LINE TABLE - 48"		
LINE	LENGTH	BEARING
L1	75.83'	S88°00'48"E
L2	843.45'	S10°20'17"W
L3	914.94'	S11°51'43"W
L4	366.14'	S11°49'53"W
L5	53.50'	N78°11'17"W
L6	766.38'	N05°41'28"E
L7	46.39'	S88°14'31"E
L8	150.13'	N10°29'23"E
L9	70.00'	N31°24'53"E
L10	1125.47'	N10°29'23"E

Point of Beginning 2

N 471467.37
 E 662993.11

Point of Beginning 3

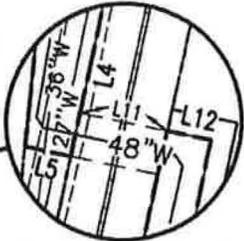
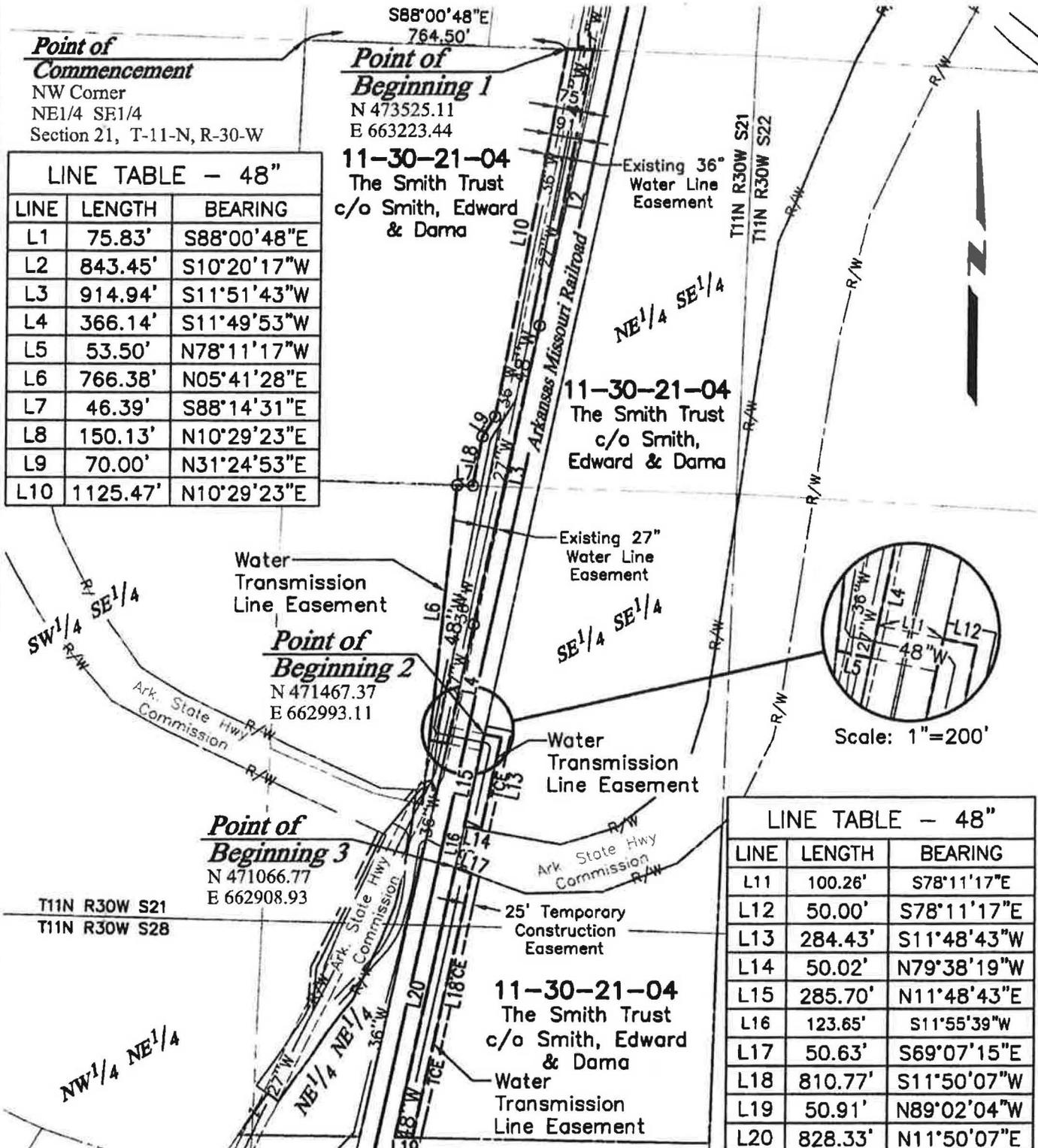
N 471066.77
 E 662908.93

LINE TABLE - 48"		
LINE	LENGTH	BEARING
L11	100.26'	S78°11'17"E
L12	50.00'	S78°11'17"E
L13	284.43'	S11°48'43"W
L14	50.02'	N79°38'19"W
L15	285.70'	N11°48'43"E
L16	123.65'	S11°55'39"W
L17	50.63'	S69°07'15"E
L18	810.77'	S11°50'07"W
L19	50.91'	N89°02'04"W
L20	828.33'	N11°50'07"E

