

AGENDA

PROPERTY OWNERS APPEAL BOARD

MONDAY, JULY 11, 2016 ~ 11:00 A.M.

CITY OF FORT SMITH OFFICES

PLANNING DEPARTMENT CONFERENCE ROOM

623 GARRISON AVENUE, ROOM 326

CALL TO ORDER

ROLL CALL

Karen Lewis (Chair)

Megan Raynor

Scott Monroe

Joel Culberson

Dennis Shaeffer

STATEMENT OF QUALIFICATIONS AND INTRODUCTION OF CITY STAFF

APPROVE MINUTES OF THE JUNE 13, 2016 MEETING

ITEMS OF BUSINESS

1. Select chairperson for July 2016 – July 2017 *(Karen Lewis 2015 chair)*
2. Schedule appeal hearings for two (2) evenings in September
3. Delinquent liens/properties included in 2016 appeal process
4. Inspections report from Neighborhood Services regarding cleanup (yards) and property maintenance code (structures)

OTHER BUSINESS

ADJOURN

MEMORANDUM

To: Property Owners Appeal Board
From: Sherri Gard, City Clerk
Date: July 8, 2016
Re: Selection of Chairperson

As you know, a chairperson is selected each July and serves a one (1) year term. Below is a historical list of those serving as chair of the Property Owners Appeal Board:

- 2015 Karen Lewis (*current*)
- 2014 Karen Lewis
- 2013 Karen Lewis
- 2012 Karen Lewis
- 2011 Karen Lewis
- 2010 Karen Lewis
- 2009 Karen Lewis
- 2008 Karen Lewis
- 2007 Karen Lewis
- 2006 Karen Lewis
- 2005 Randy Hall
- 2004 Dolores Chitwood
- 2003 Dolores Chitwood
- 2002 Dolores Chitwood
- 2001 Dolores Chitwood
- 2000 Dolores Chitwood
- 1999 Chuck Bettis
- 1998 Ken Pevehouse
- 1997 Ken Pevehouse

Fort Smith Police Department Bartlett Community Room

2.

~ September 2016 ~						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5 City Offices Closed ~ LABOR DAY ~	6 City of Fort Smith Regular Meeting	7	8	9	10
11	12 Community Room UNAVAILABLE	13	14	15	16	17
18	19	20 City of Fort Smith Regular Meeting	21	22	23	24
25	26	27	28	29	30	

MEMORANDUM

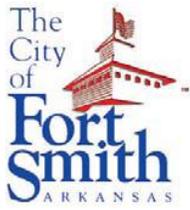
To: Property Owners Appeal Board

From: Sherri Gard, City Clerk

Date: July 8, 2016

Re: Delinquent Liens / Properties for 2016 Appeal Process

The list of delinquent liens to be included in the 2016 appeal process will be distributed at the annual planning meeting on Monday, July 11, 2016.



MEMORANDUM

Neighborhood Services Division

To: Carl Geffken, City Administrator
 From: Jimmie Deer, Building Official
 Date: July 5, 2016
 Subject: Neighborhood Services Division

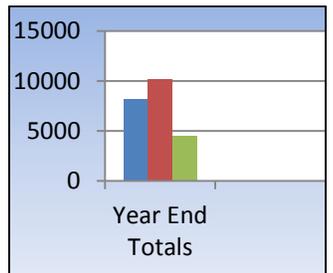
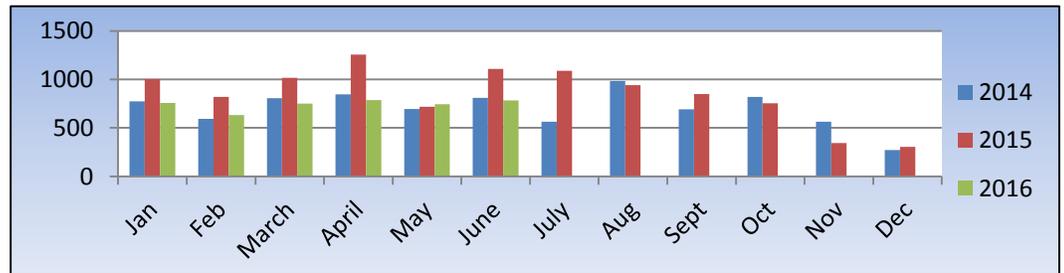
The charts below represent the progress the Neighborhood Services Division has made in recent months. For comparison purposes, the numbers for 2015 are also included.

