

# AGENDA

**PUBLIC HEARINGS OF THE PROPERTY OWNERS APPEAL BOARD  
SEPTEMBER 17<sup>th</sup> and 20<sup>th</sup>, 2012 - 6:00 P.M.  
POLICE DEPARTMENT - BARTLETT COMMUNITY ROOM**

## **CALL TO ORDER**

**INTRODUCTION OF APPEAL BOARD MEMBERS** *(note that all are Fort Smith residents and property owners, and appointed by the Fort Smith Board of Directors)*

## **CHAIRPERSON STATES PURPOSE OF HEARING & MEETING PROCEDURES**

- *The purpose of the appeal hearing is to allow property owners who as of July 15, 2012, are 90 days or more delinquent on payment of property cleanup fees charged by the City and who feel that they have been wrongly charged. Notice of the hearings with each delinquent property was published in the Times Record on Wednesday, August 15, 2012. Certified letters dated August 14, 2012 were also mailed to property owners,*
- *The hearings are scheduled for two evenings as follows:  
**Monday, September 17<sup>th</sup>**  
**Thursday, September 20<sup>th</sup>***
- *Legal issues relative to the city's ordinances are not addressed in this forum. Such inquiries should be made to the City Clerk's Office.*
- *This evening, the city inspectors will provide file information to the Appeal Board, as well as present the associated video of the subject property. The property owner or representative will be given five (5) minutes to present their appeal. The Appeal Board will then consider all information presented and provide a formal determination.*
- *Action by the Appeal Board may consist of the following:*
  1. *Adjust all or a portion of the lien.*
  2. *Recommend to the City Board of Directors that the lien (either full amount or balance after any adjustment) be forwarded to the Sebastian County Tax Collector for collection on the following year's property tax statement.*
- *If you are not satisfied with the action taken by the Property Owners Appeal Board, you will have the opportunity for final appeal to the City of Fort Smith Board of Directors at their meeting on Tuesday, November 20<sup>th</sup>. You will be notified of the meeting by certified mail and/or notice in the Times Record.*

**City Clerk will now proceed with calling upon the first individual who signed the attendance sheet and each one thereafter.**