TRACT 11-30-21-04

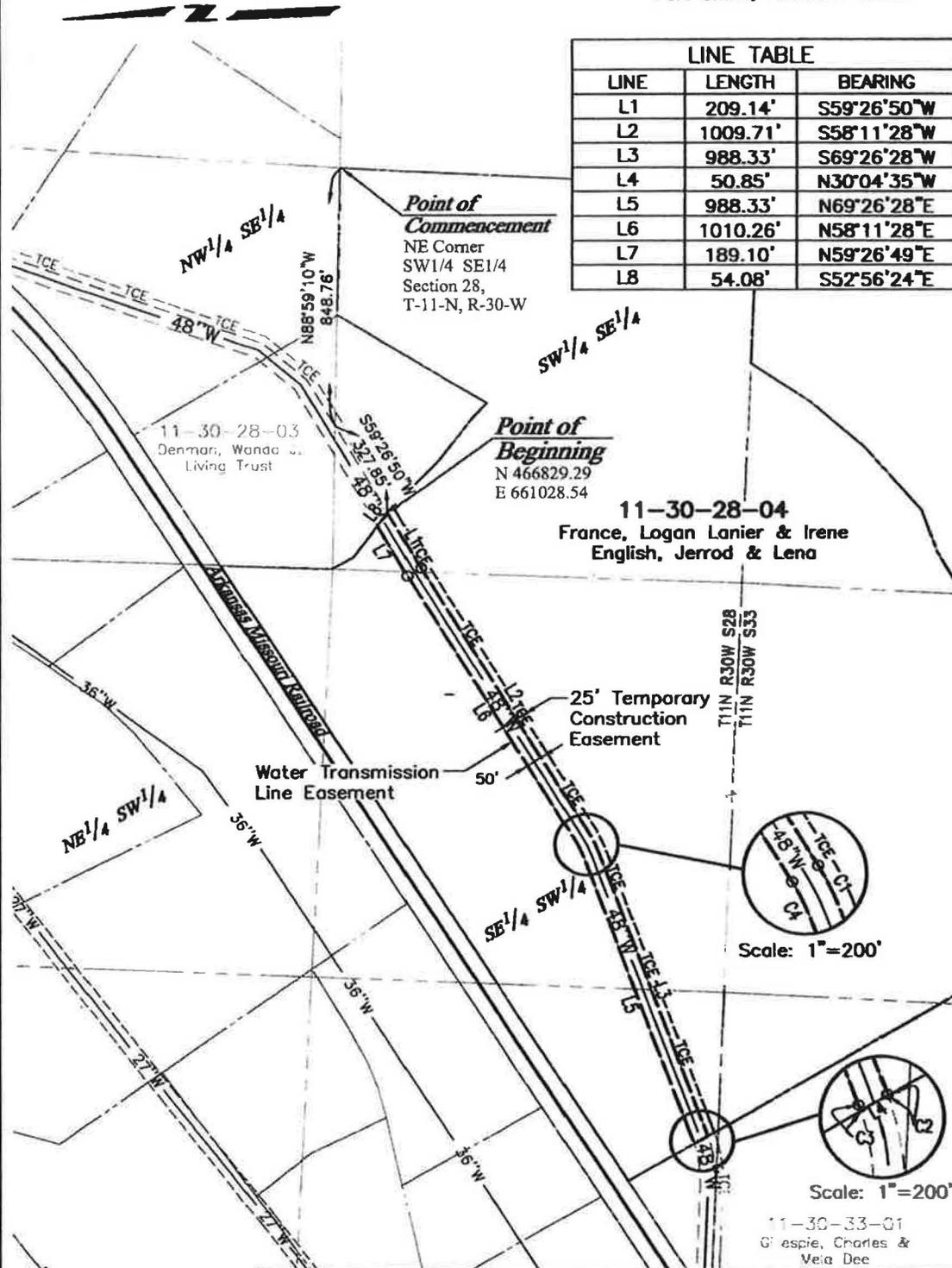
Scale 1"=400'

LAKE FORT SMITH WATER TRANSMISSION LINE - EASEMENTS



MICKLE-WAGNER-COLEMAN, INC.
 Engineers Consultants Surveyors

3434 Country Club Avenue
 P.O. Box 1507
 Fort Smith, Arkansas 72902



LINE TABLE		
LINE	LENGTH	BEARING
L1	209.14'	S59°26'50"W
L2	1009.71'	S58°11'28"W
L3	988.33'	S69°26'28"W
L4	50.85'	N30°04'35"W
L5	988.33'	N69°26'28"E
L6	1010.26'	N58°11'28"E
L7	189.10'	N59°26'49"E
L8	54.08'	S52°56'24"E

CURVE TABLE					
CURVE	LENGTH	RADIUS	TANGENT	CHORD BEARING	CHORD LENGTH
C1	83.45'	425.00'	41.86'	S63°48'58"W	83.32'
C2	2.40'	425.00'	1.20'	S69°36'11"W	2.40'
C3	10.81'	375.00'	5.40'	N70°16'01"E	10.81'
C4	73.63'	375.00'	36.93'	N63°48'58"E	73.51'

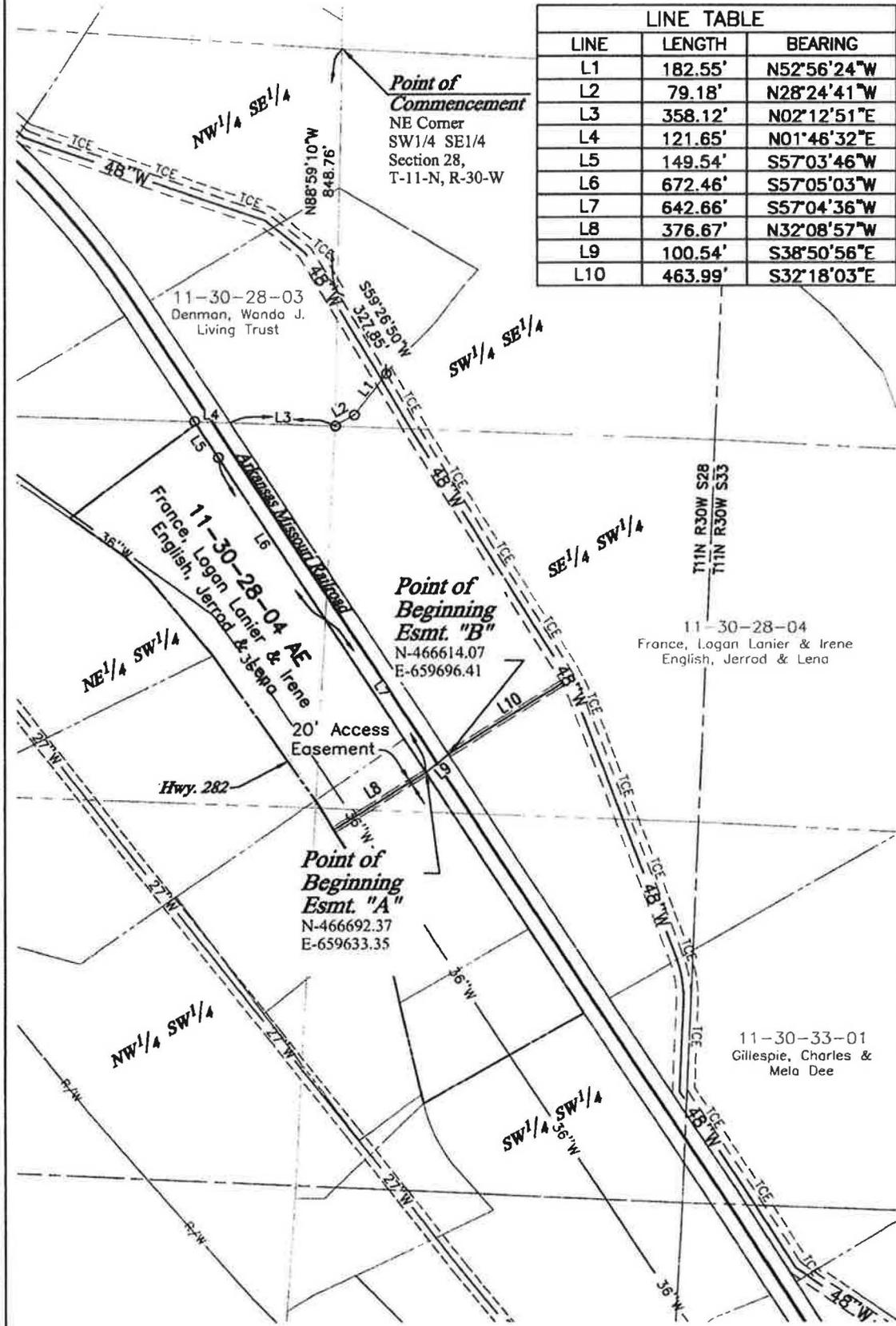
TRACT 11-30-28-04

Scale 1" = 400'