Environmental Code Violations

	2015			2016		
	Inspections	Warnings	Assigned to Contractor	Inspections	Warnings	Assigned to Contractor
January	1004	991	0	757	746	8
February	819	800	24	633	615	60
March	1015	996	31	752	732	40
April	1255	1210	42	788	739	62
May	717	668	97	743	702	108
June	1108	1064	123	783	722	140
July	1088	1020	146			
August	940	899	123			
September	848	803	150			
October	753	734	79			
November	344	326	52			
December	304	293	13			
YTD Totals:	5918	5685	340	4456	4256	418
Year End Total	10195	9804	880			

The chart above is representative of the following violations: inoperable vehicles, graffiti, overgrowth, trash/debris, blind corners, indoor furniture, appliances, and dead limbs.

Environmental Comparison Charts



Parking Ordinances

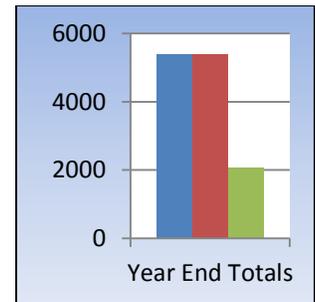
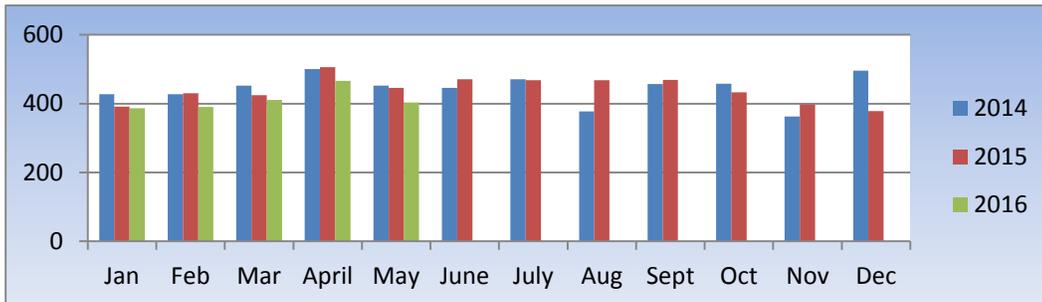
	Commercial Vehicles		Recreation and Utility Vehicles		General Parking	
	2015	2016	2015	2016	2015	2016
June	5	1	10	11	13	14
Year To Date	14	11	37	108	129	169

Property Maintenance Code Enforcement

	2015				2016			
	New Cases	Active Cases	Inspections	Court	New Cases	Active Cases	Inspections	Court
January	21	410	391	21	22	382	387	22
February	17	412	430	21	31	385	390	20
March	12	398	425	0	27	395	411	23
April	19	401	506	23	27	396	466	37
May	15	400	446	16	7	367	403	18
June	29	418	471	6	16	368	418	27
July	44	435	468	14				
August	15	419	468	16				
September	17	411	469	9				
October	19	393	433	20				
November	11	378	398	0				
December	16	377	391	22				
Year To Date	113	418	2669	87	130	368	2475	147
Year End	235	378	5296	168				

The chart above is representative of the following violations but not limited to: Exterior: Roof damage, siding, windows, painting, accessory structures, fences, doors, porches, and unsecured structures. Interior: Mold, sanitary conditions, plumbing, electrical, mechanical and infestation of insects and rodents.

Property Maintenance Comparison Charts



	2015		2016	
	Court Fines	Overcrowding Complaints	Court Fines	Overcrowding Complaints
January	1050.00	0	500.00	0
February	50.00	0	900.00	0
March	0	0	400.00	1
April	825.00	0	1250.00	0
May	900.00	1	500.00	0
June	0	1	575.00	0
July	50.00	0		
August	1550.00	0		
September	600.00	0		
October	400.00	0		
November	0	0		
December	550.00	0		
Year To Date	2825.00	0	4125.00	1

Please contact me if you have any questions.
CC: Wally Bailey