LAKE FORT SMITH WATER TRANSMISSION LINE - EASEMENT

LINE TABLE		
LINE	LENGTH	BEARING
L1	182.55'	N52°56'24"W
L2	79.18'	N28°24'41"W
L3	358.12'	N02°12'51"E
L4	121.65'	N01°46'32"E
L5	149.54'	S57°03'46"W
L6	672.46'	S57°05'03"W
L7	642.66'	S57°04'36"W
L8	376.67'	N32°08'57"W
L9	100.54'	S38°50'56"E
L10	463.99'	S32°18'03"E



TRACT 11-30-28-04 AE

Scale 1" = 400'

LAKE FORT SMITH WATER TRANSMISSION LINE - EASEMENT



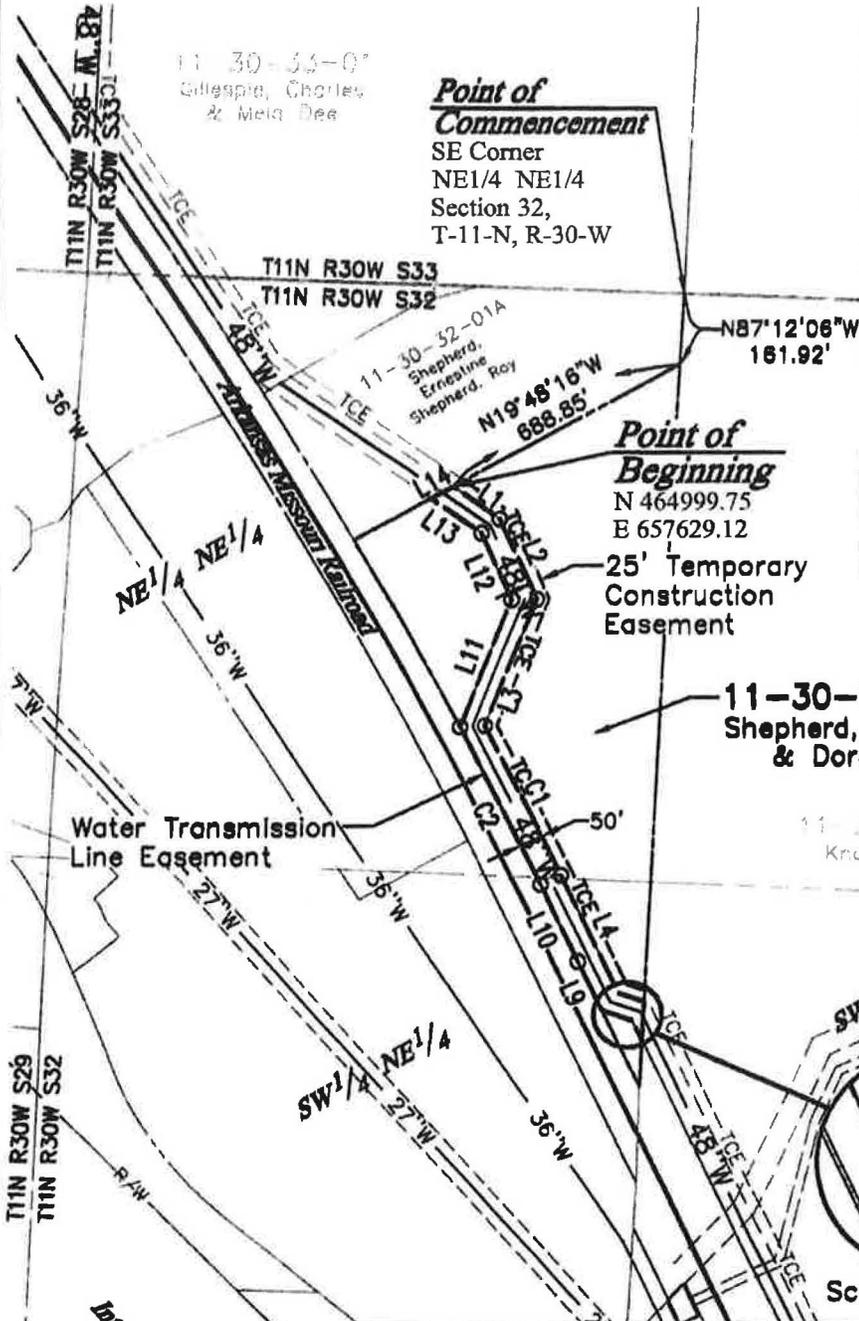
6/29/12

MICKLE-WAGNER-COLEMAN, INC.
Engineers Consultants Surveyors

3434 Country Club Avenue
 P.O. Box 1507
 Fort Smith, Arkansas 72902



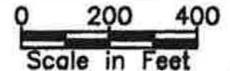
LINE TABLE		
LINE	LENGTH	BEARING
L1	126.54'	S35°08'00"W
L2	201.55'	S66°12'29"W
L3	308.56'	N68°47'31"W
L4	297.10'	S64°41'06"W
L5	59.23'	S19°42'25"W
L6	89.00'	N87°13'09"W
L7	49.70'	N64°42'25"W
L8	70.71'	N19°42'25"E
L9	123.53'	N64°42'25"E
L10	194.25'	N64°40'24"E
L11	310.43'	S68°47'31"E
L12	166.94'	N66°12'29"E
L13	136.32'	N35°08'00"E
L14	54.51'	S31°23'11"E



CURVE TABLE					
CURVE	LENGTH	RADIUS	TANGENT	CHORD BEARING	CHORD LENGTH
C1	379.33'	10819.17'	189.68'	S63°40'09"W	379.31'
C2	400.10'	10769.50'	200.07'	N63°36'33"E	400.08'

TRACT 11-30-32-01

Scale 1"=400'



LAKE FORT SMITH WATER TRANSMISSION LINE - EASEMENTS

Exhibit "A"

LINE TABLE		
LINE	LENGTH	BEARING
L1	98.77'	S02°05'45"W
L2	161.63'	S57°08'43"W
L3	110.63'	S57°18'18"W
L4	337.67'	N14°56'03"W
L5	128.22'	N26°50'28"W
L6	120.49'	N32°18'04"W
L7	94.83'	N60°53'34"E
L8	251.94'	N53°17'00"E
L9	100.37'	S34°02'50"E
L10	10.05'	S34°02'50"E
L11	305.18'	S61°42'47"W

Point of Commencement
 NE Corner
 NE1/4 NE1/4
 Section 32,
 T-11-N, R-30-W

Point of Beginning Esmt. "B"
 N 465129.55
 E 657356.63

Point of Beginning Esmt. "A"
 N 465538.98
 E 657213.41

11-30-32-01
 Shepherd, James
 & Dorothy

11-30-29-03 AE
 Shepherd, James
 & Dorothy

CURVE TABLE					
CURVE	LENGTH	RADIUS	TANGENT	CHORD BEARING	CHORD LENGTH
C1	107.38'	10669.33'	53.69'	S57°32'38"W	107.38'
C2	576.34'	10669.33'	261.19'	S59°22'47"W	576.27'
C3	81.33'	50.00'	52.87'	N14°77'45"E	72.65'

TRACT 11-30-29-03 AE

Scale 1"=400'



LAKE FORT SMITH WATER TRANSMISSION LINE - EASEMENTS

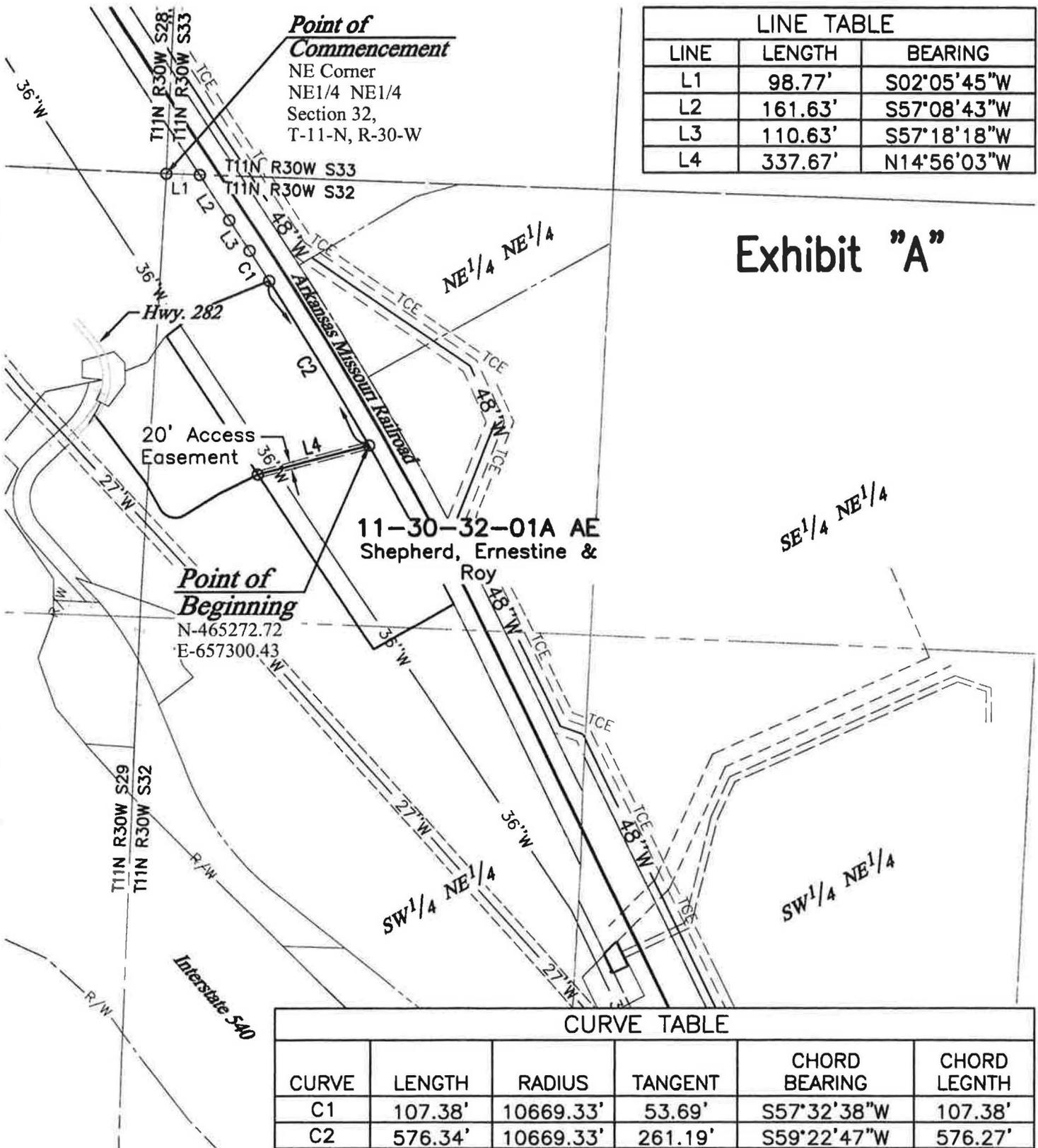
6/29/12

MICKLE-WAGNER-COLEMAN, INC. ENGINEERS, CONSULTANTS, SURVEYORS
 3434 COUNTRY CLUB AVENUE, FORT SMITH, ARKANSAS 72902
 PHONE: (501) 783-1111 FAX: (501) 783-1112
 WWW.MWCSURV.COM



LINE TABLE		
LINE	LENGTH	BEARING
L1	98.77'	S02°05'45"W
L2	161.63'	S57°08'43"W
L3	110.63'	S57°18'18"W
L4	337.67'	N14°56'03"W

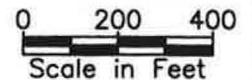
Exhibit "A"



CURVE TABLE					
CURVE	LENGTH	RADIUS	TANGENT	CHORD BEARING	CHORD LENGTH
C1	107.38'	10669.33'	53.69'	S57°32'38"W	107.38'
C2	576.34'	10669.33'	261.19'	S59°22'47"W	576.27'

TRACT 11-30-32-01A AE

Scale 1"=400'



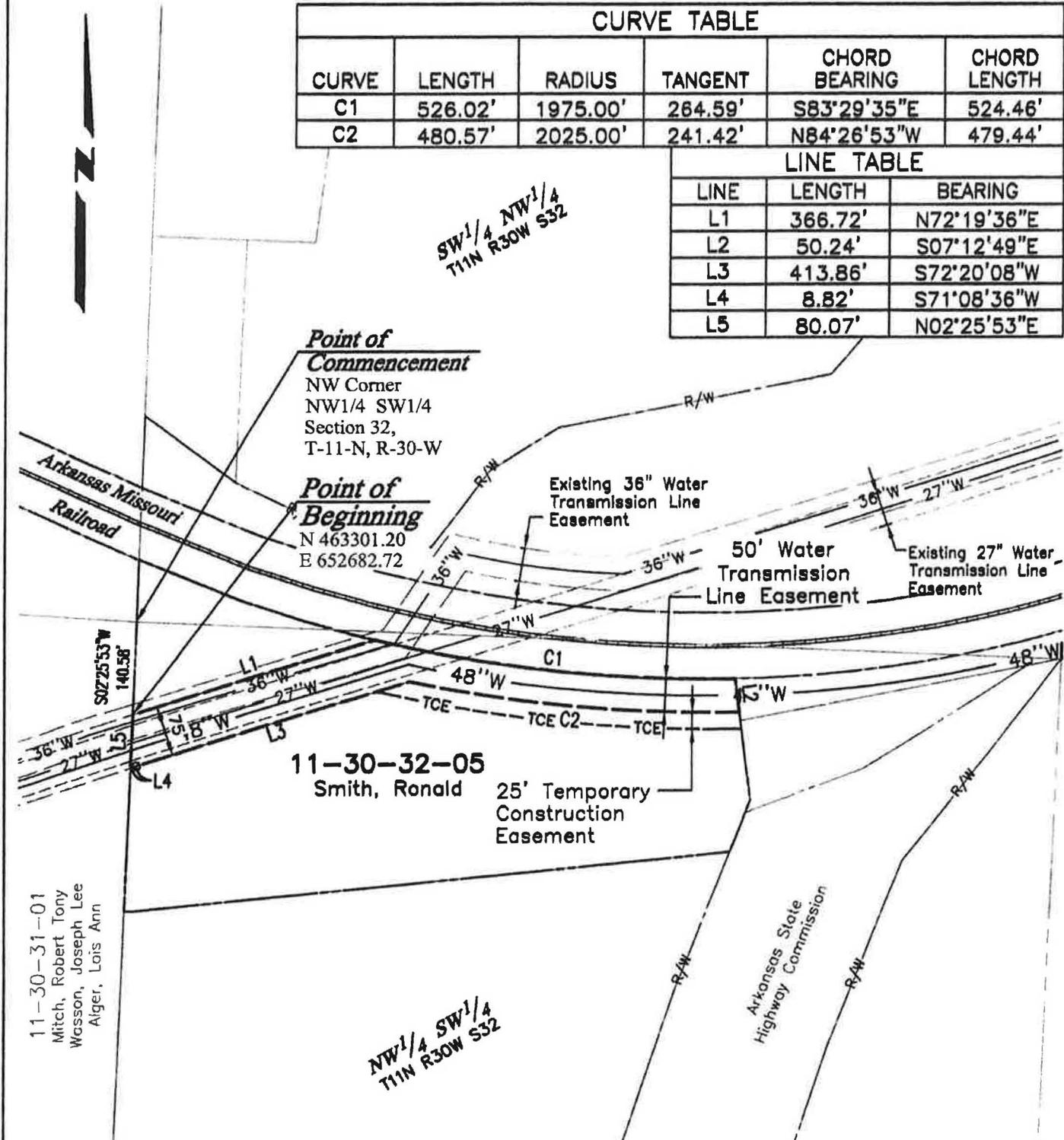
LAKE FORT SMITH WATER TRANSMISSION LINE - EASEMENTS

MICKLE-WAGNER-COLEMAN, INC.
 Engineers Consultants Surveyors

3434 Country Club Avenue
 P.O. Box 1507
 Fort Smith, Arkansas 72902

CURVE TABLE					
CURVE	LENGTH	RADIUS	TANGENT	CHORD BEARING	CHORD LENGTH
C1	526.02'	1975.00'	264.59'	S83°29'35"E	524.46'
C2	480.57'	2025.00'	241.42'	N84°26'53"W	479.44'

LINE TABLE		
LINE	LENGTH	BEARING
L1	366.72'	N72°19'36"E
L2	50.24'	S07°12'49"E
L3	413.86'	S72°20'08"W
L4	8.82'	S71°08'36"W
L5	80.07'	N02°25'53"E



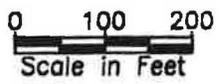
11-30-32-05
 Smith, Ronald

25' Temporary Construction Easement

11-30-32-05

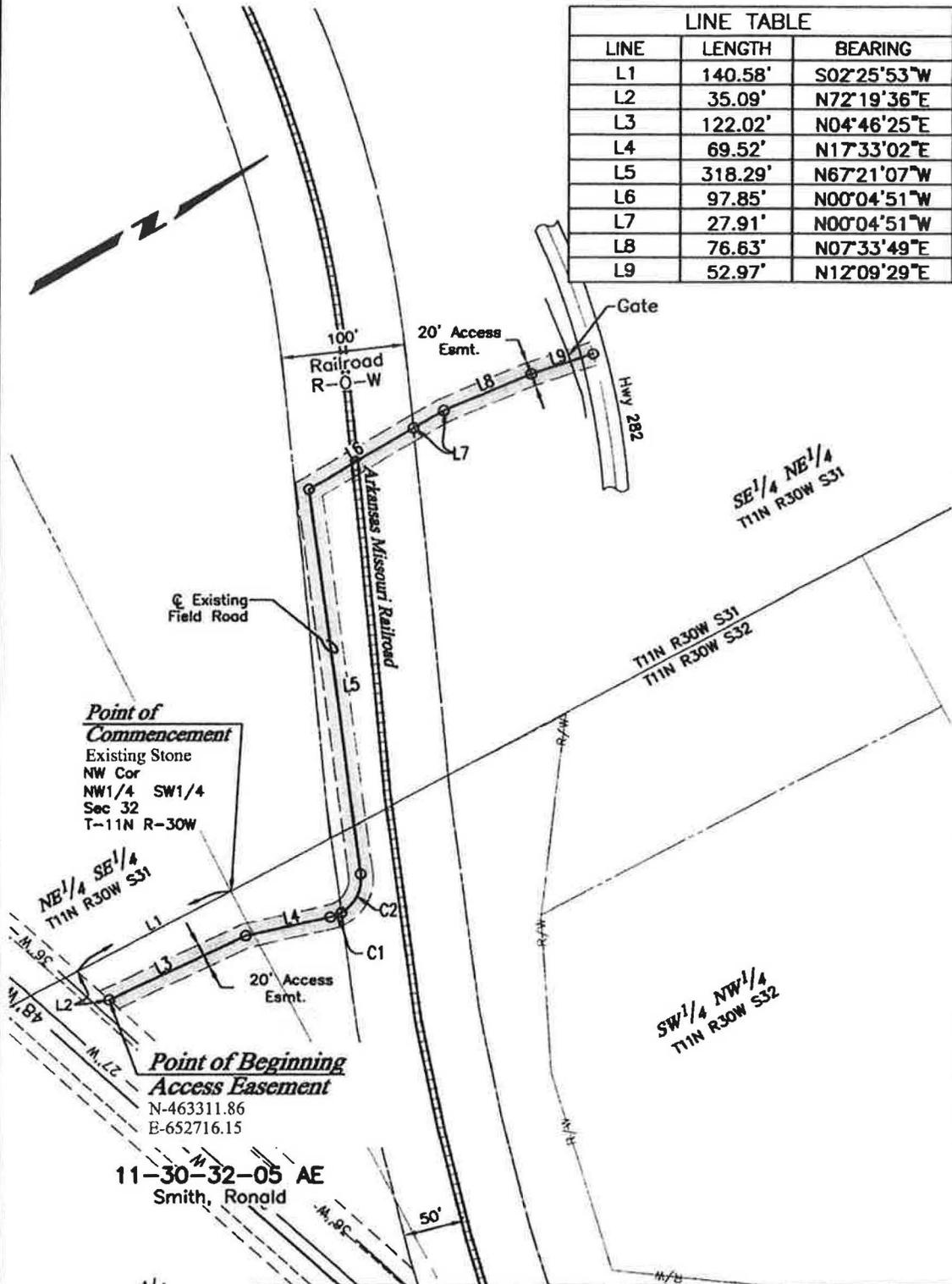
Scale 1"=200'

LAKE FORT SMITH WATER TRANSMISSION LINE - EASEMENT



11-30-31-01
 Mitch, Robert
 Tony Wasson,
 Joseph Lee
 Alger, Lois Ann

LINE TABLE		
LINE	LENGTH	BEARING
L1	140.58'	S02°25'53"W
L2	35.09'	N72°19'36"E
L3	122.02'	N04°46'25"E
L4	69.52'	N17°33'02"E
L5	318.29'	N67°21'07"W
L6	97.85'	N00°04'51"W
L7	27.91'	N00°04'51"W
L8	76.63'	N07°33'49"E
L9	52.97'	N12°09'29"E



CURVE TABLE					
CURVE	LENGTH	RADIUS	TANGENT	CHORD BEARING	CHORD LENGTH
C1	9.77'	31.82'	4.92'	N08°45'28"E	9.73'
C2	37.39'	31.82'	21.19'	N33°41'37"W	35.27'

TRACT 11-30-32-05 AE

Scale 1" = 100'

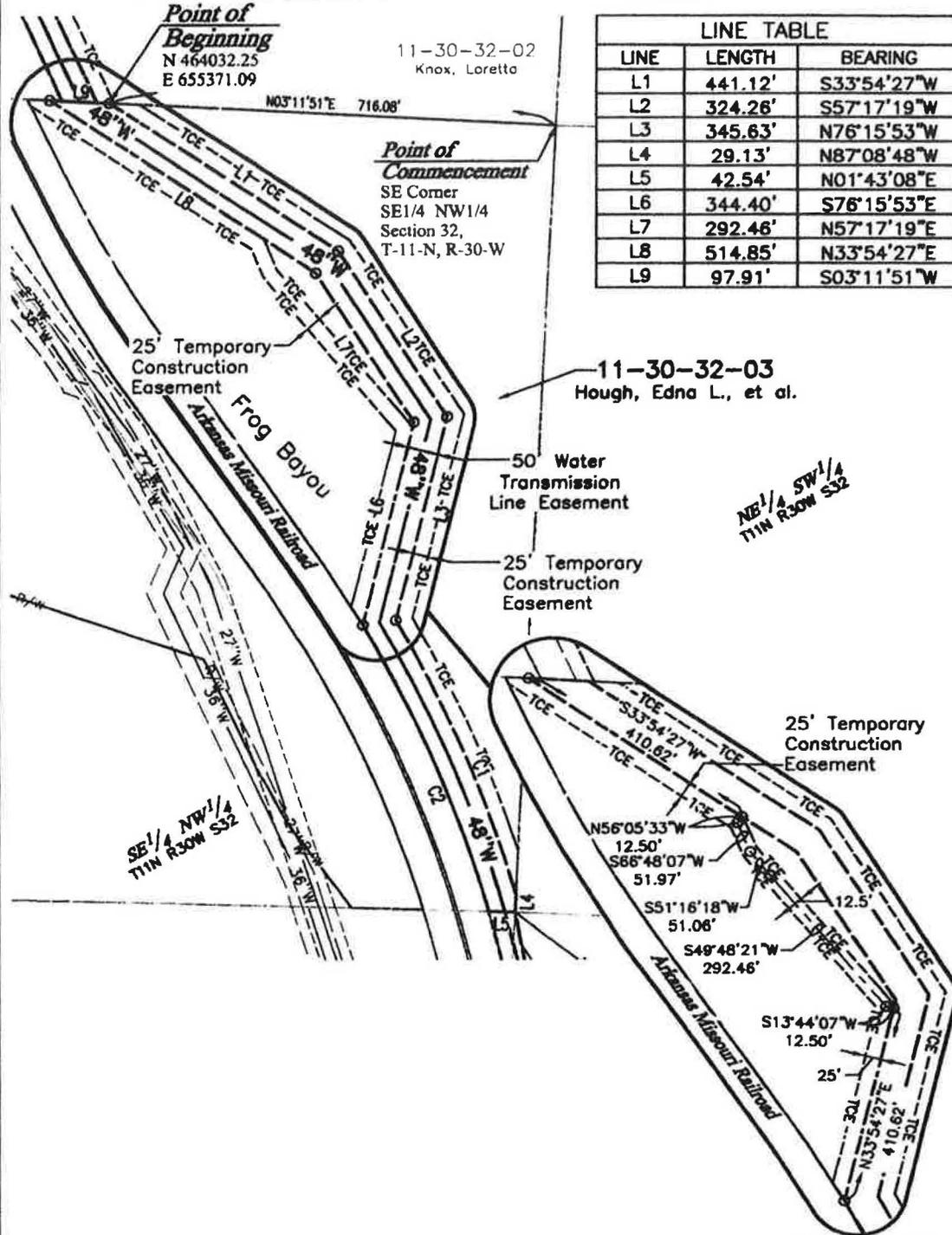


CURVE TABLE

CURVE	LENGTH	RADIUS	TANGENT	CHORD BEARING	CHORD LENGTH
C1	492.78'	2025.00'	247.61'	S66°56'26"W	491.56'
C2	515.10'	1975.00'	258.99'	N66°51'41"E	513.64'

LINE TABLE

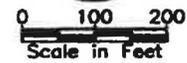
LINE	LENGTH	BEARING
L1	441.12'	S33°54'27"W
L2	324.26'	S57°17'19"W
L3	345.63'	N76°15'53"W
L4	29.13'	N87°08'48"W
L5	42.54'	N01°43'08"E
L6	344.40'	S76°15'53"E
L7	292.46'	N57°17'19"E
L8	514.85'	N33°54'27"E
L9	97.91'	S03°11'51"W



TRACT 11-30-32-03

Scale 1"=200'

LAKE FORT SMITH WATER TRANSMISSION LINE - EASEMENTS



K:\Fort Smith\25 TRANSMISSION LINE\LAKE FORT SMITH\Photos\Mapfile.mxd - 11-30-32-03.dwg, 20-01-07 10:13:00 AM, Legal

RESOLUTION NO. _____

2 H

RESOLUTION ACCEPTING THE PROJECT AS COMPLETE AND AUTHORIZING
FINAL PAYMENT TO M. PHILLIPS CONSTRUCTION, INC., FOR THE
SEWER FORCE MAIN CONDUITS AT DARBY RESERVE CENTER

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY OF FORT SMITH,
ARKANSAS, that:

SECTION 1: The construction of Sewer Force Main Conduits at Darby Reserve Center,
Project Number 08-09-M1, is accepted as complete.

SECTION 2: Final payment to M. Phillips Construction, Inc., in the amount of
\$13,900.00, is hereby approved.

This Resolution adopted this _____ day of October 2012.

APPROVED:

Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:



npr

INTER-OFFICE MEMO

TO: Ray Gosack, City Administrator

DATE: October 8, 2012

FROM: Steve Parke, Director of Utilities

SUBJECT: Sewer Force Main Conduits at Darby Reserve Center
Project Number 08-09-M1

This project consisted of installation of two 30-inch carrier pipes beneath a driveway at the Darby Reserve Center. These carrier pipes are needed for the future installation of wastewater force mains to be constructed from the future Chaffee Crossing sewer lift station to the Massard wastewater treatment plant. The installation of the sewer force main conduits were necessary at this time due to driveway construction at the Darby Reserve Center. The attached map show the locations of the improvements.

M. Phillips Construction has completed the project. A Resolution accepting the project as complete and authorizing the first and final payment in the amount of \$13,900.00 is attached. It is my recommendation that the project be accepted as complete.

Should you or members of the Board have any questions or need additional information, please let me know.

attachment

pc: Jeff Dingman



MEMORANDUM

TO: Mayor and Board of Directors
FROM: Wendy Beshears, Administrative Assistant
DATE: October 12, 2012
SUBJECT: Audit Committee

The terms of Director Tyler, George Moschner and Monty Watts of the Audit Committee will expire November 30, 2012. Mr. Moschner wishes to be reappointed at this time. There has been no reply from Mr. Watts regarding reappointment.

The applicant available at this time is:

Deana Infield

2819 Enid

Appointments are **by the Board of Directors**. Three appointment are needed; the terms will expire November 30, 2015.

Audit Committee

The Audit Committee serves in an advisory capacity to the Board of Directors to advise the Board of Directors on all matters relating to the annual financial audit and on matters related to the City's internal control structure.

The committee includes four private citizens of Fort Smith and three members of the Board of Directors. At least one member of the committee shall be a certified public accountant.

Members shall be nominated by the City Administrator and appointed by the Board of Directors. Following initial terms of one, two and three year, members shall serve three - year terms. The committee meets on call.

	<u>Date Appointed</u>	<u>Term Expires</u>
<u>Directors:</u>		
Steve Tyler 205 Sweet Avenue (01) 782-7221 (h)	05/20/08	11/30/12
Don Hutchings 1300 Clover Ln (08) 782-9121 (w) donhutchings@hotmail.com	01/06/09	11/30/13
Kevin Settle 10904 Cork Court (08) 806-0280 (w)	04/20/10	12/31/13
<u>Citizens:</u>		
George E. Moschner Chief Financial Officer at Baldor 5711 R. S. Boreham, Jr. Street (01) 784-9296 (h) 648-5957 (w) gmoschner@baldor.com	07/21/09	11/30/12
Monty Watts #11 Old Greenwood Rd(03) 648-3788 (h) 648-3611(w)	03/20/06	11/30/12

Lavon Morton, CPA
10408 Innsbruck Court (08)
459-8758 (h)
494-6823 (w)

10/19/99

11/30/13

Ken Pyle
Executive Director Housing Authority
1404 Oak Knolls Cr (03)
452-5903 (h)
782-4991 ext. 15 (w)

08/20/08

11/30/13

CITY OF FORT SMITH
Application for City Boards/Commissions/Committees

Note: As an applicant for a City Board, Commission or Committee, your name, address and phone number will be available to the press and the public. You will be contacted before any action is taken on your appointment.

Date: 10-11-12
 Name: Deana Infield Home Telephone: 479-763-1416
 Home Address: 2819 Enid Work Telephone: 479-404-5740
 Zip: 72901 Email: deana.infield@beallbarclay.com
 Occupation: Certified Public Accountant
 (If retired, please indicate former occupation or profession)
 Education: Bachelor of Science in Accounting
 Professional and/or Community Activities: member of the AICPA, Arkansas Society of CPA's and the Western Arkansas Chapter
 Additional Pertinent Information/References: partner at Beall Barclay + Company, CPA's

Are you a registered voter in the City of Fort Smith? Yes No
 Have you ever been convicted of a felony, misdemeanor, DWI/DUI or other serious traffic offense?
 Yes NO

If yes, please identify the offense and the approximate date. A "yes" answer will not automatically preclude you from consideration.

Drivers License [REDACTED] Date of Birth [REDACTED]
 information will be used to conduct a criminal back ground check of all applicants).

I am interested in serving on the (please check):

- | | |
|---|--|
| <input checked="" type="checkbox"/> Audit Committee | <input type="checkbox"/> Library Bd of Trustees |
| <input type="checkbox"/> Advertising & Promoting Commission | <input type="checkbox"/> Mechanical Bd of Adjustments and Appeals |
| <input type="checkbox"/> Airport Commission | <input type="checkbox"/> Oak Cemetery Commission |
| <input type="checkbox"/> Arkansas Fair & Exhibition Facilities Bd | <input type="checkbox"/> Outside Agency Review Panel |
| <input type="checkbox"/> Benevolent Fund Board | <input type="checkbox"/> Parking Authority |
| <input type="checkbox"/> Bldg. Bd. Of Adjustment and Appeals | <input type="checkbox"/> Parks & Recreation Commission |
| <input type="checkbox"/> Central Business Improvement District | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Convention Center Commission | <input type="checkbox"/> Plumbing Advisory Board |
| <input type="checkbox"/> Civil Service Commission | <input type="checkbox"/> Port Authority |
| <input type="checkbox"/> Community Development Advisory Com. | <input type="checkbox"/> Property Owners Appeals Board |
| <input type="checkbox"/> County Equalization Board | <input type="checkbox"/> Sebastian County Reg. Solid Waste Mgmt. Bd. |
| <input type="checkbox"/> Electric Code Board of Appeals & Appeals | <input type="checkbox"/> Sister Cities Committee |
| <input type="checkbox"/> Fire Code Board of Appeals & Adjustments | <input type="checkbox"/> Transit Advisory Commission |
| <input type="checkbox"/> Historic District Commission | <input type="checkbox"/> Residential Housing Facilities Board |
| <input type="checkbox"/> Housing Assistance Board | |
| <input type="checkbox"/> Housing Authority | |



MEMORANDUM

TO: Mayor and Board of Directors

FROM: Wendy Beshears, Administrative Assistant

DATE: October 11, 2012

SUBJECT: Oak Cemetery Commission

The terms of Ms. Carole Barger, Mr. Charles Girard and Mr. Robert Burris of the Oak Cemetery Commission will expire November 30, 2012. Ms. Barger and Mr. Girard wishes to be reappointed at this time. There has been no reply from Mr. Burris regarding reappointment.

There are no other applicants available at this time.

Appointments are **by the Board of Directors**. Two appointment are needed; the terms will expire November 30, 2015.

623 Garrison Avenue
P.O. Box 1908
Fort Smith, Arkansas 72902
(479) 785-2801
Administrative Offices FAX (479) 784-2430

Oak Cemetery Commission

The Oak Cemetery Commission acts in an advisory capacity to the Board of Directors and the City Administrator in the planning, maintenance, development and operation of the cemetery.

The Commission consists of nine members who shall initially serve one, two and three-year terms. Thereafter, members shall serve three-year terms. The Oak Cemetery Commission is appointed by the Board of Directors. The Commission meets on call.

	<u>Date Appointed</u>	<u>Term Expires</u>
Carole Barger 3007 Independence (01) 646-9140 (h) carlann34@cox.net	11/18/03	11/30/12
Charles Girard First National Bank 7510 Westminister Place (03) 484-1500 (h) 788-4211 (w) Chuck-Girard@sbcglobal.net	06/21/11	11/30/12
Robert Burris Fleet HQ 36 Vista Blvd (01) 652-0096 (w & h) refburris@cox.net	10/20/09	11/30/12
Pam Weiler 2207 South 73 Street (3) 452-4952 (h) 788-6494 (w) pweiler@wingfootct.com	11/21/01	11/30/13
Joseph S. Irwin 2024 South 69 Street (03) 452-2768 (h) joeirwin@juno.com	08/17/04	11/30/13

Joel Scott Stubblefield
812 South 24 Street (01)
918-816-0128 (w)
castle.camps@yahoo.com

11/20/07

11/30/13

Barbara Coleman
9101 Enid Street (03)
452-2820 (h)
bkcole1@cox.net

10/21/08

11/30/14

Phanita Williams
23 Haven Drive (1)
783-3793 (h)

03/17/09

11/30/14

Randall Ross Viguet
3603 Free Ferry Rd (03)
783-4747

11/15/11

11/30/14

CITY OF FORT SMITH
Application for City Boards/Commissions/Committees

Note: As an applicant for a City Board, Commission or Committee, your name, address and phone number will be available to the press and the public. You will be contacted before any action is taken on your appointment.

Date: September 2012
 Name: CHARLES GIRARD Home Telephone: 479-484-1500
 Address: 7510 Westminster Pl Work Telephone: 479-788-4211
 Zip: 72903 Email: Chuck.Girard@sbccglobal.net
 Occupation: Banker - The First National Bank of Ft. Smith
 (If retired, please indicate former occupation or profession)

Education: ~~College~~ College -

Professional and/or Community Activities: past pres Ft. Smith Museum of History
pres Ft. Smith Historical Society - Treas Brass Beehive Shrine Project

* Additional Pertinent Information/References: past/present Oak Cemetery
Commission

Are you a registered voter in the City of Fort Smith? Yes No

Drivers License  Date of Birth 
 (This information check of all

I am interested in serving on the (please check):

- | | |
|--|--|
| <input type="checkbox"/> Audit Committee | <input type="checkbox"/> Housing Authority |
| <input type="checkbox"/> Advertising & Promotion Commission | <input type="checkbox"/> Library Board of Trustees |
| <input type="checkbox"/> Airport Commission | <input type="checkbox"/> Mechanical Board of Adjustments and Appeals |
| <input type="checkbox"/> Arkansas Fair And Exhibition Facilities Board | <input checked="" type="checkbox"/> Oak Cemetery Commission |
| <input type="checkbox"/> Benevolent Fund Board | <input type="checkbox"/> Parking Authority |
| <input type="checkbox"/> Central Business Improvement District | <input type="checkbox"/> Parks & Recreation Commission |
| <input type="checkbox"/> Convention Center Commission | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Civil Service | <input type="checkbox"/> Plumbing Advisory Board |
| <input type="checkbox"/> Community Development Advisory Committee | <input type="checkbox"/> Port Authority |
| <input type="checkbox"/> County Equalization Board | <input type="checkbox"/> Property Owners Appeals Board |
| <input type="checkbox"/> County Equalization Board | <input type="checkbox"/> Sebastian County Reg. Solid Waste Mgmt |
| <input type="checkbox"/> Electric Code Board of Appeals | <input type="checkbox"/> Sister Cities Committee |
| <input type="checkbox"/> Fire Code Board of Appeals & Adjustments | <input type="checkbox"/> Solid Waste Task Force |
| <input type="checkbox"/> Historic District Commission | <input type="checkbox"/> Transit Advisory Commission |
| <input type="checkbox"/> Housing Assistance Board | <input type="checkbox"/> Residential Housing Facilities Bd |

Please return this form to:
Wendy Beshears, P.O. Box 1908, Fort Smith, AR 72902

CITY OF FORT SMITH
Application for City Boards/Commissions/Committees

Note: As an applicant for a City Board, Commission or Committee, your name, address and phone number will be available to the press and the public. You will be contacted before any action is taken on your appointment.

Date: Oct. 9, 2012

Name: Carole Barger Home Telephone: 479-646-9140

Address: 3007 Independence Work Telephone: _____

Zip: Fort Smith AR 72901 Email: Carlann34@cox.net

Occupation: Retired, (Westark College)
(If retired, please indicate former occupation or profession)

Education: BA, U of A Fayetteville

Professional and/or Community Activities: Ft. Smith Historical Society, RSVP, DAR,
Ft Smith Museum of History volunteer

Additional Pertinent Information/References: _____

Are you a registered voter in the City of Fort Smith? Yes No

Drivers License  Date of Birth 
(This information will be used for a background check of all applicants)

I am interested in serving on the (please check):

- | | |
|--|--|
| <input type="checkbox"/> Audit Committee | <input type="checkbox"/> Housing Authority |
| <input type="checkbox"/> Advertising & Promotion Commission | <input type="checkbox"/> Library Board of Trustees |
| <input type="checkbox"/> Airport Commission | <input type="checkbox"/> Mechanical Board of Adjustments and Appeals |
| <input type="checkbox"/> Arkansas Fair And Exhibition Facilities Board | <input checked="" type="checkbox"/> Oak Cemetery Commission |
| <input type="checkbox"/> Benevolent Fund Board | <input type="checkbox"/> Parking Authority |
| <input type="checkbox"/> Central Business Improvement District | <input type="checkbox"/> Parks & Recreation Commission |
| <input type="checkbox"/> Convention Center Commission | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Civil Service | <input type="checkbox"/> Plumbing Advisory Board |
| <input type="checkbox"/> Community Development Advisory Committee | <input type="checkbox"/> Port Authority |
| <input type="checkbox"/> County Equalization Board | <input type="checkbox"/> Property Owners Appeals Board |
| <input type="checkbox"/> County Equalization Board | <input type="checkbox"/> Sebastian County Reg. Solid Waste Mgmt |
| <input type="checkbox"/> Electric Code Board of Appeals | <input type="checkbox"/> Sister Cities Committee |
| <input type="checkbox"/> Fire Code Board of Appeals & Adjustments | <input type="checkbox"/> Solid Waste Task Force |
| <input type="checkbox"/> Historic District Commission | <input type="checkbox"/> Transit Advisory Commission |
| <input type="checkbox"/> Housing Assistance Board | <input type="checkbox"/> Residential Housing Facilities Bd |

Please return this form to:
Wendy Beshears, P.O. Box 1908, Fort Smith, AR 72902